

Charity registration number: 1163176

Tintinhull Community Hall

Annual Report and Financial Statements

for the Year Ended 31 August 2023



WESTCOTTS

CHARTERED ACCOUNTANTS
& BUSINESS ADVISERS

Tintinhull Community Hall

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Tintinhull Community Hall

Trustee' Report

The trustee presents the annual report together with the financial statements of the charity for the year ended 31 August 2023.

Reference and Administrative Details

Charity Registration Number: 1163176

Principal Office: Northay House
Northay
Chard
Somerset
TA20 3DN

Independent Examiner: Westcotts
7 Castle Street
Bridgwater
Somerset
TA6 3DT

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustee: Tintinhull Parish Council

Chairman: Mr Stephen Creaney, Parish Council and Village Hall

Management Team: Mr Derek Mills, Vice chairman
Mr James Pullen
Mrs Cath Cox (resigned 11 January 2023)
Mr Geoff Fisher
Mr Doug Legg
Mrs Julie Raven
Mrs Katie Stokes (resigned 20 November 2023)
Mrs Ruth Sullivan
Mr Richard Le Flufy (resigned 6 March 2023)
Mrs Ros Bassnet (appointed 6 March 2023)
Mr Patrick Sullivan, Treasurer, Village Hall Committee (appointed 6 March 2023)

Structure, governance and management

Nature of governing document

The governing document was updated in December 2019 and is the Trust Deed dated 16 December 2019.

Tintinhull Community Hall

Trustee' Report (continued)

Recruitment and appointment of trustee

Tintinhull Community Hall has one registered Trustee as noted on page 1.

Mr Richard LeFlufy resigned as Chairman of the Village Hall Committee in May 2022, replaced by Mr Stephen Creaney.

Mr Richard LeFlufy resigned as Treasurer of the Village Hall Committee at the AGM of 6 March 2023 and Mr Patrick Sullivan was appointed as Treasurer of the Village Hall Committee.

Parish Councillors attend monthly meetings and are convened separately for meetings as the Trustee in accordance with the requirements of the Trust Deed. All decisions by the Parish Council as Trustee are made by the voting of the nine individual councillors by majority. The Council delegates the day-to-day running of the Community Hall to a sub-committee of the Trust called the Community Hall Committee. (generally known as the Village Hall Committee)

The Village Hall Committee is comprised of three Councillors (one the Chairperson), up to seven village volunteers (Elected Members) and up to ten representatives of users of the property (User Group Representatives) who provide a most valuable input to the successful operation of the Hall. This Committee is authorised to manage all bookings of the property; the day to day running and maintenance of the Hall and the payment of bills up to a maximum of £1,000 in each case. The Committee meets at least four times a year and is re-elected at each Annual General Meeting.

Arrangements for setting key management personnel remuneration

No remuneration is provided to any member of the Committee.

Public benefit

The objects of the Charity are to maintain the Property for the purposes of a Community Hall for the benefit and use of all inhabitants of the Parish of Tintinhull, without any distinction whatsoever.

The trustee confirms that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Objectives and activities

Objects and aims

The Community Hall provides a physical focus and appropriate facilities in the very heart of the village to cater for a whole range of social and community events and activities to ensure the continued development and sustenance of a vibrant community life for all residents of Tintinhull Village and its Parish. The Hall is used for entertainments, meetings, lectures, classes and any other form of recreation and leisure time occupation.

Tintinhull Community Hall

Trustee' Report (continued)

The Hall Committee are guided in the management of the Hall to support the following Key Outcomes:

- That the physical and mental health, social cohesiveness, welfare and general wellbeing of the community will be improved;
- That the sense of community within the village will be improved through increased volunteering and providing services to meet local needs;
- That the elderly, vulnerable and disabled will be less isolated and be better able to maintain their independence;and
- That the young will have increased opportunities for greater community involvement and development of their skills and confidence.

Objectives, strategies and activities

Key activities over the reporting period included:

Continued good housekeeping of the maintenance of the hall, including the replacement of a defective main entrance door and redecorating the toilets.

The coffee shop continues to be a great success with villagers and surrounding area, including those visiting the National Trust Garden in the village during the summer.

Hirings have been excellent, with a steady stream of children's parties at the weekends and the stage used for rehearsals by a local theatre company and the village Drama group.

Parish Council and Hall Committee Meetings are held in the Meeting Room.

Achievements and performance

Overall the Hall has thrived both financially and in its use.

- The Main Hall has been booked every weekday evening and on most weekdays. At weekends, it has become known as a wonderful venue for children's parties, particularly as a bouncy castle is allowed;
- The Meeting Room was hired at least once a week for Speed Awareness courses, which had a beneficial knock on effect to the income for the coffee shop;
- The Local History Group have their archive storage in one of the changing rooms;
- The Coffee Shop continued to open from 10am to 4pm, 5 days per week and provides an excellent element to the overall "package" of the Hall and its benefit to the community;
- The booking system on the village website works well.

Tintinhull Community Hall

Trustee' Report (continued)

Financial review

The Trustee regularly reviews the finances, budgets and spend against budget using a quarterly financial report from the Community all Committee as part of ensuring effective stewardship of the Community Hall.

This is the eighth reporting period for the charity and the accounts show income of £70,085 (2022: £58,541), of which £1,414 (2022: £Nil) was restricted funds originating in donations and grants. Total expenditure amounted to £74,287 (2022: £56,784) resulting in an end of year deficit of £4,202 (2022: surplus £1,757). Apart from £1,432 (2022: £Nil) in donations, the Coffee Shop provided an income of £34,672 (2022: £26,697) and the Hall Hire and Book Exchange £33,880 (2022: £31,841), totalling £68,552 (2022: £58,538). Coffee shop cost of sales amounted to £42,293 (2022: £29,470) providing a net deficit on this activity of £15,596 (2022: £3,173). The bank balance at 31 Aug 2023 was £37,137 (2022: £35,521).

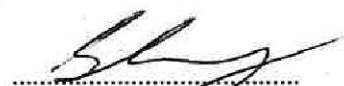
Plans for future periods

Aims and key objectives for future periods

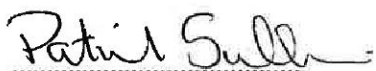
In setting the agenda for the future financial year, the following activities are highlighted:

- The budget for next year (2023/2024) has been set based on a full year's normal activities;
- To refine and improve the coffee shop operation and menu and increase the number of volunteers;
- To resolve and simplify the A/V system;
- To continue to maintain the quality of the fabric of the Hall;
- To investigate the installation of solar panels.
- The Hall is now over 6 years old and we are rolling a programme of redecoration as funds allow.

The annual report was approved by the trustee of the charity on 20.05.24 and signed on its behalf by:



Mr Stephen Creaney
Chairman
Tintinhull Community Hall Trust



Mr Patrick Sullivan
Treasurer
Tintinhull Community Hall Committee

Tintinhull Community Hall

Independent Examiner's Report to the trustees of Tintinhull Community Hall

I report to the trustee on my examination of the accounts of Tintinhull Community Hall for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustee of Tintinhull Community Hall you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Tintinhull Community Hall's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Tintinhull Community Hall as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kelly Davies
FCCA

7 Castle Street
Bridgwater
Somerset
TA6 3DT

20 May 2024

Tintinhull Community Hall

Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies		18	1,414	1,432	-
Other trading activities		68,552	-	68,552	58,538
Investment income	4	101	-	101	3
Total income		<u>68,671</u>	<u>1,414</u>	<u>70,085</u>	<u>58,541</u>
Expenditure on:					
Raising funds		(66,968)	-	(66,968)	(50,202)
Charitable activities		<u>(6,255)</u>	<u>(1,064)</u>	<u>(7,319)</u>	<u>(6,582)</u>
Total expenditure		<u>(73,223)</u>	<u>(1,064)</u>	<u>(74,287)</u>	<u>(56,784)</u>
Net (expenditure)/income		<u>(4,552)</u>	<u>350</u>	<u>(4,202)</u>	<u>1,757</u>
Net movement in funds		(4,552)	350	(4,202)	1,757
Reconciliation of funds					
Total funds brought forward		<u>1,174,533</u>	<u>-</u>	<u>1,174,533</u>	<u>1,172,776</u>
Total funds carried forward	18	<u>1,169,981</u>	<u>350</u>	<u>1,170,331</u>	<u>1,174,533</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2022 is shown in note 18.

Tintinhull Community Hall

(Registration number: 1163176)

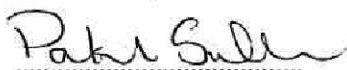
Balance Sheet as at 31 August 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	1,133,011	1,137,247
Current assets			
Stocks	15	100	100
Debtors	16	1,458	3,407
Cash at bank and in hand		37,418	35,627
		38,976	39,134
Creditors: Amounts falling due within one year	17	(1,656)	(1,848)
Net current assets		37,320	37,286
Net assets		1,170,331	1,174,533
Funds of the charity:			
Restricted income funds			
Restricted funds		350	-
Unrestricted income funds			
Unrestricted funds		1,169,981	1,174,533
Total funds	18	1,170,331	1,174,533

The financial statements on pages 6 to 17 were approved by the trustee, and authorised for issue on 20.05.24 and signed on their behalf by:



Mr Stephen Creaney
Chairman
Tintinhull Community Hall Trust



Mr Patrick Sullivan
Treasurer
Tintinhull Community Hall Committee

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Tintinhull Community Hall meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures and fittings	15% reducing balance

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Recognition and measurement

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from individuals	18	-	18
Grants, including capital grants;			
Grants from other charities	-	1,414	1,414
	<u>18</u>	<u>1,414</u>	<u>1,432</u>
			Total 2022 £
			<u> </u>

3 Income from other trading activities

	Unrestricted funds General £	Total 2023 £
Hall and meeting room hire	33,789	33,789
Book Exchange	91	91
Coffee shop income	<u>34,672</u>	<u>34,672</u>
	<u>68,552</u>	<u>68,552</u>
	Unrestricted funds General £	Total 2022 £
Hall and meeting room hire	31,793	31,793
Book Exchange	48	48
Coffee shop income	<u>26,697</u>	<u>26,697</u>
	<u>58,538</u>	<u>58,538</u>

4 Investment income

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>101</u>	<u>101</u>
	<u>101</u>	<u>101</u>

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	3	3
	<u>3</u>	<u>3</u>

5. Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2023 £
Costs of goods sold		10,603	10,603
Staff Costs		30,895	30,895
Other direct costs of activities for generating funds		18,585	18,585
Depreciation, amortisation and other similar costs		6,885	6,885
		<u>66,968</u>	<u>66,968</u>

	Note	Unrestricted funds General £	Total 2022 £
Costs of goods sold		7,996	7,996
Staff Costs		27,213	27,213
Other direct costs of activities for generating funds		8,507	8,507
Depreciation, amortisation and other similar costs		6,486	6,486
		<u>50,202</u>	<u>50,202</u>

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Total
2023
£
Total
2022
£

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £
Grant funding of activities		-	1,064	1,064
Governance costs		6,255	-	6,255
		<u>6,255</u>	<u>1,064</u>	<u>7,319</u>

	Note	Unrestricted funds General £	Total 2022 £
Governance costs		6,582	6,582

	Activity undertaken directly £	2023 £
Coffee Shop	42,293	42,293
Hall hire costs	24,675	24,675
	<u>66,968</u>	<u>66,968</u>

	Activity undertaken directly £	2022 £
Coffee Shop	29,470	29,470
Hall hire costs	20,732	20,732
	<u>50,202</u>	<u>50,202</u>

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Other governance costs	4,277	4,277
Allocated support costs	424	424
Independent Examiner's remuneration	1,554	1,554
Total for 2023	6,255	6,255
Total for 2022	6,582	6,582

8 Grant-making

Analysis of grants

	Grants to institutions 2023 £
Analysis	
The Tuesday Club	1,064

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2023 £	2022 £
Loss on disposal of fixed assets held for the charity's own use	179	-
Depreciation of fixed assets	6,706	6,486

10 Trustee remuneration and expenses

No trustee, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Staff costs

The aggregate payroll costs were as follows:

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	29,507	25,508
Social security costs	1,338	1,421
Pension costs	50	284
	<u>30,895</u>	<u>27,213</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Employees	<u>2</u>	<u>2</u>

No employee received emoluments of more than £60,000 during the year

12 Independent examiner's remuneration

	2023 £	2022 £
Other fees to examiners		
Examination-related assurance services	600	570
All other services	954	910
	<u>1,554</u>	<u>1,480</u>

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 September 2022	1,124,586	43,633	1,168,219
Additions	-	2,784	2,784
Disposals	-	(1,257)	(1,257)
At 31 August 2023	<u>1,124,586</u>	<u>45,160</u>	<u>1,169,746</u>
Depreciation			
At 1 September 2022	-	30,972	30,972
Charge for the year	-	6,706	6,706
Eliminated on disposals	-	(943)	(943)
At 31 August 2023	<u>-</u>	<u>36,735</u>	<u>36,735</u>
Net book value			
At 31 August 2023	<u>1,124,586</u>	<u>8,425</u>	<u>1,133,011</u>
At 31 August 2022	<u>1,124,586</u>	<u>12,661</u>	<u>1,137,247</u>

15 Stock

	2023 £	2022 £
Stocks	<u>100</u>	<u>100</u>

16 Debtors

	2023 £	2022 £
Prepayments	62	169
Other debtors	<u>1,396</u>	<u>3,238</u>
	<u>1,458</u>	<u>3,407</u>

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	<u>1,656</u>	<u>1,848</u>

Tintinhull Community Hall

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

18 Funds

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Balance at 31 August 2023 £
Unrestricted funds				
General				
General funds	<u>1,174,533</u>	<u>68,671</u>	<u>(73,223)</u>	<u>1,169,981</u>
	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Balance at 31 August 2022 £
Unrestricted funds				
General				
General funds	<u>1,172,776</u>	<u>58,541</u>	<u>(56,784)</u>	<u>1,174,533</u>

19 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2023 £
Tangible fixed assets	1,133,011	-	1,133,011
Current assets	38,626	350	38,976
Current liabilities	<u>(1,656)</u>	<u>-</u>	<u>(1,656)</u>
Total net assets	<u>1,169,981</u>	<u>350</u>	<u>1,170,331</u>
	Unrestricted funds General £	Total funds at 31 August 2022 £	
Tangible fixed assets	1,137,247	1,137,247	
Current assets	39,134	39,134	
Current liabilities	<u>(1,848)</u>	<u>(1,848)</u>	
Total net assets	<u>1,174,533</u>	<u>1,174,533</u>	

20 Related party transactions

There were no related party transactions in the year.

Tintinhull Community Hall

Detailed Statement of Financial Activities for the Year Ended 31 August 2023

	Total 2023 £	Total 2022 £
Donations and legacies		
Donations and legacies	18	-
Grants, including capital grants	1,414	-
	<u>1,432</u>	<u>-</u>
Other trading activities		
Hall and meeting room hire	33,789	31,793
Book Exchange	91	48
Coffee shop income	34,672	26,697
	<u>68,552</u>	<u>58,538</u>
Investment income		
Interest on cash deposits	101	3
	<u>101</u>	<u>3</u>
Raising funds		
Costs of goods sold	(10,603)	(7,996)
Depreciation, amortisation and other similar costs	(6,885)	(6,486)
Other direct costs of activities for generating funds	(18,585)	(8,507)
Wages and salaries	(29,507)	(25,508)
Social security costs	(1,338)	(1,421)
Pension costs	(50)	(284)
	<u>(66,968)</u>	<u>(50,202)</u>
Charitable activities		
Grants payable - institutions	(1,064)	-
Water rates	(245)	(265)
Light, heat and power	(3,940)	(4,340)
Printing, postage and stationery	(92)	(161)
Independent examiner's fee	(1,554)	(1,480)
Bank charges	(424)	(336)
	<u>(7,319)</u>	<u>(6,582)</u>