CITY HARVEST

England & Wales · Charity number 1163055

Details

Status	Registered
Legal form	Charitable company
Company number	08986929
Registered	2015-08-07
Register	View on the Charity Commission register

Contact

Address	Unit 8 Acton Park Estate The Vale London W3 7QE
Phone	0207 041 8491
Email	info@cityharvest.org.uk
Website	http://www.cityharvest.org.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE, FOR THE PUBLIC BENEFIT, ALL PURPOSES WHICH ARE RECOGNISED AS EXCLUSIVELY CHARITABLE UNDER THE LAWS OF EVERY PART OF THE UNITED KINGDOM, INCLUDING:- THE PREVENTION AND RELIEF OF POVERTY;- THE ADVANCEMENT OF ENVIRONMENTAL PROTECTION AND ENVIRONMENTAL IMPROVEMENT;- THE ADVANCEMENT OF THE EFFECTIVE USE OF RESOURCES FOR CHARITABLE PURPOSES BY CHARITIES, NGOS AND OTHER ORGANISATIONS;- THE PROVISION OF EMPLOYMENT OPPORTUNITIES TO WAR VETERANS TO SUPPORT THEIR RE-SETTLEMENT INTO CIVILIAN LIFE,IN PARTICULAR (WITHOUT LIMITATION) BY FACILITATING THE DISTRIBUTION OF SURPLUS FOOD AND DONATIONS OF FOOD FROM RESTAURANTS, MANUFACTURERS AND RETAILERS TO THOSE EXPERIENCING FOOD POVERTY.

Activities: City Harvest helps put surplus food to good use in a sustainable way, by distributing to organisations that feed the hungry in London

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Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,288,657	£5,221,433	£3,918,827	69
2024-03-31	£4,131,065	£4,015,361	£4,851,603	65
2023-03-31	£3,719,938	£3,478,491	£4,735,899	63
2022-03-31	£2,869,959	£2,884,113	£4,494,452	52
2021-03-31	£5,319,752	£1,991,695	£4,508,606	34

Trustees

Name	Role	Appointed
Paul Freeston OBE	Chair	2024-06-18
Bernadette GILBERT		2025-07-01
Christopher Ralph		2024-04-15
Duncan Everett		2024-01-10
Emma Gerald		2023-05-16
PATRICK STREET BA, JD		2020-05-18
Shaun Browne		2023-07-31
Stephen Winningham		2024-09-20
Todd Brooks Benjamin		2019-01-14

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CITY HARVEST

England & Wales - Charity number 1163055

Accounts

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2025

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

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CITY HARVEST VALUES & IMPACT

What we do

Est. 2014, City Harvest London food charity rescues nutritious surplus food from farms, manufacturers, wholesalers, and retailers, and delivers it, for free, to over 130,000 people a week via organisations feeding those facing food poverty.

City Harvest rescues food, people, and the planet by diverting food waste, providing life-changing support to communities across London through food, and reducing greenhouse gas emissions.



Rescuing Food

City Harvest ensures no good food is wasted. Our team redistributes free food for over 1.1 million meals a month to people most in need.



Rescuing People

City Harvest believes in the human right to food & that people should thrive, not just survive. We ensure the right food gets to the right people at the right time.



Rescuing Planet

City Harvest helps food partners reach UN 9 Sustainable Development Goals & deliver their ESG strategies, reducing waste & making huge social impact.

Our Values

Our values sit at the heart of what we do; they inform our ways of working, the decisions we make, the behaviours we champion and how the organisation should feel. We are proud that they have been shaped collectively by our community – our staff, our volunteers, our trustees and our community partners. To bring our values to life, we move beyond words and into action:

Compassionate

Community focused

Aspiring

Collaborative

Trustworthy



Our Strategy

Our 2025 to 2028 strategy centres on how we can deliver the right food to the right people at the right time:

- **Right Food**: The range of categories and volumes of food that is requested is delivered whenever possible.
- **Right People**: Those in the greatest need and cared for by impactful organisations are onboarded by our community team.
- **Right Time**: Ensure that we have great and reliable customer service.

14.5M
MEALS DELIVERED

£0.36
COST TO DELIVER 1 MEAL

6,110 TONNES
REDISTRIBUTED FOOD

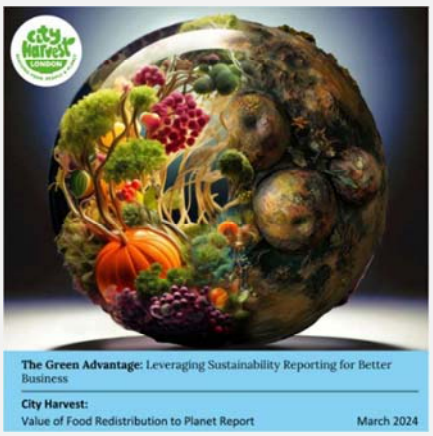
29
LONDON BOROUGHS

133,000
RECIPIENTS PER WEEK

31,830
HOURS VOLUNTEERED

13,158 TONNES
GREENHOUSE GASES PREVENTED

£11.90
SOCIAL RETURN ON INVESTMENT





A LETTER FROM OUR CHAIR OF TRUSTEES

Following the celebration of our **10th anniversary**, we continue to build upon a decade of extraordinary achievement.

It is both a privilege and an honour to introduce this Annual Report, marking my first full year as Chair of the Board of Trustees of City Harvest. Following the celebration of our 10th anniversary, this has been a year of meaningful progress and transition for the charity, as we continue to build upon a decade of extraordinary achievement.

City Harvest's impact remains truly exceptional. With a **Social Return on Investment of £11.90**, every pound donated generates significant social, environmental, and food industry benefit. Our funders recognise that by supporting City Harvest, they are in turn supporting more than **300 frontline charities** tackling hunger, homelessness, isolation, and hardship across London. Quite simply, **for every £1 donated, we provide 3 nutritious meals**.

Over the past year, our team has delivered food for **14.5 million meals**, rescuing **6,110 tonnes of surplus food** that would otherwise have gone to waste. Our thriving volunteering programme — awarded the **'Investing in Volunteers' accreditation** — saw an outstanding **31,830 volunteer hours** contributed, helping us to feed people and prevent the release of an estimated **13,158 tonnes of greenhouse gases**.

The success of City Harvest stands as a testament to the vision and dedication of our founders, together with the tireless commitment of our staff, volunteers, donors, and funders. Alongside my fellow Trustees, I remain committed to safeguarding and strengthening this legacy, ensuring that City Harvest continues to deliver its vital mission: **rescuing surplus food to alleviate hunger and reduce food waste across London**.

The demand for our services has remained intense, **a challenge that City Harvest is proud to address every day**.

The demand for our services has remained intense. Rising inflation, continued economic uncertainty, and reductions in public services have placed growing pressure on the communities we support. At the same time, the escalating climate emergency highlights the urgent need for sustainable solutions to food waste — a challenge that City Harvest is proud to address every day.

This year also marked an important leadership transition. Our impassioned CEO, Sarah Calcutt, has decided to step away from City Harvest. Sarah has been a highly visible leader of our charity for three demanding years, during which we sourced and delivered food for 39 million meals. In particular, under her leadership we've grown fresh produce as a percentage of our food deliveries from 42% to 56% through more access to farms and have become a meaningful contributor to public policy dialogues surrounding waste and hunger. We thank Sarah for her contributions to City Harvest's mission and wish her success in her next venture.

Thank You

With strong leadership, a dedicated team, and the continued support of our partners and stakeholders, **we are well positioned to meet the challenges ahead**.

We are equally pleased to welcome **Richard Gammage** as our **new Chief Executive Officer**. Richard brings extensive operational and financial expertise, together with a deep alignment to the values and purpose of City Harvest. Under his leadership, we are confident that the charity will continue to grow its impact and deliver our mission with excellence, efficiency, and compassion.

On behalf of the Board of Trustees, I would like to extend my heartfelt thanks to:

- The **City Harvest team**, whose professionalism and dedication underpin all that we achieve;
- Our **volunteers**, whose contribution and spirit make our mission possible;
- Our **funders and donors**, whose generosity sustains and expands our work;
- Our **food donors**, whose commitment reduces both hunger and waste; and
- My **fellow Trustees**, for their guidance, insight, and unwavering support.

As we look to the future, City Harvest remains steadfast in its mission: **to rescue surplus food, feed those in need, and protect the environment.** With strong leadership, a dedicated team, and the continued support of our partners and stakeholders, we are well positioned to meet the challenges ahead — and to build upon the remarkable achievements of our first decade.



Paul Freeston
Chair of Trustees

November 2025

TRUSTEES' ANNUAL REPORT

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2025.

Objectives and activities

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects edible surplus food otherwise destined for landfill or anaerobic digestion from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

14.5m meals

This year City Harvest delivered 14.5m nutritious meals.

Achievements and performance

The impact of City Harvest's work

During the past year, City Harvest redistributed 6,110 tonnes of donated nutritious food that would otherwise have gone to waste. This equated to 14.5 million highly nutritious meals.

We increased the number of recipients to which we deliver nutritious surplus food in the past 12 months, and now deliver to 133,000 recipients each week via over 300 community partners in Greater London.

133,000

City Harvest delivered to 133,000 recipients each week via over 300 community partners in greater London.

The recipients of this nutritious food delivered weekly included community foodbanks, soup kitchens, school foodbanks and children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness.

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane with a global warming potential more than 80 times greater than that of CO2.

The quantity of food City Harvest delivered this year resulted in 13,158 tonnes of greenhouse gases being diverted from landfill. All the resources that were utilised to produce the 6,110 tonnes of food City Harvest rescued - energy, land, water - would have been wasted otherwise.



TRUSTEES' ANNUAL REPORT



The large and growing need for our services

The last round of the Food Insecurity Survey performed by the Food Foundation has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity. 7.3 million adults (13.9% of households) experienced food insecurity in January 2025 and 57% of food insecure households reported cutting back on Fruits, 42% on vegetables and 48% on dairy and eggs.



TRUSTEES' ANNUAL REPORT

Serving London's most vulnerable

Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, those on low income, and young people.



Our coverage

We are active in most of all London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.

Community Impact

The demand for food aid in the capital has continued at a pace this year. For people on low income, access to free or low cost food has become part of a "normal" way of life - an estimated 2 million Londoners seek food aid each month.

TRUSTEES' ANNUAL REPORT

For City Harvest, this means that new enquiries to the Community Impact Team for our support continue to rise and more and more organisations join our wait list. At the same time, the number of people turning up to our existing community partners has risen such that we have experienced increases in demand for our supplies from those we currently we work with.

In 2024/25, City Harvest has brought onboard **19 new community partners providing access to low or no cost food in their community**. The new community partners mean that City Harvest has stretched its impact in areas it has not previously reached – geographically and demographically.

For the first time, we are now delivering in one of London's oldest riverside communities, Rotherhithe, through an excellent new partnership with **Rotherhithe Community Kitchen.** Similarly, a new partnership with **Critical Support** means that our food is reaching some 12,000 people in Mitcham and Morden we haven't previously reached.

A new partnership with the **Camden Chinese Centre** means that we are now serving over 500 people of largely Chinese ethnicity in central London.

A small but wonderful project in Kensal Rise – the **Dementia Café** – allows us to provide delicious hot meals to elderly people suffering from dementia.

Over 15% increase in people we reach.

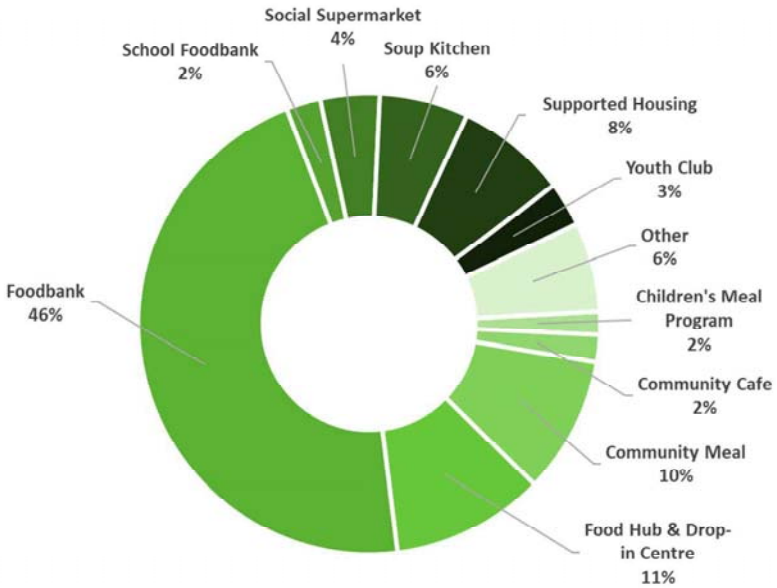
19 new community partners serve over 15,000 people.

Existing community partners have reported increases in their client numbers too. Consequently, we have seen a 15% to 20% increase this year in the total number of unique clients City Harvest's food reaches. In Nov 23, the total was 116,482. At the end of March 2025, it tracks at between 130-140,000 clients.

Finally, the **Refugee Community Kitchen** in Gospel Oak is using our fresh produce to ensure that healthy meals are made and distributed to some of the poorest people living on the streets or in refuges.

Meanwhile, the Team continues to assimilate an impressive list of potential new community partners ready to be onboarded as soon as food supplies and logistics allow. Currently, there are **over 80 partners ready to join the City Harvest family**.

An important aim this year has been to continue targeting our supplies towards some of the boroughs facing the highest levels of deprivation and need for food aid. We have made particular progress in Southwark this year and are about to cement new partnerships in the Borough of Lewisham.



TRUSTEES' ANNUAL REPORT

However big the numbers become, a central ethos at City Harvest is to maintain strong working relationships with its community partners. This year, the Community Impact Team has personally visited over 300 community partners. This may be a quick hello, or in a number of instances, a full day's volunteering to really "get under the skin" of frontline food aid service.

Whilst of course, getting surplus food out to where it is really needed is our main focus, we also do all we can to support our community partners more generally. At a time when all those working in the voluntary and community sector are struggling for resources, any information on sources of funding or in-kind support are shared with our network.

We also do our best to spread good practice between organisations. This year, we have facilitated visits between organisations who might benefit from each other's knowledge. Finally, we occasionally get access to non-food items which can be very valuable for our partners. This year, we distributed an estimated nearly £50,000 of non-food items to our community partners including ten large chillers donated by one of our major food donors.

The big challenge going forward will be how best to meet the growing demand for our service given the finite resources we have. A big part of the solution is the evolving network of hub and spoke type operations - organisations that are able to take large quantities of food, store it and then distribute equitably amongst smaller local projects.

These Hubs have great knowledge of their patch and provide vital efficiencies in the food aid network, especially those that have large freezer capacity. This year, we began delivering to Critical Support. Based in Mitcham, they provide an onward service to around 15 smaller projects in the neighbouring boroughs. Similarly, next year will see a new partnership with Kingston Surplus Hub in New Malden where the Hub will provide an onward service to around 40 local organisations.

Tackling isolation
A key side effect of our work in London's most deprived neighbourhoods is to tackle social isolation. Around 30% of our projects bring people together specifically to share a meal. Typically, projects like Foodcycle (where we supply around 75% of the 20 Foodcycles in London) host around 20-50 people each week who share a meal cooked from surplus food by volunteers from the local community on a "ready, steady, cook basis".

In addition, the proliferation of community run foodbanks over the last three years has had a massively positive impact against isolation. Communities have come together to look after each other in these difficult times and make sure people living on their own are looked out for.

Our investment programme

We have maintained our commitment to investing in infrastructure and human resources to ensure operational excellence as we serve the community. These initiatives include expanding our food storage capacity, investing in workforce development, procuring additional vans, and acquiring a 26-tonne truck, which enables us to independently collect larger quantities of food.



TRUSTEES' ANNUAL REPORT

£11.90

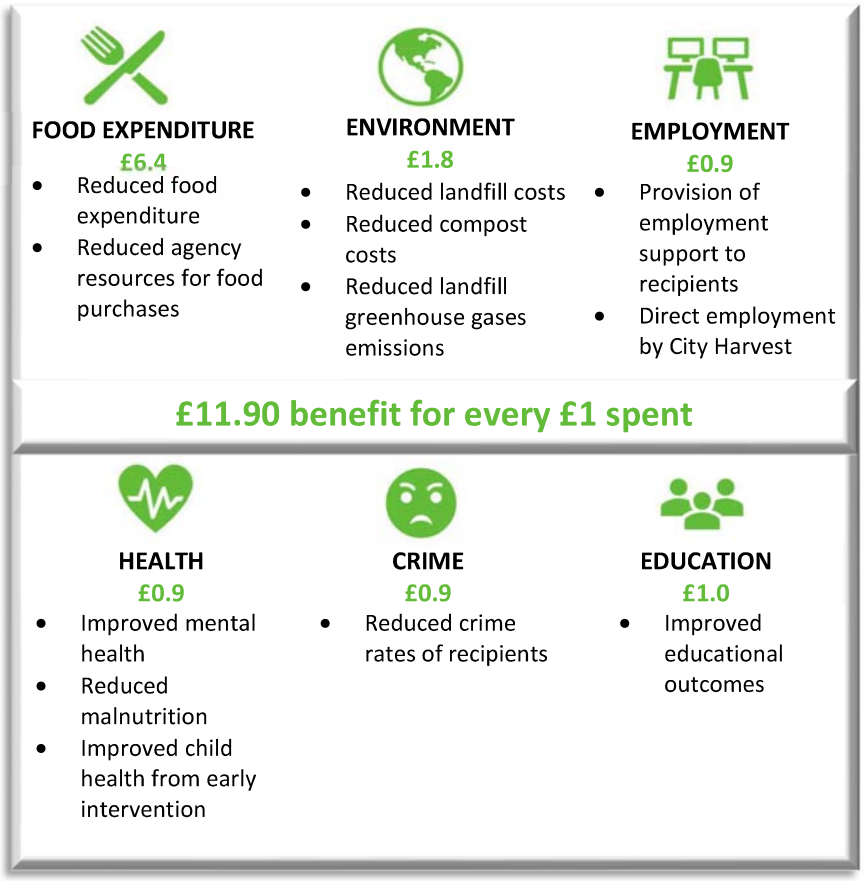
City Harvest's social return on investment (SROI) is £11.90 for every £1 of expenditure.

Social return on investment

Our community partners received City Harvest food donations with a retail value of £29 million during the year to 31st March 2025 (2024: £18.6 million) and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports, and fitness as well as health and wellness services.

City Harvest's **Social Return on Investment (SROI) is £11.90 for every £1 of expenditure.** Management consultants Bain & Company provided pro-bono support to monitor the impact on society of our food redistribution activities.

The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen, and ambient food donated by businesses.





TRUSTEES' ANNUAL REPORT

14.5m meals

We sourced enough food to deliver 14.5 million meals, up from 12.4 million last year, thanks to the strength of the relationships we've built across the food industry.



Food donors

This year has been a year of growth for the Food Team at City Harvest. We sourced enough food to deliver 14.5 million meals, up from 12.4 million last year, thanks to the generosity of our donors, the dedication of our team and the strength of the relationships we've built across the food industry.

We've grown our team from four to seven, giving us the capacity to manage existing accounts in a more meaningful way as well as welcoming new ones. Building relationships and ensuring we provide an excellent service to our donors are now firmly at the centre of how we operate and it's made a real difference. We onboarded more donors than we lost this year and significantly diversified our base, increasing the number of key donors giving over 35 tonnes a year from 21 to 29.

This year, we were proud to achieve a Guinness World Record for the largest ever food redistribution awareness campaign. It was made possible by the support of long-standing partner Thomas Franks Ltd, and the generosity of our wider donor network. We also couldn't have done it without the operational support of IFCO, whose reusable crates helped us move food safely and efficiently at scale.

Fresh produce continues to be a vital part of what we do and we remain committed to ensuring that at least 50% of the food we redistribute is fresh and nutritious. We've invested in dedicated resource at New Covent Garden Market, focusing on building strong relationships with market traders and ensuring surplus is rescued quickly and efficiently. We're going to look to do the same at our New Spitalfields Market site in 2025, given the success we've seen so far of having targeted resource for outreach.

We're also grateful for the support of our Food Council. It's a group of 30 industry professionals who act as ambassadors for City Harvest. Their introductions and insights have helped us unlock new food sources and strengthen our presence across the sector.

We're incredibly grateful to all our partners, including Amazon, Sysco, Direct Produce Supplies, Ethical Food Company and G's, whose commitment to reducing food waste and supporting communities has been instrumental in everything we've achieved this year.



TRUSTEES' ANNUAL REPORT

50% fresh food

We remain committed to ensuring that at least 50% of the food we redistribute is fresh and nutritious.



Our volunteers

By giving their time to City Harvest, our volunteers make a direct and powerful impact on the lives of thousands of vulnerable people across London. Thanks to their support, many Londoners facing food insecurity gain access to nutritious meals.

Volunteers are at the heart of our mission — keeping the vans rolling and ensuring food is ready to go out to feed the city. From the frontline of our operation, our volunteer community helps to unload deliveries, organise generous food donations, prepare trays for our recipients, and carry out vital warehouse tasks that keep City Harvest moving. For every hour volunteered, City Harvest is able to deliver 460 meals to those in need.

31,830 Hours

In total during the year, we benefitted from 31,830 hours of volunteer time, which is equivalent to 18 full-time staff.

In the year ending 31st March 2025, we welcomed 2,002 volunteers. This included 757 regular community volunteers, each giving an average of 31 hours across the year, and 1,245 corporate volunteers who joined us for engagement days through our valued partners.

Together, they contributed an incredible **31,830 hours of support** — **23,049 hours from community volunteers** and **8,781 from corporate volunteers** — the equivalent of 18 full-time employees. Recruitment for a Corporate Volunteering Manager within our team will ensure that numbers of corporate volunteers will increase as our programme is developed. With this increase in resources and dedicated support, our volunteering programme will continue to go from strength to strength.



TRUSTEES' ANNUAL REPORT

Thank You

For every hour volunteered, City Harvest is able to deliver 460 meals to those in need.

We celebrate the impact of our volunteers throughout the year, coming together for Volunteer Week in June and our annual end-of-year festivities. We host workshops with our community partners for our volunteers to understand the impact of their contribution to our cause. Our biannual town halls and forums are key to facilitating two-way communication with our volunteers and enable our volunteers to share feedback, ensuring they are continually a part of our growth and development. Volunteers continue to strive towards achievement of their 'Harvest Hundred', a milestone for those who contribute over 100 hours and are honoured with our pink vest. We are proud to have 174 volunteers who have reached this milestone so far.

Investing In Volunteers

In recognition of the strength and impact of our programme, City Harvest has now achieved the Investing in Volunteers accreditation.

In recognition of the strength and impact of our programme, City Harvest has now achieved the **Investing in Volunteers accreditation** — the UK's quality standard for volunteer management. This award reflects our ongoing commitment to good practice and continuous improvement, ensuring that our volunteers feel supported, valued, and part of something meaningful.



Other partners

We are also grateful to organisations that have contributed pro-bono services.

TRUSTEES' ANNUAL REPORT

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end is made of 68 full-time equivalent employees.

All employees are paid at least the London Living Wage, and almost all are enrolled in the pension scheme.

Fundraising

In a year when economic conditions and the effects of rising inflation have continued to challenge all of us, we are ever grateful for the generosity of our valued supporters – many of whom have been dedicated donors for many years.

In 2024/5, City Harvest raised £4.3 million to support our mission of rescuing food, people, and the planet.

We thank our donors, especially major donors, trusts & foundations, and corporate supporters listed below, for their significant financial contributions.

£4.3M

City Harvest raised £4.3m by rescuing food and redistributing it to people in need.

AKO Foundation
Artemis Charitable Foundation
Clayton Dubilier & Rice Foundation
ICG
IGY Foundation
Marguerite Foundation
Permira
Posettes Foundation
Rabobank
The Caerlow Trust
The Findlay Charitable Trust
The Gaudio Family Foundation
The Jongen Charitable Trust
The Julia Rausing Trust
The Livery Food Initiative
The Peters Family Foundation
The Vintners' Company
Uber Eats
Wimbledon Foundation

Fundraising highlights

In September, our 10th Anniversary Fundraising Dinner, ***Dining in the Depot***, was held with 120 special guests in attendance, raising £100,000.

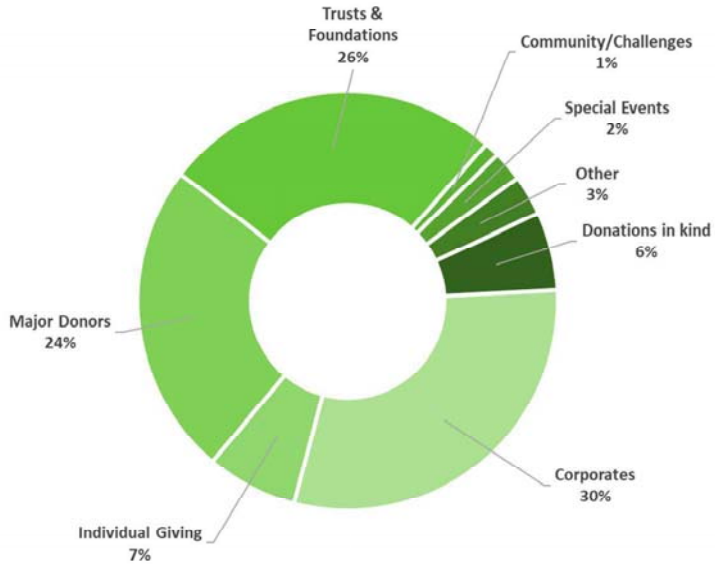
The Livery Food Initiative remained a key strategic supporter of City Harvest for the third year. Over sixty London Livery companies raised funds, promoted awareness, hosted events, and volunteered.



TRUSTEES' ANNUAL REPORT

A massive thank you to every donor and partner - your support enabled us to provide 14.5 million meals to vulnerable London communities this year.

This year, the first Team City Harvest challenge event series launched. Thank you to the Individuals who participated by walking, running, cycling, and climbing to raise funds.



Fundraising Statement

At City Harvest we are committed to fundraising responsibly and ethically. We believe in transparency and honesty and have respect for all donors and beneficiaries. We use funds responsibly, with clear practices and ensure the well-being of those impacted by our fundraising efforts. We are a member of the Fundraising Regulator and follow their code of practice.

City Harvest is an independent charity funded entirely by charitable donations. Each £1 donated allows us to deliver 3 meals and each £1 donated generates a social return on investment of £11.90, as calculated by Bain & Co.

City Harvest's fundraising team personally conducts all fundraising activities, and we do not work with third-party fundraising suppliers. We do not do door-to-door or telephone fundraising. This approach ensures that all donations go directly to support our mission and protects supporters from potential scams.

City Harvest complies with data protection laws, ensures secure handling of personal information, and safeguards vulnerable individuals from donation requests as much as possible.

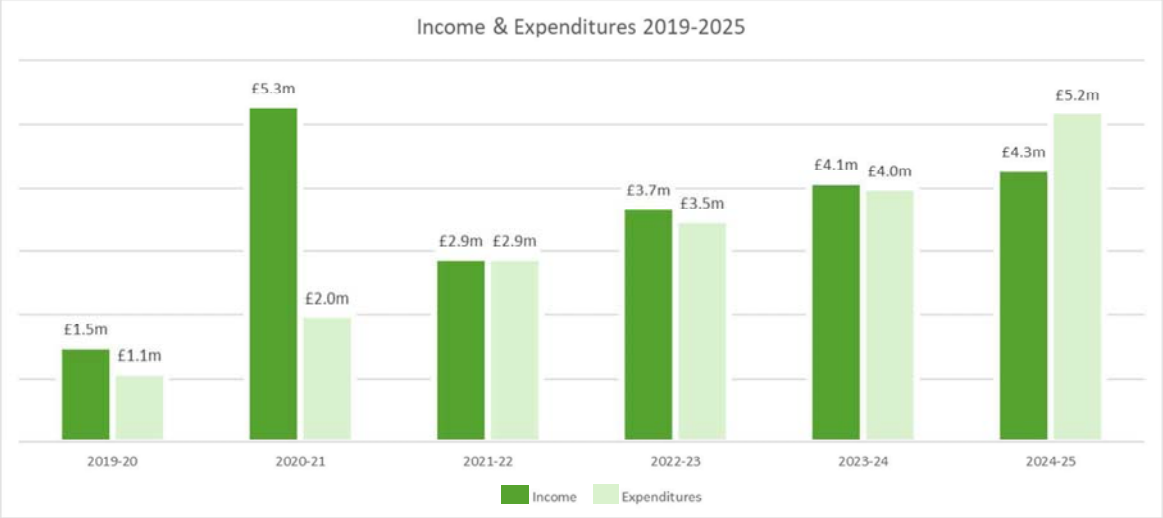
Our Head of Fundraising oversees our complaints procedure, and we resolve issues efficiently. No fundraising complaints were received in 2024/25.



TRUSTEES' ANNUAL REPORT

Financial review

The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.



Our income increased in the year by 3.8% to £4.3m (2024 - £4.1m), as well as the tonnage of food distributed which increased by 17.3% to 6,110 tonnes (2024 – 5,211 tonnes).

Restricted income was £0.8m in the year (2024 - £0.9m) which represented 19.5% of our total income (2024 – 22.9%).

Our expenses increased by 30.0% to £5.2m (2024 - £4.0m) reflecting the implementation of our investment strategy in teams and depots to service the increased output and impact for the coming year 2025-2028. We also made capital investments of £423k (2024 - £182k) reflecting investment in our new 26t Truck, new CRM and improvement of the equipment in our three depots.

The expenditure on raising funds was £384k (2024 - £257k) which as a percentage of income amounted to 8.9% (2024- 6.2%).

Overall, we experienced a planned deficit for the year of £933k (2024 – surplus of £116k) with net assets decreasing to £3.9m at the end of the year (2024 - £4.9m). Restricted funds amounted to £0.8m (2024 – £0.9m) representing 20.0% of total net assets (2024 – 19.5%).

The trustees monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.

Cost per meal

City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. For the year ended 31 March 2025 our cost to deliver one meal increased to £0.36p (2024 - £0.32p) reflecting high inflationary pressures and our long term investment strategy.

TRUSTEES' ANNUAL REPORT

Reserves policy

In accordance with Charity Commission guidance, our Trustees have determined a policy for reserves. City Harvest holds three types of funds/reserves:

1. **Restricted Funds** which must be used for the purpose for which they were intended under the direction of the donor. At 31 March 2025, the value of Restricted Funds was £0.8m (2024: £0.9m).

2. **Designated Funds** which include:

- The Capital Reserve, or funds represented by assets being the net book value of unrestricted fixed assets owned by the charity, amounted to £0.5m (2024: £0.5m).
- An Impact and Investment Reserve of nil (2024 - £0.4m) being set aside to cover the planned cost required in City Harvest's strategic plan over the coming years. This fund has been used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.
- A Liquidity Reserves in place to protect City Harvest from fluctuations in income and expenditure, and ensure sufficient funds are available to deliver high quality services. Our Trustees have reviewed the charity's requirement for contingency reserves by considering the potential financial impact of:
    - Fluctuations in income generation. By considering historic trends and projections, and looking at the risks associated with variations in different income streams;
    - Reviewing the operational requirement for cash to meet expenditure obligations and considering the minimum level of cover required to ensure that operations are not interrupted;
    - Reviewing current risks; and
    - Considering the impact of a sudden crisis which might require the charity to close.

  As a result of this review and based on the above 4 areas, Trustees determined that for ongoing operational security the charity should aim to set aside 6 months planned expenditure for the forthcoming year, as a liquidity reserve. As a result, at 31 March 2025, the liquidity reserve was set at £2.5m (2024: £2.4m).

3. **General Funds** comprising Free Reserves amounted to £0.1m (2024: £0.6m). This is sufficient to cover working capital requirements.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

TRUSTEES' ANNUAL REPORT

Reference and administrative details

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	*www.cityharvest.org.uk*

Trustees

The trustees who served during the year and up to the date of the signature of the financial statements were:

Frank Bandura (resigned Feb 2025)	Victoria Heffer (resigned Apr 2025)
Todd Benjamin	David Hirschmann
Shaun Browne	Rajesh Makwana (resigned Sep 2025)
Michelle Butler	Chris Ralph (appointed Apr 2024)
Duncan Everett	Grace Reid (appointed Jun 2024)
Paul Freeston (Chair - appointed Jun 2024)	Kathy Street (resigned Apr 2024)
Emma Gerald	Patrick Street
Bernadette Gilbert (appointed Jul 2025)	Stephen Winningham

Key management personnel

Sarah Calcutt	CEO (resigned Oct 2025)
Romaric Cabot	Head of Finance
Donna Beetham	Head of Fundraising
Mary Parsons	Head of Food
Fiona Hollis	Head of Communications
Marco Torquati	Head of Community Impact

Auditors	**Bankers**	**Solicitors**
Price Bailey	CAF Bank Ltd	Keystone Law Ltd
24 Old Bond Street	25 Kings Hill Avenue	48 Chancery Lane
London	West Malling	London WC2A 1JF
W1S 4AP	Kent ME19 4JQ	

TRUSTEES' ANNUAL REPORT

Structure, governance and management

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015. The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

Trustee recruitment and appointment

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made.

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

Trustee induction and training

The trustees are familiar with the practical work and objectives of the charitable company and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

Financial governance

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises five trustees who meet at least quarterly with the CEO and Head of Finance.

Trustee oversight

The board of trustees administers the charity, and normally meets every 2 months. In addition, steering groups and committees comprising selected trustees and members of the management team meet to focus on the charity's operation. These steering groups translate agreed strategies into actionable plans, oversee programme delivery and mentor executive team members.

Delegation of authority

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and has delegated authority from the Board of Trustees for operational matters including finance, employment, and operational activity.

TRUSTEES' ANNUAL REPORT

Pay policy for senior staff

The trustees review the pay of the senior management team on an annual basis, taking into account earnings in comparable charities.

Risk review

The board of trustees has examined the major strategic, business, and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

The key risks identified are as follows:

- **Sustainability of income generation:** A significant reduction in income including a failure to secure long-term partnerships could reduce our ability to deliver our charitable objectives and also mean the charity is unable to pay its liabilities and operational expenditure.

- **Reduction in food volumes:** Our model and the community partners we are serving are dependent on the food we collect. A reduction in food volumes donated would impact adversely our ability to fulfil our mission and meet the needs of community organisations.

- **Health and safety:** Health and safety procedures are at the centre of our operations, as we are dealing with food and people. Breach of our health and safety procedures could lead to illness, loss of life, injury or criminal investigation.

- **Brand and reputation:** Reputational damage and brand misuse by internal or external parties could result in a loss of confidence and reduced support from donors and other key partners.

- **Employees and volunteers:** Human Resource issues could lead to organisational and cultural issues, high employee turnover and even legal action by employees.

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term typically of between 1 and 12 months, to generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.

TRUSTEES' ANNUAL REPORT

Trustees' responsibilities in relation to the financial statements

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditor

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the trustees having made enquiries of fellow directors and the charity's auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

TRUSTEES' ANNUAL REPORT

Auditors

Price Bailey were appointed as our auditors during the year.

Small Company Exemptions

This report has been prepared taking advantage of the small companies' exemption of section 41SA of the Companies Act 2006.

By order of the board of trustees



Paul Freeston

Chair of Trustees

17th November 2025

INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report to the Members of City Harvest

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025, and of the charity's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report[2], other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (which includes the directors' report for the purpose of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the charitable company's financial statements are not in agreement with the accounting records or returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Charitable company and how it operates and considered the risk of the Charitable company not complying with the applicable laws and regulations including fraud in particular those that could have a material impact on the financial statements. This included those regulations directly related to the financial statements, including financial reporting and tax legislation. In relation to the operations of the Charitable company this included compliance with the Companies Act 2006, Charities Act 2011, and SORP 2019.

The risks were discussed with the audit team and we remainder alert to any indications of non-compliance throughout the audit. We carried out specific procedures to address the risks identified. These included the following:

- Reviewing minutes of Board meetings, reviewing any correspondence with the Charity Commission, agreeing the financial statement disclosures to underlying supporting documentation, and enquiries of management and officers of the Charitable company. We have also reviewed the procedures in place for the reporting of any incidents to the Trustee Board including serious incident reporting of these matters as necessary with the Charity Commission.
- Management override: To address the risk of management override of controls, we carried out testing of journal entries and other adjustments for appropriateness. We reviewed systems and procedures to identify potential areas of management override risk.

We also assessed management bias in relation to the accounting policies adopted and in determining significant accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

INDEPENDENT AUDITOR'S REPORT

A further description of our responsibilities is available on the FRC's website at: https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Michael Cooper-Davis FCCA ACA (Senior Statutory Auditor)

For and on behalf of:
Price Bailey LLP
Chartered Accountants
Statutory Auditors
24 Old Bond Street
London
W1S 4AP

17th November 2025

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Restricted funds	Total funds 2025	Total funds 2024
		£	£	£	£
Income:					
Donations and legacies	3	1,983,921	4,000	1,987,921	1,975,798
Charitable activities	4	1,321,613	830,253	2,151,866	2,000,596
Investment income	5	132,940	-	132,940	153,422
Other trading activities					
Food waste disposal service income		15,930	-	15,930	1,249
Total income		**3,454,404**	**834,253**	**4,288,657**	**4,131,065**
Expenditure:					
Raising funds:					
Fees and other fundraising expenses		(383,526)	-	(383,526)	(256,918)
Charitable activities					
Food rescue delivery	6	(3,845,579)	(992,328)	(4,837,907)	(3,758,443)
Total expenditure		**(4,229,105)**	**(992,328)**	**(5,221,433)**	**(4,015,361)**
Net income and movement in funds for the year		**(774,701)**	**(158,075)**	**(932,776)**	**115,704**
Reconciliation of funds:					
Total funds brought forward		3,907,204	944,399	4,851,603	4,735,899
Total funds carried forward		**3,132,503**	**786,324**	**3,918,827**	**4,851,603**

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 31 to 43 form part of these financial statements.

BALANCE SHEET

	Notes	2025	2024
		£	£
Fixed assets:			
Tangible assets	10	839,811	703,733
Total fixed assets		**839,811**	**703,733**
Current assets			
Debtors	11	160,477	261,635
Investment in short term deposits	12	2,448,176	3,422,371
Cash at bank and in hand		758,739	670,470
Total current assets		**3,367,392**	**4,354,476**
Liabilities:			
Creditors falling due within one year	13	(252,804)	(206,606)
Provisions for liabilities		(35,572)	-
Net current assets		**3,079,016**	**4,147,870**
Total assets less current liabilities		3,918,827	4,851,603
Net assets		**3,918,827**	**4,851,603**
The funds of the charity			
Unrestricted income funds			
General funds	14	114,081	607,204
Designated fund	14	3,018,422	3,300,000
Restricted income funds	15	786,324	944,399
Total charity funds		**3,918,827**	**4,851,603**

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

The notes on pages 31 to 43 form part of these financial statements.

These financial statements were approved by the trustees on 17th November 2025 and are signed on their behalf by:

Paul Freeston
Chair of Trustees
17th November 2025

STATEMENT OF CASH FLOWS

	Notes	2025	2024
		£	£
Cash provided by operating activities	19	**(462,608)**	**384,811**
Cash flows from investing activities			
(Additions)/withdrawals to/from short term deposits		974,191	(616,284)
Purchase of tangible fixed assets	10	(423,314)	(181,732)
Proceeds from disposal of fixed assets		-	11,306
Cash used in investing activities		**(550,877)**	**(786,710)**
(Decrease)/Increase in cash and cash equivalents in the year		**88,269**	**(401,899)**
Cash and cash equivalents at the beginning of the year		670,470	1,072,369
Total cash and cash equivalents at the end of the year		**758,739**	**670,470**

Analysis of cash and cash equivalents

	2025	2024
	£	£
Cash and cash equivalents at start of year	670,470	1,072,369
Change in cash and cash equivalents	88,269	(401,899)
Cash and cash equivalents at end of year	758,739	670,470

Analysis of changes in net debt

	2025	2024
	£	£
Cash and cash equivalents at start of year	670,470	1,072,369
Change in cash and cash equivalents	88,269	(401,899)
Cash and cash equivalents at end of year	758,739	670,470

The notes on pages 32 to 44 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102 - effective October 2019) – (Charities SORP FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note. All amounts are shown in pounds sterling.

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Income is recognised where there is entitlement, sufficient probability of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of donated food and surplus food is excluded from the statement of financial activities, when the costs of establishing the fair value would be excessive in comparison to the benefit to the users of the accounts. This is since most of the food would otherwise go to waste which means

NOTES TO THE FINANCIAL STATEMENTS

there is no active market for this food. However, where donated new food does have a clear value, this is included at cost.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees' annual report provides information about their contribution.

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities. General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit. The basis on which support costs have been allocated are set out in Note 7 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.

NOTES TO THE FINANCIAL STATEMENTS

j) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

k) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

m) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours' notice.

n) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 1 and 12 months.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

NOTES TO THE FINANCIAL STATEMENTS

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

q) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme unless they exercise their right to opt out of scheme membership.

r) Key judgements and estimates policy

No significant judgments (apart from those involving estimates) have been made in the process of applying the above accounting policies.

The Trustees make estimates and assumptions concerning the future based on their knowledge of the company and the environment in which it operates. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

2. Legal status of company

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.

3. Donations and grants

	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Donations and gifts	1,723,783	4,000	1,727,783	1,975,798
Donations of goods & services	260,138	-	260,138	-
	1,983,921	4,000	1,987,921	1,975,798

In the year ended 31 March 2024, restricted income funds from donations and grants amounted to £49,317.

In the year, City Harvest distributed 6,110 tonnes of food (2024 – 5,211 tonnes) to its community partners which equates to 14.5m meals (2024 – 12.4m meals). In line with the accounting policy, it is not possible to obtain a fair value of the food received and thus have not been included in the Statement of Financial Activities. If we were to use an estimation for the value of the food, it would be estimated at £21.8m (2024 – £18.6m) based on an average value of £1.50 per meal. However, as noted previously there is no consistent basis for meal valuation or portion sizes across family groups and therefore this number would not constitute an accurate fair value. In the year ended 31 March 2025, income from donated gifts and services was recognised to the value of £260,138.

4. Income from charitable activities

	Unrestricted funds	Restricted funds	Total funds 2025	Total funds 2024
Grants	1,321,613	830,253	2,151,866	2,000,596
	1,321,613	830,253	2,151,866	2,000,596

In the year ended 31 March 2024, restricted income funds from charitable activities amounted to £896,087.

5. Investment income

	2025 £	2024 £
Interest received from bank accounts	12,280	13,504
Interest received on investment income	120,081	139,434
Other interest received	579	484
	132,940	153,422

Most of the charity's investment income arises from deposits held on an investment platform managed by Flagstone Investments Ltd, which provides online access to fixed term deposits offered by a wide range of banks.

6. Analysis of expenditure on charitable activities

Current year	Unrestricted funds	Restricted funds	Total funds 2025
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,597,212	541,183	2,138,395
Operational expenditures	1,322,298	442,031	1,764,329
Total charitable activities	2,919,510	983,214	3,902,724
Support costs (Note 7)	926,069	9,114	935,183
	3,845,579	992,328	4,837,907

Prior year	Unrestricted funds	Restricted funds	Total funds 2024
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,151,733	672,168	1,823,901
Operational expenditures	773,472	341,941	1,115,413
Total charitable activities	1,925,205	1,014,109	2,939,314
Support costs (Note 7)	791,409	27,720	819,129
	2,716,614	1,041,829	3,758,443

7. Analysis of support costs

Current year	Support costs	Governance	Total 2025
	£	£	£
Support staff costs	256,302	-	256,302
Legal and other professional fees	84,484	-	84,484
Administrative overheads	565,540	-	565,540
Accountancy services	-	8,457	8,457
Audit fee	-	20,400	20,400
	906,326	28,857	935,183

The charity allocates costs directly to charitable activities as far as possible, and then apportions the remaining costs between general support and the governance function based on the nature of the expense.

Prior year	Support costs	Governance	Total 2024
	£	£	£
Support staff costs	218,032	-	218,032
Legal and other professional fees	71,531	-	71,531
Administrative overheads	501,808	-	501,808
Accountancy services	-	8,648	8,648
Audit fee	-	19,110	19,110
	791,371	27,758	819,129

8. Net income and expenditure for the year

	2025	2024
This is stated after charging:	£	£
Operating leases	168,133	143,881
Depreciation	279,605	254,205
Audit fee	20,400	19,110
Accountancy	8,457	8,648
	476,595	425,844

9. Staff costs and emoluments

	2025	2024
	£	£
Wages	2,476,266	2,128,367
Social security costs	244,521	208,584
Contractors	192,113	94,209
Pension costs	82,816	56,825
	2,995,716	2,487,985

The average number of employees during the year was 69 (2024: 65).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2024: £Nil). All employees are paid at least the London Living Wage, and the majority are enrolled in the Government-backed auto-enrolment pension scheme.

Redundancy and termination costs during the year totaled £0 (2024 - £0).

The number of employees who received total emoluments of more than £60,000 (excluding pension contributions) during the year was as follows:

Salary band	2025	2024
£110,001-£120,000	1	-
£100,001-£110,000	-	1
£90,001-£100,000	-	-
£80,001-£90,000	-	-
£70,001-£80,000	3	2
£60,001-£70,000	-	1

Pension contributions of £2,201 (2024: £1,835) were paid to a defined contribution scheme in respect of the highest paid employee.

The total emoluments of the Key Management Personnel were £654,250 (2024: £595,642).

There have been 757 regular volunteers during the year (2024: 673) helping to sort food in the warehouse and assisting our drivers. In addition, 1,245 (2024 1,450) unique corporate volunteers were released to spend a day volunteering at City Harvest.

10. Fixed assets

	Plant, machinery & vehicles	Office furniture & IT equipment	Total
	£	£	£
COST			
At 1 April 2024	1,308,465	73,870	1,382,335
Additions	284,152	139,162	423,314
Disposals	(35,156)	(3,864)	(39,020)
At 31 March 2025	1,557,461	209,168	1,766,629
DEPRECIATION			
At 1 April 2024	646,570	32,032	678,602
Charge for the year	263,322	16,283	279,605
Disposals	(27,525)	(3,864)	(31,389)
At 31 March 2025	882,367	44,451	926,818
NET BOOK VALUE			
At 31 March 2025	675,094	164,717	839,811
At 31 March 2024	661,895	41,838	703,733

11. Debtors

	2025	2024
	£	£
Trade debtors	4,613	9,257
Payroll funding	12,474	19,277
Other debtors	9,701	12,492
Prepayments	111,455	154,863
Accrued income	-	4,640
Interest receivable	22,234	61,106
	160,477	261,635

Prepayments are principally in respect of rent and insurance.

Payroll funding represents cash held by the outsourced payroll service provider in respect of employee wages.

12. Investments in short term deposits

Investments in short term deposits totaling £2,448,176 (2024: £3,422,371) are interest-bearing bank deposits with notice terms of between one and twelve months.

13. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	123,172	114,019
Taxation, social security and pensions	75,013	65,159
Accruals	54,619	27,428
	252,804	206,606

Analysis of Provisions for liabilities

	2025 £	2024 £
Provision at 1 April	-	-
Total Provision utilised in year	-	-
Provision for contract in dispute	30,572	-
Provision for legal claim	5,000	-
Provision at 31 March	35,572	-

The provisions comprises the remaining amount due in respect of a two years contract in dispute with one supplier for £30,572 (2024: nil) and an estimate of the probable future cost of a legal claim for £5,000 (2024: nil).

The provision is expected to be utilised in the year ending 31st March 2026.

14. Analysis of unrestricted charitable funds

The general funds are the 'free reserves' after allowing for all designated funds.

Current year	1 April 2024 £	Incoming resources £	Transfers between funds £	Outgoing resources £	31 March 2025 £
General funds	607,204	3,454,404	281,578	(4,229,105)	114,081
Designated reserve fund	3,300,000	-	(281,578)	-	3,018,422
	3,907,204	3,454,404	-	(4,229,105)	3,132,503

Prior year	1 April 2023	Incoming resources	Transfers between funds	Outgoing resources	31 March 2024
	£	£	£	£	£
General funds	445,075	3,185,661	(50,000)	(2,973,532)	607,204
Designated reserve fund	3,250,000	-	50,000	-	3,300,000
	3,695,075	3,185,661	-	(2,973,532)	3,907,204

Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	2025	2024
	£	£
Liquidity reserve	2,500,000	2,400,000
Fixed assets (see note 16)	518,422	465,281
Impact & Investment Reserve	-	434,719
	3,018,422	3,300,000

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

A fund is maintained that represents the net book value of unrestricted fixed assets.

The charity also designates funds for investment in key elements of its work under an Impact and Investment Reserve. This fund has been used in the year ended 31 March 2025 to support the investment and growth in the charity.

15. Analysis of restricted charitable funds

Purposes of restricted funds:

Current year	1 April 2024	Incoming resources	Outgoing resources	31 March 2025
	£	£	£	£
Operations fund	717,352	721,460	(858,298)	580,514
Depot capital fund	119,282	112,793	(77,730)	154,345
Vehicle purchase fund	107,765	-	(56,300)	51,465
	944,399	834,253	(992,328)	786,324

- Operations fund: funding provided to support the operating costs of delivering food, including costs incurred in relation to warehouse, vehicles, food sourcing and community impact.
- Depot capital fund: funding provided to support the capital investment costs at the depots. In the prior year, this was shown separately between two depots.
- Vehicle purchase funds: funding provided to purchase vehicles that deliver food.

Prior year	1 April 2023	Incoming resources	Outgoing resources	31 March 2024
	£	£	£	£
Operations fund	776,544	872,046	(931,238)	717,352
Depot capital fund	74,382	73,358	(28,458)	119,282
Vehicle purchase fund	189,898	-	(82,133)	107,765
	1,040,824	945,404	(1,041,829)	944,399

16. Analysis of net assets between funds

Current year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	518,422	321,389	839,811
Net current assets	114,081	2,500,000	464,935	3,079,016
At 31 March 2025	114,081	3,018,422	786,324	3,918,827

Prior year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	465,281	238,452	703,733
Net current assets	607,204	2,834,719	705,947	4,147,870
At 31 March 2024	607,204	3,300,000	944,399	4,851,603

17. Commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025	2024
Within 1 year	87,860	107,953
Between 1 and 5 years	9,272	76,307
At 31 March	97,132	184,260

The charity has a five-year lease agreement for its distribution center in Acton which expires in December 2025.

The charity has two other commitments for material handling equipment of two years and three years respectively.

The trustees have confirmed that there were no capital commitments at 31 March 2025.

18. Related party transactions

There were transactions with a close connection of key management amounting to £3,643 (2024 – £4,267). No amounts were outstanding at the year end.

There were no other related party transactions.

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2025	2024
		£	£
Net movement in funds		(932,776)	115,704
Add back depreciation charge	10	279,605	254,204
Subtract profit on disposal of fixed assets		7,631	(7,905)
Increase in debtors	11	101,158	(46,685)
Increase in creditors	13	81,774	69,493
Cash provided by operating activities		(462,608)	384,811

CITY HARVEST

England & Wales - Charity number 1163055

Accounts



ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2024

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

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CITY HARVEST VALUES & IMPACT

MISSION

To reduce food insecurity and protect the planet by diverting quality, nutritious edible surplus food from waste & redistributing it to those facing food poverty.

VISION

Cities where all people have access to fresh, nourishing food and no good food is wasted from within the food supply chain.



Rescuing Food

City Harvest ensures no good food is wasted. Our team redistributes free food for over 1 million meals a month to people most in need.



Rescuing People

City Harvest believes in the human right to food & that people should thrive, not just survive. We ensure the right food gets to the right people at the right time.



Rescuing Planet

City Harvest helps food partners reach UN 9 Sustainable Development Goals (SDGs) & deliver their Environmental, Social and Governance (ESG) strategies, reducing waste & making huge social impact.

Our Values

Our values sit at the heart of what we do; they inform our ways of working, the decisions we make, the behaviours we champion and how the organisation should feel. We are proud that they have been shaped collectively by our community – our staff, our volunteers, our trustees and our community partners. To bring our values to life, we move beyond words and into action:

Compassionate

Community focused

Aspiring

Collaborative

Trustworthy

IMPACT IN NUMBERS

12.4M
MEALS DELIVERED

£0.32
COST TO DELIVER 1 MEAL

5,213 TONNES
REDISTRIBUTED FOOD

28
LONDON BOROUGHS

116,000
RECIPIENTS PER WEEK

29,781
HOURS VOLUNTEERED

12,912 TONNES
GREENHOUSE GASES PREVENTED

£11.90
SOCIAL RETURN ON INVESTMENT



A LETTER FROM OUR CEO

"Together with the rest of the Board of Trustees, I will do my very best to build on this and support the future success of the charity."

It is a privilege and honour to have joined City Harvest as the new Chair of the Board of Trustees at our 10-year anniversary.

The achievements of City Harvest are to the enormous credit of the founders, past and present staff, volunteers, donors and funders. Together with the rest of the Board of Trustees, I will do my very best to build on this and support the future success of the charity.

With the pressures of inflation, a challenging economy and reductions in public services there can be no doubt that the services of City Harvest will be in strong demand in the future.

The climate emergency will also only increase, and City Harvest plays a part by saving food that would otherwise be wasted.

We will continue to work to meet the needs of the charities beneficiaries and fulfil our charitable purpose. As Trustees we will also ensure that we fulfil our Governance and other responsibilities.

I would also like to take the opportunity to thank:

- The City Harvest team, led by our CEO Sarah Calcutt, for their amazing efforts to drive the charity forward
- Our wonderful volunteers who do such important work to enable the charity to continue to succeed
- Our funders – without whose commitment and generosity we could not continue
- Our food donors – for their dedication to reducing hunger in vulnerable communities
- My fellow trustees

At our 10-year anniversary, I would also like to take the opportunity to pay special tribute to Steve and Laura Winningham OBE – co-founders of the charity. Steve has just stood down as Chair after many years of service while Laura was our founding CEO and for many years the driving force of the charity. Without their vision, passion and determination City Harvest would not exist.

Now we, the team, volunteers and trustees have the opportunity to build on their achievements – and we will.

Paul Freeston
Chair

October 2024





A LETTER FROM OUR CEO

"We have recently marked the delivery of 60m meals worth of food, swiftly followed by our largest volume of meals shared in a week, 390,000 over 7 days."

As we begin our celebrations marking a decade of making a difference our team has been reflecting the impact of our achievements since 2014. We have recently marked the delivery of 60m meals worth of food, swiftly followed by our largest volume of meals shared in a week, 390,000 meals over 7 days. Our quest to deliver the vision of Laura and Steve Winningham has moved the dial considerably since 2014 when City Harvest delivered 80,000 meals worth of food over 12 months.

Food prices remain 25% higher than 2 years ago, the affordability of a healthy diet has resulted in an increasing proportion of our population suffering the effects of malnutrition and poor diet. Despite significant moves in the living wage space, wages have declined by 2.9% in real terms since 2021/22 contributing to the fastest growing segment of our clients, those who are in employment but unable to afford food. A recent Food Foundation report revealed that there are now twice as many food banks as there are branches of McDonalds, and matching the size of the entire Tesco UK estate in numbers of sites. Our exponential growth continues to follow the increasing economic challenges faced by over 20% of our population. People are starving in modern day Britain, Victorian conditions such as rickets and scurvy are a reality. People are flooding into soup kitchens, food banks, social supermarkets and the newly created discount food cooperatives, holiday hunger projects are more important than ever.

The last year has seen several areas of concerted development, especially within our logistics operation. A comprehensive review of our routes and delivery schedules has created a streamlined delivery service, coupled with the input of our outstanding Community Engagement team we are now able to deliver hope and nutrition to 116,000 people across 28 boroughs of the capital (up from 84,000 12 months ago). We have greater insight into the needs of our community partners, ensuring that, where possible, we bring them the components of the healthy diet their clients require, thus reducing the risk of downstream wastage. We are delivering to more people, with a reduced environmental impact, continuing to reduce the emissions of our own operation, as well as diverting 12,912 tonnes of CO2 emissions from landfill.

Our food sourcing team has been challenged by the rise in AI driven stock management systems as well as a drive to mitigate diminishing returns in the food industry by the reduction of waste. Our target for food recovered in the year sadly proved unrealistic in the face of this technology, but through the support of the experts on our Food Council we finished the year with an uplift in food donor relationships and also volumes. We also owe a debt to the team at Bain & Co for



A LETTER FROM OUR CEO

"All salaries are now benchmarked, we are a committed living wage employer and have added a modest benefits package…to support our team's health and wellbeing."

"…the start of our second decade of making a difference…has resulted in growth of our trustee board and the establishment of a number of focused subcommittees."

their expert support of the food team during the year, facilitating a detailed analysis of our donor journey and clarification of an impactful forward strategy for this key department.

Investment in people is a key focus of the year ahead, we have already grown our food sourcing team to five and our fundraising team is growing to eight, reflecting our need to expand our impact and resources to support a substantial waiting list. We have reviewed our staff development and training programme in the last year, with the roll out of a comprehensive appraisal process, all salaries are now benchmarked, we are a committed living wage employer and have added a modest benefits package from Simplyhealth to support our team's health and wellbeing. We acknowledge that our work is testing, our staff are very committed to making a difference in the lives of others but that this can also take a toll on their own health and wellbeing; we also have a number of key staff who are trained as mental health first aiders.

As part of the preparation for the start of our second decade of making a difference a review of our governance structures has resulted in growth of our trustee board and the establishment of a number of focused subcommittees. Good governance guidance from the Charities Commission also recommends that trustees serve a maximum of nine years on a board, this has resulted in Kathy Street standing down as our trustee with a legal focus, we are incredibly indebted to Kathy's boundless energy, compassion and knowledge throughout the first decade of City Harvest. Her seat on the board has been taken by Emma Danforth a partner of A&O Shearman. During the review it was also decided that a new chair for the board should be sought, we are delighted that we have appointed Paul Freeston as our new Chair of trustees. Paul brings with him a wealth of knowledge and connections through his role as chair and president of the FDF and 25 years leading Apetito and Wiltshire farm foods into international growth. Steve Winningham's contribution to all that we achieve as an organisation cannot be underestimated, from the original vision modelled on our New York namesake, through to management structures and insight into team recruitment, he has been instrumental in our success. Steve and Laura have been the very best kind of founders; selfless in their drive to help others, creating an impactful, well structured charity that has made a difference every day since its foundation.

We are incredibly grateful to our financial and pro-bono supporters. The generosity of compassionate individuals, foundations, trusts, and corporations helps us change lives every day. We are indebted to these essential relationships, some of which date back to our foundation. This core support enables our team to move forward with



A LETTER FROM OUR CEO

"Collaborative working is part of our future, founded in a common goal to feed the hungry and save edible food from going to waste."

confidence, determined to help more people and elevate our social impact. We have a solid foundation, created by data driven decision making and a deep understanding of the social impact we strive to achieve. Our volunteers remain at the heart of our operation, just under 30,000 hours of time donated over the year has facilitated the delivery of good, rescued food through their attention in its grading and packing. We are delighted that almost one third of these hours were donated by corporate partners, facilitating staff time to help us make a difference.

Collaboration with other charities, both close to home, and nationally, has again increased in the last year. I am now co-chair of the national Xcess network, a role shared with Mark Game, CEO of The Bread and Butter Thing, our long term partner in Manchester and the Midlands. Our relationship with national partners has also grown, facilitating both the exchange of food donations and more recently collaborative funding applications. We are united by a common goal, to end hunger and reduce food waste. I am also a Commissioner for the new Harper Adams Commission into the Future of Food Banks, part of a group of national representatives, redefining food banks and ensuring that all models of social and community food based intervention are recognised, valued and their impact documented as part of the review process.

City Harvest supports better outcomes for food, people, and the planet. Addressing food waste and food poverty is at the heart of what we do. City Harvest's heart is primarily with the people it feeds every day, simultaneously looking at how we can collaborate with stakeholders to improve the future.

Connecting people passionate about sustainable solutions, the British food system and those unable to access a nutritious diet is what drives us. We align visionaries, companies and policy makers wanting to create a healthier and more sustainable future in the UK and beyond.

1. **We link the British food system, people in need, and help enable access to nutritious food for all.**

Food waste is a social, economic, and environmental tragedy. Twenty-five percent of Londoners live in food poverty, whilst in the capital each year, two million tons of food goes to waste. City Harvest's free service exists to address this imbalance, with a core belief that everyone has a right to nutritious food.



A LETTER FROM OUR CEO

"With reduced food costs, our community partners can offer support services that allow people struggling to survive, to change course and thrive."

2. **We focus on providing free nutritious food so that communities can offer additional essential support services to people in need.**

By rescuing surplus food from the British food system, we provide an invaluable service to food industry, people, and the planet, addressing waste, malnutrition and enable profound social impact.

The positive ripple effect that free nutritious food has on people's futures is hugely influential on societal outcomes. With reduced food costs, our community partners can offer support services that allow people struggling to survive, to change course and thrive.

3. **City Harvest is passionate about sharing our model to feed the future in the UK and beyond.**

We understand the power of what we do and are passionate about sharing our model. In the coming years, we look to form meaningful national and international partnerships enabling others to facilitate social and environmental change.

We are indebted to all that work, volunteer, and support City Harvest - working together we are capable of remarkable things.



Sarah Calcutt

CEO

October 2024



TRUSTEES' ANNUAL REPORT

12.4M

This year City Harvest delivered 12.4m nutritious meals.

116,000

City Harvest delivered to 116,000 recipients each week via over 300 community partners in greater London.

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2024.

Objectives and activities

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects edible surplus food otherwise destined for landfill or anaerobic digestion from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

Achievements and performance

The impact of City Harvest's work

During the past year, City Harvest redistributed 5,213 tonnes of donated nutritious food that would otherwise have gone to waste. This equated to 12.4 million highly nutritious meals.

We increased the number of recipients to which we deliver nutritious surplus food in the past 12 months, and now deliver to 116,000 recipients each week via over 300 community partners in Greater London.

The recipients of this nutritious food delivered weekly included community foodbanks, soup kitchens, school foodbanks and children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness.

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane with a global warming potential more than 80 times greater than that of CO2.

The quantity of food City Harvest delivered this year would have resulted in 12,912 tonnes of greenhouse gases being diverted from landfill. Additionally, all the resources that were utilised to produce the 5,213 tonnes of food City Harvest rescued - energy, land, water - would have been wasted as well.



TRUSTEES' ANNUAL REPORT

The large and growing need for our services

The last round of the Food Insecurity Survey performed by the Food Foundation has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity. 7.2 million adults (14% of households) currently experience food insecurity, among which 2.5 million adults reported not eating for the whole day because they couldn't afford it.

Serving London's most vulnerable

Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, those on low income, and young people.



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Our coverage

We are active in most of the 32 London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.

Our investment programme

We have continued to invest in infrastructure and human resources and ensure operational excellence in our efforts to nourish the community. This included increasing our food storage capacity, investment in our workforce, and purchase of vans.

TRUSTEES' ANNUAL REPORT

Community Impact

The year 2023/24 has been the most challenging year (apart from the Covid crisis) to date in the communities that City Harvest serves. The demand for surplus food has accelerated with more and more Londoners hit by the cost of living crisis. An estimated 2 million Londoners need food aid. If that equated to just one meal per day, that's 60 million meals per month. Meanwhile, supply lines have tightened, especially from supermarket chains.

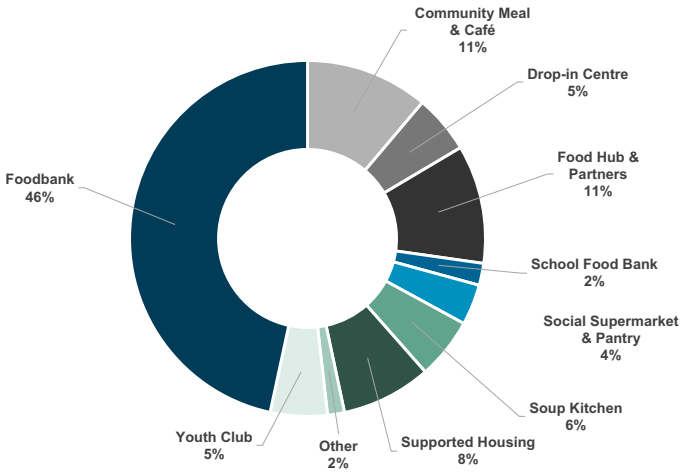
Against this backdrop, City Harvest has still managed to bring onboard 30 new community partners providing high quality services for their communities. These include some of the highest quality projects in the capital, including:

- Surplus to Supper – a food surplus hub co-ordinating delivery to the outer reaches of south west London;
- The Real Junk Food Project – an award winning "pay as you feel" community café in Twickenham;
- Borough Food Co-op – a well-established and excellent example of a social supermarket; and
- 5 new LEYF nurseries which provide free nursery space for some of the most deprived children in the capital.

The most challenging year to date – a 38% increase in clients

These 30 new community partners serve close to 20,000 clients. Meanwhile, existing community partners have reported increases in their client numbers too. Consequently, we have seen a massive 38% increase in the total number of unique clients City Harvest's food reaches. In 22/23, the number was 84,000. In the most recent survey of community partners completed in Nov 23, the total was 116,000.

Meanwhile, the Team has been assimilating an impressive list of potential new community partners ready to be onboarded as soon as food supplies and logistics allow. Currently, there are over 50 partners ready to join the City Harvest family.



Another important target has been to redirect supplies towards some of the boroughs facing the highest levels of deprivation and need for food aid. Boroughs such as Newham, Hackney, Lambeth and Hounslow now feature highly in where our food goes.

However big the numbers become, a central ethos at City Harvest is to maintain strong working relationships with its community partners. This year, the Community Impact Team has personally visited over 200 community partners. This may be a quick hello, or in a number of instances, a full day's volunteering to really "get under the skin" of frontline food aid service.

TRUSTEES' ANNUAL REPORT

The Team has also produced a new Bulletin designed to keep our community partners up-to-date with all things City Harvest. It is despatched every two months and includes regular items like news from the warehouse, and resources and funding opportunities. Meanwhile, the Team has produced another new publication, "A Community Partner Pack". This is designed for all new onboards, explaining all the obligations and expectations about the service. One of its most important sections concerns safe food handling and storage. As more and more people are relying on surplus products, it is imperative that all the necessary procedures are adhered to throughout the food chain.

Hub and Spokes

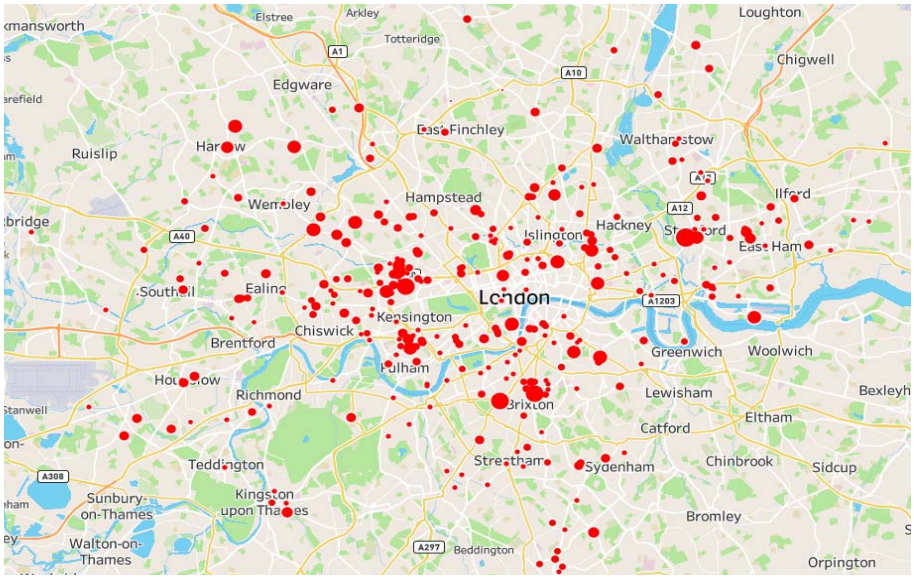
To stretch the "Food Aid Plaster" as far as possible, a limited number of "hub and spoke" mechanisms continue to be developed. Three are particularly noteworthy - at **Lambeth Hub, Groundwork Barnet** and at **Surplus to Supper**, City Harvest is now able to deliver large quantities of stock, secure in the knowledge that this will be combined with other stock held there and distributed to where it is most needed in these areas.

LEYF Nurseries

Working now with 10 LEYF Nurseries, City Harvest food not only helps to improve the diet and nutrition of the little ones, but the money saved by these 10 nurseries not buying supplies commercially is being used to finance 17 extra nursery places. The partnership between City Harvest and LEYF has been shortlisted at this year's Corporate Engagement Awards.

Collaboration with a wide breadth of community partners

City Harvest deeply understands the needs of both the communities in which we operate and the charities and businesses we serve which enhances our responsiveness and heightens our impact. Every effort is made to deliver the quantities and types of food needed by each community programme at the most convenient times. Often our team helps build networks amongst community programmes and connects local businesses with charities.



TRUSTEES' ANNUAL REPORT

£11.90

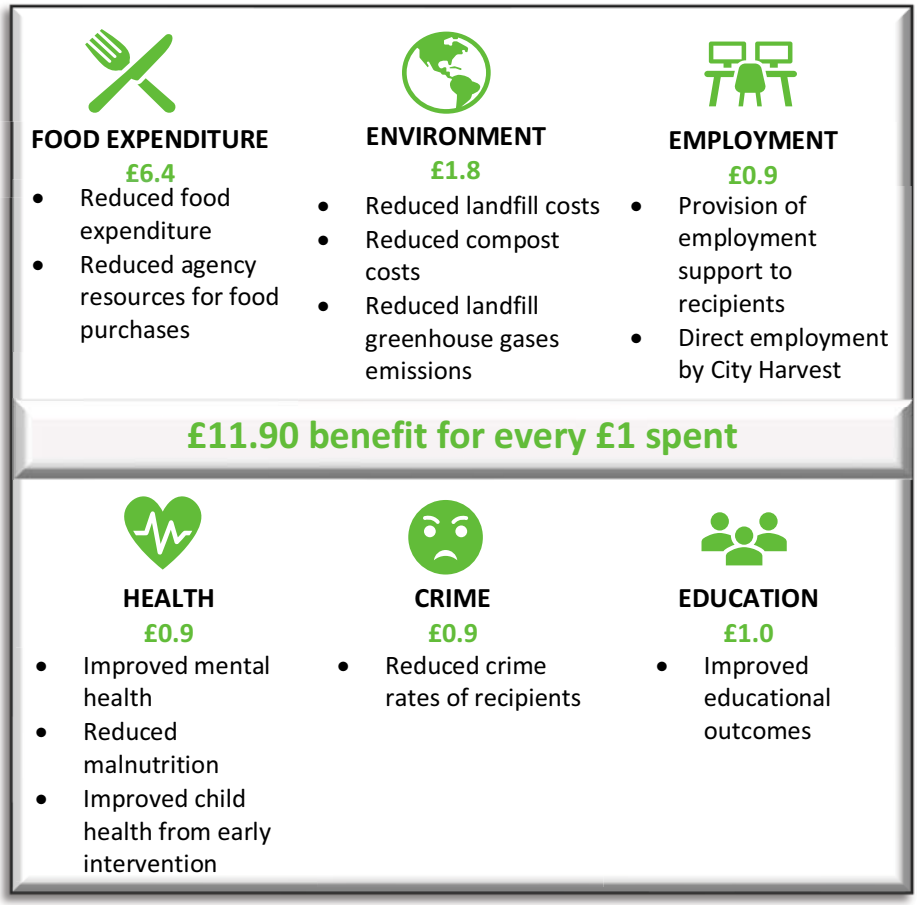
City Harvest's social return on investment (SROI) during the year was £11.90 for every £1 of expenditure.

Social return on investment

Our community partners received City Harvest food donations with a retail value of £18.6m million during the year to 31st March 2024 and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports, and fitness as well as health and wellness services.

City Harvest's Social Return on Investment (SROI) during the year was £11.90 for every £1 of expenditure. Management consultants Bain & Company provided pro-bono support to monitor the impact on society of our food redistribution activities.

The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen, and ambient food donated by businesses.





TRUSTEES' ANNUAL REPORT

"We have spent more time engaging with and visiting our current donors...As a result, we have successfully increased our donor base by 30%."

"It's been fantastic to grow our donations at our New Spitalfields Market hub and more recently, open a similar site in New Covent Garden Market."

Food donors

In 2023-24, food donations to City Harvest fell by 8% on the previous year. We saw the frequency of donations remain flat year on year, however, the volume per donation decreased. Encouragingly though, our category mixes remained in line with the previous year, meaning we were still distributing over 50% nutritious, healthy fresh produce to those in need.

We understand that developing relationships with our existing partners and building partnerships with new ones is hugely important to City Harvest. We have spent more time engaging with and visiting our current donors, whilst also attending more shows and events to meet with prospective new supporters. As a result, we have successfully increased our donor base by 30%. We have invested in the team and will continue to do so into 2024.

City Harvest's food distribution	
Fresh Produce	50%
Drinks	8%
Bread/Snacks	7%
Ready to cook	7%
Dairy	9%
Meat, fish & eggs	8%
Pantry	5%
Other	6%
	100%

We've always been passionate about rescuing fresh produce as it forms such an essential part of our diets, and we truly appreciate the hard work and skill of our farmers for producing it. It's been fantastic to grow our donations at our New Spitalfields Market hub and more recently, open a similar site in New Covent Garden Market. Building relationships with the traders at each market has been instrumental in rescuing good quality surplus, and we're excited to continue this work at both market sites this year.

In October, we launched our City Harvest Festival Food Drive. It was a huge success, raising over 19,000 meals from 100 different businesses and schools around London. We hope to raise 50,000 meals in 2024.

We're so grateful to the donors who have continued to support City Harvest by donating their surplus food for many years now: Amazon, Charlie Bigham's, Direct Produce Supplies, Sysco and The Thomas Franks Foundation and Thomas Franks Ltd.

We're thankful too for the lasting support of some iconic London events: Wimbledon Tennis Association and Royal Ascot.





29,781 Hours

In total during the year, we benefitted from 29,781 hours of volunteer time, which is equivalent to 16 full-time staff.

TRUSTEES' ANNUAL REPORT

Other partners

We are also grateful to organisations that have contributed pro-bono services, including significant time commitments by Bain & Company and Social Business Trust.

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end is made of 63 full-time equivalent employees.

All employees are paid at least the London Living Wage, and almost all are enrolled in the pension scheme.

We reviewed our staff development and training programme with the roll out of a comprehensive appraisal process. We also added an employee benefits package to support our team's health and wellbeing.

Our volunteers

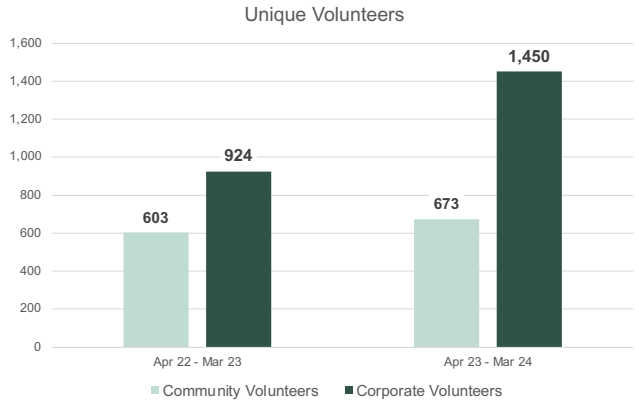
By volunteering with us, individuals in our community are able to make a direct positive impact on thousands of vulnerable people in London. Because of the time they donate to helping City Harvest, many Londoners facing food insecurity will have access to a nutritious meal.

Our volunteers are crucial to keeping the vans rolling and to making sure food is ready to go out to feed London. As the packers, the stackers, the sorters, and the porters of our operation, we rely on our volunteer community to help unload deliveries, to sort our fantastic donations, to create trays of food for our recipients, and to carry out general warehouse tasks to support the day-to-day running of City Harvest. For every one hour of volunteer time given, City Harvest can provide 418 meals to Londoners in need.

In the year to 31 March 2024, we were joined by an incredible 2,123 volunteers; this includes 673 regular 'community' volunteers, who each gave on average 30 hours to volunteering within the year, and 1,450 volunteers who joined for engagement days through our corporate partners.



TRUSTEES' ANNUAL REPORT



Thank You

We thank all our dedicated supporters who make a difference and help us keep our vans rolling across London feeding people.

Over these 12 months, our amazing volunteers contributed 29,781 hours (19,895 by community volunteers and 9,886 by corporate volunteers) to helping us onsite, as the vital lifeforce of our operation. This amount of time equates to 16 full-time employees. Our volunteering programmes have continued to grow and strengthen, with increased resources and support.

We celebrate these achievements with our volunteers, organising our annual end-of-year festivities and coming together for Volunteer Week in early June. Our volunteers who achieve over 100 hours of volunteering receive their 'Harvest Hundred' Award, of which we now have 130 Harvest Hundred volunteers.

In recognition of our volunteering programme, the next financial year signifies an exciting year, where we will strive to achieve the national 'Investing in Volunteers' accreditation. This UK quality standard for good practice in volunteer management will help us to measure where we stand as a volunteering provider, assessing our current programme and supplying City Harvest with a framework for improvement into the future. We aim to achieve this accreditation by the end of 2024.

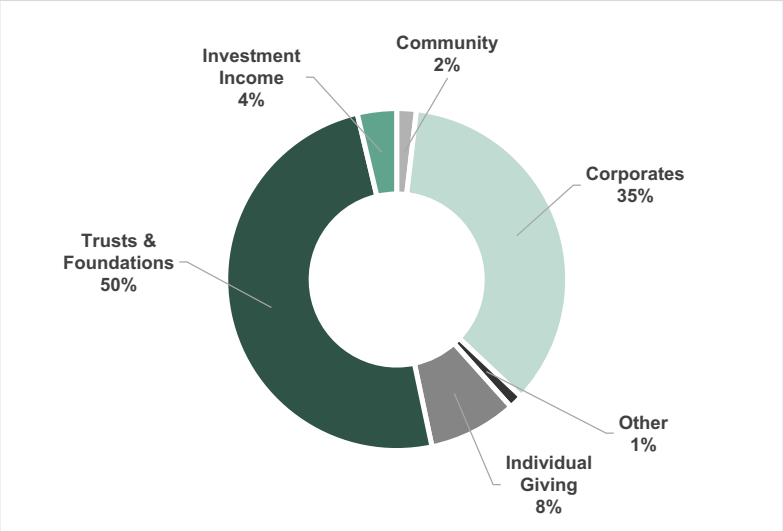
TRUSTEES' ANNUAL REPORT

£4.1M

City Harvest raised £4.1m by rescuing food and redistributing it to people in need.

Fundraising

Last year City Harvest raised £4.1 million to continue our vital mission in rescuing food and redistributing it to people in need. Our work has been made possible by the generous support from Trust & Foundations, Companies including Corporate Partnerships, and Individuals.



We received support in the year from many dedicated donors and would like to give special thanks to the donors below who made significant financial contributions to fund our vital work.

Artemis Charitable Foundation
The Big Give
Clayton Dubilier & Rice Foundation
Findlay Charitable Trust
ICG
IGY Foundation
The Jongen Charitable Trust
The Kepler Cheuvreux Foundation
The Livery Food Initiative
The Livery Kitchen Initiative
Marguerite Foundation
The National Lottery Community Fund
The Old Vic
The Permira Foundation
Posettes Foundation
Rabobank
RKT Charitable Trust
The Story of Christmas
The Vintners' Company
The Wimbledon Foundation

We are also grateful for everyone who donated and raised funds for City Harvest this year by donating through our website, regularly giving each month, participating in challenge events, and hosting fundraising activities like bake sales and quizzes.

We are registered with the Fundraising Regulator and follow their code of practice. This means we are transparent about how we raise funds and treat donors and supporters respectfully and fairly. We adhere to data protection laws and appropriately use, store, and



TRUSTEES' ANNUAL REPORT

"We are registered with the Fundraising Regulator and follow their code of practice."

secure personal details, taking reasonable steps to protect vulnerable people from requests to donate.

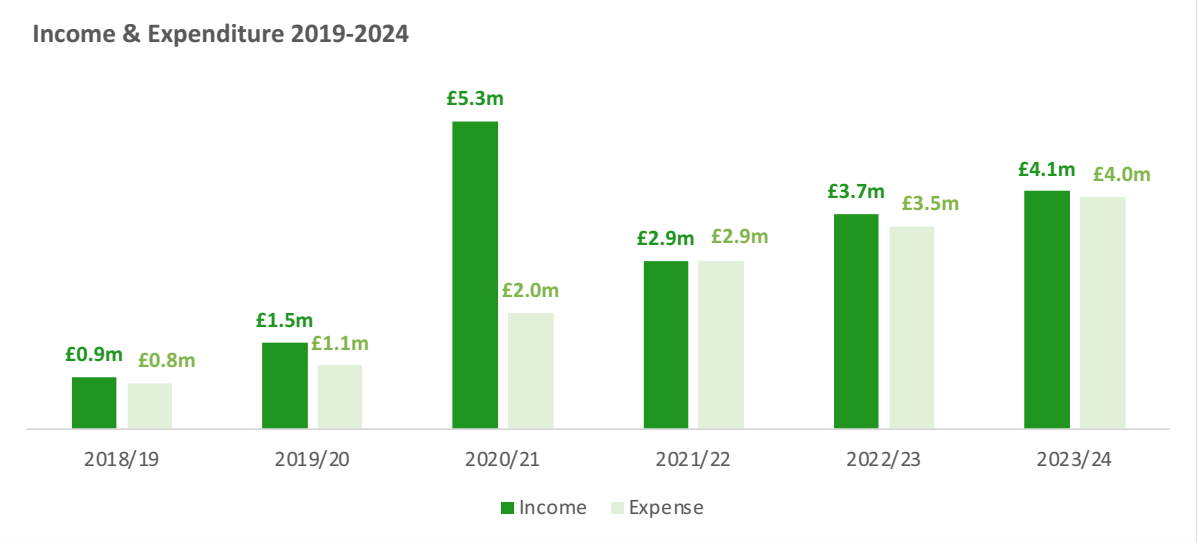
We rely entirely on charitable donations to rescue food, people, and the planet, and have policies and processes to ensure we raise money in a considerate and responsible way. City Harvest do not work with third-party fundraising suppliers. City Harvest's fundraising team conducts all fundraising activities and does not do door-to-door fundraising, telephone fundraising, or face-to-face donor acquisition.

Our fundraising complaints procedure includes safeguarding and follow-up action from our Head of Fundraising and HR Team. We respond quickly and efficiently to resolve complaints. In 2024 we received no fundraising complaints (2023 – nil).

TRUSTEES' ANNUAL REPORT

Financial review

The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.



Our income increased in the year by 11% to £4.1m (2023 - £3.7m), although the tonnage of food distributed decreased by 8% to 5,211 tonnes (2023 – 5,690 tonnes).

Restricted income was £0.9m in the year (2023 - £1.2m) which represented 23% of our total income (2023 – 33%).

Our expenses increased by 15% to £4.0m (2023 - £3.5m) reflecting increased operating expenditure to service the increased output and impact. We also made capital investments of £182,000 (2023 - £346,000) reflecting investment to increase our food storage capacity at Acton as well as continued investment in our vehicle fleet.

The expenditure on raising funds was £257,000 (2023 - £249,000) which as a percentage of income amounted to 6.2% (2023- 6.7%).

Overall, we achieved a small surplus for the year of £116,000 (2023 – £241,000) with net assets increasing to £4.9m at the end of the year (2023 - £4.7m). Restricted funds amounted to £0.9m (2023 – £1.0m) representing 20% of total net assets (2023 – 22%).

The trustees monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.

Cost per meal

City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. For the year ended 31 March 2024 our cost to deliver one meal increased to £0.32p (2023 - £0.26p) reflecting high inflationary pressures.

TRUSTEES' ANNUAL REPORT

Reserves policy

In accordance with Charity Commission guidance, our Trustees have determined a policy for reserves. City Harvest holds three types of funds/reserves:

1. **Restricted Funds** which must be used for the purpose for which they were intended under the direction of the donor. At 31 March 2024, the value of Restricted Funds was £0.9m (2023: £1.0m).

2. **Designated Funds** which include:

- The Capital Reserve, or funds represented by assets being the net book value of unrestricted fixed assets owned by the charity, amounted to £0.5m (2023: £0.5m).
- An Impact and Investment Reserve of £0.4m (2023 - £0.7m) being set aside to cover the planned cost required in City Harvest's strategic plan over the coming years. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact. This reserve includes funds to cover planned capital expenditures in the forthcoming year such as the purchase of vehicles and investment.
- A Liquidity Reserves in place to protect City Harvest from fluctuations in income and expenditure, and ensure sufficient funds are available to deliver high quality services. Our Trustees have reviewed the charity's requirement for contingency reserves by considering the potential financial impact of:
    - Fluctuations in income generation. By considering historic trends and projections, and looking at the risks associated with variations in different income streams;
    - Reviewing the operational requirement for cash to meet expenditure obligations and considering the minimum level of cover required to ensure that operations are not interrupted;
    - Reviewing current risks; and
    - Considering the impact of a sudden crisis which might require the charity to close.

  As a result of this review and based on the above 4 areas, Trustees determined that for ongoing operational security the charity should aim to set aside 6 months planned expenditure for the forthcoming year, as a liquidity reserve. As a result, the liquidity reserve was set at £2.4m (2023: £2.0m).

3. **General Funds** comprising Free Reserves amounted to £0.6m (2023: £0.4m). This is sufficient to cover working capital requirements.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.



TRUSTEES' ANNUAL REPORT

Reference and administrative details

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	www.cityharvest.org.uk

Trustees

The trustees who served during the year and up to the date of the signature of the financial statements were:

Frank Bandura	David Hirschmann
Todd Benjamin	Rajesh Makwana (appointed Aug 2023)
Shaun Browne (appointed Jul 2023)	Chris Ralph (appointed Apr 2024)
Michelle Butler (appointed Jul 2023)	Grace Reid (appointed Jun 2024)
Duncan Everett (appointed Jan 2024)	Kathy Street (resigned Apr 2024)
Paul Freeston (Chair - appointed Jun 2024)	Patrick Street
Emma Gerald (appointed May 2023)	Stephen Winningham
Victoria Heffer	

In June 2024, Stephen Winningham stood down as Chair (but remains a trustee) and was replaced by Paul Freeston. Kathy Street, a long standing trustee of 9 years also stepped down during the year. We thank her for the immense support she have provided over the years.

Key management personnel

Sarah Calcutt	Chief Executive
Indy Agnihotri	Head of Finance and Performance
David Francis	Acting Head of Operations
Donna Beetham	Head of Fundraising
Mary Parsons	Head of Food
Fiona Hollis	Head of Communications
Marco Torquati	Head of Community Impact

Auditors
Price Bailey
24 Old Bond Street
London
W1S 4AP

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Solicitors
Keystone Law Ltd
48 Chancery Lane
London WC2A 1JF



TRUSTEES' ANNUAL REPORT

Structure, governance and management

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015. The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

Trustee recruitment and appointment

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made.

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

Trustee induction and training

The trustees are familiar with the practical work and objectives of the charitable company and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

Financial governance

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises three trustees who meet at least quarterly with the CEO and Head of Finance.

Trustee oversight

The board of trustees administers the charity, and normally meets every 2 months. In addition, steering groups and committees comprising selected trustees and members of the management team meet to focus on the charity's operation. These steering groups translate agreed strategies into actionable plans, oversee programme delivery and mentor executive team members.

Delegation of authority

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and has delegated authority from the Board of Trustees for operational matters including finance, employment, and operational activity.

Pay policy for senior staff

The trustees review the pay of the senior management team on an annual basis, taking into account earnings in comparable charities.



TRUSTEES' ANNUAL REPORT

Risk review

The board of trustees has examined the major strategic, business, and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

The key risks identified are as follows:

- **Sustainability of income generation:** A significant reduction in income including a failure to secure long-term partnerships could reduce our ability to deliver our charitable objectives and also mean the charity is unable to pay its liabilities and operational expenditure.

- **Reduction in food volumes:** Our model and the community partners we are serving are dependent on the food we collect. A reduction in food volumes donated would impact adversely our ability to fulfil our mission and meet the needs of community organisations.

- **Health and safety:** Health and safety procedures are at the centre of our operations, as we are dealing with food and people. Breach of our health and safety procedures could lead to illness, loss of life, injury or criminal investigation.

- **Brand and reputation:** Reputational damage and brand misuse by internal or external parties could result in a loss of confidence and reduced support from donors and other key partners.

- **Employees and volunteers:** Human Resource issues could lead to organisational and cultural issues, high employee turnover and even legal action by employees.

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term typically of between 1 and 12 months, to generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.



TRUSTEES' ANNUAL REPORT

Trustees' responsibilities in relation to the financial statements

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditor

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the trustees having made enquiries of fellow directors and the charity's auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the auditor is aware of that information.



TRUSTEES' ANNUAL REPORT

Auditors

Price Bailey were appointed as new auditors during the year. A resolution to re-appoint Price Bailey for the ensuing year will be proposed to the board of trustees.

Small Company Exemptions

This report has been prepared taking advantage of the small companies' exemption of section 41SA of the Companies Act 2006.

By order of the board of trustees

Paul Freeston

Chair

21 October 2024

INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report to the Members of City Harvest

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of the charity's incoming resources and application of resources including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



INDEPENDENT AUDITOR'S REPORT

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.



INDEPENDENT AUDITOR'S REPORT

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Charitable company and the sector in which it operates and considered the risk of the Charitable company not complying with the applicable laws and regulations including fraud in particular those that could have a material impact on the financial statements. This included those regulations directly related to the financial statements, including financial reporting and tax legislation. In relation to the operations of the Charitable company this included compliance with the Companies Act 2006, Charities Act 2011, and SORP 2019.

The risks were discussed with the audit team, and we remained alert to any indications of non-compliance through the audit. We carried out specific procedures to address the risks identified. These included the following:

- Reviewing minutes of Board meetings, reviewing any correspondence with the Charity Commission, agreeing the financial statement disclosures to underlying supporting documentation, and enquiries of management and officers of the Charitable company. We have also reviewed the procedures in place for the reporting of any incidents to the Trustee Board including serious incident reporting of these matters as necessary with the Charity Commission.
- Management override: To address the risk of management override of controls, we carried out testing of journal entries and other adjustments for appropriateness. We reviewed systems and procedures to identify potential areas of management override risk.

INDEPENDENT AUDITOR'S REPORT

We also assessed management bias in relation to the accounting policies adopted and in determining significant accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Michael Cooper-Davis FCCA ACA (Senior Statutory Auditor)

For and on behalf of:

Price Bailey LLP

Chartered Accountants
Statutory Auditors
24 Old Bond Street
London
W1S 4AP

Date: 7 November 2024

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Restricted funds	Total funds 2024	Total funds 2023
		£	£	£	£
Income:					
Donations and legacies	3	1,926,481	49,317	1,975,798	2,044,411
Charitable activities	4	1,104,509	896,087	2,000,596	1,631,010
Investment income	5	153,422	-	153,422	32,345
Other trading activities					
Food waste disposal service income		1,249	-	1,249	12,172
Total income		**3,185,661**	**945,404**	**4,131,065**	**3,719,938**
Expenditure:					
Raising funds:					
Fees and other fundraising expenses		(256,918)	-	(256,918)	(248,528)
Charitable activities					
Food rescue delivery	6	(2,716,614)	(1,041,829)	(3,758,443)	(3,229,963)
Total expenditure		**(2,973,532)**	**(1,041,829)**	**(4,015,361)**	**(3,478,491)**
Net income and movement in funds for the year		**212,129**	**(96,425)**	**115,704**	**241,447**
Reconciliation of funds:					
Total funds brought forward		3,695,075	1,040,824	4,735,899	4,494,452
Total funds carried forward		**3,907,204**	**944,399**	**4,851,603**	**4,735,899**

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 33 to 45 form part of these financial statements.



BALANCE SHEET

	Notes	2024	2023
		£	£
Fixed assets:			
Tangible assets	10	703,733	779,606
Total fixed assets		**703,733**	**779,606**
Current assets			
Debtors	11	261,635	214,950
Investment in short term deposits	12	3,422,371	2,806,087
Cash at bank and in hand		670,470	1,072,369
Total current assets		**4,354,476**	**4,093,406**
Liabilities:			
Creditors falling due within one year	13	(206,606)	(137,113)
Net current assets		**4,147,870**	**3,956,293**
Total assets less current liabilities		4,851,603	4,735,899
Net assets		**4,851,603**	**4,735,899**
The funds of the charity			
Unrestricted income funds			
General funds	14	607,204	445,075
Designated fund	14	3,300,000	3,250,000
Restricted income funds	15	944,399	1,040,824
Total charity funds		**4,851,603**	**4,735,899**

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

The notes on pages 33 to 45 form part of these financial statements.

These financial statements were approved by the trustees on 10 September 2024 and are signed on their behalf by:

Paul Freeston
Chair
21 October 2024

STATEMENT OF CASH FLOWS

	Notes	2024	2023
		£	£
Cash provided by operating activities	19	**384,811**	**446,138**
Cash flows from investing activities			
(Additions)/withdrawals to/from short term deposits		(616,284)	38,134
Purchase of tangible fixed assets	10	(181,732)	(346,329)
Proceeds from disposal of fixed assets		11,306	22,500
Cash used in investing activities		**(786,710)**	**(285,695)**
(Decrease)/Increase in cash and cash equivalents in the year		**(401,899)**	**160,443**
Cash and cash equivalents at the beginning of the year		1,072,369	911,926
Total cash and cash equivalents at the end of the year		**670,470**	**1,072,369**

Analysis of cash and cash equivalents

	2024	2023
	£	£
Cash and cash equivalents at start of year	1,072,369	911,926
Change in cash and cash equivalents	(401,899)	160,443
Cash and cash equivalents at end of year	670,470	1,072,369

Analysis of changes in net debt

	2024	2023
	£	£
Cash and cash equivalents at start of year	1,072,369	911,926
Change in cash and cash equivalents	(401,899)	160,443
Cash and cash equivalents at end of year	670,470	1,072,369

The notes on pages 33 to 45 form part of these financial statements.



NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102 -effective October 2019) – (Charities SORP FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note. All amounts are shown in pounds sterling.

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Income is recognised where there is entitlement, sufficient probability of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of donated food and surplus food is excluded from the statement of financial activities, when the costs of establishing the fair value would be excessive in comparison to the benefit to the users of the accounts. This is since most of the food would otherwise go to waste which means

NOTES TO THE FINANCIAL STATEMENTS

there is no active market for this food. However, where donated new food does have a clear value, this is included at cost.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees' annual report provides information about their contribution.

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities. General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit. The basis on which support costs have been allocated are set out in Note 6 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.



NOTES TO THE FINANCIAL STATEMENTS

j) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

k) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

m) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours' notice.

n) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 1 and 12 months.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

NOTES TO THE FINANCIAL STATEMENTS

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments, Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

q) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme unless they exercise their right to opt out of scheme membership.

r) Key judgements and estimates policy

No significant judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies.

The Trustees make estimates and assumptions concerning the future based on their knowledge of the company and the environment in which it operates. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

2. Legal status of company

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.



3. Donations and grants

	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Donations and gifts	1,926,481	49,317	1,975,798	2,044,411
Donations of goods & services	-	-	-	-
	1,926,481	49,317	1,975,798	2,044,411

In the year ended 31 March 2023, restricted income funds from donations and grants amounted to £288,818.

In the year, City Harvest distributed 5,211 tonnes of food (2023 – 5,690 tonnes) to its community partners which equates to 12.4m meals (2023 – 13.5m meals). In line with the accounting policy, it is not possible to obtain a fair value of the food received and thus have not been included in the Statement of Financial Activities. If we were to use an estimation for the value of the food, it would be estimated at £18.6m (2022 - £20.2m) based on an average value of £1.50 per meal. However, as noted previously there is no consistent basis of meal valuation and therefore this number would not constitute an accurate fair value.

4. Income from charitable activities

	Unrestricted funds	Restricted funds	Total funds 2024	Total funds 2023
Grants	1,104,509	896,087	2,000,596	1,598,456
Other	-	-	-	32,554
	1,104,509	896,087	2,000,596	1,631,010

In the year ended 31 March 2023, restricted income funds from charitable activities amounted to £951,656.

5. Investment income

	2024 £	2023 £
Interest received from bank accounts	13,504	4,920
Interest received on investment income	139,434	27,324
Other interest received	484	101
	153,422	32,345

Most of the charity's investment income arises from deposits held on an investment platform managed by Flagstone Investments Ltd, which provides online access to fixed term deposits offered by a wide range of banks. Platform management fees were incurred totaling £6,023 (2023: £5,444).



6. Analysis of expenditure on charitable activities

Current year	Unrestricted funds	Restricted funds	Total funds 2024
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,151,733	672,168	1,823,901
Operational expenditures	773,472	341,941	1,115,413
Total charitable activities	1,925,205	1,014,109	2,939,314
Support costs (Note 7)	791,409	27,720	819,129
	2,716,614	1,041,829	3,758,443

Prior year	Unrestricted funds	Restricted funds	Total funds 2023
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,162,704	412,891	1,575,595
Operational expenditures	695,510	336,981	1,032,491
Total charitable activities	1,858,214	749,872	2,608,086
Support costs (Note 7)	584,172	37,705	621,877
	2,442,386	787,577	3,229,963

7. Analysis of support costs

Current year	Support costs	Governance	Total 2024
	£	£	£
Support staff costs	218,032	-	218,032
Legal and other professional fees	71,531	-	71,531
Administrative overheads	501,808	-	501,808
Accountancy services	-	8,648	8,648
Audit fee	-	19,110	19,110
	791,371	27,758	819,129

The charity allocates costs directly to charitable activities as far as possible, and then apportions the remaining costs between general support and the governance function based on the nature of the expense.



Prior year	Support costs	Governance	Total 2023
	£	£	£
Support staff costs	173,217	-	173,217
Legal and other professional fees	47,541	-	47,541
Administrative overheads	372,752	-	372,752
Accountancy services	-	10,667	10,667
Audit fee	-	17,700	17,700
	593,510	28,367	621,877

8. Net income and expenditure for the year

	2024	2023
This is stated after charging:	£	£
Operating leases	143,881	143,058
Depreciation	254,205	218,963
Audit fee	19,110	17,700
Accountancy	8,648	10,667



9. Staff costs and emoluments

	2024	2023
	£	£
Wages	2,128,367	1,910,545
Social security costs	208,584	195,839
Contractors	94,209	24,717
Pension costs	56,825	35,467
	2,487,985	2,166,568

The average number of employees during the year was 65 (2023: 63).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2023: £Nil). All employees are paid at least the London Living Wage, and the majority are enrolled in the Government-backed auto-enrolment pension scheme.

Redundancy and termination costs during the year totaled £0 (2023 - £5,804).

The number of employees who received total emoluments of more than £60,000 (excluding pension contributions) during the year was as follows:

Salary band	2024	2023
£100,001-£110,000	1	-
£90,001-£100,000	-	-
£80,001-£90,000	-	-
£70,001-£80,000	2	1
£60,001-£70,000	1	1

Pension contributions of £1,835 (2023: £550) were paid to a defined contribution scheme in respect of the highest paid employee.

The total emoluments of the Key Management Personnel were £595,642 (2023: £578,938).

There have been 673 regular volunteers during the year (2023: 603) helping to sort food in the warehouse and assisting our drivers. In addition, 1,450 (2023 - 924) unique corporate volunteers from 86 employers (2023 – 98) were released to spend a day volunteering at City Harvest.



10. Fixed assets

	Plant, machinery & vehicles	Office furniture & IT equipment	Total
	£	£	£
COST			
At 1 April 2023	1,181,115	54,689	1,235,804
Additions	161,550	20,182	181,732
Disposals	(34,200)	(1,001)	(35,201)
At 31 March 2024	1,308,465	73,870	1,382,335
DEPRECIATION			
At 1 April 2023	435,614	20,584	456,198
Charge for the year	242,306	11,899	254,205
Disposals	(31,350)	(451)	(31,801)
At 31 March 2024	646,570	32,032	678,602
NET BOOK VALUE			
At 31 March 2024	661,895	41,838	703,733
At 31 March 2023	745,501	34,105	779,606

11. Debtors

	2024	2023
	£	£
Trade debtors	9,257	15,551
Payroll funding	19,277	28,780
Other debtors	12,492	5,836
Prepayments	154,863	128,432
Accrued income	4,640	19,373
Interest receivable	61,106	16,978
	261,635	214,950

Prepayments are principally in respect of rent and insurance.

Payroll funding represents cash held by the outsourced payroll service provider in respect of employee wages.



12. Investments in short term deposits

Investments in short term deposits totaling £3,422,371 (2023: £2,806,087) are interest-bearing bank deposits with notice terms of between one and twelve months.

13. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	114,019	49,961
Taxation, social security and pensions	65,159	54,088
Accruals	27,428	33,064
	206,606	137,113

14. Analysis of unrestricted charitable funds

The general funds are the 'free reserves' after allowing for all designated funds.

Current year	1 April 2023 £	Incoming resources £	Transfers between funds £	Outgoing resources £	31 March 2024 £
General funds	445,075	3,185,661	(50,000)	(2,973,532)	607,204
Designated reserve fund	3,250,000	-	50,000	-	3,300,000
	3,695,075	3,185,661	-	(2,973,532)	3,907,204

Prior year	1 April 2022 £	Incoming resources £	Transfers between funds £	Outgoing resources £	31 March 2023 £
General funds	656,525	2,479,464	-	(2,690,914)	445,075
Designated reserve fund	3,250,000	-	-	-	3,250,000
	3,906,525	2,479,464	-	(2,690,914)	3,695,075



Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	2024	2023
	£	£
Liquidity reserve	2,400,000	2,000,000
Fixed assets (see note 16)	465,281	523,326
Impact & Investment Reserve	434,719	726,674
	3,300,000	3,250,000

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

A fund is maintained that represents the net book value of unrestricted fixed assets.

The charity also designates funds for investment in key elements of its work under an Impact and Investment Reserve.

15. Analysis of restricted charitable funds

Current year	1 April 2023	Incoming resources	Outgoing resources	31 March 2024
	£	£	£	£
Operations fund	776,544	872,046	(931,238)	717,352
Depot capital fund	74,382	73,358	(28,458)	119,282
Vehicle purchase fund	189,898	-	(82,133)	107,765
	1,040,824	945,404	(1,041,829)	944,399

Purposes of restricted funds:

- Operations fund: funding provided to support the operating costs of delivering food, including costs incurred in relation to warehouse, vehicles, food sourcing and community impact.
- Depot capital fund: funding provided to support the capital investment costs at the depots. In the prior year, this was shown separately between two depots.
- Vehicle purchase funds: funding provided to purchase vehicles that deliver food.

Prior year	1 April 2022	Incoming resources	Outgoing resources	31 March 2023
	£	£	£	£
Operations fund	187,870	1,232,474	(643,800)	776,544
Depot capital fund	112,173	8,000	(45,791)	74,382
Vehicle purchase fund	287,884	-	(97,986)	189,898
	587,927	1,240,474	(787,577)	1,040,824



16. Analysis of net assets between funds

Current year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	465,281	238,452	703,733
Net current assets	607,204	2,834,719	705,947	4,147,870
At 31 March 2024	607,204	3,300,000	944,399	4,851,603

Prior year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	523,326	256,280	779,606
Net current assets	445,075	2,726,674	784,544	3,956,293
At 31 March 2023	445,075	3,250,000	1,040,824	4,735,899

17. Commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
Within 1 year	107,953	107,953
Between 1 and 5 years	76,307	184,260
At 31 March	184,260	292,213

The charity has a five-year lease agreement for its distribution center in Acton which expires in December 2025.

The trustees have confirmed that there were no capital commitments at 31 March 2024.

18. Related party transactions

There were transactions with a close connection of key management amounting to £4,267 (2023 – nil). No amounts were outstanding at the year end.

There were no other related party transactions.

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2024	2023
		£	£
Net movement in funds		115,704	241,447
Add back depreciation charge	10	254,204	218,963
Subtract profit on disposal of fixed assets		(7,905)	(953)
Increase in debtors	11	(46,685)	(85,362)
Increase in creditors	13	69,493	72,043
Cash provided by operating activities		384,811	446,138

CITY HARVEST

England & Wales - Charity number 1163055

Accounts

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

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CITY HARVEST VALUES & IMPACT

MISSION

To reduce food insecurity and protect the planet by diverting quality, nutritious edible surplus food from waste & redistributing it to those facing food poverty.

VISION

Cities where all people have access to fresh, nourishing food and no good food is wasted from within the food supply chain.



Rescuing Food

City Harvest ensures no good food is wasted. Our team redistributes free food for 1.2 million meals a month to people most in need.



Rescuing People

City Harvest believes in the human right to food & that children should thrive, not just survive. We ensure the right food gets to the right people at the right time.



Rescuing Planet

City Harvest helps food partners reach UN 9 Sustainable Development Goals (SDGs) & deliver their Environmental, Social and Governance (ESG) strategies, reducing waste & making huge social impact.

Our Values

Our values sit at the heart of what we do and guide how we do things; they inform our ways of working, the decisions we make, the behaviours we champion and how the organisation should feel. We are proud that they have been shaped collectively by our community – our staff, our volunteers, our trustees and our community partners. To bring our values to life, we move beyond words and into action:

Compassionate

Community focused

Aspiring

Collaborative

Trustworthy

IMPACT IN NUMBERS

13.5M
MEALS DELIVERED

£0.26
COST TO DELIVER 1 MEAL

5,690 TONNES
REDISTRIBUTED FOOD

29
LONDON BOROUGHS

84,150
RECIPIENTS PER WEEK

27,000
HOURS VOLUNTEERED

14,642 TONNES
GREENHOUSE GASES PREVENTED

£11.90
SOCIAL RETURN ON INVESTMENT



EQUALS

With City Harvest, donations that are made EQUALS food for hungry Londoners. Donation impact makes a big difference to fighting hunger & waste.









A LETTER FROM OUR CEO

City Harvest, when founded in 2014, was established to meet the needs of both the most vulnerable in London and to address the volumes of waste food being consigned to landfill, damaging the environment. Every year since, our exponential growth has followed the increasing economic challenges faced in the UK. Today 23% of households with children struggle to afford the food they need, the Child Poverty Action group report that one-third of school-age children in England (900,000), living in poverty, need free school meals, but may not be receiving them.

As I write, we now have a team of 64, in the last year we benefitted from 27,000 hours of volunteer time, our two depots benefit from new systems and procedures and our 19 vehicles are now on new, geographically efficient routes. Our operations team have been focused on service improvement; how we can deliver more, to more people, with less environmental impact. We have reduced our fleet carbon emissions by five tons in the last year; each van travels, on average, ten fewer miles per day whilst we now feed upwards of 84,000 people each week, across 29 London boroughs. We partner with over five hundred food distributors, producers, events, caterers, restaurants, manufacturers, and farmers taking their edible waste lines, delivering to those that help others.

> ***"We believe that a hot, nutritious meal shared in the company of others, and with dignity, improves mental and physical health and can be the first step to transforming a life."***

In our first year we delivered 80,000 meals worth of food, in the 22/23 year, we delivered 13.5 million meals, a growth of 15% on the previous year. Our volume of rescued food increased to 5,690 tonnes which delivered an environmental saving of 14,642t of greenhouse gases. By the end of August 2023, we have delivered fifty million meals in total, a staggering achievement, but sadly still not enough.

We are incredibly grateful to our financial and pro-bono supporters, the generosity of compassionate individuals, foundations, trusts, and corporations helps us change lives every day. We are indebted to these essential relationships, some of which date back to our foundation, core support which enables our team to move forward with confidence, determined to help more people and elevate our social impact. We have a solid foundation, created by data driven decision making and a deep understanding of the social impact of what we strive to achieve.

Collaboration with other charities, both close to home, and nationally, has increased in the last year. As part of our commitment that no edible food should go to waste, we have increased our activity sharing large donations with others in our sector. Collaborative working is part of our future, founded in a common goal to feed the hungry and save edible food from going to waste. We are no longer an emergency food service; we are now part of a long-term recovery service. Food insecurity continues to rise, fueled by wider geopolitical forces that are driving inflationary increases and destabilizing supply chains. People are starving in modern day Britain, Victorian conditions such as rickets and scurvy are a reality. People are flooding into soup kitchens, food banks, social

A LETTER FROM OUR CEO

supermarkets and the newly created discount food cooperatives, holiday hunger projects are more important than ever.

We continue to strengthen our operation, investing in our people and facilities, there is a scoping exercise underway looking at our expansion opportunities, focused on the areas of greatest need and how we can rescue more food to feed the hungry.

We are indebted to all that work, volunteer, and support City Harvest - working together we are capable of remarkable things.

Sarah Calcutt

CEO

11 September 2023

"Collaborative working is part of our future, founded in a common goal to feed the hungry and save edible food from going to waste."

TRUSTEES' ANNUAL REPORT

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2023.

Objectives and activities

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects edible surplus food otherwise destined for landfill or anaerobic digestion from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

Achievements and performance

The impact of City Harvest's work

During the past year, City Harvest redistributed 5,690 tonnes of donated nutritious food that would otherwise have gone to waste. This equated to 13.5 million highly nutritious meals.

We increased the number of recipients to which we deliver nutritious surplus food in the past 12 months, and now deliver to over 84,000 recipients each week via over 300 community partners in Greater London.

The recipients of this safe, in-date food delivered weekly included community foodbanks, soup kitchens, school foodbanks and children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness.

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane with a global warming potential more than 80 times greater than that of CO2.

The quantity of food City Harvest delivered this year would have resulted in 14,642 tonnes of greenhouse gases being released if it instead went to landfill. Additionally, all the resources that were utilised to produce the 5,690 tonnes of food City Harvest rescued - energy, land, water - would have been wasted as well.

13.5M

This year city harvest delivered 13.5m nutritious meals.

84,000

City Harvest delivered to over 84,000 recipients each week via over 300 community partners in greater London.



TRUSTEES' ANNUAL REPORT

Our investment programme

The quantity of food redistributed by City Harvest in the past year increased by 15% from the prior year. To support this growth, we have continued to invest in infrastructure and human resources and ensure operational excellence in our efforts to nourishh the community. This included investment in our workforce, purchase of vans, upgrading our food storage and handling areas; and purchase of computers and office furniture.

The large and growing need for our services

The last round of the Food Insecurity Survey performed by the Food Foundation has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity. In the past year food insecurity has increased and 9 million adults (17% of households) currently experience food insecurity, among which 3 million adults reported not eating for the whole day because they couldn't afford it.

In the past year we continued to increase the quantity delivered to each community partner to nourish the large numbers of people that are visiting for community meals. Many partners have indicated that their meal programmes would be greatly diminished or eliminated without continued food donations from City Harvest.

Collaboration with a wide breadth of community partners

City Harvest deeply understands the needs of both the communities in which we operate and the charities and businesses we serve which enhances our responsiveness and heightens our impact. Every effort is made to deliver the quantities and types of food needed by each community programme at the most convenient times. Often our team helps build networks amongst community programmes and connects local businesses with charities.

Serving London's most vulnerable

Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, those on low income, and young people.



TRUSTEES' ANNUAL REPORT

Community Impact

The cost-of-living crisis has had a major impact on City Harvest's services over the last 12 months. As more and more people have begun to struggle, the demand for food aid has increased exponentially. A large volume of new projects have arisen, driven mostly by local people seeking solutions to the crisis. These are not traditional "referral based" foodbanks. They are community driven and come in a number of shapes and sizes:

- Social supermarkets or community pantries as they are sometimes called, where customers are expected to pay a small weekly membership fee, approx. £4 to £5, and for that go home with a couple of bags of shopping worth about £45.
- Food co-ops, where a group of people club together to buy their essentials in bulk, and supplement this with surplus food.
- School foodbanks, where schools run a free foodbank for parents, usually at the end of the week to supplement the food families have over the weekend.

Organisations that we serve	
Community Foodbank	44%
Supported Housing/Hostel	15%
Community Meal	12%
Soup Kitchen	7%
Children's project/Youth club	6%
Social Supermarket	4%
School Foodbank	3%
Food Hub	3%
Outreach/Delivery	3%
Drop-in	2%
Community Café	1%
	100%

Against this backdrop of an exponential increase in demand, City Harvest has tailored its service to make the most efficient use of its much need supplies of surplus food. Most importantly, it has rationalised its community partner base. 65 new community partners have been brought onboard whilst services have curtailed to 47 community partners. These net 18 community partners have increased our customer base by over 10,000 unique clients. Examples of newly onboarded charities include The Roehampton Community Box and Co-operation Town.

The Roehampton Community Box
A fantastic example of a very professional social supermarket located in a disused civic building in between three of London's most challenging schools in Southwest London. The social supermarket used to run one day per week, but with ever rising demand, City Harvest now supports Rackets Cubed to run on a second day. Every week, over 200 people benefit from the four rooms of freshly stocked produce.

Another important step towards improved efficiencies has been the roll out of 14 new routes, designed around postal code areas. Many of our community partners have been helpful in changing their delivery schedules so that we can get round the capital as effectively as possible, getting our stock to as many people as possible.

This year has also seen the introduction of "mini hub and spoke models" whereby typically 4 to 5 charities work together to allow us to deliver a large amount of stock into the "hub community" who then take on full responsibility for storage and onward delivery of stock to the "spoke community partners". The best example of this is in Lambeth where we deliver two van loads of stock to the Lambeth Hub who combine our stock with



TRUSTEES' ANNUAL REPORT

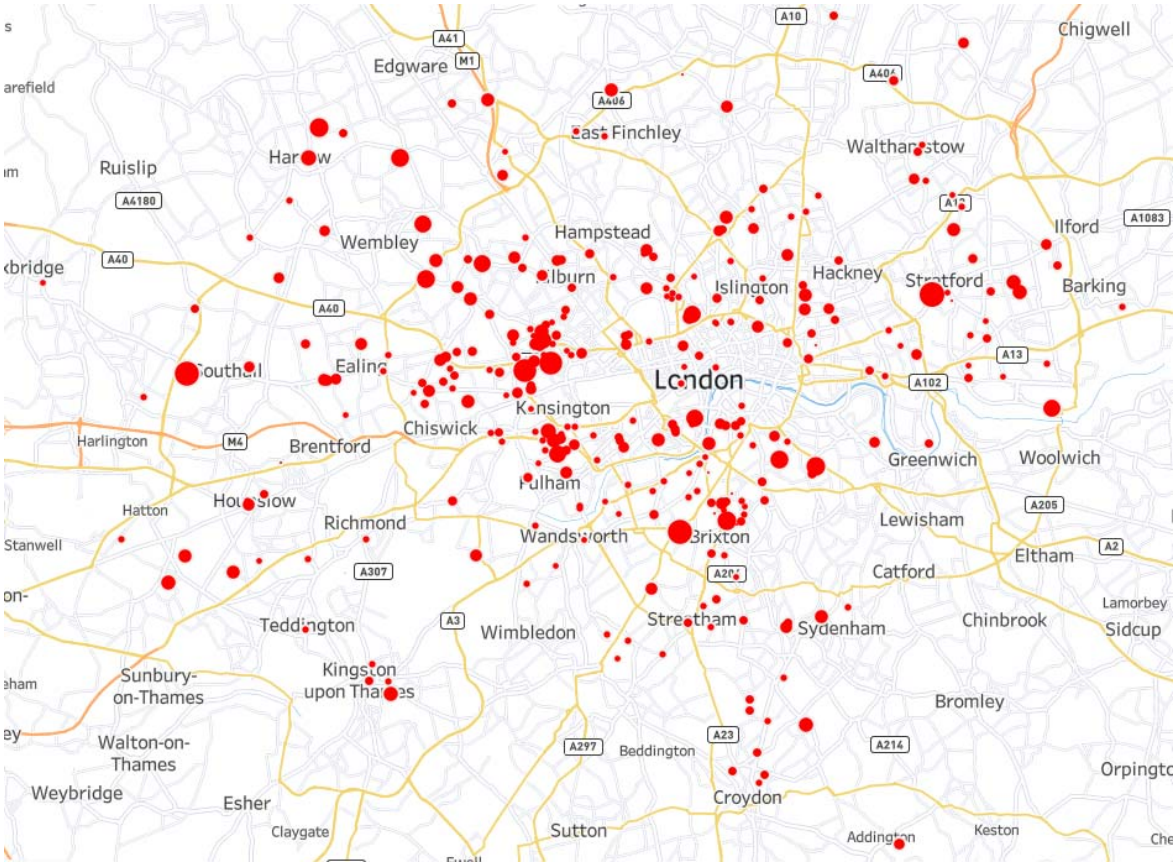
other supplies they have in their warehouse, which enables them to provide a balanced onward delivery to 4 other local community partners.

Finally, whilst 2022/23 has been largely about how we have adapted to increases in demand; it has not stopped us from trying to maximise the impact of our service on peoples' quality of lives. Following a successful pilot with 5 LEYF nurseries, we are now supporting 10 LEYF nursery kitchens across London. At each of these, the chefs use our surplus stock to make new and interesting fresh menus for disadvantaged little ones. Importantly, the money saved by not purchasing stock commercially is being used to fund 5 full time nursery places for 12 months for 5 toddlers who otherwise would not have access to full time provision. Food that would have gone to landfill is making a huge difference to life opportunities.

Co-operation Town
Co-operation Town in Gospel Oak provides support to a number of local resident food co-ops who have decided that "together is better". Every week, residents of each co-op come together and decide what they need, and how much they can afford. Co-operation Town then sources the food more cheaply and supplements it with surplus food from City Harvest. The co-op model means that customers don't just "receive" food, they are active in purchasing it.

Our coverage

We are active in most of the 32 London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.



TRUSTEES' ANNUAL REPORT

Social return on investment

City Harvest's Social Return on Investment (SROI) during the year was £11.90 for every £1 of expenditure. Management consultants Bain & Company continued to provide pro-bono support to monitor the impact on society of our food redistribution activities.

FOOD EXPENDITURE
£6.4
- Reduced food expenditure
- Reduced agency resources for food purchases

ENVIRONMENT
£1.8
- Reduced landfill costs
- Reduced compost costs
- Reduced landfill greenhouse gases emissions

EMPLOYMENT
£0.9
- Provision of employment support to recipients
- Direct employment by City Harvest

£11.90 benefit for every £1 spent

HEALTH
£0.9
- Improved mental health
- Reduced malnutrition
- Improved child health from early intervention

CRIME
£0.9
- Reduced crime rates of recipients

EDUCATION
£1.0
- Improved educational outcomes

Our community partners received City Harvest food donations with a retail value of £20.4 million during the year to 31st March 2023 and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports, and fitness as well as health and wellness services.

The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen, and ambient food donated by businesses.

£11.90

City Harvest's social return on investment (SROI) during the year was £11.90 for every £1 of expenditure.



TRUSTEES' ANNUAL REPORT

Food donors

In 2022-23, food donations to City Harvest grew by 15% on the previous year. This was mainly driven by a significant increase in fresh produce which as a category has grown to represent over 40% of our total annual food donations.

We focused on increasing our fresh produce supply last year by running our second Harvest for Hunger campaign from March to October, outreaching and engaging farms and growers across the UK. The ripple effect of these relationships and partnerships as a result, has been huge.

> ***"Our Community Impact Team spoke with each of our charities and found out how much food they require…we now have a greater understanding of the volumes and types of food we need to be sourcing."***

We also saw a significant increase in the food received at our New Spitalfields Market hub, primarily due to the investment in a new chiller and freezer unit.

City Harvest's food distribution	
Fresh Produce	41%
Drinks	12%
Bread/Snacks	11%
Ready meals	10%
Dairy	8%
Meat, fish & eggs	7%
Pantry	7%
Other	4%
	100%

Last year our Community Impact Team spoke with each of our community partners and found out how much food they require from City Harvest to be able to support their projects. This means we now have a greater understanding of the volumes and types of food we need to be sourcing to meet the demand.

As a result, we significantly grew our donor database in 2022-23, and we hope to do the same during 2023 by adding a significant increase in new donors across the supply chain. We're conscious that being able to provide a well-balanced and nutritious range of food plays a huge part in the mental health and well-being of the people receiving our food.

We now have ambitious plans. With the investment we've made in our Acton warehouse, our fleet of vehicles and the relationships we have with our donors, present and future, we hope to be delivering significantly more meals by the end of this financial year.

We're so grateful to the donors who have continued to support City Harvest by donating their surplus food for many years now, such as Amazon, New Spitalfields Market, The Ethical Food Company, Wholegood and Brakes.

We're thankful too for the lasting support of some iconic London events: Wimbledon Tennis Association, Queens Park Rangers Football Club, London Lions Basketball Team and Royal Ascot.



TRUSTEES' ANNUAL REPORT

Other partners

We are also grateful to organisations that have contributed pro-bono services, including significant time commitments by Allen & Overy LLP, Bain & Company, Social Business Trust and Acrobat Vehicle Rental Ltd.









> ***One of our goals at Ethical Food Company is to reduce food waste and help people in need. City Harvest plays a big role in helping us achieve those things. Ben is always a phone call away and ready to help sort the logistics for us.***
>
> Andrejs Gorbunovs,
> Senior Product Manager





TRUSTEES' ANNUAL REPORT

27,000 Hours

In total during the year, we benefitted from more than 27,000 hours of volunteer time, which is equivalent to almost 15 full-time staff.

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end is made of 63 full-time equivalent employees. All employees are paid at least the London Living Wage, and almost all are enrolled in the contributory pension scheme.

Our volunteers

City Harvest volunteers are central to our fast paced food distribution, and we massively appreciate our regular community and corporate volunteers giving their time.

In total during the year, we benefitted from more than 27,000 hours of volunteer time, which is equivalent to almost 15 full-time staff.

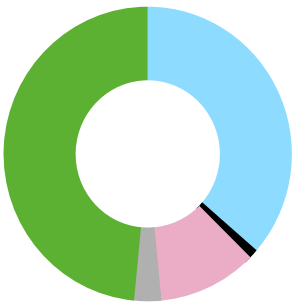
603 regular community volunteers gave up 20,530 hours of their time to assist us, either as drivers' mates, warehouse staff, or in administrative and advisory capacities. Our community volunteers included people who needed to gain work experience or help rebuilding their lives. For example, people with disabilities, those who have been homeless and ex-offenders transitioning back into productive lives.

In addition, a total of 924 corporate volunteers from 98 businesses gave up 6,515 hours of their time, mostly as small teams as part of their companies volunteering programmes. At City Harvest, corporate volunteers make a valuable contribution on a weekly basis.

For every one hour of volunteer time given, City Harvest can provide 530 meals to Londoners in need. Thank you!

Fundraising

Last year City Harvest raised £3.7 million to continue our vital mission in rescuing food and redistributing it to people in need. Our work has been made possible by the generous support from Trust & Foundations, Companies including Corporate Partnerships, and Individuals.



Trust & Foundations 48%
Corporate 36%
Individuals 11%
Online giving 3%
Gift Aid 1%





TRUSTEES' ANNUAL REPORT

£3.7M

City Harvest raised £3.7m by rescuing food and redistributing it to people in need.

Thank You

We thank all our dedicated supporters who make a difference and help us keep our vans rolling across London feeding people.



We received support in the year from many dedicated donors and would like to give special thanks to the donors below who made significant financial contributions to fund our vital work.

Artemis Group
Bregal Investments
City Bridge Trust
Clayton Dubilier & Rice Foundation
G3
ICG
IGY Foundation
Julia and Hans Rausing
Kusuma Trust
Marguerite Foundation
MarketAxess
Rabobank
Sainsbury's
Social Bite
The Kepler Cheuvreux Foundation
The Jongen Charitable Trust
The Livery Food Initiative
The Livery Kitchen Initiative
The Permira Foundation
The Vintners' Company
The Wimbledon Foundation Trust
Uber Eats

We are also grateful for everyone who donated and raised funds for City Harvest this year by donating through our website, regularly giving each month, participating in challenge events, and hosting fundraising activities like bake sales and quizzes.

We are registered with the Fundraising Regulator and follow their code of practice. This means we are transparent about how we raise funds and treat donors and supporters respectfully and fairly. We adhere to data protection laws and appropriately use, store, and secure personal details, taking reasonable steps to protect vulnerable people from requests to donate.

We rely entirely on charitable donations to rescue food, people, and the planet, and have policies and processes to ensure we raise money in a considerate and responsible way. City Harvest do not work with third-party fundraising suppliers. City Harvest's fundraising team conducts all fundraising activities and does not do door-to-door fundraising, telephone fundraising, or face-to-face donor acquisition.

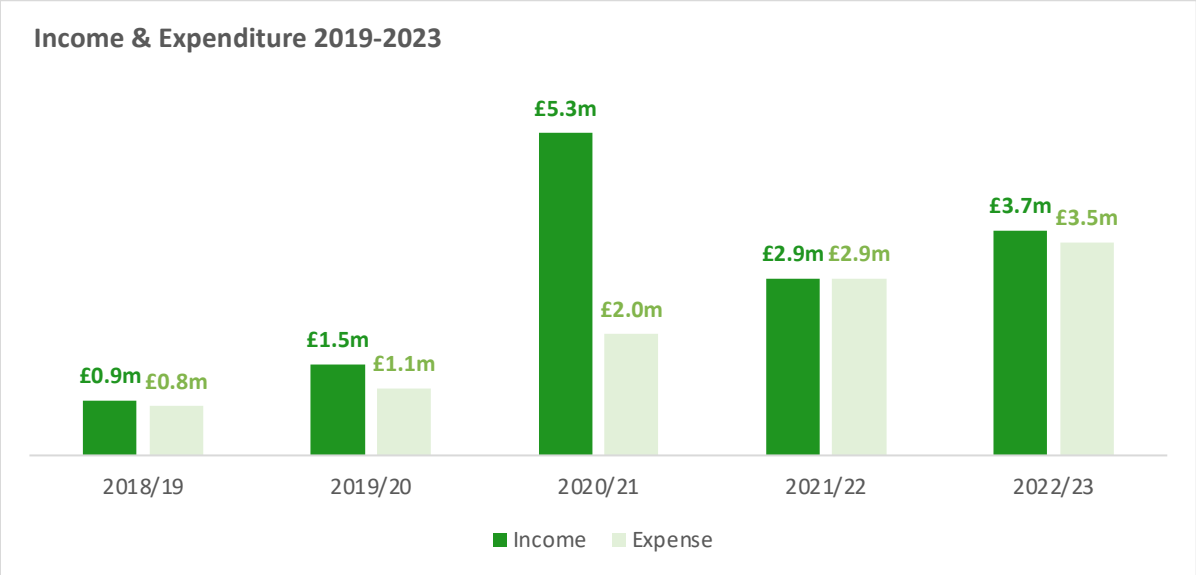
Our fundraising complaints procedure includes safeguarding and follow-up action from our Head of Fundraising and HR Team. We respond quickly and efficiently to resolve complaints. In 2023 we received no fundraising complaints (2022 – nil).

TRUSTEES' ANNUAL REPORT

Financial review

The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.

Financial growth



Our income increased in the year by 30% to £3.7m (2022 - £2.9m), and we increased the tonnage of food distributed by 15% over the prior year to 5,690 tonnes (2022 – 4,964 tonnes).

Restricted income was £1.2m in the year (2022 - £0.7m) which represented 33% of our total income (2022 – 23%).

Our expenses increased by 21% to £3.5m (2022 - £2.9m) reflecting increased operating expenditure to service the increased output and impact. We also made capital investments of £346,000 (2022 - £202,000) reflecting continued investment in our vehicle fleet and food storage.

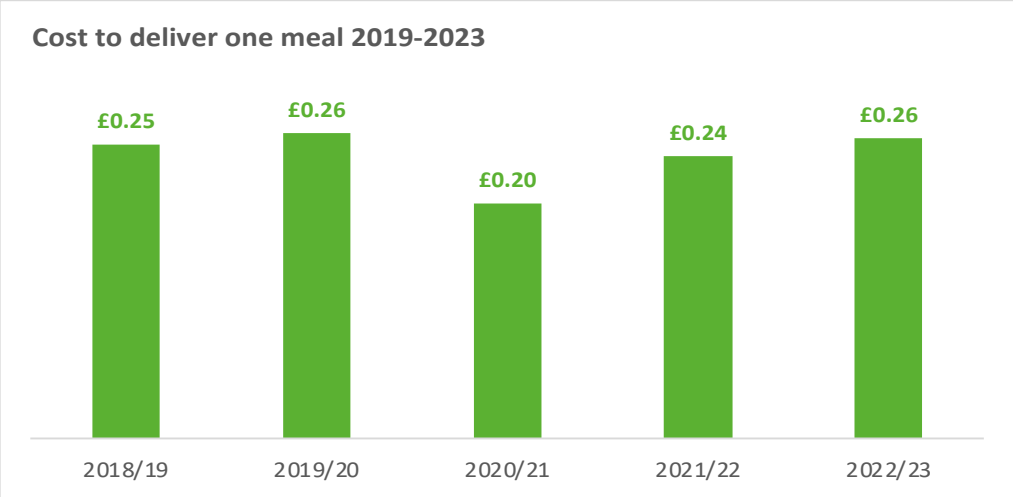
The expenditure on raising funds was £249,000 (2021 - £148,000) which as a percentage of income amounted to 6.7% (2022- 5.2%).

Overall, we achieved a small surplus for the year of £241,000 (2022 – deficit £14,000) with net assets increasing to £4.7m at the end of the year (2022 - £4.5m). Restricted funds amounted to £1.0m (2022 – £0.6m) representing 22% of total net assets (2022 – 13%).

The trustees monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.

TRUSTEES' ANNUAL REPORT

Cost per meal



City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. For the year ended 31 March 2023 our cost to deliver one meal increased incrementally to £0.26p, remaining below the target level set by the trustees.

Reserves policy

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees introduced an 'Impact and Investment Fund'. This fund is used to invest in projects which strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

TRUSTEES' ANNUAL REPORT

Reference and administrative details

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	www.cityharvest.org.uk

Trustees

The trustees who served during the year and up to the date of the signature of the financial statements were:

Stephen Winningham (Chair)	Alice Avis MBE (resigned Oct 2022)
Ben Clarke (resigned Oct 2022)	Victoria Heffer
Todd Benjamin	Ben Malbon (resigned Dec 2022)
Kathy Street	Frank Bandura
Patrick Street	David Hirschmann
Emma Gerald (appointed May 2023)	Shaun Browne (appointed Jul 2023)
Michelle Butler (appointed July 2023)	Rajesh Makwana (appointed Aug 2023)

Key management personnel

Sarah Calcutt	Chief Executive
Indy Agnihotri	Head of Finance and Performance
Dean Bernard	Head of Operations
Donna Beetham	Head of Fundraising
Mary Parsons	Head of Food
Fiona Hollis	Head of Communications
Marco Torquati	Head of Community Impact

During the year, Steve Winningham acted as interim-CEO before being replaced by our new CEO, Sarah Calcutt in October 2022. In addition, Abi Jesson, Dan McAlpine and Lindsey Cape departed City Harvest.

At the end of 2022, Laura Winningham stood down from active involvement in the day to day operations of City Harvest. We continue to build on her vision, delivering change using the model that she began to build 9 years ago.

We thank them all for their contributions.

Auditors
Price Bailey
24 Old Bond Street
London
W1S 4AP

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Solicitors
Allen & Overy
Bishops Square
London E1 6AD



TRUSTEES' ANNUAL REPORT

Structure, governance and management

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015. The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

Trustee recruitment and appointment

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made.

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

Trustee induction and training

The trustees are familiar with the practical work and objectives of the charitable company and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

Financial governance

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises three trustees who meet at least quarterly with the CEO and Head of Finance.

Trustee oversight

The board of trustees administers the charity, and normally meets every 2 months. In addition, steering groups and committees comprising selected trustees and members of the management team meet to focus on the charity's operation. These steering groups translate agreed strategies into actionable plans, oversee programme delivery and mentor executive team members.

Delegation of authority

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and has delegated authority from the Board of Trustees for operational matters including finance, employment, and operational activity.



TRUSTEES' ANNUAL REPORT

Pay policy for senior staff

The trustees review the pay of the senior management team on an annual basis, taking into account earnings in comparable charities.

Risk review

The board of trustees has examined the major strategic, business, and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term typically of between 3 and 12 months, to generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.



TRUSTEES' ANNUAL REPORT

Trustees' responsibilities in relation to the financial statements

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditor

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the trustees having made enquiries of fellow directors and the charity's auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the auditor is aware of that information.



TRUSTEES' ANNUAL REPORT

Auditors

Price Bailey were appointed as new auditors during the year. A resolution to re-appoint Price Bailey for the ensuing year will be proposed to the board of trustees.

Small Company Exemptions

This report has been prepared taking advantage of the small companies' exemption of section 41SA of the Companies Act 2006.

By order of the board of trustees

Stephen Winningham

Chair

11 September 2023

INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report to the Members of City Harvest

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of the charity's incoming resources and application of resources including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

INDEPENDENT AUDITOR'S REPORT

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

INDEPENDENT AUDITOR'S REPORT

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Charitable company and the sector in which it operates and considered the risk of the Charitable company not complying with the applicable laws and regulations including fraud in particular those that could have a material impact on the financial statements. This included those regulations directly related to the financial statements, including financial reporting and tax legislation. In relation to the operations of the Charitable company this included compliance with the Companies Act 2006, Charities Act 2011, and SORP 2019.

The risks were discussed with the audit team, and we remained alert to any indications of non-compliance through the audit. We carried out specific procedures to address the risks identified. These included the following:

- Reviewing minutes of Board meetings, reviewing any correspondence with the Charity Commission, agreeing the financial statement disclosures to underlying supporting documentation, and enquiries of management and officers of the Charitable company. We have also reviewed the procedures in place for the reporting of any incidents to the Trustee Board including serious incident reporting of these matters as necessary with the Charity Commission.
- Management override: To address the risk of management override of controls, we carried out testing of journal entries and other adjustments for appropriateness. We reviewed systems and procedures to identify potential areas of management override risk.

INDEPENDENT AUDITOR'S REPORT

We also assessed management bias in relation to the accounting policies adopted and in determining significant accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Michael Cooper-Davis FCCA ACA (Senior Statutory Auditor)

For and on behalf of:

Price Bailey LLP

Chartered Accountants
Statutory Auditors
8th Floor, Dashwood House
69 Old Broad Street
London
EC2M 1QS

Date: 3 October 2023

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
		£	£	£	£
Income:					
Donations and legacies	3	1,755,593	288,818	2,044,411	1,460,277
Charitable activities	4	679,354	951,656	1,631,010	1,389,323
Investment income	5	32,345	-	32,345	10,453
Other trading activities					
Food waste disposal service income		12,172	-	12,172	9,906
Total income		**2,479,464**	**1,240,474**	**3,719,938**	**2,869,959**
Expenditure:					
Raising funds:					
Fees and other fundraising expenses		(248,528)	-	(248,528)	(148,048)
Charitable activities					
Food rescue delivery	6	(2,442,386)	(787,577)	(3,229,963)	(2,736,065)
Total expenditure		**(2,690,914)**	**(787,577)**	**(3,478,491)**	**(2,884,113)**
Net income and movement in funds for the year		**(211,450)**	**452,897**	**241,447**	**(14,154)**
Reconciliation of funds:					
Total funds brought forward		3,906,525	587,927	4,494,452	4,508,606
Total funds carried forward		**3,695,075**	**1,040,824**	**4,735,899**	**4,494,452**

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 29 to 41 form part of these financial statements.



BALANCE SHEET

	Notes	2023	2022
		£	£
Fixed assets:			
Tangible assets	10	779,606	673,787
Total fixed assets		**779,606**	**673,787**
Current assets			
Debtors	11	214,950	129,588
Investment in short term deposits	12	2,806,087	2,844,221
Cash at bank and in hand		1,072,369	911,926
Total current assets		**4,093,406**	**3,885,735**
Liabilities:			
Creditors falling due within one year	13	(137,113)	(65,070)
Net current assets		**3,956,293**	**3,820,665**
Total assets less current liabilities		4,735,899	4,494,452
Net assets		**4,735,899**	**4,494,452**
The funds of the charity			
Unrestricted income funds			
General funds	14	445,075	656,525
Designated fund	14	3,250,000	3,250,000
Restricted income funds	15	1,040,824	587,927
Total charity funds		**4,735,899**	**4,494,452**

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

The notes on pages 29 to 41 form part of these financial statements.

These financial statements were approved by the trustees on 11 September and are signed on their behalf by:

Stephen Winningham
Chair
11 September 2023

STATEMENT OF CASH FLOWS

	Notes	2023	2022
		£	£
Cash provided by operating activities	19	**446,138**	**143,242**
Cash flows from investing activities			
Withdrawals from short term deposits		38,134	84,293
Purchase of tangible fixed assets	10	(346,329)	(202,046)
Proceeds from disposal of fixed assets		22,500	22,500
Cash used in investing activities		**(285,695)**	**(95,253)**
Increase in cash and cash equivalents in the year		**160,443**	**47,989**
Cash and cash equivalents at the beginning of the year		911,926	863,937
Total cash and cash equivalents at the end of the year		**1,072,369**	**911,926**

Analysis of cash and cash equivalents

	2023	2022
	£	£
Cash and cash equivalents at start of year	911,926	863,937
Change in cash and cash equivalents	160,443	47,989
Cash and cash equivalents at end of year	1,072,369	911,926

Analysis of changes in net debt

	2023	2022
	£	£
Cash and cash equivalents at start of year	911,926	863,937
Change in cash and cash equivalents	160,443	47,989
Cash and cash equivalents at end of year	1,072,369	911,926

The notes on pages 29 to 41 form part of these financial statements.



NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102 -effective October 2019) – (Charities SORP FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note. All amounts are shown in pounds sterling.

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Income is recognised where there is entitlement, sufficient probability of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of food collected and distributed is excluded from the statement of financial activities, reflecting the Charity’s function as a distribution agent rather than a principal.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees’ annual report provides information about their contribution.

NOTES TO THE FINANCIAL STATEMENTS

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities. General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit. The basis on which support costs have been allocated are set out in Note 6 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.

j) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

NOTES TO THE FINANCIAL STATEMENTS

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

k) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

m) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours' notice.

n) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 1 and 12 months.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

p) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments, Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

NOTES TO THE FINANCIAL STATEMENTS

q) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme unless they exercise their right to opt out of scheme membership.

r) Key judgements and estimates policy

No significant judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies.

The Trustees make estimates and assumptions concerning the future based on their knowledge of the company and the environment in which it operates. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

2. Legal status of company

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.

3. Donations and grants

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Donations and gifts	1,755,593	288,818	2,044,411	1,460,277
Donations of goods & services	-	-	-	-
	1,755,593	288,818	2,044,411	1,460,277

In the year ended 31 March 2022, restricted income funds from donations and grants amounted to £247,989.

4. Income from charitable activities

	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
Grants	646,800	951,656	1,598,456	1,384,076
Other	32,554	-	32,554	5,247
	679,354	951,656	1,631,010	1,389,323

In the year ended 31 March 2022, restricted income funds from charitable activities amounted to £405,758.

5. Investment income

	2023 £	2022 £
Interest received from bank accounts	4,920	589
Interest received on investment income	27,324	9,864
Other interest received	101	-
	32,345	10,453

Most of the charity's investment income arises from deposits held on an investment platform managed by Flagstone Investments Ltd, which provides online access to fixed term deposits offered by a wide range of banks. Platform management fees were incurred totaling £5,444 (2022: £5,678).

6. Analysis of expenditure on charitable activities

Current year	Unrestricted funds	Restricted funds	Total funds 2023
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,162,704	412,891	1,575,595
Operational expenditures	695,510	336,981	1,032,491
Total charitable activities	1,858,214	749,872	2,608,086
Support costs (Note 7)	584,172	37,705	621,877
	2,442,386	787,577	3,229,963

Prior year	Unrestricted funds	Restricted funds	Total funds 2022
	£	£	£
Charitable activities			
Drivers and logistics personnel	1,223,060	246,480	1,469,540
Operational expenditures	568,964	205,759	774,723
Total charitable activities	1,792,024	452,239	2,244,263
Support costs (Note 7)	492,952	(1,150)	491,802
	2,284,976	451,089	2,736,065

7. Analysis of support costs

Current year	Support costs	Governance	Total 2023
	£	£	£
Support staff costs	173,217	-	173,217
Legal and other professional fees	47,541	-	47,541
Administrative overheads	372,752	-	372,752
Accountancy services	-	10,667	10,667
Audit fee	-	17,700	17,700
	593,510	28,367	621,877

The charity allocates costs directly to charitable activities as far as possible, and then apportions the remaining costs between general support and the governance function based on the nature of the expense.

Prior year	Support costs	Governance	Total 2022
	£	£	£
Support staff costs	208,011	-	208,011
Legal and other professional fees	71,991	-	71,991
Administrative overheads	197,930	-	197,930
Accountancy services	-	7,270	7,270
Audit fee	-	6,600	6,600
	477,932	13,870	491,802

8. Net income and expenditure for the year

	2023	2022
This is stated after charging:	£	£
Operating leases	143,058	138,152
Depreciation	218,963	189,063
Audit fee	17,700	6,600
Accountancy	10,667	7,270

9. Staff costs and emoluments

	2023	2022
	£	£
Wages	1,910,545	1,671,025
Social security costs	195,839	160,996
Contractors	24,717	50,204
Pension costs	35,467	28,099
	2,166,568	1,910,324

The average number of employees during the year was 63 (2022: 52).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2022: £Nil). All employees are paid at least the London Living Wage, and the majority are enrolled in the Government-backed auto-enrolment pension scheme.

Redundancy and termination costs during the year totaled £5,804 (2022 - £44,163).

The number of employees who received total emoluments of more than £60,000 (excluding pension contributions) during the year was as follows:

Salary band	2023	2022
£70,001-£80,000	1	2
£60,001-£70,000	1	-

Pension contributions of £550 (2022: £881) were paid to a defined contribution scheme in respect of the highest paid employee.

The total emoluments of the Key Management Personnel were £578,938 (2022: £362,695).

There have been 603 regular volunteers during the year (2022: 532) helping to sort food in the warehouse and assisting our drivers. In addition, 924 (2022 - 454) unique corporate volunteers from 98 employers (2022 – 50) were released to spend a day volunteering at City Harvest.

10. Fixed assets

	Plant, machinery & vehicles	Office furniture & IT equipment	Total
	£	£	£
COST			
As at 1 April 2022	954,064	56,136	1,010,200
Additions	338,212	8,117	346,329
Disposals	(111,161)	(9,564)	(120,725)
As at 31 March 2023	1,181,115	54,689	1,235,804
DEPRECIATION			
As at 1 April 2022	320,316	16,097	336,413
Charge for the year	208,065	10,899	218,964
Disposals	(92,767)	(6,412)	(99,179)
As at 31 March 2023	435,614	20,584	456,198
NET BOOK VALUE			
As at 31 March 2023	745,501	34,105	779,606
As at 31 March 2022	633,748	40,039	673,787

11. Debtors

	2023	2022
	£	£
Trade debtors	15,551	2,274
Payroll funding	28,780	27,989
Other debtors	5,836	8,590
Prepayments	128,432	83,965
Accrued income	19,373	-
Interest receivable	16,978	6,770
	214,950	129,588

Prepayments are principally in respect of rent and insurance.

Payroll funding represents cash held by the outsourced payroll service provider in respect of employee wages.

12. Investments in short term deposits

Investments in short term deposits totaling £2,806,087 (2022: £2,844,221) are interest-bearing bank deposits with notice terms of between one and twelve months.

13. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	95,765	23,314
Taxation and pensions	8,284	7,623
Accruals	33,064	34,133
	137,113	65,070

14. Analysis of unrestricted charitable funds

Current year	1 April 2022 £	Incoming resources £	Transfers between funds £	Outgoing resources £	31 March 2023 £
General funds	656,525	2,479,464	-	(2,690,914)	445,075
Designated reserve fund	3,250,000	-	-	-	3,250,000
	3,906,525	2,479,464	-	(2,690,914)	3,695,075

The general funds are the 'free reserves' after allowing for all designated funds.

Prior year	1 April 2021 £	Incoming resources £	Transfers between funds £	Outgoing resources £	31 March 2022 £
General funds	373,337	2,216,212	500,000	(2,433,024)	656,525
Designated reserve fund	3,750,000	-	(500,000)	-	3,250,000
	4,123,337	2,216,212	-	(2,433,024)	3,906,525

Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	2023	2022
	£	£
Liquidity reserve – six months committed operating costs	2,000,000	1,800,000
Fixed assets (see note 16)	523,326	273,730
Impact & Investment fund	726,674	1,176,270
	3,250,000	3,250,000

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

A fund is maintained that represents the net book value of unrestricted fixed assets.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees have introduced an 'Impact and Investment Fund'. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

15. Analysis of restricted charitable funds

Current year	1 April 2022	Incoming resources	Outgoing resources	31 March 2023
	£	£	£	£
Fleet operations fund	187,870	1,232,474	(643,800)	776,544
Main depot fund	82,205	8,000	(21,119)	69,086
Satellite depot fund	29,968	-	(24,672)	5,296
Vehicle purchase fund	287,884	-	(97,986)	189,898
	587,927	1,240,474	(787,577)	1,040,824

Purposes of restricted funds:

Fleet operations fund: funding provided to support the operating costs of delivering food, including costs incurred in relation to warehouse, vehicles, food sourcing and community impact.

Main depot fund: funding provided to support the capital investment costs at the main Acton depot.

Satellite depot fund: funding provided to support the capital investment costs at New Spitalfields Market.

Vehicle purchase funds: funding provided to purchase vehicles that deliver food.

Prior year	1 April 2021	Incoming resources	Outgoing resources	31 March 2022
	£	£	£	£
Fleet operations fund	34,200	478,172	(324,502)	187,870
Main depot fund	92,980	10,344	(21,119)	82,205
Satellite depot fund	19,494	30,591	(20,117)	29,968
Vehicle purchase fund	238,595	134,640	(85,351)	287,884
	385,269	653,747	(451,089)	587,927

16. Analysis of net assets between funds

Current year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	523,326	256,280	779,606
Net current assets	445,075	2,726,674	784,544	3,956,293
At 31 March 2023	445,075	3,250,000	1,040,824	4,735,899

Prior year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	273,730	400,057	673,787
Net current assets	656,525	2,976,270	187,870	3,820,665
At 31 March 2022	656,525	3,250,000	587,927	4,494,452

17. Commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
Within 1 year	107,953	107,953
Between 1 and 5 years	184,260	292,213
At 31 March	292,213	400,166

The charity has a five-year lease agreement for its distribution center in Acton which expires in December 2025.

The trustees have confirmed that there were no capital commitments at 31 March 2023.

18. Related party transactions

There were no related party transactions during the year (2022 – nil).

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2023	2022
		£	£
Net movement in funds		241,447	(14,154)
Add back depreciation charge	10	218,963	189,063
Add/subtract loss/profit on disposal of fixed assets		(953)	44
Increase in debtors	11	(85,362)	(24,855)
Increase/(decrease) in creditors	13	72,043	(6,856)
Cash provided by operating activities		446,138	143,242

CITY HARVEST

England & Wales - Charity number 1163055

Accounts



CITY HARVEST

ANNUAL REPORT AND FINANCIAL STATEMENTS
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2022

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

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A LETTER FROM OUR CEO

Dear City Harvest Partners, Supporters and Friends,



City Harvest London was launched in 2014, in response to vulnerable Londoners being left behind as the U.K. economy rebounded following the Global Financial Crisis. We saw quality food going to landfill whilst thousands of London neighbours were forced by circumstance to skip meals. We decided to do something about it.

Today, City Harvest has 59 passionate employees, hundreds of volunteers, two food depots and 18 refrigerated vans and trucks. We partner with over 250 caring food distributors, producers, events, caterers, restaurants, and farms. The charity is supported financially and with pro bono advice by incredibly compassionate individuals, foundations, trusts and corporations who help change lives every day. We are deeply grateful for these essential relationships, which supercharge our efforts and greatly elevate our social impact.

City Harvest now sources well over 400 tonnes per month of nourishing surplus food, which we rush - safely and for free - to over 400 local charities that provide free meals to those in need. This is food for over 1 million meals served each month - over **36 million meals** since we first launched. We operate 7 days a week and cover nearly all Boroughs of Greater London.

In capturing quality in-date food from going to landfill, we've also prevented the creation of over 58 thousand tonnes of deadly greenhouse gases. This is but one impact ingredient in City Harvest's overall benefit to society (SROI[1]) of 12.7x the amount of funds invested in our operation.

We also collaborate actively with other food distribution charities and community groups nationwide to ensure that sudden surges of surplus food can be quickly made available wherever there is need.

[1] Social return on Investment

A LETTER FROM OUR CEO

The need for City Harvest is more urgent today even than when we first launched. Food insecurity is skyrocketing due to supply issues stemming from Covid, the war in Ukraine, geopolitical tensions, and ongoing Brexit issues. And now, inflation is destroying family resources and employment stability. The rate of corporate insolvencies has increased 100%. People are flooding into shelters, soup kitchens, and food banks, their needs for nourishment outstripping food supplies.

Thus, what matters most for City Harvest is not what we've achieved in the past but rather how we further build our capabilities and resources to fight this growing need. We continue to strengthen our skills and procedures, are carefully considering an additional depot and have recently acquired a 7.5 tonne truck to increase our food sourcing efficiencies. Continuing to upgrade is our urgent challenge, and we are grateful to all our team members, food sources and financial supporters for your passionate commitment to our mission.

With gratitude,



Stephen Winningham
Interim CEO

August 2022

COMMUNITY IMPACT

Of the 400 charities we deliver food to every week, this glimpse at just 3, gives insight to the groups of people we rescue from hunger.

Ace of Clubs – Brixton



Ave. weekly food value £6,078

63.3 tonnes of food 2021-22

Homeless & vulnerable

Ace of Clubs provides a safe space for people who need access to a range of services, including food, accommodation, welfare, rehab, training, and healthcare.

"City Harvest is vital. We have received food deliveries since 2017. This last year, Ace of Clubs provided over 34,000 meals, welcomed over 1,000 people through the door and helped over 100 people off the streets and into accommodation. The number of people coming for help is increasing year on year due to the recession, benefits changes, and a severe increase in homelessness. More people than ever now depend on Ace of Clubs for support."

COMMUNITY IMPACT

The Magpie Project – Forest Gate

"Many of the mothers who use The Magpie Project are in crisis, having had escaped desperate situations such as slavery, trafficking, war, and violence."



Ave. weekly food value £808

8.8 tonnes of food 2021-22

Women with children

These families live in poor quality hotel accommodation with their very young children and have no recourse to public funds. It is standard for families to be uprooted in the middle of the night, given a train ticket, and relocated to unsuitable accommodation in a different borough, making looking after yourself impossible. As with all the charities supported by City Harvest, food plays a vital role. Every weekday, a vegetarian breakfast and lunch is served, made mostly from rescued food delivered by their regular City Harvest driver.

Ronald McDonald House - Tooting

Ronald McDonald House at St Georges Hospital keeps families together by providing free 'home away from home' accommodation for families with children receiving treatment for serious and life-threatening conditions. City Harvest stocks the accommodation with food for visiting families.

*"Having the City Harvest food has been utterly incredible. Sometimes I ask a mum, "*have you eaten?*" and they have forgotten to eat for two days, too distraught to think about meals" Any food not used by the families is taken over to the family wards and nurses' stations, so nothing goes to waste."*

Ave. weekly food value £986

1.7 tonnes of food 2021-2022

Families with children

TRUSTEES' ANNUAL REPORT

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2022.

Reference and administrative details

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Charity Correspondent	Stephen Winningham
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	www.cityharvest.org.uk

Trustees

The trustees who served the charitable company during the period were as follows:

Ben Clarke (Chair)	Alice Avis MBE
Stephen Winningham (Vice Chair) (re-elected)	Victoria Heffer (re-elected)
Todd Benjamin	Ben Malbon
Kathy Street (re-elected)	Frank Bandura
Patrick Street	David Hirschmann

Key management personnel

Stephen Winningham	Chief Executive (interim)
Indy Agnihotri	Head of Finance
Abi Jesson	Head of People
Frazer Praag	Head of Operations (interim)
Lindsey Cape	Head of Fundraising
Daniel McAlpine	Head of Food
Fiona Hollis	Head of Communications
Marco Torquati	Head of Community Impact

During the year Martin Parker (ex-Head of Finance) and David Carter (ex-Chief Executive) departed City Harvest. We thank them for their contribution to City Harvest.

Auditors

Rotherham Taylor Limited
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston PR2 2YP

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Solicitors

Allen & Overy
Bishops Square
London E1 6AD

TRUSTEES' ANNUAL REPORT

Structure, governance and management

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015.

The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

Trustee recruitment and appointment

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made.

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

Trustee induction and training

The trustees are familiar with the practical work and objectives of the charitable company, and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

Financial governance

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises three trustees (Frank Bandura, Stephen Winningham and Patrick Street) who meet quarterly with the Head of Finance.

TRUSTEES' ANNUAL REPORT

Trustee oversight

The board of trustees administers the charity, and normally meets every 2 months. In addition, steering groups and committees comprising selected trustees and members of the management team meet to focus on the following aspects of the charity's operation:

- Community impact
- Food sourcing
- Fundraising
- Strategy and brand
- Operational capability
- Remuneration

These steering groups translate agreed strategies into actionable plans, oversee programme delivery and mentor executive team members.

Delegation of authority

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and has delegated authority from the Board of Trustees for operational matters including finance, employment, and operational activity.

Pay policy for senior staff

The Remuneration Committee reviews the pay of the senior management team, which is normally increased annually in accordance with average earnings in comparable charities.

Risk review

The board of trustees has examined the major strategic, business, and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

TRUSTEES' ANNUAL REPORT

Objectives and activities

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects surplus food otherwise destined for landfill from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

Public benefit statement

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when setting the charity's aims and objectives, and in planning future activities.

Achievements and performance

The impact of City Harvest's work

During the past year, City Harvest redistributed 4,964 tonnes of donated nutritious food that would otherwise have gone to waste. City Harvest experienced tremendous demand for its surplus food during the year from partner organisations serving a growing number of vulnerable people and many operating on budgets that have been sharply reduced. We increased the number of partners to which we deliver nutritious surplus food in the past 12 months, and now deliver to over 400 community organisations in Greater London. The recipients of this safe, in-date food delivered weekly included soup kitchens, homeless shelters, children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness and they were able to prepare 11.9 million highly nutritious meals during the year with City Harvest donations.

TRUSTEES' ANNUAL REPORT

Social return on investment

Management consultants Bain & Company continued to provide pro-bono support to monitor the impact on society of our food redistribution activities. Despite the increased overhead costs incurred to strengthen and professionalise the management team, City Harvest's Social Return on Investment (SROI) during the year was £12.70 for every £1 of expenditure.
The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen and ambient food donated by businesses.



This food is unused by businesses for any number of reasons. Our community partners received City Harvest food donations with a retail value of £23.7 million during the year to 31st March 2022 and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports and fitness as well as health and wellness services.

TRUSTEES' ANNUAL REPORT

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane which is 20 times more toxic than other greenhouse gases. The quantity of food City Harvest delivered this year would have resulted in 18,998 tonnes of greenhouse gases being released if it instead went to landfill. Additionally, all the resources that were utilised to produce the 4,964 tonnes of food City Harvest rescued - energy, land, water - would have been wasted as well.

The large and growing need for our services

A Food Foundation Survey has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity.

In the past year we have been able to almost double the average quantity delivered to each community partner to nourish the large numbers of people that are visiting for community meals.

Many partners have indicated that their meal programmes would be greatly diminished or eliminated without continued food donations from City Harvest.

Our investment programme

The quantity of food redistributed by City Harvest in the past year increased by 21% from the prior year. We have continued to invest in infrastructure and human resources to expand our services and ensure operational excellence in our efforts to nourish the community.

TRUSTEES' ANNUAL REPORT

Our investment programme (continued)

This includes:

- Purchase of three nearly-new Mercedes Benz Sprinter vans, increasing our fleet to 17 vans;
- Expansion of dedicated teams for food sourcing and community outreach;
- Upgrading our food storage and handling areas; and
- Purchase of computers and office furniture.

Collaboration with a wide breadth of charity partners

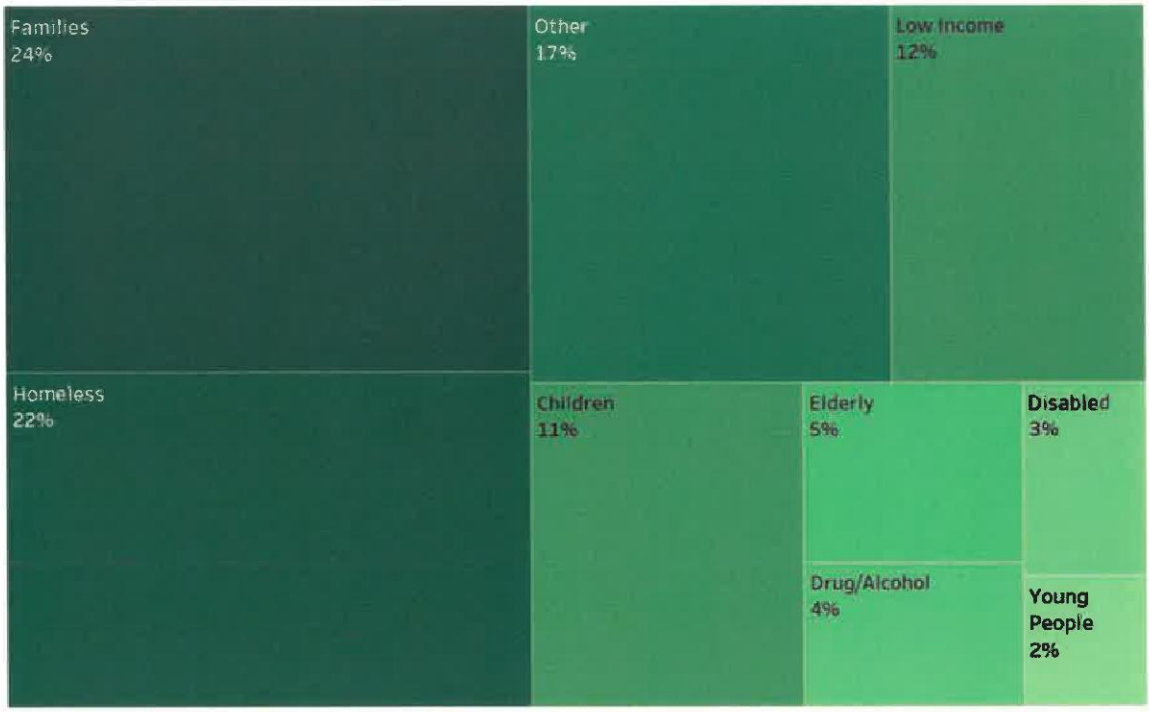
City Harvest deeply understands the needs of both the communities in which we operate and the charities and businesses we serve which enhances our responsiveness and heightens our impact. Every effort is made to deliver the quantities and types of food needed by each community programme at the most convenient times. Often our team helps build networks amongst community programmes and connects local businesses with charities.

Serving London's most vulnerable

Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, young people and those fleeing domestic violence.

TRUSTEES' ANNUAL REPORT

Coverage



We are active in 29 of the 32 London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end increased from 44 to 59 full-time equivalent employees and contractors during the year. All employees are paid at least the London Living Wage, and almost all are enrolled in the contributory pension scheme.

Our volunteers

During the year, 532 regular volunteers gave up many hours of their time to assist us, either as drivers' mates, warehouse staff, or in administrative and advisory capacities. During the year we benefitted from 22,545 hours of volunteer time, which is equivalent to almost 11 full-time staff.

TRUSTEES' ANNUAL REPORT

Our volunteers included many vulnerable individuals gaining work experience and rebuilding lives, including the homeless, those with mental and physical disabilities and ex-offenders transitioning back into productive lives.

In addition, a total of 454 corporate employees were released by 50 London businesses to work for City Harvest. We have greatly valued the many enthusiastic volunteers from our corporate partners including PWC, People against Dirty and DEFRA. We have strong relationships with responsible businesses wishing to make an authentic impact in their communities. City Harvest enables them to effectively contribute to solving local and persistent community challenges.

Fundraising

Last year City Harvest raised £2.9 million to continue our vital mission in rescuing food and redistributing it to people in need. Our work has been made possible by the generous support from Trusts, Foundations, Companies, and Individuals.

City Harvest is a member of the Fundraising Regulator and follows the Fundraising Code of Practice. All our fundraising is managed by our team, and we do not employ any third-party fundraisers on our behalf.

We received support in 2021-22 from many dedicated donors including:

- Artemis Group
- Barclays Bank
- Benecare Foundation
- Bernard Sunley Foundation
- City Bridge Trust
- COFRA Foundation
- Columbia Threadneedle
- Drapers Charitable Fund
- Emmanuel Kaye Foundation
- Edenred
- Fishmongers' Company
- Good Loop
- The Julia and Hans Rausing Trust
- Cheuvreux Foundation
- MarketAxess
- Montanaro Asset Management
- The Permira Foundation
- Social Bite
- Uber Eats
- William Blair International
- WRAP

We are also grateful for the individuals who gave a gift to City Harvest this year, many to fund the running cost of our food delivery vans, and the many new corporate partners who have launched strategic partnerships with us. Our work is also made possible thanks to our regular monthly donors and the hundreds of people who donated through our website.

TRUSTEES' ANNUAL REPORT

Fundraising (continued)

The key pillars to our fundraising strategy are:

- Put relationship fundraising at the heart of our approach, working with donors to achieve mutual objectives;
- Grow our donor base to increase the number of supporters and partners;
- Diversify our income streams ensuring we have sustainable income year-on-year;
- Make it easy for people to support City Harvest with a range of fundraising opportunities; and
- Increase the number of partnerships through our wonderful corporate volunteering programme.

As the cost-of-living crisis is making the fundraising marketplace more challenging, we thank all our dedicated supporters who make a difference and help us keep our vans rolling across London feeding people.

Food donors and other partners

The continued support from businesses that provide generous donations of food include Morrisons, Amazon, Fareshare, Whole Foods, Charlie Bigham's, Marks & Spencer, Innocent Drinks, New Covent Garden Market, New Spitalfields Market and other food donors were much appreciated.

What drives the continued enthusiasm of the City Harvest team is the engagement from businesses and the community to help feed those experiencing adversity. We are supported by iconic London partners like The Savoy, Wimbledon, Crystal Palace Football Club, Fulham Football Club and Queens Park Rangers Football Club.

We are also grateful to organisations that have contributed pro-bono services, including significant time commitments by Allen & Overy LLP, Tibco and Bain & Company, Social Business Trust, RPM, Acrobat Vehicle Rental Ltd and Ernst & Young which have enabled us greatly to improve our business model.

TRUSTEES' ANNUAL REPORT

Financial review

The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.

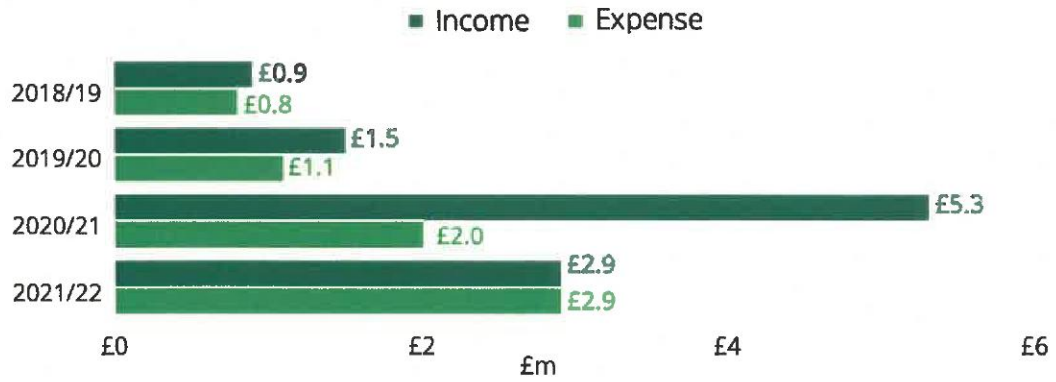
Financial growth

In 2020-21 the charity benefitted from an exceptional £5.3 million of financial donations as our supporters responded to the food poverty crisis created by the COVID-19 lockdown. These funds have been put to use to extend our food redistribution to additional partners, and to source and distribute new supplies of surplus food.

As expected, our income fell to £2.9m in 2021-22, but we were still able to increase the tonnage of food distributed by 21% over the prior year.

Our expenses were also £2.9 million. This involved increasing our underlying cost base from an average of £166,000 per month in 2020-21 to £240,000 in 2021-22, as well as making capital investments of £202,000 during the year.

As a consequence of this continuing investment we have increased the quantity of food rescued from 90 tonnes per week in the first quarter of the year to 117 tonnes in the fourth quarter (278,000 meals per week).



Income & Expenditure 2018-2022

TRUSTEES' ANNUAL REPORT

Financial growth (continued)

City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. For the year ended 31 March 2022 our cost to deliver one meal increased to £0.24p, due to the ending of a special bulk food provision made available under a DEFRA programme in the previous-year, in response to the COVID-19 pandemic.

The trustees constantly monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.



Cost to deliver one meal

Reserves policy

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees have introduced an 'Impact and Investment Fund'. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

TRUSTEES' ANNUAL REPORT

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term of between 3 and 12 months, to generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The invested funds achieved a return of 0.17%. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.

Trustees' responsibilities in relation to the financial statements

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' ANNUAL REPORT

Trustees' responsibilities in relation to the financial statements (continued)

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our independent auditor

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent auditor in connection with preparing their report, of which the independent auditor is unaware; and
- the trustees having made enquiries of fellow directors and the charity's independent auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the independent auditor is aware of that information.

Auditors

A resolution to re-appoint Rotherham Taylor Limited as auditors for the ensuing year will be proposed to the board of trustees.

Small company provisions

This report has been prepared in accordance with the provisions applicable for companies entitled to the small companies' exemption.

By order of the board of trustees

Ben Clarke

Ben Clarke
Chair
22 August 2022

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31st March 2022 which comprise the statement of financial activities, the balance sheet and statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for company law purposes, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained during the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 17-18, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures can detect irregularities, including fraud is detailed below.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud (continued)

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY HARVEST

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Smith (Senior Statutory Auditor)

For and on behalf of Rotherham Taylor Limited, Statutory Auditor
Chartered Accountants
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston
PR2 2YP

22 August 2022

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
		£	£	£	£
Income:					
Donations and grants	3	2,190,606	653,747	2,844,353	5,280,923
Income from charitable activities		5,247	-	5,247	27,915
Investment income	4	10,453	-	10,453	4,914
Income from other trading activities					
Food waste disposal service income		9,906	-	9,906	6,000
Total income		**2,216,212**	**653,747**	**2,869,959**	**5,319,752**
Expenditure:					
Costs of raising funds:					
Fees and other fundraising expenses		(148,048)	-	(148,048)	(109,833)
Expenditure on charitable activities					
Food rescue delivery	5	(2,284,976)	(451,089)	(2,736,065)	(1,881,862)
Total expenditure		**(2,433,024)**	**(451,089)**	**(2,884,113)**	**(1,991,695)**
Net income and movement in funds for the year		**(216,812)**	**202,658**	**(14,154)**	**3,328,057**
Reconciliation of funds:					
Total funds brought forward		4,123,337	385,269	4,508,606	1,180,549
Total funds carried forward		**3,906,525**	**587,927**	**4,494,452**	**4,508,606**

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 29 to 41 form part of these financial statements.

BALANCE SHEET

	Notes	2022 £	2021 £
Fixed assets:			
Tangible assets	10	673,787	683,348
Total fixed assets		**673,787**	**683,348**
Current assets			
Debtors	11	129,588	104,733
Investment in short term deposits	12	2,844,221	2,928,514
Cash at bank and in hand		911,926	863,937
Total current assets		**3,885,735**	**3,897,184**
Liabilities:			
Creditors falling due within one year	13	(65,070)	(71,926)
Net current assets		**3,820,665**	**3,825,258**
Total assets less current liabilities		4,494,452	4,508,606
Net assets		**4,494,452**	**4,508,606**
The funds of the charity			
Unrestricted income funds			
General funds	14	656,525	373,337
Designated fund	14	3,250,000	3,750,000
Restricted income funds	15	587,927	385,269
Total charity funds		**4,494,452**	**4,508,606**

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. The notes on pages 29 to 41 form part of these financial statements.

These financial statements were approved by the trustees on 22 August 2022 and are signed on their behalf by:



Ben Clarke
Chair

STATEMENT OF CASH FLOWS

	Notes	2022	2021
		£	£
Cash provided by operating activities	19	**143,242**	**3,472,132**
Cash flows from investing activities			
Investments in short term deposits		-	(2,928,514)
Withdrawals from short term deposits		84,293	-
Purchase of tangible fixed assets	10	(202,046)	(522,798)
Proceeds from disposal of fixed assets		22,500	8,000
Cash used in investing activities		**(95,253)**	**(3,443,312)**
Increase in cash and cash equivalents in the year		**47,989**	**28,820**
Cash and cash equivalents at the beginning of the year		863,937	835,117
Total cash and cash equivalents at the end of the year		**911,926**	**863,937**

The notes on pages 29 to 41 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Cash donations are recognised as income where there is entitlement, sufficient certainty of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of food collected and distributed is excluded from the statement of financial activities, reflecting the Charity's function as a distribution agent rather than a principal.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees' annual report provides information about their contribution.

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Refer to Note 5 - Analysis of Support Costs for further details.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities.

General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit.

The bases on which support costs have been allocated are set out in Note 6 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

j) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

l) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours notice.

m) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 3 and 12 months.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies (continued)

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments, Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

p) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme operated by the Creative Pension Trust, unless they exercise their right to opt out of scheme membership.

2. Legal status of company

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.

NOTES TO THE FINANCIAL STATEMENTS

3. Donations and grants

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Donations and gifts	1,212,288	247,989	1,460,277	3,701,832
Grants	978,318	405,758	1,384,076	1,577,491
Donations of goods & services	-	-	-	1,600
	2,190,606	653,747	2,844,353	5,280,923

4. Investment income

	2022 £	2021 £
Interest received on Shawbrook Bank investment	437	743
Interest received on CAF Bank deposit account	152	814
Interest received from Bank accounts	589	1,557
Interest credited on Flagstone Platform and reinvested	6,384	64
Interest accrued in respect of Flagstone Platform investments	3,480	3,293
	10,453	4,914

Most of the charity's investment income arises from deposits held on an investment platform managed by Flagstone Investments Ltd, which provides online access to fixed term deposits offered by a wide range of banks. Platform management fees were incurred totalling £5,678 (2021: £1,550).

NOTES TO THE FINANCIAL STATEMENTS

5. Analysis of expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Charitable activities				
Drivers and logistics personnel	1,223,060	246,480	1,469,540	1,026,540
Operational expenditures	568,964	205,759	774,723	524,987
Total charitable activities	1,792,024	452,239	2,244,263	1,551,527
Support costs (Note 6)	492,952	(1,150)	491,802	330,335
	2,284,976	451,089	2,736,065	1,881,862

6. Analysis of support costs

	General support costs	Governance	Total 2022	Total 2021
	£	£	£	£
Support staff costs	208,011	-	208,011	190,915
Legal and other professional fees	71,991	-	71,991	45,143
Administrative overheads	197,930	-	197,930	84,165
Accountancy services	-	7,270	7,270	3,512
Audit fee	-	6,600	6,600	6,600
	477,932	13,870	491,802	330,335

The charity allocates costs directly to charitable activities as far as possible, and then apportions the remaining costs between general support and the governance function based on the nature of the expense.

NOTES TO THE FINANCIAL STATEMENTS

7. Net income and expenditure for the year

	2022	2021
	£	£
Operating leases – warehouses	138,152	104,274
Depreciation	189,063	103,320
Audit fee	6,600	6,600
Accountancy services	7,270	3,512

8. Staff costs and emoluments

	2022	2021
	£	£
Wages	1,671,025	989,651
Social security costs	160,996	97,492
Contractors	50,204	170,710
Pension costs	28,099	12,998
	1,910,324	1,270,851

The average number of employees during the year was 52 (2021: 34).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2021: £Nil). All employees are paid at least the London Living Wage, and most are enrolled in the Government-backed auto-enrolment pension scheme.

The number of employees who received total emoluments of more than £60,000 during the year was as follows:

Salary Band	2021-22	2020-21
£70,001 - £80,000	2	1
£60,001 - £70,000	0	1

Pension contributions of £1,468 (2021: £1,312) were paid to a defined contribution scheme in respect of the highest paid employee.

The total emoluments of the Key Management Personnel were £325,433 (2021: £341,938).

There have been 532 regular volunteers during the year (2021: 634) assisting our drivers and helping to sort food in the warehouse. In addition, 50 employers released teams of employees to spend a day volunteering at City Harvest.

NOTES TO THE FINANCIAL STATEMENTS

9. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

10. Fixed assets

	Plant, machinery & vehicles	Office furniture & IT equipment	Total
	£	£	£
COST			
As at 1st April 2021	844,130	30,940	875,070
Additions	175,629	26,417	202,046
Disposals	(65,695)	(1,221)	(66,917)
As at 31st March 2022	954,064	56,136	1,010,200
DEPRECIATION			
As at 1st April 2021	182,963	8,759	191,722
Charge for the year	181,239	7,824	189,063
Disposals	(43,886)	(486)	(44,372)
As at 31st March 2022	320,316	16,097	336,413
NET BOOK VALUE			
As at 31st March 2022	633,748	40,039	673,787
As at 31st March 2021	661,167	22,181	683,348

NOTES TO THE FINANCIAL STATEMENTS

11. Debtors

	2022	2021
	£	£
Trade debtors	2,274	33,120
Payroll funding	27,989	-
Employee cash advances	7,442	4,950
VAT	1,148	701
Prepayments	83,965	62,669
Interest receivable	6,770	3,293
	129,588	104,733

Prepayments as at 31st March 2022 are principally in respect of rent and insurance.

Payroll funding represents cash held by our outsourced payroll service provider in respect of employee wages payable.

12. Investments in short term deposits

Investments in short term deposits totaling £2,844,221 (2021: £2,928,514) are interest-bearing bank deposits with notice terms of between three and twelve months.

13. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Accruals	34,133	53,204
PAYE and pensions	7,623	4,573
Third party creditors	23,314	14,149
	65,070	71,926

14. Analysis of unrestricted charitable funds

a) Current year

	At 1st April 2021	Incoming resources	Transfers between funds	Outgoing resources	At 31st March 2022
	£	£	£	£	£
General funds	373,337	2,216,212	500,000	(2,433,024)	656,525
Designated reserve fund	3,750,000	-	(500,000)	-	3,250,000
	4,123,337	2,216,212	-	(2,433,024)	3,906,525

The general funds are the 'free reserves' after allowing for all designated funds.

NOTES TO THE FINANCIAL STATEMENTS

14. Analysis of unrestricted charitable funds (continued)

b) Prior year

	At 1st April 2020	Incoming resources	Transfers between funds	Outgoing resources	At 31st March 2021
	£	£	£	£	£
General funds	248,562	4,635,641	(3,000,000)	(1,510,866)	373,337
Designated reserve fund	750,000	-	3,000,000	-	3,750,000
	998,562	4,635,641	-	(1,510,866)	4,123,337

c) Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	Balance at 31st March 2022	Balance at 31st March 2021
	£	£
Liquidity reserve – six months committed operating costs	1,800,000	1,500,000
Impact & Investment fund	1,450,000	2,250,000
	3,250,000	3,750,000

To ensure sufficient funds are available, the trustees have determined that 6 months of budgeted expenditure should be held at any given time.

The charity also designates funds for investment in key elements of its work. For this purpose, the trustees have introduced an 'Impact and Investment Fund'. This fund will be used to invest in projects which will strengthen its operations and infrastructure, expand food supplies, volumes and beneficiaries, and in general invest in ways of increasing the charity's overall impact.

NOTES TO THE FINANCIAL STATEMENTS

15. Analysis of restricted charitable funds

a) Current year	At 1st April 2021	Incoming resources	Outgoing resources	At 31st March 2022
	£	£	£	£
Fleet operations fund	34,200	478,172	(324,502)	187,870
Main depot fund	92,980	10,344	(21,119)	82,205
Satellite depot fund	19,494	30,591	(20,117)	29,968
Vehicle purchase fund	238,595	134,640	(85,351)	287,884
	385,269	653,747	(451,089)	587,927

b) Prior year	At 1st April 2020	Incoming resources	Outgoing resources	At 31st March 2021
	£	£	£	£
Fleet operations fund	4,976	345,058	(315,834)	34,200
Main depot fund	-	95,252	(2,272)	92,980
Satellite depot fund	44,383	86,001	(110,891)	19,494
Vehicle purchase fund	123,370	157,800	(42,575)	238,595
Coolroom and freezer fund	9,257	-	(9,257)	-
	181,986	684,111	(480,829)	385,269

16. Analysis of net assets between funds

a) Current year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	273,730	-	400,057	673,787
Net current assets	382,795	3,250,000	187,870	3,820,665
At 31st March 2022	656,525	3,250,000	587,927	4,494,452

b) Prior year	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	215,133	-	468,215	683,348
Net current assets	34,716	3,750,000	40,542	3,825,258
At 31st March 2021	249,849	3,750,000	508,757	4,508,606

NOTES TO THE FINANCIAL STATEMENTS

17. Contingencies

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31st March 2022.

18. Commitments

The charity has a five-year lease agreement which for its distribution centre in Acton which expires on 19th December 2025. As at 31st March 2022 the outstanding commitment was £400,000 (2021: £508,000).

The trustees have confirmed that there were no capital commitments at 31st March 2022.

19. Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2022	2021
		£	£
Net movement in funds		(14,154)	3,328,057
Add back depreciation charge	10	189,063	103,320
Add back loss on disposal of fixed assets		44	11,502
Increase in debtors	11	(24,855)	(12,495)
(Decrease)/Increase in creditors	13	(6,856)	41,748
Cash provided by operating activities		143,242	3,472,132



www.cityharvest.co.uk
Cityharvestlondon on Instagram, Twitter,
Facebook and Linkedin.

COMPANY REGISTRATION NUMBER 08986929
CHARITY REGISTRATION NUMBER 1163055

CITY HARVEST

England & Wales - Charity number 1163055

Accounts

COMPANY REGISTRATION NUMBER 08986929

CITY HARVEST

COMPANY LIMITED BY GUARANTEE

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2021

Charity Number 1163055

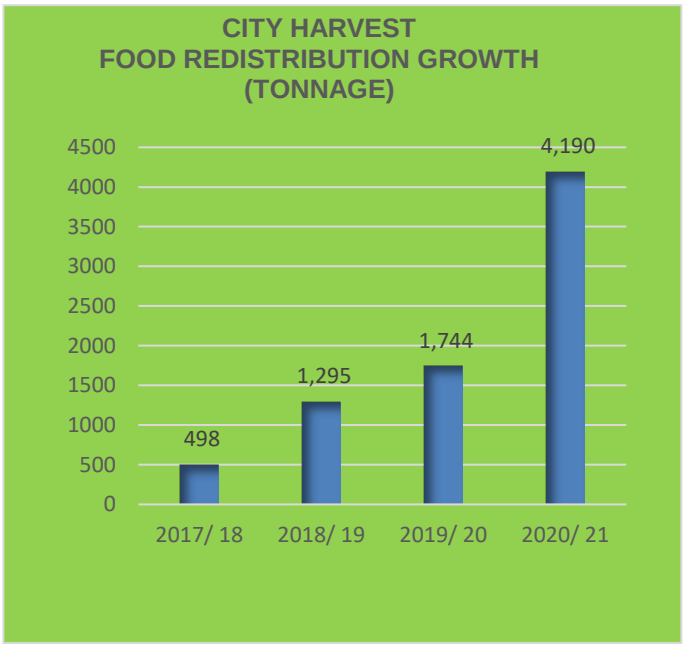
CITY HARVEST

YEAR ENDED 31st MARCH 2021



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Achievements



The year to 31st March 2021 witnessed a 140% expansion in the quantity of surplus food distributed to other charities working to prevent food poverty, benefitting the individuals and communities served by those charities, as well as reducing the food waste damaging the environment.

This was achieved through the expansion of our team of employees and volunteers, the growth of our van fleet, investment in our new depot in Acton and East London, and working in partnership with governmental and charitable initiatives set up to alleviate food poverty caused by the COVID19 pandemic.

These achievements were once again funded through the continuing generosity of our hundreds of financial supporters, large and small, largely from the private sector.

A letter from our Co-founder

Dear Friends and Supporters,

City Harvest was launched in 2014 with one borrowed van and the belief that all people should have access to fresh, nourishing food. We wanted to build a bridge between the abundance of quality food going to waste and the thousands of families and individuals in need across London.

In the seven years since launching, City Harvest has become a leader in food rescue, supporting hundreds of other charities in this urgent mission. We've sourced and delivered nutritious food for over 20 million meals and built a foundation for an even greater contribution in the future.

We've expanded our passionate team, built efficiency through systems and technology, opened depots in both West and East London and aligned with companies, foundations, and individuals to accelerate our important work. And yet, we have far more to do.



The Coronavirus pandemic and heightening evidence of Climate Change has now deepened our commitment to help the many who have so little with food that would otherwise go to waste. People already vulnerable have been thrust deeper into food poverty by the crisis and a new cohort of people, previously employed, are seeking emergency food provisions. In the already deprived populations which City Harvest serves, thousands rapidly lost employment. Others faced increased exposure to the Covid virus in frontline roles. These issues, combined with some of the highest levels of overcrowding in the country and pre-existing health disparities, proved catastrophic..

But for City Harvest it was a call to action, causing us to adapt, expand and perfect our mission of providing emergency food aid in London. 10 million meals, or half of all meals City Harvest has rescued since we launched, were delivered since Covid began.

City Harvest has always presented itself as London's emergency rescue service for food. On a daily basis there is always great complexity, uncertainty and volatility in the food rescue space. Covid simply proved our thesis: that we can rapidly respond and immediately adapt to any situation---even a humanitarian aid crisis suddenly taking hold in our own city. The pandemic tested us but finding solutions is what we at City Harvest do best.

- We were able to contend with a sudden disruption in the food supply chain as businesses shuttered during lockdown, trebling our weekly tonnage from pre-Covid levels.
- We benefited from strong relationships with a wide array of stakeholders: in 24 hours we secured a second warehouse from Segro, our landlord, to help meet the exponential growth in demand.
- Within the first few weeks of lockdown a large proportion of our financial supporters proactively reached out with emergency funding and new corporate partners stepped in to support our work.

A letter from our Co-founder (Continued)

- We began working with the Mayor's Office and within weeks formed the London Food Alliance with other charities ensuring new emergency food hubs in every borough received the supplies they needed. From individuals isolated in their homes, to frontline NHS workers, refugees and children struggling without free school meals, City Harvest stepped up to feed more then 30,000 Londoners each day.
- We quickly pivoted the types of food we sourced to create emergency food parcels for delivery to the homes of vulnerable individuals.
- We worked on creative initiatives with businesses that re-opened their kitchens to make prepared meals for City Harvest to deliver across London (AELTC Wimbledon, Livery Kitchen Initiative, Crystal Palace Football Club, The Savoy).
- We harnessed the community spirit, welcoming thousands of volunteers to join our efforts including furloughed people who wanted to give back and have a purpose.
- We've built out and upskilled operational capability, growing our team from 25 to 44 people including a new Food Sourcing Team.
- We have a new chairman, CEO and several impressive new trustees whom we believe will help us get to the next level.
- Our success was also made possible by our unique team: many of our employees have backgrounds of homelessness and hunger. They're passionate about their work and rose to the challenges presented by the emergency. It's a culture of going the extra yard.
- Even during this pandemic, we never took our eye off our operational efficiency and, in fact, reduced our cost to source and deliver one meal from £0.25 to £0.20, thanks to an exceptionally high level of direct food deliveries to our depots, and careful control of our expenditures.

There is greater urgency than ever for our work supporting the vulnerable in society. There are more than 2.5 million Londoners living below the poverty line and 33% of adults have skipped meals to save money so their children can eat. Covid-19 and exacerbated poverty has severely damaged mental health in the already vulnerable communities we serve. Children, dealing with fear, uncertainty, overcrowding and hunger are now experiencing depression, suicidal thoughts, self-harm, eating disorders and anxiety in record numbers.

City Harvest food is now more critical than ever to our 300 partner charities which work to ensure men, women and children have enough to eat and provide healthy, nutrient-rich, food to families who would otherwise struggle to afford it. Our charity partners use food to build relationships with vulnerable people and then provide wider support to tackle other vital needs such as mental health counselling, education, housing and employment advice. A recent City Harvest survey reported how highly valued City Harvest is by its charity partners. They appreciate our high-quality fresh food and the responsiveness of our drivers who make tailored deliveries of culturally appropriate food used to make people feel cared for, and not forgotten.

With 300 charities now on our waitlist, and a large number of our current charity partners requesting additional food, the demand for City Harvest's surplus food is accelerating. According to the Trussell Trust, 50% of people who used food banks at the beginning of the pandemic had never needed to rely upon one before. Many more will join the ranks of those facing food poverty when furlough provisions end. The inequalities in London have been magnified by this crisis and City Harvest will be working tirelessly to ensure that no child goes to bed hungry, and families are relieved of the worry of where their next meal will come from.

As a result, we've now completely re-evaluated the speed of our scale up. Our ambitions for the years ahead have grown. We want to rescue thousands of additional tons of food from waste and deliver millions of additional meals to people in need. We now rescue and deliver over 1 million meals monthly up from 300,000 last March. But we're still only addressing less than 10% of the need in London. Our ambition is to materially impact food poverty across London.

A letter from our Co-founder (Continued)

In March 2021 we transitioned to our new 13,000 square foot West London depot, quadrupling in size. We also opened our new East London Depot. These spaces will allow us to have a vastly more efficient daily operation—meaning with our existing fleet we can do so much more. We didn't miss one day of delivering food during this transition and are already seeing increased efficiency in loads and deliveries. Now that these new units have gone live, flawlessly, we believe we can continue to repeat this process both in London, with plans for a third depot next year, and perhaps other cities throughout the UK in the years to come.

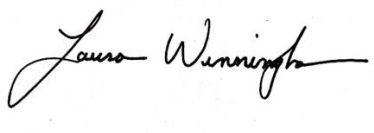
While the Covid Crisis has dominated the news, climate change is placing our planet at greater risk than ever and City Harvest's ambitions for growth reflect this. Food waste is a major contributor to greenhouse gas emissions and City Harvest offers a simple solution for businesses throughout the food industry. Through our efforts to rescue nutritious food which would otherwise go to waste, we have prevented 33,000 tonnes of greenhouse gases since inception. We will continue to raise awareness amongst retailers, wholesalers, manufacturers and farms about the importance of food redistribution and City Harvest's role in materially contributing to 9 of the United Nations sustainable development goals, helping people and planet.

I have been honoured to lead City Harvest during the last 7 years and want to thank each and every stakeholder who has supported our mission. I have deep admiration for our extremely committed and enthusiastic employees who worked on the frontline every day since this pandemic began, despite the inevitable fear of this deadly virus. We could not have delivered millions of meals without the support of our food donors, financial contributors, volunteers and companies which have contributed vital professional services.

I am now extremely proud to welcome David Carter into the role of CEO. With David's leadership background as an Officer in the British Army combined with experience as a strategic consultant, City Harvest is poised to scale up, deliver millions of additional meals in the years ahead and ensure London is a city where all people have access to nourishing food and no healthy food goes to waste.

Thank you for your continued support, generosity, and shared ideas for improving the lives of so many.

With gratitude,



Laura Winningham OBE

Co-founder

City Harvest - The Human Factor

We Know Our Community

At City Harvest our charities are at the heart of everything we do. We are research and data driven to ensure we have the greatest impact on the individuals we serve.



When the pandemic struck and we were faced with unprecedented complexity, the knowledge we had about the communities in which we operate enabled us to get the right food to the right people at the right time.

We select charities for the City Harvest network where respect and dignity play a vital role. At each of our 300 charity partners, the human factor is always present and anyone who is in serious need or comes unprepared will not be turned away. They are treated as human beings, treated with respect.

Our partner organisations provide services ranging from housing and legal advice to mental health counselling, as well as programmes focused on children, the elderly, refugees, and victims of domestic abuse. Each of our charity partners received food valued, on average, at £69,000 in the last fiscal year, and they were able to direct funds saved on food purchases into these other vital services.

Now, with the population rapidly getting vaccinated, we are optimistic that the world will return to a new normal. Following on from the rapid growth we had over the past year, we conducted field research to make sure we were serving the needs of our partners. We learned what people appreciate about our food donations and what more we can do to make lives better in the city we serve.

One of the most important things we learned is that the USP of City Harvest is the genuine connection we have with our charity partners. We have heard repeated praise about our dedicated drivers who engage warmly when delivering food to partner charities: remembering names of staff, knowing what food they need and accommodating any new requests. We heard stories of appreciation about times when our City Harvest community impact manager visited charity partners for a short meeting and ended up staying for a shift because our partner was short of hands serving a meal.

Our Community Impact Manager, Andrew McLeay notes:

> *"City Harvest has a lot to be proud of. Pretty much everywhere I go they praise the drivers, saying the relationships they form with drivers are super important and even how their smiley faces and the banter they develop with them sometimes gets them through tough weeks.*
>
> *"Sometimes I go and am called upon as an extra pair of hands at the project I am visiting for a few hours. Sometimes I get a rough reception. Sometimes it's a bit strange. After all, there is a crack in everything. But, as Leonard Cohen once so succinctly put it - that's how the light gets in.*

City Harvest - The Human Factor (continued)

"Often, City Harvest is that light to the hundreds of projects we deliver to. We are the light that helps them to guarantee real change, freeing them up to have one less thing to worry about, giving their guests a choice of good, nutritious food. We are the reliable source of this basic human need of a decent supply of food in a sea of poverty engulfing this capital."

Genuine Human Interaction

One woman in a queue for City Harvest food shared a sentiment sadly not uncommon anymore: *"I've walked for over an hour to get here because I couldn't afford a train".* People are coming from distances far and wide - not just for food, but for genuine human interaction and an experience of comfort and safety. It makes people walk for hours and wait in large queues and go far beyond what you would normally expect – not only for the food, but because the charities in the City Harvest network make them feel listened to, loved, and, perhaps most importantly - understood.

What our charity partners regularly share is how the bright green glow of the City Harvest vans brings warmth and relief to the overworked, overtired and stressed managers and leaders in the charity sector, who are working tremendously hard for their struggling guests. Our vans deliver food but also hope, a tangible hope which can be felt through the warmth of our drivers and our staff and the reality of what our food does for the communities they serve.

City Harvest delivers food that many of us are fortunate to be able to take for granted, but is received with deep gratitude by those who struggle to afford nourishing food. One manager at a partner charity recently said "*We often get excited at what sorts of fresh stuff we'll get from you. The week we got a load of lemons from you, the guests were asking for lemons for weeks –it's a rare thing for them and they don't see it.*" Some individuals who had received freshly prepared salmon meals from City Harvest welcomed the chance to try it for the first time. They had never tasted salmon before as they could not afford it but had only seen it on TV cooking shows.

At City Harvest we always remember the diversity of cultures, religions and diets that prevail in London, and make every effort to deliver culturally appropriate food.

Our charity partners use food to empower people, effectively helping them to get back on the road; providing services to improve health and well-being and employment skills to get back into productive roles. We learned about the huge number of people who lost their jobs during the Covid Crisis, hitting rock bottom and living in dire need. Our food was used in programs where people were given back dignity and hope after so much disappointment, and that helps motivate us to keep growing our services.

Families When There are None

Our food is delivered to charity partners where the staff have a genuine relationship with their guests. During this pandemic when groups were restricted from gathering, our charity partners often call their guests to make sure they were okay and have pivoted to home deliveries of food. They have stepped in to provide counselling, medical and legal services for those in crisis. This is especially true of the care given to the elderly and disabled, who have faced the perils of social isolation far greater than other groups and risk being overlooked. Deliveries of City Harvest food give people hope and remove the fear and worry about having enough to eat during the week. We learned that our food brings joy and connection and the reminder that the elderly amongst us are not forgotten.

There is nothing more integral to a family unit than food. A recurring theme we hear from our partners is that they use City Harvest food to supply emergency aid and nutritious meals to guests and help them feel safe and supported. Those who work at our charity partners step into the role of family members when none exist - in one case the manager took one of the regular guests to the dentist as he was too scared to go alone.

City Harvest - The Human Factor (continued)

"We are not like a regular food bank, we don't like people to queue, we want them to approach us and ask us for help as if we were their family. We find that once we break down any stigmatised barriers of fear or pride, people are much more likely to seek help in other areas. We create a safe space for them, which enables us to help." – Nahid, one of The Space's founders.

Changing the Lives of Children and Young People

Our surveys with charity partners show how food is used to improve the lives of disadvantaged children and young people across London. There are nutrition and cookery classes for children, where they can make recipes out of City Harvest ingredients and so much more. Once the children are nourished, our partners can then provide wide ranging activities such as skateboarding, poetry, cooking, art, gardening and more. Our food is delivered to places where children can learn to canoe and kayak, play basketball and rock climb, and be creative on a graffiti wall. These are venues where continuous, stimulating, creative and engaging content for young people keeps them out of jail and teaches them how to adapt and not just survive but thrive in any environment.

Case Studies by City Harvest's Community Impact Team

Sant Egidio

Sant Egidio is a religious order that gives away food to anyone in need, but primarily the homeless out of the front of a church near South Kensington.

"*We get City Harvest's food and put it all together so it's in an order our guests understand and then they can come and get whatever they want. City Harvest is always so reliable and the food selection is so great and it's probably why we are still so busy*", one of the volunteers setting up the tables said to me.

Meet Esther (right). She said she loves it at Sant Egidio because they make her feel special and they flatter her - they all couldn't believe she was 94. "*Age is just a number*", she says and she believes she's closer to 60, bless her. "*The food is amazing, the people are great, and they don't try and make me feel old here*" she says smiling.



Emanuela, one of the nuns who works inside the church, talks about the levels of poverty in the area. She said they organise trips for the guests. A trip, booked before Covid, was one that many of the elderly pensioners had saved all year for. The travel agent cancelled it and hadn't yet given any of the people back the money so Emanuela was even more determined that if she can't get the money back, she will do anything else she can for them. "*So whilst everyone else seems to be disappointing them, at least they know they're going to get good quality food here and they're going to be listened to."* says Emanuela

The Woodlands Centre (South London Refugee Association "SLRA")

SLRA is a charity that primarily helps refugees and other immigrants settle into the UK. City Harvest provides food for the foodbank they run for guests who cannot access food elsewhere because of their status. "*Without City Harvest food these people would not eat*" says Celestine, the foodbank co-ordinator who is a really smiley happy guy, very open and keen to show us around and give a tour of what they do.



They serve 28 families a week - sometimes 7 to 12 in one family – and many of the families are living in squalid conditions like basements or unlockable garages. Sometimes they do have access to houses but other times SLRA have to get microwaves and get power supplies running through houses and source fridges to store food for them.

He keeps a watchful eye over everything to make sure everyone gets the best quality of food they can, which is why he is so eager to see us. "*City Harvest's food is the best. The guests say so too. We deal with people who don't know another living soul – we are their only point of contact and the only people they will speak to, not just in the week but potentially for years whilst their case gets sorted."*

Case Studies by City Harvest's Community Impact Team (Continued)

I can see how passionate Celestine is. It's infectious. The world in which he and his charity SLRA live is full of so many murky complexities, and uncertain outcomes. But the one constant the families he serves have is knowing they can get great nutritious food.

Aristotle once wrote that "*poverty is the parent of revolution and crime*". When we first arrived at SLRA, I wondered why Celestine was so chipper and smiley when he tells me the stories of utterly despondent people living in squalid, mouldy basements. These are truly desperate families – who are utterly, inescapably and irrevocably desperate for some semblance of a better life. And I realise that the first step is that foundation of food. That step that says '*Maybe I can't tackle everything right now, but I can make sure you are fed and that food is an expression of my purest love for you*'.

In my mind, that is what SLRA means to many of these people. A simple expression of love and solidarity, through the food they provide. It may not solve their housing. But it keeps them alive and fighting for another day – and that's pretty revolutionary to me.

London Sports Trust

London Sports Trust is a programme that runs for children during school holidays and after school that offers a range of educational and fun activities, including cooking classes where they learn how to make food with City Harvest ingredients.



"*The children love it so much they often end up staying*" says Sam Dale, London Sports Trust manager. He explains that one of the team leaders playing basketball with the children is a 21 year-old who went through the London Sports Trust since he was 8 years old and this was a way of giving back to the great things they were doing.

Sam was warm and engaging, and really open to chatting to us and giving us a lot of time. Sam says they serve up to 50 children a day during the summer and do all sorts of things to keep the children active. He gave us a tour of the site, which includes a basin in which children can learn to canoe and kayak, a basketball court, a rock climbing wall, a graffiti wall where children can learn art & crafts and, inside the building, there is learning and development for children.

"*City Harvest food becomes an essential tool for the children*" Sam says, as he shows us the kitchen where children are currently receiving a cooking lesson, and making recipes out of City Harvest ingredients. At the centre, children can also learn basic English and school subjects. They also provide help for adults too –parents of the children can learn English as a second language helping them develop alongside the children they bring to the site.

Sam recalls the benefits of our 4 year association with his organisation and was extremely happy we were able to supply them with food for the children programs which are relaunching.

Case Studies by City Harvest's Community Impact Team (Continued)

Gibbs Green Community Champions

Gibbs Green is a user-led charity operating in a community centre which supplies groceries for people within an area unable to access or afford food.

Sara Benjamin, manager, says "*I love City Harvest! In fact, when I first started here, I also started volunteering at City Harvest so I could see more of what you guys do and invest in it like you invest in us.*" She has been volunteering with City Harvest for 3 years.



Sara has a team of six. Most have been helping since it started a few years ago and have seen demand rise. One woman brought in her high school aged daughter to volunteer and said how much they both enjoyed it. There was a relaxed fun atmosphere, with another of the volunteers dancing about and singing.

Sarah said she personally knows a lot of these people and loves to interact. They take turns each Monday taking a sign-in form outside so they can gauge numbers but also so that the guests feel supported and listened to. Cristina and I took out the form so we could chat to the guests.

Boris, one of the guests, praises Gibbs Green for the choice and variety. "*I don't always need it but when I do it is a lifesaver. They allow you to go inside the hall to choose the food rather than giving a bag – no one else does this and it means I can choose what I really want, and I know I won't waste it."*





Emma, another guest, adds, "*This place really has helped me, especially as I have Cerebral Palsy. They sometimes help me carry my groceries.*" Sara knows from working with City Harvest how to go the extra mile – I think this is why her guests keep smiling.

Case Studies by City Harvest's Community Impact Team (Continued)

The Abbey Centre

City Harvest delivers food to The Abbey Centre, a pantry-modelled café where vulnerable guests can take up to 10 items in a relaxed casual setting in London.

We (*Cristina and Andrew, on the City Harvest team*), offer to do a shift with them when we arrive as they are short of volunteers that day.

Gen, the co-ordinator is so appreciative and the volunteers say "*thank you*" more times than needed, and explain to us a little bit along the way as to who they are serving and what they need.



I am partnered with Maria, who sits on the registration desk and checks in all the names of the 75 people they have on their books who want to get food that day. She ticks off number 12 for that day, a bubbly gent called Kenneth who doesn't seem to mind he's 12th in the queue as he sits down at one of the 12 tables in the little cafe on an unassuming street in Westminster. She smiles and jokes with him, teasing him a little as he jovially bellows with laughter. You can sense a real joy and love in the room. I am suddenly transported into someone's home, with someone's family, watching in on the couch all the intricacies and complexities of their affections and quirks and interactions.

There is laughing, people touching and hugging each other, people coming by to pick up food for their ill neighbours. Maria tells me how one of the women on the table in front of me knocked on her door a few days ago for a bit of sugar and milk and how it was such an honour to be able to be in a position to help. She'd been volunteering initially Monday and Wednesday making teas and coffee, but after doing it nearly 4 months she knows everyone and is 'part of the furniture'. She knows all the guests' names. She laughs with her whole body, her smile so big it appears to burst out from the seams of her mask.

"It gives me purpose" she says, smiling, as she sits, watching and making sure guests are comfortable and observing when people go, so she can direct the ushers to let more people in.

"*Working here and getting food at the end if there's any left means I can save up to £50 a week"* she says "*which is a lifesaver for me. I was an alcoholic for years and used to smoke as well - I've now completely stopped drinking and changed my whole life*." she says with pride. She attributes this change to being able to get out and have the opportunity to volunteer for such a great charity which gives her a reason to get up in the morning and gives her a completely new perspective.

As she speaks to me, Cristina is helping one of the other volunteers in the food section where the guests can choose the 10 items they want to take away. The staff give us a bit of history of the building - it was built to be public baths for the working class in Roman times, and they love that it is still community oriented even now. They explain that Mondays and Tuesdays, pre pandemic, it used to be a rough sleeper service in the evenings for 50 to 60 homeless, where the food was cooked with City Harvest ingredients but it couldn't run during pandemic. They hope to restart the homeless food service in the evenings when it is safe to do so.

As we leave, I remember Maria's voice ringing in my ears. Her story touched me. She says "*It was a lonely life, drinking. I had an abusive dad, an abusive mum, I didn't know any better. It was a way to escape. I didn't realise I was addicted to it - and now I realise what I was really looking for was genuine connection and love. And I found it here*."

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the audited financial statements of the charitable company for the year ended 31st March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	City Harvest
Charity Registration Number	1163055
Company Registration Number	08986929
Charity Correspondent	Laura Winningham OBE
Registered Office	Unit 8, Acton Park Estate The Vale, London W3 7QE
Website	www.cityharvest.org.uk

Trustees

The trustees who served the charitable company during the period were as follows:

Ben Clarke (Chair)	Appointed 2 November 2020
Stephen Winningham (Vice Chair)	
Todd Benjamin	
Kathy Street	
Patrick Street	
Alice Avis MBE	
Victoria Heffer	Appointed 3 June 2020
Paul Campbell	Resigned 16 August 2020
Ben Malbon	Appointed 6 July 2020
Frank Bandura	Appointed 6 July 2020
David Hirschmann	Appointed 21 February 2021

Key Management Personnel

Laura Winningham OBE	Co-founder and Chief Executive Officer
David Carter	Chief Executive Officer from 4 May 2021
Nikki Tadema	Chief Operating Officer
Martin Parker	Head of Finance

Auditors

Rotherham Taylor Limited
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston PR2 2YP

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Metro Bank
The Townhouse
The Broadway
Ealing
London W5 5JN

Solicitors

Allen & Overy
Bishops Square
London E1 6AD

STRUCTURE, GOVERNANCE AND MANAGEMENT

City Harvest is limited by guarantee and its governing document is its Memorandum and Articles of Association dated 4th August 2015.

The members of the trustee board hold no shares in the charitable company, but each member is a guarantor to an amount not exceeding £1, in the event of the winding up of the charitable company.

TRUSTEE RECRUITMENT AND APPOINTMENT

Under the Articles of Association of the company, all trustees/directors hold their appointment until the third Annual Retirement Meeting following the commencement of his or her term of office. The Annual Retirement Meeting is the meeting of the Trustees at which the accounts of the Charity are adopted. If the retirement of a trustee causes the number of trustees to fall below 3, then the retiring trustee shall remain in office until a new appointment is made

Recruitment of a new trustee/director can be made on the instructions of current members of the board, and trustees are elected by existing members of the board.

TRUSTEE INDUCTION AND TRAINING

The trustees are familiar with the practical work and objectives of the charitable company, and bring their own relevant and unique skills. Trustees are actively encouraged to attend board meetings to ensure that they are always up to date with the latest activities of the charitable company.

FINANCIAL GOVERNANCE

The Finance and Audit Committee supports the City Harvest Trustee Board in discharging its responsibility for the financial oversight of the Charity. It comprises three trustees, who meet quarterly with the Head of Finance to oversee the following areas:

- Financial planning and reporting
- Financial policies and procedures
- Financial control environment
- Risk management
- Audit and assurance
- Fraud, whistleblowing and regulatory reports

TRUSTEE OVERSIGHT

The board of trustees administers the charity, and normally meets every six weeks. In addition, steering groups and committees comprising selected trustees and members of the management team meet quarterly to focus on the following aspects of the charity's operation:

- Community impact
- Food sourcing
- Fundraising
- Strategy and brand
- Operational capability

These steering groups were set up in December 2020 to translate agreed strategies into actionable plans, to oversee programme delivery and to mentor executive team members.

DELEGATION OF AUTHORITY

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. and has delegated authority from the Board of Trustees for operational matters including finance, employment and operational activity.

PAY POLICY FOR SENIOR STAFF

The Remuneration Committee reviews the pay of the senior management team. which is normally increased annually in accordance with average earnings in comparable charities.

RISK REVIEW

The board of trustees has examined the major strategic, business and operational risks which the charitable company faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITES

The objectives of City Harvest include the prevention and relief of poverty, the advancement of environmental protection and supporting the effective use of resources for charitable purposes by other charities by facilitating the distribution of surplus food.

In furtherance of these objectives, City Harvest collects surplus food otherwise destined for landfill from retailers, wholesalers, restaurants, manufacturers and others, and distributes it to community programs that serve meals to vulnerable people.

PUBLIC BENEFIT STATEMENT

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when setting the charity's aims and objectives, and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

The impact of City Harvest's work

During the past year, City Harvest redistributed 4,190 tonnes of donated nutritious food that would otherwise have gone to waste. City Harvest experienced tremendous demand for our surplus food during the year from partner organisations serving a growing number of vulnerable people and many operating on budgets that have been sharply reduced. We increased the number of partners to which we deliver nutritious surplus food in the past 12 months, and now regularly deliver to over 300 community organisations in Greater London, and to a further 100 on an occasional or seasonal basis. The recipients of this safe, in-date food delivered weekly included soup kitchens, homeless shelters, children's clubs, refuges for women fleeing domestic violence, day centres for the elderly and those facing mental illness and they were able to prepare almost 10 million highly nutritious meals during the year with City Harvest donations.

Social return on investment

Management consultants Bain & Company continued to provide pro-bono support to monitor the impact on society of our food redistribution activities. Despite the increased overhead costs incurred to strengthen and professionalise the management team, City Harvest's Social Return on Investment (SROI) during the year was £9.90 for every £1 of expenditure.



The largest component of our social return is essentially the value we created out of unused but perfectly edible fresh, frozen and ambient food donated by businesses. This food is unused by businesses for any number of reasons. Our community partners received City Harvest food donations with a retail value of £20 million during the year to 31st March 2021 and were able to redirect their food budget savings towards other vital services provided to vulnerable people in the community. These services include counselling, education, nutrition and cookery programmes, employment guidance, sports and fitness as well as health and wellness services.

Environmental benefits

City Harvest's impact to society includes the provision of a solution for one of the leading global environmental issues of our time: food waste. When healthy edible food is sent to landfill, it decomposes and releases methane which is 20 times more toxic than other greenhouse gases. The quantity of food City Harvest delivered this year would have resulted in 15,922 tonnes of greenhouse gases being released if it instead went to landfill. Additionally, all the resources that were utilised to produce the 4,190 tonnes of food City Harvest rescued - energy, land, water - would have been wasted as well.

The large and growing need for our services

A Food Foundation Survey has confirmed what our dedicated and passionate team witnesses each day: there is a massive need for healthy food amongst a growing number of people facing adversity.

In the past year we have been able to almost double the average quantity delivered to each community partner to nourish the large numbers of people that are visiting for community meals.

Many partners have indicated that their meal programmes would be greatly diminished or eliminated without continued food donations from City Harvest.

A year of growth in food rescued

The quantity of food redistributed by City Harvest in the past year increased by 140% from the prior year. We have continued to invest in infrastructure and human resources to expand our services and ensure operational excellence in our efforts to nourish the community.

This includes:

- Moving to a large distribution centre in Acton, equipped with a refrigerated food sorting area as well as large open plan office areas for the logistics and food sourcing teams.
- Opening a satellite food rescue facility in New Spitalfields Market
- Purchase of six nearly-new Mercedes Benz Sprinter vans, increasing our fleet to 15 vans.
- Purchase of a third forklift truck to handle pallets at the new distribution centre.
- Recruitment of dedicated teams for food sourcing and community outreach.
- Continuing research on community food needs, assisted by pro bono consultants.

Our investment programme

We spent £294,236 on six vans using funds donated by Morrisons, Artemis, Uber Eats, Permira, Troy Asset Management and the UK Government's Waste Food Reduction Programme (WRAP).

Additional funding from WRAP enabled us to equip our new Acton distribution centre with a coolroom, food handling equipment, kitchen and office for a total cost of £210,868.

We also spent £17,694 on computer equipment.

Collaboration with a wide breadth of charity partners

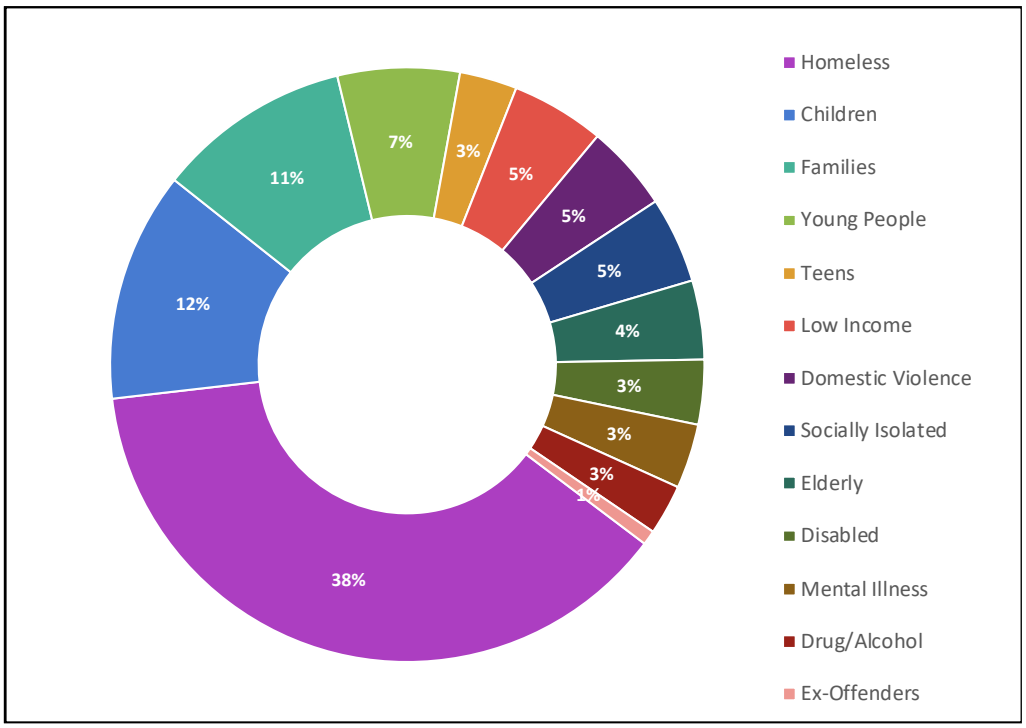
City Harvest deeply understands the needs of both the communities in which we operate and the charities and businesses we serve which enhances our responsiveness and heightens our impact. Every effort is made to deliver the quantities and types of food needed by each community programme at the most convenient times. Often our team helps build networks amongst community programmes and connects local businesses with charities.

Recognition of City Harvest's work

City Harvest received numerous awards during the year, including the Tibco Lighthouse Social Impact Award for meaningful contributions to seemingly daunting societal challenges.

In October 2020, Laura Winningham was awarded an OBE in the Queen's Birthday Honours List 2020 for services to the community in London during the Covid-19. The work of City Harvest London was recognised as an outstanding emergency response to food waste and poverty before, during, and beyond, COVID-19.

Serving London's most vulnerable



Our work supports many vulnerable sections of London's population with significant impact on nourishing the homeless, children and families, young people and those fleeing domestic violence.

Coverage

We are active in 29 of the 32 London boroughs, of which Ealing, Hammersmith and Fulham, Newham, Kensington and Chelsea, Lambeth, Camden, Brent and Westminster are the most significant for us.

Our workforce

Our workforce comprises a mix of full and part-time employees, contract staff and volunteers. Our paid workforce at year-end increased from 25 to 44 full-time equivalent employees and contractors during the year. All employees are paid at least the London Living Wage, and almost all are enrolled in the contributory pension scheme.

Our volunteers

During the year, 634 regular volunteers gave up many hours of their time to assist us, either as drivers' mates, warehouse staff, or in administrative and advisory capacities. During the year we benefitted from 17,648 hours of volunteer time, which is equivalent to more than six full-time staff.

Our volunteers included many vulnerable individuals gaining work experience and rebuilding lives, including the homeless, those with mental and physical disabilities and ex-offenders transitioning back into productive lives.

In addition, a total of 28 corporate employees were released by 9 London businesses to work for City Harvest. We have strong relationships with responsible businesses wishing to make an authentic impact in their communities. City Harvest enables them to effectively contribute to solving local and persistent community challenges.

Fundraising

Our redistribution work is funded by charitable grants and donations from trusts, businesses, and individuals. We were fortunate to receive £5.3 million, which is 3.5 times the sum raised last year. We are hugely grateful to all those who support us financially. Their donations have enabled us to meet our ambitious goals towards ending hunger and nourishing communities throughout London as well as grow to connect more waste with want. We particularly appreciate multi-year support programs, to give us confidence to invest in expansion.

Our work has also been made possible by support from a number of very committed trusts and foundations and corporate partners including Artemis, Benecare Foundation, City Bridge Trust, DEFRA-WRAP, the EQ Foundation, The Drapers Company, The Fishmongers' Company, The Worshipful Company of Grocers, Hammersmith United Charities, Intermediate Capital Group, Kepler Cheuvreux Foundation, Kusuma Trust, The Macallan, Marguerite Foundation, Montanaro Asset Management, Morrisons Foundation, The Permira Foundation, Rockstar Games, The Westminster Foundation and William Blair International.

The continued support from businesses that provide generous donations of food include Morrisons, Amazon, Fareshare, Whole Foods, Charlie Bigham's, Marks & Spencer, Innocent Drinks, New Covent Garden Market and New Spitalfields Market were much appreciated.

What drives the continued enthusiasm of the City Harvest team is the engagement from businesses and the community to help feed those experiencing adversity. We are supported by iconic London partners like The Savoy, Wimbledon, Crystal Palace Football Club, Fulham Football Club and Queens Park Rangers Football Club. We would not have been able to accept unusually large volumes of donated food during the COVID-19 crisis without the rapid response of our landlord Segro who have provided us with the temporary space for emergency food redistribution services. Support from The Mercedes Benz Group enabled members of our team to safely commute during the crisis.

We have greatly valued the vehicles made available by Vauxhall, as well as the many enthusiastic volunteers from our corporate partners including PWC, People against Dirty and DEFRA.

We are also grateful to organisations that have contributed pro-bono services, including significant time commitments by Allen & Overy LLP, Tibco and Bain & Company, which have enabled us greatly to improve our business model.

FINANCIAL REVIEW

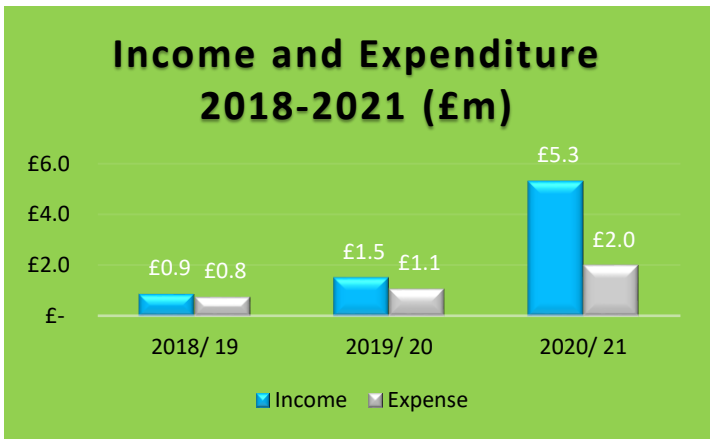
The charity funds are controlled by the board of trustees, which acts to carefully and strategically allocate resources to properly grow the organisation. The attached financial statements show the current state of finances, which the trustees consider to be sound. The financial statements conform to statutory requirements and comply with the charity's governing documents.

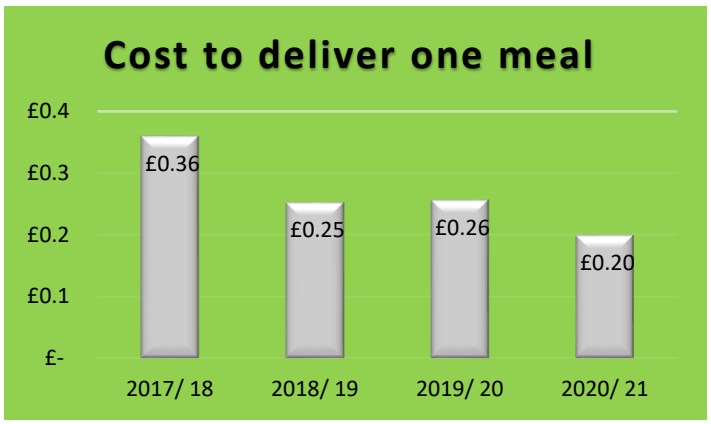
Key management personnel

The key management personnel are the Chief Executive, the Chief Operating Officer and the Head of Finance.

Financial growth

Total income for the year increased from £1.5 million to £5.3 million. This has enabled us to substantially increase the tonnage of food distributed.





This involved increasing our underlying cost base from an average of £88,684 per month in 2019-20 to £165,793 in 2020-21, as well as making capital investments of £522,798 during the year.

As a consequence of this continuing investment we have increased the quantity of food rescued from 68 tonnes per week in the first quarter of the year to 107 tonnes in the fourth quarter (255,000 meals per week).

City Harvest carefully monitors all expenditures, with a focus on the cost to redistribute one meal. In the year ended March 31, 2021, thanks to an exceptionally high level of direct food deliveries to our depots, our cost to deliver one meal was £0.20p.

The trustees constantly monitor the ratio of available funds to future expenditures and donation income, in order to avoid over-committing the charity's resources.

Investment powers and policy

The trustees, having regard for the present and future liquidity requirements of operating the charity, have diversified a portion of available funds in a range of interest-bearing bank deposit accounts with a term of between 3 and 12 months, in order generate a return on funds while benefitting from the FSCS deposit protection scheme of £85,000 per bank. The invested funds achieved a return of 0.27%. The selection of banks and the management of the deposits is overseen by the Finance and Audit Committee.

Reserves policy

Reserves are needed to bridge the gap between the spending and receiving of income and to cover planned future expenditure. In 2020-21 the charity benefitted from an exceptional level of financial donations as our supporters responded to the food poverty crisis created by the COVID-19 lockdown. These funds have substantially contributed to the expansion of our food redistribution efforts, enabling us to deliver to additional partners and source and distribute new supplies of surplus food, but it is by no means certain that the charity will continue to receive this level of donations in the future.

The trustees have therefore designated reserve funds totalling £3.75 million, including a liquidity fund to cover six months' operating expenses. The forecast operating and capital expenditure for 2021-22 is approximately £250,000 per month, so the liquidity reserve was increased from £750,000 to £1.5 million at 31st March 2021. The remaining designated reserve funds are to ensure that the charity is able to open a further large distribution centre in 2022 in order to reach more charities and food donors while continuing to meet its existing lease obligations at the Acton depot.

Going concern

The trustees have prepared an income and expenditure budget and cash flow forecast and have concluded that the charity continues to be a going concern for the foreseeable future. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The charity's trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

STATEMENT AS TO DISCLOSURE TO OUR INDEPENDENT AUDITOR

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent auditor in connection with preparing their report, of which the independent auditor is unaware, and
- the trustees having made enquiries of fellow directors and the charity's independent auditor that they ought to have individually made, have each taken all steps that he/she is obliged to take as a director to make themselves aware of any relevant information and to establish that the independent auditor is aware of that information.

AUDITORS

A resolution to re-appoint Rotherham Taylor Limited as auditors for the ensuing year will be proposed to the board of trustees.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable for companies entitled to the small companies exemption.

By order of the board of trustees



Ben Clarke

Chair

16 August 2021

Opinion

We have audited the financial statements of City Harvest (the 'charitable company') for the year ended 31st March 2021 which comprise the statement of financial activities, the balance sheet and statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for company law purposes, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 19, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud (continued)

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Smith (Senior Statutory Auditor)

For and on behalf of Rotherham Taylor Limited, Statutory Auditor
Chartered Accountants
21 Navigation Business Village
Navigation Way
Ashton-on-Ribble
Preston
PR2 2YP
16 August 2021

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CITY HARVEST

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES

(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31st MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
Income:					
Donations and grants	3	4,596,812	684,111	5,280,923	1,504,711
Income from charitable activities					
Contributions from food recipients		27,915	-	27,915	19,841
Investment income	4	4,914	-	4,914	863
Income from other trading activities					
Food waste disposal service income		6,000	-	6,000	7,755
Total income		**4,635,641**	**684,111**	**5,319,752**	**1,533,170**
Expenditure:					
Costs of raising funds:					
Fees and other fundraising expenses		(109,833)	-	(109,833)	(46,919)
Expenditure on charitable activities					
Food rescue and delivery	5	(1,401,033)	(480,829)	(1,881,862)	(1,019,454)
Total expenditure		**(1,510,866)**	**(480,829)**	**(1,991,695)**	**(1,066,373)**
Net income and movement in funds for the year		**3,124,775**	**203,282**	**3,328,057**	**466,797**
Reconciliation of funds:					
Total funds brought forward		998,563	181,986	1,180,549	713,752
Total funds carried forward		**4,123,338**	**385,268**	**4,508,606**	**1,180,549**

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditures derive from continuing activities.

The notes on pages 29 to 39 form part of these financial statements.

CITY HARVEST

COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

AS AT 31st MARCH 2021

	Notes	2021	2020
		£	£
Fixed assets:			
Tangible assets	10	683,348	283,372
Total fixed assets		**683,348**	**283,372**
Current assets			
Debtors	11	104,733	92,238
Investments in short term deposits	12	2,928,514	-
Cash at bank and in hand		863,937	835,117
Total current assets		**3,897,184**	**927,355**
Liabilities:			
Creditors falling due within one year	13	(71,926)	(30,178)
Net current assets		**3,825,258**	**897,177**
Total assets less current liabilities		4,508,606	1,180,549
Net assets		**4,508,606**	**1,180,549**
The funds of the charity:			
Unrestricted income funds			
General funds	14	373,338	248,563
Designated funds	14	3,750,000	750,000
Restricted income funds	15	385,268	181,986
Total charity funds		**4,508,606**	**1,180,549**

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

The notes on pages 29 to 39 form part of these financial statements.

These financial statements were approved by the trustees on 16 August 2021 and are signed on their behalf by:

Ben Clarke

Chair

CITY HARVEST

COMPANY LIMITED BY GUARANTEE

STATEMENT OF CASH FLOWS

YEAR ENDED 31st MARCH 2021

	Notes	2021	2020
		£	£
Cash provided by operating activities	20	**3,472,133**	**490,530**
Cash flows from investing activities			
Investment in short term deposits		(2,928,514)	-
Purchase of tangible fixed assets	10	(522,798)	(144,124)
Proceeds from disposal of fixed assets		8,000	-
Cash used in investing activities		(3,443,312)	(144,124)
Increase in cash and cash equivalents in the year		28,820	346,406
Cash and cash equivalents at the beginning of the year		835,117	488,711
Total cash and cash equivalents at the end of the year		**863,937**	**835,117**

The notes on pages 29 to 39 form part of these financial statements.

1. ACCOUNTING POLICIES

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

City Harvest meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charitable company is a going concern. Therefore, the trustees are of the view that the charitable company has sufficient resources for at least the next 12 months (from the date of approving the financial statements) and that there are no material uncertainties regarding going concern. As a result, the charitable company's financial statements have been prepared on a going concern basis.

c) Income

Cash donations are recognised as income where there is entitlement, sufficient certainty of receipt and the amount can be measured with sufficient reliability.

If a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid and payable by the bank.

e) Donated goods and services

Donated goods and services, including vehicles, are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and the economic benefit of can be measured reliably.

The value of food collected and distributed is excluded from the statement of financial activities, reflecting the Charity’s function as a distribution agent rather than a principal.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised in the accounts, but the trustees’ annual report provides information about their contribution.

On receipt, donated professional services and donated assets are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1. ACCOUNTING POLICIES (continued)

f) Fund accounting

Restricted funds are maintained in accordance with the restrictions placed by the donor upon funds donated.

Unrestricted funds are the free funds of the charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds may include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

g) Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Refer to Note 5 - Analysis of Support Costs for further details.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support and governance costs

Support costs are incurred by functions that assist the work of the charity but do not directly undertake charitable activities.

General support costs include office administration, finance, IT and payroll activities. Governance costs comprise expenses involving the public accountability of the charity and its compliance with regulation and good practice and comprise the cost of the independent audit.

The bases on which support costs have been allocated are set out in Note 6 - Analysis of Support Costs.

i) Operating Leases

The charity classifies its warehouse rental agreement as an operating lease, and rent is accrued on a straight line over the term of the lease. With regard to the delivery vans made available to the charity free of charge, the cost of renting equivalent vehicles is used as the basis for assigning the donation income and rental expense.

j) Fixed assets

The threshold for capitalisation of fixed assets is £500. Purchased fixed assets are capitalised at cost. Donated fixed assets are capitalised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or assets of equivalent economic benefit in the open market.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

1. ACCOUNTING POLICIES (continued)

j) Fixed assets (continued)

Depreciation is calculated to write off the cost of an asset over the useful economic life of that asset as follows:

Plant, machinery & vehicles	20% straight line
Office furniture & IT equipment	20% straight line

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade or charity discounts due.

l) Cash at bank and in hand

Cash at bank and in hand represents funds which are readily available on demand at less than 24 hours notice.

m) Investments in short term deposits

Investments in short term deposits are interest-bearing bank deposits with notice terms of between 3 and 12 months.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts allowed.

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments, Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

p) Pensions

All employees of the charity are automatically enrolled into a defined contribution pension scheme operated by the Creative Pension Trust, unless they exercise their right to opt out of scheme membership.

2. LEGAL STATUS OF COMPANY

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association.

Each member is a guarantor of the company, to an amount not exceeding £1, in the event of the winding up of the company.

3. DONATIONS AND GRANTS

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Donations and gifts	3,269,921	431,911	3,701,832	738,036
Grants	504,875	252,200	1,577,491	757,075
Donations of goods and services	1,600	-	1,600	9,600
Total	3,776,396	684,111	5,280,923	1,504,711

4. INVESTMENT INCOME

All of the charity's investment income of £4,914 (2020: £863) arises from money held on interest bearing deposit accounts.

5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Charitable activities				
Drivers and logistics personnel	671,295	355,245	1,026,540	612,264
Operational expenditures	405,229	119,758	524,987	276,058
Total Charitable activities	1,076,524	480,829	1,551,527	888,322
Support costs (Note 6)	330,335	-	330,335	131,132
Total	1,401,698	480,829	1,881,862	1,019,454

6. ANALYSIS OF SUPPORT COSTS

	General support costs	Governance	Total 2021	Total 2020
	£	£	£	£
Support staff costs	190,915	-	190,915	79,366
Legal and other professional fees	45,143	-	45,143	14,157
Administrative overheads	84,165	-	84,165	30,922
Accountancy services	-	3,512	3,512	2,187
Audit fee	-	6,600	6,600	4,500
Total	320,223	10,112	330,335	131,132

The charity allocates costs directly to charitable activities as far as possible, and then apportions the remaining costs between general support and the governance function based on the nature of the expense.

7. NET INCOME AND EXPENDITURE FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Operating leases - warehouses	104,274	60,990
Depreciation (Note 10)	103,320	62,347
Audit fee	6,600	4,500
Accountancy services	3,512	2,187

8. STAFF COSTS AND EMOLUMENTS

	2021	2020
	£	£
Wages	989,651	580,648
Social security costs	97,492	50,029
Contractors	170,710	71,178
Pension costs	12,998	9,560
	1,270,851	711,415

The average number of employees during the year was 34 (2020: 23).

None of the employees or contractors is a trustee. No trustee expenses were incurred during the year (2020: £Nil).

All employees are paid at least the London Living Wage, and most are enrolled in the Government-backed auto-enrolment pension scheme.

The number of employees who received total emoluments of more than £60,000 during the year was as follows:

Salary Band	2020-21	2019-20
£70,001-£80,000	1	None
£60,001-£70,000	1	None

Pension contributions of £1,312 (2020: £987) were paid to a defined contribution scheme in respect of the highest paid employee.

The Key Management Personnel are the Chief Executive, the Chief Operating Officer and the Head of Finance. The total emoluments of the Key Management Personnel were £179,074 (2020: £129,332)..

There have been 634 regular volunteers during the year (2020: 57) assisting our drivers and helping to sort food in the warehouse. In addition, 43 employers released teams of employees to spend a day volunteering at City Harvest.

9. TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The charity is registered for VAT on its trading activities, which consist of fees charged to certain donors for sorting and disposing of out-of-date food on their behalf.

10. FIXED ASSETS

	Plant, machinery & vehicles	Office furniture & IT equipment	Total
	£	£	£
COST			
As at 1st April 2020	384,445	13,871	398,316
Additions	505,104	17,694	522,798
Disposals	(45,419)	(625)	(46,044)
As at 31st March 2021	844,130	30,940	875,070
DEPRECIATION			
As at 1st April 2020	110,362	4,582	114,944
Charge for the year	98,726	4,594	103,320
Disposals	(26,125)	(417)	(26,542)
As at 31st March 2021	182,963	8,759	191,722
NET BOOK VALUE			
At 31st March 2021	661,168	22,181	683,348
At 31st March 2020	274,083	9,289	283,372

11. DEBTORS

	2021	2020
	£	£
Debtors	36,413	54,456
Employee cash advances	4,950	3,500
VAT	701	342
Prepayments	62,669	33,940
	104,733	92,238

Debtors as at 31st March 2021 include £25,000 in respect of a fleet funding agreement with a Corporate donor. At 31st March 2020 debtors included £51,656 in respect of the reimbursement by WRAP of expenditure incurred during the year for creation of the satellite distribution centre. Prepayments relate to fleet insurance premiums and warehouse rent.

12. INVESTMENTS IN SHORT TERM DEPOSITS

Investments in short term deposits totalling £2,928,514 (2020: Nil) are interest-bearing bank deposits with notice terms of between three and twelve months.

13. CREDITORS: Amounts falling due within one year

	2021	2020
	£	£
Accruals	53,204	4,508
PAYE and pensions	4,573	14,799
Third party creditors	14,149	10,871
	71,926	30,178

14. ANALYSIS OF UNRESTRICTED CHARITABLE FUNDS

a) Current year

	Balance at 1st April 2020	Incoming resources	Transfers between funds	Outgoing resources	Balance at 31st March 2021
	£	£	£	£	£
General funds	248,563	4,635,641	(3,000,000)	(1,510,866)	373,338
Designated reserve fund	750,000	-	3,000,000	-	3,750,000
	998,563	4,635,641	-	(1,510,866)	4,123,338

The general funds are the 'free reserves' after allowing for all designated funds.

b) Prior year

	Balance at 1st April 2019	Incoming resources	Transfers between funds	Outgoing resources	Balance at 31st March 2020
	£	£	£	£	£
General funds	393,367	1,235,214	(525,000)	(855,018)	248,563
Designated reserve fund	225,000	-	525,000	-	750,000
	618,367	1,235,214	-	(855,018)	998,563

14. ANALYSIS OF UNRESTRICTED CHARITABLE FUNDS (continued)

c) Analysis of designated funds

The trustees have designated the following reserve funds to ensure the charity's continued expansion:

	Balance at 31st March 2021	Balance at 31st March 2020
	£	£
Liquidity reserve - six months' committed operating costs	1,500,000	750,000
Five years occupancy costs on a further distribution centre, plus fixtures and equipment	1,450,000	-
Rental payments for the Acton distribution centre 2022-25	650,000	-
Zero-emission vehicles - pilot test	150,000	-
	3,750,000	750,000

15. ANALYSIS OF RESTRICTED CHARITABLE FUNDS

a) Current year

Title of Fund	Balance at 1st April 2020	Incoming resources	Outgoing resources	Balance at 31st March 2021
	£	£	£	£
Fleet operations fund	4,976	345,058	(315,834)	34,200
Main depot Fund	-	86,001	(2,272)	83,729
Satellite depot fund	44,383	95,252	(110,891)	28,745
Vehicle purchase fund	123,370	157,800	(42,575)	238,595
Coolroom and freezer fund	9,257	-	(9,257)	-
Total restricted funds	181,986	684,111	(480,829)	385,269

b) Prior year

Title of Fund	Balance at 1st April 2019	Incoming resources	Outgoing resources	Balance at 31st March 2020
	£	£	£	£
Fleet operations fund	-	181,300	(176,324)	4,976
Satellite depot fund	-	51,656	(7,273)	44,383
Vehicle purchase fund	81,833	65,000	(23,463)	123,370
Coolroom and freezer fund	13,552	-	(4,295)	9,257
Total restricted funds	95,385	297,956	(211,355)	181,986

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

a) Current year

	General Funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	215,133	-	468,215	683,348
Net current assets	34,716	3,750,000	40,542	3,825,258
Total Funds at 31st March 2021	249,849	3,750,000	508,757	4,508,606

The net book value of net assets purchased with restricted funds of £508,757 exceeds the value of restricted income funds received to date of £385,269 (note 15a) by £123,488. (2020: £Nil). This is attributable to expenditures made in 2020-21 in the expectation of reimbursement under donation contracts with WRAP. Since these reimbursements are contingent upon the meeting of future growth targets, the income receivable will not be recognised until the funds are released.

b) Prior year

	General Funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	115,256	-	168,116	283,372
Net current assets	658,357	225,000	13,820	897,177
Total Funds at 31st March 2020	773,613	225,000	181,936	1,180,549

17. CONTINGENCIES

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31st March 2021.

18. COMMITMENTS

The charity entered into a five-year lease agreement on 14th December 2020 for the new distribution centre in Acton. As at 31st March 2021 the outstanding commitment was £508,000 (2020: £114,000).

The trustees have confirmed that there were no capital commitments at 31st March 2021.

19. POST BALANCE SHEET EVENTS

David Carter was appointed Chief Executive, on 4th May 2021. He takes over from theCo-founder Laura Winningham, who has assumed the role of Head of Strategic Relationships.

20. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net movement in funds	3,328,057	466,797
Add back depreciation charge (Note 10)	103,320	62,348
Add back loss on disposal of fixed assets	11,502	-
Increase in debtors	(12,495)	(62,402)
Increase in creditors	41,749	23,787
Cash provided by operating activities	3,472,133	490,530