

Charity registration number: 1163221

Burbage Village Hall and Recreation  
Grounds Charitable Incorporated  
Organisation

Annual Report and Financial Statements

for the Year Ended 30 June 2023

## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

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## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

### **Reference and Administrative Details**

<b>Chairman</b>	S Masey
<b>Trustees</b>	S Masey L Clarke K Jones A Fellows K Moore
<b>Secretary</b>	M Angell
<b>Other Officers</b>	W Jones A Masey A Trussler
<b>Charity Registration Number</b>	1163221
<b>Principal Office</b>	Burbage Village Hall 58 - 60 Eastcourt Road Burbage Marlborough SN8 3AJ
<b>Independent Examiner</b>	Sansum & Co Limited 1 Meadow View High Street Burbage SN8 3AF

## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

### **Chair's Report**

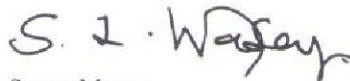
As always, I am extremely grateful and appreciative of the efforts of the Trustees and volunteers who continue to work tirelessly to ensure we are in a good position to provide a valuable community asset into the future.

There has been one change to our Officers/Volunteers this year (see Reference and Admin. Details). Brian Barry stood down March 2023.

The impact of Covid-19 continues to be felt as our bookings have dropped off dramatically. The number of regular hirers holds steady at 3 per week but occasional bookings have dwindled to a trickle. Despite that, we have been able to increase our year end bank balances, due, largely to donations, some fund-raising and income from the hire of Barn Meadow to Marlborough Town FC. However, two of our larger events failed to attract a big enough audience and we lost significant amounts of money on them.

We continue to have issues with a leaking roof. Unfortunately, the company that did the work has ceased trading meaning that their warranty isn't worth the paper it's written on. It is probable that we will need further expenditure to remedy it.

Overall, it has been a quiet year, but we remain financially viable.



Susan Masey  
Chairman

# **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

## **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 30 June 2023.

### **Objectives and activities**

#### ***Objects and aims***

The objectives of the CIO are to establish and run a village hall and recreation grounds for the benefit of the inhabitants of the Administrative Parish of Burbage ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

#### ***Public benefit***

The charity continues to provide sporting and recreational facilities for the local community as described in objects and aims above.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Achievements and financial review**

#### ***Policy on reserves***

The trustees continue to maintain a contingency reserve of £15,000 to cover any emergency maintenance costs and annual running costs should the hall be required to close for a period of time. Having undertaken regular risk assessments, the trustees are confident that the contingency reserve remains adequate.

#### **Achievements and performance**

The remnants of Covid-19 remain, and the number of bookings has continued to drop. It is possible that, with the reported "cost of living crisis", hirers are reluctant or unable to meet the increased hire charges even though they remain competitive when compared to similar village halls. This situation is under constant review. As mentioned, our highly anticipated two big fund raisers, unfortunately lost large amounts of money due to poor attendance. It is unlikely we will consider such events in the near future, given the general lack of support from the village.

We believe we have remedied the leaking roof and have had no apparent water ingress since.

Our financial aims for the continued improvement of the hall are:

1. Replace the broken sink and refurbish the lady's toilet area.
2. Replace the aging oil-fired boiler.
3. Replace the carpet tiles in the main hall with a more sympathetic surface.

We continue to seek grant funding for upgrading the hall.

Despite the downturn in bookings, we have increased our current account balance, due, in no small part, to a generous donation from a local villager, income from Marlborough Town Football Club for the use of Barn Meadow and a contribution from the Burbage Christmas Tree weekend for providing car parking for visitors.

## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

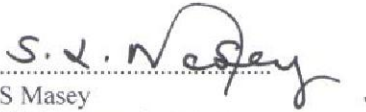
### **Trustees' Report (continued)**

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	S Masey
	L Clarke
	K Jones
	A Fellows
	K Moore
Chairman:	S Masey
Secretary:	M Angell
Other Officers:	W Jones
	A Masey
	A Trussler (appointed 31 August 2022)
	B Barry (Resigned 28 March 2023)

The annual report was approved by the trustees of the charity on 17 October 2023 and signed on its behalf by:

  
S Masey  
Chairman and trustee



## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

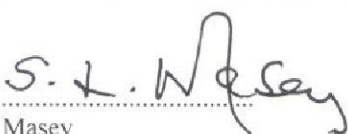
The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 17 October 2023 and signed on its behalf by:

  
.....  
S Masey  
Chairman and trustee

## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

### **Independent Examiner's Report to the trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

I report to the trustees on my examination of the accounts of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation for the year ended 30 June 2023.

#### **Responsibilities and basis of report**

As the charity trustees of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

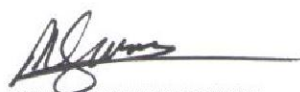
I report in respect of my examination of the Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Sansum FCA  
ICAEW

1 Meadow View  
High Street  
Burbage  
SN8 3AF

17 October 2023



# Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

## Statement of Financial Activities for the Year Ended 30 June 2023

	Note	Unrestricted £	Total 2023 £
Income and Endowments from:			
Donations and legacies	2	2,365	2,365
Charitable activities	3	10,220	10,220
Investment income	4	481	481
Total Income		13,066	13,066
Expenditure on:			
Raising funds		(1,250)	(1,250)
Charitable activities	5	(8,025)	(8,025)
Total Expenditure		(9,275)	(9,275)
Net movement in funds		3,791	3,791
Reconciliation of funds			
Total funds brought forward		39,211	39,211
Total funds carried forward	10	43,002	43,002

	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	11,003	2,000	13,003
Charitable activities	3	11,577	-	11,577
Investment income	4	201	-	201
Total Income		22,781	2,000	24,781
Expenditure on:				
Raising funds		(725)	-	(725)
Charitable activities	5	(10,702)	(2,000)	(12,702)
Total Expenditure		(11,427)	(2,000)	(13,427)
Net movement in funds		11,354	-	11,354
Reconciliation of funds				
Total funds brought forward		27,857	-	27,857
Total funds carried forward	10	39,211	-	39,211

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 10.

The notes on pages 9 to 12 form an integral part of these financial statements.

## **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

### **Statement of Assets and Liabilities for the Year Ended 30 June 2023**

<b>Cash funds</b>	<b>2022</b>	<b>2021</b>
Cash and short-term deposits	43,002	39,211
	<hr/>	<hr/>
<b>Other monetary assets</b>	<b>2022</b>	<b>2021</b>
Stocks	100	100
	<hr/>	<hr/>
	100	100
	<hr/>	<hr/>
<b>Assets retained for the charity's use</b>	<b>2022</b>	<b>2021</b>
Fixed assets	300,000	300,000
	<hr/>	<hr/>

The notes on pages 9 to 12 form an integral part of these financial statements.

# **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

## **Notes to the Financial Statements for the Year Ended 30 June 2023**

### **1 Accounting policies**

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Act 2011.

#### **Basis of preparation**

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation meets the definition of a public benefit entity. The accounts have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, transactions through bank current and deposit accounts and cash accounts.

#### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable incorporated organisation for UK tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

# **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

## **Notes to the Financial Statements for the Year Ended 30 June 2023 (continued)**

### **2 Income from donations and legacies**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Donations and legacies;			
Donations from individuals	2,365	-	2,365
<b>Total for 2023</b>	<b>2,365</b>	<b>-</b>	<b>2,365</b>
<b>Total for 2022</b>	<b>11,003</b>	<b>2,000</b>	<b>13,003</b>

### **3 Income from charitable activities**

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
The Village Hall	9,780	9,780
Red Lion Field	440	440
<b>Total for 2023</b>	<b>10,220</b>	<b>10,220</b>
<b>Total for 2022</b>	<b>11,577</b>	<b>11,577</b>

### **4 Investment income**

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Interest receivable and similar income;		
Interest receivable on bank deposits	481	481
<b>Total for 2023</b>	<b>481</b>	<b>481</b>
<b>Total for 2022</b>	<b>201</b>	<b>201</b>

# Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation

## Notes to the Financial Statements for the Year Ended 30 June 2023 (continued)

### 5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Allocated support costs		7,299	-	7,299
Governance costs		726	-	726
<b>Total for 2023</b>		<b>8,025</b>	<b>-</b>	<b>8,025</b>
<b>Total for 2022</b>		<b>10,702</b>	<b>2,000</b>	<b>12,702</b>

### 6 Analysis of governance and support costs

#### Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	726	726
<b>Total for 2023</b>	<b>726</b>	<b>726</b>
<b>Total for 2022</b>	<b>660</b>	<b>660</b>

### 7 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	726	660



# **Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation**

## **Notes to the Financial Statements for the Year Ended 30 June 2023 (continued)**

### **8 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

### **9 Cash and cash equivalents**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Cash on hand	250	250
Cash at bank	23,668	20,357
Short-term deposits	19,084	18,604
	<u>43,002</u>	<u>39,211</u>

### **10 Funds**

	<b>Balance at 1 July 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Balance at 30 June 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>				
General	24,211	11,816	(8,025)	28,002
Contingency reserve	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
<b>Total funds</b>	<u>39,211</u>	<u>11,816</u>	<u>(8,025)</u>	<u>43,002</u>