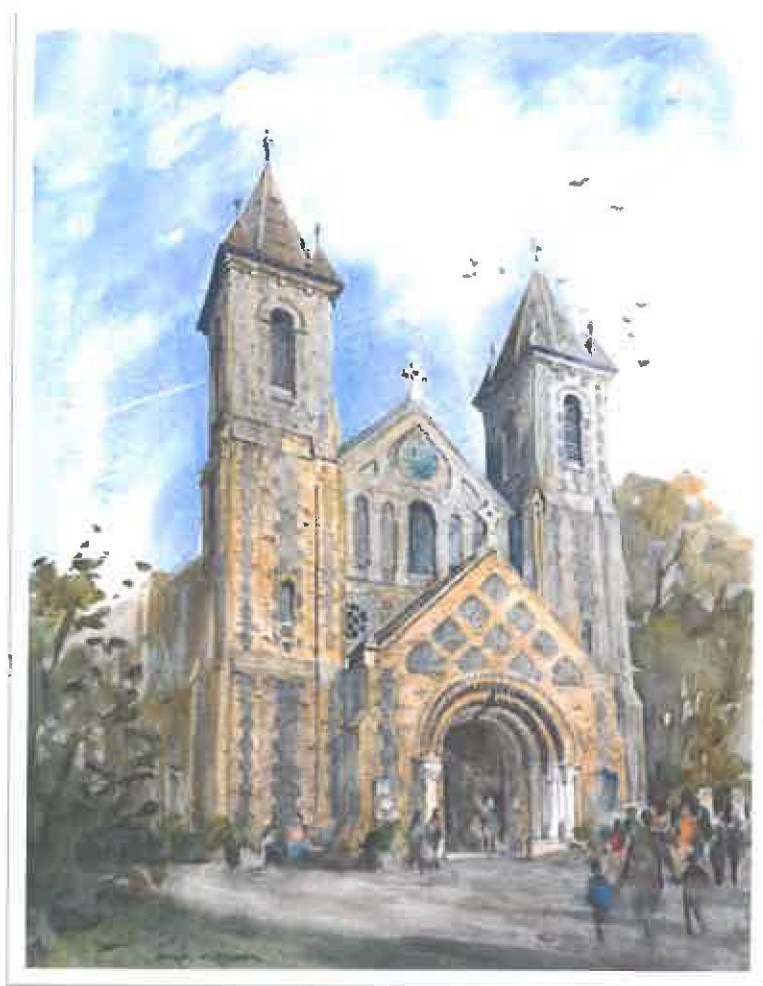


**The Parochial Church Council of
The Parish of St John The Evangelist
Kensal Green**



*"Come unto me"
St John's Kensal Green by Nigel Fletcher*

ANNUAL REPORT & ACCOUNTS
for the period ending 31st December 2020

Registered Charity 1163185

Building Things Up Again

2020 was a year many will wish to forget. There will be much written about the events we have lived through, and no doubt differences of opinion. The details in this Report reflect something of our own response to an extraordinary period in our lives.

Had we never heard of the Coronavirus, 2020 would have been a year of celebrations: the 75th anniversary of the end of the Second World War and at St John's a year of consolidation after the 175th anniversary celebrations. We would have travelled to Rome for our pilgrimage of spiritual renewal to celebrate the "*faith that comes to us from the Apostles*". In the event, all we had hoped for (and much of what we planned) was put on hold. Faith in human ingenuity to prevent death supplanted almost every aspect of our lives and even the Worship of God was relegated to what, in the eyes of those in authority, was non-essential. However, some projects were completed (the Windrush Garden) and we were able, in between the lockdowns, to give thanks.

It is notable that before and after every period of restrictions, we celebrated baptisms. The young were always on our hearts, as were the many bereaved. I conducted numerous funerals during 2020, an aspect of church life that should be remembered. We ensured the church building stayed true to the prayer of Thomas Ken by the main door: its door remained wide enough:

"to receive all who need human love and fellowship, and a heavenly Father's care; narrow enough to shut out all envy, pride and hate, its threshold smooth enough to be no stumbling-block to children, or to straying feet".

In 2020 people could turn to St John's for support and walk through our open doors to pray; not because we became some secular agency but because we are committed to the Gospel of Jesus Christ and our tradition. We offered love; not because we were permitted to but because it is the command of the Lord. In August 2021 we will embark on that journey to Rome for the pilgrimage of renewal.

Looking forward, based on firm foundations, is a good way to look back on 2020. One day others will look back on how we shaped this church, of which we are stewards. This Report reflects not only giving, but applications for support, the financial impact of deferred rent and a much lower income from facility hire. It also shows that in being generous, many were generous to us.

On Easter Day, as I said Mass by the church hall, I quoted a letter written in 1944. The letter was written by Bishop Geoffrey Fisher as St John's celebrated its centenary, having repaired bomb damage to the church and survived the worst of that conflict. Bishop Geoffrey Fisher's words are an inspiration for us as we play our part in building things up again:

"As we enter a new period of human history let this Centenary renew your faith in the unchanging things – God's love, our redemption in Jesus Christ, the fellowship of the Holy Spirit in the Church, the duty to bear our faithful witness. For these things your church stands. There, through the ministry of word and sacrament, there in the unity of the Church's prayer and worship, you are fortified in the grace of God".

As we continue to preach and stand for the unchanging things, may I also take this opportunity to recall those we have lost recently, in particular: Maria Heijenga (a long-time member of the PCC) and Colonel Robert Jarman who worshipped at St John's for over 20 years. May they rest in peace. For us who return we will have opportunity to thank those who "kept things going" here, not least Yvonne.

March 2021

**The Reverend David Ackerman
Vicar and Chairman of the PCC**

Annual Report & Accounts 2020

Aims and Purpose

St John's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of our parish community. Activities are guided by the following principles:

- Looking out – things we will do in mission to reach out to our community and beyond in service of the Gospel.
- Looking in – things we will do to build up the common life and fellowship of the church family.
- Looking up – things we will do with our pattern of prayer and worship to empower and sustain our mission and common life.

In addition, St John's has embraced Capital Vision 2020; a collective vision adopted by synod in March 2013. This vision, which has guided churches in London up until the year 2020, focuses on being confident, compassionate and creative. Following a difficult year, marred by the COVID-19 pandemic, the agenda has now been set for Capital Vision 2030 and *for every Londoner to encounter the love of God in Christ.*

Achievements and Performance

The PCC's charitable objects are focussed on the advancement of religion which is a charitable activity. Evidence of operation for the benefit of the public is demonstrated in this Annual Report for the purposes of good practice in demonstrating our commitment to public benefit.

Our primary charitable purpose, through our prayer, donations, is the offering of space (for school visits, assemblies, activities) the Playgroup, and preservation of a listed building. Our aims include the:

- prevention or relief of poverty
- advancement of education
- advancement of health
- advancement of citizenship or community development

- advancement of the arts, culture, heritage or science
- advancement of amateur sport
- reconciliation or the promotion of religious or racial harmony or equality and diversity
- advancement of environmental protection or improvement
- relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

Worship and Prayer

Since March 2020 there have been various restrictive measures in place, affecting the usual cycle of worship, due to the COVID-19 pandemic. It has therefore been impossible to produce any meaningful figures in relation to church attendance. However, St John's has remained open for prayer and contemplation. Although there are no numbers for those who made use of this facility, revenue from votive candle donations rose from £473.24 in 2019 to £731.10 in 2020.

In addition to regular worship, the church provides a focal point for the community to mark the milestones of life. During 2020 there were six baptisms and two funeral services held in church. A further 21 funeral services were undertaken at the local crematorium. As at October 2020, there were 68 on the church electoral roll.

Deanery Synod

The Deanery Synod provides an important link between the parish and the wider church community. Despite disruptions during 2020, due to the pandemic, Deanery business has continued. The PCC has one Deanery Synod representative who has been actively involved in the work of the Finance Committee.

Pastoral Care & Safeguarding

The Lay Pastoral Minister has remained available to assist the clergy, particularly with arrangements for baptisms and funerals. Opportunities for visiting the sick and housebound were limited due to COVID-19 restrictions. However, our Lay Pastoral Minister was instrumental in helping to deliver food, household goods and children's play materials to struggling families during the Spring lockdown. In response to the lockdowns, a church Welfare Fund has been established and this continues to support those in economic difficulty as a result of the pandemic.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. St John's is committed to nurturing, protecting and safeguarding all our members, particularly children, young people and vulnerable adults. This is recognised as a responsibility of the whole church.

The PCC has adopted the Diocese Safeguarding Policy, which is reviewed annually, and has appointed a Safeguarding Officer and Children's Champion. No incidents were reported as safeguarding issues during 2020.

Church Giving

Revenues from collections fell by over 60% during 2020, reflecting the impact of lockdown measures. While planned giving fell by nearly one third (from £5,695 in 2019 to £4,067 in 2020) the decrease was not as great as had been anticipated. Planned giving by standing order continues to be encouraged but, for various reasons, the envelope giving scheme remains popular. Receipts for charity were buoyant, increasing from £1,785 in 2019 to £2,366 in 2020, while there was decrease in general donations.

During the year, St John's gave donations to nearly 40 charities, as well as distributing funds from the Paddington Charities to those in need. Donations to the church Welfare Fund, totalling just over £1,670 (including £1,263 from the London Community Fund) helped to provide provisions for those struggling as a result of COVID-19 lockdowns.

Projects and Plans

A number of major projects came to fruition during 2020, including the installation of two new bells which has completed a ring of eight. This was largely made possible by a generous donation from Alan Agarrat. The Windrush Garden is now complete along with further environmental improvements to the church grounds. The year also saw the publication of Fr David's book: *St Nicholas and the Six Bells*. We are grateful to the many individuals and organisations that have supported these projects, including: the All Churches Trust, the Community Lottery Fund, the Edward Harvist Trust, the Fellowship of St John's, Paddington Charities, Transport for London and Westminster City Council.

Work has started on two additional projects which will be completed during 2021. The Honeypot Garden will utilise space to the rear of the church for use by children attending the Honeypot Playgroup. As at year end, ground excavation for the project had been undertaken along with construction of a playhouse. Following the completion of roadworks on the Harrow Road/Ladbroke Grove junction, work also began on a new pedestrian entrance for the church.

In 2021 it is planned to convert part of the vestry into a corridor for safe access from church to the Honeypot Garden. The remaining area will then be fitted out as a storage and flower preparation area. The main vestry room will eventually have new shelving and cupboards for storage and robbing. Longer-term plans remain subject to the finalisation of a new lease with Bales College and will include the re-landscaping of grounds to the north of the church.

Financial Review

Total receipts were just under £151,000 compared with over £200,000 in 2019. Unrestricted funds fell by some 7% (from just over £133,000 in 2019 to just under £124,000 in 2020) while there was a marked fall in restricted funds (from £74,797 in 2019 to £26,945 in 2020). The sharp reduction in restricted funds largely reflects the

fact that 2019 receipts, during St John's anniversary year, were exceptional. It should also be noted that just under £30,000 was paid by donors directly to suppliers covering work on major projects. There was also a significant fall in receipts from the use of facilities (mainly parking) as permits were not renewed in anticipation of church grounds being developed on conclusion of a new lease with Bales College. The COVID-19 pandemic also impacted on opportunities for use of the church building.

During the year negotiations continued to finalise a new lease with Bales College. These negotiations have been complex and protracted, involving a number of interested parties. With the 2015 rent review complete, income was received against both 'old' rent and 'new' rent as well as payments towards arrears. However, the PCC agreed a deferral of rent, totalling nearly £40,000, due to the continuing pandemic restrictions. In addition, the College was not invoiced for insurance contributions during 2020 since some payments form part of arrears while future contributions would need to be re-calculated as part of a new lease. As a consequence of income uncertainties, the PCC has had to adopt a flexible approach to budget planning, with budgets remaining 'provisional' and subject to change.

Gift Aid tax refunds totalled just under £4,000 in 2020, compared with nearly £2,000 in 2019. However, the 2019 Gift Aid Small Donations Scheme claim was not submitted until January 2020.

The majority of outgoings (just under £63,000) covered expenditure on annual projects and office costs; the latter included just over £11,700 on professional fees associated with negotiations on the new lease agreement with Bales College. Over £11,800 remains outstanding on Common Fund payments for 2019 which was due to be settled once Heads of Agreement were completed with Bales College. However, the Heads of Agreement were not signed in 2020 as anticipated.

At year end there was an excess of receipts over payments of just over £8,500. £6,000 was transferred from the Memorial (deposit) account to the PCC's current account.

Reserves Policy

It is the PCC's policy to keep three months running and operating costs in Reserve, plus a margin for exceptional expenditures. During 2020 it was agreed to maintain the Reserve at £12,000. As forecast in the 2019 Financial Statement, it has been necessary to draw on the Reserve in order to accommodate fluctuations in cash flow until the new lease agreement is settled with Bales College, including receipt of income against arrears. The loss of regular incomes, due to the COVID-19 pandemic, has also had an impact on cash flow.

Structure, Governance and Management

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and is a charity registered with the Charity Commission (Charity Number: 1163185). The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There is an induction process in place for new PCC members and each receives guidance on their responsibilities as trustees.

PCC members are responsible for making decisions on all matters of concern to the parish, including decisions on how church funds are spent. There were four meetings from March 2020 to February 2021 inclusive, with any additional urgent PCC business being conducted via email.

Administrative Information

St John's Church, situated in Kensal Green, is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, Kilburn Lane, London W10 4AA. The church website is www.stjohnskensalgreen.org.uk

The following PCC members served during 2020, until the AGM held on 11th October:

Ex Officio Members

Rev David Ackerman	(Incumbent & Chairman)
Anne Abel	(Lay Pastoral Minister)
Nigel Clark	(Churchwarden & Vice Chairman)
Michael Tavenier	(Churchwarden)
Maria Heijenga	(Deanery Synod Representative)
Yema Barlay	(Deanery Synod Representative)

Elected Members

Steve Emeh	
Gerardine Heneghan	
Frances Ikemefuna	
Natelle Peters	
Carol Smith	
Nigel Snuggs	
Erma Tavenier	(Safeguarding)
Rieanna Wilkinson	(Treasurer)

The following PCC members served from 11th October 2020 until the date this report was approved:

Ex Officio Members

Rev David Ackerman
Anne Abel
Nigel Clark
Steve Emeh
Sandra Payne

(Incumbent & Chairman)
(Lay Pastoral Minister)
(Churchwarden & Vice Chairman)
(Churchwarden)
(Deanery Synod Representative)

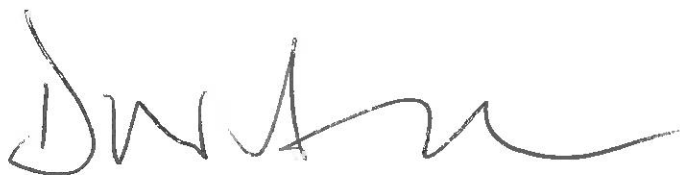
Elected Members

Stefan Bignall
Makeba Foster
Frances Ikemefuna
Natelle Peters
Carol Smith
Nigel Snuggs
Rieanna Wilkinson

(Treasurer)

Erma Tavenier continued to undertake the role of Safeguarding Officer. Yvonne Jarman served as PCC Secretary as part of her role as Parish Administrator.

Approved by the PCC on 12 April and signed on their behalf by:



The Revd David Ackerman
Chairman



Nigel Clarke
Vice-Chairman

Independent Examiner's Report to the PCC of St John's Kensal Green

I report on the accounts for the year ended 31st December 2017 which are set out in this document.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D T Young, Maidenhead, Berkshire

14th April 2021

Statement of Receipts and Payments

1 January-31 December 2020

Receipts	Unrestricted £	Restricted £	Total £	Payments £	Total £
Cash at Bank 1 Jan	20,931.50		20,931.50	LDF Payments	18,771.00
Cash in Hand 1 Jan	132.24		132.24	Running Costs	66,942.39
Regular Giving	6,131.10	214.96	6,346.06	Income Generating Costs	
GA Returns	3,878.25		3,878.25	Church Activities	20,281.62
Other Voluntary Receipts	1,338.18	2,830.98	4,169.16	Other costs	35,173.36
Income Generating Activity	81,700.50		81,700.50	Fabric	1,000.00
Church Activities	2,412.91	324.00	2,736.91		
Other Income	7,279.87	23,574.65	30,854.52		
<i>Sub Totals</i>	<i>123,804.55</i>	<i>26,944.59</i>	<i>150,749.14</i>		<i>142,168.37</i>
				Balance of Receipts over Payments	8,580.77
TOTAL			150,749.14		150,749.14

General Receipts & Payments Accounts

Receipts	2019	2020	Payments	2019	2020
Balance at Bank 1 Jan	£23,145.20	£20,931.50			
Cash in Hand 1 Jan	£193.36	£132.24			
Regular Giving			LDF Payments		
Planned giving	£5,694.33	£4,067.26	Commitment	£47,168.00	18,000.00 ⁽⁹⁾
Tax refund (Gift Aid)	£1,958.01	£3,878.25 ⁽¹⁾	Fees	£2,681.00	771.00
Collections	£5,923.00	£2,278.80 ⁽²⁾			
Other Voluntary Receipts			Running Costs		
Charity	£1,784.96	£2,365.98 ⁽³⁾	Office	£17,308.67	£30,259.91 ⁽¹⁰⁾
Donations	£3,948.71	£1,338.18	Maintenance (church)	£24,279.78	£18,548.48 ⁽¹¹⁾
Flower Fund	£675.95	£465.00	Insurance	£7,015.65	£6,989.46
			Sacristy	£2,491.63	£5,263.79 ⁽¹²⁾
			Utilities	£4,072.88	£4,550.08
			Maintenance (vicarage)	£1,058.75	£1,330.67
Income Generating Activities			Income Generating Costs		
Rent	£68,107.93	£77,934.00 ⁽⁴⁾	Facilities	£49.99	nil
Facilities	£16,615.00	£3,766.50			
Church Activities			Church Activities		
Funeral & Weddings	£3,409.00	£1,283.00	Activities	£4,298.95	£5,896.36
Activities	£3,524.65	£859.92	Organist and Music	£2,340.00	£5,815.00
Walsingham	£2,069.00	£324.00	Charity giving	£5,035.75	£4,488.47
Fundraising	£1,371.97	£269.99	Clergy Expenses	£3,210.70	£3,366.66 ⁽¹³⁾
			Donations	£1,067.00	£231.40
			Walsingham	£2,641.10	£180.00
			Fundraising	£579.59	£155.63
			Visiting clergy	£460.99	£148.10
Other Income			Other Costs		
Annual Projects	£57,270.41	£16,518.35	Annual Projects	£55,976.71	£32,660.19 ⁽¹⁴⁾
Office	nil	£4,600.10 ⁽⁵⁾	C-19 Welfare Fund	nil	£1,562.85
Maintenance & grounds	£9,484.52	£1,890.00 ⁽⁶⁾	Bank charges	£543.74	£336.32
C-19 Welfare Fund	nil	£1,670.56 ⁽⁷⁾	Flower fund	£914.95	£314.00
Sacristy	nil	£60.00	Organ fund	£2,700.00	£300.00
Clergy refund	£132.00	£59.00			
Bank rewards	£108.79	£56.51			
Insurance	£2,291.78	Nil ⁽⁸⁾			
Fabric	£185.00	nil	Fabric	£934.00	£1,000.00
Transfers	nil	£6,000.00			
TOTALS	£207,893.57	£150,749.14		£186,829.83	£142,168.37
<i>Less Payments</i>	<i>£186,829.83</i>	<i>£142,168.37</i>			
Balance of Receipts over Payments	£21,063.74	£8,580.77			

St John's Memorial Fund (Deposit) Account	2019 £	2020 £
Receipts		
Balance at 1 Jan	6,011.30	6,023.30
Interest	12.00	1.99
Total	6,023.30	6,025.29
Payments		
Transfer to current account	nil	6,000.00
Balance at 31 Dec	6,023.30	25.29

Statement of Assets as at 31 Dec	2019 £	2020 £
Cash at Bank (current account)	20,931.50	8,452.06
Cash in Hand	132.24	128.71
Memorial Fund (deposit account)	6,023.30	25.29
Total cash assets	27,087.04	8,606.06
Other Assets		
Hall & Cottages (insurance value at year end)	603,813.00	649,090.00

Notes to 2020 Accounts

Receipts

1. Gift Aid returns include £870.30 GASDS claim for 2019 submitted in January 2020.
2. Collections include special collections of £214.96 for charity.
3. Charity receipts do not include £214.96 recorded under Collections (as at note 2 above).
4. Includes £17,500.00 old rent under the 2011 Lease Agreement (covering Dec 19 to Feb 20), £30,434.00 new rent (following conclusion of 2015 rent review and covering period from Oct to Dec 20) and £30,000 towards arrears. (Deferred rent from Jun to Sep 20 totalled £39,766.68.)

5. Office receipts include £4,235.10 towards covering professional fess (LDF and Archbishop's Council).
6. Maintenance receipts comprise:

Donations:	£1,480.00
WCC refund on grounds wall:	£ 400.00
Church cleaning contribution:	<u>£ 10.00</u>
TOTAL:	£1,890.00
7. Donations towards St John's C-19 Welfare Fund includes £1,263.00 London Community Fund Grant.
8. 2020 insurance contributions from Bales College suspended as part of arrears assessment and deferred payments (see also note 4 above).

Payments

9. £11,832.00 Common Fund outstanding against 2019 pledge of £59,000.00. The PCC agreed to confirm commitment for 2020 once Heads of Agreement were signed with Bales College (but were not signed in 2020 due to delays).
10. Includes £11,736.30 professional fees, £13,996.00 (administration) remuneration, and £320 (Lay Pastoral Minister) expenses payments.
11. Church maintenance comprises:

Church:	£11,233.71
Church Grounds:	<u>£ 7,314.77</u>
TOTAL:	£18,548.48
12. Includes purchase of new vestments for servers and altar fabrics.
13. Monthly clergy allowance covers parish communications (parish 'phone use and rental), car usage, non-budgeted parish hospitality and wear & tear on vicarage arears used for parish purposes. Additional reimbursements against receipts cover transport, training, theological materials, use of mobile 'phone, small consumable items and official hospitality.
14. In addition to recorded expenditure on major projects, over £28,375 was paid directly to suppliers for work relating to church grounds, publication of *St Nicholas and the Six Bells* and for refreshments following the official opening of the Windrush Garden.

Summary of 2020 Restricted and Designated Funds

Restricted

Donations and grants:	£22,570.53
Special collections:	£ 214.96
Payments for activities and fees:	£ 4,159.10

Designated

Honeypot Garden:	£ 2,000.00
Pedestrian entrance phase 1:	£ 2,520.00
Pedestrian entrance phase 2:	£ 2,352.00