

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S HOOK
TRUSTEES REPORT
FOR THE YEAR ENDED 31st DECEMBER 2023

AIMS AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Luke Wickings, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church, the Churchyard and the Church Centre of St Paul's, Hook.

OBJECTIVES AND ACTIVITIES

The PCC consists of the incumbent, and of members elected by the Church membership (those on the electoral roll) at the Annual Parochial Church Meeting (APCM). The PCC's role is to make decisions on behalf of the congregation about the running of the Church, that enable us to fulfil God's purposes in the Church and in the Community.

The PCC are also stewards of the resources that the Church has at its disposal: our finances, the buildings and churchyard, the equipment within the buildings, and the staff. It is the responsibility of the PCC to ensure that these resources are maintained, replenished and used appropriately.

The PCC also keep an overview of the Church services, whilst recognising that the ultimate responsibility for the services rests with the incumbent. Nevertheless, the PCC are a channel for communication between the congregation and the incumbent and are also encouraged to express their own views about worship.

When planning our activities and related expenditure the PCC will always consider the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

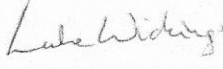
WORSHIP, PRAYER AND RITES OF PASSAGE

The PCC is keen to offer a range of services and other events during the week and over the course of the year that our community will find both beneficial and spiritually uplifting.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage, public vows are exchanged before God, through funeral services friends and family express their grief, receive comfort, give thanks to God for the person who has passed, and commend that person into God's keeping.

DEANERY SYNOD

Currently, three members of the PCC are the Church's Deanery Synod representatives. The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the Church of England.

Signed:  (Incumbent) Date: 18th January 2024

Parochial Church Council of St. Paul's, Hook

Church Income and Expenditure Account – Year ending 31st December 2023

<u>Income Summary</u>	2023	2022
Committed giving: Gift Aid	40,223	35,689
Tax credit on committed giving	10,430	19,544
Other committed giving	4,981	6,409
Church collections	5,384	4,752
Donations for general funds	8,000	7,905
Legacies	-	2,000
Donations for Audio/Visual Fund	-	932
Amazon & PayPal	45	41
Donations in Memory	316	-
Winter Fair, Sales table & Coronation Tea	1,986	1,577
Sunday refreshments and Thursday raffle	936	887
Weddings, Baptisms, Funerals, Memorials	4,130	6,711
Parish Hall Management fee	3,150	4,200
Centre lettings	938	862
Bungalow	4,525	6,470
Commonwealth War Graves Grant	-	30
Unspecified income	50	-
Repayment of fair floats	130	-
Interest from investment account	264	107
Collections for outside charities	1,638	1,809
Diocesan Grant for energy costs	-	1,400
Insurance claim re porch damage	-	2,529
	87,126	103,854

Parochial Church Council of St. Paul's, Hook

Church Income and Expenditure Account – Year ending 31st December 2023

<u>Expenditure Summary</u>	2023	2022
Payments to Diocese: Parish Share	48,207	47,262
Payments to Diocese: Funeral & Wedding fees	1,353	2,186
Church expenses; major & minor repairs	692	2,082
Repair to porch	-	2,430
Audio/Visual expenses	54	5,957
Sacristy and Housekeeping	286	448
Heating, lighting and water	3,144	2,014
Insurance and fire inspection	3,015	2,997
Organ tuning and repair	357	336
Churchyard	185	1,275
Outreach, Adverts and Pastoral Care	779	489
Salaries and Honoraria	9,273	11,252
Parish Office	1,331	1,134
Accountants examination	816	492
Accountant's fees (Payroll)	588	702
Miscellaneous expenses: Copy licences, Zoom etc	494	1274
Catering	110	39
St. Paul's School	-	1,500
2 nd Hook Scouts	300	300
PCC payments to outside charities	500	2,000
Fundraising outgoings	308	88
Bungalow	4,862	6,470
Payments to outside charities from church collections	1,534	1,708
	78,188	94,435

Income	87,126	103,854
Expenditure	78,188	94,435
Excess of Income over Expenditure	8,938	9,419

INDEPENDENT EXAMINER'S REPORT TO
THE PAROCHIAL CHURCH COUNCIL OF ST. PAUL'S, HOOK

We report on the accounts of the church for the year ended 31st December 2023 which are set out on the attached pages.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the act 2011) and that an independent examination is needed.

It is our responsibility to:-

- examine the accounts (under section 145 of the 2011 Act).
- to follow the procedures laid down in the general directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:-

1. which gives us reasonable cause to believe that, in any material respect, the requirements:-
 - (a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

5th March 2024

2-4 Stoneleigh Park Road
Epsom
Surrey KT19 0QT

Sloane Winckless & Co

SLOANE WINCKLESS & CO
Chartered Accountants