



Fairfield South
Kingston upon Thames
Surrey KT1 2UJ

020 8546 3213

Registered Charity No 1163078

www.kingstonmethodistchurch.org.uk

TRUSTEES' ANNUAL REPORT

for the year ended 31 August 2020

Objectives

The mission of Kingston Methodist Church (KMC) is to be a safe, welcoming and diverse community of God, where people of all ages and backgrounds are invited to learn and grow in the Christian faith.

This mission statement reflects the calling of the Methodist Church: to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission through worship, learning and caring, service and evangelism.

Administrative and management information

Kingston Methodist Church (KMC) is one of four Methodist churches within the Kingston Circuit, which in turn is part of the London District - all part of the Connexional team of the Methodist Conference. The approved governing document issued by Methodist Conference is The Constitutional Practice and Discipline of the Methodist Church (CPD), in accordance with which KMC elects its trustees, the Church Council, from its church membership.

Members are elected/appointed to the Church Council to ensure, wherever possible, that all areas of the church's life are represented. The Church Council generally meets quarterly and is legally responsible for the management of Kingston Methodist Church, its work and resources.

In addition, KMC's leadership team, appointed by Church Council, meets regularly (currently online) to consider governance, policies, procedures and property issues, as well as to update its mission priorities. The leadership team reports its recommendations to the Church Council. Additional committees meet to consider the pastoral care of KMC's congregation and also its worship life, reporting back to Church Council as appropriate.

We confirm that our trustees have had regard to the Commission's guidance on public benefit when considering our activities for the year.

Activities, achievements and performance

From September 2019 to March 2020 of this church year KMC followed its normal pattern of church life and worship, beginning with its annual church picnic and harvest celebrations and with day-to-day property issues and matters of governance being handled by Church Council. However, from March all



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Activities, achievements and performance

From September 2019 to March 2020 of this church year KMC followed its normal pattern of church life and worship, beginning with its annual church picnic and harvest celebrations and with day-to-day property issues and matters of governance being handled by Church Council. However, from March all

congregational and group activities ceased and the church building was closed due to the Covid-19 pandemic. The following outlines KMC's curtailed activities, achievements and performance for the year.

Worship

"The Church exists to increase awareness of God's presence and to celebrate God's love." For the first part of the year Kingston Methodist Church continued to offer a range of church services to which anyone and everyone was welcome. For example, we provided opportunities for people to engage in worship at our Sunday morning services where worship was supported by our music group. These included parade services attended by our associated youth organisations, special services for charities we support, and a café style service giving the congregation a greater opportunity to discuss the day's Bible passage. Our young people continued to take an active role in leading some all-age worship services and they also attended 3Generate, a national, Methodist, weekend youth event. Our evening service provided a reflective, informal and intimate environment for worship. A carol service was held jointly with our neighbouring Anglican church, and a watchnight service introduced on New Year's Eve to welcome the coming year. We also shared a Maundy Thursday service with the local United Reformed Church. Helping to plan and prepare for our different services is the work of the Worship Consultation Group.

Our seventh year of Messy Church began in September, continuing to reach out to families in the local community with its varied monthly programme of worship and learning, related craft and hospitality.

During the pandemic KMC has sustained its spiritual life in a number of ways e.g. through an online worship series - 'Windows on Worship' and online Bible study, together with weekly pastoral letters and church news.

Learning and Caring

"The Church exists to help people to grow and learn as Christians, through mutual support and care." In addition to weekly worship and in line with its Mission Action Plan, Kingston Methodist Church aims to nurture the spiritual life of its congregation through occasional prayer meetings and, usually, a six-week Lent course. Other opportunities for caring, sharing and learning during this year occurred at our Reflection and Food and Fellowship groups, which offered talks, discussion and activities on varied topics and also provided a valuable pastoral function. The Pastoral Committee itself supports members of the church family when needed, and people participating in our prayer chain pray for and offer support to those of our congregation and wider community who are unwell or going through difficult times.

Service and evangelism

"The Church exists to be a good neighbour to people in need and to challenge injustice. The Church exists to make more followers of Jesus Christ." Kingston Methodist Church (KMC) works hard to serve its community and use its resources to put faith into action in helping people in need. Causes supported by our congregation include the Methodist own charities: Action for Children (£1693.48 from carol singing and collecting boxes) and Methodist Homes for the Aged (?), as well as world-wide concerns All We Can (£394), the World Mission Fund (through Junior Mission for All - ?). KMC also raised funds for Christian Aid jointly with other

churches e.g. through an online quiz evening. At Christmas KMC donated £170 to the Whitechapel Mission, together with essential food, clothes and toiletries requested from their 'desperately needed' list.

KMC's Church Council also agreed the Church's donation of £250 each to KMC-based youth organisations (Girls' /Boys' Brigades) and continued its policy of annual donations of £250 to local charities: Oxygen, Street Pastors and Kingston Churches Action on Homelessness (KCAH), as well as £100 to its local link school, St John's. KMC also maintains an internal benevolent fund, created from donations by our congregation at each communion service. This fund aims to support those from our local and church communities who seek emergency financial assistance, and was accessed during lockdown.

The Coronavirus pandemic afforded members of KMC the opportunity of working with KCAH through Voices of Hope to provide meals for Kingston's homeless housed in a nearby hotel.

In addition KMC holds two annual fund-raisers involving the local community, the proceeds of which go to charities nominated by members of our congregation and agreed by Church Council. Following the 2019 Christmas Fayre KMC sent £600 to Kingston Hospital Charity towards specialist chairs on the elderly care ward. The 2020 virtual Plant and Produce Sale raised £700 for the local Foodbank. An equivalent amount was retained from these events for KMC's expenditure on property maintenance.

Fairfield Playbox Preschool meets Tuesday-Friday at KMC, with a Stay and Play drop in session on Mondays. Both are well supported by local families and their management is the responsibility of the Playbox Management Committee, which is appointed by the Church Council.

Our Boys' and Girls' Brigades are financially and pastorally supported by KMC but offer much in return, assisting and participating in church events as well as working towards their own and national awards e.g. Duke of Edinburgh. Their programme of activities culminates in a joint summer camp with other companies from Kent and Devon. This year it was held online and was well attended with lots of activities for the young people each day for all 8 days, including daily devotions, cooking, quizzes and craft.

Throughout the year KMC continued to review and update its policies and procedures to meet the requirements of Safeguarding, General Data Protection, Health and Safety and other regulations. In addition, every step was taken to ensure Covid-19 compliance in line with Government legislation and guidelines.

Financial Review

The church accounts for the year were prepared on a Receipts and Payments basis and are presented below in the format required by The Methodist Church. The accounts were independently examined by a Fellow of the Chartered Association of Certified Accountants (FCCA).

The accounts for the church (excluding the internal organisations listed below) show total income during the year was £52,730 and expenditure was £66,437.

A major item of planned expenditure was the installation of a new roofing cover and new double-glazed windows at upper level in the Upper Hall. An initial deposit of £7,870.50 was paid in the financial year 2018/19 and a final payment of £23,611.50 was paid following completion of the work in September 2019, in the financial year 2019/20. This work was funded from the church's designated funds for property.

Further details of the accounts maintained by three internal organisations are also provided in the financial report below along with the reports of the separate independent examiners. The three organisations are:

- Fairfield Playbox Pre-School and Stay & Play
- 14th Kingston & Merton Boys' Brigade Company
- 1st Kingston Girls' Brigade Company

Reserves Policy

The current Reserves Policy (approved in February 2021) is that following reserves should be maintained:

- a) **A General Reserve Fund**, containing an amount equivalent to half a year's ongoing running costs, ie excluding major property works.
- b) **A Property Reserve Fund**, containing a minimum of £10k, to which a minimum of £2k shall be added at the end of each financial year, for property works costing more than £1k.
- c) **A Playbox Reserve Fund**, containing an amount equal to the cost of staff wages and other essential costs for one term (for use in the event of Ofsted requiring Playbox to close whilst an investigation was carried out) plus the statutory redundancy payments due (based on an annual calculation) in the event of the Playbox Management Committee deciding to make all (in the event of permanent closure) or some staff redundant. This fund would only be called upon once all funds in the Playbox accounts have been exhausted.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Kingston Methodist

Church

FOR THE YEAR ENDED

31 August 2020

Kingston upon Thames

Circuit

Circuit no

Registered Charity - Charity Registration number

1163578

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dr Karl Rutledge / Rev Andy Clark

Church Stewards:

Maggie East

Ruby Esson

Val Hayden

Alex Ritchie

Nigel Spalding

Treasurer:

Nigel Spalding

SECTION A

Unrestricted
FundsRestricted
FundsTotals this
yearTotals last
year

		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	34,915		34,915	34,145
a3	Bank and CFB interest and Investment income	393		393	479
a4	Lettings	10,003		10,003	12,974
a5	Other receipts	7,418		7,418	2,122
a6	TOTAL RECEIPTS	52,730		52,730 (a7)	49,719

SECTION B

b1 PAYMENTS

b2	Circuit Assessment or Share	24,000		24,000	22,000
b3	Donations	2,650		2,650	1,750
b4	Repairs and Maintenance	28,825		28,825	14,087
b5	Utilities (Insurances, water charges, heating & lighting)	7,315		7,315	7,941
b6	Benevolent Fund	422		422	
b7	Other payments	3,224		3,224	3,725
b8	TOTAL PAYMENTS	66,437		66,437 (b9)	49,503

SECTION C

NET RECEIPTS/PAYMENTS
FOR THE YEAR

c1	(a6-b8)	(13,708)		(13,708)	217
c2	Total funds brought forward from last year	82,008		82,008 (c6)	81,182
c3	Sub total (c1+c2)	68,300		68,300	81,399
c4	Transfers and adjustments	(498)		(498) (c7)	609
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	67,802		67,802	82,008 (c6)

SECTION D

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

(these amounts are not to be included in total receipts/payments figures above)

(these amounts are not to be included in total receipts/payments figures above)		£	£
Balance brought forward from last year		520	21
Offerings/Gifts - received for external organisations		964	2,819
Offerings/Gifts - passed to external organisations		1,463	2,320
BALANCE STILL TO BE PAID (d1+d2-d3)		21	520

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Playbox	42,496	45,925	(3,428)	49	15,574	12,194
e2 Boys' Brigade	2,038	748	1,290		1,235	2,525
e3 Girls' Brigade	4,258	2,668	1,590		3,122	4,712
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	48,792	49,340	(548)	49	19,931 (e11)	19,432 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	52,730 (a7)	66,437 (b9)	(13,708)	(498) (c7)	82,008 (c6)	67,802 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	101,522	115,778	(14,256)	(449)	101,939 (x)	87,234 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	39,276	25,280
f3 Bank Deposit Account		
f4 Central Finance Board	5,014	4,514
f5 Trustees for Methodist Church Purposes	24,873	25,037
f6 Methodist Chapel Aid	12,844	12,971
f7 SUB TOTAL - Church accounts	82,008 (c6)	67,802 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	19,931 (e11)	19,432 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	101,939 (x)	87,234 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . **Kingston Methodist Church**

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer (Nigel Spalding) Date 8 January 2021

Name and address of treasurer 50 Kings Road, Kingston, Surrey, KT2 5HS

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting (Rev Dr Karl Rutledge)

Name of the Chair of the meeting ... Rev Dr Karl Rutledge Date 18/02/2021

Independent Examiner's Report to the Trustees of the

Kingston Methodist Church

Charity Number . 1163578

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Kingston Methodist Church for the year ended 31 August 2020 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church Kingston Methodist Church

No 1163578

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner (Mary Ryan)

Name of independent examiner Mary Ryan

Relevant professional qualification of independent examiner FCCA DChA Cert PPS

Name of firm (where appropriate) Ark Accountancy

Address 31 Cheam Road, Ewell, Epsom, Surrey, KT17 1QX

Date 11/12/21

* delete or circle as appropriate



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

KINGSTON METHODIST CHURCH

On accounts for the year
ended

31 MARCH 2020

Charity no
(if any)

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

(Mary Ryan)

Date:

7/1/21

Name:

MARY ELIZABETH RYAN

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

31 CHICHEAM ROAD, EWELL

EPSOM, MIDDLESEX

KT17 1QY

INCOME 2019/20

	£
Offerings and tax recovered	
Envelopes	713.97
Loose Cash	1797.18
Pew Envelopes	685.00
Cheques & Credits	24998.75
Income Tax Recovered - CFB	6719.69
Interest	
Central Finance Board (CFB)	52.37
TMCP 19151	213.98
Methodist Chapel Aid	127
Lettings	10003.25
Other receipts	
Legacy - Shirley Kellett	1000.50
Car park donations	648.62
Messy Church	0.00
Plant Sales	1416.36
Sponsored Bike Ride	25.00
Sponsored Bike Ride - Gift Aid	43.87
Quizzes	245.00
Christmas Fair	1330.20
Gifts for Rev Andy Clark	640.00
Benevolent Fund	1226.00
Benevolent Fund - Gift Aid	112.80
KCAH Meals for Homeless	730.00
SUB-TOTAL	52,729.54

Offerings/gifts received for external orgs	
Clearance - All We Can	393.70
World Mission Fund - Gift Aid	159.62
Girls' Brigade- Gift Aid (subs)	411.37
TOTAL	964.69

EXPENDITURE 2019/20

	£
Circuit Assessment	24,000.00
Donations to other organisations	
The Boys' Brigade	250.00
The Girls' Brigade	250.00
St John's School Governors	100.00
Oxygen	250.00
Joel Community Services (closed)	-
Street Pastors	250.00
Refugee Action Kingston	
KCAH	250.00
Kingston Hospital Charity (Christmas Sale)	600.00
Food Bank (Plant Sales)	700.00
Repairs & Maintenance	
Repair of upper hall roof and replacement of upper windows	23,611.50
* Testing and servicing boiler, fire alarm, fire extinguishers	1,113.44
* Facilities management (cleaning materials, washing facilities, rubbish removal, batteries, keys etc) plus Covid	1,139.41
* Investigations and minor repairs	1,478.54
Cleaning	1,482.30
Utilities and Insurance	
Gas	3,035.58
Electricity	605.94
Water	245.27
Telephone and Broadband	761.87
Insurance	2,666.31
Other	
Stationery, Printing & Postage	800.09
Consumables	67.16
Worship Materials	125.28
Organist's expenses	340.00
Music	-
Sunday School	146.23
Messy Church	15.64
Minister's (and Preachers') Expenses	-
Training	192.87
CCLI Licence	-
Independent Examiner (for 2018/19 accounts)	500.00
Equipment and software	507.25
TMCP admin charges	49.75
Sundries	-
Donation to Rev Andy Clark	480.21
Benevolent Fund	422.46
TOTAL	66,437.10
Offerings/gifts received for external organisations/people	
Clearance - All We Can (x2)	393.70
World Mission Fund - Gift Aid	159.62
Girls' Brigade - Gift Aid (subs)	411.37
Girls' Brigade - Gift Aid (sponsorship)	498.24
TOTAL	1462.93

FUNDS AS AT 1 SEPTEMBER 2020

	01-Sep-20
Benevolent Fund	1,656.49
Contingency Fund for Property (including Property Upgrades)	20,145.82
Quinquennial Fund	
General Reserve (as per policy - 50% of annual running costs)	22,000.00
Playbox Reserve - one term plus staff redundancy costs	24,000.00
TOTAL	67,802.31

MONEY HELD IN THE ACCOUNTS	01-Sep-20
HSBC	26,638.00
HSBC Uncleared included in accounts	(1,358.28)
Trustees for Methodist Church Purposes	25,037.44
Methodist Chapel Aid	12,971.38
Central Finance Board	4,513.77
TOTAL	67,802.31

Kingston Methodist Church

Reserves Policy approved 11 February 2021

It is the policy of Kingston Methodist Church to maintain the following funds as designated reserves:

- a) **A General Reserve Fund**, containing an amount equivalent to half a year's ongoing running costs, ie excluding major property works.
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THE METHODIST CHURCH

INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 20

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

Circuit/District

CIRCUIT: Kingston upon Thames DISTRICT: London

Group/Organisation

Fairfield Playbox

Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation

SHIMA REBELLY
Treasurer of Group or Organisation

21-12-2020
Date

I confirm that I have examined the accounts and records of the

Fairfield Playbox

and that the information overleaf is in accordance therewith.

(Sue Bennett)
Independent Examiner/Registered Auditor

20 November 2020
Date

I confirm that the information overleaf has been prepared from independently examined/audited* accounts which were/will be* presented to

Fairfield Playbox Management Committee

at a meeting which I ~~chair~~/intend to chair on

21-Jan-21
Date

(Alan Clatworthy)
Signature of Chair of Meeting

9/01/2021
Date

This form can be used by Church, Circuit and District Internal Organisations who report to their respective Methodist bodies.

INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)

A separate Report Form should be prepared for each Internal Organisation

RECEIPTS AND PAYMENTS ACCOUNT

Note

SECTION H

RECEIPTS

h1	Gifts & donations		108.55
h2	Other receipts		42,387.93
h3	TOTAL RECEIPTS (to Receipts col page 3 in the main accounts)		42496.48

SECTION I

PAYMENTS

i1	Donations		2000
i2	Other payments		43,924.62
i3	TOTAL PAYMENTS (to Payments col page 3 in the main accounts)		45924.62

SECTION J

j1	NET RECEIPTS (PAYMENTS)	(h3 - i3)	-3428.14
j2	OPENING BALANCE (to Opening balance column page 3 in the main accounts)		15573.89
j3	Adjustments (show any negative adjustments in brackets)		48.74
j4	CLOSING BALANCE (to Closing balance col. page 3 in the main accounts)	(j1+j2+/-j3)	12194.49

SECTION K

HOW THE FUNDS ARE HELD

k1	Cash in hand		922.90
k2	Cash at Bank/CFB etc		11,271.59
k3	Other accounts		
k4	TOTAL FUNDS HELD (should agree with line j4 above)	(k1+k2+k3)	12194.49

SECTION M

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS

(These amounts should not be included in total receipts/payments above)

m1	Balance brought forward from last year		
m2	Offerings/Gifts - received for external organisations		
m3	Offerings/Gifts - passed to external organisations		
m4	BALANCE STILL TO BE PAID	(m1+m2-m3)	

FAIRFIELD PLAYBOX END OF YEAR REPORT FOR FINANCIAL YEAR 2019-20

EXPENDITURE	EXPENDITURE CATEGORIES		INCOME CATEGORIES	
	Gifts and donations	Other receipts	Donations	Other Payments
	£	£		£
Staff Pay	42,078.66			42,078.66
Pensions	558.26			558.26
Annual Inspection Fee (Ofsted Registration)	50.00			50.00
Books	50.00			50.00
Equipment and Administration	407.96			407.96
Milk	1.65			1.65
Photographs	-			-
Donation to Church	2,000.00	2,000.00		
Catering	165.02			165.02
Training Fees	398.15			398.15
End of term presents	135.93			135.93
Mobile phone	78.99			78.99
Farm	-			-
TOTAL	45,924.62	2,000.00		43,924.62

INCOME

Pre-school fees	30,201.41		31,303.41
Play & Stay fees	1,102.00		
Milk	-		-
Photos	-		-
Books	39.30		39.30
Misc. Donations	108.55	108.55	
Inclusion Fund	-		-
MMRC Job Retention Scheme	11,045.22		11,045.22
TOTAL	42,496.48	108.55	42,387.93

INCOME	42,496.48
EXPENDITURE	- 45,924.62
IN-YEAR OPERATING LOSS	- 3,428.14
Cash in hand at start of year	645.43
Cash in hand at end of year	922.90
Change in-year	277.47
Cash at bank at start of year	14,928.46
Cash at bank at end of year	11,271.59
Change in-year	- 3,656.87
Total change in-year	- 3,379.40
Amount of cash compared with book amount	- 48.74

Notes provided by Sue Bennett:

At the end of the year, the total funds in hand was £48.74 less than the book entry amount.

All entries have been reconciled with the bank accounts and I am satisfied that proper control of the accounts has been exercised.

THE METHODIST CHURCH

INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 2020

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

Circuit/District

CIRCUIT: Kingston

DISTRICT: London

Group/Organisation

14th Kingston and Merton Boys' Brigade

Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation

[Signature] (Alan Hayden)
Treasurer of Group or Organisation

10th October 2020
Date

I confirm that I have examined the accounts and records of the

14th Kingston and Merton B.P.

and that the information overleaf is in accordance therewith.

(Robin Alexander)
Independent Examiner/Registered Auditor

14/11/20
Date

I confirm that the information overleaf has been prepared from independently examined/audited* accounts which were/will be* presented to

14th K&M Staff Meeting

at a meeting which I chaired/intend to chair on

Nov. '20.
Date

(Alex Ritchie)
Signature of Chair of Meeting

19/11/20
Date

This form can be used by Church, Circuit and District Internal Organisations who report to their respective Methodist bodies.

INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)
A separate Report Form should be prepared for each Internal Organisation

RECEIPTS AND PAYMENTS ACCOUNT

Note

SECTION H

RECEIPTS

h1	Gifts & donations		
h2	Other receipts		1202
h3	TOTAL RECEIPTS (to Receipts col page 3 in the main accounts)		836.37
			2038.37

SECTION I

PAYMENTS

i1	Donations		
i2	Other payments		
i3	TOTAL PAYMENTS (to Payments col page 3 in the main accounts)		748.10
			748.1

SECTION J

j1	NET RECEIPTS (PAYMENTS)	(h3 - i3)	1290.27
j2	OPENING BALANCE (to Opening balance column page 3 in the main accounts)		1234.89
j3	Adjustments (show any negative adjustments in brackets)		
j4	CLOSING BALANCE (to Closing balance col. page 3 in the main accounts)	(j1+j2+/-j3)	2525.16

SECTION K

HOW THE FUNDS ARE HELD

k1	Cash in hand		-
k2	Cash at Bank/CFB etc		2,525.16
k3	Other accounts		
k4	TOTAL FUNDS HELD (should agree with line j4 above)	(k1+k2+k3)	2525.16

SECTION M

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS

(These amounts should not be included in total receipts/payments above)

m1	Balance brought forward from last year		
m2	Offerings/Gifts - received for external organisations		
m3	Offerings/Gifts - passed to external organisations		
m4	BALANCE STILL TO BE PAID	(m1+m2-m3)	

THE METHODIST CHURCH

INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 2020

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

Circuit/District

CIRCUIT: Kingston

DISTRICT: London

Group/Organisation

1st Kingston Girls' Brigade

Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation

(Julie Moss)
Treasurer of Group or Organisation

27-10-2020

Date

I confirm that I have examined the accounts and records of the

1st Kingston Girls' Brigade

and that the information overleaf is in accordance therewith.

(Ala Hayde)
Independent Examiner/Registered Auditor

27 October 2020

Date

I confirm that the information overleaf has been prepared from independently examined/audited* accounts which were/will be* presented to

Leaders of 1st Kingston Girls' Brigade

at a meeting which I chaired/intend to chair on

29-10-2020

(Julie Moss)
Signature of Chair of Meeting

30-10-2020

Date

This form can be used by Church, Circuit and District Internal Organisations who report to their respective Methodist bodies.

INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)

A separate Report Form should be prepared for each Internal Organisation

RECEIPTS AND PAYMENTS ACCOUNT

Note

SECTION H

RECEIPTS

h1	Gifts & donations		£1,536
h2	Other receipts		2,721.45
h3	TOTAL RECEIPTS (to Receipts col page 3 in the main accounts)		4257.6

SECTION I

PAYMENTS

i1	Donations		270
i2	Other payments		2,407.75
i3	TOTAL PAYMENTS (to Payments col page 3 in the main accounts)		2677.75

SECTION J

j1	NET RECEIPTS (PAYMENTS)	(h3 - i3)	1579.85
j2	OPENING BALANCE (to Opening balance column page 3 in the main accounts)		3122.21
j3	Adjustments (show any negative adjustments in brackets)		
j4	CLOSING BALANCE (to Closing balance col. page 3 in the main accounts)	(j1+j2+/-j3)	4702.06

SECTION K

HOW THE FUNDS ARE HELD

k1	Cash in hand		-
k2	Cash at Bank/CFB etc		4,702.06
k3	Other accounts		
k4	TOTAL FUNDS HELD (should agree with line j4 above)	(k1+k2+k3)	4702.06

SECTION M

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS

(These amounts should not be included in total receipts/payments above)

m1	Balance brought forward from last year		
m2	Offerings/Gifts - received for external organisations		
m3	Offerings/Gifts - passed to external organisations		
m4	BALANCE STILL TO BE PAID	(m1+m2-m3)	