



CITY HARVEST

ANNUAL REPORT AND FINANCIAL STATEMENTS
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2022

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

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A LETTER FROM OUR CEO

Dear City Harvest Partners, Supporters and Friends,



City Harvest London was launched in 2014, in response to vulnerable Londoners being left behind as the U.K. economy rebounded following the Global Financial Crisis. We saw quality food going to landfill whilst thousands of London neighbours were forced by circumstance to skip meals. We decided to do something about it.

Today, City Harvest has 59 passionate employees, hundreds of volunteers, two food depots and 18 refrigerated vans and trucks. We partner with over 250 caring food distributors, producers, events, caterers, restaurants, and farms. The charity is supported financially and with pro bono advice by incredibly compassionate individuals, foundations, trusts and corporations who help change lives every day. We are deeply grateful for these essential relationships, which supercharge our efforts and greatly elevate our social impact.

City Harvest now sources well over 400 tonnes per month of nourishing surplus food, which we rush - safely and for free - to over 400 local charities that provide free meals to those in need. This is food for over 1 million meals served each month - over **36 million meals** since we first launched. We operate 7 days a week and cover nearly all Boroughs of Greater London.

In capturing quality in-date food from going to landfill, we've also prevented the creation of over 58 thousand tonnes of deadly greenhouse gases. This is but one impact ingredient in City Harvest's overall benefit to society (SROI¹) of 12.7x the amount of funds invested in our operation.

We also collaborate actively with other food distribution charities and community groups nationwide to ensure that sudden surges of surplus food can be quickly made available wherever there is need.

¹ Social return on Investment



A LETTER FROM OUR CEO

The need for City Harvest is more urgent today even than when we first launched. Food insecurity is skyrocketing due to supply issues stemming from Covid, the war in Ukraine, geopolitical tensions, and ongoing Brexit issues. And now, inflation is destroying family resources and employment stability. The rate of corporate insolvencies has increased 100%. People are flooding into shelters, soup kitchens, and food banks, their needs for nourishment outstripping food supplies.

Thus, what matters most for City Harvest is not what we've achieved in the past but rather how we further build our capabilities and resources to fight this growing need. We continue to strengthen our skills and procedures, are carefully considering an additional depot and have recently acquired a 7.5 tonne truck to increase our food sourcing efficiencies. Continuing to upgrade is our urgent challenge, and we are grateful to all our team members, food sources and financial supporters for your passionate commitment to our mission.

With gratitude,

A handwritten signature in black ink, appearing to be 'S. Winningham', is positioned below the text 'With gratitude,'.

Stephen Winningham
Interim CEO

August 2022

COMMUNITY IMPACT

Of the 400 charities we deliver food to every week, this glimpse at just 3, gives insight to the groups of people we rescue from hunger.

Ace of Clubs – Brixton



**Ave. weekly
food value £6,078**



**63.3 tonnes
of food 2021-22**



**Homeless &
vulnerable**

Ace of Clubs provides a safe space for people who need access to a range of services, including food, accommodation, welfare, rehab, training, and healthcare.

"City Harvest is vital. We have received food deliveries since 2017. This last year, Ace of Clubs provided over 34,000 meals, welcomed over 1,000 people through the door and helped over 100 people off the streets and into accommodation. The number of people coming for help is increasing year on year due to the recession, benefits changes, and a severe increase in homelessness. More people than ever now depend on Ace of Clubs for support."

COMMUNITY IMPACT

The Magpie Project – Forest Gate

"Many of the mothers who use The Magpie Project are in crisis, having had escaped desperate situations such as slavery, trafficking, war, and violence."

These families live in poor quality hotel accommodation with their very young children and have no recourse to public funds. It is standard for families to be uprooted in the middle of the night, given a train ticket, and

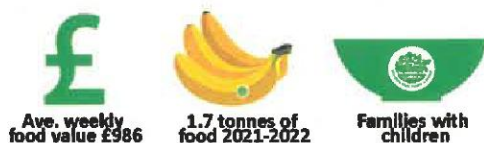
relocated to unsuitable accommodation in a different borough, making looking after yourself impossible. As with all the charities supported by City Harvest, food plays a vital role. Every weekday, a vegetarian breakfast and lunch is served, made mostly from rescued food delivered by their regular City Harvest driver.



Ronald McDonald House - Tooting

Ronald McDonald House at St Georges Hospital keeps families together by providing free 'home away from home' accommodation for families with children receiving treatment for serious and life-threatening conditions. City Harvest stocks the accommodation with food for visiting families.

"Having the City Harvest food has been utterly incredible. Sometimes I ask a mum, "have you eaten?" and they have forgotten to eat for two days, too distraught to think about meals" Any food not used by the families is taken over to the family wards and nurses' stations, so nothing goes to waste."



TRUSTEES' ANNUAL REPORT

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2022.

Reference and administrative details

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Charity Correspondent	Stephen Winningham
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	www.cityharvest.org.uk

Trustees

The trustees who served the charitable company during the period were as follows:

Ben Clarke (Chair)	Alice Avis MBE
Stephen Winningham (Vice Chair) (re-elected)	Victoria Heffer (re-elected)
Todd Benjamin	Ben Malbon
Kathy Street (re-elected)	Frank Bandura
Patrick Street	David Hirschmann

Key management personnel

Stephen Winningham	Chief Executive (interim)
Indy Agnihotri	Head of Finance
Abi Jesson	Head of People
Frazer Praag	Head of Operations (interim)
Lindsey Cape	Head of Fundraising
Daniel McAlpine	Head of Food
Fiona Hollis	Head of Communications
Marco Torquati	Head of Community Impact

During the year Martin Parker (ex-Head of Finance) and David Carter (ex-Chief Executive) departed City Harvest. We thank them for their contribution to City Harvest.

Auditors

Rotherham Taylor Limited
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston PR2 2YP

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Solicitors

Allen & Overy
Bishops Square
London E1 6AD

TRUSTEES' ANNUAL REPORT

Structure, governance and management

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015.

The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

Trustee recruitment and appointment

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made.

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

Trustee induction and training

The trustees are familiar with the practical work and objectives of the charitable company, and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

Financial governance

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises three trustees (Frank Bandura, Stephen Winningham and Patrick Street) who meet quarterly with the Head of Finance.

TRUSTEES' ANNUAL REPORT

Trustee oversight

The board of trustees administers the charity, and normally meets every 2 months. In addition, steering groups and committees comprising selected trustees and members of the management team meet to focus on the following aspects of the charity's operation:

- Community impact
- Food sourcing
- Fundraising
- Strategy and brand
- Operational capability
- Remuneration

These steering groups translate agreed strategies into actionable plans, oversee programme delivery and mentor executive team members.

Delegation of authority

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and has delegated authority from the Board of Trustees for operational matters including finance, employment, and operational activity.

Pay policy for senior staff

The Remuneration Committee reviews the pay of the senior management team, which is normally increased annually in accordance with average earnings in comparable charities.

Risk review

The board of trustees has examined the major strategic, business, and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

TRUSTEES' ANNUAL REPORT

Objectives and activities

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects surplus food otherwise destined for landfill from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

Public benefit statement

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when setting the charity's aims and objectives, and in planning future activities.

Achievements and performance

The impact of City Harvest's work

During the past year, City Harvest redistributed 4,964 tonnes of donated nutritious food that would otherwise have gone to waste. City Harvest experienced tremendous demand for its surplus food during the year from partner organisations serving a growing number of vulnerable people and many operating on budgets that have been sharply reduced. We increased the number of partners to which we deliver nutritious surplus food in the past 12 months, and now deliver to over 400 community organisations in Greater London. The recipients of this safe, in-date food delivered weekly included soup kitchens, homeless shelters, children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness and they were able to prepare 11.9 million highly nutritious meals during the year with City Harvest donations.

TRUSTEES' ANNUAL REPORT

Social return on investment

Management consultants Bain & Company continued to provide pro-bono support to monitor the impact on society of our food redistribution activities. Despite the increased overhead costs incurred to strengthen and professionalise the management team, City Harvest's Social Return on Investment (SROI) during the year was £12.70 for every £1 of expenditure. The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen and ambient food donated by businesses.



This food is unused by businesses for any number of reasons. Our community partners received City Harvest food donations with a retail value of £23.7 million during the year to 31st March 2022 and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports and fitness as well as health and wellness services.



TRUSTEES' ANNUAL REPORT

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane which is 20 times more toxic than other greenhouse gases. The quantity of food City Harvest delivered this year would have resulted in 18,998 tonnes of greenhouse gases being released if it instead went to landfill. Additionally, all the resources that were utilised to produce the 4,964 tonnes of food City Harvest rescued - energy, land, water - would have been wasted as well.

The large and growing need for our services

A Food Foundation Survey has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity.

In the past year we have been able to almost double the average quantity delivered to each community partner to nourish the large numbers of people that are visiting for community meals.

Many partners have indicated that their meal programmes would be greatly diminished or eliminated without continued food donations from City Harvest.

Our investment programme

The quantity of food redistributed by City Harvest in the past year increased by 21% from the prior year. We have continued to invest in infrastructure and human resources to expand our services and ensure operational excellence in our efforts to nourish the community.

TRUSTEES' ANNUAL REPORT

Our investment programme (continued)

This includes:

- Purchase of three nearly-new Mercedes Benz Sprinter vans, increasing our fleet to 17 vans;
- Expansion of dedicated teams for food sourcing and community outreach;
- Upgrading our food storage and handling areas; and
- Purchase of computers and office furniture.

Collaboration with a wide breadth of charity partners

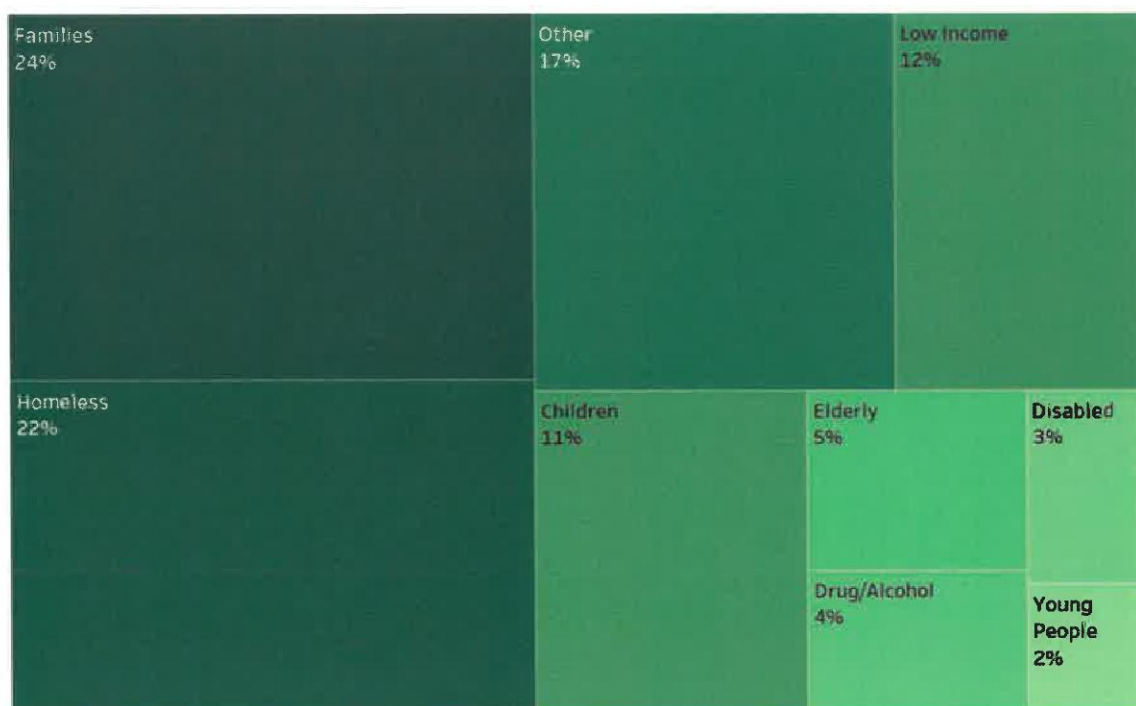
City Harvest deeply understands the needs of both the communities in which we operate and the charities and businesses we serve which enhances our responsiveness and heightens our impact. Every effort is made to deliver the quantities and types of food needed by each community programme at the most convenient times. Often our team helps build networks amongst community programmes and connects local businesses with charities.

Serving London's most vulnerable

Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, young people and those fleeing domestic violence.

TRUSTEES' ANNUAL REPORT

Coverage



We are active in 29 of the 32 London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end increased from 44 to 59 full-time equivalent employees and contractors during the year. All employees are paid at least the London Living Wage, and almost all are enrolled in the contributory pension scheme.

Our volunteers

During the year, 532 regular volunteers gave up many hours of their time to assist us, either as drivers' mates, warehouse staff, or in administrative and advisory capacities. During the year we benefitted from 22,545 hours of volunteer time, which is equivalent to almost 11 full-time staff.

TRUSTEES' ANNUAL REPORT

Our volunteers included many vulnerable individuals gaining work experience and rebuilding lives, including the homeless, those with mental and physical disabilities and ex-offenders transitioning back into productive lives.

In addition, a total of 454 corporate employees were released by 50 London businesses to work for City Harvest. We have greatly valued the many enthusiastic volunteers from our corporate partners including PWC, People against Dirty and DEFRA. We have strong relationships with responsible businesses wishing to make an authentic impact in their communities. City Harvest enables them to effectively contribute to solving local and persistent community challenges.

Fundraising

Last year City Harvest raised £2.9 million to continue our vital mission in rescuing food and redistributing it to people in need. Our work has been made possible by the generous support from Trusts, Foundations, Companies, and Individuals.

City Harvest is a member of the Fundraising Regulator and follows the Fundraising Code of Practice. All our fundraising is managed by our team, and we do not employ any third-party fundraisers on our behalf.

We received support in 2021-22 from many dedicated donors including:

- Artemis Group
- Barclays Bank
- Benecare Foundation
- Bernard Sunley Foundation
- City Bridge Trust
- COFRA Foundation
- Columbia Threadneedle
- Drapers Charitable Fund
- Emmanuel Kaye Foundation
- Edenred
- Fishmongers' Company
- Good Loop
- The Julia and Hans Rausing Trust
- Cheuvreux Foundation
- MarketAxess
- Montanaro Asset Management
- The Permira Foundation
- Social Bite
- Uber Eats
- William Blair International
- WRAP

We are also grateful for the individuals who gave a gift to City Harvest this year, many to fund the running cost of our food delivery vans, and the many new corporate partners who have launched strategic partnerships with us. Our work is also made possible thanks to our regular monthly donors and the hundreds of people who donated through our website.

TRUSTEES' ANNUAL REPORT

Fundraising (continued)

The key pillars to our fundraising strategy are:

- Put relationship fundraising at the heart of our approach, working with donors to achieve mutual objectives;
- Grow our donor base to increase the number of supporters and partners;
- Diversify our income streams ensuring we have sustainable income year-on-year;
- Make it easy for people to support City Harvest with a range of fundraising opportunities; and
- Increase the number of partnerships through our wonderful corporate volunteering programme.

As the cost-of-living crisis is making the fundraising marketplace more challenging, we thank all our dedicated supporters who make a difference and help us keep our vans rolling across London feeding people.

Food donors and other partners

The continued support from businesses that provide generous donations of food include Morrisons, Amazon, Fareshare, Whole Foods, Charlie Bigham's, Marks & Spencer, Innocent Drinks, New Covent Garden Market, New Spitalfields Market and other food donors were much appreciated.

What drives the continued enthusiasm of the City Harvest team is the engagement from businesses and the community to help feed those experiencing adversity. We are supported by iconic London partners like The Savoy, Wimbledon, Crystal Palace Football Club, Fulham Football Club and Queens Park Rangers Football Club.

We are also grateful to organisations that have contributed pro-bono services, including significant time commitments by Allen & Overy LLP, Tibco and Bain & Company, Social Business Trust, RPM, Acrobat Vehicle Rental Ltd and Ernst & Young which have enabled us greatly to improve our business model.

TRUSTEES' ANNUAL REPORT

Financial review

The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.

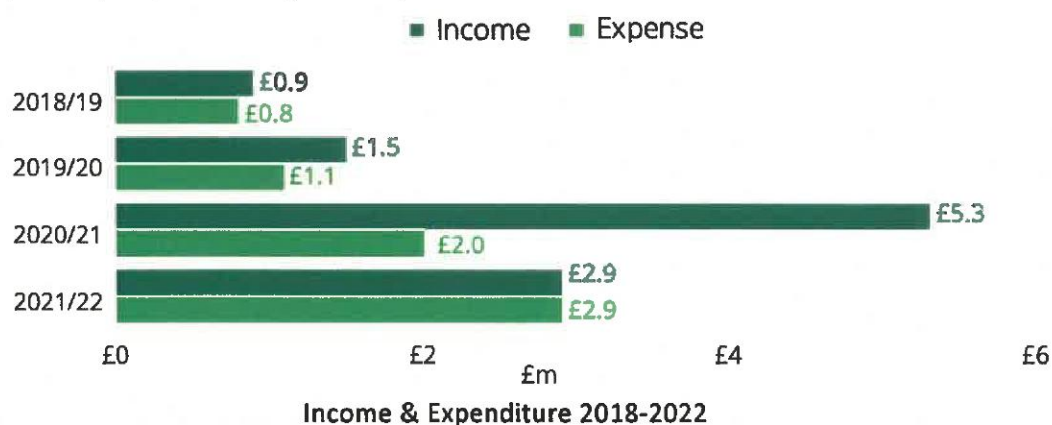
Financial growth

In 2020-21 the charity benefitted from an exceptional £5.3 million of financial donations as our supporters responded to the food poverty crisis created by the COVID-19 lockdown. These funds have been put to use to extend our food redistribution to additional partners, and to source and distribute new supplies of surplus food.

As expected, our income fell to £2.9m in 2021-22, but we were still able to increase the tonnage of food distributed by 21% over the prior year.

Our expenses were also £2.9 million. This involved increasing our underlying cost base from an average of £166,000 per month in 2020-21 to £240,000 in 2021-22, as well as making capital investments of £202,000 during the year.

As a consequence of this continuing investment we have increased the quantity of food rescued from 90 tonnes per week in the first quarter of the year to 117 tonnes in the fourth quarter (278,000 meals per week).



TRUSTEES' ANNUAL REPORT

Financial growth (continued)

City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. For the year ended 31 March 2022 our cost to deliver one meal increased to £0.24p, due to the ending of a special bulk food provision made available under a DEFRA programme in the previous-year, in response to the COVID-19 pandemic.

The trustees constantly monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.



Reserves policy

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees have introduced an 'Impact and Investment Fund'. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

TRUSTEES' ANNUAL REPORT

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term of between 3 and 12 months, to generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The invested funds achieved a return of 0.17%. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.

Trustees' responsibilities in relation to the financial statements

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' ANNUAL REPORT

Trustees' responsibilities in relation to the financial statements (continued)

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our independent auditor

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent auditor in connection with preparing their report, of which the independent auditor is unaware; and
- the trustees having made enquiries of fellow directors and the charity's independent auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the independent auditor is aware of that information.

Auditors

A resolution to re-appoint Rotherham Taylor Limited as auditors for the ensuing year will be proposed to the board of trustees.

Small company provisions

This report has been prepared in accordance with the provisions applicable for companies entitled to the small companies' exemption.

By order of the board of trustees



Ben Clarke

Chair

22 August 2022



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31st March 2022 which comprise the statement of financial activities, the balance sheet and statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for company law purposes, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained during the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 17-18, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures can detect irregularities, including fraud is detailed below.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud (continued)

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas Smith (Senior Statutory Auditor)

For and on behalf of Rotherham Taylor Limited, Statutory Auditor
Chartered Accountants
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston
PR2 2YP

22 August 2022



STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income:					
Donations and grants	3	2,190,606	653,747	2,844,353	5,280,923
Income from charitable activities		5,247	-	5,247	27,915
Investment income	4	10,453	-	10,453	4,914
<i>Income from other trading activities</i>					
Food waste disposal service income		9,906	-	9,906	6,000
Total income		2,216,212	653,747	2,869,959	5,319,752
Expenditure:					
<i>Costs of raising funds:</i>					
Fees and other fundraising expenses		(148,048)	-	(148,048)	(109,833)
<i>Expenditure on charitable activities</i>					
Food rescue delivery	5	(2,284,976)	(451,089)	(2,736,065)	(1,881,862)
Total expenditure		(2,433,024)	(451,089)	(2,884,113)	(1,991,695)
Net income and movement in funds for the year		(216,812)	202,658	(14,154)	3,328,057
Reconciliation of funds:					
Total funds brought forward		4,123,337	385,269	4,508,606	1,180,549
Total funds carried forward		3,906,525	587,927	4,494,452	4,508,606

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 29 to 41 form part of these financial statements.



BALANCE SHEET

	Notes	2022 £	2021 £
Fixed assets:			
Tangible assets	10	673,787	683,348
Total fixed assets		673,787	683,348
Current assets			
Debtors	11	129,588	104,733
Investment in short term deposits	12	2,844,221	2,928,514
Cash at bank and in hand		911,926	863,937
Total current assets		3,885,735	3,897,184
Liabilities:			
Creditors falling due within one year	13	(65,070)	(71,926)
Net current assets		3,820,665	3,825,258
Total assets less current liabilities		4,494,452	4,508,606
Net assets		4,494,452	4,508,606
The funds of the charity			
Unrestricted income funds			
General funds	14	656,525	373,337
Designated fund	14	3,250,000	3,750,000
Restricted income funds	15	587,927	385,269
Total charity funds		4,494,452	4,508,606

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. The notes on pages 29 to 41 form part of these financial statements.

These financial statements were approved by the trustees on 22 August 2022 and are signed on their behalf by:

Ben Clarke
Chair



STATEMENT OF CASH FLOWS

	Notes	2022 £	2021 £
Cash provided by operating activities	19	143,242	3,472,132
Cash flows from investing activities			
Investments in short term deposits		-	(2,928,514)
Withdrawals from short term deposits		84,293	-
Purchase of tangible fixed assets	10	(202,046)	(522,798)
Proceeds from disposal of fixed assets		22,500	8,000
Cash used in investing activities		(95,253)	(3,443,312)
Increase in cash and cash equivalents in the year		47,989	28,820
Cash and cash equivalents at the beginning of the year		863,937	835,117
Total cash and cash equivalents at the end of the year		911,926	863,937

The notes on pages 29 to 41 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Cash donations are recognised as income where there is entitlement, sufficient certainty of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of food collected and distributed is excluded from the statement of financial activities, reflecting the Charity's function as a distribution agent rather than a principal.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees' annual report provides information about their contribution.

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Refer to Note 5 - Analysis of Support Costs for further details.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities.

General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit.

The bases on which support costs have been allocated are set out in Note 6 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

j) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

l) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours notice.

m) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 3 and 12 months.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

p) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme operated by the Creative Pension Trust, unless they exercise their right to opt out of scheme membership.

2. Legal status of company

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.

NOTES TO THE FINANCIAL STATEMENTS

3. Donations and grants

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Donations and gifts	1,212,288	247,989	1,460,277	3,701,832
Grants	978,318	405,758	1,384,076	1,577,491
Donations of goods & services	-	-	-	1,600
	<u>2,190,606</u>	<u>653,747</u>	<u>2,844,353</u>	<u>5,280,923</u>

4. Investment income

	2022	2021
	£	£
Interest received on Shawbrook Bank investment	437	743
Interest received on CAF Bank deposit account	152	814
Interest received from Bank accounts	589	1,557
Interest credited on Flagstone Platform and reinvested	6,384	64
Interest accrued in respect of Flagstone Platform investments	3,480	3,293
	<u>10,453</u>	<u>4,914</u>

Most of the charity's investment income arises from deposits held on an investment platform managed by Flagstone Investments Ltd, which provides online access to fixed term deposits offered by a wide range of banks. Platform management fees were incurred totalling £5,678 (2021: £1,550).

NOTES TO THE FINANCIAL STATEMENTS

5. Analysis of expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Charitable activities				
Drivers and logistics personnel	1,223,060	246,480	1,469,540	1,026,540
Operational expenditures	568,964	205,759	774,723	524,987
Total charitable activities	1,792,024	452,239	2,244,263	1,551,527
Support costs (Note 6)	492,952	(1,150)	491,802	330,335
	2,284,976	451,089	2,736,065	1,881,862

6. Analysis of support costs

	General support costs	Governance	Total 2022	Total 2021
	£	£	£	£
Support staff costs	208,011	-	208,011	190,915
Legal and other professional fees	71,991	-	71,991	45,143
Administrative overheads	197,930	-	197,930	84,165
Accountancy services	-	7,270	7,270	3,512
Audit fee	-	6,600	6,600	6,600
	477,932	13,870	491,802	330,335

The charity allocates costs directly to charitable activities as far as possible, and then apports the remaining costs between general support and the governance function based on the nature of the expense.

NOTES TO THE FINANCIAL STATEMENTS

7. Net income and expenditure for the year

	2022	2021
	£	£
Operating leases – warehouses	138,152	104,274
Depreciation	189,063	103,320
Audit fee	6,600	6,600
Accountancy services	7,270	3,512

8. Staff costs and emoluments

	2022	2021
	£	£
Wages	1,671,025	989,651
Social security costs	160,996	97,492
Contractors	50,204	170,710
Pension costs	28,099	12,998
	<u>1,910,324</u>	<u>1,270,851</u>

The average number of employees during the year was 52 (2021: 34).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2021: £Nil). All employees are paid at least the London Living Wage, and most are enrolled in the Government-backed auto-enrolment pension scheme.

The number of employees who received total emoluments of more than £60,000 during the year was as follows:

Salary Band	2021-22	2020-21
£70,001 - £80,000	2	1
£60,001 - £70,000	0	1

Pension contributions of £1,468 (2021: £1,312) were paid to a defined contribution scheme in respect of the highest paid employee.

The total emoluments of the Key Management Personnel were £325,433 (2021: £341,938).

There have been 532 regular volunteers during the year (2021: 634) assisting our drivers and helping to sort food in the warehouse. In addition, 50 employers released teams of employees to spend a day volunteering at City Harvest.

NOTES TO THE FINANCIAL STATEMENTS

9. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

10. Fixed assets

	Plant, machinery & vehicles £	Office furniture & IT equipment £	Total £
COST			
As at 1 st April 2021	844,130	30,940	875,070
Additions	175,629	26,417	202,046
Disposals	(65,695)	(1,221)	(66,917)
As at 31 st March 2022	954,064	56,136	1,010,200
DEPRECIATION			
As at 1 st April 2021	182,963	8,759	191,722
Charge for the year	181,239	7,824	189,063
Disposals	(43,886)	(486)	(44,372)
As at 31 st March 2022	320,316	16,097	336,413
NET BOOK VALUE			
As at 31 st March 2022	633,748	40,039	673,787
As at 31 st March 2021	661,167	22,181	683,348

NOTES TO THE FINANCIAL STATEMENTS

11. Debtors

	2022	2021
	£	£
Trade debtors	2,274	33,120
Payroll funding	27,989	-
Employee cash advances	7,442	4,950
VAT	1,148	701
Prepayments	83,965	62,669
Interest receivable	6,770	3,293
	129,588	104,733

Prepayments as at 31st March 2022 are principally in respect of rent and insurance.

Payroll funding represents cash held by our outsourced payroll service provider in respect of employee wages payable.

12. Investments in short term deposits

Investments in short term deposits totaling £2,844,221 (2021: £2,928,514) are interest-bearing bank deposits with notice terms of between three and twelve months.

13. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Accruals	34,133	53,204
PAYE and pensions	7,623	4,573
Third party creditors	23,314	14,149
	65,070	71,926

14. Analysis of unrestricted charitable funds

a) Current year

	At 1 st April 2021	Incoming resources	Transfers between funds	Outgoing resources	At 31 st March 2022
	£	£	£	£	£
General funds	373,337	2,216,212	500,000	(2,433,024)	656,525
Designated reserve fund	3,750,000	-	(500,000)	-	3,250,000
	4,123,337	2,216,212	-	(2,433,024)	3,906,525

The general funds are the 'free reserves' after allowing for all designated funds.

NOTES TO THE FINANCIAL STATEMENTS

14. Analysis of unrestricted charitable funds (continued)

b) Prior year

	At 1 st April 2020	Incoming resources	Transfers between funds	Outgoing resources	At 31 st March 2021
	£	£	£	£	£
General funds	248,562	4,635,641	(3,000,000)	(1,510,866)	373,337
Designated reserve fund	750,000	-	3,000,000	-	3,750,000
	<u>998,562</u>	<u>4,635,641</u>	<u>-</u>	<u>(1,510,866)</u>	<u>4,123,337</u>

c) Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	Balance at 31 st March 2022	Balance at 31 st March 2021
	£	£
Liquidity reserve – six months committed operating costs	1,800,000	1,500,000
Impact & Investment fund	1,450,000	2,250,000
	<u>3,250,000</u>	<u>3,750,000</u>

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees have introduced an 'Impact and Investment Fund'. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

NOTES TO THE FINANCIAL STATEMENTS

15. Analysis of restricted charitable funds

a) Current year	At 1 st April 2021	Incoming resources	Outgoing resources	At 31 st March 2022
	£	£	£	£
Fleet operations fund	34,200	478,172	(324,502)	187,870
Main depot fund	92,980	10,344	(21,119)	82,205
Satellite depot fund	19,494	30,591	(20,117)	29,968
Vehicle purchase fund	238,595	134,640	(85,351)	287,884
	<u>385,269</u>	<u>653,747</u>	<u>(451,089)</u>	<u>587,927</u>

b) Prior year	At 1 st April 2020	Incoming resources	Outgoing resources	At 31 st March 2021
	£	£	£	£
Fleet operations fund	4,976	345,058	(315,834)	34,200
Main depot fund	-	95,252	(2,272)	92,980
Satellite depot fund	44,383	86,001	(110,891)	19,494
Vehicle purchase fund	123,370	157,800	(42,575)	238,595
Coolroom and freezer fund	9,257	-	(9,257)	-
	<u>181,986</u>	<u>684,111</u>	<u>(480,829)</u>	<u>385,269</u>

16. Analysis of net assets between funds

a) Current year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	273,730	-	400,057	673,787
Net current assets	382,795	3,250,000	187,870	3,820,665
At 31 st March 2022	<u>656,525</u>	<u>3,250,000</u>	<u>587,927</u>	<u>4,494,452</u>

b) Prior year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	215,133	-	468,215	683,348
Net current assets	34,716	3,750,000	40,542	3,825,258
At 31 st March 2021	<u>249,849</u>	<u>3,750,000</u>	<u>508,757</u>	<u>4,508,606</u>

NOTES TO THE FINANCIAL STATEMENTS

17. Contingencies

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31st March 2022.

18. Commitments

The charity has a five-year lease agreement which for its distribution centre in Acton which expires on 19th December 2025. As at 31st March 2022 the outstanding commitment was £400,000 (2021: £508,000).

The trustees have confirmed that there were no capital commitments at 31st March 2022.

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2022	2021
		£	£
Net movement in funds		(14,154)	3,328,057
Add back depreciation charge	10	189,063	103,320
Add back loss on disposal of fixed assets		44	11,502
Increase in debtors	11	(24,855)	(12,495)
(Decrease)/Increase in creditors	13	(6,856)	41,748
Cash provided by operating activities		<u>143,242</u>	<u>3,472,132</u>



www.cityharvest.co.uk

Cityharvestlondon on Instagram, Twitter,
Facebook and LinkedIn.

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055