

St Philip's Church



**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31st DECEMBER 2020**

Parish of St. Philip, Tunbridge Wells

Registered charity number: 1163165

Parish of St. Philip, Tunbridge Wells

REFERENCE AND ADMINISTRATIVE INFORMATION 2020

Office:	Church Office St Philip's Church Birken Road Tunbridge Wells TN2 3TE	<i>The Church Office is open 9.30am - 12.30pm Monday - Thursday only phone: 01892 531031</i>
Vicar:	The Revd. Richard Thomas The Vicarage Birken Road Tunbridge Wells TN2 3TE	
Bankers:	Lloyds TSB Bank plc 82 Mount Pleasant Road Tunbridge Wells, TN1 1RP	Barclays Bank plc 10 Calverley Road Tunbridge Wells, TN1 2UZ
Independent Examiner:	Martyn Burt (ACMA,CGMA) adventus accounting solutions Ashby Acres, Chapel Lane, Grimsby DN37 0QT	
Members of the PCC:	The Revd. Richard Thomas Mr Anthony King Mr Martyn Root Mr Andrew Collins	<i>Vicar (Chairman) Warden (to 18/10/20) Warden Warden (from 18/10/20)</i>
<i>Elected to Deanery Synod</i>	Dr Ray Hawkins Mr Dennis Pearce	<i>(2020-23) (2020-23)</i>
<i>Elected members</i>	Mrs Karen Cox Mrs Kay Williams Mrs Catherine Root Mrs Ailsa Hemsley Mrs Morgan Senior Ms Sarah Jacob Mrs Sarah Farnes Ms Rowena Wort Mr Anthony King	<i>(2018-21) (2018-21) (2018-21) (2019-22) (2019-22) (2019-22) (2020-23) (2020-23) (2020-23))</i>
<i>Co-opted Member</i>	Mrs Sandra Hawkins	<i>Secretary (from 18/10/20)</i>
Parish Administrator:	Mrs Emma Heasman	
Parish Treasurer	Mrs Kate Zhou	

Registered charity number: 1163165

Website: <http://www.stphilipstw.co.uk>

Parish of St. Philip, Tunbridge Wells

ANNUAL REPORT FOR 2020

Structure, governance and management

The parish of St Philip, Tunbridge Wells was created with effect from 1st August 2004.

The Parochial Church Council (PCC) is registered as a charity under the *Charities Act 2011*. The function and purpose of the PCC is outlined in the *Parochial Church Councils (Powers) Measure 1956*.

Charity Law requires the PCC to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity for that period. In preparing, these financial statements the PCC have:

- Selected suitable accounting policies and applied them consistently
- Made judgements and estimates that are reasonable and prudent
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements and;
- Prepared the financial statements on the ongoing concern basis

The PCC have overall responsibility for ensuring the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the *Charities Act 2011*.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- The assets are safeguarded against unauthorised use and disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The charity complies with relevant laws and regulations

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the *Church Representation Rules*. The APCM also appoints representatives to serve on the Deanery Synod. The names of those who have served on the PCC during the year are shown on Page 1. The APCM was held on 18 October 2020 via Zoom due to Covid 19 restrictions in March/April.

In addition to a number of Teams operated by the PCC, which meet between full meetings of the PCC, the church also has a Ministry Leadership Team (MLT), which provides guidance and advice to the PCC on key issues.

The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee has not met during the period of this report.

The Ministry Team has oversight of the support given by the parish to its link mission partners, and for mission generally, both overseas and in this country.

Other Teams of the PCC oversee the worship and prayer life of the church, children & youth work, finance, pastoral care and local outreach

The PCC is also represented on several Christian organisations and associations in the town.

Objectives and activities

The mission statement of St Philip's Church is

"Abiding in Jesus, transforming Our Communities"

St Philip's Church is located in the Sherwood district of Tunbridge Wells - an area designated as one of high social need.

When planning activities for the year, the vicar and PCC have considered the Charity Commission's guidance on public benefit in "*The Advancement of Religion for the Public Benefit*" and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the vicar in the parish and co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- a) Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- b) Supporting the wider mission of the Church through both prayer and grants to mission work, charities and Christian relief agencies.
- c) Promoting Christian values, and service by Church members in their communities, to the benefit of individuals and society as a whole.
- d) Providing community facilities in Church premises for groups to meet for social and educational purposes.

The council has complied with its duty under section 5 of the *Safeguarding and Clergy Discipline Measure 2016* (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). There have not been any current safeguarding issues raised during the year and the church completed the historic safeguarding request from the diocese.

In all its activities the PCC depends upon Church members who give freely of their time and talents to help achieve its mission. This resource cannot be quantified in monetary terms and is not included in the accounts.

Achievements and performance

The full PCC met 9 times during the year. Only two meetings 'in-person' and 7 via Zoom because of the Covid restrictions. Average attendance was 73%. Major decisions included approval of:

- a) The appointment of a Children's Pastor
- b) The adoption of the House of Bishops' 'Promoting a Safer Church; Safeguarding Policy Statement'.
- c) The review and approval of the Health & Safety Policy.
- d) Jimmy and Katia Rocks as mission partners, living and working in Brazil.

Parish of St. Philip, Tunbridge Wells

ANNUAL REPORT for 2020 (continued)

- e) The appointment of Emma Halls as a Youth Worker for three years
- f) The Christmas giving was to support the Rochester Diocese Poverty & Hope Appeal and the local mental health charity Crossways.

In a very difficult year due to Covid 19 restrictions and lockdowns the regular worship of God in St Philip's continued. Prior to the first lockdown in March only 10 services were able to take place in church with an average attendance (including children) of 74 compared to 77 in 2019. Since then the services have been on line. From September to November another 10 'in person' services were held in compliance with Covid restrictions with an average attendance of 29 as the capacity of the church to meet restrictions is 30. The online services continued throughout the year including all Christmas services. The weekly groups who usually meet in the church, both church and community groups, have not been able to do so since March. This has resulted in a loss of £10k in rental fees.

However, volunteers from the church have run a weekly Community Larder which has received a large discount from Fair Share. This has been well attended by the community and continues into 2021. The generally private ministry of pastoral care in the parish also is carried out daily.

Meetings of the PCC have been via Zoom since March along with Prayer Meetings, Youth Group Meetings and Courses including an Alpha Course, a Marriage and a Raising Faith Course.

At the revision of the electoral roll in October 2020, there were 80 on the Church electoral roll, compared to 81 the previous year.

The parish has one Reader (PTO) and no Pastoral Assistants.

Financial review

The Report of the PCC has been prepared in accordance with *Accounting and Reporting by Charities* (SORP FRS102).

a) Reserves

The PCC has considered the level of reserves that it should carry to ensure that it could weather some downturn in its normal income pattern or deal with some unexpected, immediate and exceptional need for expenditure. The PCC reserves policy is that a level of freely available unrestricted general funds should be maintained equivalent to between three and six months' regular running costs (£22k to £45k). It was £34K in 2020.

b) Financial risks

A financial appraisal of the parish funding showed that there would be a high impact on parish finances if some members' regular giving was reduced or ceased. Another financial risk is the lack of rental income as a result of pandemic as we experienced in 2020 due to Covid-19. The rental income was reduced by half. To mitigate the above risks of reduced income, the Vicar has increased communications with the congregation on the situation and encouraged more standing order donations, providing contact details for gift aid questions.

c) Income

Total income of £91,277 is ca. £8K lower than last year's total income of £99,799 mainly due to about £10K less in rental income due to Covid lockdown. Lack of plate giving and decrease in envelop giving is more than offset by more direct bank transfer giving. £4,500 was donated specifically for the youth worker salary.

d) Expense

Expenses totalled £83K compared to £96K last year. This decrease was mainly due to government job retention support, less Offer to Diocese, and lower away giving.

e) Transfers

The PCC sets aside funds for the maintenance of the Church as agreed with the Diocese under the quinquennial repair programme. £5,250 was transferred into the repair fund, an increase of almost £3K compared with last year.

£5K was transferred from the general fund to the Tithe fund from which grants are made to mission partners, aid agencies and other charities as decided by the PCC.

f) Funds

Overall net movement of funds is a surplus of £7,817, compared to £3,536 last year resulting in a net asset of £295,014 at the end of 2020 compared to £287,197 last year.

The general fund shows a deficit of £5,151 for the year (£2,546 surplus last year) leaving a balance of £34,435 to be carried forward as freely available reserves. This is the equivalent of 5 months' regular running costs (5 months last year).

Other than Vicarage Fund, the major part of the Designated Fund includes £13,035 for church repair and £10,000 for Children's worker.

The balance on restricted funds stands at a £10,947. This represents £4,447 remaining from the shower project to be used for upgrading the lavatories plus £2,000 received from St. Pauls Church for pastoral related costs and £4,500 for Youth Work salary.

Plans for the future

- To reach out with the love of Christ to the whole parish and to work together to further the church's mission to the new community of Knights Wood and Lakewood.
- The development of Men's Ministry.
- The development of Life Groups

Signed on behalf of the PCC on 10th March 2021



RICHARD THOMAS

Chairman

9 February 2021

**Independent Examiner's report to the Member/Trustees
of St Philip Tunbridge Wells**

I report on the accounts for the year ended 31 December 2020 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Since the gross income for the year exceeds the amount provided in section 143(3) of the Act, I confirm that I am qualified to act as an Independent Examiner under the provisions of that section of the Act and that my qualifications are set out as below.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

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Parish of St Philip, Tunbridge Wells

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2020

	Note	Unrestricted Funds	Restricted Funds	Total	2019
INCOME AND ENDOWMENTS from					
Donations and legacies	2 (a)	66,565	4,500	71,065	68,171
Investment income	2 (b)	72	-	72	63
Charitable activities	2 (c)	1,269	-	1,269	4,956
Other trading activities	2 (d)	18,871	-	18,871	26,609
TOTAL		86,777	4,500	91,277	99,799
EXPENDITURE on					
Raising funds	3 (a)	88	-	88	91
Charitable activities					
(I) Provision of Christian worship and ministry	3 (b i)	72,154	-	72,154	78,978
(II) Support for the wider mission of the Church	3 (b ii)	5,000	-	5,000	7,650
(III) Provision of community facilities	3 (b iii)	6,219	-	6,219	9,544
TOTAL		83,460	-	83,460	96,263
NET MOVEMENT IN FUNDS					
		3,317	4,500	7,817	3,536
Balances brought forward 1st January 2020		280,750	6,447	287,197	283,661
BALANCES CARRIED FORWARD 31st December 2020		£ 284,067	£ 10,947	£ 295,014	£ 287,197

Parish of St Philip, Tunbridge Wells

BALANCE SHEET as at 31st December 2020

	Note	Unrestricted Funds	Restricted Funds	Total	2019
FIXED ASSETS					
Tangible Fixed Assets	7	218,016	-	218,016	218,016
CURRENT ASSETS					
Debtors	8	3,528	-	3,528	4,763
Short Term Deposits	9	22,856	-	22,856	17,535
Cash at Bank & in Hand	10	58,403	-	58,403	59,688
		84,787	-	84,787	81,986
LIABILITIES:					
Amounts falling due within	11	7,789	-	7,789	12,805
NET CURRENT ASSETS		76,998	-	76,998	69,181
TOTAL ASSETS LESS CURRENT LIA		295,014	-	295,014	287,197
NET ASSETS		£ 295,014	£ -	£ 295,014	£ 287,197
FUNDS					
Unrestri - General	12	34,435	-	34,435	39,586
- Designated	12	249,632	-	249,632	241,164
		284,067	-	284,067	280,750
Restricted	13	-	10,947	10,947	6,447
TOTAL FUNDS		£ 284,067	£ 10,947	£ 295,014	£ 287,197

Approved on 10th March, 2021 by the Parish Church Council and signed on its behalf by

RICHARD THOMAS, Vicar



KATE ZHOU, Treasurer



1 ACCOUNTING POLICIES

The Church is a Public Benefit Entity (PBE) within the meaning of FRS102. The accounts show a true and fair view and have been prepared under the Charities Act 2011 and the Church Accruals Accounts August 2016 and in accordance with the applicable accounting standard (FRS102) and the Charities SORP based thereon.

The accounts have been prepared under the historical cost convention except for the freehold property which is shown at a market value assessed by the PCC in March 2008. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

There is no material uncertainty about the Church's ability to continue as a going concern for the foreseeable future,

Funds

Unrestricted funds are general funds which can be used by the PCC for general purposes. Designated funds are set aside by the PCC for a particular purpose and are also unrestricted. Restricted funds represent funds received for a specific object and may only be used for that object.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC. Planned giving under pledges or gift aid commitments is recognised when received. Income tax recoverable on gift aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted when the PCC is notified of its legal entitlement and the amounts due. Funds raised by coffee mornings or other events, sales of books, Bible reading notes and similar items are recognised gross. Rental income from the letting of church premises is accounted for when the rent is due.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The Diocese "offer" is accounted for when payable. Any part unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Other expenditure is recognised when incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the financial statements in accordance with s10(2), Charities Act 2011. The share of the Vicarage owned by the PCC is included at a market value assessed by the PCC in March 2008, after consultation with the Diocese. No depreciation is provided as the property is included in the financial statements at that value. No value is placed on moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers these to be inalienable property. All expenditure incurred during the year on the Church buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed.

All equipment, carpets, furniture and other similar items are written off as expenditure in in the Statement of Financial Activities (SOFA) and separately disclosed.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors, less provision for any amounts that may prove uncollectable. Short-term deposits include cash held on deposit with the Diocesan Board of Finance.

Parish of St Philip, Tunbridge Wells

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

2 INCOME AND ENDOWMENTS

	Unrestricted Funds	Restricted Funds	Total	2019
2 (a) Donations and legacies				
Donations eligible for tax recovery	41,004	4,500	45,504	44,152
Tax recoveries	11,376	-	11,376	11,038
Other planned giving	11,284	-	11,284	1,643
Plate collections at services	520	-	520	3,638
Grants		-	-	1,000
All other giving	2,381		2,381	6,700
	66,565	4,500	71,065	68,171
2 (b) Investment income				
Interest	72	-	72	63
2 (c) Charitable activities				
Clergy fees	1,269	-	1,269	4,956
2 (d) Other activities				
Rentals	13,533	-	13,533	24,991
Other income	5,338	-	5,338	1,618
	18,871	-	18,871	26,609
TOTAL	£ 86,777	£ 4,500	£ 91,277	£ 99,799

Parish of St Philip, Tunbridge Wells

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

3 EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total	2019
3 (a) Planned giving scheme expenses	88	-	88	91
3 (b) Charitable activities				
(i) Provision of Christian worship and ministry				
Diocese "offer"	46,500		46,500	53,000
Clergy expenses & housing costs	3,839	-	3,839	4,159
Services & fellowship	1,508	-	1,508	3,734
Adult work		-	-	179
Youth & childrens' work	8,527	-	8,527	1,622
Training and development	196	-	196	-
Outreach and publicity	2,220	-	2,220	2,000
Subscriptions & sundry	607	-	607	525
Church & premises costs (note 4)	3,777	-	3,777	5,771
Management and administration (note 5)	4,980	-	4,980	7,988
	72,154	-	72,154	78,978
(ii) Support for the wider mission of the Church				
Grants and outward giving (note 14)	5,000		5,000	7,650
(iii) Provision of community facilities				
Church & premises costs (note 4)	5,665	-	5,665	8,656
Management and administration (note 5)	553	-	553	888
	6,219	-	6,219	9,544
TOTAL	£ 83,460	£ -	£ 83,460	£ 96,263

Parish of St Philip, Tunbridge Wells

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

	Unrestricted Funds	Restricted Funds	Total	2019
4 CHURCH AND PREMISES COSTS				
Insurance	1,373	-	1,373	1,348
Water rates	103	-	103	93
Gas	1,674	-	1,674	1,812
Electricity	1,108	-	1,108	1,279
Cleaning	3,278	-	3,278	4,952
Maintenance & repairs	1,607	-	1,607	4,578
Equipment maintenance & renewal	299	-	299	365
	9,442	-	9,442	14,427
<i>allocated to activities in proportion to usage</i>				
Provision of Christian worship and ministry - 40%	3,777	-	3,777	5,771
Provision of community facilities - 60%	5,665	-	5,665	8,656
	9,442	-	9,442	14,427
5 MANAGEMENT & ADMINISTRATION				
Salaries	3,403	-	3,403	6,552
Stationery & postage	474	-	474	605
Telephone	375	-	375	372
Office computer and software	509	-	509	314
Office equipment hire & maintenance	87	-	87	344
Website maintenance	30	-	30	20
Other administrative costs	195	-	195	209
Independent Examiner's fees	460	-	460	460
	5,533	-	5,533	8,876
<i>allocated to activities in proportion to Administrator's time spent</i>				
Provision of Christian worship and ministry (90%)	4,980	-	4,980	7,988
Provision of community facilities (10%)	553	-	553	888
	5,533	-	5,533	8,876
6 STAFF COSTS	2020 Cost	Furlough PMT	Total PMT	2019
Office Admin (12 hrs/week contract)	3,403	3,461	6,864	6,552
Cleaner (10 hrs/week contract)	2,660	2,176	4,836	4,680
Children worker (12 hrs/week contract)	5,676		5,676	0
Youth worker (10 hrs/week contract)	2,811		2,811	787
	£14,550	£5,637	£20,187	£12,019
No pension or NI paid to any staff				
Related parties			2020	2019
Reimbursed expenses to the Vicar amounted to			£0	£997
Other members of the PCC were reimbursed			£0	£0
No payment other than for reimbursed expenses were made to PCC members				
Donations made by PCC members to the Church totalled			£31,733	£21,085

Parish of St Philip, Tunbridge Wells

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

7 FIXED ASSETS FOR USE BY THE PCC

Land and Buildings

As set out in Note 1 to these accounts, the PCC is not obliged under the requirements of the Charities SORP to allocate any value to consecrated buildings. St Philip's Church is an unconsecrated building, but due to its special nature no market valuation can be readily determined.

The Parish has a 60.56% legal interest in the vicarage known as St Philip's Vicarage. The share of the vicarage owned by the PCC is included at a market value assessed by the PCC in March 2008 following consultation with the Dioceses. The PCC have reviewed the value of the property at 31 December 2018 and consider the carrying value to be the same as the initial value in March 2008 in light of the fluctuations in the UK property market.

Valuation

At 1st Jan. 2020

218,016

At 31st Dec. 2020

218,016

	Unrestricted Funds	Restricted Funds	Total	2019 Total
8 DEBTORS				
Tax recoverable	2,499	0	2,499	2,499
Other debtors	1,029	0	1,029	2,264
	<u>3,528</u>	<u>0</u>	<u>3,528</u>	<u>4,763</u>
9 SHORT TERM DEPOSITS				
Diocesan Loans Fund	9,821	0	9,821	9,782
Diocesan Church Repair Fund	13,035	0	13,035	7,753
	<u>22,856</u>	<u>0</u>	<u>22,856</u>	<u>17,535</u>
10 CASH AT BANK & IN HAND				
Lloyds Bank	47,427		47,427	39,172
Barclays Bank	10,949		10,949	20,272
Cash in hand	27		27	244
	<u>58,403</u>	<u>0</u>	<u>58,403</u>	<u>59,688</u>
11 LIABILITIES				
Sundry creditors and accruals	7,789		7,789	12,805
	<u>7,789</u>	<u>0</u>	<u>7,789</u>	<u>12,805</u>

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

	At 1/1/20	Income	Expenditure	Transfers	At 31/12/20
12 UNRESTRICTED FUNDS					
General Fund (page 14)	39,586	82,103	(82,004)	(5,250)	34,435
Designated Accounts					
Vicarage Property Fund	218,016	-	-	-	218,016
Community Support/Outreach	-	4,642	(1,456)		3,186
Church Repair Fund	7,753	32		5,250	13,035
Renovation Fund	2,864				2,864
Vicar's Discretionary Fund	658			93	751
Children and Families Worker Support Fund	10,000				10,000
Men's work	500				500
Kidz Klub	93			(93)	-
Youth fund	1,280				1,280
					-
	241,164	4,674	(1,456)	5,250	249,632
Total unrestricted	£ 280,750	£ 86,777	(£ 83,460)	£ -	£ 284,067
13 RESTRICTED FUNDS					
Youth worker fund	-	4,500			4,500
Pastoral fund	2,000				2,000
Shower and Toilet fund	4,447				4,447
	£ 6,447	£ 4,500	£ -	£ -	£ 10,947
Total Funds	£ 287,197	£ 91,277	(£ 83,460)	£ -	£ 295,014

14 DESCRIPTION OF FUNDS

The General Fund is available to the PCC for the day to day running of the church and the parish.

The Vicarage Property Fund is the PCC's proportionate share of the freehold value of the Vicarage.

Community Support/Outreach Fund is for projects that support the community, eg. food bank.

The Church Repair Fund is held with the Diocese set aside for future quinquennial repairs.

The Renovation Fund is for making the church premises more welcoming by improving signage, foyer environment and provision of information.

Vicar's Discretionary Fund is for assistance to parishioners at the confidential discretion of the vicar.

The Children and Family Worker Support Fund is to enable a medium term employment commitment to be made for a part-time family worker in the parish.

Men's Work Fund is for projects/activities that are specific for male members in the church.

Youth Fund is for hiring staff working with youth members in the church.

Restricted Funds represent funds given for specific purposes and cannot be used by the PCC for any other purpose without the express permission of the donors. This includes Youth Worker Fund which can be used for hiring staff working with youth members as above, Pastoral fund which is for salary for staff who work with church members and Shower and Toilet Fund which is for improving the church toilet and shower when necessary.

Parish of St Philip Tunbridge Wells

NOTES TO THE ACCOUNTS for the year ended 31st December 2020

14 GRANTS & OUTWARD GIVING

	Unrestricted Funds	Restricted Funds	Total	2019
1. Overseas relief and development agencies				
Tear Fund			-	1,035
Open Doors			-	800
Rochester Diocese - Poverty & Hope Appeal	500		500	248
2. Home mission and other charitable giving				
Tunbridge Wells Youth For Christ			-	500
Life & Soul			-	747
Oakley School	500		500	400
Temple Grove School	500		500	400
Skidders Primary School (Knightswood)	500		500	400
Skidders Kent Academy	500		500	
Hospice in the Weald			-	500
Jimmy and Katie Rocks	1,500		1,500	
Spadework			-	320
Crossways	500		500	
Young Person Support Fund			-	500
Gerry & Jo Bowyer	1,000		1,000	800
Dan Allen Mission trip			-	500
Air Ambulance			-	500
Totals	5,500	-	5,500	7,650

Note: £5k included in the expense in 2020, £500 from previous years balance of unpaid away giving

PROFORMA GENERAL ACCOUNT for the year ended 31st December 2020

<u>INCOME</u>	2020	2019
Envelopes & direct to bank	45,838	42,620
Other tax effective givings	6,450	3,175
Tax recoveries	11,376	11,038
Plate & other donations	2,829	9,610
Fees, hirings & other income	15,610	31,604
TOTAL INCOME (page 12)	82,103	98,047
 <u>EXPENDITURE & OUTGOINGS</u>		
Diocese "offer"	46,500	53,000
Clergy other expenses	15,812	12,220
Church running costs including repairs	14,692	20,861
Mission Tithe allocation	5,000	6,920
TOTAL EXPENDITURE per accounts (page 12)	82,004	93,001
 Transfer to Repairs Fund	 5,250	 2,500
TOTAL OUTGOINGS	87,254	95,501
SURPLUS FOR YEAR	(5,151)	2,546
Balance brought forward	39,586	37,040
Balance carried forward (page 6 and page 12)	34,435	39,586