

Charity registration number: 1163221

**Burbage Village Hall and Recreation
Grounds Charitable Incorporated
Organisation**

Annual Report and Financial Statements

for the Year Ended 30 June 2024

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

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Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Reference and Administrative Details

Chairman	L Clarke A Fellows
Trustees	L Clarke A Fellows M Angell K Jones K Moore S Dove D Brown A Hughes P Larsmon W Titmuss
Secretary	M Angell
Other Officers	A Trussler, Website Administrator Y Matthews, Occasional Bookings Clerk P Dove, Regular Bookings Clerk
Charity Registration Number	1163221
Principal Office	Burbage Village Hall 58 - 60 Eastcourt Road Burbage Marlborough SN8 3AJ
Independent Examiner	Sansum & Co Limited 1 Meadow View High Street Burbage SN8 3AF

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Chair's Report

Our 2023 - 2024 year has been eventful.

During the early part of this year our Chairman, and long standing Trustee, Susan Masey, sadly passed away after a short illness.

This had a huge impact on the remaining Trustees and I, personally, felt myself floundering without her leadership.

Following Susan's passing her husband, and our Treasurer, Allan, understandably stepped down.

The remaining Trustees and volunteers banded together to continue the running of the hall and I cannot thank them enough for all the support that they provided.

Normally, when Susan and Allan were on holiday I would step in as a 'caretaker' Chairman. I was always very happy to return the responsibilities back to her when they returned. Unfortunately, this year, that was unable to happen.

With the realisation that I was now, unwittingly, the 'permanent' Chairman I knew that it was something that I couldn't handle on my own. After speaking to Annie Fellows, she agreed to combine our efforts and became my 'Co-Chairman'. For her help and guidance I am grateful beyond words - I make a terrible Chairman!

At the last AGM I announced that, at the 2024 AGM, after 10 years on the committee I would be stepping down as a Trustee.

Following this several others, both Trustees and volunteers, also decided that they too wished to stand down.

With the committee to be losing so many of its members we began to advertise for new members to come forward. The lack of applicants was overwhelming and the remaining Trustees realised that there would only be one outcome - that we would have to 'mothball' the hall for the foreseeable future.

After several more articles in the Burbage News and on Facebook we suddenly began to have interest from some village residents.

Finally it seemed as though there were a number of villagers who wanted to support the running of the hall and a new committee came together.

I cannot thank them all enough for their commitment, enthusiasm and continuing support to the running of this wonderful village asset.

Finally, I would just like to say a huge 'thank you' to everyone, be it a Trustee or a volunteer, who has been involved with the hall both this year and previous years, and I'd like to wish the new committee all the very best for the continuing success of Burbage Village Hall.

Louise Clarke
Co-Chairman and Trustee

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 June 2024.

Objectives and activities

Objects and aims

The objectives of the CIO are to establish and run a village hall and recreation grounds for the benefit of the inhabitants of the Administrative Parish of Burbage ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Public benefit

The charity continues to provide sporting and recreational facilities for the local community as described in objects and aims above.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and financial review

The number of bookings has remained fairly static, down from pre-Covid levels.

Our big improvements to the hall this year are:

1. Replace the broken sink and refurbish the lady's toilet area.
2. Replace the aging oil-fired boiler.

The roof leak we believed we had remedied has returned with a vengeance.

Our financial aims for the continued improvement of the hall are:

1. Fix the roof leak.
2. Re-decorate where the leak has caused staining.
3. Replace the carpet tiles in the main hall with a more sympathetic surface.

We continue to seek grant funding for upgrading the hall.

Following the significant expenditure on the improvements mention above, our bank balance is down on this time last year, but still healthy. Without these improvements, our income would have exceeded our expenditure, due, in no small part, to income from Marlborough Youth Football Club for the use of Barn Meadow, from Burbage & Easton Royal Cricket and Tennis Clubs for the use of Red Lion Field, from Mich Angell (Secretary/Trustee) running Line Dancing every Wednesday as a fund raising activity, Allan Masey (Treasurer) holding a fund raising Music Night, and a contribution from the Burbage Christmas Tree weekend for providing car parking for visitors.

We, the remaining trustees, give our heartfelt thanks to Louise Clark, Keith Jones, Wendy Jones, and Ken Moore, who are stepping down at this AGM, and to Allan Masey, who stepped down earlier this year, for their years of hard work and dedication in running the village hall CIO, for their support in handing over their responsibilities, and for their promises of future support if needed. The hours of voluntary work they have put in over the years are beyond counting.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report (continued)

Policy on reserves

The trustees continue to maintain a contingency reserve of £15,000 to cover any emergency maintenance costs and annual running costs should the hall be required to close for a period of time. Having undertaken regular risk assessments, the trustees are confident that the contingency reserve remains adequate.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

S Masey (Deceased 24 March 2024)
L Clarke (Resigned 30 October 2024)
A Fellows
M Angell
K Jones (Resigned 29 October 2024)
K Moore (Resigned 29 October 2024)
S Dove (appointed 30 May 2024)
D Brown (appointed 30 May 2024)
A Hughes (appointed 30 May 2024)
P Larsmon (appointed 30 May 2024)
W Titmuss (appointed 30 May 2024)

Chairman:

S Masey (Deceased 24 March 2024)
L Clarke (Resigned 30 October 2024)
A Fellows

Secretary:

M Angell

Other Officers:

A Masey, Treasurer (Resigned 25 March 2024)
W Jones, Bookings Clerk (Resigned 2 May 2024)
A Trussler, Website Administrator
Y Matthews, Occasional Bookings Clerk (appointed 2 May 2024)
P Dove, Regular Bookings Clerk (appointed 2 May 2024)

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.


The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 29 October 2024 and signed on its behalf by:



L Clarke
Chairman and trustee



A Fellows
Chairman and trustee



M Angell
Secretary and trustee

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Independent Examiner's Report to the trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

I report to the trustees on my examination of the accounts of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation for the year ended 30 June 2024.

Responsibilities and basis of report

As the charity trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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M Sansum FCA
ICAEW

1 Meadow View
High Street
Burbage
SN8 3AF

29 October 2024

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Statement of Financial Activities for the Year Ended 30 June 2024

	Note	Unrestricted £	Restricted £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	1,215	600	1,815
Charitable activities	3	11,652	-	11,652
Investment income	4	723	-	723
Total Income		13,590	600	14,190
Expenditure on:				
Charitable activities	5	(13,928)	(600)	(14,528)
Total Expenditure		(13,928)	(600)	(14,528)
Net movement in funds		(338)	-	(338)
Reconciliation of funds				
Total funds brought forward		43,002	-	43,002
Total funds carried forward	10	42,664	-	42,664
	Note	Unrestricted £		Total 2023 £
Income and Endowments from:				
Donations and legacies	2	2,365		2,365
Charitable activities	3	10,221		10,221
Investment income	4	481		481
Total Income		13,067		13,067
Expenditure on:				
Raising funds		(1,250)		(1,250)
Charitable activities	5	(8,026)		(8,026)
Total Expenditure		(9,276)		(9,276)
Net movement in funds		3,791		3,791
Reconciliation of funds				
Total funds brought forward		39,211		39,211
Total funds carried forward	10	43,002		43,002

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 10.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Statement of Assets and Liabilities for the Year Ended 30 June 2024

Cash funds	2024	2023
Cash and short-term deposits	42,664	43,002
	<hr/>	<hr/>
Other monetary assets	2024	2023
Stocks	100	100
	<hr/>	<hr/>
	100	100
	<hr/>	<hr/>
Assets retained for the charity's use	2024	2023
Fixed assets	300,000	300,000
	<hr/>	<hr/>

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Act 2011.

Basis of preparation

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation meets the definition of a public benefit entity. The accounts have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, transactions through bank current and deposit accounts and cash accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable incorporated organisation for UK tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2024 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	1,215	-	1,215
Grants, including capital grants;			
Grants from other charities	-	600	600
Total for 2024	<u>1,215</u>	<u>600</u>	<u>1,815</u>
Total for 2023	<u>2,365</u>	<u>-</u>	<u>2,365</u>

3 Income from charitable activities

	Unrestricted funds General £	Total funds £
The Village Hall	8,357	8,357
Red Lion Field	700	700
Fund Raising Events	2,595	2,595
Total for 2024	<u>11,652</u>	<u>11,652</u>
Total for 2023	<u>10,221</u>	<u>10,221</u>

4 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	723	723
Total for 2024	<u>723</u>	<u>723</u>
Total for 2023	<u>481</u>	<u>481</u>

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2024 (continued)

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Allocated support costs		13,138	600	13,738
Governance costs		790	-	790
Total for 2024		13,928	600	14,528
Total for 2023		8,026	-	8,026

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	790	790
Total for 2024	790	790
Total for 2023	726	726

7 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	790	726

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2024 (continued)

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	753	250
Cash at bank	12,104	23,668
Short-term deposits	29,807	19,084
	<u>42,664</u>	<u>43,002</u>

10 Funds

	Balance at 1 July 2023 £	Incoming resources £	Resources expended £	Balance at 30 June 2024 £
Unrestricted				
General	28,002	13,590	(13,928)	27,664
Contingency reserve	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total unrestricted	<u>43,002</u>	<u>13,590</u>	<u>(13,928)</u>	<u>42,664</u>
Restricted	<u>-</u>	<u>600</u>	<u>(600)</u>	<u>-</u>
Total funds	<u><u>43,002</u></u>	<u><u>14,190</u></u>	<u><u>(14,528)</u></u>	<u><u>42,664</u></u>