

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS  
AND REPORT

Ruislip Methodist Church

FOR THE YEAR ENDED

31 August 2020

Harrow & Hillingdon Circuit

Circuit no 35/36

Registered Charity - Charity Registration number

1163117

Minister:

Revd Roger Dunlop

Church Stewards:

Janet Stephenson

Terry Dean

Maureen Hardy

Treasurer:

Michael Allan

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

Ruislip Methodist Church

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		39,126		39,126	44,871
a3	Bank and CFB interest and Investment income		594	1,375	1,969	2,580
a4	Lettings		32,561		32,561	49,398
a5	Other receipts		5,506	70	5,576	8,374
a6	<b>TOTAL RECEIPTS</b>		<b>77,787</b>	<b>1,445</b>	<b>79,232</b>	<b>105,223</b>

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		40,976		40,976	40,976
b3	Donations		4,800		4,800	4,700
b4	Repairs and Maintenance		28,671	98	28,769	14,574
b5	Utilities (Insurances, water charges, heating & lighting)		9,234		9,234	9,256
b6	Purchase of investments				0	0
b7	Other payments		16,902	191	17,093	16,856
b8	<b>TOTAL PAYMENTS</b>		<b>100,583</b>	<b>289</b>	<b>100,872</b>	<b>86,362</b>

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR					
			(22,796)	1,156	(21,640)	18,861
c2	Total funds brought forward from last year		41,581	87,394	128,975	110,114
c3	<b>Sub total</b>		<b>18,785</b>	<b>88,550</b>	<b>107,335</b>	<b>128,975</b>
c4	Transfers and adjustments		21,184	(21,184)	0	0
c5	<b>TOTAL FUNDS AT END OF YEAR</b>		<b>39,969</b>	<b>67,366</b>	<b>107,335</b>	<b>128,975</b>

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not included in total receipts/payments figures above)					
d1	Balance brought forward from last year			0		0
d2	Offerings/Gifts - received for external organisations			3,788		4,713
d3	Offerings/Gifts - passed to external organisations			3,738		4,713
d4	<b>BALANCE STILL TO BE PAID</b>			<b>50</b>		<b>0</b>

Ruislip Methodist Church

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Flower Fund	625	369	256		447	703
e2	Youth Zone	268	699	(431)		621	190
e3	Ladies Club	133	140	(7)		834	827
e4	Wednesday Break	1,378	1,374	4		51	55
e5	Mens Supper Club	240	279	(39)		116	77
e6							0
e7							0
e8	Sub total of Internal Organisations funds	2,644	2,861	(217)	0	2,069	1,852
e9	Church accounts	79,232	100,872	(21,640)		128,975	107,335
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>81,876</b>	<b>103,733</b>	<b>(21,857)</b>	<b>0</b>	<b>131,043</b>	<b>109,186</b>

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	0	0
f2 Bank Current Accounts	5,297	7,405
f4 Central Finance Board	78,207	74,118
f5 Trustees for Methodist Church Purposes	35,227	15,227
f6 Other funds	10,244	10,584
f7 <b>SUB TOTAL - Church accounts</b>	<b>128,975</b>	<b>107,335</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	2,069	1,852
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>131,043</b>	<b>109,186</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	60,580	59,438
g2 Land & Buildings (insurance value)	2,292,777	2,352,395
g3 Other Assets (Insurance value)	58,921	60,453
g4 Loan(s)	0	0
g5 Other Liabilities	0	0

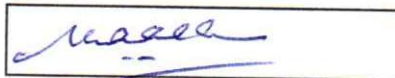


## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



30.9.2020

Name

Michael Allan

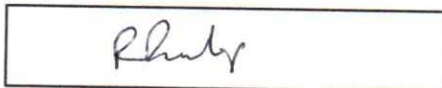
Address

1 The Woods, Ickenham, Uxbridge. UB10 8NN

### Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on 1 February 2021 and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

Revd Roger Dunlop

Date

14 Feb 2021

### Independent Examiner's Report to the Trustees of the

Ruislip Methodist Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> Aug

2020

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) I have ~~have~~ not obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name

John Chamberlain

Signature



Relevant Professional qualification or body

Address

4 Wilmer Close, Hayes, Middlesex. UB4 8ET

Date

30/10/20

## RUISLIP METHODIST CHURCH

### TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2020

#### Governance

The governing body of the Methodist Church is the Conference which meets once every year. The authority under which the Conference acts is given by the Methodist Church Act 1976.

The church became a registered charity on 12 August 2015 with the registered number 1163117

Ruislip Methodist Church is part of the Harrow and Hillingdon Circuit within the London District of the Methodist Church.

The address of the church is: 19 Ickenham Road, Ruislip. HA4 7BZ

The Trustees serving during the year were:

Revd Roger Dunlop	Mr Malcolm Ackers	Mrs Pam Ackers	Mrs Mary Allan
Mr Michael Allan	Dr Kofi Anie	Mrs Christine Braithwaite	Mr David Braithwaite
Mrs Diane Crane	Mr Terry Dean	Mrs Christine Fellowes	Mrs Jan Ginesi
Mrs Maureen Hardy	Mr Keith Hayward	Mrs Marion Leppard	Mrs Gillian Oxman
Mrs Shelagh Moss	Mrs Frances Reid	Mrs Betzie Samuel	Mrs Janet Stephenson
Mr Alan Taylor	Mrs Christina Taylor	Mrs Jenny Warrington	Mr Andrew Wilkinson
Mrs Pam Wilkinson			

#### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing the accounts the trustees are required to:

- select suitable accounting policies and then apply these consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will not continue in operation

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of Ruislip Methodist Church and enable them to ensure that the accounts comply with the Standing Orders of the Methodist Church and the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and other relevant regulations. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Public Benefit Requirement**

The trustees had due regard to the guidance published by the Charities Commission in compliance with its duties under section 17 of the Charities Act 2011.

The guidance sets out two key principles:

- 1 The organisation must have an identifiable benefit
- 2 The benefit must be to the public or a section of the public

The church provides a place of worship where regular services are open to all. Pastoral care is offered by the minister and leaders responsible for specific areas in the locality.

The church rooms are used by a variety of users during the week including choirs, Guides and Brownies, special interest societies and church sponsored activities including a Playgroup, Parent and Toddler Group, Ladies Club and Men's Supper Club which are open to members and non members alike.

The trustees consider that for these reasons the charity meets these public benefit requirements.



## Financial Review

The financial statements have been prepared on a Receipts and Payments basis.

During the year sources of regular income from voluntary giving, fund raising events and the letting of premises was not sufficient to cover all outgoings, the deficit being £1,641. Expenditure on property maintenance was below average and there are arrears of work that will be needed in due course. The reserve set aside for this work stands at £52,000.

The Legacy Fund stands at £74,665. Pending use of the fund for the work of the church £50,000 was invested in a unit trust with the Central Finance Board of the Methodist Church in order to boost our regular income. At the year end the investment value was £59,438. During the year £20,000 from the legacy fund was used to purchase new audio visual equipment.

Apart from the legacy fund and property reserve the policy is to maintain current reserves at 50% of regular annual expenditure. The actual reserves fall short of this target but are sufficient for supporting the ongoing work of the church.

## Operating Report

Our Church Mission Statement is-

1. A welcoming and caring church community
2. Sharing God's love as we reach out to others
3. Encouraging each other in following Jesus

Our strap line used on notices, our monthly magazine and website is:

"Expressing God's invitation in the heart of Ruislip"

Ruislip Methodist Church is one of the seventeen churches within the Harrow and Hillingdon Circuit. It has ninety six members. We have a further seventy seven people on our community roll in addition to our church members.

Our Minister Reverend Roger Dunlop began his Ministry with us on 1 September 2017

From March 2020 all activities were suspended for the remainder of the financial year due to Covid 19

In addition to our rental lettings, we have a number of Church Groups who attend the premises on a weekly basis:-

Tuesday Tots group and has fifteen members on their register.

1st Ruislip Rainbows Dolphins (age 5 – 9), with fourteen currently in attendance

The Brownies group has thirty members in attendance

1st Ruislip Guides has twenty eight guides, three young leaders and three leaders

Journeys Study Group who alternate their meetings between Ruislip and Ruislip Manor Church and who currently have eight members. The group is affiliated to PCN Britain, a group of progressive Christians across the Country.

We have further groups which regularly use the premises and who fall under the umbrella of community engagement and outreach. The Wednesday break group meet fortnightly with twenty members currently attending. They are a social church group who occasionally provide charity lunches.

The men's supper club meets on the second Friday of each month, currently with seven members.

The Ladies club meets monthly currently with twenty two members

The amount collected for charities through the church accounts were £3,738. In addition amounts were collected for Christian Aid (£857) and Action for Children (£2,133)

The Council of Christians and Jews hold monthly meetings within the Borough and at least once a year, the meeting is held at Ruislip Church.

Apart from the trustees, the administrative infrastructure is the leadership team which consists of three stewards and the minister.

Our safeguarding coordinator keeps a list of all volunteers who have contact with children and vulnerable persons and these have all completed their safeguarding training which takes place periodically at churches within the circuit.

Our physical security to the premises is looked after by our property coordinator who has five volunteers.