



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2020 Period start date To March 2021 Period end date

Charity name: Community at 67

Charity registration number: 1163103

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Community at 67 are</p> <p>(1) To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the condition of life for the said inhabitants.</p> <p>(2) To secure the establishment of a Community Resource Centre and to maintain and manage the same in furtherance of the above object.</p> <p>(3) To promote such charitable purposes as may from time to time be determined by the trustees</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Despite being closed for activities, the centre played a key role in supporting the most vulnerable people in our community during the initial lockdown when many people were shielding. We worked in partnership with the Keynsham Covid-19 Support group which coordinated the local response to meet the needs of our community. Our support included being a collection point for food donations and making meals in our well-equipped kitchen for distribution. We could not have managed this without the brilliant support of our existing and new volunteers who came forward to</p>

		<p>offer their time to support the community.</p> <p>We are also grateful to the individuals who donated food and also to the companies who gave us food which were used to make up food parcels and meals.</p> <p>We were grateful to St Johns Foundation for a grant to run a holiday food project during the 2020 Summer Holidays. During this time volunteers made food and distributed the takeaway meals from Community at 67 to local families. To say “thank you” to parents for supporting their families we also gave flowers to parents on our final day of the project.</p> <p>We have continued to maintain the centre during the year to ensure it is ready for when we reopen. A generous grant from Keynsham Town Council has enabled us to replace the front room furniture and create a very welcoming and modern environment for our users</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have ensured that in 2020/21 all activities carried out by the charity were for the public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	We have a relatively small number of regular volunteers (around 30) who are unstinting in their support of the centre, ranging from weekly cleaning, making cakes for events, doing minor repairs or just being on hand to help. .

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	As detailed above the charity has supported people during the pandemic in providing a base for community activity
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Community at 67 operates on a low level of income and expenditure. Our main source of income (Operating receipts) comes from hiring out our premises, from which we also receive donations from those attending hosted activities. Due to not being able to operate we have had almost no income from lettings.. We have continued to apply for grants where appropriate to help with specific projects and targeted activities.</p> <p>Overall including restricted funding activities the charity made a loss this year of - £11,011. This was due to no income coming in and also the need to return a grant £9,682 as we were unable to deliver a project due to Covid.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim has been to build up a financial reserve equivalent to one year's budgeted unrestricted expenditure, so that in the event of a major loss of income (eg loss of use of the building through some uninsured cause, pandemic) the organisation would be able to survive. Despite the financial issues of last year our reserves were not accessed.
Amount of reserves held	Para 1.22	£11,537

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main income is from hire of the premises which normally accounts for 44% of income. The charity also receives grants for specific projects, this year this amounted to £1000
A description of the principal risks facing the charity	Para 1.46	<p>Major building structural issues which would impact on users and income</p> <p>Mitigation :We work with the property owners to ensure all defects are attended to before they</p>

		<p>become serious.</p> <p>Risk 2 Loss of income due to reduction in lettings Mitigation: Ensure the charity have 12 months reserve and work towards more stable income which is less reliant on lettings income</p> <p>Risk 3 – Loss of key personnel on management and trustees Mitigation: Planned recruitment of volunteers and people to serve as trustees and on management committee</p> <p>Impact of Covid-19 Our reserves and the fact we do not employ staff should help us survive for at least 2 years</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity has developed an induction process for new trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Organisational structure The trustees are supported by a management committee which includes volunteers who help at the centre and representatives of local parish and district councils.</p> <p>The charity works with a network of other local groups including councils, voluntary bodies and churches</p>
Relationship with any related	Para 1.51	The charity is totally independent

parties		
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Reference and Administrative details

Charity name	Community at 67
Other name the charity uses	
Registered charity number	1163103
Charity's principal address	67 Queens Road Keynsham Bristol BS31 2NW


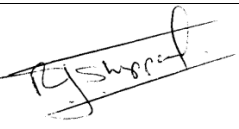
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Burton	Chair		
2	Adrian Inker	Vice Chair		
3	Ron Sheppard	Chair of management committee		
4	Peter Allsop	Treasurer		
5	Clare Hudson			
6				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Burton	Ron Sheppard
Position (eg Secretary, Chair, etc)	Chair	Chair of management committee
Date	30/10/21	

COMMUNITY AT 67

Reg Charity No 1163103

Receipts & Payments Account for Year Ending 31-March-2021

	2021	2020
<u>OPERATING ACCOUNT</u>	£	£
RECEIPTS		
Lettings	996.00	5383.75
Shop Sales	-	140.39
Donations	1,074.95	290.31
Refreshments	-	214.35
Fundraising	90.00	537.77
Activities - Arts & Crafts	-	1144.62
Activities - Internet Café	-	313.94
Activities - Maths Club	-	104.00
Activities - Scrabble	-	414.20
Activities - Silent Illness	-	0.00
Activities - Friday Lunch Club	-	3136.10
Activities - Card Club	-	0.00
Activities - KOPS	-	38.00
Activities - Brunch + Other	-	501.09
Unrestricted grants	1,000.00	0.00
Bank Interest	4.76	22.28
Total Income:	3165.71 a	12240.80 a
PAYMENTS		
<u>Premises</u>		
Rent & Service Charge	2063.92	2059.74
Insurance (includes activities)	771.86	638.15
<u>Utilities</u>		
Electricity	549.96	686.00
Gas	178.71	241.42
Water	226.00	208.00
Telephone - Mobile	62.84	61.18
Telephone - Land + internet	478.82	480.63
<u>Operating</u>		
Licences & Subscriptions	422.24	801.23
Website Maintenance	0.00	0
Property Maintenance	527.37	1250.39
Core Publicity	35.86	74.24
Consumables - Office	0	208.66
Consumables - Cleaning	8.94	731.63
Consumables - Kitchen	0	59.53
Purchases for Resale	0.00	0.00
Food & Drink - Regular activities	233.20	277.58
Equipment Replacement/Repair	1208.08	497.72
Fundraising	0.00	0.00
Governance	0	53.49
<u>Volunteers</u>		
DBS Checks	0	92.52
Training	0.00	48.00
Expenses	0	54.59
<u>Activities</u>		
Arts & Crafts	0.00	0.00
Internet Café	0	17.78
Maths Club	0.00	0.00
Scrabble Club	0.00	49.70
Brunch Club + Other	0.00	0.00
Friday Lunch Club	0	500.24
Special Events	57.00	52.03
Total Payments:	6824.80 b	9144.45 b
OPERATING Surplus / Deficit	-3659.09 (a-b)	3096.35 (a-b)

RESTRICTED ACTIVITIES ACCOUNT**RECEIPTS**

Children's Food Project	374.00	
Rent off-set	1957.00	
	0.00	
Total Restricted Income:		2331.00 c

PAYMENTS

Development Worker	9490.00	
Children's Food Project	192.58	
	0	
Total Restricted Payments:		9682.58 d

Restricted Surplus / Deficit:	-7351.58 (c-d)
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OVERALL NET INCOME/DEFICIT	-11010.67 (a+c)-(b+d)
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BALANCE AND FUNDS AT 31 March 2020

Balance from Previous Year	40,297.40	26442.07
Plus overall net income/deficit	- 11,010.67	13855.33
BALANCE AT YEAR END	29286.73	40297.40

STATEMENT OF FUNDS AT YEAR END

General Fund (unrestricted)	13,307.51	16971.36
General Fund (unres) - Designated Reserve	11,537.01	11532.25
Total Restricted Funds	4,442.21	11793.79
	-	0
Total	29,286.73	40297.40

Represented by:

Current Account HSBC	17699.72	28715.15
Savings Account HSBC	11537.01	11532.25
Petty Cash	50.00	50.00
Total	29286.73	40297.40
Less cheques not cleared	0	0
	29286.73	40297.40

NOTES TO THE ACCOUNTS

Accounts prepared by Peter Allsop 03 Jun 2021

signed:

K. Minty

dated: 15.08.21