

The Parochial Church Council of The Parish of St John The Evangelist Kensal Green



*Unveiling of the new Royal Coat of Arms, celebrating the Coronation
of King Charles and Queen Camilla (May 2023)*

ANNUAL REPORT & ACCOUNTS for the period ending 31st December 2023

Registered Charity 1163185

Achieving our Vision

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I write these words in our 180th year, with many events planned and, as I thank everyone for their being a part of church life here, I should like to thank those who support us: Fr Luke the Archdeacon, the Bishops of London and Fulham, Georgina Graham, Fr Steve Mason the Area Dean and so many others. All will visit this year. Finally in a report like this, a special thanks to Yvonne Jarman the Administrator who compiled it and manages our finances and policies, amongst so much else.

The Reverend David Ackerman
Vicar and Chairman of the PCC

February 2024

Annual Report & Accounts 2023

Aims and Purpose

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In addition to regular worship, the church provides a focal point for the community to mark the milestones of life. During 2023 there were 10 baptisms and 1 funeral service held in church. An additional 14 funeral services were undertaken at the local crematorium along with three committals. As at March 2023, there were 79 on the church electoral roll.

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Financial Review

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In 2023 restricted funds totalled some £32,000, largely comprising project grants and payments for church activities. We are particularly grateful for the Westminster City Council grant supporting the Woodland Garden along with other individual general donations which have helped to support our Remembering Service in November and the purchase of new crib animals at Christmas.

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A review of the Reserves Policy in 2023 concluded that some £20,000 should be maintained in the savings account in view of inflationary pressures at the time while also remaining mindful of continued development work of the church site which may have involved unanticipated expenditure. It is anticipated that the Reserves will be re-set in 2024 at a reduced level.

Structure, Governance and Management

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and is a charity registered with the Charity Commission (Charity Number: 1163185). The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There is an induction process in place for new PCC members and each receives guidance on their responsibilities as trustees.

PCC members are responsible for making decisions on all matters of concern to the parish, including decisions on how church funds are spent. There were five meetings

from March 2023 to February 2024 inclusive, with any additional urgent PCC business being conducted via email.

Administrative Information

St John's Church, situated in Kensal Green, is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, Kilburn Lane, London W10 4AA. The church website is www.stjohnskensalgreen.org.uk

The following PCC members served during 2023:

Ex Officio Members

Rev David Ackerman	(Incumbent & Chairman)
Nigel Clark	(Churchwarden & Vice Chairman)
Sandra Payne	(Churchwarden & Deanery Synod Representative)

Elected Members

Anne Abel	(Lay Pastoral Minister)
Heather Hatter	(Playgroup Lead)
Frances Ikemefuna	
Pam Mackintosh	
Sabeena Johnson	(Treasurer & Children's Champion)
Joanna Okello	(Safeguarding Officer)
Natelle Peters	(Youth & Families)
Nigel Snuggs	(Grounds & Flowers)
Daniel Turner	(Music Director)
Rieanna Wilkinson	(Youth & Families)

Yvonne Jarman served as PCC Secretary as part of her role as Parish Administrator.

Approved by the PCC on 28 February 2024 and signed on their behalf by:

The Revd David Ackerman
Chairman

Nigel Clark
Vice-Chairman

Statement of Receipts and Payments

1 January-31 December 2023

Receipts	Unrestricted £	Restricted £	Total £	Payments £	Total £
Cash at Bank 1 Jan	6,877.82	3,441.79	10,319.61	LDF Payments	67,592.00
Cash in Hand 1 Jan	119.72		119.72	Running Costs	85,621.10
Regular Giving	5,778.87	173.18	5,952.05	Income Generating Costs	nil
GA Returns	4,816.98	Nil	4,816.98	Church Activities	45,652.03
Other Voluntary Receipts	6,500.79	1,476.92	7,977.71	Other costs	25,577.16
Income Generating Activity	151,504.00	Nil	151,504.00	Fabric	nil
Church Activities	5,976.81	6,999.64	12,976.45		
Other Income	15,273.72	20,226.33	35,500.05		
<i>Sub Totals</i>	<i>196,848.71</i>	<i>32,317.86</i>	<i>229,166.57</i>		<i>224,442.29</i>
				Balance of Receipts over Payments	4,724.28
TOTAL			229,166.57		229,166.57

Receipts	2022	2023	Payments	2022	2023
Balance at Bank 1 Jan	£129,243.44	£10,319.61			
Cash in Hand 1 Jan	£123.12	£119.72			
Regular Giving			LDF Payments		
Planned giving	£2,278.27	£3,295.79	Fees	£3,392.00	£2,592.00
Tax refund (Gift Aid)	£3,492.64	£4,816.98 ⁽¹⁾	Commitment	£15,000.00	£65,000.00
Collections	£6,732.55	£2,656.26 ⁽²⁾			
Other Voluntary Receipts			Running Costs		
Donations	£3,858.21	£6,690.79	Office	£38,609.56	£33,750.23 ⁽⁷⁾
Charity	£1,427.47	£1,084.19	Maintenance (church)	£34,223.44	£35,590.82 ⁽⁸⁾
Flower Fund	£155.00	£202.73	Utilities	£7,880.42	£8,345.11
			Insurance	£6,943.59	£4,705.53
			Sacristy	£4,021.84	£2,829.41
			Maintenance (vicarage)	£1,773.00	£400.00
Income Generating Activities			Income Generating Costs		
Rent	£137,962.00	£150,504.00	Facilities	nil	nil
Facilities	£515.00	£1,000.00			
Church Activities			Church Activities		
Activities	£8,899.09	£6,981.20 ⁽³⁾	Activities	£60,443.19	£15,211.14
Funeral & Weddings	£5,339.89	£3,444.00	Music	£14,152.42	£9,760.80
Walsingham	£470.00	£1,895.00	Donations	£10,625.00	£6,228.97 ⁽⁹⁾
Fundraising	£845.40	£456.25	Charity giving	£13,910.02	£2,969.96
Welfare refund	nil	£200.00	Walsingham	£1,212.80	£6,097.60
			Clergy Expenses	£6,683.91	£5,027.24 ⁽¹⁰⁾
			Visiting clergy	£385.43	£219.07
			Fundraising	£592.48	£137.25
Other Income			Other Costs		
Annual Projects (grants)	£25,464.30	£19,726.33 ⁽⁴⁾	Annual Projects	£62,269.13	£19,151.29 ⁽¹¹⁾
Miscellaneous	£159.28	£1,559.66 ⁽⁵⁾	Flower fund	£1,115.82	£1,135.00
Music	£1,059.99	£1,000.00	Vicar refreshment	nil	£2,751.86
Maintenance & grounds	£281.48	£600.00	Bank charges	£521.16	£377.33
Clergy refund	£325.60	£201.76	Interest in savings	nil	£137.67
Bank rewards & interest	£111.05	£193.07	Miscellaneous	£325.83	£24.01
Visiting clergy	£47.00	£21.00	Organ fund	£600.00	nil
Sacristy	nil	£8.72			
Insurance	£2,529.59	nil ⁽⁶⁾			
			Fabric	£18,400.00	nil
Fabric	£2,200.00	nil	Transfers	£55,000.00	£2,000.00
Transfers	£35,000.00	£12,189.51			
TOTALS	£368,520.37	£229,166.57		£358,081.04	£224,442.29
<i>Less Payments</i>	<i>£358,081.04</i>	<i>£224,442.29</i>			
Balance of Receipts over Payments	£10,439.33	£4,724.28			

St John's Memorial Fund (Deposit) Account	2022 £	2023 £
Receipts		
Balance at 1 Jan	25.29	20,051.84
Interest	26.55	137.67
Transfer from current account	55,000.00	2,000.00
Total	55,051.84	22,189.51
Payments		
Transfer to current account	35,000.00	12,189.51
Balance at 31 Dec	20,051.84	10,000.00

Statement of Assets as at 31 Dec	2022 £	2023 £
Cash at Bank (current account)	10,319.61	4,596.05
Cash in Hand	119.72	128.23
Memorial Fund (savings account)	20,051.84	10,000.00
Total cash assets	30,439.33	14,724.28
Other Assets		
Leased buildings (insurance value at year end)	710,109.00	2,150,000.00

Summary of 2023 Restricted Funds

Restricted	£
<i>Grants</i>	<i>23,668.12</i>
<i>Payments</i>	<i>6,999.64</i>
<i>Charities</i>	<i>1,457.37</i>
<i>Flowers</i>	<i>192.73</i>
TOTAL	32,317.86

Restricted Funds c/f

GLA Funding (Eco Projects):	£3,395.10
WCC Greening Grant:	£1,075.04

Notes to the 2023 Accounts

1. *Gift Aid returns for 2022 and 2023.*
2. *Includes £173.18 special collections for charity.*
3. *Activities covering:*

<i>Play & Stay (under 5s playgroup)</i>	<i>£2,856.56</i>
<i>Pilgrimage (2022) & Fellowship returns</i>	<i>£4,124.64</i>
4. *Grant receipts for Westminster City Council (WCC) Greening Scheme.*
5. *Includes £1,535.65 refund from Scottish Power.*
6. *Insurance receipts no longer apply. (Leased buildings now separately insured by Bales College.)*
7. *Includes administration costs and office/trustee expenses of £28,039.77.*
8. *Church maintenance covering:*

<i>Grounds</i>	<i>£22,591.73</i>
<i>Church</i>	<i>£ 8,394.05</i>
<i>Cleaning</i>	<i>£ 4,605.04</i>
9. *Includes £5,000 to the Bishop of London's Discretionary Fund.*
10. *Clergy expenses covers parish communications (parish 'phone use and WiFi rental), car usage, un-budgeted parish hospitality expenditure and wear and tear due to parish use of vicarage.*
11. *Annual Projects covering:*

<i>WCC Greening Scheme</i>	<i>£19,104.60</i>
<i>GLA (Eco Projects)</i>	<i>£ 46.69</i>

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from March 2023 to February 2024 inclusive, with any additional urgent PCC business being conducted via email.

Administrative Information

St John's Church, situated in Kensal Green, is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, Kilburn Lane, London W10 4AA. The church website is www.stjohnskensalgreen.org.uk

The following PCC members served during 2023:

Ex Officio Members

Rev David Ackerman	(Incumbent & Chairman)
Nigel Clark	(Churchwarden & Vice Chairman)
Sandra Payne	(Churchwarden & Deanery Synod Representative)

Elected Members

Anne Abel	(Lay Pastoral Minister)
Heather Hatter	(Playgroup Lead)
Frances Ikemefuna	
Pam Mackintosh	
Sabeena Johnson	(Treasurer & Children's Champion)
Joanna Okello	(Safeguarding Officer)
Natelle Peters	(Youth & Families)
Nigel Snuggs	(Grounds & Flowers)
Daniel Turner	(Music Director)
Rieanna Wilkinson	(Youth & Families)

Yvonne Jarman served as PCC Secretary as part of her role as Parish Administrator.

Approved by the PCC on 28 February 2024 and signed on their behalf by:



The Revd David Ackerman
Chairman



Nigel Clark
Vice-Chairman

Statement of Receipts and Payments

1 January-31 December 2023

Receipts	Unrestricted £	Restricted £	Total £	Payments £	Total £
Cash at Bank 1 Jan	6,877.82	3,441.79	10,319.61	LDF Payments	67,592.00
Cash in Hand 1 Jan	119.72		119.72	Running Costs	85,621.10
Regular Giving	5,778.87	173.18	5,952.05	Income Generating Costs	nil
GA Returns	4,816.98	Nil	4,816.98	Church Activities	45,652.03
Other Voluntary Receipts	6,500.79	1,476.92	7,977.71	Other costs	25,577.16
Income Generating Activity	151,504.00	Nil	151,504.00	Fabric	nil
Church Activities	5,976.81	6,999.64	12,976.45		
Other Income	15,273.72	20,226.33	35,500.05		
<i>Sub Totals</i>	<i>196,848.71</i>	<i>32,317.86</i>	<i>229,166.57</i>		<i>224,442.29</i>
				Balance of Receipts over Payments	4,724.28
TOTAL			229,166.57		229,166.57

Receipts	2022	2023	Payments	2022	2023
Balance at Bank 1 Jan	£129,243.44	£10,319.61			
Cash in Hand 1 Jan	£123.12	£119.72			
Regular Giving			LDF Payments		
Planned giving	£2,278.27	£3,295.79	Fees	£3,392.00	£2,592.00
Tax refund (Gift Aid)	£3,492.64	£4,816.98 ⁽¹⁾	Commitment	£15,000.00	£65,000.00
Collections	£6,732.55	£2,656.26 ⁽²⁾			
Other Voluntary Receipts			Running Costs		
Donations	£3,858.21	£6,690.79	Office	£38,609.56	£33,750.23 ⁽⁷⁾
Charity	£1,427.47	£1,084.19	Maintenance (church)	£34,223.44	£35,590.82 ⁽⁸⁾
Flower Fund	£155.00	£202.73	Utilities	£7,880.42	£8,345.11
			Insurance	£6,943.59	£4,705.53
			Sacristy	£4,021.84	£2,829.41
			Maintenance (vicarage)	£1,773.00	£400.00
Income Generating Activities			Income Generating Costs		
Rent	£137,962.00	£150,504.00	Facilities	nil	nil
Facilities	£515.00	£1,000.00			
Church Activities			Church Activities		
Activities	£8,899.09	£6,981.20 ⁽³⁾	Activities	£60,443.19	£15,211.14
Funeral & Weddings	£5,339.89	£3,444.00	Music	£14,152.42	£9,760.80
Walsingham	£470.00	£1,895.00	Donations	£10,625.00	£6,228.97 ⁽⁹⁾
Fundraising	£845.40	£456.25	Charity giving	£13,910.02	£2,969.96
Welfare refund	nil	£200.00	Walsingham	£1,212.80	£6,097.60
			Clergy Expenses	£6,683.91	£5,027.24 ⁽¹⁰⁾
			Visiting clergy	£385.43	£219.07
			Fundraising	£592.48	£137.25
Other Income			Other Costs		
Annual Projects (grants)	£25,464.30	£19,726.33 ⁽⁴⁾	Annual Projects	£62,269.13	£19,151.29 ⁽¹¹⁾
Miscellaneous	£159.28	£1,559.66 ⁽⁵⁾	Flower fund	£1,115.82	£1,135.00
Music	£1,059.99	£1,000.00	Vicar refreshment	nil	£2,751.86
Maintenance & grounds	£281.48	£600.00	Bank charges	£521.16	£377.33
Clergy refund	£325.60	£201.76	Interest in savings	nil	£137.67
Bank rewards & interest	£111.05	£193.07	Miscellaneous	£325.83	£24.01
Visiting clergy	£47.00	£21.00	Organ fund	£600.00	nil
Sacristy	nil	£8.72			
Insurance	£2,529.59	nil ⁽⁶⁾			
			Fabric	£18,400.00	nil
Fabric	£2,200.00	nil	Transfers	£55,000.00	£2,000.00
Transfers	£35,000.00	£12,189.51			
TOTALS	£368,520.37	£229,166.57		£358,081.04	£224,442.29
<i>Less Payments</i>	<i>£358,081.04</i>	<i>£224,442.29</i>			
Balance of Receipts over Payments	£10,439.33	£4,724.28			

St John's Memorial Fund (Deposit) Account	2022 £	2023 £
Receipts		
Balance at 1 Jan	25.29	20,051.84
Interest	26.55	137.67
Transfer from current account	55,000.00	2,000.00
Total	55,051.84	22,189.51
Payments		
Transfer to current account	35,000.00	12,189.51
Balance at 31 Dec	20,051.84	10,000.00

Statement of Assets as at 31 Dec	2022 £	2023 £
Cash at Bank (current account)	10,319.61	4,596.05
Cash in Hand	119.72	128.23
Memorial Fund (savings account)	20,051.84	10,000.00
Total cash assets	30,439.33	14,724.28
Other Assets		
Leased buildings (insurance value at year end)	710,109.00	2,150,000.00

Summary of 2023 Restricted Funds

Restricted	£
<i>Grants</i>	<i>23,668.12</i>
<i>Payments</i>	<i>6,999.64</i>
<i>Charities</i>	<i>1,457.37</i>
<i>Flowers</i>	<i>192.73</i>
TOTAL	32,317.86

Restricted Funds c/f

GLA Funding (Eco Projects):	£3,395.10
WCC Greening Grant:	£1,075.04

Notes to the 2023 Accounts

1. *Gift Aid returns for 2022 and 2023.*
2. *Includes £173.18 special collections for charity.*
3. *Activities covering:*

<i>Play & Stay (under 5s playgroup)</i>	<i>£2,856.56</i>
<i>Pilgrimage (2022) & Fellowship returns</i>	<i>£4,124.64</i>
4. *Grant receipts for Westminster City Council (WCC) Greening Scheme.*
5. *Includes £1,535.65 refund from Scottish Power.*
6. *Insurance receipts no longer apply. (Leased buildings now separately insured by Bales College.)*
7. *Includes administration costs and office/trustee expenses of £28,039.77.*
8. *Church maintenance covering:*

<i>Grounds</i>	<i>£22,591.73</i>
<i>Church</i>	<i>£ 8,394.05</i>
<i>Cleaning</i>	<i>£ 4,605.04</i>
9. *Includes £5,000 to the Bishop of London's Discretionary Fund.*
10. *Clergy expenses covers parish communications (parish 'phone use and WiFi rental), car usage, un-budgeted parish hospitality expenditure and wear and tear due to parish use of vicarage.*
11. *Annual Projects covering:*

<i>WCC Greening Scheme</i>	<i>£19,104.60</i>
<i>GLA (Eco Projects)</i>	<i>£ 46.69</i>

Independent Examiner's Report to the PCC of St John's Kensal Green

I report on the accounts for the year ended 31st December 2023 which are set out in this document.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R Moore BSc, Westminster, London

4th March 2024