

PERSIAN ADVICE BUREAU

England & Wales · Charity number 1163147

Details

Other names	PAB
Status	Registered
Legal form	CIO
Registered	2015-08-14
Register	View on the Charity Commission register

Contact

Address	54 Hendon lane Finchley London N3 1TT
Phone	020 8446 1716
Email	info@persianadvicebureau.co.uk
Website	https://www.facebook.com/persianadvicebureau/

Activities

Objects: TO PROVIDE RELIEF TO THOSE GRANTED REFUGEE STATUS IN THE UK, IN PARTICULAR BUT NOT EXCLUSIVELY TO IRANIANS AND FARSI SPEAKERS (AFGHAN, TAJIK, KURDS, BALLOCH, AZERI) AND THEIR FAMILIES LIVING IN LONDON TO PROVIDE TRAINING FACILITIES AND SUPPORT SERVICES SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM WITH THE ADAPTION WITHIN A NEW COMMUNITY, WITH THE OBJECTS OF: -1.PRESERVING AND PROTECTING THEIR PHYSICAL AND MENTAL HEALTH2.ADVANCING THEIR EDUCATION AND TRAINING; 3.RELIEVING THEM FROM FINANCIAL HARDSHIP AND UNEMPLOYMENT;4.PROMOTING ART, CULTURE AND HERITAGE; AND5.TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: To provide assistance and advocacy to asylum seekers and refugees in the UK, women and children subject to domestic abuse, in particular, but not exclusively to Iranians and Farsi speakers. To provide support services, to advance them in life, and assist them with the adaption and integration within a new community. To promote Persian Culture and freedom of speech, particularly for Iranian women.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** LONDON
- Scotland
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-04	£228,301	£246,613	-	-
2024-04-04	£293,352	£205,357	-	-
2023-04-04	£173,000	£104,000	-	-
2022-04-04	£120,000	£165,000	-	-
2021-04-04	£77,381	£28,475	-	-

Trustees

Name	Role	Appointed
FOUJON B NAINI	Chair	2016-01-06
Aryan Chobin		2025-03-31
Atusa Tehrani		2021-03-31
FARANAK REZAZADEH GRAPHIC		2016-01-06

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 04	Month 04	Year 2024	To	Day 05	Month 04	Year 2025

Section A Reference and administration details

Charity name **Persian Advice Bureau**

Other names charity is known by **PAB**

Registered charity number (if any) **1163147**

Charity's principal address **54 Hendon Lane**

London

Postcode

N3 1TT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for the whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Foujon Naini	Founder	Whole Year	PAB Trustees
2	Farank RezaZadeh	Trustee	Whole Year	PAB Trustees
3	Atusa Tehrani	Trustee	Whole Year	PAB Trustees
4	Aryan Chobin	Trustee	Whole Year	PAB Trustees
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Immigration Solicitor	Warren Grant	54 Hendon Lane, London, N3 1TT
Immigration Solicitor	Ifat Mirza	54 Hendon Lane, London, N3 1TT
IAAS Caseworker	Anisa Ali	54 Hendon Lane, London, N3 1TT
Outreach Worker Outreach Worker Outreach Worker Outreach Worker Outreach Worker	Zahra Moghaddasi Maysam Ebadi Anna Hussain Nazanin Arami Dr M. Boroumand	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Main Activities

During the year ended 4 April 2025, PAB delivered its objectives through a combination of direct service delivery, community-based work, and partnership activity.

Alongside its core legal and advice services, PAB actively engaged with the local community to ensure support was accessible, culturally appropriate, and responsive to emerging needs. This included outreach work within asylum accommodation, community centres, and other safe spaces, enabling individuals who face language, cultural, or social barriers to access timely assistance.

PAB continued to train and support bilingual outreach workers, equipping them with knowledge of asylum, human rights protection, and welfare systems, and enabling effective communication between clients and statutory agencies. The organisation also worked closely with local authorities, accommodation providers, and community organisations to coordinate support, resolve complex cases, and advocate for improved standards and safeguarding.

Through its community engagement and cultural activities, PAB promoted understanding, inclusion, and the celebration of Persian culture and heritage, strengthening community ties and supporting the well-being of those it serves.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

During 2024–2025, PAB continued to be commissioned by the London Borough of Barnet Council to deliver the Barnet Asylum Project, providing specialist legal advice, advocacy, and outreach support to asylum seekers accommodated in two of the five Home Office–commissioned hotels in Barnet.

February - Half Term Activities: During half term, the kids enjoyed a variety of fun and educational activities, including visits to a museum, trips to the cinema, table tennis sessions, arts and crafts days and outings.

19 February – GLA Asylum Welcome Toolkit Launch Event
PAB attended the launch of the GLA Asylum Welcome Toolkit. PAB's Founder, Foujon Naini, was invited to speak at the event, sharing insights from PAB's frontline work supporting asylum seekers and refugees. The event brought together representatives from local authorities, voluntary sector organisations, and community groups, and focused on strengthening welcome, inclusion, and good practice in supporting people seeking asylum across London.
PAB's participation highlighted its role in contributing to policy-informed discussions and shaping practical resources aimed at improving the experiences of asylum seekers within local communities.

8 March – International Women's Day
PAB hosted an International Women's Day event at one of the Home Office–commissioned hotels, bringing together asylum-seeking women and guests from two hotel sites. The event provided a safe and inclusive space for women to come together, share experiences, and access information and support. Guest speakers included representatives from Barnet Council and members of the PAB legal team, who delivered talks focusing on women's rights, safeguarding, and available support pathways. The event aimed to promote empowerment, awareness, and community connection among women living in asylum accommodation.

Creative workshop For asylum-seeking children from the two hotels, held every Saturday, giving those living in contingency hotels a chance to express their creativity. This was generously funded by Young Barnet Foundation.

19 March - Nowruz (Norouz) Celebration
PAB marked the celebration of Nowruz by supporting Farsi-speaking asylum seekers residing in hotel accommodation. To acknowledge the cultural and emotional significance of the occasion, individuals were provided with a small combined Haft-Seen display to place in their hotel rooms, along with a box of traditional Persian Nowruz pastries. This initiative aimed to promote dignity, cultural connection, and well-being for individuals living in temporary accommodation, many of whom are separated from their families and communities during significant cultural celebrations.

26 March - An inspirational vegan Iftar meal at the Finchley Progressive Synagogue, shared with the asylum seekers and refugees of Barnet, Barnet Council members and the faith community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

25 March – Mother's Day

PAB marked Mother's Day with asylum-seeking families residing in two hotels in Barnet. In advance of Mothering Sunday, children received small gift packs containing toiletries, makeup, and a card, enabling them to prepare a meaningful gift for their mothers. This activity supported family wellbeing and dignity, and helped children participate in a culturally familiar celebration despite the challenges of living in temporary accommodation.

2 April – Easter Celebration & Activities

PAB organised Easter Day activities for over 100 children living in asylum accommodation across the hotels. As part of the celebrations, all participating children received an Easter egg, kindly donated by the Young Barnet Foundation. The activities aimed to support children's wellbeing, provide a sense of normality, and enable families to mark an important cultural occasion while living in temporary accommodation.

10 April – Eid Celebration

PAB marked Eid by distributing over 500 festive treat packs to asylum-seeking guests and children from all nationalities residing in both hotels. The packs included traditional items such as tea, sugar crystals, pastries, and dates. This initiative aimed to recognise the cultural and religious significance of Eid, promote dignity and inclusion, and support the well-being of individuals and families living in temporary accommodation.

30 April – Eid al-Fitr Community Meal

PAB, in collaboration with the Groundswell Project, distributed 100 halal traditional Persian meals to asylum seekers residing in Home Office-commissioned accommodation in Barnet, in celebration of Eid al-Fitr. This activity supported cultural connection, dignity, and well-being, and provided asylum seekers with an opportunity to mark an important religious occasion while living in temporary accommodation.

7 May – Women's Wellbeing & Pampering Event

PAB delivered a women's wellbeing event at one of the hotels, offering a safe and supportive space focused on self-care and relaxation for women seeking asylum. The activity aimed to promote well-being, dignity, and emotional support for women living in temporary accommodation, many of whom have experienced trauma and prolonged uncertainty.

12 June – "Cook Your Authentic Meal" Project

PAB launched the Cook Your Authentic Meal project for asylum-seeking guests, delivered in collaboration with Claremont School. The project provided participants with opportunities to prepare and share traditional meals, promoting cultural expression, well-being, and community connection. The initiative also supported dignity and inclusion by enabling individuals to engage in familiar cooking practices that are often unavailable within hotel accommodation settings.

18 June – Coffee & Chat English Conversation Sessions

PAB launched Coffee & Chat English conversation sessions at one of the hotels. The sessions were held twice a week and provided asylum-seeking guests with informal opportunities to practise spoken English in a supportive and welcoming environment. The initiative aimed to reduce isolation, build confidence, and support communication skills, helping participants engage more effectively with services and the wider community.

25 June – Refugee Week Celebration: PAB hosted a Refugee Week celebration at Christ Church North Finchley. The event was attended by local councillors, members of the legal profession, and the PAB legal team, alongside asylum-seeking guests and community members. As part of the celebration, asylum-seeking children formed a choir and delivered a moving musical performance, which was warmly received by attendees. Food was shared, and a specially commissioned cake was provided to mark the occasion. In recognition of their efforts and confidence, the choir members were also presented with vouchers to acknowledge their excellent performance. The event aimed to celebrate the contributions and talents of people seeking asylum, promote community cohesion, and provide a positive and inclusive space during Refugee Week.

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PAB provided children staying in the hotels with Costa gift vouchers, allowing them to enjoy a small treat and a positive experience outside their daily routine. This activity aimed to promote children's wellbeing, inclusion, and a sense of normality while living in temporary accommodation.

21 July – Barnet Borough of Sanctuary Launch Event

PAB was invited to speak at the Barnet Borough of Sanctuary Launch Event, celebrating Barnet's recognition as a Borough of Sanctuary and acknowledging the borough's commitment to welcoming and supporting people seeking sanctuary.

The event brought together local asylum seekers and refugees, council members, and representatives from leading charities, including Enver Solomon, CEO of the Refugee Council. PAB was represented by its Founder, Foujon Naini, who was invited to attend and speak as a guest speaker, highlighting PAB's work with the Farsi-speaking community and its longstanding support for asylum seekers and refugees in Barnet.

As part of the launch, PAB issued the following quote in the Borough of Sanctuary press release:

"We are delighted to celebrate Barnet's recognition as a Borough of Sanctuary on behalf of the Farsi-speaking community in Barnet. This significant achievement reflects our collective commitment to fostering a welcoming, inclusive, and compassionate environment for all residents." PAB's participation in the launch demonstrated its active role in borough-wide advocacy, partnership working, and efforts to promote inclusion, dignity, and community cohesion.

29 July- PAB Children Summer project

Commenced with children residing in the contingency hotels participating in creative indoor and outdoor activities, such as chalk drawing, arts and crafts, and other hands-on sessions.

15 August- September Community Fundraising

£50 school uniform vouchers were given to the asylum-seeking children of the two hotels. A total of £1250. £35 and £50 winter vouchers, along with Videophone SIM cards, continue to be distributed to all asylum seekers arriving at the two Home Office hotels in Barnet.

28 September – Youth Activity Sessions

PAB launched youth activity sessions for young people living in asylum accommodation. The sessions provided structured, safe, and engaging activities aimed at supporting wellbeing, confidence, and positive social interaction. The initiative sought to reduce isolation, promote resilience,

and create age-appropriate spaces for young people within temporary accommodation settings.

4 October – eVisa Registration Support

PAB commenced support for eVisa registration, assisting individuals in the community in transitioning smoothly from Biometric Residence Permits (BRPs) to the Home Office eVisa system. PAB provided guidance and practical assistance to ensure clients could complete the digital process accurately, reducing the risk of errors, delays, or loss of immigration status due to digital exclusion.

29 October and 1 November – Health Awareness and Vaccination Clinics
PAB, in collaboration with Public Health, facilitated health awareness and vaccination clinics at one of the hotels. The clinics provided asylum-seeking residents with access to accurate health information and on-site vaccination services in a safe and supportive environment. This initiative helped to reduce barriers to healthcare access, address health inequalities, and promote public health among individuals living in temporary accommodation.

31 October – Halloween Celebration

PAB organised a Halloween celebration party and movie night for asylum-seeking children living in the hotels. The event provided a fun, safe, and age-appropriate activity, allowing children to enjoy a familiar seasonal celebration.

The activity aimed to promote well-being, reduce isolation, and create positive shared experiences for children living in temporary accommodation.

17 December, Christmas Party

PAB staff organised a Christmas party for asylum-seeking children living in the hotels. Over 130 children received Christmas gifts and chocolates, kindly donated by the Young Barnet Foundation. The event aimed to promote children's wellbeing, inclusion, and a sense of joy during the festive period while living in temporary accommodation.

24 January 2025 – Community Cooking Project

On 24 January 2025, PAB launched its first community cooking project, bringing together asylum seekers and refugees to prepare meals, share stories, and build a sense of community. The project provided a welcoming and inclusive space that supported well-being, social connection, and cultural exchange.

The initiative was funded by Barnet Public Health and contributed to reducing isolation while promoting positive mental health and community cohesion.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Throughout the year, PAB delivered high-volume, high-impact, and client-centred services, achieving the following:

- Supported **over 600 asylum seekers** living in Barnet hotels and dispersal accommodation through legal advice, casework, and intensive outreach support.
- Trained volunteers and bilingual outreach workers, strengthening service delivery and improving access for non-English-speaking clients.
- Secured additional funding to expand legal advice and legal aid capacity, enabling the organisation to respond to growing demand.
- Strengthened strategic partnerships with key stakeholders, including Migrant Help, the Home Office, Barnet Council, and local charities and faith-based organisations.
- Referred asylum seekers to local organisations such as BOOST Barnet, Home-Start Barnet, and other community services, supporting volunteering, skills development, and social inclusion.
- Invited to speak at **City Hall**, sharing frontline expertise and insight into the experiences of asylum seekers accommodated in Barnet.
- Secured funding from Migrant Help to deliver **ESOL conversation classes** for asylum seekers unable to attend college during the first six months of their asylum claim, reducing isolation and supporting early integration.
- Advocated on behalf of clients by submitting **over 28 formal complaints** to the Home Office, Migrant Help, Barnet Council, and accommodation contractors, addressing safeguarding concerns, living conditions, and access to essential services.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Barnet Council
Young Barnet Foundation
The Finchley Synagogue
Donations

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Foujon Naini	<i>Persian Advice Bureau</i>
Position (eg Secretary, Chair, etc)	Founder/ Trustee	<i>54 Hendon Lane London, N3 1TT 020 8446 1716</i>
Date	03/02/2026	

PERSIAN ADVICE BUREAU

Trustees Report and Financial Statements

For the year ended April 4, 2025



Persian Advice Bureau

مرکز فرهنگی هنری ایرانیان لندن

Persian Advice Bureau

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Persian Advice Bureau (PAB) Charity Information

Organisation Name	Persian Advice Bureau (PAB)
Organisation Address	54 Hendon Lane, London, N3 1TT
Charity Number	1163147
Bankers	National Westminster Bank Enfield Customer Service Centre PO Box 145 Lee House, Baird Road Middlesex EN11FN
Independent Examiner	DEHSHID & CO ACCOUNTANTS Address Suite 4, Second Floor 84 Uxbridge Road Ealing, London W13 8RA

Trustees

Position	Name	Appointed	Resigned
Founder/Chair	Foujon Naini	14/08/2015	
Treasurer/Secretary	Farank Rezazadeh	14/08/2015	
Secretary	Atusa Tehrani	14/08/2015	
Secretary	Aryan Chobin	31/03/2025	
	Nader Fam		30/03/2024

Advisers

Warren Grant - Solicitor
 Foujon Naini - Founder /Senior Adviser
 Zahra Mogadassi - Senior Outreach Worker
 Maysam Ebadi - Outreach Worker
 Anna Hussain - Outreach Worker
 Anisa Ali – IAAS Senior Caseworker
 Ifat Mirza-IAAS Senior Caseworker, Supervisor Solicitor
 Nazanin Arami – Social Activities Coordinator
 Professor M. Boroumand - Medical Nutritionist

Persian Advice Bureau Trustees Report for the Year ended April 4, 2025

The Trustees of the Persian Advice Bureau (PAB) are pleased to present their annual report and financial statements for the year ended April 4, 2025. The report outlines the charity's activities, financial performance, and impact on the communities we serve.

Objectives and Activities

Main Activities

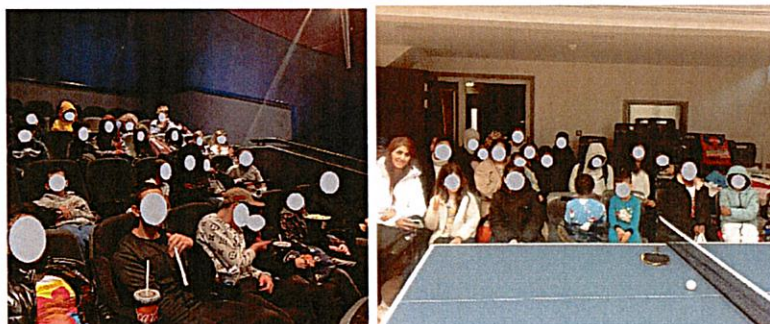
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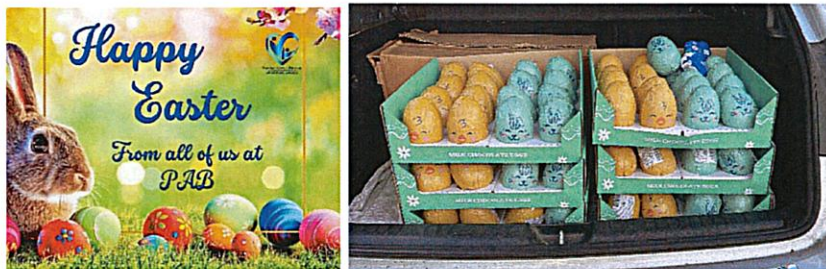
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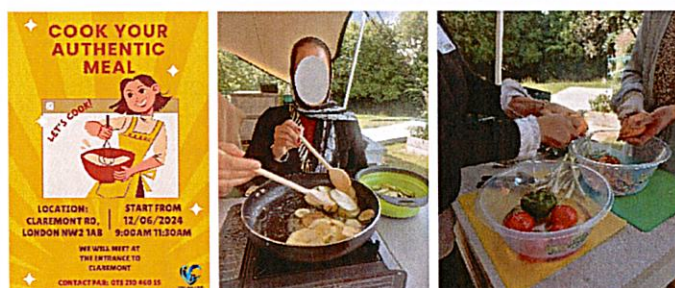
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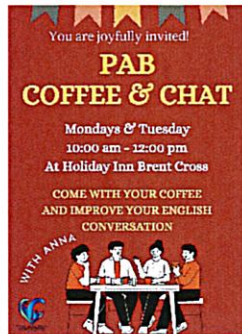
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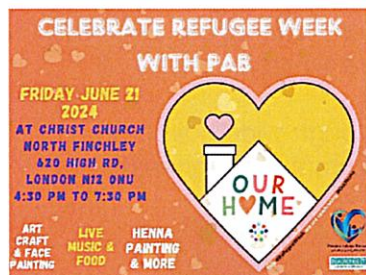


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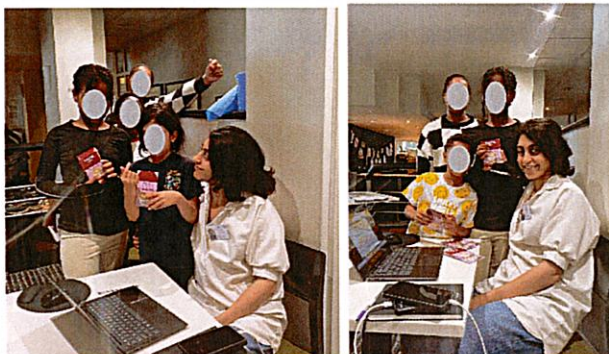


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The activity aimed to promote well-being, reduce isolation, and create positive shared experiences for children living in temporary accommodation.



17 December, Christmas Party

PAB staff organised a Christmas party for asylum-seeking children living in the hotels. Over 130 children received Christmas gifts and chocolates, kindly donated by the Young Barnet Foundation. The event aimed to promote children's wellbeing, inclusion, and a sense of joy during the festive period while living in temporary accommodation.



24 January 2025 – Community Cooking Project

On 24 January 2025, PAB launched its first community cooking project, bringing together asylum seekers and refugees to prepare meals, share stories, and build a sense of community. The project provided a welcoming and inclusive space that supported well-being, social connection, and cultural exchange.

The initiative was funded by Barnet Public Health and contributed to reducing isolation while promoting positive mental health and community cohesion.



Achievements and Performances during 2024 – 2025

The Barnet Asylum Project

During 2024–2025, PAB continued to be commissioned by the London Borough of Barnet Council to deliver the Barnet Asylum Project, providing specialist legal advice, advocacy, and outreach support to asylum seekers accommodated in two of the five Home Office–commissioned hotels in Barnet.

Throughout the year, PAB delivered high-volume, high-impact, and client-centred services, achieving the following:

- Supported **over 600 asylum seekers** living in Barnet hotels and dispersal accommodation through legal advice, casework, and intensive outreach support.
- Trained volunteers and bilingual outreach workers, strengthening service delivery and improving access for non-English-speaking clients.
- Secured additional funding to expand legal advice and legal aid capacity, enabling the organisation to respond to growing demand.
- Strengthened strategic partnerships with key stakeholders, including Migrant Help, the Home Office, Barnet Council, and local charities and faith-based organisations.
- Referred asylum seekers to local organisations such as BOOST Barnet, Home-Start Barnet, and other community services, supporting volunteering, skills development, and social inclusion.
- Invited to speak at **City Hall**, sharing frontline expertise and insight into the experiences of asylum seekers accommodated in Barnet.
- Secured funding from Migrant Help to deliver **ESOL conversation classes** for asylum seekers unable to attend college during the first six months of their asylum claim, reducing isolation and supporting early integration.
- Advocated on behalf of clients by submitting **over 28 formal complaints** to the Home Office, Migrant Help, Barnet Council, and accommodation contractors, addressing safeguarding concerns, living conditions, and access to essential services.

Governance and Structure

The Persian Advice Bureau (PAB) is governed by a Board of Trustees responsible for ensuring strong governance, strategic oversight, regulatory compliance, and effective financial management. The Trustees provide leadership and direction, ensuring that the charity operates in line with its charitable objectives and delivers public benefit.

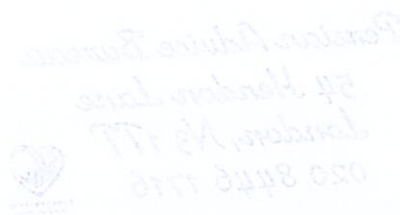
PAB operates with a small but highly committed staff team, supported by trained volunteers and outreach workers. Together, they deliver high-quality, client-centred services to asylum seekers, refugees, and vulnerable migrants across the London Borough of Barnet and, where appropriate, nationally.

The organisation's governance structure enables responsive decision-making, accountability, and effective risk management, ensuring that services remain adaptable to the changing needs of the communities PAB serves.

Conclusion

The Trustees extend their sincere thanks to all donors, partners, staff, and volunteers for their continued dedication and support throughout the year. Their collective commitment has been instrumental in enabling PAB to deliver high-quality services and meaningful support to some of the most vulnerable members of our community.

Looking ahead, PAB remains firmly committed to advocating for and empowering marginalised communities, promoting dignity and inclusion, and ensuring access to justice and essential services for asylum seekers, refugees, and all those in need. The Trustees are confident that, through strong partnerships and community-led approaches, PAB will continue to respond effectively to emerging challenges and deliver lasting positive impact.



Trustees' Responsibilities In Relation To Financial Statements

The Trustees of the Persian Advice Bureau are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles set out in the Charities Statement of Recommended Practice (SORP).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that, at any time, disclose the charity's financial position with reasonable accuracy and enable them to ensure that the financial statements comply with the requirements of the Charities Act 2011.

They are also responsible for safeguarding the charity's assets and taking reasonable steps to prevent and detect fraud and other irregularities.

The Trustees confirm that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:


Persian Advice Bureau
54 Hendon Lane
London, N3 1TT
020 8446 1716

Date: 03/02/2025



**Persian Advice Bureau
Independent Examiner's Report
For the Year ended 4th April 2025**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature:

Name: M.R DEHSHID

Date: 03/02/2025

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address Suite 4, Second Floor 84 Uxbridge Road Ealing London W13 8RA

Dehshid & Co

Accountants

Suite 4, Second Floor

84 Uxbridge Road, Ealing, London W13 8RA

Mob: 078 2813 0705 Tel: 020 3581 5252

Email: info@dehshidandco.com

Web: www.DehshidAndCo.com

**Persian Advice Bureau
Statement of Financial Activities
For the Year ended 4th April 2025**

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Income from:					
Donations	2	3,636		3,636	181
Charitable Activities	3	-	224,665	224,665	289,262
Other income					
Total Income		3,636	224,665	228,301	289,443
Expenditure on:					
Charitable Activities	4		246,613	246,613	189,923
Total Expenditure			246,613	246,613	189,923
Net Income and (Expenditure) before transfers		3,636	-21,948	-18,312	99,520
Transfers		-		-	-
Net Income and (Expenditure)		3,636	-21,948	-18,312	99,520
Reconciliation of Funds					
Total Funds Brought Forward		11,525	260,097	271,622	172,102
Total Funds Carried Forward		15,161	238,149	253,310	271,622

**Persian Advice Bureau
Balance Sheet
For the Year ended 4th April 2025**

		2025	2024
	Notes	£	£
Fixed Assets			
Tangible Assets	5	5,952	7,936
Current Assets			
Debtors	6	9,053	7,585
Cash at Hand and Bank		241,712	262,347
		<u>250,765</u>	<u>269,932</u>
Creditors: Amounts falling due within one year	7	481	1200
		<u></u>	<u></u>
Net Current Assets		250,284	268,732
Total Assets less Current Liabilities		<u>256,236</u>	<u>276,668</u>
Creditors: Amounts falling due in more than in year	8	2926	5046
		<u></u>	<u></u>
Net Assets		253,310	271,622
Funds			
Restricted Funds	9	238,149	260,097
Unrestricted Funds	10	15,161	11,525
		<u>253,310</u>	<u>271,622</u>

The trustees declare that they have approved the accounts above. Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:

Date: 03/02/2025

Persian Advice Bureau
54 Hendon Lane
London, N3 1TT
020 8446 1716



Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Persian Advice Bureau meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£
Donated Services	3,636	3,636	181

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£	£
Young Barnet Foundation			0	3,600
Community Bar			0	278
Barnet and Southgate			0	3,400
Summer Fun project			0	1012
London Borough of Barnet		214,206	214,206	249,009
Barnet Homes Ltd		10000	10,000	0
The Finchley Pro		459	459	1,373
ARNOLD CLARK AUTOM			0	
SEMBLE NETWORK LTD			0	
TRUST FOR LONDON			0	34,500
	3,636	224,665	228,301	293,172

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

4. Expenditure on Charitable Activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£	£
Support Services		246,613	246,613	189,923
	0	246,613	246,613	189,923

5. Tangible Fixed Assets

	Motor Vehicles
Cost	£
At 5th April 2024	16,998
Disposal	
Additions	
At 4th April 2025	16,998

Depreciation

At 5th April 2024	9,062
Charge for the Year	1,984
At 4th April 2025	11,046

Net Book Value

At 4th April 2025	5,952
At 4th April 2024	7,936

6. Debtors

	2024	2024
	£	£
Other Debtors	9,053	7,585

7. Creditors: Amounts due in less than one year

	2025	2024
	£	£
Accruals	1,200	1200

8. Creditors: Amounts due in more than one year

	2025	2024
	£	£
Loan	2923	5046

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

8. Restricted Funds

	Balance at 5th April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2025 £
London Legal Support					
Young Barnet Foundation	3,600				3,600
Barnet Homes Ltd		10,000	10,000		0
Summer Fun project					0
London Borough of Barnet	256,497	214,206	236,154		234,549
Inclusion Barnet					0
The Finchley Pro		459	459		0
	260,097	224,665	246,613	-	238,149

10. Unrestricted Income Funds

	Balance at 5th April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2025 £
General Funds	11,525	3,636	-		15,161

11. The Trustees do receive remuneration in respect of their role as Trustees.

**Persian Advice Bureau
Independent Examiner's Report
For the Year ended 4th April 2025**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
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Independent examiner's statement

In connection with my examination, no matter has come to my attention

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- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature:

Name: M.R DEHSHID

Date: 03/02/2025

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address Suite 4, Second Floor 84 Uxbridge Road Ealing London W13 8RA

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**Persian Advice Bureau
Statement of Financial Activities
For the Year ended 4th April 2025**

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Income from:					
Donations	2	3,636		3,636	181
Charitable Activities	3	-	224,665	224,665	289,262
Other income					
Total Income		3,636	224,665	228,301	289,443
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Charitable Activities	4		246,613	246,613	189,923
Total Expenditure			246,613	246,613	189,923
Net Income and (Expenditure) before transfers		3,636	-21,948	-18,312	99,520
Transfers		-		-	-
Net Income and (Expenditure)		3,636	-21,948	-18,312	99,520
Reconciliation of Funds					
Total Funds Brought Forward		11,525	260,097	271,622	172,102
Total Funds Carried Forward		15,161	238,149	253,310	271,622

**Persian Advice Bureau
Balance Sheet
For the Year ended 4th April 2025**

		2025	2024
	Notes	£	£
Fixed Assets			
Tangible Assets	5	5,952	7,936
Current Assets			
Debtors	6	9,053	7,585
Cash at Hand and Bank		241,712	262,347
		<u>250,765</u>	<u>269,932</u>
Creditors: Amounts falling due within one year	7	481	1200
Net Current Assets		<u>250,284</u>	<u>268,732</u>
Total Assets less Current Liabilities		<u>256,236</u>	<u>276,668</u>
Creditors: Amounts falling due in more than in year	8	2926	5046
Net Assets		<u>253,310</u>	<u>271,622</u>
Funds			
Restricted Funds	9	238,149	260,097
Unrestricted Funds	10	15,161	11,525
		<u>253,310</u>	<u>271,622</u>

The trustees declare that they have approved the accounts above. Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:

Date: 03/02/2025

Persian Advice Bureau
54 Hendon Lane
London, N3 1TT
020 8446 1716



Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

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All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£
Donated Services	3,636	3,636	181

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£	£
Young Barnet Foundation			0	3,600
Community Bar			0	278
Barnet and Southgate			0	3,400
Summer Fun project			0	1012
London Borough of Barnet		214,206	214,206	249,009
Barnet Homes Ltd		10000	10,000	0
The Finchley Pro		459	459	1,373
ARNOLD CLARK AUTOM			0	
SEMBLE NETWORK LTD			0	
TRUST FOR LONDON			0	34,500
	3,636	224,665	228,301	293,172

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

4. Expenditure on Charitable Activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
	£	£	£	£
Support Services		246,613	246,613	189,923
	0	246,613	246,613	189,923

5. Tangible Fixed Assets

	Motor Vehicles
Cost	£
At 5th April 2024	16,998
Disposal	
Additions	
At 4th April 2025	16,998
Depreciation	
At 5th April 2024	9,062
Charge for the Year	1,984
At 4th April 2025	11,046
Net Book Value	
At 4th April 2025	5,952
At 4th April 2024	7,936

6. Debtors

	2024	2024
	£	£
Other Debtors	9,053	7,585

7. Creditors: Amounts due in less than one year

	2025	2024
	£	£
Accruals	1,200	1200

8. Creditors: Amounts due in more than one year

	2025	2024
	£	£
Loan	2923	5046

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2025

8. Restricted Funds

	Balance at 5th April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2025 £
London Legal Support					
Young Barnet Foundation	3,600				3,600
Barnet Homes Ltd		10,000	10,000		0
Summer Fun project					0
London Borough of Barnet	256,497	214,206	236,154		234,549
Inclusion Barnet					0
The Finchley Pro		459	459		0
	260,097	224,665	246,613	-	238,149

10. Unrestricted Income Funds

	Balance at 5th April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2025 £
General Funds	11,525	3,636	-		15,161

11. The Trustees do receive remuneration in respect of their role as Trustees.

Accounts

PERSIAN ADVICE BUREAU

Trustees Report and Financial Statements

For the year ended April 4, 2024



Persian Advice Bureau

مرکز فرهنگی هنری ایرانیان لندن

Persian Advice Bureau

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**Persian Advice Bureau
Charity Information**

Organisation Name Persian Advice Bureau (PAB)
Organisation Address 54 Hendon Lane, London, N3 1TT

Charity Number 1163147

Bankers National Westminster Bank
Enfield Customer Service
Centre PO Box 145
Lee House, Baird Road
Middlesex EN11FN

Independent Examiner DEHSHID & CO ACCOUNTANTS
HANOVIA HOUSE
30 EASTMAN ROAD
LONDON, W3 7YG

Trustees

<u>Position</u>	<u>Name</u>	<u>Appointed-Resigned</u>
Founder/Chair	Foujon Naini	14/08/2015
Treasurer	Farank Rezazadeh	14/08/2015
Secretary	Atusa Tehrani	14/08/2015
	Nader Fam	01/03/2024

Persian Advice Bureau Trustees

Report For the Year ended April 4, 2024

The Trustees of the Persian Advice Bureau (PAB) are pleased to present their annual report and financial statements for the year ended April 4, 2024. The report outlines the charity's activities, financial performance, and impact on the communities we serve.

Objectives and Activities

The primary objective of PAB is to support asylum seekers, refugees, and vulnerable migrants by providing legal advice, advocacy, and essential services. Our key activities include:

- Providing asylum and human rights legal advice.
- Support migrants in accessing welfare benefits and housing assistance.
- Training bilingual outreach workers to support non-English speaking clients.
- Partnering with local authorities and community organizations to expand support services.
- To promote Persian culture, art, and heritage.

Main Activities

March 8 - International Women's Day was celebrated at the Lavash restaurants with asylum-seeking women from the two hotels that PAB is commissioned by Barnet Council to assist, with Councillor Sara Conway and Councillor Sargent.

March 13 -The Norouze Event -The Farsi-speaking asylum seekers were given a Haftseen and a box of Persian patisserie.

March 23 - An inspirational vegan Iftar meal shared with the asylum seekers and ladies of the faith community, in collaboration with PAB, Nisa -Nashim and the Jewish Vegetarian Society.

March 25 - Mother's Day was celebrated with Barnet asylum-seeking families in the two hotels. The children were given a box of chocolate and a card a day before to gift to their mothers on Mothering Sunday.

April 8 - Easter Day Activity for over 85 children at the hotels.

April 13 - An Iftar celebrated with over 150 hotel residences.

April 14: Metropolitan police officers from Colindale Police Station meet with the asylum seekers and the children at one of the hotels. An afternoon of talk, games, discussions, and gift distribution.

April 23 - Children's Eid gift distribution. Over 200 donated gifts were distributed among asylum-seeking children.

April 30 - In collaboration with the Groundswell Project, 80 halal traditional Persian meals were given to asylum seekers staying at Home Office accommodations in Barnet in celebrate Eid Fitr.

May 7 - King Charles III Coronation was celebrated with the asylum seekers.

May 15 - Barnet Asylum Health gathering in collaboration with Community Barnet and other Barnet organisations.

June 6: PAB Founder Foujon Naini was invited by Nisa Nashim to speak at the House of Commons on 'Female Perspective on Asylum in the UK'.

June 23 - Asylum-seeking children are invited to a boxing match.

June 25 - Refugee Week Celebration at Victoria Park, N3, in collaboration with Barnet Council and NCG.

July 10 - Refugee Week Celebration at the Arts Depot, N12. 'An Evening of Laughter and Joy' is a joyful performance performed by asylum seekers.

July 19 - Four donated pallets of scooters and bicycles (over 100 items) were distributed among the asylum-seeking children of two hotels. It was a joyful day.

September 14 - Recommencement of 2023 Saturday activity classes for the asylum-seeking children in the hotels.

October 10 - Distribution of donated school stationery donations

October 31 - Halloween Celebration party organised by PAB for the asylum-seeking children in the hotels.

December 18 - Christmas party organised by PAB staff for asylum-seeking children in the hotels. Over 125 children received Christmas gifts and chocolates.

January 2024 - Barnet and Southgate College continued to fund ESOL classes for asylum seekers who could not attend college within the first six months of their arrival. £35 winter voucher and Videophone SIM cards continue to be distributed to all asylum seekers arriving in Barnet

Achievements and Performances during 2023 – 2024

During the past year, as one of the two charities commissioned by the London Borough of Barnet Council to continue the Barnet Asylum Project to 2024-2025, assisting asylum seekers in two of the four hotels in Barnet, PAB has:

- Assisted over 4000 asylum seekers housed in Barnet hotels through legal and welfare support.
- Provided training sessions to volunteers and outreach workers to enhance service delivery.
- Successfully secured additional funding to expand legal aid services.
- Strengthened collaborations with organisations such as Migrant Help, Home Office, Barnet Council, and local charities.
- Referral of asylum seekers to Home-Start Barnet and other organisations within Barnet for volunteering and development
- Invitation as a guest speaker on 'Female Perspective on Asylum in the UK'.
- Brining a performance on stage within two months, performed by the asylum seekers of Barnet and London.

Governance and Structure

PAB is managed by a Board of Trustees that is responsible for overseeing governance, compliance, and financial management. The organisation operates with a small but dedicated team committed to delivering high-quality services to those in need in the London Borough of Barnet and nationally.

Conclusion

The Trustees thank our donors, partners, staff, and volunteers for their unwavering support throughout the past year. PAB remains committed to advocating for and empowering marginalised communities and ensuring access to justice and essential services for asylum seekers, refugees, and all members of our community.

Advisers

Warren Grant - Solicitor
Foujon Naini - Founder /Senior Adviser
Zahra Mogadassi - Senior Outreach Worker
Maysam Ebadi - Outreach Worker
Behnaz Vakili - Outreach Worker
Anna Hussain - Outreach Worker
Anisa Ali – Asylum Caseworker
Professor M. Boroumand - Medical Nutritionist

Trustees Responsibilities In Relation To Financial Statements

The Persian Advice Bureau trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on a 'going concerned' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and, hence, taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:



Date: 03/02/2024

Persian Advice Bureau
54 Hendon Lane
London, N3 1TT
020 8446 1716



**Persian Advice Bureau
Independent Examiner's Report
For the Year ended 4th April 2024**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature:



Name: M.R DEHSHID

Date: 02/02/2025

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address: Hanovia House, 30 Eastman Road, London, W3 7YG

Dehshid & Co
ACCOUNTANTS

Hanovia House, Suite 101
30 Eastman Road London W3 7YG
Mob: 07828 130705
Tel: 020 3581 5252 Fax: 020 7183 9337
Email: info@dehshidandco.com
Web: www.dehshidandco.com

Persian Advice Bureau
Statement of Financial Activities
For the Year ended 4th April 2024

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2024	2024	2024	2023
Income from:		£	£	£	£
Donations	2	181	-	181	4,869
Charitable Activities	3	-	289,262	289,262	168,448
Other income					1,375
Total Income		181	289,262	289,443	174,692
Expenditure on:					
Charitable Activities	4		189,923	189,923	90,447
Total Expenditure		0	189,923	189,923	90,447
Net Income and (Expenditure) before transfers		181	99,339	99,520	84,245
Transfers		-		-	-
Net Income and (Expenditure)		181	99,339	99,520	84,245
Reconciliation of Funds					
Total Funds Brought Forward		11,344	160,758	172,102	87,857
Total Funds Carried Forward		11,525	260,097	271,622	172,102

**Persian Advice Bureau
Balance Sheet
For the Year ended 4th April 2024**

		2024	2023
	Notes	£	£
Fixed Assets			
Tangible Assets	5	7,936	12,468
Current Assets			
Debtors	6	7,585	3,264
Cash at Hand and Bank		262,347	164,736
		269,932	168,000
Creditors: Amounts falling due within one year	7	1200	1200
Net Current Assets		268,732	166,800
Total Assets less Current Liabilities		276,668	179,268
Creditors: Amounts falling due in more than in year	8	5046	7166
Net Assets		271,622	172,102
Funds			
Restricted Funds	9	260,097	160,758
Unrestricted Funds	10	11,525	11,344
		271,622	172,102

The trustees declare that they have approved the accounts above. Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:

Date: 02/02/2025

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2024

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Persian Advice Bureau meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and

governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2024

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£
Donated Services	181	181	11,344

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£
Young Barnet Foundation		3,600	3,600	
Community Bar		278	278	
Barnet and Southgate		3,400	3,400	
Summer Fun project		1,012	1,012	
London Borough of Barnet		249,009	249,009	152,448
Inclusion Barnet			0	
The Finchley Pro		1,373	1,373	
ARNOLD CLARK AUTOM			0	1,000
TRUST FOR LONDON		34,500	34,500	15,000
	-	293,172	293,172	173,317

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2024

4. Expenditure on Charitable Activities

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£
Support Services		189,923	189,923	90,447
	-	189,923	189,923	90,447

5. Tangible Fixed Assets

	Motor Vehicles £
Cost	
At 5th April 2023	16,998
Disposal	
Additions	
At 4th April 2024	16,998

Depreciation

At 5th April 2023	4,531
Charge for the Year	4,531
At 4th April 2024	9,062

Net Book Value

At 4th April 2024	7,937
At 4th April 2023	12,468

6. Debtors

	2024	2023
	£	£
Other Debtors	6,384	3,264

7. Creditors: Amounts due in less than one year

	2024	2023
	£	£
Accruals	1,200	1200

8. Creditors: Amounts due in more than one year

	2024	2023
	£	£
Loan	4125	7166

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2024

8. Restricted Funds

	Balance at 5th April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2024 £
London Legal Support					
Young Barnet Foundation		3,600			3,600
Community Bar		278	278		
Barnet and Southgate		3,400	3,400		
Summer Fun project		1012	1,012		
London Borough of Barnet	159,758	249,009	152,269		256,498
Inclusion Barnet					
The Finchley Pro		1,373	1,373		
ARNOLD CLARK AUTOM	1,000		1,000		
SEMBLE NETWORK LTD					
TRUST FOR LONDON		34,500	34,500		
	160,758	293,172	193,832	-	260,097

10. Unrestricted Income Funds

	Balance at 5th April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2024 £
General Funds	11,344	181	-		11,525

11. The Trustees do receive remuneration in respect of their role as Trustees.

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 4th	Month April	Year 2022		Day 5th	Month April	Year 2023

Section A

Reference and administration details

Charity name Persian Advice Bureau

Other names charity is known by PAB

Registered charity number (if any) 1163147

Charity's principal address 54 Hendon Lane

London

Postcode

N3 1TT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for a whole year	Name of person (or body) entitled to appoint a trustee (if any)
1	Foujon Naini	Founder/Chair	Whole Year	Foujon Naini
2	Nader Fam	Treasurer	Whole year	Nader Fam
3	Farank Rezazadeh	Secretary	Whole Year	Farank Rezazadeh
4	Atusa Tehrani	Secretary	Whole Year	Atusa Tehrani
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year.

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Warren Grant	
Solicitor	Althea Baily Perkins	
Senior Adviser	Foujon Naini	
Outreach Worker	Zahra Moghaddasi	
Outreach Worker	Maysam Ebadi	
Outreach Worker	Parsa Tehrani	
Outreach Worker	Mark Johnson	
Dr M. Boroumand	Health and Nutrition	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide support and advocacy to asylum seekers and refugees in the UK, but not exclusively to Iranians and Farsi speakers. To provide training and support services, advance them in life, and assist with adapting and integrating within a new community. To prevent exploitation of asylum seekers and refugees arriving in the UK by signposting and advice. To promote Persian culture.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

April 2022- March 2023

1) March 8 - International Women's Day was celebrated after English class at Avenue House. Every female in the two hotels was given a Cadbury's box of chocolate, tied with a purple ribbon. Sixteen female asylum seekers also had a complimentary haircut at a local hairdressing salon.

5) March 13 - The Norouz Event was celebrated with the asylum seekers and refugees at Middlesex University. Participants were invited to a traditional Persian meal and a drink of their choice.

6) March 25 - Mother's Day was celebrated with Barnet asylum-seeking families. The children were given a box of Quality Streets and a card the day before to give to their mothers on Mothering Sunday.

7) April 6 - PAB was awarded the London Borough of Barnet Civic Award.

8) April 14 - PAB took 45 asylum seekers (singles and families) to a day trip to the London Zoo.

9) April 30 - Eid Fitr: In collaboration with the Groundswell Project, 67 halal traditional Persian meals were given to asylum seekers staying at Home Office accommodations in Barnet in celebration of Eid Fitr.

10) May 7 - Commencement of free Saturday maths tuition for asylum-seeking children in Barnet until the last week of September.

11) June 2 - **Queens Jubilee**: PAB contributed to this event at Golders Hill Park by exhibiting six gift stalls and two Persian food stalls.

12) June 18 - Commencement of Free ESOL classes for Barnet asylum seekers at the Home Office hotels.

13) June 22 - Ladies' Coffee Time for asylum-seeking females, started at the Costa Cafe in NW2, running fortnightly until August 31st 2022. The Barnet Refugee Welcome Board and the Finchley Synagogue supported this event.

14) August 11 - Children's Pop-Up Event: distribution of clothes, shoes and toys, stationary, books, etc., at Home Office accommodations in collaboration with Nisa Nasim, Young Barnet Foundation (YBF), and Rees Foundation.

15) August 23 - Movie Night at the VUE North Finchley, supported by the Barnet Refugee Welcome Board and the Finchley Synagogue.

16) August 25 - Back to School Pop-up at the Home Office accommodations in Barnet in collaboration with Nisa Nasim, YBF and

Sebby's Corner.

17) September 17 - KS3 Science classes taught by one of the asylum seekers to asylum-seeking children at the Home Office accommodations in Barnet every Saturday until December 2022.

18) October 13 - Ladies' Coffee Time, continued at the Costa Cafe in NW2, running fortnightly until December 15, 2022.

19) October 31 - Halloween was celebrated with the asylum-seeking children. Children all received a package of Halloween chocolates.

20) November 15 - Online Zoom English tuition started initially for school years 9-11. The Zoom session became very popular with new arrivals dispersed to the Home Office accommodation in Barnet.

21) Outreach workers accompanied the families who attended Child Hill Primary School, Parkfield and Claremont School to celebrate a joyful Christmas party organised by the school.

22) December 21- A joyful Christmas party was held for the asylum-seeking children and their families. Beautiful presents were donated by the Young Barnet Foundation and the Barnet Refugee Welcome Board. The Finchley Synagogue donated twenty boxes of Pizza and five bottles of drinks. PAB purchased one hundred Santa chocolates for the children with a blank Christmas card to write and send to whomever they wished.

23) January 2023 - An Iranian female hairdresser volunteered to visit the Home Office accommodations and provide a stylish haircut to any asylum seeker staying at the Home Office accommodations.

24) January 2023 - ESOL Classes continued to be funded by Barnet and Southgate College in support of asylum seekers who were not able to attend college within the first six months of their arrival.

25) A £35 winter voucher was donated to asylum-seeking children.

26) Vodaphone SIM cards continue to be distributed to all new asylum seekers arriving in Barnet (only one per family).

27) Barnet Refugee Welcome Board confirmed the continuation of the Ladies Coffee Mornings for the female asylum seekers from February 2023 until further notice.

28) March 8 - International Women's Day was celebrated with Councillors Sara Conway, Gill Sergeant and 36 asylum seekers at Lavash, a Persian restaurant in Barnet.

29) Planning and preparation for the Norouz event commenced alongside the Women Life Freedom Campaign.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the past months, PAB staff and volunteers have collaborated enthusiastically with other local communities and faith organisations to assist the asylum seekers dispersed to the London Borough of Barnet.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Barnet Council
Trust for London
Young Barnet Foundation
Barnet Refugee Welcome Board
The Finchley Synagogue

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		<i>Pension Advice Bureau</i> <i>54 Hendon Lane</i> <i>London, N3 1TT</i> <i>020 8446 1716</i> 
Full name(s)	Foujon Naini	
Position (eg Secretary, Chair, etc)	Founder/Chair	
Date	01-02-24	

PERSIAN ADVICE BUREAU

Trustees Report and Financial Statements

For the year ended April 4, 2023



**Persian Advice Bureau
Contents Page**

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Trustees Report	3 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Accounts	11 to 14

Persian Advice Bureau

Charity Information

Organisation Name: **Persian Advice Bureau (PAB)**

Organisation Address: **54
Hendon Lane
London
N3 1TT**

Charity Number: **1163147**

Bankers: **National Westminster Bank
Enfield Customer Service
Centre PO Box 145
Lee House
Baird
Road
Middlesex
EN11FN**

Independent Examiner:

**DEHSHID & CO
ACCOUNTANTS
HANOVIA HOUSE 30
EASTMAN ROAD
LONDON W3 7YG**

Trustees

Position	Name	Appointed/reappointed	Resigned
Founder/Chair	Foujon Naini	14/08/2015	
Treasurer	Nader Fam	14/08/2015	
Secretary	Farank Rezazadeh	14/08/2015	
Secretary	Atusa Tehrani	14/08/2015	

**Persian Advice Bureau
Trustees Report
For the Year ended April 4, 2023**

Objectives and Activities

To provide support and advocacy to asylum seekers and refugees in the UK, but not exclusively to Iranians and Farsi speakers. To provide training and support services, advance them in life, and assist with adapting and integrating within a new community. To prevent exploitation of asylum seekers and refugees arriving at the UK by signposting and advice. To promote Persian culture.

Main Activities

- 1) March 8 - International Women's Day was celebrated after English class at Avenue House. Every female in the two hotels was given a Cadbury's box of chocolate, tied with a purple ribbon. Sixteen female asylum seekers also had a complimentary haircut at a local hairdressing salon.
- 5) March 13 - The Norouze Event was celebrated with the asylum seekers and refugees at Middlesex University. Participants were invited to a traditional Persian meal and a drink of their choice.
- 6) March 25 - Mother's Day was celebrated with Barnet asylum-seeking families. The children were given a box of Quality Streets and a card the day before to give to their mothers on Mothering Sunday.
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- 29) Planning and preparation for the Norooz event commenced alongside the Women's Life Freedom Campaign.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2023**

Achievements and Performance

Being one of the two charities commissioned by the Barnet Council to continue the Barnet Asylum Project to 2023-2024, assisting asylum seekers in two of the four hotels in Barnet.

The Queens' Jubilee Celebration at the Golders Green Park in collaboration with Barnet Council and local charitable organisations.

Advisers

Warren Grant -Solicitor

Althea Baily Perkins -
Solicitor

Professor M. Boroumand - Medical Nutritionist

Foujon Naini - Senior Adviser

Zahra Mogadassi – Outreach Worker

Parsa Tehrani- Outreach Worker

Maysam Ebadi - Outreach Worke

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2023**

Trustees' responsibilities in relation to the financial statements

The Persian Advice Bureau trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

In preparing the financial statements, the trustees are required to: -

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:



Date: 01/02/2024

Persian Advice Bureau
54 Hendon Lane
London, N3 1TT
020 8446 1716



**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2023**

**Independent Examiner's Report
For the Year ended 4th April 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature: _____

Name: M.R DEHSHID

Date: 02/02/2023

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address: Hanovia House, 30 Eastman Road, London, W3 7YG

Dehshid & Co
ACCOUNTANTS

Hanovia House, Suite 101

30 Eastman Road, London W3 7YG

Mob: 07828 130705

Tel: 020 3581 5252 Fax: 020 7183 9337

Email: info@dehshidandco.com

Web: www.dehshidandco.com

Persian Advice Bureau
Statement of Financial Activities
For the Year ended 4th April 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Income from:					
Donations	2	4,869	-	4,869	4,160
Charitable Activities	3	-	168,448	168,448	120,295
Profit on disposal of assets			1375		
Total Income		4,869	169,823	173,317	124,455
Expenditure on:					
Charitable Activities	4	4,869	85,578	90,447	91,484
Total Expenditure		4,869	85,578	90,447	91,484
Net Income and (Expenditure) before transfers		0	84,245	82,870	32,972
Transfers		-	-	-	-
Net Income and (Expenditure)		0	84,245	82,870	32,972
Reconciliation of Funds					
Total Funds Brought Forward		11,344	76513	87,857	54,885
Total Funds Carried Forward		11,344	160,758	170,727	87,857

**Persian Advice Bureau
Balance Sheet
For the Year ended 4th April 2023**

		2023	2022
	Notes	£	£
Fixed Assets			
Tangible Assets	5	12,468	1,125
Current Assets			
Debtors	6	3,264	3,264
Cash at Hand and Bank		164,736	93,874
		168,000	97,138
Creditors: Amounts falling due within one year	7	1200	2040
Net Current Assets		166,800	95,098
Total Assets less Current Liabilities		179,268	96,223
Creditors: Amounts falling due in more than in year	8	7166	8366
Net Assets		172,102	87,857
Funds			
Restricted Funds	9	160,758	76,513
Unrestricted Funds	10	11,344	11,344
		172,102	87,857

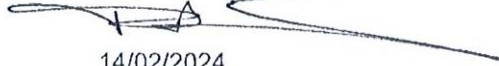
The trustees declare that they have approved the accounts above. Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Naini Trustee

Position: Trustee

Signature:



Date: 14/02/2024

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2023

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Persian Advice Bureau meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2023

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£
Donated Services	4,869	4,869	4,160

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
London Legal Support				
Young Barnet Foundation				500
Neighbourly Community Fund				
London Community Fund				
Co-operative Bank				2809
London Borough of Barnet		152,448	152,448	97,986
Inclusion Barnet				
Charity Aid Foundation				
ARNOLD CLARK AUTOM		1,000	1,000	1,000
SEMBLE NETWORK LTD				3,000
TRUST FOR LONDON		15,000	15,000	15,000
Support Services	4,869		4,869	-
	4,869	168,448	173,317	124,455

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2023

4. Expenditure on Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
	£	£	£	£
Support Services	4869	85578	90447	91484
	4869	85578	90447	91484

5. Tangible Fixed Assets

	Motor Vehicles
Cost	£
At 5th April 2022	1,125
Disposal	1,125
Additions	16998
At 4th April 2023	16,998

Depreciation

At 5th April 2022	-
Charge for the Year	4531
At 4th April 2023	4531

Net Book Value

At 4th April 2023	12,468
At 4th April 2022	1125

6. Debtors

	2023	2022
	£	£
Other Debtors	3,264	3,264

7. Creditors: Amounts due in less than one year

	2023	2022
	£	£
Accruals	1,200	2040

8. Creditors: Amounts due in more than one year

	2023	2022
	£	£
Loan	6245	8365

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2023

8. Restricted Funds

	Balance at 5th April 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2023 £
London Legal Support					
Young Barnet Foundation					
Neighbourly Community Fund					
London Community Fund					
Co-op Banking					
London Borough of Barnet	76,513	152,448	84,245	25,245	159,758
Inclusion Barnet					
Charity Aid Foundation					
ARNOLD CLARK AUTOM		1,000	0		1000
SEMBLE NETWORK LTD					
TRUST FOR LONDON		15,000	15,000		0
	76,513	168,448	99,245	25,245	160,758

10. Unrestricted Income Funds

	Balance at 5th April 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2023 £
General Funds	11,344	4,869	4,869		11,344

11. The Trustees do receive remuneration in respect of their role as Trustees.

Accounts



Trustees' Annual Report for the period

			Period end date				
From	Day 5th	Month April	Year 2021	To	Day 4th	Month April	Year 2022

Section A Reference and administration details

Charity name	PERSIAN ADVICE BUREAU
Other names charity is known by	PAB
Registered charity number (if any)	1163147
Charity's principal address	Avenue House, Stephens Gardens 17 East End Road London Postcode N3 3QE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Foujon Naini	Founder/Chair	Whole Year	Foujon Naini
2	Nader Fam	Treasurer	Whole Year	Nader Fam
3	Farank Rezazadeh	Secretary	Whole year	Farank Rezazadeh
4	Atusa Tehrani	Secretary	Whole Year	Atusa Tehrani
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Warren Grant	
Solicitor	Aithea Baily Perkins	
Lawyer	Foujon Naini	
Outreach worker	Zahra Moghaddasi	
Outreach worker	Shahrazad Bakhshi	
Outreach worker	Parsa Tehrani	
Outreach worker	Meysam Ebadi	
Health and Nutrition	Dr.M.Boroumand	

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Appointment by the Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Summary of the objects of the charity set out in its governing document

To provide assistance and advocacy to asylum seekers and refugee status in the UK, in particular, but not exclusively to Iranians and Farsi speakers. To provide training and support services, so as to advance them in life and assist them with the adaption and integration within a new community. To prevent exploitation of asylum seekers and refugees arriving in the UK by signposting and advice. To protect women and children subject to abuse. To promote the Persian culture and freedom of speech for Iranian women.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The following are events organised and performed by PAB in collaboration with other community groups:

- In April 2021, PAB Founder Mrs. Naini was awarded the London Borough of Barnet Civic Award, for recognition of her outstanding service to the Community.
- PAB member was nominated to be the face of 'Have You Had Your COVID-19 Jab'. The poster was distributed on billboards all over the Borough.
- Eid Fitr: In collaboration with Groundswell Project, 98 halal traditional Persian meals were given to asylum seekers and refugees living in Barnet.
- In collaboration with Vaxi-Taxi (organised by Dr Sharon Raymond) and PAB, arrangements were made for over 120 asylum seekers to be vaccinated.
- Barnet Council Summer Festival 2021 was celebrated in Victoria Park in Finchley. PAB and NCG full-field a three-hour slot with dance, music, and a warm traditional Persian hot meal prepared by Beheste Barin restaurant.
- For 12 weeks, PAB organised football sessions for multi-ethnicity asylum seekers twice a week at Power League.
- A trip was organised to the Natural History Museums for asylum seekers and refugees living in Barnet.
- PAB participated in an exhibition held by the Iranians in Liverpool.
- Distribution of Christmas presents for adults and children asylum seekers. YBF donated the children's gifts.
- In collaboration with Vaxi-Taxi (organised by Dr Sharon Raymond) and PAB, arrangements were made for 38 asylum seekers to take the COVID-19 vaccine at the Gateway Chemist in N3. Taxi travel arrangements.
- ESOL English classes resumed at Persian Advice Bureau (Avenue House site).
- For International Women's Day celebrations, PAB provided female asylum seekers a box of chocolate, tied with a purple ribbon, and haircut treats at a local hairdressing salon.
- PAB contributed to Norouze Event celebrated at Middlesex University with the asylum seekers and refugees of Barnet. Participating asylum

seekers were invited to a traditional Persian meal and a drink.

- Mother's Day was celebrated as in previous years. Asylum seeker children were given a box of Quality Streets and a card the day before to give to their mother on Mothering Sunday.

- Throughout the year, coats, shoes, other clothing items, stationery, and toiletries were purchased and donated to asylum seekers in the Borough. Boxes of baby toiletries, clothing, nappies, bottles, and essentials were posted to pregnant women dispersed from the Borough.

- In April – Persian Advice Bureau was awarded the London Borough of Barnet Civic Award.

Additional details of objectives and activities (Optional information)

The hard work and enthusiasm of the volunteers steer the wheels of all projects that PAB has been running.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- In April 2021, PAB Founder Mrs. Naini won the **London Borough of Barnet Civic Award**, for recognition of her outstanding service to the Community.
- In April 2022 - PAB was awarded the **London Borough of Barnet Civic Award**.

Barnet Council continued funding and commissioned Persian Advice Bureau to assist and support asylum seekers in Barnet.

PAB has worked enthusiastically and in collaboration with multi-faith organizations and communities to bring normality and a sense of welcome to the asylum seekers and refugees living in Barnet.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Foujon Naini

Position (eg Secretary, Chair, etc)

Chair

Date

03/02/2023

PERSIAN ADVICE BUREAU

Trustees Report and Financial Statements
For the year ended 4th April 2022



Charity Number: 1163147

**Persian Advice Bureau
Contents Page**

Content	Page Number
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Trustees Report	4 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Accounts	11 to 14

**Persian Advice Bureau
Charity Information**

Organisation Name: Persian Advice Bureau

Organisation Address:

Avenue House
17 East End Road
London
N3 3QE

Charity Number: 1163147

Bankers:

National Westminster Bank
Enfield Customer Service Centre
PO Box 145
Lee House
Baird Road
Middlesex
EN11FN

Independent Examiner:

DEHSHID & CO ACCOUNTANTS
HANOVIA HOUSE
30 EASTMAN ROAD
LONDON
W3 7YG

Trustees:

Position	Name	Appointed/reappointed	Resigned
Founder/Chair	Foujon Naini	14/08/2015	
Treasurer	Nader Fam	14/08/2015	
Secretary	Farank Rezazadeh	14/08/2015	
Secretary	Atusa Tehrani	14/08/2015	

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2022**

Objectives and Activities

To provide support and advocacy to asylum seekers and refugees in the UK, in particular, but not exclusively to Iranians and Farsi speakers. To provide training and support services, to advance them in life and assist with the adaption and integration within a new community. To prevent exploitation of asylum seekers and refugees, arriving at the UK by signposting and advice. To promote Persian culture.

Summary of main activities:

The following are events organised and performed by PAB in collaboration with other community groups:

- In April 2021, PAB Founder Mrs. Naini was awarded the **London Borough of Barnet Civic Award**, for recognition of her outstanding service to the Community.
- PAB member was nominated to be the face of 'Have You Had Your COVID-19 Jab'. The poster was distributed on billboards all over the Borough.
- Eid Fitr: In collaboration with Groundswell Project, 98 halal traditional Persian meals were given to asylum seekers and refugees living in Barnet.
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- For 12 weeks, PAB organised football sessions for multi-ethnicity asylum seekers twice a week at Power League.
- A trip was organised to the Natural History Museums for asylum seekers and refugees living in Barnet.
- PAB participated in an exhibition held by the Iranians in Liverpool.
- Distribution of Christmas presents for adults and children asylum seekers. YBF donated the children's gifts.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2022**

Main Activities Con'd

- In collaboration with Vaxi-Taxi (organised by Dr Sharon Raymond) and PAB, arrangements were made for 38 asylum seekers to take the COVID-19 vaccine at the Gateway Chemist in N3. Taxi travel arrangements.
- ESOL English classes resumed at Persian Advice Bureau (Avenue House site).
- For International Women's Day celebrations, PAB provided female asylum seekers a box of chocolate, tied with a purple ribbon, and haircut treats at a local hairdressing salon.
- PAB contributed to Norouze Event celebrated at Middlesex University with the asylum seekers and refugees of Barnet. Participating asylum seekers were invited to a traditional Persian meal and a drink
- Mother's Day was celebrated as in previous years. Asylum seeker children were given a box of Quality Streets and a card the day before to give to their mother on Mothering Sunday.
- Throughout the year, coats, shoes, other clothing items, stationery, and toiletries were purchased and donated to asylum seekers in the Borough. Boxes of baby toiletries, clothing, nappies, bottles, and essentials were posted to pregnant women dispersed from the Borough.

- In April – Persian Advice Bureau was awarded the **London Borough of Barnet Civic Award**.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2022**

Achievements and Performances:

•In April 2021, PAB Founder Mrs. Naini won the **London Borough of Barnet Civic Award**, for recognition of her outstanding service to the Community.

•In April 2022 - PAB was awarded the **London Borough of Barnet Civic Award**.

Barnet Council continued funding and commissioned Persian Advice Bureau to assist and support asylum seekers in Barnet. PAB has worked enthusiastically and in collaboration with other Barnet communities and faith organisations to bring normality and a sense of welcome to the asylum seekers staying in Barnet.

Outreach workers and advisers worked relentlessly with the daily issues of asylum seekers and refugees, women, and children subject to domestic abuse living in Barnet and Nationally.

Advisers

Solicitor - Warren Grant

Solicitor - Althea Baily Perkins

Coordinator/ Legal & DWP Adviser - Foujon Naini

Outreach Worker - Zahra Mogadassi

Outreach Worker - Parsa Tehrani

Outreach Worker - Maysam Ebadi

Outreach Worker - Sharzad Bakhshi

Health and Nutrition - Dr. M. Boroumand

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2022**

Trustees' responsibilities in relation to the financial statements

The Barnet Lone Parent trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice)

In preparing the financial statements the trustees are required to: -

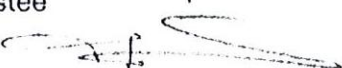
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature: 

Date: 02/02/2023



Persian Advice Bureau
Second Floor Suite
Avenue House
17 East End Road
London
N3 3QE

**Persian Advice Bureau
Independent Examiner's Report
For the Year ended 4th April 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature:

Name: M.R DEHSHID

Date: 02/02/2023

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address: Hanovia House, 30 Eastman Road, London, W3 7YG

Dehshid & Co
ACCOUNTANTS

Hanovia House, Suite 101
30 Eastman Road, London W3 7YG
Mob: 07828 130705
Tel: 020 3581 5252 Fax: 020 7183 9337
Email: info@dehshidandco.com
Web: www.dehshidandco.com

**Persian Advice Bureau
Statement of Financial Activities
For the Year ended 4th April 2022**

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations	2	4,160	-	4,160	4,261
Charitable Activities	3	-	120,295	120,295	73,120
Total Income		4,160	120,295	124,455	77,381
Expenditure on:					
Charitable Activities	4	2557	86,581	89,137	(28,475)
Total Expenditure		2557	86581	89,137	(28,475)
Net Income and (Expenditure) before transfers		1,604	33,714	35,318	48,906
Transfers		-	-	-	-
Net Income and (Expenditure)		1,604	33,714	35,318	48,906
Reconciliation of Funds					
Total Funds Brought Forward		54,885	-	54,885	5,979
Total Funds Carried Forward		56,489	33,714	90,203	54,885

**Persian Advice Bureau
Balance Sheet
For the Year ended 4th April 2022**

		2022	2021
	Notes	£	£
Fixed Assets			
Tangible Assets	5	1,125	1,500
Current Assets			
Debtors	6	3,264	3,264
Cash at Hand and Bank		93,874	60,677
		<u>97,138</u>	<u>63,941</u>
Creditors: Amounts falling due within one year	7	2040	(600)
Net Current Assets			63,341
Total Assets less Current Liabilities		95,098	64,841
Creditors: Amounts falling due in more than in year	8	8366	(9,956)
Net Assets		86,732	54,885
Funds			
Restricted Funds	9	33,714	45,145
Unrestricted Funds	10	56,489	9,740
		<u>90,203</u>	<u>54,885</u>

The trustees declare that they have approved the accounts above. Signed on behalf of the charity's trustees:

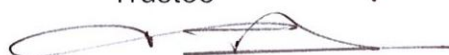
The Trustees declare that they have approved this report.

Full Name: Foujon Naini Trustee

Position: Trustee

Signature:

Date: 02/02/2023




Persian Advice Bureau
Second Floor Suite
Avenue House
17 East End Road
London
N3 3QE

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2022

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Persian Advice Bureau meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2022

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£
Donated Services	4,160	4,160	4,261

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£
London Legal Support				1,500
Young Barnet Foundation		500	500	18,425
Neighbourly Community Fund				400
City of London				9,493
London Community Fund				5,492
Co-operative Bank		2809	2809	110
London Borough of Barnet		97986	97986	25,000
Inclusion Barnet				8,800
Charity Aid Foundation				3,900
ARNOLD CLARK AUTOM		1,000	1,000	
SEMBLE NETWORK LTD		3,000	3,000	
TRUST FOR LONDON		15,000	15,000	
Support Services			-	-
	-	120,295	120,295	73,120

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2022

4. Expenditure on Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£
Support Services	2557	86581	89137	(28475)
	2557	86581	89137	(28475)

5. Tangible Fixed Assets

	Motor Vehicles
Cost	£
At 5th April 2021	1,500
Additions	-
At 4th April 2022	1,500
Depreciation	
At 5th April 2021	-
Charge for the Year	375
At 4th April 2022	375
Net Book Value	
At 4th April 2022	1,125
At 4th April 2021	-

6. Debtors

	2022	2021
	£	£
Other Debtors	3,264	3,264

7. Creditors: Amounts due in less than one year

	2022	2021
	£	£
Accruals	2,040	600

8. Creditors: Amounts due in more than one year

	2022	2021
	£	£
Loan	8,365	9,956

Persian Advice Bureau
Notes to the financial statements
For the Year ended 4th April 2022

8. Restricted Funds

	Balance at 5th April 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2022 £
London Legal Support	0	0	0	0	0
Young Barnet Foundation	9,875	500	10,375	0	0
Neighbourly Community Fund	0	0	0	0	0
City of London	0	0	0	0	0
London Community Fund	1,470	0	1,470	0	0
Co-op Banking	0	2809	2,809	0	0
London Borough of Barnet	25,000	97,986	122,986	0	0
Inclusion Barnet	8,800	0	8,800	0	0
Charity Aid Foundation	0	0	0	0	0
ARNOLD CLARK AUTOM	0	1,000	1,000	0	0
SEMBLE NETWORK LTD	0	3,000	3,000	0	0
TRUST FOR LONDON	0	15,000	15,000	0	0
	45,145	120,295	165,440	0	0

10. Unrestricted Income Funds

	Balance at 5th April 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2022 £
General Funds	54,885	4,160	2,557		56,489

11. The Trustees do not receive any remuneration in respect of their role as Trustees.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2022**

Trustees' responsibilities in relation to the financial statements

The Barnet Lone Parent trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice)

In preparing the financial statements the trustees are required to: -

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature: 

Date: 02/02/2023



Persian Advice Bureau
Second Floor Suite
Avenue House
17 East End Road
London
N3 3QE

**Persian Advice Bureau
Independent Examiner's Report
For the Year ended 4th April 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature:

Name: M.R DEHSHID

Date: 02/02/2023

Professional Qualification:

AAT The professional body for accounting technicians under licence number 6250

Address: Hanovia House, 30 Eastman Road, London, W3 7YG

Accounts

PERSIAN ADVICE BUREAU

Trustees Report and Financial Statements

For the year ended 4th April 2021



**Persian Advice Bureau
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**Persian Advice Bureau
Charity Information**

Organisation Name: Persian Advice Bureau

Organisation Address: Second Floor
Avenue House
17 East End Road
London
N3 3QE

Charity Number: 1163147

Bankers: National Westminster Bank
Enfield Customer Service Centre
PO Box 145
Lee House
Baird Road
Middlesex
EN1 1FN

Independent Examiner: Community Barnet
SEIDS Hub
Wembley
London
HA9 0RJ

Trustees:

Position	Name	Appointed/reappointed	Resigned
Founder/Chair	Foujon Naini	14/08/2015	
Treasurer	Nader Fam	14/08/2015	
Secretary	Farank Rezazadeh	14/08/2015	
Secretary	Atusa Tehrani	14/08/2015	

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2021**

Objectives and Activities

To provide support and advocacy to asylum seekers and refugees in the UK, in particular, but not exclusively to Iranians and Farsi speakers. To provide training and support services, to advance them in life and assist with the adaption and integration within a new community. To prevent exploitation of asylum seekers and refugees, arriving at the UK by signposting and advice. To promote Persian culture.

Main Activities

Due to the lockdowns, Persian Advice Bureau was not able to perform its cultural and fundraising activities, as well as as productive as previous years. However, we could still organise some events on a smaller scale or via Zoom, despite the challenges confronted by COVID-19.

The pandemic brought many different communities of various faiths, ethnicity, vulnerabilities, and cultures, together under one roof.

We held a memorial at St Mary's at Finchley Parish Church, London, N3, in memory of the 176 passengers and crew of the Ukrainian Flight PS752. The event was supported by 98 Iranians from all over the UK and Barnet Councillors. The memorial brought grieving Iranians together, to express their feelings and pay respect to the 176 victims of this tragedy.

PAB was preparing for Norooze, the Iranian New Year Festival, in collaboration with Community Barnet, Middlesex University, Razi School, Barnet Refugee Services, and Paiwand Charity. But sadly due to the lockdown, this annual cultural event had to be cancelled.

Since the first Lockdown, PAB still continued to work vigorously at ground level; running food banks as well as delivering food to the vulnerable in the community.

Our telephone helplines, run by volunteers, assisted hundreds of refugees with Universal Credit claims, housing benefits, debts, and emotional matters. The same helpline helped hundreds of asylum seekers with emotional issues and signposting.

During this period of time, PAB in partnership with The British Red Cross, assisted 125 asylum seekers with The Destitution Fund. This 12-week, weekly payment was an absolute lifeline to those recipients. This was when the Home Office was not even offering the £8 ASPEN payment to the asylum seekers.

PAB was awarded over £400 by Young Barnet Foundation and Neighbourly Community Fund to run Food banks in Barnet and assist the needy in the community.

Meanwhile, Volunteers started delivering crates of ready-made foods, pastries, French oven-baked loaves of bread and pastries donated by Marks & Spencer's, Waitrose, Starbucks, and Costa to mainly asylum seekers in Home Office accommodations in Barnet and London.

PAB requested clothing, toiletry, shoes, vitamins, and stationaries via our social media. The donations were delivered and gathered at the home of one of the Trustees. These were then separated, packed, and posted or delivered by car to various hotels accommodating asylum seekers during the Lockdowns.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2021**

Main Activities Con'd

PAB created two Telegram Groups so that the Farsi speaking asylum seekers in the UK could exchange information about their ways of life in the UK, immigration updates, and nostalgic reminiscent for moral support. But, most of all, to keep track of each other's whereabouts. One of the benefits of this group was that through the group, they could ask questions from us and receive a reply within a short period of time.

This also led to PAB being alerted of the disappearance of a young asylum seeker in Manchester. This was through a message sent by his close friend, who was at the time placed in a hotel in London. Following the report of his disappearance to The Great Manchester Police Force, PAB was informed by the coroner of the death of this young man. For weeks PAB liaised with the deceased's family and various organisations for the transportation of the deceased body to his home country of Iran. Later, this family decided that if he wanted to be buried in Iran, he would have never left the country seeking asylum in the UK.

PAB ran twice-weekly online play reading classes for many asylum seekers staying at the Home Office accommodations via Zoom, in the evenings.

Meanwhile, by way of generous donations and funding, PAB continued to provide counselling, emotional wellbeing support, advice, clothing, food and toiletry to many young and old asylum seekers and refugees during these unprecedented times.

In collaboration with YBF and BRC, PAB distributed Christmas presents to asylum seeker children and food vouchers to their families and single adults in Barnet during the peak of the pandemic.

In October 2020, Barnet Council commissioned PAB to assist over 400 asylum seekers staying in two Home Office hotels in Barnet.

PAB appointed two outreach workers to offer help and assistance in two hotels in February 2020.

From February 2021 until April 2021, PAB had already assisted many asylum seekers in the two hotels; applying to Migrant Help for their s.95, GP registration and dentist appointments and many other medical needs. PAB was liaised with government organisations on behalf of the asylum seekers in the two hotels and provided clothing, mobile phone, food vouchers, etc.

PAB ran a small library for the asylum-seeking children in the two hotels. Celebration of Eid ul Fetr in the two hotel lobbies and even making a #IWD2021 video with a few of the female asylum seekers in the hotels.

We prepared presents for asylum seeker children and cards to sign, to give to their mothers on Mother's Day.

We facilitated the vaccination of the asylum seekers in the two hotels at the Jesus House, London, N2, with a surprise visit from Prince Charles and the Prime Minister, Boris Johnson.

One of our volunteers participated in the making a short video for Barnet and her photograph underlined with our name, became the face of the 'vaccination campaign, on many billboards all over Barnet, encouraging residents to become vaccinated with the slogan 'I've had the COVID-19 JAB, Will You?'

We celebrated Easter with the asylum seekers and gave Easter eggs to the children in the two hotels.

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2021**

Achievements and Performance

Being one of the two charities chosen by Barnet council to assist asylum seekers in two of the four hotels in Barnet.

Advisers

Warren Grant -Solicitor
Althea Baily Perkins - Solicitor
Professor M. Boroumand - Medical Nutritionist
Foujon Naini - Senior Adviser
Parsa Tehrani- Outreach Worker
Maysam Ebadi - Outreach Worker

**Persian Advice Bureau
Trustees Report
For the Year ended 4th April 2021**

Trustees' responsibilities in relation to the financial statements

The Barnet Lone Parent trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice)

In preparing the financial statements the trustees are required to: -

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:



Date: 15/02/2021

**Persian Advice Bureau
Independent Examiner's Report
For the year ended 4th April 2021**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature: Keisha Chidziva

Name: Keisha Chidziva

Date: 14/02/2022

Professional Qualification: BSc Applied Accounting

Address: Community Barnet
SEIDS Hub, Wembley, HA9 0RJ

**Persian Advice Bureau
Statement of Financial Activities
For the year ended 4th April 2021**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2021	2021	2021	2020
Income from:		£	£	£	£
Donations	2	4,261	-	4,261	12,138
Charitable Activities	3	-	73,120	73,120	10,084
Total Income		4,261	73,120	77,381	22,222
Expenditure on:					
Charitable Activities	4	(500)	(27,975)	(28,475)	(23,941)
Total Expenditure		(500)	27,975	(28,475)	(23,941)
Net Income and (Expenditure) before transfers		3,761	45,145	48,906	(1,719)
Transfers		-	-	-	-
Net Income and (Expenditure)		3,761	45,145	48,906	(1,719)
Reconciliation of Funds					
Total Funds Brought Forward		5,979	-	5,979	7,698
Total Funds Carried Forward		9,740	45,145	54,885	5,979

**Persian Advice Bureau
Balance Sheet
As at 4th April 2021**

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Assets	5	1,500	-
Current Assets			
Debtors	6	3,264	6,243
Cash at Hand and Bank		60,677	596
		<u>63,941</u>	<u>6,839</u>
Creditors: Amounts falling due within one year	7	(600)	(860)
Net Current Assets		<u>63,341</u>	<u>5,979</u>
Total Assets less Current Liabilities		<u>64,841</u>	<u>5,979</u>
Creditors: Amounts falling due in more than in year	8	(9,956)	-
Net Assets		<u>54,885</u>	<u>5,979</u>
Funds			
Restricted Funds	9	45,145	-
Unrestricted Funds	10	9,740	5,979
		<u>54,885</u>	<u>5,979</u>

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Foujon Naini

Position: Trustee

Signature:

Date: 15/02/2021

**Persian Advice Bureau
Notes to the financial statements
For the year ended 4th April 2021**

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Persian Advice Bureau meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Persian Advice Bureau
Notes to the financial statements
For the year ended 4th April 2021

1. ACCOUNTING POLICIES (continued)

Cash Flow Statement

The Charity has taken advantage of FRS 102 (Section 1A) which exempts small charities from preparing Cash Flow Statements

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% Straight line basis

2. Donations

	Unrestricted Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£
Donated Services	4,261	4,261	12,138

3. Incoming resources from Charitable Activities

	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
	£	£	£	£
London Legal Support	-	1,500	1,500	-
Young Barnet Foundation		18,425	18,425	-
Neighbourly Community Fund	-	400	400	-
City of London	-	9,493	9,493	-
London Community Fund		5,492	5,492	-
Co-operative Bank		110	110	-
London Borough of Barnet	-	25,000	25,000	-
Inclusion Barnet		8,800	8,800	-
Charity Aid Foundation	-	3,900	3,900	-
Support Services	-	-	-	10,084
	-	73,120	73,120	10,084

Persian Advice Bureau
Notes to the financial statements
For the year ended 4th April 2021

4. Expenditure on Charitable Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Support Services	(500)	(27,975)	(28,475)	(23,941)
	<u>(500)</u>	<u>(27,975)</u>	<u>(28,475)</u>	<u>23,941</u>

5. Tangible Fixed Assets

Cost		Motor Vehicles £
At 5th April 2020		2,000
Additions		-
At 4th April 2021		<u>2,000</u>
Depreciation		
At 5th April 2020		-
Charge for the Year		500
At 4th April 2021		<u>500</u>
Net Book Value		
At 4th April 2021		<u>1,500</u>
At 4th April 2020		<u>-</u>

6. Debtors

	2021 £	2020 £
Other Debtors	<u>3,264</u>	<u>6,243</u>

7. Creditors: Amounts due in less than one year

	2021 £	2020 £
Accruals	<u>(600)</u>	<u>(860)</u>

8. Creditors: Amounts due in more than one year

	2021 £	2020 £
Loan	<u>(9,956)</u>	<u>-</u>

Persian Advice Bureau
Notes to the financial statements
For the year ended 4th April 2021

9. Restricted Funds

	Balance at 5th April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4th April 2021 £
London Legal Support	-	1,500	(1,500)	-	-
Young Barnet Foundation	-	18,425	(8,550)		9,875
Neighbourly Community Fund	-	400	(400)	-	-
City of London	-	9,493	(9,493)	-	-
London Community Fund	-	5,492	(4,022)		1,470
Co-op Banking	-	110	(110)		0
London Borough of Barnet	-	25,000	0		25,000
Inclusion Barnet	-	8,800	0		8,800
Charity Aid Foundation	-	3,900	(3,900)		-
	<u>-</u>	<u>73,120</u>	<u>(27,975)</u>	<u>-</u>	<u>45,145</u>

10. Unrestricted Income Funds

	Balance at 5th April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 4 th April 2021 £
General Funds	<u>5,979</u>	<u>4,261</u>	<u>(500)</u>	<u></u>	<u>9,740</u>

11. The Trustees do not receive any remuneration in respect of their role as Trustees.