

Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	09	2023		To	31	08

Section A Reference and administration details

Charity name The Company

Other names charity is known by

Registered charity number (if any) 1163093

Charity's principal address Whitehouse Farm

Novington Lane

East Chiltington, Lewes, East Sussex

Postcode

BN7 3AU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Sheffield			
2	Sally Ann Jayasekera		01/09/2023 - 28/08/2024	
3	Sophia Kingshill		01/09/2023 - 26/03/2024	
4	Christopher G Dixon			
5	Mary O'Keeffe			
6	Christopher R Dixon		Appointed 25/06/2024	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO IMPROVE, DEVELOP AND ADVANCE THE PUBLIC EDUCATION IN, AND APPRECIATION OF ART, IN PARTICULAR BUT WITHOUT LIMITATION, IN PERFORMANCE ART INCLUDING DRAMATIC, MUSICAL, PERFORMANCE, LITERARY AND VISUAL ARTS, THROUGH CREATING LIVE AND RECORDED PRODUCTIONS IN A VARIETY OF SETTINGS INCLUDING RELATED HERITAGE AND COMMUNITY ARTS PROJECTS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the activities for The Company in the year 2023/24, the Trustees reviewed the Charity Commission's guidance on public benefit, to ensure that work undertaken by the Charity promotes projects for the benefit of the public.

Projects developed by The Company in the year 2023/24:

BOURNE FREE YOUTH CLUB – SASBAH

A four-day workshop project with a group of 16 participants with different needs focusing, through discussion and improvisation, on appreciating, supporting and protecting the planet we live on. The work culminated in a performance to family and friends on Friday 27th October 2023.

INSIDE/OUTSIDE DRAMA & FILM COURSE, & PSHE LESSON PACK

Running from September 2023 to June 2024, this project was a co-production in partnership with Discovery College (part of Sussex Partnership NHS Foundation Trust) and was funded by Arts Council England, Chalk Cliff Trust and Discovery College.

This project brought together 16 young people with mental health challenges to explore their experiences through improvisation, creative writing and discussions, and together to create and rehearse a play that was performed to students in local secondary schools.

Some of the workshops were videoed, and this footage together with interviews with the participants was used to create 8 bitesize videos, with each video looking at a different aspect of mental health.

The videos were completed in May 2024 and will shortly be distributed to secondary schools in East Sussex and Brighton and Hove via the PSHE Teachers' Hubs.

EASTBOURNE COMMUNITY PROJECT – STAGE 1 (R&D)

This R&D project aimed to research Eastbourne's history, and gather stories and memories of local people. This research material would then be used to create a script for the Eastbourne Community Play during Stage 2 of the project (2025).

The R&D project was also designed to raise the profile of The Company and engage with local people through the creation and performance of a comic street theatre show about Eastbourne which was performed in public, open access sites across the town during August 2024.

This project was funded by Arts Council England and East Sussex Arts Partnership, and supported by Eastbourne Borough Council.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

BOURNE FREE YOUTH CLUB – SASBAH

Oct 24th – 27th 2023 at Ratton School, Eastbourne

A 4-day theatre and music workshop/performance project with 16 participants from the Bourne Free Youth Club (part of SASBAH - Sussex Association of Spina Bifida and Hydrocephalus). The participants engaged with the subject of how we can all work to support and protect our planet, and were guided in the development of a performance, created through improvisation, music, film, poetry, games and artwork, by theatre and music practitioners and Bourne Free youth workers. The final performance entitled *Our Big Green Planet*, was made up of short vignettes and songs, and took place in front of a large enthusiastic audience of friends and family.

The participants developed new acting, music and performance skills as well as self-confidence in their own abilities.

INSIDE/OUTSIDE DRAMA & FILM COURSE, & PSHE LESSON PACK

Developed as a co-production, alongside Participants, Peer Mentors, Peer Trainer, Mental Health Practitioner, Drama Practitioners and Filmmaker, this project included 15 workshops on Tuesday evenings from Oct 2023 to Jan 2024. During these workshops a play script and performance was developed, looking at the experiences of the participants and how they could be better supported, particularly within a school environment. Several of these workshops were videoed, as were the performances and one-to one interviews with the participants.

The play was performed by the participants to students in two local schools (4 performances – audience of 103). Feedback from the schools was very positive, with students recognising the challenges faced by both themselves and other students.

Between February and May 2024, the delivery team worked with the Filmmaker to create 8 bitesize videos from the filmed footage, with each video reflecting upon a different aspect of mental health.

The videos were completed in May 2024 and shown to all the participants in order for them to be certain that they were happy for the videos to be shared more widely. Appropriate signed permissions were collected at this time.

Since then, Discovery College have been developing teachers' packs to accompany the videos. These packs on mental health and wellbeing are now completed (Feb 2025), and will shortly be distributed with the videos to secondary schools in East Sussex and Brighton and Hove via the PSHE Teachers' Hubs.

EASTBOURNE COMMUNITY PROJECT – STAGE 1 (R&D)

The focus of this work was to develop the research materials and local support to develop a large-scale community performance project in Eastbourne in 2025.

The project ran from June to October 2024, and during that time The Company:

- Held 10 discussion workshops with a diverse selection of local groups looking at participants' experiences of living in Eastbourne (past & present), & how they would like Eastbourne to develop in the future. These stories & personal histories will become the foundation for the script for Stage 2.
- Worked with Talent Accelerator to engage with local students wishing to follow careers in creative industries, who were offered paid work experience delivering the street theatre performances. Roles included Prop and Costume Designers (3 roles), Photographer, and Graphic Designer. This partnership was highly successful, with the young people reporting that they enjoyed the work and learnt many valuable skills for working professionally in the creative industries. The Company will work again with Talent Accelerator when delivering Stage 2 of the project.
- Worked alongside Heritage Eastbourne & Eastbourne Local History Society to research a 30 min script for a pop-up street theatre show, taking an irreverent look at Eastbourne's history, whilst referencing current issues & events informed by discussion workshops.
- Developed partnerships with local businesses & organisations to enable the street performances to take place in a variety of public spaces. These partnerships will support delivery of Stage 2.
- Developed partnerships with local arts organisations, to work alongside The Company in delivering the 2025 project.
- Delivered 10 interactive free street theatre shows in open access spaces around Eastbourne. Venues were chosen for their high footfall and because they are frequented by local people (not just tourists). The performers were local professional actor/musicians.
- Engaged with audiences after each performance, encouraging participation in the 2025 community performances.

From this work, 159 local people have signed up to participate in the community play in 2025, alongside two community choirs, the Eastbourne Silver Band, Compass Arts, East Sussex College, The Sheds (Eastbourne and Langney), Cuckmere String Quartet and Printers Playhouse.

Section E Financial review

Brief statement of the charity's policy on reserves

The Company has an informal policy to hold a reserve of £1,500 of unrestricted funds in The Company's bank account at the end of the financial year in order to cover annual running costs (e.g. insurance and accountancy costs for the next financial year).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

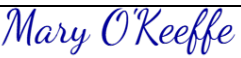
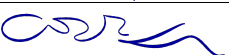
The Company's funds come from charitable trusts, funding organisations such as The Big Lottery Fund, HLF and Arts Council England, private funders, project commissions from local authorities and charitable groups and ticket sales.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		Mary O'Keeffe
Full name(s)		Christopher R Dixon

Position (eg Secretary, Chair, etc)	Trustee	Trustee
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Date 17 Mar 2025

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Signed By

Signer: Mary O'Keeffe (maryvokeeffe@gmail.com)

Identity Check: Email Authentication

Signature Type: Typed

Time Zone: UTC-00:00, Europe/London (Greenwich Mean Time)

Signer: Christopher Dixon (chrisdixonworks@gmail.com)

Identity Check: Email Authentication

Signature Type: Mouse or hand drawn

Time Zone: UTC-00:00, Europe/London (Greenwich Mean Time)

Event Log

Mar 16, 2025, 1:04:27 PM - Email notification delivered to Christopher Dixon (chrisdixonworks@gmail.com).

Mar 16, 2025, 1:04:27 PM - Email notification sent to Christopher Dixon (chrisdixonworks@gmail.com).

Mar 16, 2025, 7:13:53 PM - Christopher Dixon (chrisdixonworks@gmail.com) opened the email notification (estimated), from 66.249.93.173.

Mar 16, 2025, 7:14:31 PM - Christopher Dixon (chrisdixonworks@gmail.com) viewed the document(s), from 51.9.183.104.

Mar 16, 2025, 7:15:04 PM - Christopher Dixon (chrisdixonworks@gmail.com) electronically signed or completed the document(s), from 51.9.183.104.

Mar 17, 2025, 9:48:54 AM - Email notification delivered to Mary O'Keeffe (maryvokeeffe@gmail.com).

Mar 17, 2025, 9:48:54 AM - Email notification sent to Mary O'Keeffe (maryvokeeffe@gmail.com).

Mar 17, 2025, 9:49:23 AM - Mary O'Keeffe (maryvokeeffe@gmail.com) opened the email notification (estimated), from 66.249.93.163.

Mar 17, 2025, 5:39:49 PM - Mary O'Keeffe (maryvokeeffe@gmail.com) viewed the document(s), from 84.66.242.197.

Mar 17, 2025, 5:40:53 PM - Mary O'Keeffe (maryvokeeffe@gmail.com) electronically signed or completed the document(s), from 84.66.242.197.

END OF LOG



Charity Name	No (if any)
The Company	1163093

Receipts and payments accounts			
For the period from	Period start date	To	Period end date
	01/09/2023		31/08/2024

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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	-	-	-	-	-
Charitable activities	-	25,841	-	25,841	26,298
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	25,841	-	25,841	26,298
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	25,841	-	25,841	26,298
A3 Payments					
	-	-	-	-	-
Charitable Activities	893	35,609	-	36,502	8,919
Governance	480	-	-	480	480
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,373	35,609	-	36,982	9,399
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,373	35,609	-	36,982	9,399
Net of receipts/(payments)	- 1,373	- 9,768	-	- 11,141	16,899
A5 Transfers between funds	1,612	(1,612)	-	-	-
A6 Cash funds last year end	2,709	22,298	-	25,007	8,108
Cash funds this year end	2,948	10,918	-	13,866	25,007

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	2,948	10,918	-
			-	-
			-	-
		-	-	-
	Total cash funds	2,948	10,918	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

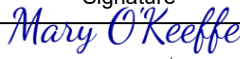

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Short term loan repayable at the Trustees' discretion			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mary O'Keeffe	17 Mar 2025
	Christopher R Dixon	16 Mar 2025

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Time Zone: UTC-00:00, Europe/London (Greenwich Mean Time)

Event Log

Mar 16, 2025, 12:58:26 PM - Email notification sent to Christopher Dixon (chrisdixonworks@gmail.com).

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Mar 16, 2025, 7:13:50 PM - Christopher Dixon (chrisdixonworks@gmail.com) viewed the document(s), from 51.9.183.104.

Mar 16, 2025, 7:13:56 PM - Christopher Dixon (chrisdixonworks@gmail.com) opened the email notification (estimated), from 66.249.93.172.

Mar 16, 2025, 7:14:16 PM - Christopher Dixon (chrisdixonworks@gmail.com) electronically signed or completed the document(s), from 51.9.183.104.

Mar 17, 2025, 9:49:31 AM - Email notification delivered to Mary O'Keeffe (maryvokeeffe@gmail.com).

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Mar 17, 2025, 9:49:31 AM - Email notification sent to Mary O'Keeffe (maryvokeeffe@gmail.com).

Mar 17, 2025, 9:49:43 AM - Mary O'Keeffe (maryvokeeffe@gmail.com) opened the email notification (estimated), from 66.249.93.160.

Mar 17, 2025, 5:36:46 PM - Mary O'Keeffe (maryvokeeffe@gmail.com) viewed the document(s), from 84.66.242.197.

Mar 17, 2025, 5:39:21 PM - Mary O'Keeffe (maryvokeeffe@gmail.com) electronically signed or completed the document(s), from 84.66.242.197.

END OF LOG

Independent examiner's report to the Trustees of The Company (Charitable Incorporated Organisation- number 1163093)

I report on the accounts of the company for the period ended 31 August 2024, which are set out on pages 1 to 2 of the Receipts and Payments accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirement:
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michelle Westbury FCCA

Michelle Westbury FCCA
West & Berry Limited
Nile House, Nile Street
Brighton
BN1 1HW
18 March 2025

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Signed By

Signer: Michelle Westbury (documents@westandberry.co.uk)

Identity Check: Login with account

Signature Type: Typed

Time Zone: UTC-00:00, Europe/London (Greenwich Mean Time)

Event Log

Mar 18, 2025, 8:17:45 AM - Michelle Westbury (documents@westandberry.co.uk) viewed the document(s), from 86.155.102.108.

Mar 18, 2025, 8:18:08 AM - Michelle Westbury (documents@westandberry.co.uk) electronically signed or completed the document(s), from 86.155.102.108.

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