

# **Annual Report and Financial Statements of the Parochial Church Council of Newchapel St James**

**For the year ended 31<sup>st</sup>  
December 2021  
Charity registration  
number: 1163088**

**“The Light shines in the  
darkness and the darkness has  
not overcome it”**

**John 1:5 (NIV)** Church motto verse for  
2021



**The Parochial Church Council of Newchapel St  
James  
Trustees' Annual Report for the year ended 31<sup>st</sup>  
December 2021  
Charity registration number :  
1163088**

## **Objectives and Activities**

The Parochial Church Council of Newchapel St James (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Janet Arnold, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many as possible to worship at our church and to become part of our parish community at Newchapel. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non church members of the community.

## **Public benefit**

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The

Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Newchapel St James it helps to promote the whole mission of the Church by following Christ in the footsteps of St Chad, through vocation, discipleship and evangelism, and that in doing so it provides a benefit to the public.

St James' Church Mission Action Plan, formed during 2018 was being put into action but suffered a major set-back this year, as did all activities in 2021 by the worldwide COVID-19 pandemic. The coronavirus outbreak and high death toll meant the government closed all activities which presented a risk in passing on the virus. The year opened with too much snow to meet in person in the church building and following rising Covid-19 infection rates it was decided to close church worship from 24<sup>th</sup> January until 28<sup>th</sup> March during which zoom worship was on offer. Zoom precluded communion services although agapes were shared on a monthly basis. When 'in person' worship was re-started, initially weekly services at 9am and 10.30am (with keeping doors open for ventilation and disinfecting pews and surfaces in between services) were offered in case numbers exceeded space at a social distance of 2 meters for the 10.30am service, but this was extra work for some and only 2 people attended who had not been attending the 10.30am, but who were willing to switch their attendance. St. James' Church has not been closed since 28<sup>th</sup> March. Finally the Worship Group restarted leading worship which was a significant and joyous shift, and typed copies of the service and sermons have continued to be prepared and made available to those who continue to join the live service via zoom whenever possible. There were government restrictions on singing in church until July and wearing masks in church, shifted from mandatory to a recommendation,

when other restrictions on space were also eased, then masks were back as mandatory again in December. The MAP plans, and it seems most of life, had again to be put on hold during 2021 as the Covid-19 virus continued to mutate, re-infect and spread although the vaccination programme has meant that life, work and worship could return to some extent.

Although the usual pattern at St James' Church of a principal worship service is 10.30 Sunday morning, there is a 9am service on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays, a monthly Evening Communion Service at 6.30pm, on the 1<sup>st</sup> Sunday, this has been halted due to a congregational decision to close for covid-19 safety reasons from

January until March and the pattern of worship changing, with over 25 church members who have not returned to worship in church. When Church re-opened in March, Communion services with wafers and wine were again possible, by careful planning and strict protocols. Deanery Chapter, Synod meetings and PCC meetings were held on zoom and 'in person'. Prayer meetings were held on zoom, outside and inside with good ventilation and mask wearing. Diocesan training continued online. There were members of the PCC and the Standing Committee who could not attend on zoom and others who struggled to hear and participate online.

The Churchmanship of St James' congregation is evangelical/charismatic in style. Music, that would usually be led by a small worship group has for most of the year been led by internet downloads, that can be hummed along to- those on zoom were able to sing from their own homes. When the church was solely using zoom, Nancy and Dave Phillips led the singing online without musical accompaniment as St. James' did not have a streaming licence and when in person, Sue Timbey has operated the projector and Will Timbey the zoom connection and camera. The monthly All Age Worship were re-started in September but the Stepping Stones Group has not been held since the first lockdown, in March 2020. A few families with children started to return to worship in December.

It is noted that the overall average adult attendance during 2020 has dropped dramatically because of Covid-

19 restrictions, for the regular congregation. This is mainly due to church members shielding from the virus, certain member's age, illness, bereavement, and an inability to get to the church, without a lift. There are 25 church members who have not returned to worship in person.

The Electoral Roll for 2021 has 71 currently listed, with 44 people living within and 27 living outside the parish. It has been sad to say goodbye to Laura Woods who moved to be close to family members. There have been several new members attending online or in person; Alex who was baptized by full immersion in September, and others who have more recently started to attend.

During lockdown the Vicar continued to do pastoral 'visiting' (mostly not entering homes and at a distance, wearing gloves) and has delivered the printed worship services fortnightly when the church was closed, supported by Margaret Smith.

A Covid-19 Vaccination Station operated from the Community Hub (which was closed to usual hirers) from January until June, this was initially only one of a very few church buildings being used in this way and only the second vaccination station in a church hall in the Lichfield Diocese. Around 7 church volunteers (Dave & Nancy, Sarah & Neil, Margaret, Gordon, & Laura) faithfully turned up for long shifts, some standing in the pouring rain or freezing temperatures all day or having to deal with long queues of people, some who had even travelled from as far as London to Newchapel to get their vaccine. Eventually the vaccine station moved to another community building within the community, but the church volunteers have continued to serve the community in a fantastic way.

Following an application to the Local Connexions Fund, the church received funding to support a project;

'Keeping Connected during Covid'. This involved dividing contacts into 5 groups and a team made up of the

Warden, PCC Secretary, previous Warden and Vicar made phone calls or texts to all on the list, on a weekly basis, then fortnightly, to offer extra pastoral or practical support, keep in touch and continue to pray for each other. Over 80 people were telephoned or given phone support on a regular basis. The project provided funding for the paper, printing and delivery of the weekly service, notices and notes to over 20 isolated couples or individuals and the cost of purchasing over 300 plants which were wrapped and accompanied by a laminated message from the vicar and congregation and a poem by Peter Smith. Isolated neighbours were

targeted for these plants and goodwill message and the numbers allowed for the delivery of one whole street in Packmoor...

There was a large wooden cross erected during lent and decorated with black and red streamers which changed to yellow and white streamers and being covered with yellow and white flowers on Easter Day and the days that followed. There was also a display of painted plastic bottle bases as forget-me-nots and cheerfulness with large laminated leaves presenting testimonies of local people during lockdowns. These displays were noticed by many who came for vaccination and were read by visitors to the graveyard and the Vaccination Station.

The major piece of work this year was the application, permission to go ahead and completion of the first phase of building repairs to St James' Church. There was an asbestos report, bat survey and finally the work by Alliance Builders started on 4<sup>th</sup> March and was completed in April, earlier than scheduled; the roof of the north side of the connection between the church nave and chancel had never had lead or soak-aways and a replacement piece of lead needed fixing in a gully above the old organ room. The roof had a closer inspection and it was discovered that nails had rusted and around 10 rows of roof tiles on the south side had slipped and there was a gap where there was no felting or water-proofing.

Visits to bereaved families were held outside, socially distanced, in church or by telephone. In 2021 a number of Christian funerals held at the crematorium for this parish did not come to the vicar. There were 8 Church funerals, 1 Crematorium only funeral, and 9 burials or internments in church grounds, most of which were into existing ashes plots. There were two weddings which had to be cancelled a number of times last year which at last took place, with three weddings in total held at St James' in 2021. The annual Memorial Service tea was attended by around 45 bereaved family members and it was good to see the church full for the service in church.

Wedding Banns couples are interviewed and their identification details recorded. Wedding couples meet at least 3 times with the Vicar and have a rehearsal prior to their wedding. There was one adult baptism this year; Alex Gould, who was baptized by full immersion outside the church doors. Although there were a number of enquiries regarding children from the community to be baptized, when families were asked to meet the vicar after a service, none of them turned up. The PCC agreed to temporarily shifting baptism services to after the church service so that family members could attend without the restriction of numbers in the building. There is one family partially prepared for Baptism last year who have postponed the baptism for now, but still attend occasionally. The Baptism visitors have not been used this year due to covid-19 as visiting other people's homes has not been permitted for most of this year.

There was no New Year Party, as for some of the year the Community Hub has been closed to activities and when open, careful streaming of people and hand-gelling has been required because of the pandemic. There were two Craft Fairs, in September and December. There was a special service in December where people were invited to attend dressed as Messengers-Old Testament prophets, angels, etc... this was attended by a number of families.

The church could not function at all without so many dedicated, dependable volunteers giving their time and money sacrificially to St. James' Church, this is crucial to the ongoing ministry and mission of the church and is much appreciated.

The Lichfield Diocese Finance Team have again been generous with their advice, time and help this year, without the support and help of the diocesan finance team, we literally could not do what we do, we owe them enormous gratitude.

The Hub has gone through many changes this year and the first was the setting up of only the second church hall in the diocese to become a Covid Vaccination Station. Revd Janet was able to apply for and receive a faculty to allow this to take place, run by a local Pharmacist. Church members (mentioned elsewhere) were committed to enabling this to happen, volunteering for welcome, refreshments, admin and on car park and duty. Those on car park duty often had to manage long queues of impatient people, over 900 cars in the car parks on one day and the highs and very lows of standing outside for whole days. This was a magnificent effort from Church people. The Hub Management Group was ably chaired for most of the year, by Robert Mountford, and we are grateful to him for this work and for setting up a new website and facebook page for the Hub. Robert gave up this role this year and it is proving extremely difficult to replace him. We are grateful for all who give of their time and energy to serve and help out with the running of the Hub. We are particularly thankful to Jean Tidball who stepped down from being Church/Hub Rep. at the AGM and Margaret Smith who has taken this up with a new term on the PCC and to Archdeacon Matthew Parker (Bishop Stafford elect) replaced by

Assistant Archdeacon Terry Bloor. At the turn of the year the efficient Margaret McGregor continued as the temporary booking secretary, on shorter hours, to keep things ticking over, but was furloughed for the second and third lockdown. The Hub benefitted from a couple of local authority grants due to having to close the building because of the Covid19 crisis, without which the year-end finances would not have balanced.

## **Achievements and Performance**

Please find attached a review of our Mission Action Plan completed in early 2021 which sets out the Vocation, Discipleship and Evangelism priorities for St James Church however, we have been waiting until more Church members have returned to church before we have a re-vamp and vision day on our Mission Action Plan, so the plan attached is out of date and in need to updating. We are aware that as a result of Covid-19 many things have changed, the leader of Messy Church has resigned, the few volunteers who cooked for Early Born meals have had a long break from lifting heavy pots and pans and unless the teams change and a large number of new volunteers step forward, these groups will not restart following covid-19 restrictions. Therefore, once the church is back to a more usual routine, without restrictions there needs to be full review and rewriting of St. James' MAP.

The planned 2020 Mission visit of the Vicar and a group from the congregation to our link church of Holy Spirit, in Ipoh, Malaysia in May was sadly cancelled; due to the pandemic- another sad consequence of the pandemic and currently it is not known yet when this might be re-instated.

During 2021 there was a sermon series on the Sunday sermons have focused on Mark's gospel, a series on the Psalms over the Summer, and Journeying through 'Mission Impossible' in the book of Jonah before returning to Advent and Christmas Bible passages.

St James' ministry team restarted the Anointing with Oil Service and personal prayer is offered after the services and the prayer group has continued to meet on zoom and in-person. It has not been possible to re- start 'Stepping into the Supernatural' courses, due to the pandemic... There was a particular period of listening to God during August/ September and in church and focused in the Tuesday night prayer times for God's future for St James and the words and pictures from this time were recorded and put up in the Church Foyer... in a summary of what we felt that God has been saying to us a church. The themes that stood out were: Seek my (God's) face; I (God) want your heart; Jump off I will lead you; unity in Him, and; God will show us his light in our darkness.

There were no START! courses offered in 2021 due to the extreme challenges of providing a course online. After a long wait due to COVID-19 restrictions, at last Dennis, Wayne & Kathy were confirmed in December by Bishop Matthew Parker the Bishop of Stafford.

Alex, who attended the START! course in 2020 continued with further personal discipleship follow-on using CPO's 'Life Sheets' for Bible Study, reflection, and discussion, mostly via Zoom, with Neil Gidman who then was involved in Alex's baptism by full immersion.

There were a couple of Deanery Synod meetings held, on line and in person. St James' is taking part in the Deanery 'Shaping for Mission' online training and discussion, through a PCC and a clergy survey. Gordon Pritchard attended the Archdeacon's Visitation in 2021 and was sworn in for his second/third year as Churchwarden. The Vicar attended Chapter Meetings online and one Deanery Standing Committee meeting was held.

St. James Church has a large churchyard and visitors have continued during lockdown, but Gordon and Will have not been able to cover the whole churchyard area with grass cutting this year, with others isolating or shielding, due to the pandemic. There is a large area of the churchyard where the grass is very long and there have been complains from those who use the churchyard that vases are removed to cut the grass around the ashes plot area and it is impossible to replace them in the correct places, so they are left on the side for families. Some old equipment to be used for parts in the maintenance store appears to have disappeared. There continue to be inappropriate items and plastic flowers, solar lights etc... placed on graves, these have been cleared with the help of the Newchapel Scout Group who again helped to clear and fill bin liners... Will Timbey cut around 6 foot was



cut off a large laurel bush and it took the scouts, their parents, leaders and church volunteers a long time to clear the high pile of branches.

Church members have paid for the council to empty two brown garden waste bins for the graveyard in 2021 which are used for discarded and faded flowers and wreaths.

Revd Janet had less input with the local schools this year, but she has led several assemblies via being recorded on Teams at Packmoor Ormiston School, and a couple in person at Watermill Special School and

Thursfield Primary; an Advent assembly. The usual Millennium Green Remembrance Service was once again organised by Packmoor (Ormiston) School which the Vicar introduced and led, alongside the lay minister at Newchapel Methodist Church.

The temporary Booking Secretary for Newchapel Community Hub, Margaret McGregor, continued to be furloughed with the majority of her salary paid by a government scheme for the first part of the year and then handed over to Sonya Cooper, the Hub Administrator who has kept things ticking over, Sue continues as the Hub cleaner... The Hub finances are separate from the church finances, under the umbrella of 'The Mercian Community Trust' and the Hub continued to pay the rent on the Paddock Car Park this year. Although the Hub has benefitted from some grants by the council, the regular bookings that had increased at the start of last year sadly have not sustained commitment; many of the children's groups have not regained numbers enough to re-start and so in December there were only two regular paid bookings per week- Pilates and Danceline. The church-led 'Knit and Natter' group has restarted and includes members who have not returned to church. But sadly the 'Tiddlers, Toddlers and Friends', 'Messy Church', and the 'Early Born Meals', have not restarted and will struggle for leadership.

The Men's Breakfast were unable to meet for most of the year but re-started in November this year and Hopes and Dreams were finally able to re-start with Amy and Jean sharing leadership, in November and led a drama in the Carol Service.

## **Church maintenance**

2021 has been a poor year for maintenance due to the church being closed to worship for several months, many people continued to self-isolate at home from the Covid19 virus, major building repair work being carried out and the focus of many key volunteers being volunteering at the Vaccination Station. There were further delays in gaining the faculty permission to replace the upstairs boiler which is causing further damp problems in that part of the building. Minor repairs to the church have been carried out such as light bulbs, loose tiles in toilets etc... We also had a major operation to tidy the graveyard of bush cuttings assisted by the Scouts and Cubs, all help by them and church members was very much appreciated.

Phase one of the remedial church building repairs were begun in March and completed in April this year, these covered the putting in of lead and soak-aways down the north side of the junction between the nave and chancel, checking the other side and replacing the lead cracked and allowing water ingress over the organ room on the south side of the roof area. This major roof repair was governed by List B and Faculty permission. Alliance builders worked quietly and well, enabling the vaccination station to continue in the Hub next door. The work was completed earlier than expected and a large cherry picker was used to investigate the water ingress around the fleche but no cause was found. The cherry picker also helped workers remove the flu for the old upstairs boiler and a new discovery was made that 10-11 rows of tiles on the south side of the church roof had rusted nails and have slipped, causing a space where water can access into the roof and ceiling space with no felting or prevention in place; this has become the next urgent job in the list of building repairs.

The Council grass-cutting has resumed following lock-down stoppage.

The Vicar and Churchwarden are enormously grateful for the many dedicated, hard-working volunteers who keep things running and make mission and ministry at St James' Church possible, even during the difficult months of lockdowns this year. Without you, the church simply could not function or grow. Our Churchwarden, Gordon, has spent many hours cutting grass, checking security, and organising the care of our Church building, and volunteering with the vaccination station this year. I particularly want to highlight this year the amazing and unseen work of church cleaning which has been carried out for years by May & Charlie

Crouch, who have had to retire from this work for health reasons. They would be up at church for 7-

9am every Friday and if ever a week was missed it was noticeable to all. We thank them both for this

commitment and background work at St. James' over about 40 years! 'Thank you' is not enough, but we do thank you! A new team has been established by Hazel Adams and making a difference and expanding the ongoing task; thank you!

## **Reserves Policy**

It is PCC policy is to try to build up free reserves (net current assets) which equates to at least three months unrestricted payments. This year the PCC has made a start to this by setting aside £3,500 for reserves, this almost equivalent to one month's usual bills. The PCC intend to add to this each year for at least the next 2 years to be held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £22,219. Due to the exponential rise in cost of building materials the church is going to struggle for a number of years to continue with a programme of urgent remedial repairs due on the church therefore the plan to wait until they are complete before saving for the reserves seems unwise; the PCC plan to set aside a growing reserve, year on year, until at least the sum of three months unrestricted payments is held in a reserve fund.

## **Safeguarding**

Safeguarding is on the agenda of every PCC meeting. There has been one safeguarding incident reported to Revd Janet involving a member of the church, offsite and two accidents reported (one at the Hub) in

2021. Trevor resigned as Safeguarding and Health & Safety Officer in October 2020, prior to the October EAPCM and at the 2021 APCM Wayne Bamford was willing to take on the post.

Since then it has taken a long time to submit his DBS form and we await his clearance to take on the role as the new Safeguarding Officer.

There have been 3 applications for DBS clearance during 2021 and Revd Janet underwent the 2-day Clergy training online accompanied by extra written work in October 2021. There have been various Covid19 Risk Assessments written and re-written and a new basic Hub Risk Assessment written too.

A new Safeguarding Officer needs to be found for St. James' Church as a matter of urgency.

There is a Safeguarding Policy in place, with packs available in both Church and Hub and signage displayed. DBS checking of staff and volunteers continued with the support of the Safeguarding Officer and since he resigned, by the Vicar and Diocese.

There is also a coloured file in the vicarage filing cabinet which is updated on a regular basis regarding any safeguarding issues, when required and will be passed on to any subsequent clergy. There have been no safeguarding incidents reported this year.

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (a duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

## **Fundraising**

The PCC takes its fundraising responsibilities seriously and is very grateful to all who give to St James' Church – whether regular or occasionally, especially those who are able to gift aid and give through their bank – in their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

During 2021 fundraising has been continued to be difficult. A stall of hot drinks, plants and cards were put up during a vaccination day, and despite the bad weather raised around £60. Most other fundraising has not been possible although Craft fairs re-started in September. Craft fairs are a great deal of work but do generate funds for the Church and the Hub.

The church is completely reliant on the giving of the congregation and the PCC is very grateful for additional gifts given by church members of £50 and £1,000 towards the 'Roof, West Wall and Repairs Fund' which were gift aided too. This year the Church won a grant for the 'Keeping Connected during Covid' project of just under £1,000 and the Hub benefitted from the Government furlough scheme for the Booking Secretary/ Administrator and LA grants to keep the facility open.

## **Volunteers**

The members of the PCC would like to thank all the volunteers who work so hard to keep things running at St James', especially during covid-19, and that make our Church a friendly and welcoming place, despite the restrictions. Our special thanks go to; the PCC Secretary; Nancy Philips and her husband Dave who have led the singing at Zoom church and supervised and helped at services in person, alongside Gordon, our Warden. Also to the Diocesan Finance Team of Jonathan Hill, Cosy Bagot Jewitt, Jean Overton, and Sue Schulz who have helped us with our annual finance reports and ongoing treasurer work.

More volunteers are needed for various aspects of church's life and ministry, this is going to be a theme that continues into 2022 and beyond.

## **Vicar's Report 2021**

A Review of the Year

## **Map Review**

The Mission Action Plan has had to be put on hold for 2021 due to covid-19 restrictions, however there is a plan, once there is greater confidence at meeting together in 2022 to have a review day for MAP and re-establish what might well be new priorities in the face a very changed situation from 2019.

## **Risk Management**

The Church Warden carries out regular visual Health and Safety checks of the building, especially during lockdown and in cold weather and with the Maintenance Team regularly inspects the premises for potential hazards. There were a number of Covid19 risk assessments completed, a building work risk assessment and a new general risk assessment for the Hub completed this year.

Our insurances are reviewed annually ensuring there is adequate cover and an informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

## **Structure, Governance and Management**

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2<sup>nd</sup> January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council at St James's comprises of the Incumbent, the Churchwarden, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are encouraged to join the Electoral Roll, although some previous members have stood down following the complete revision of 2019 but still attend church.

Congregation members are encouraged and supported to take on new roles and to stand for election to the PCC.

In 2018 the AGM voted to accept the new rolling 3-year membership of the PCC. This is now in action; members of the PCC can stand for a maximum of two consecutive terms of three years before having to take a break from the PCC. The PCC now has potentially 9 elected members, the Safeguarding Officer as a co-opted member, 3 places for Deanery Representatives, in addition to the Incumbent and Church

wardens. Currently we have welcomed Margaret Smith as the new Deanery Synod representative and have two vacancies and have one Church Warden - Gordon Pritchard, who is in his third year and intending to step down at the next AGM.

PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. In 2021 the PCC met 8 times (4 times using Zoom technology, due to the Covid-19 restrictions), with a 89% attendance record, this was due to 2 members being excluded by the Zoom technology and one being unwell. The Standing Committee also met 9 times, (4 times on Zoom).

The APCM was held on 25<sup>th</sup> April 2021 in the Church building and on zoom, led by the Rural Dean Revd Shaun Morris as Revd Janet was on bereavement leave. The 2021 PCC has worked well with a Standing Committee which meets between PCC meetings and occasionally more often, and a Finance Committee which meets when required. It is hoped that in the future other sub-committees will be established. Each reports back to the PCC.

Main topics of concern for the PCC were: Covid guidelines and reviewing the worship that can be offered in the midst of restrictions; the urgent remedial repairs required to the Church Building (Phase 1 having been completed in April) and the re-siting and replacement of the condemned upstairs church boiler which heated the foyer area, vestry, photocopy room and upstairs hall and rooms. Other issues have included Church Finances (including a draft budget for 2021), the 'Shaping for Mission' agenda within the Deanery to hone for mission and make decisions on where to place salaried clergy and other ministers; and the parking of local cars on the church grounds and consideration of how we might charge them and administer the arrangements, which would provide much needed funds to repair the large potholes in the car park.

Faculties were granted permission to use the Community Hub as a 'Vaccination Station' and List B permission was granted for the Phase 1 external repair work, and the placing of gel stations on the Hub walls, by the Archdeacon. A family petition was granted permission in the churchyard for a gravestone to have two vases and another family ended the year applying to the Chancellor for various personal requests in terms of a gravestone.

The application for the replacement and re-siting of the upstairs boiler has been held up as the advice of two heating engineers was needed. The second gave advice from a different diocese and an application for an interim faculty was made on 30th October, but there has been no news since.

We continue to thank Lichfield Diocese Finance Dept. for the special reduction of the Parish Share, and we can confirm that the arrears of Parish Share from 2010-2013 of £28,000 has at the end of 2021 now been fully paid, due to a special arrangement with the diocese which we have paid over the last 3 years. The Finance Team and Diocesan Synod have frozen the amount due in Parish Share next year at £35,000 but the Parish Share will now be known in future years as The Common Fund and each church will be given a minimum figure it needs to pay.

There are still financial concerns and vulnerabilities for both the Church and Community Hub, partly due to non-return of congregation members and Hub regular hirers, because of the Covid19 pandemic issues some groups have now completely closed. The PCC secretary writes "We cannot fail to thank all those who contribute to church funds for their continued financial support from the church fellowship and anonymous donors. We need to consider that even when the church is closed, the bills still need to be paid. By the grace of God and our own sacrificial efforts, we pray that we can overcome this mountain: man makes mountains out of molehills, but God makes molehills out of mountains!".

## **Related Parties**

The PCC are asked to declare any conflicts of interest and relationship with any related parties. None were declared.

1 trustee has been reimbursed £1,278 (2020: £901) during the year for travel and telephone expenses incurred during the year.

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) during the year was £9,308 (2020: £9,120).



## Reference and Administrative details

The Church is situated in Station Road, Newchapel, Stoke-on-Trent, ST7 4QT and is part of the Deanery of Stoke-on-Trent, in the Diocese of Lichfield. The correspondence address is The Vicarage, 32 Pennyfields Road, Newchapel, Stoke-on-Trent. ST7 4PN. Registered charity number 1163088. Our website address is: <http://www.stjamesnewchapel.co.uk>

PCC members who have served from 1<sup>st</sup> January 2021 until the date this report was

approved were: **Ex Officio Members**

### **The Incumbent Churchwardens**

The Reverend Sister Janet Arnold CA (Chairperson)  
Gordon Pritchard 3<sup>rd</sup> year of 1<sup>st</sup> term ends 2022  
1 vacancy

### **Deanery Synod**

Mary Elden 1<sup>st</sup> year of 2<sup>nd</sup> term (Finance Team)  
(Resigned Feb' 2021)  
Paul Elden 1<sup>st</sup> year of 2<sup>nd</sup> term (Finance Team)  
(Resigned Feb' 2021)  
Margaret Smith 1<sup>st</sup> year of 1<sup>st</sup> term started September 2021

### **Elected Members**

Nancy Phillips 1<sup>st</sup> year of 2<sup>nd</sup> term from '21  
(Secretary) Donna 1<sup>st</sup> year of 2<sup>nd</sup> term from '21  
Rampling Until 25<sup>th</sup> April '21  
Rose Smith 1<sup>st</sup> term ends AGM '22  
Hazel Adams 1<sup>st</sup> term ends AGM '22  
Margaret 1<sup>st</sup> term ends AGM '22  
Harper 1<sup>st</sup> term from AGM '20  
Lesley Stoker 1<sup>st</sup> term from AGM '20  
Simon Nicholson 1<sup>st</sup> term from AGM '21  
Margaret Smith  
1 vacancy

### **Bank**

NatWest

### **Independent Examiner**

Sue Schulz  
Lichfield Diocesan Board of Finance  
St Marys House, The Close, Lichfield WS13 7LD

Approved by the PCC on 7<sup>th</sup> February 2022 and signed on its behalf by:

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Reverend Sister Janet Arnold CA (Chairperson)

Nancy Phillips (Secretary)

# **Independent Examiner's report to the trustees/members of The PCC of Newchapel St James**

Registered charity number : 1163088

I report on the accounts for the year ended 31<sup>st</sup> December 2021 which are set out on the following pages.

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

## **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....  
.....

Date:

Sue Schulz  
For and on behalf of Lichfield Diocesan Board of Finance  
St Mary's House, The Close, Lichfield. WS13 7LD

# **The Parochial Church Council of Newchapel St James**

## **Financial Statements for the Year Ended 31<sup>st</sup> December 2021**

### **Accounting Policies**

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

### **Cashflow Statement**

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

### **Going Concern**

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

### **Post Balance Sheet Event**

The ongoing worldwide outbreak of the COVID-19 virus still represents a significant event since the end of the financial year. The Charity has reviewed its cash flow forecasts and considered the impact on going concern, concluding that the going concern basis remains an appropriate basis of preparation for these financial statements given the likely cash flow impact of operations for 12 months from the date of signing this report.

### **Accounting Estimates and Prior Year Errors**

No changes to accounting estimates have occurred in the reporting period. No material prior year errors have been identified in the reporting period.

### **Description of Funds**

**Unrestricted funds** are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

**Restricted funds** comprise of two elements:

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given.

Any balance remaining unspent at

the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest

separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

**Endowment funds** are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the

use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

## **Income**

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

## **Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

## **Governance and Support Costs**

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

## **Fixed Assets**

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

## **Investments**

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

## **Debtors**

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

## **Creditors and Accruals**

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

**The Parochial Church Council of Newchapel St James**  
**For the year ending 31<sup>st</sup> December 2021**

**Statement of Financial Activities**

	Unrestricted funds		Designated funds	Prior year total funds	Restricted funds	Endowment funds
<b>Income and endowments from:</b>						
Donations and legacies	50,641	85	4,70	—	55,43	51,663
Income from charitable activities	4,480	—	—	—	4,48	3,912
Other trading activities	631	—	103	—	734	1,077
Investments	—	—	—	—	—	—
Other income	—	—	—	—	—	—
<b>Total income</b>	<b>55,75</b>	<b>85</b>	<b>4,80</b>	<b>—</b>	<b>60,64</b>	<b>56,65</b>
<b>Expenditure on:</b>						
Raising funds	113	—	—	—	113	301
Expenditure on charitable activities	46,049	—	—	—	—	36,960
<b>Total expenditure</b>	<b>46,16</b>	<b>8,07</b>	<b>8,18</b>	<b>—</b>	<b>62,41</b>	<b>37,26</b>
Gains / losses on investment assets	—	—	—	—	—	—
<b>Net income / (expenditure) resources before transfer</b>	<b>9,591</b>	<b>(7,987)</b>	<b>(3,374)</b>	<b>—</b>	<b>(1,771)</b>	<b>19,390</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	15,90	100	—	16,00	2,314
Gross transfers between funds - out	(15,900)	—	(100)	—	(16,000)	(2,314)
<b>Other recognised gains / losses</b>						
Gains on revaluation, fixed assets, charity's own	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>(6,309)</b>	<b>7,913</b>	<b>(3,374)</b>	<b>—</b>	<b>(1,771)</b>	<b>19,390</b>
<b>Total funds brought forward</b>	<b>28,528</b>	<b>3,866</b>	<b>7,846</b>	<b>—</b>	<b>40,240</b>	<b>20,849</b>
<b>Total funds carried forward</b>	<b>22,219</b>	<b>11,779</b>	<b>4,711</b>	<b>—</b>	<b>38,469</b>	<b>40,240</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	22,219	—	—	—	22,219	28,528
<b>Designated</b>						
BOILER DESIGNATED	—	6,70	—	—	6,70	755
CATERING DESIGNATED	—	755	—	—	755	755
HARDSHIP DESIGNATED FUND	—	39	—	—	39	39
RESERVE DESIGNATED FUND	—	3,50	—	—	3,50	—
ROOF, WEST WALL & REPAIRS DESIGNATED	—	785	—	—	785	3,072
<b>Restricted</b>						
BOILER RESTRICTED FUND	—	—	100	—	100	—
CHURCHYARD RESTRICTED FUND	—	—	244	—	244	224
FABRIC RESTRICTED FUND	—	—	3,29	—	3,29	3,390
ROOF, WEST WALL & REPAIRS RESTRICTED	—	—	838	—	838	4,232

**The Parochial Church Council of Newchapel St James**  
**For the year ending 31<sup>st</sup> December 2021**

**Balance sheet**

<b>Class</b>	<b>Description</b>		
<b><u>This year</u></b>	<b><u>Last year</u></b>		
<b>Current assets</b>			
	Natwest current account	34,875	44,065
	Cash in hand	62	62
	Accounts Receivable		
	<b>Total Current assets</b>	<b>38,694</b>	<b>47,251</b>
<b>Liabilities</b>			
	PARISH SHARE ARREARS	—	6,695
	Agency collections	48	317
	Accounts Payable		
	<b>Total Liabilities</b>	<b>225</b>	<b>7,011</b>
	<b>Net Asset surplus(deficit)</b>	<b>38,469</b>	<b>40,240</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(1,771)	19,390
	Starting balances		
	<b>Total Reserves</b>	<b>38,469</b>	<b>40,240</b>
	<b>Represented by funds</b>		
	Unrestricted	22,219	28,528
	Designated	11,779	3,866
	Restricted	4,471	7,846
	Endowment		
	<b>Total</b>		

Approved by the Parochial Church Council on..... 2022 and signed on its behalf by:

Signature:

..... Name:

.....

The notes on the following pages form part of these accounts



## Statement of assets and liabilities - 2021

	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>		
	<u>This year</u>	<u>Last year</u>				
<b>Current assets - Cash at bank and in hand</b>						
Natwest current account -	18,577	11,779	4,519	—	34,875	44,065
Cash in hand -	62	—	—	—	62	62
<b>Totals</b>	<b>18,639</b>	<b>11,779</b>	<b>4,519</b>	<b>—</b>	<b>34,937</b>	<b>44,127</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	3,757	—	—	—	3,757	3,124
<b>Totals</b>	<b>3,757</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,757</b>	<b>3,124</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	48	—	48	317
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>48</b>	<b>—</b>	<b>48</b>	<b>317</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
PARISH SHARE ARREARS -	—	—	—	—	—	6,695
Accounts Payable -	177	—	—	—	177	—
<b>Totals</b>	<b>177</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>177</b>	<b>6,695</b>
<b>Grand total</b>	<b>22,219</b>	<b>11,779</b>	<b>4,471</b>	<b>—</b>	<b>38,469</b>	<b>40,24</b>

## Statement of assets and liabilities - 2020

	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>		
	<u>This year</u>	<u>Last year</u>				
<b>Current assets - Cash at bank and in hand</b>						
Natwest current account -	32,087	3,866	8,112	—	44,065	29,132
Natwest current account -	—	—	—	—	—	30
Cash in hand -	62	—	—	—	62	62
<b>Totals</b>	<b>32,149</b>	<b>3,866</b>	<b>8,112</b>	<b>—</b>	<b>44,127</b>	<b>29,223</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	3,074	—	50	—	3,124	4,840
Accounts Receivable -	—	—	—	—	—	60
<b>Totals</b>	<b>3,074</b>	<b>—</b>	<b>50</b>	<b>—</b>	<b>3,124</b>	<b>4,900</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	317	—	317	(117)
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>317</b>	<b>—</b>	<b>317</b>	<b>(117)</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
PARISH SHARE ARREARS -	6,695	—	—	—	6,695	13,391
<b>Totals</b>	<b>6,695</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>6,695</b>	<b>13,391</b>
<b>Grand total</b>	<b>28,528</b>	<b>3,866</b>	<b>7,846</b>	<b>—</b>	<b>40,240</b>	<b>20,84</b>

## Debtors

	<b>2021</b>	<b>2020</b>
Gift aid recoverable	375	3,12
Other debtors	-	-
<b>Total</b>	<b>3,75</b>	<b>3,12</b>

## Liabilities

Amounts falling due in one year

	2021	2020
Agency	48	31
Diocesan parish	-	6,69
Other Creditors	17	-
<b>Total</b>	<b>22</b>	<b>7,01</b>

## Fund movement by type - 2021

		Opening Gains/losses	Incoming Closing	Outgoing	Transfers	
<b>BOILER - D - BOILER DESIGNATED FUNDS</b>						
Designated						6,700
Sub-total for BOILER D		—	—	—	6,700	6,700
<b>BOILER - R - BOILER RESTRICTED FUNDS</b>						
Restricted						100
Sub-total for BOILER R		—	—	—	100	100
<b>CATER - CATERING DESIGNATED FUNDS</b>						
Designated		755				755
Sub-total for CATER		755	—	—	—	755
<b>COVID - COVID RESTRICTED FUNDS</b>						
Restricted			804	804		—
Sub-total for COVID		—	804	804	—	—
<b>CYARD - CHURCHYARD RESTRICTED FUNDS</b>						
Restricted		224				244
Sub-total for CYARD		224	20	—	—	244
<b>FABRIC - FABRIC RESTRICTED FUNDS</b>						
Restricted		3,390		(100)		3,290
Sub-total for FABRIC		3,390	—	(100)	—	3,290
<b>HARD - HARDSHIP DESIGNATED FUNDS</b>						
Designated		39				39
Sub-total for HARD		39	—	—	—	39
<b>RES - RESERVE DESIGNATED FUNDS</b>						
Designated						3,500
Sub-total for RES		—	—	—	3,500	3,500
<b>ROOF-D - ROOF, WEST WALL &amp; REPAIRS DESIGNATED FUNDS</b>						
Designated		3,072				785
Sub-total for ROOF-D		3,072	85	8,072	5,700	785
<b>ROOF-R - ROOF, WEST WALL &amp; REPAIRS RESTRICTED FUNDS</b>						
Restricted		4,232				838
Sub-total for ROOF-R		4,232	3,985	7,370	—	838
<b>General - General fund</b>						
Unrestricted		28,528				22,219
Sub-total for General		28,528	55,753	46,162	(15,900)	22,219
Grand total		40,240	60,640	62,410	—	38,460

## Fund Description

- Boiler Designated: Funds for a new Boiler, designated by the PCC
- Boiler Restricted: Fundraising for a new Boiler

- Catering Designated: For the catering income and expenditure from the Hub Kitchen
- COVID Restricted: To assist parish in staying connected with people during Covid
- Churchyard Restricted: For the upkeep and maintenance of the churchyard
- Fabric Restricted: upkeep and maintenance of the fabric of the church
- Hardship Designated: To assist those in hardship / food & electric for people in need during lockdown
- Reserve Designated: PCC designated at a meeting on 07.06.21
- Roof & West Wall Repairs (Designated and Restricted) : For the repair and maintenance of the roof and west wall

## Transfers between Funds

Reference	Debit	Credit	Description	Fund
BANKED 31.12.20	-	100.00	BOILER FUND GIFT DAY	FABRIC
BANKED 20.12.20	100.00	-	BOILER FUND GIFT DAY	BOILER - R
TRF GEN TO ROOF DES	-	5,000.00	DESIGNATED TO ROOF FUND	General
TRF GEN TO ROOF DES	5,000.00	-	TRF FROM GENERAL	ROOF-D
TO NEW RESERVE FUND	-	3,500.00	TRF TO NEW RESERVE FUND	General
TO NEW RESERVE FUND	3,500.00	-	TRF FROM GENERAL	RES
2.5% RETENTION	-	700.00	BUILDING REPAIR WORK RETENTION	General
2.5% RETENTION	700.00	-	BUILDING REPAIR WORK RETENTION	ROOF-D
TRF FROM GEN	-	6,700.00	TRF TO BOILER DESIGNATED FUND	General
TRF FROM GEN	6,700.00	-	FROM GEN TO BOILER DESIGNATED FUND	BOILER - D
<b>Total</b>	<b>16,000.00</b>	<b>16,000.0</b>		

## Fund movement by type - 2020

		<u>Opening</u> <u>Gains/losses</u>	<u>Incoming</u> <u>Closing</u>	<u>Outgoing</u>	<u>Transfers</u>	
<b>CATER - CATERING</b>						
Designated		809				755
<b>Sub-total for CATER</b>		<b>809</b>	<b>54</b>	<b>—</b>	<b>—</b>	<b>755</b>
<b>CHILDREN - CHILDRENS WORK</b>						
Restricted		90				
<b>Sub-total for CHILDREN</b>		<b>90</b>	<b>420</b>	<b>542</b>	<b>32</b>	<b>—</b>
<b>COMMUNITY - COMMUNITY</b>						
Restricted		137		(61)		
<b>Sub-total for COMMUNITY</b>		<b>137</b>	<b>477</b>	<b>—</b>	<b>(614)</b>	<b>—</b>
<b>CYARD - CHURCHYARD FUND</b>						
Restricted		224				224
<b>Sub-total for CYARD</b>		<b>224</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>224</b>
<b>EARLY - EARLY BORN MEALS</b>						
Restricted		687				
<b>Sub-total for EARLY</b>		<b>687</b>	<b>408</b>	<b>75</b>	<b>(1,020)</b>	<b>—</b>
<b>FABRIC - REPAIRS AND DECORATI</b>						
Restricted		3,290				3,390
<b>Sub-total for FABRIC</b>		<b>3,290</b>	<b>100</b>	<b>—</b>	<b>—</b>	<b>3,390</b>
<b>HARD - HARDSHIP</b>						
Designated		—	100	61		39
<b>Sub-total for HARD</b>		<b>—</b>	<b>100</b>	<b>61</b>	<b>—</b>	<b>39</b>
<b>ROOF - ROOF AND WESTON WALL</b>						
Restricted		6,662				4,232
<b>Sub-total for ROOF</b>		<b>6,662</b>	<b>456</b>	<b>2,886</b>	<b>—</b>	<b>4,232</b>
<b>ROOFD - ROOF AND WESTON WALL</b>						
Designated		2,072				3,072

<b>Sub-total for</b>	<b>2,072</b>	<b>1,00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,072</b>
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**TTF - TIDDLERS TODDLERS AN**

Restricted					(64)		
	<b>Sub-total for TTF</b>	<b>773</b>	<b>168</b>	<b>294</b>	<b>(647)</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>							
Unrestricted							28,528
	<b>Sub-total for General</b>	<b>6,105</b>	<b>53,523</b>	<b>33,349</b>	<b>2,249</b>	<b>—</b>	<b>28,528</b>
	<b>Grand total</b>	<b>20,84</b>	<b>56,65</b>	<b>37,26</b>	<b>—</b>	<b>—</b>	<b>40,24</b>

**Analysis of income and expenditure****Total**

**Unrestricted   Designated   Restricted   Endowment   This**  
**year   Last year**

**INCOME AND ENDOWMENTS****Donations and legacies**

Gift Aid - Bank	18,316	—	—	—	18,31	14,744
GIVING DIRECT	443	—	—	—	443	200
Gift Aid - Envelopes	5,279	—	—	—	5,27	8,004
Other planned giving	14,248	—	—	—	14,24	12,743
Loose plate collections	3,837	85	235	—	4,15	2,230
Messy Church Collections	—	—	—	—	—	100
Regular gift days	—	—	—	—	—	6,778
Giving through church boxes	—	—	—	—	—	—
One-off Gift Aid gifts	95	—	—	—	95	66
Gifts of quoted securities	—	—	—	—	—	—
Donations appeals etc	780	—	3,66	—	4,44	1,011
Tax recoverable on Gift Aid	7,644	—	—	—	7,64	5,788
Legacies	—	—	—	—	—	—
Recurring grants	—	—	—	—	—	—
Non-recurring one-off grants	—	—	—	—	—	—
<b>Total</b>	<b>50,641</b>	<b>85</b>	<b>4,70</b>	<b>—</b>	<b>55,43</b>	<b>51,663</b>

**Income from charitable activities**

Fees for weddings and funerals	3,700	—	—	—	3,70	2,802
PCC LOCAL FEES	780	—	—	—	780	705
EARLY BORN MEALS	—	—	—	—	—	—
<b>Total</b>	<b>4,480</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,48</b>	<b>3,912</b>

**Other trading activities**

Other funds generated	—	—	—	—	—	200
FUND RAISING EVENTS	631	—	103	—	734	399
Bookstall sales - fund raising	—	—	—	—	—	1
Magazine income - advertising	—	—	—	—	—	195
Parish magazine sales	—	—	—	—	—	—
<b>Total</b>	<b>631</b>	<b>—</b>	<b>103</b>	<b>—</b>	<b>734</b>	<b>1,077</b>

<b>INCOME TOTAL</b>	<b>55,753</b>	<b>85</b>	<b>4,809</b>	<b>—</b>	<b>60,647</b>
<b>56,651</b>					

**EXPENDITURE****Raising funds**

Costs of stewardship campaign	—	—	—	—	—	133
CATERING EXPENDITURE	69	—	—	—	69	29
Costs of fetes & other events	44	—	—	—	—	—
<b>Total</b>	<b>113</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>113</b>	<b>301</b>

## Expenditure on charitable activities

Giving to missionary societies	672	—	—	—	672	704
Home mission	—	—	105	—	105	61
DONATION TO HUB	85	—	—	—	85	—
Parish Share (Current Year)	52,39	—	—	—	52,39	53,856
Parish Share - Special Assessment	(17,396	—	—	—	(17,396	(17,396
Parish Share Support	(4,376	—	—	—	(4,376	(4,374)
PARISH SHARE ARREARS	(6,695	—	—	—	(6,695	(6,696)
WRITTEN OFF	)	—	—	—	)	—
Working expenses of incumbent	722	—	37	—	759	901
Other expenses of Clergy	—	—	—	—	—	150
Vicar's telephone and internet	519	—	—	—	519	462
Parish training and mission	—	—	—	—	—	293
Church running - insurance	1,91	—	—	—	1,91	1,945
LICENSES & SUBSCRIPTIONS	685	—	—	—	685	623
Church maintenance	308	—	—	—	308	3,319
Cleaning	10	—	—	—	10	57
Upkeep of services	25	—	—	—	25	70
Upkeep of churchyard	14	—	—	—	14	174
Administration	779	—	662	—	1,44	820
Church running - electric	297	—	—	—	297	305
Church running - gas	1,57	—	—	—	1,57	1,230
Church running - water	4	—	—	—	4	100
EARLY BORN MEAL COSTS	—	—	—	—	—	75
Hall running - maintenance	—	—	—	—	—	284
Book Keeping Costs	450	—	—	—	450	—
Church major repairs - structure	14,06	8,07	7,37	—	29,51	—
2830 - HUB FURNISHING/FITTINGS						
<b>EXPENDITURE</b>	46,16	8,07	8,18	—	62,41	37,261
<b>TOTAL</b>	2	2	3	—	8	
<b>GRAND</b>	9,59	(7,987	(3,374	—	(1,771	19,390

## Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

## Staff Costs

The PCC has no employees.

## Trustees' Remuneration & Expenses

1 trustee has been reimbursed £1,278 (2020: £901) for travel and phone expenses incurred during the year.

## Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £9,308 (2020 £9,120)

## Fees for the examination of the accounts

	2021	2020
Independent Examiner's	-	150
Other fees (eg accountancy services) paid to the Independent	450	150

## Statement of Financial Activities - 2020

	Unrestricted funds		Designated Total funds		Restricted Prior year funds		Endowment funds
			funds	total funds			
<b>Income and endowments from:</b>							
Donations and legacies	49,587	1,10	976	—	51,66	61,135	
Income from charitable activities	3,507	—	405	—	3,91	6,996	
Other trading activities	429	—	648	—	1,07	6,948	
Investments						0	
<b>Total income</b>	<b>53,523</b>	<b>1,100</b>	<b>2,029</b>	<b>—</b>	<b>56,651</b>	<b>75,080</b>	
<b>Expenditure on:</b>							
Raising funds	236	54	10	—	301	1,448	
Expenditure on charitable activities	33,112					40,835	
<b>Total expenditure</b>	<b>33,349</b>	<b>115</b>	<b>3,797</b>	<b>—</b>	<b>37,261</b>	<b>42,283</b>	
<b>Net income / (expenditure) resources before transfer</b>	<b>20,174</b>	<b>985</b>	<b>(1,768)</b>	<b>—</b>	<b>19,390</b>	<b>32,797</b>	
<b>Transfers</b>							
Gross transfers between funds - in	2,282	—	32	—	2,31	—	
Gross transfers between funds - out	(32)	—	(2,282)	—	(2,314)	—	
<b>Other recognised gains / losses</b>							
<b>Net movement in funds</b>	<b>22,423</b>	<b>985</b>	<b>(4,018)</b>	<b>—</b>	<b>19,390</b>	<b>32,797</b>	
<b>Total funds brought forward</b>	<b>6,1051</b>	<b>2,881</b>	<b>11,863</b>	<b>—</b>	<b>20,849</b>	<b>(11,948)</b>	
<b>Total funds carried forward</b>	<b>28,52</b>	<b>3,86</b>	<b>7,84</b>	<b>—</b>	<b>40,24</b>	<b>20,84</b>	