

# Trustees' Report

January - December 2023





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# Meet The Team



Darryl Cooke  
Chair



Sarah Goulbourne  
Trustee



Laura Fisher  
Trustee



Laura Jones  
Foundation Director



Sarah Lynch  
Project Director



Naseer Patel  
Finance Trustee





# Introducing the gunnercooke foundation

the gunnercooke foundation (“foundation”) is a charity established to facilitate the charitable ambitions of gunnercooke LLP, a challenger law firm and one of the UK’s fastest growing law firms, which was founded in 2010.

The firm challenges both the way that legal services are delivered to its clients and the way that lawyers balance their work and life.

Central to this ethos is the commitment to giving back to society and supporting its lawyers in engaging with charities and not for profits as volunteers and mentors.

From the outset, gunnercooke LLP, have been clear that the foundation should operate in a way that encourages the involvement of all gunnercooke LLP professionals and employees, with the aim of helping small but ambitious charities become the larger charities of tomorrow or to “do good, faster,” and “to create a better world than we found.”

The firm, gunnercooke LLP, provides financial and administrative support for the running costs of the foundation, and this allows for the many different projects to be funded in a secure and resilient way.

In addition, gunnercooke LLP staff and employees give freely of their time and talents to the foundation’s initiatives, enabling the projects to thrive.



“  
do good, faster, and  
create a better world than we found.”



# Chairman's Message

“

Gunnercooke LLP is a company that proactively wants to create the change we want to see in the world, to “BetheChange”, and to lead the change.

As a starting point for our action, we believe that there is too much injustice in the World, too much inequality, a rich – poor divide and too much damage being done to our environment.

We want to use our business as a solution and not as a part of the problem. That is the reason for our Foundation. We also want, where we can, to actively help others to become “BetheChange” companies, and to make a difference through our networks, our collaborations, and our supply chains.

We are a long way off perfect but that is our aim, and we will try our very best. gunnercooke will work on what John Elkington referred to as a triple bottom line and not just profit as a traditional firm does – but people planet and profit and they are all equally important.

There is a new desire in the World for business to be done better, better for its people, better for its communities, better for the World. We are on the edge of a movement that will redefine business and its people and create a strong forward momentum and real and lasting change.



“

There is a new desire in the World for business to be done better, better for its people, better for its communities, better for the World.



## Chairman's Message continued...

“

Our Foundation is central to our bottom line. Through our foundation and by working closely with our people and our clients and our suppliers we believe that we are in a unique position to create change and make a difference. Great organisations like the CO-OP make their profit and then distribute it wisely through another arm.

Our model is to fully integrate our Foundation into our business and to proactively engage our people in the work that we do. As a result, they will become more loving, more fulfilled, and joyful in their lives. It is a totally holistic model. This year has seen us continue the great work with our inspire\* charities and enhancing the effectiveness of their leaders. Much of that work can be seen in this report and I don't wish to repeat it, but I do want to highlight some of the more innovative things that we have done this year and will be doing over the coming year and years.

- 'The Loneliness Project', launched at the end of 2022, really made its mark in 2023. Offering opportunities from our bookshop called 'The House of Books and Friends' (13909633), which we set up as a separate community interest company; we use the bookshop as the vehicle to bring a community solution to the growing challenge of loneliness and social isolation. Through this we were able to connect and support a number of our inspire\* charities also tackling loneliness and social isolation.

Some of this support came in the form of volunteering time and event space for charities working in this area; other support came through featuring these charities across social media and signposting customers to their work and services.



We also worked to raise awareness of loneliness related campaigns, including Loneliness Awareness Week, Grief Awareness Week, Mental Health Awareness Week and launching our own, 'Connection Counts' campaign which we will continue to build year on year.



## Chairman's Message continued...

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The 'Business For Good' project launched into its second year in June of this year and helped a further four of our beneficiary organisations to set up a "For Profit" business to fund their amazing not-for-profit work.

The "For Profit" businesses were again all synergistic to the core Not-For-Profit work of our inspire\* members and are providing a steady stream of sustainable income for them.

These businesses have helped our beneficiaries to keep their organisations stable and consistent in spite of any external challenges. We are reliably told by charity leaders taking part in our "Business For Good" Programme that it has helped them to develop personally as leaders and that their organisations have likewise also benefited from this new leadership approach.

The Programme will run again in June of 2024 and help even more of our beneficiary organisations to set up "For Profit" businesses, to strengthen their leadership capability, and, most importantly of all, to become self-sustaining.

I am excited about the journey ahead. I am thrilled with the work and leadership of our foundation, and I look forward to engaging as many of our great people as possible in our projects and in the support of our foundation members and their beneficiaries.

Finally, the work that inspire\* and the Foundation does is growing fast and with some 118 charities now involved, it is important that we work together to become a voice and a force for good, to "be the change" we want to see in the world. We will be working on ways that we can seek to influence others, both business and our politicians, and to become thought and change leaders as we seek to further support our charities and thereby improve our communities and our planet.



“

I am excited about the journey ahead.

I am thrilled with the work and leadership of our Foundation.



A handwritten signature in white ink, appearing to be 'J. H. A.', located below the portrait of the man.







# Report of the Board of Trustees

The Board presents its report for the gunnercooke foundation for the year from the 1 January 2023 to 31 December 2023.

## Governance and Management

the gunnercooke foundation CIO ("The Charity") was registered as a charity with the Charity Commission on 14 August 2015 and operates throughout England and Wales under registered charity number 1163140. The charity was originally registered with the name, The Inspire Accelerator Foundation, until 15 April 2021.

The foundation is governed by a Board of four Trustees who are committed to the objects of the charity. Board member expertise includes law, business, finance, investment, risk management, marketing, and fundraising. The Board meets twice per year. Mr Naseer Patel was added as a Finance Trustee to the Board at a Board Meeting held on the 13th of June 2023.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission with regard to public benefit. The members of the Board during the year were: Darryl Cooke, Trustee (02/06/2015), Sarah Goulbourne, Trustee (02/06/2015), Laura Fisher, Trustee (01/08/2016), and Naseer Patel (13/06/2023)

The charitable activities of the foundation were delivered by a part-time paid Foundation Director, Laura Jones, and a part-time paid Project Director, assisted by a number of volunteers from within gunnercooke LLP. Financial advice is provided by Naseer Patel, Accountant and Finance Director of gunnercooke LLP and also now Finance trustee. Marketing, HR, IT, and back-office support is also provided by gunnercooke LLP.

Facilities and resources within gunnercooke LLP such as meeting rooms and refreshments are made available on a pro bono basis. Where third parties make a charge for the use of their facilities, such as conference spaces, the costs are met by gunnercooke LLP, and are therefore provided to the foundation on a cost neutral basis.



“

The foundation is governed by a Board of four Trustees who are committed to the objects of the charity.



# Objectives, Policies and Organisation

The governing document of the foundation is a CIO constitution, (foundation model) dated 14 August 2015 as amended on 15 April 2021.

The objects of the foundation are: -

1. To promote the effectiveness and efficiency of charities by providing advice, mentoring, and other support services, particularly in relation to fundraising and growing the charities.
2. Such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

In line with the objects, the vision is to help and support small and medium-sized charities and community organisations to grow, achieve their ambitions, do more good faster, and to reach more people in need in the process.



## The Need

When setting up the foundation, it was clear that it was small to medium sized charities who need help and support to achieve their ambitions, to grow and to reach more people in need.

Out of approximately 165,000 UK registered charities, just 1% account for 71% of the total income and these are predominantly larger charities (Source: Charity Commission). The work and progress of the foundation confirms that it is making a difference in these target areas.

The foundation aims to accelerate the growth of lesser known, but effective charities, by providing them with the support and networks they require to do more good, faster. This is confirmed by feedback in surveys where members of the inspire\* initiative talk of the foundation allowing them “to tap into the expertise and guidance of fellow charity leaders whilst drawing on the enormous experience of the gunnercooke LLP network.”

## The Criteria

The foundation aims to keep the qualifying criteria simple and accessible. The CEO of any small to medium charity or not-for-profit organisation can apply to become a member of inspire\* and be allocated to a hub and a hub leader.

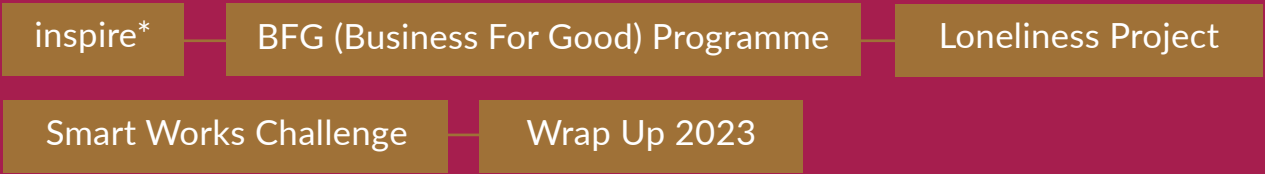
Following a request for support, the Foundation or Project Director carry out an interview process and complete due diligence to establish that the beneficiary is suitable for membership and is willing to make the necessary commitment to the project.

Once accepted as a beneficial member, the CEO has full access to everything that the foundation has to offer, free of charge. Their engagement, commitment and take up is monitored throughout their membership and regular feedback is sought to ensure that the foundation is delivering public benefit in line with its objects, so that the organisation is growing, becoming more efficient and doing good faster. Similarly, criteria for other foundation projects focus on a streamlined process and the ability to react with innovation and agility to the challenges that beneficiary charities face.



# How the objectives are achieved

Throughout the reporting period, the foundation delivered five key projects: -



## inspire\*

The foundation promotes the effectiveness and efficiency of 118 beneficiary charities in the inspire\* initiative by providing the following support:

- Regular hub meetings led by a hub leader with strong business expertise. The hubs consist of 8-10 charities, and this allows a “safe space” for members to come along, share their issues and receive either peer support or support from their hub leader.
- Regular 1-2-1 meetings and coaching sessions with a hub leader to work on the charity’s business plan and key 3 year and 1-year goals.
- Tailor-made training and workshops.
- Bi-Monthly ‘Big Meet Ups’ online and regionally with expert speakers which allow for nationwide sharing and networking around key topics of interest such as Fundraising, Leadership & Strategy, and Digital Marketing and Social Media Strategy
- Specific governance advice from gunnercooke Charity Partner, Michele Price, including a presentation on trustees and the offer of a free, all-day seminar to inspire\* members during Small Charity Week.
- Exposure to the wider gunnercooke LLP network for assistance with other key issues such as HR policies, GDPR, and IP challenges.
- Opportunity to engage with the wider gunnercooke LLP network of 430+ Partners and staff via events or fundraising activities involving gunnercooke LLP teams.



- Support and assistance by the Foundation and Project Director with any other operational and strategic requirements for help and support.
- Support of our beneficiaries’ key marketing and fundraising campaigns via the foundation and gunnercooke LLP’s communication and social media channels.

“The foundation promotes the effectiveness and efficiency of 118 beneficiary charities in the inspire\* initiative.



# Review of Developments, Activities, and Achievements

During the Financial Year from the 1 January 2023 to 31 December 2023, the foundation achieved the following:

01

Developed the inspire\* initiative launching the new hub in Reading and building a new hub in London for launch in 2024 and adding 38 new charities.

The initiative now supports **118** charities in **ten hubs** nationwide.



02



Continued to strengthen the professionalism and consistency of the inspire\* programme by conducting quarterly Hub Leader Learning Forums for all our Hub Leaders.

03

Led four “Big Meet Ups,” our online workshops, three with guest speakers covering the topics of fundraising, leadership, and digital marketing and social media, and one “Speed Networking” event at the start of the year enabling charities to meet and get to know other inspire\* members nationwide. Christmas social events were also held in Manchester and London.





## Review of Developments, Activities, and Achievements (continued...)

04

100 gunnercooke Partners and staff gave 596 hours to the foundation totalling £277,186 of charitable benefit. For every £1 invested in the foundation, £2.38 of charitable benefit was delivered.



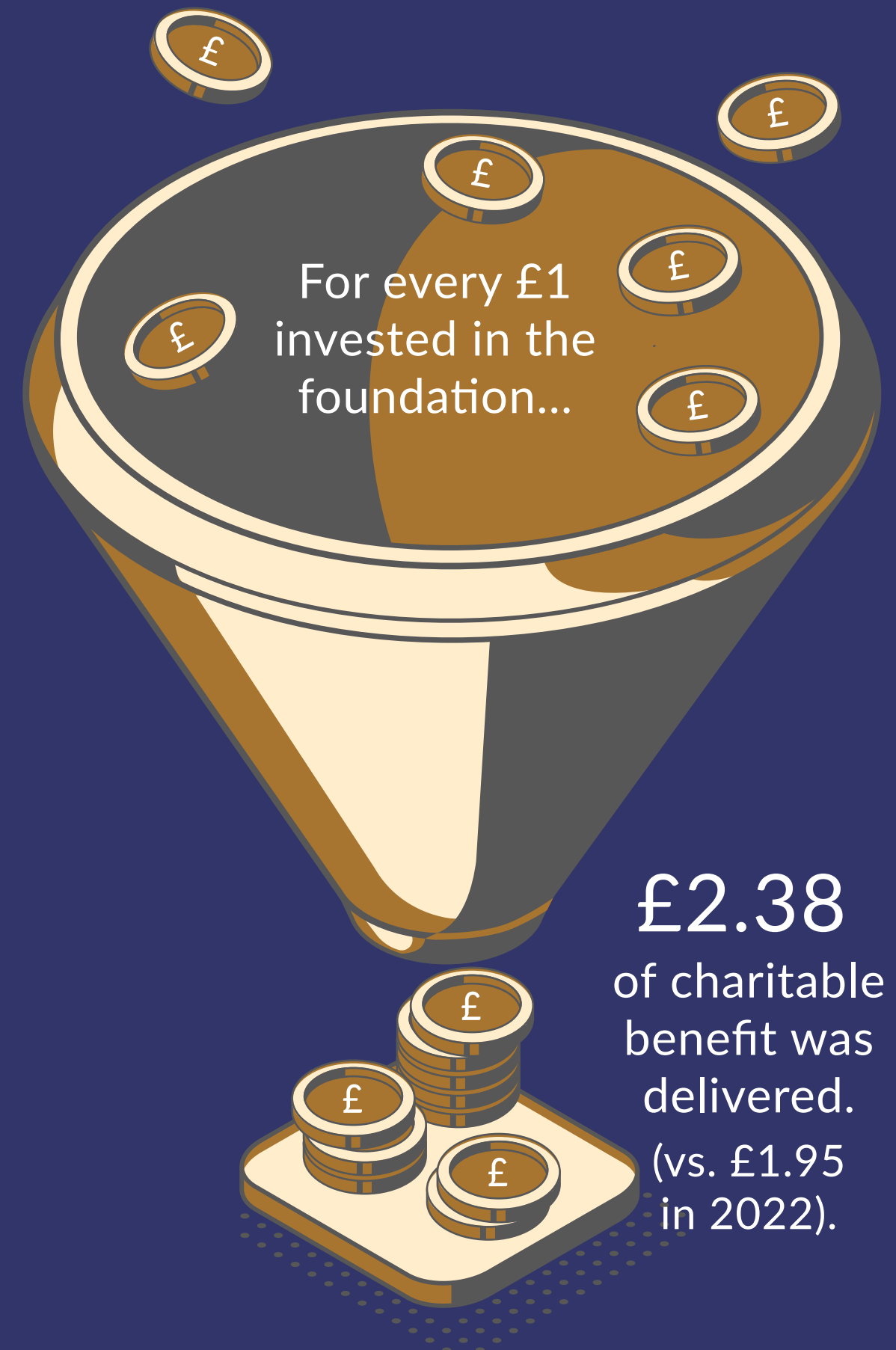
05

Supported 12 beneficiary members in Manchester with children's books from our "Pay It Forward" scheme on books in our bookshop community interest company, the House of Books & Friends.



06

Supported Hands On London (RCN 1140291) with their Wrap Up 2023 Christmas Initiative of collecting coats for those in need by again leading the Moorgate tube station collection in London.





## Facts and figures:

118

Number of charities supported

596

Total charitable hours delivered

10

Number of gunnercooke volunteers leading charity groups regularly

100

Total number of gunnercooke volunteers

2

Number of foundation staff

£277,186

Total Value of Charitable Benefit delivered



# Case Studies



## BFG (Business For Good) Programme

At the end of June 2023, we took the learnings from our 2022 BFG (Business For Good) Pilot programme and launched our second BFG Programme where we helped a further four of our inspire\* beneficiary organisations to set up “For Profit” businesses to fund their amazing charitable work with the idea of them being able to broaden their reach and the number of people that they are able to help and support– to “do more good faster”.

The core aim of the programme is that the “For Profit” businesses created are synergistic to the charity’s core Not-For-Profit work and provide a steady and sustainable stream of income to each charity.

Our aim was that this income stream would also help to keep the organisations stable and consistent in the support they can offer their beneficiaries regardless of any economic headwinds and external challenges. Our final aim was that of facilitating the growth of the BFG delegate and their organisation via course and peer learning.

New for the 2023 programme was adding a Business Buddy or volunteer mentor from our Operating Partner base alongside the Course Days and our gunnercooke business coaches to support the charity leaders on their journey.

Two of the four members involved on the course were Helen Stuart of TLC (RCN: 512710) and Sandi Marshall of Beacon Counselling (RCN: 1109545).





# Case Studies

## BFG (Business For Good) Programme continued...

TLC (Talk Listen Change) set up a subsidiary branch focused on delivering domestic abuse and well-being training to educational institutions, businesses, local authorities, and housing associations.

The training programmes and workshops were all developed by TLC Practitioners and Counsellors and drew from the expertise of TLC staff.

The first 2 contracts secured were a training contract with a Greater Manchester local authority to deliver Domestic Abuse and Awareness Training and a contract with a local housing association to deliver perpetrator awareness training.

All the proceeds generated were directed towards supporting the TLC charity, ensuring a reliable income source. This “Business for Good” has now developed into a full, commercial counselling subsidiary within TLC called “Now You’re Talking” and Helen has been appointed MD of this subsidiary.

Beacon Counselling, a leading mental health charity based in Stockport, Greater Manchester wanted to develop its services as an EAP (Employee Assistance Programme). It reviewed its counselling service and pricing and identified key contacts for this new paid for service such as local business leaders and EAP Providers.

In December of 2023, we had a “Passing Out Ceremony” in gunnercooke’s London office for our BFG delegates where all 4 members presented the businesses that they had created.

The new BFG 2024 Programme incorporating all the suggestions and feedback from our 2023 Programme will be launched at the end of June 2024.



We also asked for feedback from our delegates and here are some of their comments:

“

The Business For Good (BFG) Programme has been a complete eye-opener for us at The Bipolar Lift. The help and guidance received from the gunnercooke team, and their experts was invaluable in supporting our growth and product creation all the way through to market. I can’t thank them enough!

- Imran Akram

“

Being part of the BFG (Business For Good) 2023 Programme was invaluable to Beacon, offering some great support and connections that have helped us take our employee wellbeing offer forwards. This is a key part of our strategy towards financial sustainability. For me, new to the charity, being part of BFG gave me a space away from the day-to-day to plan. I have been able to apply the business tools to develop Beacon’s overall strategy and we continue to use them to take stock and enable new thinking.

- Sandi Marshall



# Case Studies continued...

## The Loneliness Project

The beginning of 2023 saw us start work on delivering 'The Loneliness Project', in conjunction with the launch of partner Community Interest Company, House of Books & Friends, also funded by gunnercooke.

Our mission, to tackle loneliness and social isolation by bringing people together and supporting other charities with the same mission. The Loneliness Project has enabled us to create various communities with the bookshop as the heart and with the gunnercooke foundation being the catalyst and link to the charities working in the loneliness sector.

Throughout 2023 we helped to raise awareness around loneliness and social isolation through supporting Loneliness Awareness Week with the Marmalade Trust (RCN: 1174217), Mental Health Awareness Week and Grief Awareness Week in conjunction with Greater Manchester Bereavement Service.

We also launched our "Connection Counts" campaign which ran throughout November, asking people to submit their own moments of connection throughout the month and encouraging people to make connections of their own, however small. We received over 30 submissions from people sharing their own experiences.

We have also worked through House of Books & Friends to highlight inspire\* charities working in the loneliness space in a monthly feature across social media platforms – reaching an audience across House of Books & Friends and the gunnercooke foundation of over 25,000. This monthly highlight drove traffic to their websites, raised their profile and charity name as well as signposted the audience to the charity's services should they be needed.

We have also been able to offer inspire\* members and non-inspire\* members, but those with the mission of tackling loneliness, free use of the bookshop's event space. This has enabled them to have a prestigious location on King Street for their meetings and workshops with over 40 hours being booked formally (at a total value of £2000) but regular informal meetings being held over coffee in the café.

We have worked to provide as many options as possible for people to meet and form bonds and relationships; this has included monthly book clubs, due to demand we have three in person sessions during the week, each hosting up to 40 people and an online option for those who can't attend in person but still want that connection.

We remove as many barriers as possible, making the majority of our clubs either free to attend or holding back a number of free tickets for those who may need them. In addition to all the activities above aimed at driving and building communities and bringing people together the foundation has worked with the bookshop to deliver socials for students new to the area, children's activities during the holidays and a range of other activities including board games evenings and writing workshops.

The Loneliness Project will continue to grow for 2024 as will our relationships with charity partners and the bookshop's customer base. We've received so much positive feedback and really feel we're just getting started.





The Loneliness Project continued...

What people said about how we have helped them personally to tackle their isolation and loneliness or how we have helped the people that they serve as a charity:

My connection story started at your bookshop. I had been living in England for 8 years and I never had the luck to make good/real friends no matter how much I tried. Obviously it had a big impact on my mental health and I became depressed.

I recently became single and even more lonely so I decided to come to the book event, "How to be a French girl". It was a very big and important step for me to realise I am so lonely and want to do something about it. For the first time in months, I was happy to be there and see strangers smiling to each other. It made me feel good and made me keep some hope."



"My son enjoyed attending your Dungeons and Dragons gaming event - he was there from the beginning right 'til the end, talking and playing with a group of 4 other gamers he'd never met before.

This was a big step for him! I, meanwhile, spent the evening reading, enjoying a lovely cake from your cafe, and chatting to another visitor in the bookshop area, discussing work and family and lots of other things.

She said what a super place it was to have a coffee and do some work. We both had a very pleasant few hours, as we always do when we attend events or just visit your lovely bookshop."

House of Books and Friends hosted a party for HostNation recently. We are a refugee befriending charity based in Manchester. We were looking for a venue which was characterful and fitted the values of the charity. They hosted 40 guests, including refugees and asylum seekers, charity partners and HostNation colleagues.

Naomi and Dimitri and the whole team were so helpful and they could not do enough to help us on the night of the party. The service was excellent and relaxed; it was a wonderful historic venue perfect for our party, very good value too. Highly recommended."

\*HostNation RCN: 1180004.



"I'm a university student. Last December, I was feeling lonely and isolated in a way I'd never felt before. I felt like I hadn't really connected with anyone. I decided in the new semester I would make myself do something I'd always wanted to do - join a book club.

And turns out I saw one was starting in the new year in a recently opened bookshop! I remember the anxiety I felt before I went, and then the happiness and pride I felt after.

That felt like my first step, now my go to plans when I make a new friend are to take them to this amazing bookshop I know - thanks for everything Hobaf :)"





# Case Studies

## Smart Works Challenge & Collection

Smart Works (RCN: 1163594) supports unemployed women across Greater Manchester, through job coaching and interview styling to feel more confident and start believing in their own ability to succeed or, as they say, “to get the clothes, get the confidence, get the job.”

Unemployed women who have secured an interview can access a personalised pre-interview styling and coaching session providing clothing, shoes, and accessories to wear for their job interview and to keep afterwards. Additionally, once successful at interview, every “client” is invited back to receive additional items of clothing to help her to build a work capsule wardrobe.



In 2023, Smart Works Greater Manchester launched a second North West centre in Manchester City centre, a bold new development, which had the aim of being able to help even more unemployed women.



As Jan Iceton, Chair of the board of trustees at Smart Works Greater Manchester, said:

“Our new home will provide easier and faster access for so many more unemployed women living across the North West. Our referral partners, who are key to our success, tell us that accessibility is the key barrier to many more women being able to experience our service and to then go on to succeed at interview, transforming their lives. And we listened!”

In order to help to raise funds for the new centre in Manchester, a small team of Manchester based gunnercooke legal Partners and staff took part in the Cycle For Smart Works Challenge in the week leading up to International Women’s Day. Between them they ran, cycled, and swam over 175 miles and raised over £1000.

In July 2023, the gunnercooke foundation then held a clothing collection in the House of Books & Friends for the newly opened central Manchester Smart Works Centre. There was a great response from gunnercooke Partners, staff, and visitors to the bookshop with donations of 71 clothing items in total!





# Case Studies continued...

## Wrap Up London 2023 Initiative with Hands On London

The gunnercooke team returned to Moorgate tube station to support inspire\* member, Hands On London (RCN: 1140291), to deliver their 2023 “Wrap Up London” Campaign and also assisted Hands On London, via links with our German gunnercooke colleagues, to partner with German based charities based in Berlin who then delivered the first Wrap Up campaign in mainland Europe.



Over the 3 days of collections at Moorgate station and in Berlin, there were 35 gunnercooke volunteers including gunnercooke colleagues from London and Germany and gunnercooke clients and suppliers.

Our 35 volunteers delivered 96 volunteer hours, and some 450 warm coats in total!



As per last year, with the early shift starting at 7am in Moorgate, many of our volunteers and their clients took part ahead of their first meeting of the day!

Also, and as last year, gunnercooke’s Marketing and Events team along with the gunnercooke foundation also supported the initiative with artwork for promotional material and with social media posts and tags.

Hands On London have Wrap Up Campaigns in 24 other cities and towns too and the gunnercooke teams elsewhere in the UK donated warm coats to these collections in the knowledge that their donation would keep a person in need warm during the winter months.

In total in 2023, Hands On London collected some 2,900 coats across all tube stations in London.

In the period from 2011-2023, Hands On London have now collected almost 250,000 coats which are donated through to a number of Partner charities working with the homeless and those at risk of being homeless!





# Future Plans

To further grow the inspire\* initiative and number of members in Manchester and the Midlands, to develop and grow the hub in Reading, to open a second hub in Yorkshire, and to continue to bring on board and train new hub leaders and welcome new inspire\* members to support. This will allow for an even richer, nationwide peer-to-peer support system.

-To trial a new, inspire\*hub in London in 2024 led by co-founder of gunnercooke, Sarah Goulbourne, bringing together and supporting the leaders of slightly larger charities (with an income of £1-5m) vs. the standard small to medium sized inspire\* charity with an income of under £1m. If this new Peer group works well, we will roll it out to other regions.

To continue to use future gunnercooke LLP Partner “Welcome Days” and gc Trust inductions to introduce the Foundation to more of our new Partners and staff and to also do this at our annual gunnercooke Symposium event to thereby open up a wider network of internal support for our beneficiaries.

To continue to offer online and nationwide Big Meet up events covering key topics of interest to our beneficiaries such as fundraising, leadership, succession planning, and marketing and social media. Optimise our Big Meet Ups also to extend a member's network beyond their hub and to all our inspire\* members nationwide via at least one, annual, online “Speed Networking” event.

To consider new and innovative ways of working with inspire\* members going forwards for maximum involvement and engagement in meetings held online as well as face to face meetings via the adaptation of key meeting tools for online use.

To update the foundation website and in a way which offers even more support and useful tools , connections, and guidance for our beneficiary members.

To increase the marketing and communications support to our beneficiaries to e.g., give greater profile to their key events and fundraisers via sharing and posting these on both our foundation and gunnercooke llp communication channels.

To evaluate and develop other key ways of supporting our inspire\* members to become more effective and efficient and to better achieve their goals.

To continue to develop the Loneliness Project to support beneficiary inspire\* charity members and other charities working in this field to reduce loneliness and social isolation in our local communities. We will also continue to highlight the issue via both our own Connection Counts Campaign and by supporting general, national awareness raising campaigns such as Loneliness Awareness Week and Grief Awareness Week.

To build on the BFG (Business For Good) Project and help a further number of our inspire\* members to successfully set up a “For Profit” business which will enable them to have a steady income stream to fund their Not-For-Profit work and help them to “do more good, faster.” Continue to also work with and support the BFG Alumni group.

The foundation will also be doing a further feedback survey of its inspire\* members in 2024, following on from the survey undertaken three years ago in 2021, and will be using this and other analysis to look at ways to enable it to better and more fully respond to the challenges that its beneficiary charities face and are likely to face in the future.





# Financial and Risk Management

The foundation relies on funding from gunnercooke LLP together with pro bono assistance from its staff and partners in order to deliver its charitable benefit. Given the growth and success of gunnercooke LLP, the Trustees do not perceive a risk to the funding arrangements in the foreseeable future.

For that reason, the foundation does not have an investment or reserves policy because gunnercooke LLP has agreed to underwrite all costs associated with the running of the charity and the distribution of charitable benefit. The charitable benefit delivered is therefore equivalent to the cost of the foundation staff providing the activities and services, together with the significant pro bono input from gunnercooke LLP partners and staff.

At the time of signing the accounts the Trustees are aware of the ongoing economic and social effects of inflationary pressures on the everyday cost of living. The Foundation will continue to seek to mitigate these risks by adapting and developing its own internal strategy in order to best support its beneficiaries to navigate these economic challenges.

## Risk management

The Trustees review risk management annually. This involves identifying the types of risk the charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks. As part of this process the Trustees keep the adequacy of the charity's internal controls under review.





# Financial and Risk Management continued...

## Disclosure of information to Examiner

Each of the persons who is a Trustee as at the date of approval of this report confirms that:

So far as the trustees are aware, there is no relevant information of which the charitable company's examiner is unaware; and

The Trustees have taken all the steps that he/she ought to have taken as a Trustee in order to make himself/herself aware of any relevant information and to establish that the Foundation's charitable Independent Examiner is aware of that information.

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation. The Trustees are responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board by Darryl Cooke, Chair

Dated: 17th September 2024





# Independent Examiner's report to the Trustees of the gunnercooke foundation CIO

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which comprise the receipts and payments account, statement of assets and liabilities and related notes.

## Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner



Laura Goodwin FCA

Of Address: 77, Woodville Drive, Marple, Stockport, SK6 7QX

Dated: 17th September 2024





Section A Statement of Financial Activities						
For the Period 01/01/2023 to 31/12/2023						
Prior Period 01/01/2022 to 31/12/2022						
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior period funds	
	£	£	£	£	£	£
	F01	F02	F03	F04	F05	
<b>Incoming resources (Note 3)</b>						
Income and endowments from:						
Donations and legacies	111,906	-	-	111,906	108,512	
Charitable activities	-	-	-	-	8,576	
Other trading activities	3,400	-	-	3,400	1,700	
Bank interest received	1,067	-	-	1,067	346	
Separate material item of income	-	-	-	-	-	
Other	-	-	-	-	-	
<b>Total</b>	116,373	-	-	116,373	119,134	
<b>Resources expended (Note 4)</b>						
Expenditure on:						
Raising funds	-	-	-	-	-	
Charitable activities	123,216	6,185	-	129,401	90,381	
Separate material item of expense	-	-	-	-	-	
Other	7,369	-	-	7,369	4,154	
<b>Total</b>	130,585	6,185	-	136,770	94,535	
<b>Net income/(expenditure) before investment</b>	- 14,212	- 6,185	-	- 20,397	24,599	
Net gains/(losses) on investments	-	-	-	-	-	
<b>Net income/(expenditure)</b>	- 14,212	- 6,185	-	- 20,397	24,599	
<b>Other recognised gains/(losses):</b>						
Other gains/(losses)	-	-	-	-	-	
<b>Net movement in funds</b>	- 14,212	- 6,185	-	- 20,397	24,599	
<b>Reconciliation of funds:</b>						
Total funds brought forward	18,561	6,185	-	24,746	147	
<b>Total funds carried forward</b>	4,349	-	-	4,349	24,746	

SOFA

Section B Balance sheet as at 31/12/2023						
	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	-	-	-	-	-
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
<b>Total fixed assets</b>	B05	-	-	-	-	-
<b>Current assets</b>						
Stocks	B06	-	-	-	-	-
Debtors	B07	418	-	-	418	425
Investments	B08	-	-	-	-	7,785
<b>Cash at bank and in hand (Note 8)</b>	B09	7,920	-	-	7,920	19,412
<b>Total current assets</b>	B10	8,338	-	-	8,338	27,622
<b>Creditors: amounts falling due within one year (Note 7)</b>	B11	3,988	-	-	3,988	2,876
<b>Net current assets/(liabilities)</b>	B12	4,349	-	-	4,349	24,746
<b>Total assets less current liabilities</b>	B13	4,349	-	-	4,349	24,746
<b>Creditors: amounts falling due after one year</b>	B14	-	-	-	-	-
<b>Provisions for liabilities</b>	B15	-	-	-	-	-
<b>Total net assets or liabilities</b>	B16	4,349	-	-	4,349	24,746
<b>Funds of the Charity</b>						
Endowment funds	B17	-	-	-	-	-
Restricted income funds	B18	-	-	-	-	6,185
Unrestricted funds	B19	6,814	-	-	6,814	18,561
Revaluation reserve	B20	-	-	-	-	-
<b>Total funds</b>	B21	6,814	-	-	6,814	24,746
<b>Signed by trustees on behalf of all the trustees</b>	Signature		Print Name		Date of approval	
	JPC		Darryl John Cooke		17th September 2024	

B Sheet



Section C		Notes to the accounts for the period 01/01/2023 - 31/12/2023									
Note 1 Basis of Preparation											
1.1 Basis of accounting											
These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.											
The accounts have been prepared in accordance with:											
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014											
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)											
• and with the Charities Act 2011.											
Note 2 Accounting policies											
2.1 Income											
Recognition of income		These are included in the Statement of Financial Activities (SoFA) when:									
		• the charity becomes entitled to the resources;									
		• it is more likely than not that the trustees will receive the resources; and									
		• the monetary value can be measured with sufficient reliability.									
Offsetting		There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.									
Grants and donations		Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).									
Tax reclaims on donations and gifts		Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.									
Support costs		The charity has incurred expenditure on support costs.									
Volunteer help		The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.									
Income from interest, royalties and dividends		This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.									
2.2 EXPENDITURE AND LIABILITIES											
Liability recognition		Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.									
Governance and support costs		Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.									
		Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.									
Grants with performance conditions		Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.									
Creditors		The charity has creditors which are measured at settlement amounts less any trade discounts									
Provisions for liabilities		A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date									

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	Section C	Notes to the accounts		(cont)		
Note 3	Analysis of income					
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior period
	Analysis				£	£
Donations and legacies:	Donations and gifts	111,906	-	-	111,906	108,512
	Gift Aid	-	-	-	-	1,066
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions & sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	111,906	-	-	111,906	109,578
Charitable activities:	Business for Good	3,400	-	-	3,400	1,700
	Ukraine convoy	-	-	-	-	5,455
	Christmas care boxes	-	-	-	-	2,055
	Other	-	-	-	-	-
	Total	3,400	-	-	3,400	9,210
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	1,067	-	-	1,067	346
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	1,067	-	-	1,067	346
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		116,373	-	-	116,373	119,134

All income in the prior year was unrestricted except for:

In year to 31 December 2022, the Charity raised £6,185 to be used for aid for Ukraine, this was classified as restricted income. In 2023 a donation was made to The Red Cross for relief activities in Ukraine.

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Note 4 Analysis of expenditure						
	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior period
					£	£
	<b>Total expenditure on raising funds</b>	-	-	-	-	-
Expenditure on charitable activities	Project director consultancy fees	39,000	-	-	39,000	30,492
	Rent	-	-	-	-	1,361
	Costs for training events	3,050	-	-	3,050	-
	Donation to Red Cross	-	6,185	-	6,185	-
	Donations collection fees	180	-	-	180	-
	Wages (Note 6)	76,184	-	-	76,184	49,780
	Marketing	4,803	-	-	4,803	-
	<b>Total expenditure on charitable activities</b>	123,216	6,185	-	129,401	81,633
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
Other	IT Costs	2,954	-	-	2,954	1,742
	Professional fees	-	-	-	-	-
	Rent & meeting costs	-	-	-	-	1,191
	Subscriptions	-	-	-	-	216
	Travel expenses	2,143	-	-	2,143	-
	Report generation fees	-	-	-	-	500
	Stationery and postage	2,212	-	-	2,212	113
	General expenses	60	-	-	60	392
	<b>Total other expenditure</b>	7,369	-	-	7,369	4,154
<b>TOTAL EXPENDITURE</b>		<b>130,585</b>	<b>6,185</b>	<b>-</b>	<b>136,770</b>	<b>85,787</b>

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Section C				Notes to the accounts		(cont)	
Note 5				Details of certain items of expenditure			
5.1 Fees for examination of the accounts							
Please provide details of the amount paid for any statutory							
				This year		Prior period	
				£		£	
Independent examiner's fees				£ -		£ -	
Assurance services other than audit or independent				£ -		£ -	
Tax advisory fees				£ -		£ -	
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner				£ -		£ -	
Note 6				Paid employees			
6.1 Staff Costs							
				This year		Prior period	
				£		£	
Salaries and wages				65,907		43,027	
Social security costs				6,600		4,591	
Pension costs (defined contribution scheme)				3,676		2,162	
Other employee benefits				-		-	
Total staff costs				76,184		49,780	
6.2 Average head count in the year				This year		Prior period	
				Number		Number	
The parts of the charity in which the employees work				Fundraising	-	-	
				Charitable Activities	2	1	
				Governance	-	-	
				Other	-	-	
				Total	2	1	

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Section C		Notes to the accounts		(cont)	
Note 7		Debtors and prepayments			
7.1 Analysis of debtors				This year £	Last year £
Trade debtors				-	425
Prepayments and accrued income				-	-
Other debtors				418	7,785
Total				418	8,210
All debtors are recoverable within one year					

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Section C		Notes to the accounts		(cont)	
Note 8		Creditors and accruals			
8.1 Analysis of creditors					
		Amounts falling due within one year		Amounts falling due after more than one year	
		This year £	Prior period £	This year £	Prior period £
Accruals for grants payable					
Bank loans and overdrafts		-	-	-	-
Trade creditors		3,938	2,876	-	-
Payments received on account for contracts or performance-related grants					
Accruals and deferred income		-	-	-	-
Taxation and social security		-	-	-	-
Other creditors					
Total		3,938	2,876	-	-
Note 9		Cash at bank and in hand			
				This year £	Prior period £
Short term cash investments (less than 3 months maturity date)				-	-
Short term deposits				-	-
Cash at bank and on hand				7,920	19,412
Other				-	-
Total				7,920	19,412

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Section C		Notes to the accounts		(cont)				
Note 10		Charity funds						
10.1 Details of material funds held and movements during the CURRENT reporting period								
* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds								
Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balance carried forward £
Ukraine convoy	R	Support for Ukraine	6,185	-	6,185	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			6,185	-	6,185	-	-	-

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Section C		Notes to the accounts		(cont)		
Note 9		Transactions with trustees and related parties				
If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.						
9.1 Trustee remuneration and benefits						
None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.						
<div></div>						
9.2 Transactions with related parties						
Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
gunnercooke LLP	Common control	Donations received	111,898	111,898	nil	nil
In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.			gunnercooke LLP provides financial support to the charity by donations, administrative support and unsecured loans when required.			
For any related party, please provide details of any guarantees given or received.			No guarantees have been given			

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