

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**Droitwich Methodist Church**

**FOR THE YEAR ENDED**

**31 August 2021**

<b>South West Worcestershire</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>05/16</b>
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**Registered Charity - Charity Registration number**

1163089

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

Rev Gary Molver

**Church Stewards:**

Grahame Drain	John Stanbury
Sandra Drain	David Searle
Magaret Brown	Shirley Searle
Anne Martin	Simon Jessop
Tony Martin	

**Treasurer:**

Mr John De Torre

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	86,555		86,555	71,476
a3	Bank and CFB interest and Investment income	84		84	503
a4	Lettings	15,044		15,044	32,141
a5	Other receipts	13,392		13,392	13,524
a6	<b>TOTAL RECEIPTS</b>	<b>115,075</b>		<b>115,075 (a7)</b>	<b>117,644</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	74,632		74,632	71,760
b3	Donations	700		700	1,000
b4	Repairs and Maintenance	5,991		5,991	6,756
b5	Utilities (Insurances, water charges, heating & lighting)	6,476		6,476	10,032
b6	Local Salaries	21,151		21,151	32,486
b7	Other payments	33,479		33,479	11,256
b8	<b>TOTAL PAYMENTS</b>	<b>142,429</b>		<b>142,429 (b9)</b>	<b>133,290</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(27,354)</b>	<b>(27,354)</b>	<b>(15,646)</b>
c2	Total funds brought forward from last year		116,636	116,636 (c6)	132,285
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>89,282</b>	<b>89,282</b>	<b>116,639</b>
c4	Transfers and adjustments				(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>89,282</b>	<b>89,282 (c8)</b>	<b>116,639 (c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		62		627
d2	Offerings/Gifts - received for external organisations		432		1,092
d3	Offerings/Gifts - passed to external organisations		378		1,657
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>116</b>		<b>62</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**
**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	115,075 (a7)	142,429 (b9)	(27,354)	(c7)	116,636 (c6)	89,282 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	115,075	142,429	(27,354)		116,636 (x)	89,282 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

**SECTION F**
**STATEMENT OF ASSETS AND LIABILITIES**
**CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash In hand	150	150
f2 Bank Current Account	2,492	3,721
f3 Bank Deposit Account	43,200	24,731
f4 Central Finance Board	37,603	27,543
f5 Trustees for Methodist Church Purposes	33,253	33,253
f6 Other funds		
f7 SUB TOTAL - Church accounts	116,698 (c6)	89,398 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	62 (e11)	(116) (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	116,636 (x)	89,282 (y)

**SECTION G**
**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (Include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2,436,000	2,436,000
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other Investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

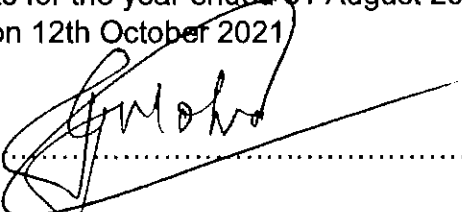
Signature of treasurer .....  ..... Date. 12.10.2021

Name and address of treasurer: Mr John De Torre

27 Waterside, Droitwich, Worcestershire WR9 8UL

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on 12th October 2021

Signature of the Chair of the meeting X .....  .....

Name of the Chair of the meeting: Rev Gary Molver Date 12.10.2021

## Independent Examiner's Report to the Trustees of the

**Droitwich Methodist Church**  
Charity Number 1163089

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Droitwich Methodist Church for the year ended 31 August 2021 set out on pages 1 to 4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church: Droitwich Methodist Church No 05/16

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... T. R. LIBBY

Relevant professional qualification of independent examiner .....

Name of firm (where appropriate) .....

Address ..... 2 HAILSHAM CLOSE, BATTENHALL

..... WORCESTER ..... Post Code 11<sup>th</sup> OCTOBER 2021

Date .....

\* delete or circle as appropriate

# RESERVES POLICY

Report on behalf of

Droitwich Spa Methodist Church  
(\*Church Council/ Circuit Meeting/District)

To

South West Worcestershire  
(\*Circuit Meeting/District)

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- (I) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money
- (II) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s

(iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report

(iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion

(v) Our Report is attached overleaf

\* please delete as appropriate

## To be completed by Receiving Body

The

\*Circuit Meeting/District received the RESERVES POLICY of

\*Church Council/Circuit Meeting/District

Policy accepted and acknowledgement sent to the trustees

YES ☐ / NO ☐

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

\*Circuit/District

Signatures .....

Date.....

\* Please delete as appropriate

## RESERVES POLICY of

**Droitwich Spa Methodist Church**(\*Church Council ☐/Circuit Meeting ☐/District ☐)

1.	<b>General Funds held at Y/E 31/08/2021</b>	£89282
2.	<b>Restricted Funds held</b> “	£0
3.	<b>Endowment Funds held</b> “	£0

4. **Reserves policy for General Funds**

The church council has agreed to comply with the Charity commission guidelines of providing a contingency plan in the amount of 6 months of church giving (£36,000) and in addition the church has 2 buildings on the land both of which should be depreciated in a commercial setting. A target of one year's depreciation (estimated at £40,000) has been established to cover major refurbishments over the expected life of these buildings.

5. **Policy for Restricted Funds**

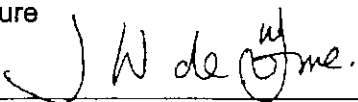
N/A

6. **Terms relating to Endowment Funds held**

N/A

This Reserves Policy has been approved by

**Church Council**(\*Church Council ☐/Circuit Meeting ☐/District ☐)

<b>Treasurer</b>	<b>Trustee</b>
Full name JOHN DE TORRE	Full Name GARY JOHN MOLVER
Signature 	Signature 