



Atherstone Choral Society CIO  
(Registered Charity No 1163109)  
Annual Report and Financial Statement  
31st July 2022

Atherstone Choral Society CIO

## Annual Report and Financial Statements for Year Ending 31st July 2022

The Committee presents this report and the financial statements of the Society for the year ended 31st July 2022 in accordance with the Charities Act 2011

### Aims and Objectives

Atherstone Choral Society CIO is established as a registered Charity

No 1163109

It is governed by a Constitution which was adopted in July 2015 and is reviewed periodically. Its objectives are to “educate the public in the arts and sciences and particularly the arts and science of music”.

### Structure, governance and management

Trustees of Atherstone Choral Society CIO

Jacqueline Albrighton	Chair
Peter Raftery	Treasurer
Elizabeth Powell	Concert Secretary
Mike Howell	Stage Manager
David Smith	Librarian
Rosemary Nicholls	Membership Secretary
Airlie Main	Fundraising Secretary
Susan Mustin	Soprano Representative
Kate Deeming	Alto Representative
Michael Encscot	Bass Representative
Ruth Taylor	Tenor representative

### Advisors

Charity Number	1163109
Bank	HSBC 49, Market Street, Lichfield WS13 6LB

This is the report for Atherstone Choral Society CIO for the year 1st April 2021 until 31st July 2022.

Due to the restrictions imposed as a result of the Covid 19 pandemic the Society were unable to meet in person for the Summer Term.

Regular correspondence was maintained with the members via a monthly Newsletter and emails.

The Musical Director and Accompanist conducted weekly online rehearsals to enable those members who wished to participate to have a discussion for 30 minutes followed by singing. This is very different from singing together but it gave each member an opportunity to socialise and still feel part of their choir. Unfortunately the Committee had to decide to cancel the planned Summer concert as the pandemic continued and Government restrictions remained in place.

The Society received donations and subscriptions from members who wished to support it to maintain its financial security.

The Committee met online for monthly meetings to discuss the Financial situation and to update the current Risk Assessment to ensure members' safety.

In September 2021 Government restrictions were eased which allowed the Society's members to return to meet and rehearse. The Committee ensured that the Covid guidelines were followed, masks were worn except for singing, social distancing and hand sanitising rules were strictly maintained. The Committee were unsure about members' concerns about meeting and singing together but the majority of our 70 strong choir returned eager to be a part of their Society, and we were pleased to welcome new members throughout the year.

Our first Concert for 18 months was held on 13th November 2021 at St Pauls Church, Stockingford, Nuneaton. The music selected was a combination of light and classical songs and the Concert was well attended.

The Christmas Concert held on 12th December 2021 at Holy Trinity Church Hartshill, Nuneaton consisted of well-loved Carols many for audience participation. The Committee were conscious to keep costs to a minimum following a reduction in revenue during the pandemic so we were accompanied and conducted by our Musical Director and Accompanist.

The Society's Spring Concert was held in St Pauls Church, Stockingford, Nuneaton on 9th April 2022. The choir performed Requiem by Gabriel Faure and Crucifixion by John Stainer. We were delighted to welcome Stephen Hargreaves Organist, Paul Smy Tenor, Andrew Randall Bass and Soprano Felicity Rogers who stepped in at short notice to replace Alexandra Eve Wynne who sadly was taken ill.

On 2nd June 2022 we were invited by Atherstone Council to sing The Commonwealth Song as the beacon was lit in the Market Square to celebrate Her Majesty Queen Elizabeth's Platinum Jubilee.

Our final Concert during the Society's year was held on 18th June in Holy Trinity Church Hartshill Nuneaton. It was earlier than our usual Summer Concert dates, so we could select music to commemorate the Diamond Jubilee. We were accompanied by a trio consisting of our Accompanist Robert Ramskill, Drummer Julian Powell and Bass Guitarist Marcus Cornall.

We were given a generous donation by a former member of the Society who wanted to thank her fellow members' for their friendship and the money was to be spent on a Social Event. We hired a local hall on 8th July and the evening was a wonderful success with food and drink and was enhanced by entertainment provided by members who recited poetry, sang and played their musical instruments.

Our website has a dedicated members' area, which is a means of communication and information for members [www.atherstonechoralsociety.uk](http://www.atherstonechoralsociety.uk)

It is also used to promote activities, advertise concerts and for the sale of concert tickets to the general public.

The Society's future plans are an Autumn Concert on 12th November 2022 to sing Mozart Requiem with an organist and Soloists, a Christmas Concert on 11th December shared with Bedworth Brass Band and a Spring Concert in April 2023 to perform Dvorak Stabat Mater which was previously arranged for 2021 at the start of the pandemic.

Income for the period of reporting was £17,684.66 and expenditure £19,223.20.

Full details will be found in the Financial report on a separate listing.

The Committee feels the shortfall is mainly due to lower audience numbers, we hope that as Covid numbers reduce, confidence in returning to Concerts will increase.

The Society receives Income through subscriptions from members and many fundraising activities which include Easy Fundraising, Amazon Smile, 100 Club, refreshments, rehearsal CD sales, book stall, sales of members' produce, weekly raffle and 2 Grand Draws each year.

The Committee are inviting members to form a Working party to look at Sponsorship and Donations. We are very grateful for the financial support we receive each year from LDJ Solicitors and ACSAP a local roofing company.

## **Reserves Policy**

The aim of Atherstone Choral Society CIO is to maintain enough funds to ensure the Society is able to cover any concert abandonment which is held in the newly opened Business Money Maker account at HSBC.

Signed on behalf of the Committee

Jackie Albrighton (Chair)

## **ATHERSTONE CHORAL SOCIETY CIO**

### **The Independent Examiner's Report to the Trustees of Atherstone Choral Society CIO**

I report on the Receipts and Payment Account and Statement of Assets and Liabilities of the Trust for the year ended **31.07.2022**.

#### **Respective Responsibilities of Trustees and Examiners**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43 (a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7) (b) of the 1993 Act) and
- To state whether matters have come to my attention

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with Section 41 of the 1993 Act, and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met, or
2. To which attention should be drawn to enable a proper understanding of the accounts to be reached.

S. Rose



Dated: 10-09-2022

The Old Rectory, Cadeby, Nuneaton. CV13 0AS

**Atherstone Choral Society CIO**  
**Statement of Accounts**  
**16 months to 31st July 2022**

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Earmarked</u> <u>Funds</u>	<u>Total</u> <u>2021/22</u>	<u>Total</u> <u>2020/21</u>
		£	£	£	£
<b>RECEIPTS</b>					
Member Subscriptions		7353.00		7353.00	4275.00
Concert income	1	4657.37		4657.37	24.00
Sponsorship for concerts	1 & 4	375.00		375.00	
Fundraising income	2	2527.02		2527.02	367.51
Wardrobe, Pins & Pendants		269.50		269.50	0.00
Gift Aid	4	964.63		964.63	1511.55
Theatre Trip		0.00		0.00	0.00
Workshop	3	0.00		0.00	0.00
Donations	4	326.92		326.92	0.00
Covid Grant from NWBC	4	750.00		750.00	
Christmas money for Kevin & Bob	4	284.60		284.60	
Administration	5	85.00		85.00	0.00
Interest on BMM Savings A/c	7	1.62		1.62	2.55
Friends membership		90.00		90.00	50.00
<b>Total receipts 2021/22</b>		<b>17684.66</b>		<b>17684.66</b>	<b>6230.61</b>
<b>PAYMENTS</b>					
Concert expenditure	1	5764.36		5764.36	48.00
Musical Director	1	5882.80		5882.80	4200.00
Accompanist		4160.00		4160.00	3600.00
Rehearsal venue		1485.00		1485.00	135.00
Fundraising	2	430.68		430.68	0.00
Wardrobe		175.30		175.30	0.00
Theatre Trip		0.00		0.00	0.00
Workshop		0.00		0.00	75.00
Gifts	4	45.50		45.50	48.54
Christmas Money for Kevin & Bob	4	290.00		290.00	
Administration	5 & 6	989.56		989.56	560.54
<b>Total payments</b>		<b>19223.20</b>		<b>19223.20</b>	<b>8667.08</b>
<b>Surplus (Deficit)for 2021/22</b>		<b>(1,538.54)</b>		<b>(1,538.54)</b>	<b>(2,436.47)</b>
<b>Brought fwd from 2020/21</b>		10500.8	381.36	10882.16	13318.63
<b>Carry fwd to 2022/23</b>		<b>8962.26</b>	<b>381.36</b>	<b>9,343.62</b>	<b>10,882.16</b>

**Atherstone Choral Society CIO**  
**Balance Sheet**  
**at 31st July 2022**

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Earmarked</u> <u>Funds</u>	<u>Total</u> <u>2021/22</u>
		£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	6			
<b>CURRENT ASSETS</b>				
Current account		3,935.27		3,935.27
Business Money Maker account	7	5,023.56	381.36	5,404.92
Cash in hand		3.43		3.43
<b>Total current assets</b>		8,962.26	381.36	9,343.62
Less cheques issued but not yet cashed				
<b>Total net assets</b>		8,962.26	381.36	9,343.62
Accumulated surplus 01/04/2021		10,500.80	381.36	10,882.16
Deficit 2021/2022		-1,538.54		-1,538.54
Accumulated surplus 31/07/2022		8,962.26	381.36	9,343.62

## Atherstone Choral Society CIO

### Notes to the Financial Statements for the 16 months to 31st July 2022

#### 1. Summary of Concert Activities

	November 21 Stockingford	Christmas 21 Hartshill	April 22 Stockingford	June 22 Hartshill	Total 21/22
<b>Receipts</b>					
Ticket sales	812.00	918.00	1254.00	1060.00	4044.00
Ticket sales via PayPal	82.01	58.55	23.46	0.00	164.02
Total Ticket Sales	894.01	976.55	1277.46	1060.00	4208.02
Programme sales	0.00	41.00	56.30	22.50	119.80
Refreshments	0.00	0.00	38.45	0.00	38.45
Music hire/printing to members	60.00	0.00	77.00	154.10	291.10
Sponsorship **	50.00	125.00	50.00	150.00	375.00
<b>Total receipts</b>	<b>1004.01</b>	<b>1142.55</b>	<b>1499.21</b>	<b>1386.60</b>	<b>5032.37</b>
	November 21 Stockingford	Christmas 21 Hartshill	April 22 Stockingford	June 22 Hartshill	Total 21/22
<b>Payments</b>					
MD	400.00	400.00	400.00	400.00	1600.00
Accompanist	300.00	250.00	0.00	300.00	850.00
Venue hire	100.00	190.00	100.00	210.00	600.00
Printing / Music hire for members	51.27	49.50	84.50	89.00	274.27
Soloists/Musicians	0.00	0.00	1000.00	500.00	1500.00
Diamond Jubilee Materials	0.00	0.00	0.00	210.71	210.71
Gifts	12.50	14.00	29.94	20.76	77.20
Refreshments	0.00	0.00	77.19	23.29	100.48
Printing programmes	0.00	99.00	56.00	42.00	197.00
Printing for Publicity	81.50	80.00	114.40	78.80	354.70
Stage hire	0.00	0.00	0.00	0.00	0.00
<b>Total payments</b>	<b>945.27</b>	<b>1,082.50</b>	<b>1,862.03</b>	<b>1,874.56</b>	<b>5,764.36</b>
<b>Surplus (deficit) per Concert &amp; overall</b>	<b>58.74</b>	<b>60.05</b>	<b>(362.82)</b>	<b>(487.96)</b>	<b>(731.99)</b>

\* The Rehearsal fees and Concert Fees for the MD and accompanist are shown separately, here and in the Expenditure Account

\*\* Sponsorship is shown as Concert Income

#### 2. Fundraising

	<u>2021/2022</u>		<u>2020/2021</u>	
	Receipts £	Payments £	Receipts £	Payments £
Weekly raffle, books & garden produce	711.53		0.00	
100 Club	548.50	250.00	0.00	
Refreshments	120.86		0.00	
Mile of Bronze	100.00		113.00	
Christmas Hamper Raffle	355.00	89.88	0.00	
Summer Hamper Raffle	355.00	90.8	0.00	
EasyFundraising/Amazon Smile	139.13		254.51	
Rehearsal CD sales	54.00		0.00	
Bring & buy	0.00		0.00	
Sale of Cards	43.00		0.00	
Concert recordings / CD Sales	100.00		0.00	
<b>Totals</b>	<b>2527.02</b>	<b>430.68</b>	<b>367.51</b>	
<b>Surplus (deficit)</b>	<b>2096.34</b>		<b>367.51</b>	



## Atherstone Choral Society CIO

### Notes to the Financial Statements for the 16 months to 31st July 2022

#### 3. Workshop

No workshops were held during 2021/2022

#### 4. Donations, Gifts, sponsorship, Gift Aid

- \* Donations were received with grateful thanks
- \* We were successful in obtaining a grant of £750 from the Council to help get back on our feet after Covid.
- \* Sponsorship of £375 is included in Concert Income
- \* We received Gift Aid of £964.63
- \* We gave the auditor a gift as he did not charge for his services
- \* We collected £284.60 for Kevin & Bob at Christmas and rounded it up to £290 - £145 each

#### 5. Administration

	<u>2021/2022</u>		<u>2020/2021</u>	
	Receipts £	Payments £	Receipts £	Payments £
Making Music - subscription, insurance, PRS *		193.00		489.36
Postage, stationary		26.40		3.45
ZOOM (previously room rental committee meetings) **		229.43		0.00
PAT testing		0.00		0.00
Hosting for new website		53.93		57.71
Asset purchase and repair (lights for bottles)		0.00		0.00
Music purchases and sales		0.00		10.02
Lottery License		20.00		
Paper & Ink cartridges		51.97		
Social Event - 8th July 2022 ***				
- Hire of Manchetter Hall		45.00		0.00
- Refreshments		205.00		0.00
Hand Sanitation and Wipes		97.60		0.00
Bank Charges ****	85.00	67.23		0.00
	85.00	989.56	0.00	560.54
		904.56		560.54

\* Payment to Making Music was greatly reduced due to lack of performances due to Covid

\*\* This includes two years of Zoom costs and no meeting room hire fees

\*\*\* The Social Event on 8th July was funded from a donation from a past member

\*\*\*\* £85 was received by the Treasurer for 2 complaints made to HSBC

## Atherstone Choral Society CIO

### Notes to the Financial Statements for the year ended 31st July 2022

#### 6. Tangible assets

- \* The Society owns a keyboard, keyboard stand, keyboard stool, conductor rostrum and stand, all of which are used for rehearsal purposes and stored at Racemeadow School. A small cupboard is used for general storage at the school.
  - \* The Society has a 4 drawer filing cabinet for the storage of music etc at Racemeadow School.
  - \* Two microphones and lights are stored at the home of a committee member, plus bottle lights purchased this year.
  - \* The Society owns a laser printer/photocopier. A new noticeboard was purchased last year.
  - \* The Society owns two 'dollies' (flatbed trollies) for the movement of heavy items.
  - \* The music library is currently in the process of being computerised by a member and now linked to the website.
- For accounting purposes, we do not need to provide a value on any of these assets.

#### 7. Interest Received on the Business Money Maker (HSBC Savings Account)

- \* During this financial year, ACS has received £1.62 in gross interest.

#### Download of Business Money Manager (HSBC Savings Account)

A/C no. 22119838

Date	Type	Description	Amount	Balance
20-Mar-21	INT	GROSS INTEREST TO 19MAR2021	0.05	5403.35
20-Apr-21	INT	GROSS INTEREST TO 19APR2021	0.05	5403.40
20-May-21	INT	GROSS INTEREST TO 19MAY2021	0.04	5403.44
20-Jun-21	INT	GROSS INTEREST TO 19JUN2021	0.05	5403.49
20-Jul-21	INT	GROSS INTEREST TO 19JUL2021	0.04	5403.53
20-Aug-21	INT	GROSS INTEREST TO 19AUG2021	0.05	5403.58
20-Sep-21	INT	GROSS INTEREST TO 19SEP2021	0.05	5403.63
20-Oct-21	INT	GROSS INTEREST TO 19OCT2021	0.04	5403.67
20-Nov-21	INT	GROSS INTEREST TO 19NOV2021	0.05	5403.72
20-Dec-21	INT	GROSS INTEREST TO 19DEC2021	0.04	5403.76
20-Jan-22	INT	GROSS INTEREST TO 19JAN2022	0.05	5403.81
20-Feb-22	INT	GROSS INTEREST TO 19FEB2022	0.05	5403.86
20-Mar-22	INT	GROSS INTEREST TO 19MAR2022	0.14	5404.00
20-Apr-22	INT	GROSS INTEREST TO 19APR2022	0.23	5404.23
20-May-22	INT	GROSS INTEREST TO 19MAY2022	0.22	5404.45
20-Jun-22	INT	GROSS INTEREST TO 19JUN2022	0.23	5404.68
20-Jul-22	INT	GROSS INTEREST TO 19JUL2022	0.24	5404.92
Total Gross Interest Received			1.62	