



CHARITY COMMISSION
FOR ENGLAND AND WALES

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Trustees' Annual Report for the period 6th April 2023 to 5th April 2024

Collings Park Trust (Charity registration number: 1163248)

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<ol style="list-style-type: none">1. Promoting the provision of facilities for recreation within Collings Park with the object of improving the life of local residents.2. Promoting the conservation, protection and improvement of the physical and natural environment of Collings Park.3. Advancing the education of the public by providing facilities and opportunities within Collings Park for learning about the natural environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>This reporting period covers the ongoing development and maintenance of a community garden and wildlife area within Collings Park. The focus of activities during the reporting period include:</p> <ol style="list-style-type: none">1. Defining the further development of the community garden and in doing so taking account of the Trust's objects and community feedback on user requirements.2. Fundraising and applying for grants and donations of materials towards the development of the community garden and wildlife area.3. Procurement of materials and equipment required for the ongoing development and maintenance of the community garden and wildlife area.4. Organising community events for the benefit of local residents.5. Securing and managing volunteer support whilst undertaking activities that contribute towards achieving the aims of the Trust.6. Promoting the Trust and its aims through social media and the local media, securing new members where possible.7. Maintaining the suite of policies and procedures that govern the undertakings of the Trust.8. Networking with local groups and support agencies to establish sources of assistance and examples of best practice.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p>Trustees are fully aware of and have taken due account of the Charity Commission's guidance on public benefit when considering proposals and approving plans and activities relating to Collings Park.</p>

Policy on grant making	The Trust has not made any grants during the reporting period.
Policy on social investment including program related investment	Surplus funds are held on deposit in the Trust's bank account.
Contribution made by volunteers	The Collings Park Trust management committee is made up of volunteers from the local community and it is this team that provides momentum to the Trust by implementing plans agreed with the Trustees. These and other volunteers have made significant contributions to various fundraising and community events. They have also undertaken a large volume of physical work on the Trust's site in order to maintain a safe and usable community garden and wildlife area. Trustees recognise that without these contributions of time, energy and expertise the Trust would not have achieved all that it has done within the reporting period.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>Many local people continue to make regular use the community garden for their enjoyment and daily exercise. Particular achievements include:</p> <ul style="list-style-type: none"> the ongoing development and maintenance of our site, this providing valuable volunteering opportunities for people of all ages. Volunteers have installed an additional picnic table which accommodates wheelchair users; planted three more specimen trees and a variety of saplings, shrubs and other plants; tended fruit trees; used raised beds to grow vegetables, herbs and flowers, with produce being shared; regularly maintained paths with additional layers of donated woodchip; maintained the willow tunnel, wildflower area, hedges and grassed areas throughout the site; the local pre-school continues to make regular use of the site and their planting area, with children learning about the natural environment, an important part of the national curriculum; hosting a Duke of Edinburgh Bronze Award student; maintaining our apiary, with a small amount of honey being harvested and distributed locally; hosting a Bonfire Night gathering, which was well attended by local residents. <p>The Trust has maintained a dialogue with the local Council regarding the future of the Collings Park playing field, which the Council owns, the aim being to ensure that it remains as a public open green space in perpetuity.</p> <p>The Trust has continued to communicate with members of the local community through emails, use of our</p>
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	<p>noticeboard, and regular posts on the Trust's Facebook page ('Collings Park Trust').</p> <p>The Trust's website (www.collingsparktrust.org) is maintained to provide information about the Trust's aims, policies, activities, and volunteering procedure.</p>
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Financial Review

Review of the charity's financial position at the end of the period	The Trust's financial position remains consistently sound.
Statement explaining the policy for holding reserves stating why they are held	Trustees will, where possible, ensure that sufficient reserves of funds of at least £2,000 are and will remain in place (as demonstrated by a cash-flow forecast) before authorising expenditure plans in accordance with the Trust's Financial Authorisation policy.
Amount of reserves held	£2,000
Details of fund materially in deficit	Not applicable (nil deficits)
Explanation of any uncertainties about the charity continuing as a going concern	There are no uncertainties currently about the Trust continuing as a going concern.

The charity's principal sources of funds (including any fundraising)	<p>The Trust's main source of income during the reporting period include:</p> <ul style="list-style-type: none"> • Membership fee income £754 • Grants totalling £1,000
Investment policy and objectives including any social investment policy adopted	The Trust's investment of £1,444 in materials and equipment has enabled the ongoing development of a community garden where members of the community are able to enjoy recreation and have opportunities to learn about the natural environment. The design of the site and further commitment of funds is promoting conservation and enhancement of the natural environment, as well as providing various learning opportunities.
A description of the principal risks facing the charity	No significant risks face the Trust currently. However, a significant future risk is that of key individuals leaving the area or otherwise ceasing to be members of the Trust and not being replaced by others coming forward. Also, the neglect and/or potential future development for housing of the Playing Field could have a negative impact on the development and maintenance of the community garden.
Other	Collings Park Trust maintains a suite of policies and procedures that guide and protect stakeholders from major risk. These, along with insurance cover in place (Public Liability, Financial & Administration Liability, and Personal Accident), are considered to reduce major risks to a manageable level.

Structure, Governance and Management

Description of charity's trust:

Type of governing document	Constitution (adopted 21 st August 2015)
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees appointed by Members, with one third of Trustees required to retire each year (they may be re-appointed)

Policies and procedures adopted for the induction and training of trustees	
The charity's organisational structure and any wider network with which the charity works	Day-to-day management of the Trust is exercised via a management committee, with the Chair of that committee responsible to Trustees for the implementation of agreed plans in a way that complies with defined policies and procedures in order to reach the Trust's defined aims and objectives.
Relationship with any related parties	Collings Park Trust is a stand-alone organisation, but is affiliated to the Plymouth Open Spaces Network, an organisation set up with the assistance of Plymouth City Council's Natural Infrastructure team. The aim of this group is to promote cooperation and coordination between similar organisations in the Plymouth area.
Other	All Trustees give their time voluntarily and receive no remuneration or other benefits.

Reference and Administrative details

Charity name	Collings Park Trust
Other name the charity uses	N/A
Registered charity number	1163248
Charity's principal address	12 Fortescue Place, Plymouth, Devon PL3 5HT

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of body entitled to appoint trustee
Andrew Leigh	Chair of Trustees		AGM
Mike Taylor			AGM
Elizabeth Rawlings			AGM

Exemptions from disclosure

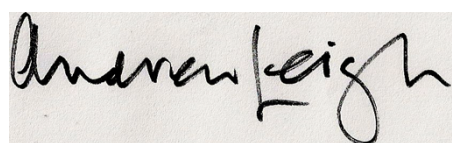
Reason for non-disclosure of key personnel details: N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Andrew Martin Leigh

Position

Chair of Trustees

Date

5th November 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name COLLINGS PARK TRUST	No (if any) 1163248
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Receipts and payments accounts

For the period from	Period start date 06-Apr-23	To	Period end date 05-Apr-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	25			25	
Sale of Items				-	
Grants		1,000		1,000	776
Gift Aid				-	1,192
Membership Fees	754			754	896
Other Income	187			187	12
Sub total (Gross income for AR)	966	1,000	-	1,966	2,876
A2 Asset and investment sales.					
				-	
Sub total	-	-	-	-	-
Total receipts	966	1,000	-	1,966	2,876
A3 Payments					
Advice and Support				-	
Tools, Equipment and Materials	909	535		1,444	2,047
Catering Supplies				-	
Insurance	165			165	606
Bank Charges	60			60	72
Other Expenditure (HMRC fine)	100			100	
Sub total	1,234	535	-	1,769	2,725
A4 Asset and investment purchases					
			-	-	
Sub total	-	-	-	-	-
Total payments	1,234	535	-	1,769	2,725
Net of receipts/(payments)	- 268	465	-	197	150
A5 Transfers between funds			-	-	
A6 Cash funds last year end	7,862	535	-	8,396	8,246
Cash funds this year end	7,594	1,000	-	8,593	8,396

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash held in Bank Account	7,522	1,000	-
	Cash Reserve (not held in Bank Account)	72		-
	Total cash funds	7,594	1,000	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land	Restricted	17,486	-
	Storage Facility	Restricted	1,956	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ANDREW LEIGH	05-Nov-24