

**Parochial Church Council of
St. Paul's, Hook**

**Financial Statements and Accounts
For the year ended 31st December 2024**



DSBurge & co.

CHARTERED ACCOUNTANTS

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST
PAUL'S HOOK**

**Independent examiner's report to the trustees of The Parochial Church Council of
the Ecclesiastical Parish of St Paul's Hook ('the Charity')**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of Section 396 on the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or



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- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kieran Burge

Kieran Burge ACA

D S Burge and Co Ltd
The Courtyard, 7 Francis Grove, London, SW19 4DW

25 March 2025

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S HOOK

TRUSTEES REPORT

FOR THE YEAR ENDED 31st DECEMBER 2024

AIMS AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As the incumbency is currently vacant the PCC cooperates in this regard with the Team Rector of the Tolworth, Hook and Surbiton Team Ministry. The PCC is also specifically responsible for the maintenance of the Church, the Churchyard and the Church Centre of St Paul's, Hook.

OBJECTIVES AND ACTIVITIES

The PCC consists of the Team Rector and of members elected by the Church membership (those on the electoral roll) at the Annual Parochial Church Meeting (APCM). The PCC's role is to make decisions on behalf of the congregation about the running of the Church, that enable us to fulfil God's purposes in the Church and in the Community.

The PCC are also stewards of the resources that the Church has at its disposal: our finances, the buildings and churchyard, the equipment within the buildings, and the staff. It is the responsibility of the PCC to ensure that these resources are maintained, replenished and used appropriately.

The PCC also keep an overview of the Church services, whilst recognising that the ultimate responsibility for the services rests with the Team Rector. Nevertheless, the PCC are a channel for communication between the congregation and the Team Rector and are also encouraged to express their own views about worship.

When planning our activities and related expenditure the PCC will always consider the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

WORSHIP, PRAYER AND RITES OF PASSAGE

The PCC is keen to offer a range of services and other events during the week and over the course of the year that our community will find both beneficial and spiritually uplifting.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage, public vows are exchanged before God, through funeral services friends and family express their grief, receive comfort, give thanks to God for the person who has passed, and commend that person into God's keeping.

DEANERY SYNOD

Currently, three members of the PCC are the Church's Deanery Synod representatives. The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the Church of England.

Signed:.....(Trustee)

Date: 30th January 2025

Graham Cocks

FINANCIAL REVIEW

Many of our regular worshippers have not returned after lockdown but our total receipts of unrestricted funds was £64,651, of which £10,572 were unrestricted voluntary donations and legacies.

Our Gift Aid is calculated regularly and we were able to claim £9,684 which is now our reduced average yearly total since the loss of several members of our congregation.

Total restricted income of £15,204 was also received and is detailed in the financial statements.

The planned giving total through weekly envelopes and standing orders was reduced but cash collections continue to rise each year.

£62,135 was spent from unrestricted funds to provide the Christian ministry from St Paul's Church, including the contribution to the diocesan parish share which remained the same as the previous year. This payment from each parish largely provides the stipends and housing for the clergy in the diocese.

The net result for the year was an excess of receipts over payments of £1,028. The bank and deposit balances brought forward at 31st December totalled £271,056 of which £571 were restricted funds.

RESERVES POLICY

Our policy is to maintain a balance of unrestricted funds of £20,000.



Mrs Jane Greenfield
PCC Treasurer, St Paul's, Hook

Parochial Church Council of St Paul's, Hook
Church Account Balance sheet as at 31st December 2024

	2024	2023
<u>MONETARY ASSETS</u>	£	£
NatWest Bank	30,034	29,523
CBF Deposit Fund	241,022	8,505
	<u>271,056</u>	<u>38,028</u>

SOURCE OF FUNDS

As at 1 st January 2024	37,166	25,986
Legacy	232,000	
Transfer to designated funds	(25)	(316)
Transfer from designated funds	316	2,558
Excess of receipts over payments	1,028	8,938
	<u>270,485</u>	<u>37,166</u>

DESIGNATED FUNDS

Legacy	422	422
Church linen fund	89	64
Commonwealth War Graves Grant	60	60
Collections in memory of Betty Thompson	-	316
	<u>571</u>	<u>862</u>
	<u>271,056</u>	<u>38,028</u>

Associated Account
Hook Parish Hall



Rev. Caroline Kramer
Team Rector
Tolworth, Hook & Surbiton



Mrs Jane Greenfield
PCC Treasurer

Parochial Church Council of St. Paul's, Hook

Church Income and Expenditure Account – Year ending 31st December 2024

<u>Income Summary</u>	2024	2023
Committed giving: Gift Aid	36,975	40,223
Tax credit on committed giving	9,684	10,430
Other committed giving	4,055	4,981
Church collections	5,753	5,384
Donations for general funds	1,925	8,000
Linen Fund	25	-
Donations in Memory of Rev. Eric Heather	225	316
Amazon & PayPal	-	45
Legacy Claire Jones	10,126	-
Winter Fair, Sales table & Coronation Tea	2,094	1,986
Sunday refreshments and Thursday raffle	1,000	936
Weddings, Baptisms, Funerals, Memorials	2,738	4,130
Parish Hall Management fee	2,700	3,150
Centre lettings	965	938
Bungalow	-	4,525
Church Collections for outside charities	889	1,638
Collection for gift	684	50
Repayment of fair floats	-	130
Interest from investment account	517	264
 Legacy	 232,000	 -
	312,355	87,126

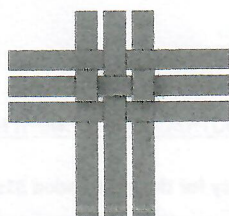
Parochial Church Council of St. Paul's, Hook

Church Income and Expenditure Account – Year ending 31st December 2024

Expenditure Summary

	2024	2023
Payments to Diocese: Parish Share	49,412	48,207
Payments to Diocese: Funeral & Wedding fees	1,800	1,353
Church expenses; major & minor repairs	1,610	746
Grant for Lay Reader Training Expenses	300	-
Audio/Visual expenses	182	54
Sacristy	213	232
Heating, lighting and water	3,623	3,144
Insurance and fire inspection	3,257	3,015
Organ tuning and repair	374	357
Churchyard	716	185
Outreach, Adverts and Pastoral Care	200	779
Salaries and Honoraria	11,403	9,273
PAYE	208	-
Parish Office	1,599	1,331
Accountants examination	912	816
Accountant's fees (Payroll)	498	588
Miscellaneous expenses: Copy licences,		
Weekly Envelopes & Fund Filer	785	494
Catering	71	110
Contra collection for gift	684	
2 nd Hook Scouts	300	300
PCC payments to outside charities	-	500
Fundraising outgoings	88	308
Bungalow	-	4,862
Payments to outside charities		
from church collections	1,092	1,534
Transfer to investment account	232,000	-
	311,327	78,188

Income	312,355	87,126
Expenditure	311,327	78,188
Excess of Income over Expenditure	1,028	8,938



ST PAUL'S
HOOK

HOOK WITH SOUTHBOROUGH PARISH HALL

Account Balance Sheet Year End 31st December 2024

	<u>2024</u>	<u>2023</u>
	£	£
<u>MONETARY ASSETTS</u>		
CAF BANK Cash	4965.04	3489.35
CAF BANK Savings	38648.13	38720.12
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	<u>43613.17</u>	<u>42209.47</u>
INCOME	40267.95	
EXPENDITURE	-38864.25	
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PROFIT/LOSS	1403.70	
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	<u>43613.17</u>	



HOOK WITH SOUTHBOROUGH PARISH HALL

Statement of Financial Activity for the year ended 31st December 2024

PARISH HALL ACCOUNT

INCOME	2024	2023
Lettings	39165.25	35369
Interest CAF Savings	928.01	760
Interest CAF Cash/CBF Fixed Interest	54.69	46
Key Deposit	60.00	40
Miscellaneous Deposit	60.00	0
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	40267.95	36216
EXPENDITURE		
Cleaning	-5454.00	-5094
Caretaker	-1478.25	-1894
Hire/Clearance of Refuse/Recycle Bin	-1027.38	-904
Water	-928.33	-597
Gas	-2469.59	-1215
Electricity (Main Building)	-2052.90	-3859
Electricity (Annexe)	-259.81	-622
PCC Admin Charges *	-2700.00	-3150
CAF Bank Account Fees	-60.00	-60
Mobile Emergency Phone	-90.00	-90
FireCare Security Ltd / Fire Extinguishers	-396.84	-1326
Cleaning Materials and Sundries	-991.65	-1102
Annual Boiler Service	-499.20	-215
Annual Insurance	-1625.23	-1977
Miscellaneous (Stamps/Ink Cartridges/Job Advert)	-299.98	-150
Building works/Maintenance	-11117.23	-11659
Annexe Upgrade	-419.00	-3590
Service Master Cleaning	-561.71	0
Key Deposit Return	0.00	-30
Plumbing	-243.15	0
Electrical / 5 Year Certificate	-6070.00	0
Drains (Noel Barry)	-120.00	-140
Pre-school Lease	0.00	-836
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	-38864.25	-38510
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	1403.70	-2294
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