

Trustees' Annual Report for the period							
		Period start date			Period end date		
From	01	09	2022	To	31	08	2023

Section A Reference and administration details

Charity name	The Company
Other names charity is known by	
Registered charity number (if any)	1163093
Charity's principal address	Whitehouse Farm
	Novington Lane
	East Chiltington, Lewes, East Sussex
Postcode	BN7 3AU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Sheffield			
2	Sally Ann Jayasekera			
3	Sophia Kingshill			
4	Christopher Dixon		23/10/2022 – 31/08/2023	
5	Mary O'Keeffe			
6	John Emerson		01/09/2022 – 23/09/2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO IMPROVE, DEVELOP AND ADVANCE THE PUBLIC EDUCATION IN, AND APPRECIATION OF ART, IN PARTICULAR BUT WITHOUT LIMITATION, IN PERFORMANCE ART INCLUDING DRAMATIC, MUSICAL, PERFORMANCE, LITERARY AND VISUAL ARTS, THROUGH CREATING LIVE AND RECORDED PRODUCTIONS IN A VARIETY OF SETTINGS INCLUDING RELATED HERITAGE AND COMMUNITY ARTS PROJECTS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the activities for The Company in the year 2022/23, the Trustees reviewed the Charity Commission's guidance on public benefit, to ensure that work undertaken by the Charity promotes projects for the benefit of the public.

Projects developed by The Company in the year 2022/23:

BOURNE FREE YOUTH CLUB – SASBAH

A four-day workshop project with a group of 15 participants with different needs; focusing, through discussion and improvisation, on the importance of feeling heard and having a voice in society. The work culminated in a performance to family and friends on Friday 29th October 2021.

ALL CHANGE FOR ASHFORD - FILM PROJECT

Commissioned by Southeast Rail Community Partnership (SRCP), and funded by SRCP and Community Rail Network Fund. This ten-minute video explores the effects of Covid and the ensuing lockdowns, on rail users and workers from the local area. This film was completed in May 2022 and The Company has since worked alongside partners to arrange public screenings.

HERSTMONCEUX CASTLE

The Company was engaged by Herstmonceux Castle (Queen's University, Canada) to create six short videos that would form a walking trail around the castle grounds which would be open to the public, and a site-specific play to be performed by professional actors and students in Sept 2023. The subject of the works was to be the 20th century history of the castle with a focus on its LGBTQ+ heritage.

Whilst much preparation work was undertaken, the funding bid to the HLF was not successful and the project was cancelled in June 2023

INSIDE/OUTSIDE DRAMA & FILM COURSE, & PSHE LESSON PACK

This is a co-production project delivered in partnership with Discovery College Sussex (part of Sussex Partnership NHS Trust), working with up to 18 young participants with lived experience of mental health challenges. Together, during 15 weekly workshops, we will create a play about the experiences and ideas of the participants which will be performed to year 9 and 10 students in local secondary schools. We will also film some of the workshops and performances, and interviews with the participants, to develop 10 bite-size videos about mental health and wellbeing. These videos will form the backbone of a mental health and wellbeing PSHE teachers' pack, to be distributed to the PSHE hubs of East & West Sussex, and Brighton & Hove, for circulation to secondary schools in these areas. The first workshop will be held on October 3rd 2023.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

ALL CHANGE FOR ASHFORD - FILM PROJECT

The video was screened in the refurbished waiting room of Ashford Station, Marsh Link Line, on 26th January 2023, with some cast and local dignitaries present. Unfortunately, the station maintenance staff were unable to fix the monitor screen permanently onto the walls of the waiting room, and the film cannot therefore be shown on a loop for three months as was planned. The Company, Ashford Museum and Southeast Rail Community Partnership are now investigating alternative venues/events to screen the film.

BOURNE FREE YOUTH CLUB – SASBAH

Oct 25th – 28th 2022 at Ratton School, Eastbourne

A 4-day theatre and music workshop/performance project with 15 participants from the Bourne Free Youth Club (part of SASBAH - Sussex Association of Spina Bifida and Hydrocephalus). The participants engaged with the subject of being heard within society, and were guided in the development of a performance, created through improvisation, music, film, poetry, games and artwork, by theatre and music practitioners and Bourne Free youth workers. The final performance entitled *Can You Hear Me?*, was made up of short vignettes and songs, which took place in front of a large enthusiastic audience of friends and family.

The participants developed new acting, music and performance skills as well as self-confidence in their own abilities.

HERSTMONCEUX CASTLE

An ambitious HLF application was developed to fund a number of smaller projects exploring the castle's heritage and environment. The Company's theatre and video work was to be funded by this bid. The application, written and submitted by Herstmonceux Castle, was due to be submitted in April 2022, with work commencing in Sept 2022. Unfortunately, delays in completing and submitting the funding application, led to the project being postponed. The application to the HLF was finally submitted in April 2023, but was unsuccessful, and all projects were cancelled.

INSIDE/OUTSIDE DRAMA & FILM COURSE, & PSHE LESSON PACK

This project has been planned in detail to ensure the wellbeing of the participants, and funding has been raised through Arts Council England, Chalk Cliff Trust and Discovery College. The weekly workshops will run from October 2023 to Feb 2024, with practitioners in drama, music and film, together with mental health practitioners, trainee peers and a peer trainer, to support the work of the participants.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Company has an informal policy to hold a reserve of £1,500 of unrestricted funds in The Company's bank account at the end of the financial year in order to cover annual running costs (e.g., insurance and accountancy costs for the next financial year).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Company's funds come from charitable trusts, funding organisations such as The Big Lottery Fund, HLF and Arts Council England, private funders, and project commissions from local authorities and charitable groups.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Christopher Dixon



Full name(s)

Christopher Dixon

Christopher Sheffield

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

22 May 2024

Charity Name	No (if any)
The Company	1163093

Receipts and payments accounts

CC16a


For the period from	Period start date	To	Period end date
	01/09/2022		31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
		-	-	-	-
Donations		-	-	-	-
Charitable activities		26,298	-	26,298	42,469
Other		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	26,298	-	26,298	42,469
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	26,298	-	26,298	42,469
A3 Payments					
	-	-	-	-	-
Charitable Activities	1,096	7,823	-	8,919	77,390
Governance	480	-	-	480	483
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,576	7,823	-	9,399	77,873
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,576	7,823	-	9,399	77,873
Net of receipts/(payments)	- 1,576	18,475	-	16,899	- 35,404
A5 Transfers between funds	1,219	(1,219)	-	-	-
A6 Cash funds last year end	3,066	5,042	-	8,108	43,512
Cash funds this year end	2,709	22,298	-	25,007	8,108

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	2,709	22,298	-
			-	-
		-	-	-
	Total cash funds	2,709	22,298	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Short term loan repayable at the Trustees' discretion			
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Christopher Sheffield	22 May 2024
	<i>Christopher Dixon</i>	Christopher Dixon	21 May 2024

Independent examiner's report to the Trustees of The Company (Charitable Incorporated Organisation- number 1163093)

I report on the accounts of the company for the period ended 31 August 2023, which are set out on pages 1 to 2 of the Receipts and Payments accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirement:
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michelle Westbury FCCA

Michelle Westbury FCCA
West & Berry Limited
Trafalgar Place, Mocatta House
Brighton
BN1 4DU
22 May 2024