

# *St Philip's Church*



**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

**Parish of St. Philip, Tunbridge Wells**

Registered charity number: 1163165

**Parish of St. Philip, Tunbridge Wells**

**REFERENCE AND ADMINISTRATIVE INFORMATION 2021**

<b>Office:</b>	Church Office St Philip's Church Birken Road Tunbridge Wells TN2 3TE	<i>The Church Office is open 9.30am - 12.30pm Monday - Thursday only phone: 01892 531031</i>
<b>Vicar:</b>	The Revd. Richard Thomas The Vicarage Birken Road Tunbridge Wells TN2 3TE	
<b>Bankers:</b>	Lloyds TSB Bank plc 82 Mount Pleasant Road Tunbridge Wells, TN1 1RP	Barclays Bank plc 10 Calverley Road Tunbridge Wells, TN1 2UZ
<b>Independent Examiner:</b>	Martin Burt (ACMA, CGMA) adventus accounting solutions Ashby Acres, Chapel Lane, Grimsby DN37 0QT	
<b>Members of the PCC:</b>	The Revd. Richard Thomas Mr Martyn Root Mr Andrew Collins	<i>Vicar (Chairman) Warden Warden</i>
<b><i>Elected to Deanery Synod</i></b>	Dr Ray Hawkins Mr Dennis Pearce	<i>(2020-23) (2020-23)</i>
<b><i>Elected members</i></b>	Mrs Kay Williams Mrs Catherine Root Mrs Lynda Howlett Mrs Sarah Farnes Ms Rowena Wort Mr Anthony King Mrs Morgan Senior Mrs Ailsa Hemsley Ms Sarah Jacob	<i>(2021-24) (2021-24) (2021-24) (2020-23) (2020-23) (2020-23) (2019-22) (2019-22) (2019-22))</i>
<b><i>Co-opted Member</i></b>	Mrs Sandra Hawkins	<i>Secretary (from 16/05/21)</i>
<b>Parish Administrator:</b>	Mrs Emma Heasman	
<b>Parish Treasurer</b>	Mrs Kate Zhou	

Registered charity number: 1163165

Website: <http://www.stphilipstw.co.uk>

# Parish of St. Philip, Tunbridge Wells

## ANNUAL REPORT FOR 2021

### Structure, governance and management

The parish of St Philip, Tunbridge Wells was created with effect from 1<sup>st</sup> August 2004.

The Parochial Church Council (PCC) is registered as a charity under the *Charities Act 2011*. The function and purpose of the PCC is outlined in the *Parochial Church Councils (Powers) Measure 1956*.

Charity Law requires the PCC to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity for that period. In preparing, these financial statements the PCC have:

- Selected suitable accounting policies and applied them consistently
- Made judgements and estimates that are reasonable and prudent
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements and;
- Prepared the financial statements on the ongoing concern basis

The PCC have overall responsibility for ensuring the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the *Charities Act 2011*.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- The assets are safeguarded against unauthorised use and disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The charity complies with relevant laws and regulations

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the *Church Representation Rules*. The APCM also appoints representatives to serve on the Deanery Synod. The names of those who have served on the PCC during the year are shown on Page 1. The APCM was held on 16 May 2021 via Zoom due to Covid 19 restrictions in March/April.

In addition to a number of Teams operated by the PCC, which meet between full meetings of the PCC, the church also has a Ministry Leadership Team (MLT), which provides guidance and advice to the PCC on key issues.

The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee has not met during the period of this report.

The Ministry Team has oversight of the support given by the parish to its link mission partners, and for mission generally, both overseas and in this country.

Other Teams of the PCC oversee the worship and prayer life of the church, children & youth work, finance, pastoral care and local outreach

The PCC is also represented on several Christian organisations and associations in the town.

### Objectives and activities

The mission statement of St Philip's Church is

**"Abiding in Jesus, transforming Our Communities"**

St Philip's Church is located in the Sherwood district of Tunbridge Wells - an area designated as one of high social need.

When planning activities for the year, the vicar and PCC have considered the Charity Commission's guidance on public benefit in *"The Advancement of Religion for the Public Benefit"* and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the vicar in the parish and co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- a) Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- b) Supporting the wider mission of the Church through both prayer and grants to mission work, charities and Christian relief agencies.
- c) Promoting Christian values, and service by Church members in their communities, to the benefit of individuals and society as a whole.
- d) Providing community facilities in Church premises for groups to meet for social and educational purposes.

The council has complied with its duty under section 5 of the *Safeguarding and Clergy Discipline Measure 2016* (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). There have not been any current safeguarding issues raised during the year.

In all its activities the PCC depends upon Church members who give freely of their time and talents to help achieve its mission. This resource cannot be quantified in monetary terms and is not included in the accounts.

### Achievements and performance

The full PCC met 6 times during the year all via Zoom because of Covid restrictions. Average attendance was 80%. Major decisions included approval of:

- a) The application to the Bishop for authorisation to dispense with in-person services until the end of February, then extended to the end of March.
- b) The adoption of the House of Bishops' 'Promoting a Safer Church; Safeguarding Policy Statement'.
- c) The review and approval of the Health & Safety Policy.
- d) The transfer of the church patronage within the portfolio of the Church Pastoral Aid Society (CPAS).

## Parish of St. Philip, Tunbridge Wells

### ANNUAL REPORT for 2021 (continued)

- e) The appointment of Catherine Root as Safeguarding Officer.
- f) To purchase 'Church Suite' a church management programme.
- g) The Christmas giving was to support the Rochester Diocesan Poverty & Hope Appeal and the Sevenoaks Welcomes Refugees Charity.

In a very difficult year due to Covid 19 restrictions and lockdowns the regular worship of God in St Philip's continued. All services were on-line from January to the beginning of April when in-person services commenced. The average attendance (including children) was 36 compared to 74 in 2020. This was due to the fact that the church was closed for worship for three months followed by three months of restricted numbers to comply with Covid rules of social distancing. The services continued to be available on-line and were then replaced with the opportunity to zoom into the live service. Only a few of the weekly groups who usually meet in the church have returned and this, together with the loss of income from the rental of an office by Nourish and the cancellation of the Cyber Café has resulted in a loss of £3,000 in rental fees together with £8,000 less in donations.

However, volunteers from the church have run a weekly Community Larder which has received a large discount from Fair Share and several grants. This has been well attended by the community and continues into 2022. In December a Community Christmas Craft Market was held in the church. The generally private ministry of pastoral care in the parish also is carried out.

Meetings of the PCC have all been via Zoom along with Daily Prayer Meetings, Youth Group Meetings and Courses including a Well-Being Course, an Alpha Course and a Holy Spirit Course.

At the revision of the electoral roll in May 21, there were 78 on the Church electoral roll, compared to 80 the previous year.

The parish has one Reader (PTO) and no Pastoral Assistants.

#### Financial review

The Report of the PCC has been prepared in accordance with *Accounting and Reporting by Charities* (SORP FRS102).

##### a) Reserves

The PCC reserves policy is that a level of freely available unrestricted general funds should be maintained equivalent to between three and six months' regular running costs which would be an amount of between ca. £24,000 and £48,000 a year. At the end of 2021 the actual level of free reserves was £111,616 which is in excess of this level.

##### b) Financial risks

A financial appraisal of the parish funding showed that there would be a high impact on parish finances if some members' regular giving was reduced or ceased. Another financial risk is the lack of rental income as a result of pandemic as we experienced in 2020-2021 due to Covid-19.

##### c) Income

Total income of **£171,825** included two legacies totalling £88,214. Excluding the legacies, the income was ca. £8k less than last year's total income of £91,277, mainly due to £3k less in rental income and £13k less in donations partly offset by more donations and grants from community outreach Larder project and Pippins.

##### d) Expense

Expenses totalled **£95,027** compared to £83,460 last year. This increase was mainly due to more hours for children's worker salaries and higher cost of Larder project with no more discount.

##### e) Transfers

The PCC sets aside funds for the maintenance of the Church as agreed with the Diocese under the quinquennial repair programme. £4k was transferred into the repair fund, a decrease of ca. £1k compared with last year.

Close to £1k was transferred from the general fund to the Tithe fund from which grants are made to mission partners, aid agencies and other charities as decided by the PCC.

##### f) Funds

Overall net movement of funds is a surplus of **£76,798** (including the two legacies) compared with £7,817 last year resulting in a net asset of **£371,812** at the end of 2021 compared to £295,014 last year.

The general fund shows a surplus of **£77,181** for the year (£5,151 deficit last year) leaving a balance of £111,616 to be carried forward as freely available reserves. This is the equivalent of 14 months' regular running costs (5 months last year). Excluding the legacies, general fund is equivalent of three months running costs.


Other than Vicarage property fund, the major part of the Designated Fund includes **£17,061** for church repair, **£9,000** for Children's worker and **£4,160** for Community Outreach.

The balance on restricted funds stands at a **£6,447**. This represents £4,447 remaining from the shower project to be used for upgrading the lavatories plus £2,000 received from St. Paul's Church for pastoral related costs.

#### Plans for the future

- To reach out with the love of Christ to the whole parish and to work together to further the church's mission to the new community of Knights Wood and Lakewood.
- Improvement to the church building including a new kitchen, toilets and roof.
- The development of Youth and Children's provision within the local community.
- The development of Men's Ministry.
- The development of Life Groups

Signed on behalf of the PCC on

 21/3/2022  
RICHARD THOMAS

Chairman

**Independent examiner's report to the Member/Trustees of St Philip Tunbridge Wells  
For the year ended 31<sup>st</sup> December 2021**

26 February 2022

I report on the accounts for the year ended 31 December 2021 which are set out on the pages following.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



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**STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2021**

	Note	Unrestricted Funds	2021 Restricted Funds	Total	2020
<b>INCOME AND ENDOWMENTS from</b>					
Donations and legacies	2 (a)	146,736	-	146,736	71,065
Investment income	2 (b)	49	-	49	72
Charitable activities*	2 (c)	14,460	-	14,460	5,911
Other trading activities	2 (d)	10,580	-	10,580	14,229
<b>TOTAL</b>		<b>171,825</b>	<b>-</b>	<b>171,825</b>	<b>91,277</b>
<b>EXPENDITURE on</b>					
Raising funds	3 (a)	76	-	76	88
Charitable activities					
(I) Provision of Christian worship and ministry	3 (b i)	83,492	4,500	87,992	72,153
(II) Support for the wider mission of the Church	3 (b ii)	1,282	-	1,282	5,000
(III) Provision of community facilities	3 (b iii)	5,678	-	5,678	6,219
<b>TOTAL</b>		<b>90,527</b>	<b>4,500</b>	<b>95,027</b>	<b>83,460</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>81,298</b>	<b>( 4,500)</b>	<b>76,798</b>	<b>7,817</b>
Balances brought forward 31st Dec. 2020		284,067	10,947	295,014	287,197
<b>BALANCES CARRIED FORWARD 31st December 2021</b>		<b>£ 365,365</b>	<b>£ 6,447</b>	<b>£ 371,812</b>	<b>£ 295,014</b>

\* Community outreach is separated for 2020 for a better comparison with 2021

Parish of St Philip, Tunbridge Wells

**BALANCE SHEET as at 31st December 2021**

	Note	2021			2020
		Unrestricted Funds	Restricted Funds	Total	
<b>FIXED ASSETS</b>					
Tangible Fixed Assets	7	218,016	-	218,016	218,016
<b>CURRENT ASSETS</b>					
Debtors	8	3,198	-	3,198	3,528
Short Term Deposits	9	26,905	-	26,905	22,856
Cash at Bank & in Hand	10	123,028	6,447	129,475	58,403
		153,131	6,447	159,578	84,787
<b>LIABILITIES:</b>					
Amounts falling due within	11	5,782	-	5,782	7,789
<b>NET CURRENT ASSETS</b>		147,349	6,447	153,796	76,998
<b>NET ASSETS</b>		£ 365,365	£ 6,447	£ 371,812	£ 295,014
<b>FUNDS</b>					
- General	12	111,616	-	111,616	34,435
- Designated	12	253,749	-	253,749	249,632
Unrestricted		365,365	-	365,365	284,067
Restricted	13	-	6,447	6,447	10,947
<b>TOTAL FUNDS</b>		£ 365,365	£ 6,447	£ 371,812	£ 295,014

Approved by the Parish Church Council and signed on its behalf by

RICHARD THOMAS, Vicar



KATE ZHOU, Treasurer



Date:

21st

March 2022

## ACCOUNTING POLICIES

The Church is a Public Benefit Entity (PBE) within the meaning of FRS102. The accounts show a true and fair view and have been prepared under the Charities Act 2011 and the Church Accruals Accounts August 2016 and in accordance with the applicable accounting standard (FRS102) and the Charities SORP based thereon.

The accounts have been prepared under the historical cost convention except for the freehold property which is shown at a market value assessed by the PCC in March 2008. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

There is no material uncertainty about the Church's ability to continue as a going concern for the foreseeable future,

### Funds

Unrestricted funds are general funds which can be used by the PCC for general purposes. Designated funds are set aside by the PCC for a particular purpose and are also unrestricted. Restricted funds represent funds received for a specific object and may only be used for that object.

### Incoming Resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving under pledges or gift aid commitments is recognised when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted when the PCC is notified of its legal entitlement and the amounts due.

Funds raised by coffee mornings or other events, sales of books, Bible reading notes and similar items are recognised gross. Rental income from the letting of church premises is accounted for when the rent is due.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The Diocese "offer" is accounted for when payable. Any part unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Other expenditure is recognised when incurred and is accounted for gross.

### Fixed Assets

Consecrated and benefice property is not included in the financial statements in accordance with s10(2), Charities Act 2011. The share of the Vicarage owned by the PCC is included at a market value assessed by the PCC in March 2008, after consultation with the Diocese. No depreciation is provided as the property is included in the financial statements at that value.

No value is placed on moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers these to be inalienable property. All expenditure incurred during the year on the Church buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed.

All equipment, carpets, furniture and other similar items are written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed.

### Current assets

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income are shown as debtors, less provision for any amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with the Diocesan Board of Finance.

2021				2020
Unrestricted Funds	Restricted Funds	Total		
<b>2 (a) Donations and legacies</b>				
Gift Aid donations	6,450		6,450	6,450
Tax recoveries	7,945		7,945	11,376
Other planned giving	42,696		42,696	45,838
Plate collections at services	147		147	520
Grants/Restricted/Designated donations	284	(12)	284	4,500
Legacies	88,214		88,214	0
All other giving	1,000		1,000	2,381
<b>146,736</b>	<b>-</b>		<b>146,736</b>	<b>71,065</b>
<b>2 (b) Investment income</b>				
Interest	49	-	49	72
<b>2 (c) Charitable activities</b>				
Community outreach	12,165		12,165	4,642
Pippins	1,599		1,599	
Clergy fees	696	-	696	1,269
<b>£ 14,460</b>	<b>£ -</b>		<b>£ 14,460</b>	<b>£ 5,911</b>
<b>2 (d) Other activities</b>				
Rentals	10,475	-	10,475	13,533
Other income	105	-	105	696
<b>10,580</b>	<b>-</b>		<b>10,580</b>	<b>14,229</b>
<b>TOTAL</b>	<b>£ 171,825</b>	<b>£ -</b>	<b>£ 171,825</b>	<b>£91,277</b>

\* 2020 income regrouped for better comparison with 2021

Parish of St Philip, Tunbridge Wells  
NOTES TO THE ACCOUNTS for the year ended 31st December 2021

**3 EXPENDITURE**

	2021			2020
	Unrestricted Funds	Restricted Funds	Total	
3 (a) Planned giving scheme expenses	76	-	76	88
3 (b) Charitable activities				
(i) Provision of Christian worship and ministry				
Diocese "offer"	46,500	-	46,500	46,500
Clergy expenses & housing costs	3,948	-	3,948	3,839
Services & fellowship	1,613	-	1,613	1,508
Adult work	-	-	-	-
Youth & childrens' work	8,690	4,500	13,190	8,527
Training and development	1,027	-	1,027	196
Outreach and publicity	291	-	291	2,220
Community outreach costs	11,191	-	11,191	
Subscriptions & sundry	875	-	875	607
Church & premises costs (note 4)	3,339	-	3,339	3,777
Management and administration (note 5)	6,018	-	6,018	4,980
	83,492	4,500	87,992	72,154
(ii) Support for the wider mission of the Church				
Grants and outward giving (note 14)	1,282	-	1,282	5,000
(iii) Provision of community facilities				
Church & premises costs (note 4)	5,009	-	5,009	5,665
Management and administration (note 5)	669	-	669	553
	5,678	-	5,678	6,218
<b>TOTAL</b>	<b>£ 90,527</b>	<b>£ 4,500</b>	<b>£ 95,027</b>	<b># £ 83,460</b>

#### 4 CHURCH AND PREMISES COSTS

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total	2020 Total
Insurance	1,390	-	1,390	1,373
Water rates	49	-	49	103
Gas	1,193	-	1,193	1,674
Electricity	1,113	-	1,113	1,108
Cleaning	3,169	-	3,169	3,278
Maintenance & repairs	1,090	-	1,090	1,607
Equipment maintenance & renewal	344	-	344	299

#### *allocated to activities in proportion to usage*

Provision of Christian worship and ministry - 40%	3,339	-	3,339	3,777
Provision of community facilities - 60%	5,009	-	5,009	5,665
	<b>8,348</b>	<b>-</b>	<b>8,348</b>	<b>9,442</b>

#### 5 MANAGEMENT & ADMINISTRATION

Salaries	3,707	-	3,707	3,403
Stationery & postage	210	-	210	474
Telephone	416	-	416	375
Office computer and software	792	-	792	509
Office equipment hire & maintenance	394	-	394	87
Website maintenance	708	-	708	30
Other administrative costs	-	-	-	195
Independent Examiner's fees	460	-	460	460

#### *allocated to activities in proportion to Administrator's time spent*

Provision of Christian worship and ministry (90%)	6,018	-	6,018	4,980
Provision of community facilities (10%)	669	-	669	553
Total	<b>6,687</b>	<b>-</b>	<b>6,687</b>	<b>5,533</b>

#### 6 STAFF COSTS

**£17,366**

**£14,550**

During the year the PCC employed a office administrator and a cleaner, neither of whom earned £60K per year or more.

#### Related parties

Reimbursed expenses to the Vicar amounted to  
Other members of the PCC were reimbursed

2021	2020
0	0
0	0
<b>£28,260</b>	<b>£31,733</b>

Donations made by PCC members to the Church

No payment other than for reimbursed expenses were made to PCC members

**NOTES TO THE ACCOUNTS for the year ended 31st December 2021**

**7 FIXED ASSETS FOR USE BY THE PCC**

**Land and Buildings**

As set out in Note 1 to these accounts, the PCC is not obliged under the requirements of the Charities SORP to allocate any value to consecrated buildings. St Philip's Church is an unconsecrated building, but due to its special nature no market valuation can be readily determined.

The Parish has a 60.56% legal interest in the vicarage known as St Philip's Vicarage. The share of the vicarage owned by the PCC is included at a market value assessed by the PCC in March 2008 following consultation with the Diocese. The PCC have reviewed the value of the property at 31 December 2018 and consider the carrying value to be the same as the initial value in March 2008 in light of the fluctuations in the UK property market.

**Valuation**

At 31st Dec. 2020

**218,016**

At 31st Dec. 2021

**218,016**

**8 DEBTORS**

Tax recoverable

2,079

0

2,079

2,499

Other debtors

1,119

0

1,119

1,029

3,198

0

3,198

3,528

**9 SHORT TERM DEPOSITS**

Diocesan Loans Fund

9,844

0

9,844

9,821

Diocesan Church Repair Fund

17,061

0

17,061

13,035

26,905

0

26,905

22,856

**10 CASH AT BANK & IN HAND**

Lloyds Bank

84,838

6,447

91,285

47,427

Barclays Bank

38,024

38,024

10,949

Cash in hand

166

166

27

123,028

6,447

129,475

58,403

**11 LIABILITIES**

Sundry creditors and accruals

5,782

5,782

7,789

5,782

0

5,782

7,789

# NOTES TO THE ACCOUNTS for the year ended 31st December 2021

	At 1/1/21	Income	Expenditure	Transfers	At 31/12/21
<b>12 UNRESTRICTED FUNDS</b>					
<b>General Fund</b> (page 14)	34,435	157,751	( 76,570)	( 4,000)	111,616
<b>Designated Accounts</b>					
Vicarage Property Fund	218,016				218,016
Community outreach	3,186	12,165	( 11,191)		4,160
Church Repair Fund	13,035	26		4,000	17,061
Renovation Fund	2,864				2,864
Vicar's Discretionary Fund	751		( 50)		701
Children and Families					
Worker Support Fund	10,000		( 1,000)		9,000
Men's work	500				500
Youth fund	1,280				1,280
Mission specific giving		284	( 284)		0
Pippins		1,599	( 1,432)		167
<b>Total Designated</b>	<b>249,632</b>	<b>14,074</b>	<b>-13,957</b>	<b>4,000</b>	<b>253,749</b>
<b>Total unrestricted</b>	<b>284,067</b>	<b>171,825</b>	<b>-90,527</b>	<b>0</b>	<b>365,365</b>
<b>13 RESTRICTED FUNDS</b>					
Youth worker fund	4,500		( 2,500)		2,000
Pastoral fund	2,000		( 2,000)		-
Shower and Toilet fund	4,447				4,447
<b>£</b>	<b>10,947</b>	<b>£</b>	<b>- (£ 4,500)</b>	<b>£</b>	<b>- £ 6,447</b>
<b>Total Funds</b>	<b>£ 295,014</b>	<b>£ 171,825</b>	<b>(£ 95,027)</b>	<b>£ -</b>	<b>£ 371,812</b>

## DESCRIPTION OF FUNDS

The **General Fund** represents the funds available to the PCC for the day to day running of the church and the parish.

The **Vicarage Property Fund** represents the PCC's proportionate share of the freehold value of the Vicarage.

The **Church Repair Fund** represents the funds held with the Diocese set aside for future quinquennial repairs.

The **Renovation Fund** has been established to set money aside for making the church premises more welcoming by improving signage, foyer environment and provision of information.

**Vicar's Discretionary Fund** is set aside for assistance to parishioners at the confidential discretion of the vicar.

The **Children and Family Worker Support Fund** has been set up to enable a medium term employment commitment to be made for a part-time family worker in the parish.

**Other designated asset funds** represent monies given to the PCC towards projects or one-off items of expenditure which otherwise would have been funded from the general fund.

**Associated Organisations** show the movements of the funds held for or by the various bodies belonging to the parish fellowship.

**Restricted Funds** represent funds given for specific purposes and cannot be used by the PCC for any other

NOTES TO THE ACCOUNTS for the year ended 31st December 2021

14. GRANTS/OUTWARD GIVING

	2021			2020
	Unrestricted Funds	Restricted Funds	Total	
<b>1. Overseas relief and development agencies</b>				
Rochester Diocese - Poverty & Hope Appeal	142		142	500
<b>2. Home mission and other charitable giving</b>				
<b>Sevenoaks Welcomes Refugees</b>	142		142	
Oakley School			-	500
Temple Grove School			-	500
Skinners Primary School (Knightswood)	258		258	500
Hospice in the Weald			-	500
Gerry & Jo Bowyer	250		250	1,000
Nourish			-	
Jimmy and Katie Rocks	1,000		1,000	1,500
Crossways				500
<b>Totals*</b>	<b>1,792</b>	<b>-</b>	<b>1,792</b>	<b>5,500</b>
*				
prior yr balance		510		
2021 expense	998			
Xmas Carol specific giving	284			
2021 expense		1282		
total give away		1792		

**PROFORMA GENERAL ACCOUNT for the year ended 31st December 2021**

**INCOME**

	<b>2021</b>	<b>2020</b>
Envelopes & direct to bank	42,696	45,838
Gift Aid Donations	6,450	6,450
Tax recoveries	7,945	11,376
Plate & other donations	1,147	2,829
Legacies	88,214	
Fees, hirings & other income	11,299	15,610
<b>TOTAL INCOME</b> per accounts (page 12)	<b>157,751</b>	<b>82,103</b>

**EXPENDITURE & OUTGOINGS**

Diocese "offer"	46,500	46,500
Clergy other expenses	16,724	15,812
Church running costs including repairs	12,348	14,692
Mission Tithe allocation	998	5,000
<b>TOTAL EXPENDITURE</b> per accounts (page 12)	<b>76,570</b>	<b>82,004</b>

Transfer to Repairs Fund	4,000	5,250
<b>TOTAL OUTGOINGS</b>	<b>80,570</b>	<b>87,254</b>

<b>SURPLUS FOR YEAR</b>	<b>77,181</b>	<b>( 5,151)</b>
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Balance brought forward	34,435	39,586
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<b>Balance carried forward</b> (page 6 and page 12)	<b>111,616</b>	<b>34,435</b>
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