

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS
AND REPORT

Ruislip Methodist Church

FOR THE YEAR ENDED

31 August 2021

Harrow & Hillingdon Circuit

Circuit no 35/36

Registered Charity - Charity Registration number

1163117

Minister:

Revd Dr Dong Hwan Kim

Church Stewards:

Janet Stephenson

Terry Dean

Maureen Hardy

Treasurer:

Michael Allan

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

Ruislip Methodist Church

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|--|--------------------|------------------|------------------|------------------|
| a1 | RECEIPTS | Note | £ | £ | £ |
| a2 | Offerings and Tax recovered | | 38,244 | 38,244 | 39,126 |
| a3 | Bank and CFB interest and Investment income | | 105 | 1,249 | 1,970 |
| a4 | Lettings | | 17,222 | 17,222 | 32,561 |
| a5 | Other receipts | | 4,852 | 4,852 | 5,576 |
| a6 | TOTAL RECEIPTS | | 60,424 | 61,568 | 79,233 |
| SECTION B | | | | | |
| b1 | PAYMENTS | | | | |
| b2 | Circuit Assessment or Share | | 42,538 | 42,538 | 40,976 |
| b3 | Donations | | 4,900 | 4,900 | 4,800 |
| b4 | Repairs and Maintenance | | 4,110 | 4,110 | 28,769 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | | 6,496 | 6,496 | 9,234 |
| b6 | Purchase of investments | | | 0 | 0 |
| b7 | Other payments | | 17,999 | 18,148 | 17,094 |
| b8 | TOTAL PAYMENTS | | 76,043 | 76,192 | 100,873 |
| SECTION C | | | | | |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | | | | |
| | | | -15619.36 | (14,624) | (21,640) |
| c2 | Total funds brought forward from last year | | 39,969 | 107,335 | 128,975 |
| c3 | Sub total | | 24,350 | 92,711 | 107,335 |
| c4 | Transfers and adjustments | | 8,993 | 0 | 0 |
| c5 | TOTAL FUNDS AT END OF YEAR | | 33,343 | 92,711 | 107,335 |
| SECTION D | | | | | |
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not included in total receipts/payments figures above) | | | | |
| d1 | Balance brought forward from last year | | | 50 | 0 |
| d2 | Offerings/Gifts - received for external organisations | | | 1,010 | 3,788 |
| d3 | Offerings/Gifts - passed to external organisations | | | 1,010 | 3,738 |
| d4 | BALANCE STILL TO BE PAID | | | 50 | 50 |

Ruislip Methodist Church

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|---|----------|----------|------------------------|-------------|------------------|------------------|
| e1 Flower Fund | 125 | 110 | 15 | | 703 | 718 |
| e2 Youth Zone | 0 | 150 | (150) | | 190 | 40 |
| e3 Ladies Club | 40 | 867 | (827) | | 827 | 0 |
| e4 Wednesday Break | 1,309 | 1,312 | (3) | | 55 | 52 |
| e5 Mens Supper Club | 0 | 50 | (50) | | 77 | 27 |
| e6 | | | | | 0 | 0 |
| e7 | | | | | 0 | 0 |
| Sub total of Internal Organisations funds | 1,474 | 2,489 | (1,015) | 0 | 1,852 | 837 |
| e9 Church accounts | 61,568 | 76,192 | -14,624 | | 107,335 | 92,710 |
| e10 TOTAL CASH FUNDS HELD BY CHURCH | 63,042 | 78,681 | -15,639 | 0 | 109,187 | 93,547 |

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

| CHURCH - CASH FUNDS HELD at 31 August 2021 | | OPENING BALANCES | CLOSING BALANCES |
|---|--|------------------|------------------|
| f1 Cash in hand | | 0 | 0 |
| f2 Bank Current Accounts | | 7,405 | 3,837 |
| f4 Central Finance Board | | 74,118 | 63,010 |
| f5 Trustees for Methodist Church Purposes | | 15,227 | 15,229 |
| f6 Other funds | | 10,584 | 10,635 |
| f7 SUB TOTAL - Church accounts | | 107,335 | 92,711 |
| Total funds held by Internal Organisations (the closing balance total from above) (e12) | | 1,852 | 837 |
| f9 TOTAL CASH FUNDS HELD BY CHURCH | | 109,187 | 93,547 |

SECTION G

OTHER ASSETS and LIABILITIES

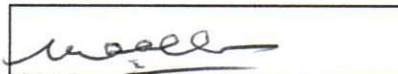
| | At 1 September 2020 | At 31 August 2021 |
|---------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments) | 59,438 | 70,488 |
| g2 Land & Buildings (Insurance value) | 2,352,395 | 2,352,395 |
| g3 Other Assets (Insurance value) | 60,453 | 60,453 |
| g4 Loan(s) | 0 | 0 |
| g5 Other Liabilities | 0 | 50 |

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

40-11-21

Name

Michael Allan

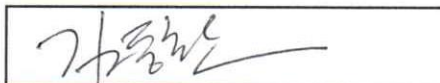
Address

1 The Woods, Ickenham, Uxbridge. UB10 8NN

Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

Revd Dr Dong Hwan Kim

Date

18.11.2021

Independent Examiner's Report to the Trustees of the

Ruislip Methodist Church

This Report is on the Church Accounts for the year ended 31st Aug

2021

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or


(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) I have/have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name

Graham Lee

Signature



Relevant Professional qualification or body

Address

58 Beech Avenue, Ruislip, Middlesex. HA4 8UQ

Date

4/11/2021

RUISLIP METHODIST CHURCH

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Governance

The governing body of the Methodist Church is the Conference which meets once every year. The authority under which the Conference acts is given by the Methodist Church Act 1976.

The church became a registered charity on 12 August 2015 with the registered number 1163117

Ruislip Methodist Church is part of the Harrow and Hillingdon Circuit within the London District of the Methodist Church.

The address of the church is: 19 Ickenham Road, Ruislip. HA4 7BZ

The Trustees serving during the year were:

| | | | |
|----------------------|------------------------|---------------------------|----------------------|
| Revd Roger Dunlop*** | Mr Malcolm Ackers** | Mrs Pam Ackers** | Mrs Mary Allan |
| Mr Michael Allan | Dr Kofi Anie | Mrs Christine Braithwaite | Mr David Braithwaite |
| Mrs Diane Crane | Mr Terry Dean | Mrs Christine Fellowes | Mrs Jan Ginesi |
| Mrs Maureen Hardy | Mr Keith Hayward | Mrs Marion Leppard | Mrs Gillian Oxman |
| Mrs Shelagh Moss | Mrs Frances Reid | Mrs Betzie Samuel* | Mrs Janet Stephenson |
| Mr Alan Taylor | Mrs Christina Taylor | Mrs Jenny Warrington** | Mr Andrew Wilkinson |
| Mrs Pam Wilkinson | Revd Dr Dong Hwan Kim+ | | |

* to 1 January 2021 ** to 6 May 2021 *** to 31 August 2021 + from 1 September 2021

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing the accounts the trustees are required to:

- select suitable accounting policies and then apply these consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will not continue in operation

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of Ruislip Methodist Church and enable them to ensure that the accounts comply with the Standing Orders of the Methodist Church and the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and other relevant regulations. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Public Benefit Requirement

The trustees had due regard to the guidance published by the Charities Commission in compliance with its duties under section 17 of the Charities Act 2011.

The guidance sets out two key principles:

- 1 The organisation must have an identifiable benefit
- 2 The benefit must be to the public or a section of the public

The church provides a place of worship where regular services are open to all. Pastoral care is offered by the minister and leaders responsible for specific areas in the locality.

The church rooms are used by a variety of users during the week including choirs, Guides and Brownies, special interest societies and church sponsored activities including a Playgroup, Parent and Toddler Group, Ladies Club and Men's Supper Club which are open to members and non members alike.

The trustees consider that for these reasons the charity meets these public benefit requirements.

Financial Review

The financial statements have been prepared on a Receipts and Payments basis.

During the year sources of regular income from voluntary giving, fund raising events and the letting of premises was not sufficient to cover all outgoings, the deficit being £14,624. Expenditure on property maintenance was below average and there are arrears of work that will be needed in due course. The reserve set aside for this work stands at £44,000.

The Legacy Fund stands at £85,717. Pending use of the fund for the work of the church £50,000 was invested in a unit trust with the Central Finance Board of the Methodist Church in order to boost our regular income. At the year end the investment value was £70,488.

Apart from the legacy fund and property reserve the policy is to maintain current reserves at 50% of regular annual expenditure. The actual reserves fall short of this target but are sufficient for supporting the ongoing work of the church.

Operating Report

Our Church Mission Statement is:-

1. A welcoming and caring church community
2. Sharing God's love as we reach out to others
3. Encouraging each other in following Jesus

Our strap line used on notices, our monthly magazine and website is:

"Expressing God's invitation in the heart of Ruislip"

Ruislip Methodist Church is one of the seventeen churches within the Harrow and Hillingdon Circuit.

Our Minister Reverend Roger Dunlop began his Ministry with us on 1 September 2017 and left 31 August 2021
Rev'd Dr Dong Hwan Kim began his Ministry with us on 1 September 2021

Until June 2021 all activities were suspended due to Covid 19

In addition to our rental lettings, we have a number of Church Groups who attend the premises on a weekly basis:-

1st Ruislip Rainbows Dolphins (age 5 – 9),

The Brownies group.

1st Ruislip Guides

Journeys Study Group who alternate their meetings between Ruislip and Ruislip Manor Church

The group is affiliated to PCN Britain, a group of progressive Christians across the Country.

We have further groups which regularly use the premises and who fall under the umbrella of community engagement and outreach. The Wednesday break group meet fortnightly. They are a social church group who occasionally provide charity lunches.

The men's supper club meets on the second Friday of each month.

The amount collected for charities through the church accounts were £1,010. In addition amounts were collected for Christian Aid and Action for Children

Apart from the trustees, the administrative infrastructure is the leadership team which consists of three stewards and the minister.

Our safeguarding coordinator keeps a list of all volunteers who have contact with children and vulnerable persons and these have all completed their safeguarding training which takes place periodically at churches within the circuit.

Our physical security to the premises is looked after by our property coordinator who has five volunteers.