



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1st April 2021
To Period end date March 31 2022

Charity name: Community at 67

Charity registration number: 1163103

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Community at 67 are</p> <p>(1) To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the condition of life for the said inhabitants.</p> <p>(2) To secure the establishment of a Community Resource Centre and to maintain and manage the same in furtherance of the above object.</p> <p>(3) To promote such charitable purposes as may from time to time be determined by the trustees</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Lunch Club – this was a major part of our programme pre Covid. As we were unable to recruit a qualified person who could organise the weekly sessions, have sufficient volunteers and in addition provide social distancing with Covid still present, we looked for alternate options. Through the partnership with The Charlton we were able to provide a weekly meal in spacious surroundings, we were very grateful to the owners Alison and Scott and the staff at The Charlton for their support. Sadly in 2022 Scott and Alison decided not to continue</p>

running The Charlton.

Code Club

This club helps children understand the basics of coding and through developing games helps them have a great time learning about coding with a patient team of volunteers.

Maths Club

Sheila and Patricia who run the Maths Club bring excitement and fun to learning about maths as was seen in the feedback from a parent.

IT group

Many of us are fortunate to have the knowledge and access to use IT on a regular basis. But many people don't have the access or someone to help when they get stuck. Our IT group helps people understand IT and provide a weekly space where people can meet and use the equipment.

In 20221/22 we were fortunate in receiving a grant from the Quartet Foundation to replace 10 laptops for the Code Club and IT Cafe. The old laptops had been refurbished and upgraded to keep them going but most had reached their limit. We were able to donate some of the old laptops to a local Zambian Charity.

Da Beats

We have always been concerned that we have not met the needs of young people through our work. We therefore ran a monthly music night Da Beats for young people. Attracting young people to any new venture is very difficult and sadly the response was not as good as we expected. We were grateful to Anna Sheppard and her team of volunteers for trying this new venture. As an organisation we are always willing to trial new activities – not everything will work but it's important we aren't afraid of testing new ideas.

Café

It has always been our aim to have a cafe at Community at 67 and in 21/22

		<p>in partnership with Virgin Care we opened this new venture. Virgin Care were able to use the café to give their clients confidence and experience of working in a workplace and we were able to provide weekly venue. Sadly, due to staffing issues Virgin had to pull out but we are really pleased that the café has continued to operate with volunteers.</p> <p>Mum's Group We were approached by a group of local mothers who were looking for somewhere to meet to offer one another support and friendship in a safe and neutral venue. We were pleased to offer them a centre which works well with the café.</p> <p>Craft Group The group continues to provide a place for people who are keen on crafts to meet together for friendship and sharing of skills and ideas.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have ensured that in 2021/22 all activities carried out by the charity were for the public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	We have a relatively small number of regular volunteers (around 20) who are unstinting in their support of the centre, ranging from, making cakes for events, doing minor repairs or just being on hand to help

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	As detailed above the charity has supported people in the community by providing a base for community activity
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Community at 67 operated at a loss in 21/22 This is due to a continuing decline in our primary source of income – the hiring-out of our premises – which was hit hard by the pandemic and has not recovered since. We maintain a Contingency Fund and are seeking alternative sources of income (principally Grants to cover our Operating Costs) and we remain very grateful for the generous donations given by those attending hosted activities but, our financial position continues to give cause for concern.</p> <p>We have managed again to secure a number of grants for specific projects, although due to the (Restricted) nature of the grants, we are unable to use this money to cover our everyday costs – it can only be used for the specific projects it was given to support</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim has been to build up a financial reserve equivalent to one year's budgeted unrestricted expenditure, so that in the event of a major loss of income (eg loss of use of the building through some uninsured cause, pandemic) the organisation would be able to survive. Despite the financial issues of last year our reserves were not accessed
Amount of reserves held	Para 1.22	£11,593
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any	Para 1.23	In 2022/23 we are experiencing a return to

uncertainties about the charity continuing as a going concern		full use of the premises and are accounts are showing a small operating profit
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main income is from hire of the premises which normally accounts for 44% of income. The charity also receives grants for specific projects
A description of the principal risks facing the charity	Para 1.46	<p>Major building structural issues which would impact on users and income Mitigation :We work with the property owners to ensure all defects are attended to before they become serious.</p> <p>Risk 2 Loss of income due to reduction in lettings Mitigation: Ensure the charity have 12 months reserve and work towards more stable income which is less reliant on lettings income</p> <p>Risk 3 – Loss of key personnel on management and trustees Mitigation: Planned recruitment of volunteers and people to serve as trustees and on management committee</p> <p>Impact of Covid in 2022 If this returns to the level of 2020- 2021 this will have a major impact on the charity</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted	Para 1.51	The charity has developed an induction process for new trustees
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for the induction and training of trustees		
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Organisational structure</p> <p>The trustees run both the strategic and operational tasks for the charity. We do not employ staff</p> <p>The charity works with a network of other local groups including councils, voluntary bodies and churches</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Burton	Chair		
2	Adrian Inker	Vice Chair		
3	Ron Sheppard	Chair of management committee		
4	Peter Allsop	Treasurer		
5	Clare Hudson			
6	Marc Purkiss		From 24/11/21	
7	Julie Jefferies		From 24/11/21	
Relationship with any related parties		Para 1.51	The charity is totally independent	



Reference and Administrative details

Charity name	Community at 67
Other name the charity uses	
Registered charity number	1163103
Charity's principal address	67 Queens Road Keynsham Bristol BS31 2NW

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETER ALSOP	Martin Burton
Position (eg Secretary, Chair, etc)	Treasurer & Trustee	Chair of Trustees
Date	12 December 2023	18 th Dec 2023

COMMUNITY AT 67

Reg Charity No 1163103

Receipts & Payments Account for Year Ending 31-March-2023

	2023	2022	2020
		£	£
<u>OPERATING ACCOUNT</u>			
RECEIPTS			
Lettings	3266.25	969.00	5383.75
Shop Sales	0.00	-	140.39
Donations	740.68	1,082.87	290.31
Refreshments	0.00	-	214.35
Fundraising	0.00	-	537.77
Activities - Arts & Crafts	755.04	201.00	1144.62
Activities - Internet Café	385.93	250.16	313.94
Activities - Maths Club	89.00	42.00	104.00
Activities - Scrabble	27.00	34.50	414.20
Activities - Warm Spaces	124.95	-	3136.10
Activities - Da Beats	35.00	-	38.00
Activities - Other	301.19	8.03	501.09
Unrestricted grants	1850.00	-	0.00
Bank Interest	54.23	1.50	22.28
Total Income:	7629.27 a	2589.06 a	12240.80 a
PAYMENTS			
<u>Premises</u>			
Rent & Service Charge	2050.67	1766.72	2059.74
Insurance (includes activities)	336.60	334.25	638.15
<u>Utilities</u>			
Electricity	652.65	696.00	686.00
Gas	338.00	232.87	241.42
Water	259.50	208.50	208.00
Telephone - Mobile	165.00	72.00	61.18
Telephone - Land + internet	478.80	591.59	480.63
<u>Operating</u>			
Licences & Subscriptions	422.94	98.92	801.23
Property Maintenance	818.07	4063.98	1250.39
Core Publicity	0.00	174.42	74.24
Consumables - Office	46.34	0.00	208.66
Consumables - Cleaning	1413.45	650.00	731.63
Consumables - Kitchen	0.00	42.17	59.53
Purchases for Resale	0.00	0.00	0.00
Food & Drink - Regular activities	5.38	0.00	277.58
Equipment Replacement/Repair	1191.95	421.03	497.72
Fundraising	0.00	0.00	0.00
Governance	0.00	0.00	53.49
<u>Volunteers</u>			
DBS Checks	50.76	16.22	92.52
Training	0.00	0.00	48.00
Expenses	14.00	0.00	54.59
<u>Activities</u>			
Arts & Crafts	0.00	0.00	0.00
Internet Café	0.00	0.00	17.78
Maths Club	0.00	0.00	0.00
Scrabble Club	0.00	0.00	49.70
Café At67	233.01	250.75	0.00
Friday Lunch Club	0.00	0.00	500.24
KOPS	0.00	0.00	0.00
Special Events	0.00	35.00	52.03
Total Payments:	8477.12 b	9654.42 b	9144.45 b
OPERATING Surplus / Deficit	-847.85 (a-b)	-7065.36 (a-b)	3096.35 (a-b)

COMMUNITY AT 67

Reg Charity No 1163103

RESTRICTED ACTIVITIES ACCOUNT

RECEIPTS

Mum's Group (GWR)	630.00
Warm Spaces	880.77
	0.00

Total Restricted Income: **1510.77 c**

PAYMENTS

	<u>Transfers</u>	<u>Payments</u>
Code Club & Youth Café		105.09
Childrens Food Project		181.42
Fun Day		0.00
Mums' Group (GWR)	630.00	0.00
Rent Off-set (St John's)		1871.96
Hearing Loop		435.97
IT - New Laptops		4290.00
Code Club & Maths Club - Rent off-set	411.36	0.00
Warm Spaces	813.51	67.26

Total Restricted Payments: **6951.70 d**

Restricted Surplus / Deficit: **-5440.93 (c-d)**

OVERALL NET INCOME/DEFICIT **-6288.78 (a+c)-(b+d)**

BALANCE AND FUNDS AT 31 March 2022

Balance from Previous Year	29310.96	29,286.73	26442.07
Plus overall net income/deficit	-6288.78	24.23	13855.33

BALANCE AT YEAR END **23022.18** **29310.96** **40297.40**

STATEMENT OF FUNDS AT YEAR END

General Fund (unrestricted)	7193.44	6,240.65	16971.36
General Fund (unres) - Designated Reserve	11592.74	11,538.51	11532.25
Total Restricted Funds	4236.00	11,531.80	11793.79
		-	0

Total **23022.18** **29,310.96** **40297.40**

Represented by:

Current Account HSBC	11,379.44	17722.45	28715.15
Savings Account HSBC	11,592.74	11538.51	11532.25
Petty Cash	50.00	50.00	50.00
Total	23022.18	29310.96	40297.40

Less cheques not cleared 0 0 0

23022.18 **29310.96** **40297.40**

NOTES TO THE ACCOUNTS: *None*

Accounts prepared by: Peter Allsop Community At 67 Treasurer 13/04/2023

Accounts reviewed & audited by: John Daniels Independent Review & Audit

signed: *John Daniels*

dated: 19/08/2023