

# **THE NATIONAL FEDERATION OF PROSTATE CANCER SUPPORT GROUPS**

## **REPORT OF DIRECTORS AND FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDING  
31<sup>ST</sup> DECEMBER 2021**

**Registered Charity No (England & Wales): 1163152  
A company limited by guarantee. Registered in England & Wales: 9672970  
Registered Office: 124, City Road, London. EC1V 2NX**

## **Board of Directors**

### **List of all Directors serving in 2021:**

Ken Mastris	Chairman
Alphonso Archer	
Robert Banner	Until end November 2022
Julian Burgess	Until end November 2022
Frank Chinegwundoh MBE	
John Coleman	Secretary
Erik Friis-Scheel	Finance Director
Jackie Manthorpe	
Roshani Perera	

**Charity Registration Number 1163152**

**Company Registration Number 9672970**

### **Registered Office**

124 City Road  
London EC1V 2NX

### **Independent Examiners**

TGFP Fulford House Newbold Terrace  
Leamington Spa  
CV32 4EA

### **Bankers**

CAF Bank  
Kings Hill  
West Mallory  
ME19 4TA Solicitors

The Trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 December 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements follow the Charities Act 2011, the Companies Act 2006, the charity's Memorandum and Articles of Association, and the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts by the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2015).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The National Federation of Prostate Cancer Support Groups (Tackle Prostate Cancer) is a charitable company limited by guarantee, incorporated on 6 July 2015, and registered as a charity on 14 August 2015. On 1 January 2016, The National Federation of Prostate Cancer Support Groups acquired the whole of the assets and liabilities of the unincorporated association Prostate Cancer Support Federation (PCSF). PCSF had been formed in September 2007 and was dissolved in February 2016. The company was set up under a Memorandum and Articles of Association which set up the objects, powers, and governance of the company. In case of the company being wound up members must contribute an amount not exceeding £1.

### **Recruitment, induction, and training of Trustees**

The Board consists of not less than three nor more than ten Trustees made up as follows:

- Up to seven Trustees elected by the members at the Annual General Meeting, including the Chairman and Secretary.
- Up to three Trustees appointed by the Board who have a specific ability e.g., finance or marketing; and
- Up to three further co-opted Trustees selected by the Board as needed.

Upon appointment to the Board, to help ease their understanding of the current issues concerning the organisation, each new Trustee is provided with a copy of the Charity Commission publication entitled "The Essential Trustee: What you need to know" which gives guidance on what is expected of them. New Trustees are also provided with briefings from the Chairman on the history, structure, and ambitions of the charity. A self-study training guide is also offered to all new Trustees. Directors are also trustees of the charity. Organisation The activities of the charity are governed by the Board of Trustees ('the Board'), all of whom are Directors. The Board meets four times a year and devolves responsibility for overseeing the day-to-day running of the organisation to the Chairman, Secretary, and the Trustee responsible for overseeing financial matters – Erik Friis-Scheel. The National Federation of Prostate Cancer

**Related Parties**

Tackle Prostate Cancer has established a Clinical Advisory Board (CAB) composed of leading prostate cancer specialists and lay people. The CAB advises us on medical matters, including clinical aspects of campaigns and the medical content on our website.

Membership of the CAB is by invitation from the Board of Directors and currently members are:

Prof Frank Chinegwundoh MBE  
Mr Steve Allen

Mr Chris Booth  
Prof Nick James  
Prof Stephen Langley  
Prof Heather Payne  
Miss Jyoti Shah  
Dr Ann Williams

Consultant Urologist (Chairman)  
Retired Consultant Anaesthetist  
(Patient Representative)  
Retired Consultant Urologist  
Consultant Urologist  
Consultant Oncologist  
Consultant Oncologist  
Consultant Urologist  
General Practitioner

**The purpose of the charity**

The charity is a federation, whose member organisations (“members”) are patient-led prostate cancer support organisations. The purpose of the charity is to co-ordinate, focus and strengthen the efforts of prostate cancer patients in general, and its member organisations specifically, in their cause to alleviate the plight of those affected by prostate cancer.

**Objectives and activities for the public benefit**

As set out in its governing document, the objects of the charity are to relieve the sickness, physical and mental distress of persons affected by prostate cancer in the UK, but not exclusively by:

1. assisting and strengthening the activities in support of people affected by prostate cancer, including encouraging and supporting the formation of new local prostate support organisations throughout the UK.
2. encouraging the improvement of health services available to prostate cancer patients; and
3. acting as a focus for and expressing the views of patient-led support groups concerning
  - a. raising awareness of prostate cancer.
  - b. improving the health services available to prostate cancer patients; and
  - c. priorities for research into the diagnosis and treatment of prostate cancer.

Our mission is to be the ‘go to’ charity for peer support for people living with and affected by Prostate Cancer. To achieve this, there are three main aims:

1. Supporting Patients.
2. Raising awareness.
3. Campaigning on issues.



## Achievements

2021 was a challenging year due to the ongoing restrictions of the pandemic. However, we made the most of this time by looking internally at how we can ensure we are in the best position to support our membership in the years ahead.

- Established a strategy review group on direction of Tackle for next 3 years with Strategic Review, signed off by Trustees to ensure we maximise the potential of the generous grant from The National Lottery
- We worked with our board and membership to define our vision and mission
- We created sub-groups led by trustees, for communication, strategic review, and fundraising.
- Worked towards a Fundraising Strategy to secure on-going funding to meet Tackle's aims into the future.
- Recognising the diverseness of the Prostate Cancer Community and the need for groups to ensure they are inclusive and mirror the communities where they run, we have commissioned a provider to work with ourselves and our members to develop a new website (which includes a dedicated Member's Portal) and refresh our brand.
- Tackle have active representation through our Patient representative on many National Bodies such as NICE, Scottish Medicines Commission, National Prostate Cancer Audit (NPCA).
- Individual patients from Tackle member groups have formed a group of patients advising NPCA on various aspects of activity including the production of their Annual Report.
- Tackle continued its contact with other patient organisations in Europe via Europa Uomo and European Association of Urologists (EUA).

## Supporting Patients

Tackle support patients and those affected by Prostate Cancer through our network of over 95 Prostate Cancer Support Groups. 2021 saw Tackle celebrate the completion of our first year of the three -year grant from the National Lottery. Our Trustees told the Lottery their main aim was to work with our existing network and partners to grow the number of peer-led cancer support groups in areas where there is currently a lack of provision whilst encouraging all groups to become more effective and inclusive, reaching more members from all demographics.

Much has been achieved in the past year, working under the direction of our Chair, and alongside Trustee sub committees and with volunteers from the groups in our network.

Our work has been stymied by the pandemic; however, this has given us valuable time to reach out to the groups in our network to listen to them and find out their needs

## Working with Groups – What we have learnt

We have listened to what groups need and discovered

- Many groups are struggling with limited ability both in terms of volunteers and ability to attract new members.
- COVID has brought problems, but also opportunities

- Over 50% of groups have not met for over 18 months.
- Whilst many groups have been supported to move to Zoom meetings, attendance in some groups has dropped
- Three groups have closed permanently
- Groups need tools to help them run their services
- They do not want to work in isolation to waste a lot of time for no reason.
- They want to share good practice and collaborate with other groups
- They need ways to increase and diversify their membership
- Group Leads have been able to learn from each other by attending Zoom meetings outside their area
- The pandemic has strengthened both collaboration and sharing of good practice amongst our groups

Above all groups have told us they want to increase their membership, to be able to reach out to people living with and beyond Prostate Cancer, who currently do not engage with a local prostate cancer support group. There is a growing recognition that the groups do not always reflect the communities they look to serve, and there are barriers to groups in understanding how to engage with people in diverse communities. We have engaged Metro Charity one of our Partner Stakeholders to carry out a deep dive into perceived barriers and opportunities to engagement. This will be both quantitative and qualitative in its approach, and will be made up of surveys, 1to1 meetings and Focus Groups. This work will be feedback to the Board of Trustees and will inform the basis of two days of EDI Training for Trustees and Key Staff and Volunteers, and then the learning will be cascaded alongside EDI training across our Groups.

Activity in the past 12 months that has contributed to strengthen relationships with groups and supports people living with and affected by Prostate Cancer

- Increasing regular monthly communication with group leads, via Monthly Briefings
- Carrying out 2 successful network days attended by 95 people from across 60 groups
- Involving groups in focus groups and co-production of new website, rebranding, and media assets
- Attending over 60 Zoom meetings of groups in past 12 months, providing around 30 presentations to groups about Tackle and our plans to support their needs into the future
- Attending fortnightly Support Group Leaders meetings
- Surveying groups on regular basis to understand their needs.
- Supporting the setup of **4 new groups** including 2 Partner Groups
- Co-producing a new C-Card, promoting, and highlighting the value of Peer Support, working alongside Group Leads
- Working with Group Leads and partners to explore alternative models of peer support that will look to encourage engagement, (partner groups Hospice, Exercise, Peer Coaching, Music Therapy)
- Given out grants to support groups to run their services.
- We continued to provide a Patient Helpline providing support and information for patients, partners and their families. This is manned 365 days per year by patients who have experienced prostate cancer personally.

**Raising awareness**

We are raising awareness of the needs of people living with and affected by Prostate cancer, as well as the importance of early diagnosis through collaborative work. Working alongside partners and stakeholders.

- We have held monthly meetings with PCR and Orchid to update on projects, share learning and good practice across our areas of expertise.
- We have encouraged Groups to take part in a range of opportunities with partners including research with PCR, and Community Champion programme with Orchid
- Online seminar series. We have collaborated with PCR to deliver a six-month series of educational, informative person centric webinars, which have reached an average of 100 people each week since August on topics such as nutrition, sexual function, holistic support, digital and remote follow up, sexual intimacy and looking and feeling good.
- Begun to set up relationships with the British Association of Urological Nurses (BAUN) to ensure understanding of our work and peer support opportunities
- Met with several NHS trusts to discuss the development of a Peer Coaching model to support men through treatment decisions.
- Met with partner organisations including Macmillan, PCUK, NVCO, Men's Sheds, Maggie's
- Met with Pharma companies to look at future partnerships, and project-based work.

**Campaigning on issues**

Tackle have worked with stakeholders and partners from across the Cancer Community to highlight the importance of prompt access to treatment, and treatment and support for the consequences of Prostate Cancer.

- We partnered with PCR and IPSEN for Hard Things campaign, with media outputs reaching over 48,000,000 people, with over 30,000 direct actual views of 3 campaign films, all featuring people from groups in our network. This campaign highlighted the importance of Peer Support for people living with and affected by prostate cancer in enabling men to talk about the most difficult issues they face because of their cancer
- The National Screening Committee still advise that a National Screening Programme for prostate cancer is not required. Tackle continue to campaign in support of a risk based National Screening Programme. Evidence from USA and Europe shows that regular testing (currently using PSA) over 20 years commencing in a man's forties and fifties can halve his risk of dying from prostate cancer. In Europe, the European Commission has accepted expert advice from the European Association of Urology (EAU) and is recommending that all EU countries establish risk based national screening programmes.
- Tackle are supporting a program initiated by the charity CHAPS collecting data from PSA testing across the UK to establish further evidence to support appropriate regular risk-based PSA testing.

## **Risk management**

The Board has overall responsibility for ensuring that risk is managed in a constructive and considered manner and mitigated (where possible).

Over the past year Covid has continued to impact of both diagnosis and treatment of Prostate Cancer. Through our associations with Prostate Cancer UK and NPCA we have continued to highlight this. Member Groups have also been involved at their local level.

As with Charities, Tackle has seen a downturn in funding from external sources. We rely on donated funds from many different sources. We have set up a Fund raising Sub-group and continue to employ professional input to maximise funding.

We have a regular review of cash flow forecasts and management accounts to ensure that expenditure is contained within budgeted levels.

We have reserves that can be used when needed to ensure the long-term financial viability of Tackle.

Covid required our local member Groups to cease face to face meetings. We have supported Many groups both financially and practically in continuing meetings virtually. We hope the next 12 months will see a return to face to face meetings.

Many of our Groups have seen a downturn in the number of new members joining groups. Through our regular monthly Zoom meetings for Group Leaders and through the regional meetings planned for 2022 we aim to support those groups, enable sharing of experience between them and develop new strategies to reduce this problem.

We have recognised that there is always a need to ensure that all those requiring our help and support can do so equally irrespective of ethnic grouping, sexual orientation, physical ability etc. We plan to further address this problem in 2022 with expansion of our training in Equality, Diversity and Inclusion (EDI). This initially will be training for Directors by a recognised professional body and then cascaded down to our Group Leaders.

It has been recognised that our Articles of Association may need reviewing along with a review of our Governance documents. This is planned for 2022.

The Board will continue to assess risk in a constructive and pro-active manner to safeguard the efficacy of the charity.

## FINANCIAL REVIEW

### Financial Performance

Our income this year at £149,148 was 44% up on 2020. Our expenditure of £113,471 was up by 90% overall with charitable expenditure increased by 72%. We finished the year with a surplus of £35,677.

As recognised by the Board in their risk assessment, fundraising continues to be a serious challenge for the Charity. We are extremely grateful to all our members and supporters for their generosity in donating funds to cover the work that we do to support prostate cancer patients and their families. In line with ABPI guidelines, we continued to benefit from financial support from pharmaceutical companies, some of whom we work closely with as patient advocates.

### Reserves Policy

In line with the guidance issued by the Charity Commission, the Trustees have considered the future needs of the charity and believe that unrestricted general funds, that is funds which are neither restricted nor designated, should be at least three months' forward operating expenditure. Such funds are needed to safeguard the charity's activity against an unexpected shortfall in fundraising income, emergency, or unforeseen expenditure and to ensure its financial stability over the longer term.

### Future Plans

- Deliver the first stage of our diversity strategy working with groups and Trustees to aid groups to reach out further into their communities
- Hold series of regional Network Events to bring together groups to co-produce assets and resources to enable them to work together, reach new audiences, grow their membership, and effectively run their groups
- Work with partners, volunteers, and stakeholders to support the setup of new groups and peer support opportunities
- Collaborate with PCR and Ipsen on series of Webinars so people within our Groups can access relevant and UpToDate information to support their treatment and recovery
- Collaborate with Orchid on reaching out to diverse communities by linking our groups with opportunities to support their Community Champion programme.
- Plan, launch and deliver an event which brings together Partners and Family Carers interested in developing opportunities to launch Partner/Carer Groups and activities.
- Launch new website (including a Member's Portal) and 3-year strategy
- Work alongside Group Leads to coproduce best practice tools for good governance and sustainability for inclusion in the new Members Portal on the website.
- Develop comprehensive database/CRM to allow for audience segmentation and grow engagement.

- Support refresh of Website and Social Media channels to increase engagement and reach more people living with prostate cancer.

### **Statement of Trustees' Responsibilities**

The Trustees (who are also the Directors of the charitable company for the purposes of company law) handle preparing the Annual Report and financial statements following applicable laws and United Kingdom Generally Accepted Accounting Practice.

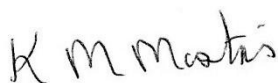
Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees must:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP 2015 (FRS 102).
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it inappropriate to presume that the charitable company will continue in business.

The trustees handle keeping proper accounting records which show with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements follow the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees handle the maintenance and integrity of the corporate and financial information included on the charitable company website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Board of Trustees and signed on its behalf by:



13<sup>th</sup> September 2022

Ken Mastris  
Chairman until period ending 31<sup>st</sup> December 2021

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)**

**Independent Examiner's Report to the Trustees of  
The National Federation of Prostate Cancer Support Groups**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 10 to 19.

**Responsibilities and basis of report**

- As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').
- Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)**

**Independent Examiner's Report to the Trustees of  
The National Federation of Prostate Cancer Support Groups - continued**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Ben Reynolds*

Ben Reynolds (Sep 13, 2022 08:14 GMT+1)

**BENJAMIN R REYNOLDS BSc (Hons) FCA.**

**TGFP**

**Chartered Accountants & Statutory Auditors**

**Fulford House**

**Newbold Terrace**

**Leamington Spa**

**CV32 4EA**

**Date:**



**The National Federation of Prostate Cancer Support Groups**  
**(operating as Tackle Prostate Cancer)**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

<b>INCOME AND EXPENDITURE</b>		Unrestricted	Restricted	<b>Total</b>	<b>Total</b>
	<b>Note</b>	<b>Funds</b>	<b>Funds</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>					
Voluntary income	2	36,199	112,564	<b>148,763</b>	103,524
Investment income		385	-	<b>385</b>	337
<b>Total Income</b>		<u>36,584</u>	<u>112,564</u>	<u><b>149,148</b></u>	<u>103,861</u>
<b>Expenditure on:</b>					
Raising funds	3	23,570	-	<b>23,570</b>	7,432
Charitable activities	4	29,026	60,875	<b>89,901</b>	52,451
<b>Total Expenditure</b>		<u>52,596</u>	<u>60,875</u>	<u><b>113,471</b></u>	<u>59,883</u>
<b>Net Income/(Expenditure)</b>		(16,012)	51,689	<b>35,677</b>	43,978
<b>Net Movement in Funds for the Year</b>		(16,012)	51,689	<b>35,677</b>	43,978
<b>Reconciliation of Funds</b>					
Total funds b/f at 1 Jan 2021		<u>121,389</u>	<u>41,544</u>	<u><b>162,933</b></u>	<u>118,954</u>
Total funds c/f at 31 Dec 2021	10	<u><u>105,377</u></u>	<u><u>93,233</u></u>	<u><u><b>198,610</b></u></u>	<u><u>162,933</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)  
Statement of Financial Activities  
for the year ended 31 December 2021**

	Note	2021 £	2020 £
<b>Fixed Assets</b>		-	-
<b>Current Assets</b>			
Debtors	7	100	86
Cash at bank and in hand		<u>207,475</u>	<u>167,249</u>
		<b>207,575</b>	<b>167,335</b>
<b>Creditors: Amounts falling due within one year</b>	8	<u>8,966</u>	<u>4,402</u>
<b>Net Current Assets</b>		<u><b>198,609</b></u>	<u><b>162,933</b></u>
<b>Net Assets</b>		<u><b>198,609</b></u>	<u><b>162,933</b></u>
<b>Represented by:</b>			
Restricted Funds	10	93,232	41,544
General Unrestricted Funds	10	80,377	96,389
Designated Funds	10	<u>25,000</u>	<u>25,000</u>
		<b>105,377</b>	<b>121,389</b>
<b>Total Funds</b>		<u><b>198,609</b></u>	<u><b>162,933</b></u>

The notes on pages 13 to 19 form part of these financial statements.

The charitable company is entitled to exemption under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The directors have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

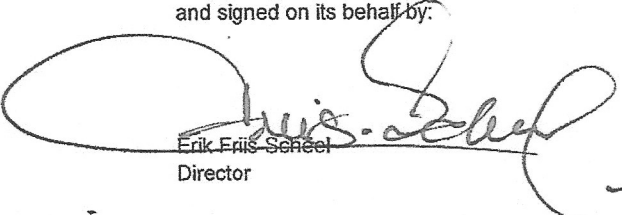
The directors acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board on ..... and signed on its behalf by:

13. SEP. 2022.

  
Erik Friis Schell  
Director

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)  
Statement of Financial Activities  
for the year ended 31 December 2021**

	Note	2021 £	2020 £
<b>Cash Flows from Operating Activities</b>	A	<b>40,226</b>	45,180
<b>Increase/(Decrease) in Cash and Cash Equivalents in the Year</b>		<b>40,226</b>	45,180
<b>Cash and Cash Equivalents at the Beginning of the Year</b>		<b>167,249</b>	122,069
<b>Cash and Cash Equivalents at the End of the Year</b>		<b>207,475</b>	167,249

**NOTES TO CASH FLOW STATEMENT**

**Note A**

Net Income/(Expenditure) for the Year	<b>35,677</b>	43,978
<b>Adjustment for:</b>		
Decrease/(Increase) in Debtors	<b>(15)</b>	(86)
Increase/(Decrease) in Creditors	<b>4,564</b>	1,288
	<hr/>	<hr/>
Net Cash from/used in Operating Activities	<b>40,226</b>	45,180
	<hr/>	<hr/>

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)  
Statement of Financial Activities  
for the year ended 31 December 2021**

**1 Accounting Policies**

The following principal accounting policies have been consistently applied in preparing these financial statements.

**a. Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), and the Companies Act 2006.

The National Federation of Prostate Cancer Support Groups meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared on a going concern basis under the historical cost convention modified to include certain items at cost value.

The financial statements are prepared in sterling, which is the functional currency of the charity and rounded to the nearest £.

**b. Income**

Voluntary income and donations are included in the financial period to which they relate where it is certain that monies will not be repayable. Voluntary income is recognised together with the associated reclaim of tax where appropriate.

During the year there were donated services totalling £2,000 (2020: £2,000) based upon valuations at a fair market value.

**c. Resources expended**

All expenditure is accounted for on an accruals basis and is directly classified under the expenditure category to which it relates. Support costs have been allocated to the charitable activity to which they relate.

Expenditure on raising funds comprises those costs relating to activities where the primary aim is to raise funds, along with an apportionment of support costs.

Expenditure incurred in connection with the specific objects of the charity is included under the heading Charitable Activities and includes an apportionment of support costs.

**d. Fixed assets**

The charity does not have any fixed assets. The Trustees consider the provision of all office equipment to be part of the running costs of the organisation and it is written off in the year of purchase.

**e. Taxation**

No charge to taxation arises on the result for the year because the company is able to take advantage of the tax exemptions available to charities.

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)  
Statement of Financial Activities  
for the year ended 31 December 2021**

**1 Accounting Policies (continued)**

**f. Operating leases**

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

**g. Financial Instruments**

Basic financial assets, which include cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**h. Funds**

*General funds* - these are unrestricted funds which can be used for the charitable objects at the discretion of the Trustees and which have not been designated for other purposes.

*Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

*Designated funds* - these are unrestricted funds which have been set aside by the Trustees for specific purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

**i. Interest receivable**

Interest on funds held on deposit is included when receivable; this is normally upon receipt or upon notification of the interest paid by the Bank or Building Society.

**j. Pension costs**

The Charity operates a defined contribution stakeholder pension scheme. The amount charged to the statement of financial activities in respect of pension costs is the Charity's contributions payable in the year. The assets of the scheme are held separately from the Charity. There was no outstanding liability owed to the scheme at the end of the current or prior years.

**k. Employee Benefits**

The cost of short-term employee benefits are recognised as a liability and an expense. The cost of any material unused holiday entitlement is recognised in the period in which the employee's services are received.

**The National Federation of Prostate Cancer Support Groups**  
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**for the year ended 31 December 2021**

<b>2 Voluntary income</b>	Unrestricted 2021 £	Restricted 2021 £	<b>Total 2021 £</b>	Total 2020 £
<i><b>Donations received from:</b></i>				
Members	16	700	<b>716</b>	3,545
Individuals and Community	4,993	-	<b>4,993</b>	10,089
Trusts and Foundations	3,580	91,864	<b>95,444</b>	51,252
Companies	27,610	20,000	<b>47,610</b>	38,638
	<u>36,199</u>	<u>112,564</u>	<u><b>148,763</b></u>	<u>103,524</u>
<b>Of which in 2020:</b>				
Unrestricted				43,602
Restricted				59,922
				<u>103,524</u>

For a breakdown of prior year comparatives, see note 12

<b>3 Fundraising Activities</b>	Unrestricted 2021 £	Restricted 2021 £	<b>Total 2021 £</b>	Total 2020 £
Fundraising Costs	23,400	-	<b>23,400</b>	7,319
Support Costs	170	-	<b>170</b>	114
Governance Costs	-	-	<b>-</b>	-
	<u>23,570</u>	<u>-</u>	<u><b>23,570</b></u>	<u>7,433</u>
<b>Of which in 2019:</b>				
Unrestricted				7,432
Restricted				-
				<u>7,432</u>

For a breakdown of prior year comparatives, see note 12

<b>4 Charitable Activities</b>	Unrestricted 2021 £	Restricted 2021 £	<b>Total 2021 £</b>	Total 2020 £
Campaigning & Awareness	9,187	14,193	<b>23,380</b>	11,782
Groups Support	11,167	6,682	<b>17,849</b>	22,675
Staff Costs	-	40,000	<b>40,000</b>	11,026
Support Costs	7,946	-	<b>7,946</b>	6,642
Governance Costs	726	-	<b>726</b>	326
	<u>29,026</u>	<u>60,875</u>	<u><b>89,901</b></u>	<u>52,451</u>
<b>Of which in 2020:</b>				
Unrestricted				30,196
Restricted				22,255
				<u>52,451</u>

For a breakdown of prior year comparatives, see note 12

**The National Federation of Prostate Cancer Support Groups**  
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<b>5 Support and Governance Costs</b>	<b>Support Costs</b>	<b>Governance Costs</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Other Costs	7,996	-	7,996	6,675
Bank Charges	120	-	120	80
Trustee Meetings and Expenses	-	529	529	99
Audit	-	-	-	-
Legal & Professional Fees	-	197	197	227
	<u>8,116</u>	<u>726</u>	<u>8,842</u>	<u>7,081</u>
				<b>Basis of Allocation</b>
Allocated to fundraising costs	170	-	170	1.9%
Allocated to charitable activities	<u>7,946</u>	<u>726</u>	<u>8,672</u>	<u>98.1%</u>
	<u>8,116</u>	<u>726</u>	<u>8,842</u>	<u>100.0%</u>

<b>6 Staff Costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries and wages	40,000	11,026
Social security costs	-	-
Pension contributions	-	-
Total employee costs	<u>40,000</u>	<u>11,026</u>

No employee earned in excess of £60,000 p.a.

The key management personnel of the Charity are the Trustees who do not receive remuneration but during the year the charity paid aggregate expenses totalling £250 (2020: £303) relating to 2 (2019: 5) trustees in respect of travel, accommodation and subsistence.

The charity includes Trustees' Liability Insurance in its combined insurance policy.

The average number of employees (headcount based on number of staff employed) during the year was as follows:

	<b>2021</b>	<b>2020</b>
Engagement	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

<b>7 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	100	-
Prepayments	-	86
	<u>100</u>	<u>86</u>

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<b>8 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>4,454</b>	1,240
Taxation and Social Security	<b>2,284</b>	2,135
Accruals	<b>2,228</b>	1,028
	<b><u>8,966</u></b>	<b><u>4,402</u></b>

**9 Analysis of Net Assets between Funds**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Total assets	114,343	93,232	<b>207,575</b>
Current liabilities	(8,966)	-	<b>(8,966)</b>
<b>Net Assets at 31 Dec 2020</b>	<b><u>105,377</u></b>	<b><u>93,232</u></b>	<b><u>198,609</u></b>

For a breakdown of prior year comparatives, see note 12

**10 Movements in Funds**

	<b>1 Jan 2021 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Fund Transfers £</b>	<b>31 Dec 2021 £</b>
<b>Unrestricted Funds:</b>					
General	96,389	36,584	(52,596)	-	<b>80,377</b>
Designated - Development Fund	25,000	-	-	-	<b>25,000</b>
<b>Total Unrestricted Funds</b>	<b><u>121,389</u></b>	<b><u>36,584</u></b>	<b><u>(52,596)</u></b>	<b><u>-</u></b>	<b><u>105,377</u></b>
<b>Restricted Funds:</b>					
Tackle Man Van	2,500	-	-	-	<b>2,500</b>
National Lottery Community Fund Tackling Prostate Cancer - peer to peer support for men with prostate cancer	35,215	77,714	(46,182)	(5,000)	<b>61,747</b>
Other restricted funds	<u>3,830</u>	<u>34,850</u>	<u>(14,693)</u>	<u>5,000</u>	<b><u>28,986</u></b>
<b>Total Restricted Funds</b>	<b><u>41,544</u></b>	<b><u>112,564</u></b>	<b><u>(60,875)</u></b>	<b><u>-</u></b>	<b><u>93,232</u></b>
<b>Total Funds</b>	<b><u>162,933</u></b>	<b><u>149,148</u></b>	<b><u>(113,471)</u></b>	<b><u>-</u></b>	<b><u>198,609</u></b>

For a breakdown of prior year comparatives, see note 12

**11 Related Party Transactions**

There were no related party transactions in the year.



**The National Federation of Prostate Cancer Support Groups  
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**12 Comparative Note Only  
Note 2 - Voluntary Income**

	Unrestricted	Restricted	2020 Total
	£	£	£
<i>Donations received from:</i>			
Members	3,545	-	<b>3,545</b>
Individuals and Community	10,089	-	<b>10,089</b>
Trusts and Foundations	1,330	49,922	<b>51,252</b>
Companies	28,638	10,000	<b>38,638</b>
	<u>43,602</u>	<u>59,922</u>	<u><b>103,524</b></u>

**Note 3 - Fundraising Activities**

	Unrestricted	Restricted	2021 Total
	£	£	£
Fundraising Costs	7,319	-	<b>7,319</b>
Support Costs	114	-	<b>114</b>
Governance Costs	-	-	<b>-</b>
	<u>7,432</u>	<u>-</u>	<u><b>7,432</b></u>

**Note 4 - Charitable Activities**

	Unrestricted	Restricted	2021 Total
	£	£	£
Campaigning & Awareness	6,993	4,789	<b>11,782</b>
Groups Support	17,150	5,525	<b>22,675</b>
Staff Costs	-	11,026	<b>11,026</b>
Support Costs	5,727	915	<b>6,642</b>
Governance Costs	326	-	<b>326</b>
	<u>30,196</u>	<u>22,255</u>	<u><b>52,451</b></u>

**Note 9 - Analysis of Net Assets between Funds**

	Unrestricted Funds	Restricted Funds	2021 Total Funds
	£	£	£
Total assets	125,791	41,544	<b>167,335</b>
Current liabilities	(4,402)	-	<b>(4,402)</b>
<b>Net Assets at 31 Dec 2020</b>	<u><b>121,389</b></u>	<u><b>41,544</b></u>	<u><b>162,933</b></u>

**The National Federation of Prostate Cancer Support Groups  
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Statement of Financial Activities  
for the year ended 31 December 2021**

**12 Comparative Note Only (continued)**

**Note 10 - Movements in Funds**

	<b>1 Jan 2019 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Fund Transfers £</b>	<b>31 Dec 2019 £</b>
<b>Unrestricted Funds:</b>					
General	115,077	43,939	(37,628)	(25,000)	96,389
Designated - Development Fund	-	-	-	25,000	25,000
<b>Total Unrestricted Funds</b>	<u>115,077</u>	<u>43,939</u>	<u>(37,628)</u>	<u>-</u>	<u>121,389</u>
<b>Restricted Funds:</b>					
Tackle Man Van	2,500	-	-	-	2,500
Save a Dad	1,107	-	(1,107)	-	-
National Lottery Community Fund Tackling Prostate Cancer - peer to peer support for men with prostate cancer	-	49,922	(14,707)	-	35,215
Other restricted funds	<u>270</u>	<u>10,000</u>	<u>(6,440)</u>	<u>-</u>	<u>3,830</u>
<b>Total Restricted Funds</b>	<u>3,877</u>	<u>59,922</u>	<u>(22,255)</u>	<u>-</u>	<u>41,544</u>
<b>Total Funds</b>	<u><u>118,954</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>162,933</u></u>

**The National Federation of Prostate Cancer Support Groups  
(operating as Tackle Prostate Cancer)**

**Independent Examiner's Report to the Trustees of  
The National Federation of Prostate Cancer Support Groups**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 10 to 19.

**Responsibilities and basis of report**

- As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').
- Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**The National Federation of Prostate Cancer Support Groups  
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**Independent Examiner's Report to the Trustees of  
The National Federation of Prostate Cancer Support Groups - continued**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Ben Reynolds*

Ben Reynolds [Sep 13, 2022 09:14 GMT+1]

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Date: