

Charity registration number: 1163221

Burbage Village Hall and Recreation
Grounds Charitable Incorporated
Organisation

Annual Report and Financial Statements

for the Year Ended 30 June 2025

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

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Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Reference and Administrative Details

Chairman	A Fellows
Trustees	A Fellows M Angell S Dove D Brown W Titmuss
Secretary	M Angell
Other Officers	A Trussler, Website Administrator Y Matthews, Occasional Bookings Clerk P Dove, Regular Bookings Clerk L Rawlinson, Facebook Administrator W Titmuss, Maintenance Officer D Brown, Grants & Fundraising Lead S Dove, Treasurer P Larsmon, Burbage News Item Author K Moore, Charity Commission Point of Contact
Charity Registration Number	1163221
Principal Office	Burbage Village Hall 58 - 60 Eastcourt Road Burbage Marlborough SN8 3AJ
Independent Examiner	Sansum & Co Limited 1 Meadow View High Street Burbage SN8 3AF

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Chair's Report

After a difficult year in 2024-25 the new team of Trustees of Burbage Village Hall CIO has had rather a baptism of fire! We have been aware for many years that the gully between the Village Hall and the Royal British Legion Club has been leaking but we have managed to contain the problem. No longer, it finally gave up the ghost and began to pour water into both the Hall and the Legion earlier this year so something had to be done. As Burbage Village Hall CIO and the Royal British Legion Club are jointly responsible for maintaining the gully, David Ruffle was consulted and included in all the deliberations.

The three roofing specialists approached for an opinion were all agreed that relining the gully should solve the problem so the firm of GJS Roofing & Building Ltd were appointed to effect the repairs. Unfortunately this proved to be unsuccessful so we consulted Ian Dony, a Chartered Roof Surveyor to advise us further. Mr Dony's advice was that the damage to the gully was too extensive for relining to work and that we should consider inserting a new sealed gully into the area. Following this advice A1 Installations extruded a single piece aluminium gutter into the gully and the work was completed in July. It was entirely successful.

At this point I would like to express my most grateful thanks to the team of moppers who went into the hall several times a day, every time it rained, to mop up the leaks and prevent the building from flooding. Because of them, we were able to keep the hall open and prevent significant water damage although some redecorating will be required once everything has properly dried out.

Over the years an awful lot of junk has found its way into the old changing rooms and bar store room potentially causing a fire hazard and certainly taking up space that could be better used. I am pleased to report that there has been a massive clear out by a team led by Yarin Matthews who have revolutionised the areas. And what's more much of our junk has found its way to new homes as a result of Yarin's diligent work. The Scout bonfire should be enormous this year, old chairs have gone on to three other village halls, metal has been recycled; and we can now get into the changing rooms without clambering over things.

Thanks to Laura Rawlinson and her helpers the outside of the Hall is looking cared for. Several attractive planters have been filled with flowering plants and watered through all the hot dry weather. The notice board which allows events to be advertised has been given a revamp and from time to time the weeders are out keeping things looking tidy. We are very fortunate to have a lovely team of volunteers who contribute so much to the upkeep of this wonderful community asset.

In spite of the difficulties caused by the leak the Hall has been constantly in use during the year. Marlborough Youth Football Club uses the pitches on Barn Meadow through the season and Good Companions, Café Church, the Friday Night Dancers, Qigong, Line Dancing and the Stretch and Move class are regulars throughout the year. We were delighted to provide a venue for the very successful VE Day celebrations in May including our own Tea Dance and there have been birthday parties, wakes and meetings. We had a Kebab Van at weekends, but that has now stopped and once a month Chopping Block by George has proved popular. We played host to a Trailbreak cycling event with over 100 cyclists starting and finishing at the Hall and we have been pleased to support H.U.G.S. (Helping Ukraine Support Group) who provide humanitarian support in Ukraine and who have used our hall and car park as a collection point.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

A special thank you must be said to the two booking clerks, Yarin Matthews and Pauline Dove who keep on top of both regular and one off bookings with great efficiency. In order to make the Hall as attractive as possible to potential hirers we have experimented a bit with rates and hirings and it is the booking clerks who have sorted this out. And thanks also to Mich Angell who is our longest serving Trustee and very able Secretary who keeps the minutes and records in good order. She is also a mine of useful information about what has happened in the past!

The fact that we have a functioning Village Hall is due to the hard work and dedication of the trustees and volunteers who give up their time and efforts to support such a valuable public space. Because of these people the village has an open green area where children can play, dogs are walked, friends can meet and community events can happen. Because of these people the hall didn't flood and is still there to be used and because of these people the hall and field cannot be sold or developed. If for any reason we were unable to continue to run the CIO because of lack of volunteers it would revert to the Charity Commission. If they were unable to find anyone to run the charity their duty would be to maximise the assets to support other similar charities. In other words, they would almost certainly sell the field and hall to the highest bidder. You have been warned!

After ten years I am stepping down as a trustee of Burbage Village Hall. It has been my privilege to serve as Chairman for the past year while our splendid new trustees found their feet and I'm incredibly grateful to them all for their hard work and dedication and proud of what they have achieved. They have all been magnificent but much is owed to the Treasurer Simon Dove who has shouldered an enormous burden sorting out the wretched roof and he has done so with good humour and patience and ably assisted by Bill Titmuss. Simon is delighted that Bill has agreed to take over the supervision of maintenance of the hall. I am handing over the Chairmanship to Diane Brown safe in the knowledge that she will continue the good work.

Annie Fellows
October 2025

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 June 2025.

Objectives and activities

Objects and aims

The objectives of the CIO are to establish and run a village hall and recreation grounds for the benefit of the inhabitants of the Administrative Parish of Burbage ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Public benefit

The charity continues to provide sporting and recreational facilities for the local community as described in objects and aims above.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report (continued)

Achievements and financial review

Our big improvements to the hall this financial year are:

1. Purchased new tables with storage trolleys
2. Replaced failed kitchen water heater, kitchen taps and bar cold tap.
3. Cleared the storage areas of unwanted furniture and other items.
4. Improved the appearance of the front of the hall.
5. Cleared a fallen tree and brambles from Barn Meadow and trimmed the trees in front of the hall.

Our main focus this year has been trying to fix the roof leak, so we no longer have to mop up and suck water out of the carpet, but mainly so we can keep the hall open. We have also had plumbing leaks to fix.

Our financial aims for the continued improvement of the hall are:

1. Fix the roof leak (achieved July 2025, so further cost will appear in the next financial year's accounts).
2. Repair and re-decorate where the leak has caused damage and staining.
3. Replace the carpet tiles in the main hall with a more sympathetic surface.

We continue to seek grant funding for upgrading the hall.

We took the decision early in 2025 to reduce hire charges in an attempt to attract more use of the Hall. Unsurprisingly, our income from regular hirers is down 18% on last year, but our income from occasional hirers is only down 2%, so we have had some success in that regard. Following the significant expenditure on the failed attempt to fix the roof and the purchase of new tables our bank balance is only slightly down on this time last year, but we have yet to incur the cost of fixing the roof and we owe for a year's worth of mowing the grass on Barn Meadow. Without the aforementioned repairs and improvements, our income would have exceeded our expenditure, due, in no small part, to income from Marlborough Youth Football Club for the use of Barn Meadow, from Burbage & Easton Royal Cricket and Tennis Clubs for the use of Red Lion Field, from Mich Angell (Secretary/Trustee) running Line Dancing every Wednesday and Linda Towers (Volunteer) running Stretch and Move every Friday as fund raising activities, Allan Masey holding a fund raising Music Night, donations in connection with the VE Day event, and a contribution from the Burbage Christmas Tree Sale & Market for providing car parking for visitors. Our fundraising income is up 63% on last year. Donations remain fairly static. Interest is up 51% following the decision to move £10,000 from the current account to the savings account.

We, the remaining trustees, give our heartfelt thanks to Annie Fellows, who is stepping down at this AGM, for her 10 years as a trustee of the village hall charity, but particularly for agreeing to stay on and take the role of Chairman for the last year. Her help in smoothing the transition between the old and new committees, following such a large change of personnel this time last year, has been invaluable and her promise of future support, if needed, is much appreciated. We also thank Paul Larsmon and Andrew Hughes for becoming trustees a year ago, even though they are unable to continue in that capacity. We are delighted that Paul will continue to write our contributions to Burbage News.

Policy on reserves

The trustees continue to maintain a contingency reserve of £15,000 to cover any emergency maintenance costs and annual running costs should the hall be required to close for a period of time. Having undertaken regular risk assessments, the trustees are confident that the contingency reserve remains adequate.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report (continued)

Trustees:	L Clarke (Resigned 30 October 2024) A Fellows M Angell K Jones (Resigned 29 October 2024) K Moore (Resigned 29 October 2024) S Dove D Brown A Hughes (Resigned 30 October 2025) P Larsmon (Resigned 10 April 2025) W Titmuss
Chairman:	L Clarke (Resigned 30 October 2024) A Fellows
Secretary:	M Angell
Other Officers:	A Trussler, Website Administrator Y Matthews, Occasional Bookings Clerk P Dove, Regular Bookings Clerk L Rawlinson, Facebook Administrator W Titmuss, Maintenance Officer D Brown, Grants & Fundraising Lead S Dove, Treasurer P Larsmon, Burbage News Item Author K Moore, Charity Commission Point of Contact

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 30 October 2025 and signed on its behalf by:



A Fellows
Chairman and trustee



M Angell
Secretary and trustee

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Independent Examiner's Report to the trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

I report to the trustees on my examination of the accounts of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation for the year ended 30 June 2025.

Responsibilities and basis of report

As the charity trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Sansum FCA
ICAEW

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30 October 2025

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Statement of Financial Activities for the Year Ended 30 June 2025

	Note	Unrestricted £	Total 2025 £
Income and Endowments from:			
Donations and legacies	2	1,822	1,822
Charitable activities	3	11,744	11,744
Investment income	4	1,094	1,094
Total Income		14,660	14,660
Expenditure on:			
Charitable activities	5	(15,435)	(15,435)
Total Expenditure		(15,435)	(15,435)
Net movement in funds		(775)	(775)
Reconciliation of funds			
Total funds brought forward		42,664	42,664
Total funds carried forward	10	41,889	41,889

	Note	Unrestricted £	Restricted £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	1,215	600	1,815
Charitable activities	3	11,652	-	11,652
Investment income	4	723	-	723
Total Income		13,590	600	14,190
Expenditure on:				
Charitable activities	5	(13,928)	(600)	(14,528)
Total Expenditure		(13,928)	(600)	(14,528)
Net movement in funds		(338)	-	(338)
Reconciliation of funds				
Total funds brought forward		43,002	-	43,002
Total funds carried forward	10	42,664	-	42,664

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2024 is shown in note 10.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Statement of Assets and Liabilities for the Year Ended 30 June 2025

Cash funds	2025	2024
Cash and short-term deposits	<u>41,880</u>	<u>42,664</u>
Other monetary assets	2025	2024
Stocks	<u>50</u>	<u>100</u>
	<u>50</u>	<u>100</u>
Assets retained for the charity's use	2025	2024
Fixed assets	<u>300,000</u>	<u>300,000</u>

The notes on pages 11 to 14 form an integral part of these financial statements.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2025

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Act 2011.

Basis of preparation

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation meets the definition of a public benefit entity. The accounts have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, transactions through bank current and deposit accounts and cash accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable incorporated organisation for UK tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2025 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	1,822	-	1,822
Total for 2025	1,822	-	1,822
Total for 2024	1,215	600	1,815

3 Income from charitable activities

	Unrestricted funds General £	Total funds £
The Village Hall	7,896	7,896
Red Lion Field	697	697
Fund Raising Events	3,151	3,151
Total for 2025	11,744	11,744
Total for 2024	11,652	11,652

4 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	1,094	1,094
Total for 2025	1,094	1,094
Total for 2024	723	723

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2025 (continued)

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Allocated support costs		14,645	-	14,645
Governance costs		790	-	790
Total for 2025		15,435	-	15,435
Total for 2024		13,928	600	14,528

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	790	790
Total for 2025	790	790
Total for 2024	790	790

7 Independent examiner's remuneration

	2025 £	2024 £
Examination of the financial statements	790	790

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2025 (continued)

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	250	753
Cash at bank	10,728	12,104
Short-term deposits	30,902	29,807
	<u>41,880</u>	<u>42,664</u>

10 Funds

	Balance at 1 July 2024 £	Incoming resources £	Resources expended £	Balance at 30 June 2025 £
Unrestricted				
General	27,664	14,660	(15,435)	26,889
Contingency reserve	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total funds	<u>42,664</u>	<u>14,660</u>	<u>(15,435)</u>	<u>41,889</u>