

Hardwick Evangelical Church

Trustees' report 1 April 2022 to 31 March 2023

Reference and Administrative details

Charity name	Hardwick Christian Fellowship
Other name the charity uses	Hardwick Evangelical Church
Registered charity number	1163049
Charity's principal address	Unit 17, Broadway House, 149-151 St. Neots Road Hardwick, CAMBRIDGE, CB23 7QJ
Email address	HardwickEvangelical@gmail.com
Website	HardwickEvangelicalChurch.co.uk

Structure, Governance and Management

The charity is a Charitable Incorporated Organisation governed by constitution.

Every appointed charity trustee must be appointed for a term of three years by a resolution passed at a general meeting of the members of the CIO

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Revd K Gaze	Minister	
2	Mrs E Instone-Brewer	Secretary	
3	Mrs S Thomson	Treasurer	
4	Dr S Gaze	Trustee	From July 2022

Objectives of the charity

The objectives of the charity are the advancement of the Christian Faith and other charitable work focusing mainly on Hardwick and nearby villages, to the public benefit as defined in guidance issued by the Charity Commission.

Summary of the main activities of the charity

The church undertook the following activities and encouraged ordinary people to live out the faith as part of a local church through:

- Sunday morning worship and teaching services*
- Meetings in homes for study, discussion and prayer*
- Links with pre-schools, primary schools and secondary schools*
- Links with various community initiatives in the village of Hardwick*
- Various collaborations with other local churches*

* During the Covid-19 pandemic services and meetings have been conducted via the internet. Any face-to-face meetings and activities only occurred under strict adherence to Covid-19 guidelines.

Details of the charity's activities

Financial review

At the end of the financial year 2022-2023, the net current assets on 31st March 2023 were £160,771.

Receipts in the financial year 2022-2023 were £45,448 whilst payments amounted to £53,362. Full accounts have been prepared and submitted to the Charity Commission.

Receipts consisted predominantly of charitable giving from members and others who attend the church along with the Gift Aid tax recoverable on them. There were no significant gifts from individuals this year.

Payments include the salary of one part-time minister.

The charity seeks to maintain a minimum reserve of six months' salaries and related costs and committed expenditure for rental of the office.

The trustees have no concerns regarding the charity as an ongoing concern.

Leadership Team

The Leadership Team is responsible for discerning the spiritual direction of the church and facilitating growth and development in Christ of church members and the wider community. The Leadership Team comprised the minister and three lay members. In addition the Trustee Team comprised the minister (*ex officio*), secretary and treasurer, with an elected trustee added to the team

Trustees

The general duties of the trustees are to ensure that the church continues to fulfil its aims as a charity by being included in the hands-on management of the church, and submitting an annual report to the Charity Commission. The trustees aim to meet together every month, sometimes with the leadership team to plan church business meetings and other practical matters, and sometimes alone to review the church's policies. During the past year the following policies have been reviewed, and where necessary have been updated: *Safeguarding, Handling of Disclosures, Bereavement/Compassionate leave, Expenses, Secondary Employment, Grievance procedure.*

Sunday morning services

We continued to meet regularly on Sunday mornings in Hardwick School for a church service 10.30am-12noon for worship, fellowship and teaching, and for Young Church and youth group.

We also ran Allsorts four times during the year, which is a sensory church service for children and families.

We continued to have communion regularly, usually on the 1st and 3rd Sundays of the month.

Weekday Groups

Weekday groups have continued to meet during the year with a combination of online and in-person meetings for Bible study, prayer and mutual support.

Preaching

Preaching topics during the year included Micah, Amos, Proverbs, Justice issues, Galatians and Philemon. In summer 2022 we had a series called 'It spoke to me', where people from the congregation spoke on Bible passages that were particularly meaningful to them. Podcasts of talks can be accessed via the church website.

The Living Room

The Living Room has been useful for hosting various small group meetings, the Warm Hub, the Wednesday Bible Study, and a series of craft mornings, with help from volunteers within the church. The room has also been used for other groups, and has become the preferred meeting place for the Joint Church Service planning group.

Community events

At Christmas time, we once again built a Life-Size Nativity scene outside Hardwick School, together with others from the community who helped with the construction and maintenance. We altered the design of the stable so we can use the whole green: this keeps people off the road, and gives more space, which is useful as there were about 250 people at the Carols on Christmas Eve at the Nativity scene. We also organised carol singing around the village with people from St Mary's Church.

In December, we also, with some other community groups, provided 35 Christmas hampers for families in the village who needed them. These are administered through the school, who identify families who would benefit from them. We do not know who the families are.

During term time, we facilitate the Baby and Toddler Group. Post-Covid, the group was unable to restart, so we provide personnel to complete a committee and run the sessions. This is not specifically a church activity (i.e. there is no Christian content), and remains a community group in its own right.

At Easter we resurrected the Easter Jigsaw and café for the first time since 2019. Throughout the week leading up to Easter, we hid plastic eggs around the village, each of which contained a jigsaw piece, which people brought to an Easter Jigsaw Café in the school hall on Easter Sunday afternoon, where we did the jigsaw together, alongside refreshments. There were fewer people at the café than in previous years, but this allowed for more meaningful conversations to happen.

In December 2022, following Covid, we resumed our monthly Sunday Church Services at a local care home. Some 7 to 10 residents attended along with 2 or 3 members of staff and visitors.

Baby & Toddler Group

A team of volunteers from our church has continued to facilitate the running of Hardwick Baby and Toddler Group which takes place on a Thursday morning in the Community Room. We usually have 3 members of the church running the group each week with many others from the church helping by baking cakes. The group has been really appreciated by those in Hardwick and the local area and is well attended, often with more than 12 families each week. We provide a range of toys and activities for the children to enjoy with their carers as well as providing an opportunity for people to meet together and enjoy each other's company over a cuppa and cake.

Churches working together for Hardwick

Since the start of Hardwick Evangelical Church, we have sought to be in good relationship with the congregation and leadership of St Mary's Church, Hardwick, recognising that some of what we do is done more effectively as two distinct churches but there are also areas where it is more effective to work together. A new vicar was appointed in September 2022, and moved into the Rectory in February 2023. We continue to enjoy a good relationship, and Village Prayers continue to run as a joint venture on Wednesday mornings usually on Zoom but in-person in the Cabin on the first Wednesday of the month.

In collaboration with WCCYM, we also presented "It's Your Move" booklets to Year 6 students at the Hardwick campus of our local primary school.

Pippins (Community Café) continues to run on the first Saturday of the month in the school hall. This is a joint venture between the two churches and the Community Association. Julie, Helen, Amber, Steve, Kate and Joe are regularly involved in various ways.

Working together for nearby villages

Through WCCYM (West Cambridge Christian Youth Ministries) and the annual Joint Church Service, we have many links with churches and Christians in nearby villages, across denominations. A lot of these contacts are centred around youth work but there are other very useful conversations that emerge from the relationships that are built.

As part of the Eastern Baptist Association (EBA), we have additional links with local Baptist Ministers who meet up every 2-3 months for prayer and support.

In September, several people in the church were involved in the Hardwick Eco Event, which was followed on the Sunday by a service jointly with St Mary's church, where we focussed on God and his creation.

Online presence

For some years now, the church has had a website, YouTube channel and a Facebook page. We continue to publish news online for the local community and record our weekly sermons which are made available in podcast form for streaming or download.

Young Church

This year Young Church has continued to be co-ordinated by a skilled volunteer. We have had 12 volunteers from the church helping to deliver the children's work including some of the young people. We continue to meet for Young Church and Tiny Church in the Community Room from 10.30am-11.40am when we join together with the rest of church for a time of worship and prayer.

In Tiny Church (0-4 year-olds) we have usually only had 1 child and a leader although we have had some younger children visit throughout the year. They have been working their way through The Big Bible Storybook each week. As well as a bible story they sometimes do a related activity and spend time singing and playing together. In Young Church (Primary School age) we usually have 5 children meeting together and at least 3 leaders to enable us to provide one to one support to those children who may need it. Since September we have started to follow the 'Connected Hearts' curriculum as a basis for our sessions. This has an emphasis on the Holy Spirit and helping children to develop their own personal relationship with God, taking time to listen to what He wants to say to them. A typical session would include a welcome activity, 'God Spot' (a time share with others and thank God for the things he has done that week), a bible story and snack, a song, a related game, craft or other practical activity, discussion and time for prayer and reflection. Although sessions can be challenging at times due to the children's differing needs we have all been enjoying our sessions together.

Youth Work

We have had youth sessions on most Sundays during the main service, with up to four young people at different times. We have been using the youth version of the 'Connected Hearts' material which the children have also been following.

At the end of the academic year in July 2022, the minister, Licensed Lay Minister from St Mary's Church and a WCCYM worker ran a session for Year 6 pupils in Hardwick Primary School, to give out the 'It's Your Move' Scripture Union books and do some activities to help prepare them for secondary school. We have the same session planned for later in July this year.

Our partnership with WCCYM has continued, providing additional regular youth work activities for young people to get involved in. These activities have included:

- Thirst youth service (monthly)
- Fortnightly discipleship group held at Comberton Baptist Church
- Christian Union groups, RPE lessons and PSHE lessons at Comberton Village College
- WCCYM weekend and socials throughout the year

The WCCYM Summer Party was hosted in Hardwick, on the field at Hardwick Primary School. We also booked the Community room and gym for a sports and games social in September.

We are very grateful to the volunteers from our church, who regularly run the Sunday morning sessions with the young people. We are also very thankful for the volunteers from our church who help with WCCYM activities, including the fortnightly Discipleship group, Thirst youth service, WCCYM weekend, and socials. A big thank you to those from our church who have provided food for the youth service twice in the year.

Safeguarding

The church has two experienced Safeguarding leads, one having a focus on children and young people, and one having a focus on adults. No additional leaders have been trained this year. DBS checks and updates are carried out through Thirtyone:eight (previously known as CCPAS – Churches Child Protection Advisory Service). The leads are also responsible for updating the policy and any associated Safeguarding procedures for the church.

Mission Links

Our current Mission Links remain unchanged. As a church we provided both annual financial and ongoing prayer support for the Christian work overseas and in the UK.

Overseas:

- Rehoboth Children's Home situated in the small village of Santa Maria, Philippines.
- Kathryn Thompson, a key worker with Rehoboth.
- Central African Mission International, supporting doctors in Lwamba Hospital.
- The Lisa Kent Memorial Nursery School in Kombo South, The Gambia, West Africa.

UK:

- Christian Motorcyclists Association, Cambridgeshire.
- GENR8 children's ministry.
- West Cambridge Christian Youth Ministry (WCCYM).

Declarations

The trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees:



Susie Thomson
Treasurer

10 October 2023



Enid Instone-Brewer
Secretary

10 October 2023

HARDWICK EVANGELICAL CHURCH
TRUSTEE'S REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2023

HARDWICK EVANGELICAL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted	Restricted	Endowment	2023	2022
	Note	Funds	Funds	Funds		
INCOME FROM:		£	£	£	£	£
Donations and Legacies	2a	34,493	6,800		41,293	36,715
Investments	2b	1,241			1,241	1,142
Other Income	2c	2,914			2,914	1,084
Total income		38,648	6,800	0	45,448	38,941
EXPENDITURE ON:						
Employee Costs	3a	24,770			24,770	24,246
Church Activities	3b	9,979	6,851		16,830	10,604
Administration Costs	3c	11,762			11,762	12,618
Total expenditure		46,511	6,851	0	53,362	47,468
Net Income/(Expenditure)		(7,863)	(51)	0	(7,914)	(8,527)
Transfers						
Net Movement in Funds		(7,863)	(51)	0	(7,914)	(8,527)
Reconciliation of Funds:						
Total funds at April 2022		155,914	12,771	0	168,685	177,212
Total Funds at 31 March 2023		148,051	12,720	0	160,771	168,685

HARDWICK EVANGELICAL CHURCH
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023		2022	
		£	£	£	£
Current Assets:					
Debtors	4	859		162	
Short Term Deposits	5	126,786		125,707	
Cash at Bank	5	34,720		44,024	
		<u>162,364</u>		<u>169,892</u>	
Current Liabilities:					
Creditors	6	1,132		1,007	
Accruals	7	462		200	
		<u>1,594</u>		<u>1,207</u>	
Net Current Assets		160,771		168,685	
Total Net Assets		<u><u>160,771</u></u>		<u><u>168,685</u></u>	
Funds:					
Unrestricted		148,051		155,914	
Restricted	8	12,720		12,771	
Endowment					
Total Funds		<u><u>160,771</u></u>		<u><u>168,685</u></u>	

HARDWICK EVANGELICAL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

2. Income

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	2023	2022
		£	£	£	£	£
2a Donations and Legacies						
Pledged Giving		28,617	240		28,857	28,542
Tax Reclaimable		5,876	60		5,936	8,173
Other donations & Legacies			6,500		6,500	0
		34,493	6,800	0	41,293	36,715
2b Investments						
Interest		1,241			1,241	1,142
		1,241	0	0	1,241	1,142
2c Other Income						
Fundraising		162			162	169
Sale of resources					0	439
Outreach projects		1,643			1,643	0
Room hire		1,109			1,109	476
EBA - outreach funding					0	0
Sundry					0	0
		2,914	0	0	2,914	1,084
Total Income		38,648	6,800	0	45,448	38,941

HARDWICK EVANGELICAL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

3 Expenditure

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 £	2022 £
Employee Costs	3a	24,770			24,770	24,246
		24,770	0	0	24,770	24,246
Church Activities:	3b					
Church leadership		347			347	851
Children & Families' work		586			586	306
Youth work			141		141	14
Pastoral		73			73	212
Welfare		100			100	156
Outreach (D)		272			272	1,223
Outreach projects		718			718	
Room Hire		1,109			1,109	
EBA Outreach			210		210	540
Event costs		1,974			1,974	2,177
Sunday services		300			300	250
Mission giving (D)		4,500	6,500		11,000	4,875
		9,979	6,851	0	16,830	10,604
Administration Costs:	3c					
Fees & affiliations		1,131			1,131	1,749
Property Costs		8,414			8,414	8,140
Equipment (D)		333			333	1,369
Training & resources (D)		257			257	154
Sundry		54			54	96
Bookkeeping		1,206			1,206	1,010
Recruitment		367			367	100
		11,762	0	0	11,762	12,618
Total Expenditure		46,511	6,851	0	53,362	47,468

**HARDWICK EVANGELICAL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

1. Accounting Policies

a) Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on July 2014 and with the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

Going concern basis

The trustees consider that the going concern basis is appropriate as they consider the reserve levels to be sufficient to ensure that the trustees can meet their financial obligations for the next 12 to 18 months and on the basis that the entity is a going concern.

Financial Reporting Standard 102 - Reduced disclosure exemptions

The trustees have taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102:

- The requirement of Section 7 - Statement of Cash Flows.

b) Funds

Unrestricted funds represent the funds of the church that are not subject to any restrictions regarding their use and which are available for application on the general purposes of the executive committee. Funds designated for a particular purpose by the executive committee are also treated as funds which have been given for a particular purpose and which are therefore not available for general purposes. These funds are referred to as Designated Funds.

c) Income

Income from planned giving and other donations are recognised as received. Income tax recoverable on covenants or gift aid donations is recognised when the related income is recognised. Grants and legacies are recognised as received.

d) Expenditure

Expenditure is recorded when payable, and where unpaid at the year end are included as creditors.

HARDWICK EVANGELICAL CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

4. Debtors

	2023	2022
	£	£
Trade Debtors	243	
Prepayments	344	
Other debtors	271	
	859	162

5. Cash at bank and in hand

	2023	2022
	£	£
Short term deposits:		
Hampshire Trust Bank	101,158	100,247
Kingdom Bank	25,628	25,460
Cash at Bank:		
CAF bank	34,720	44,024
	161,506	169,731

6. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	881	475
Other creditors	250	532
	1,132	1,007

7. Accruals

	2023	2022
	£	£
Bookkeeping	462	200

8. Restricted Funds

	At 1 April 2022	Income	Expenditure	At 31 March 2023
Children & Families Fund	10,325			10,325
A428 Corridor Development Fund	2,160		210	1,950
Youth Work Fund	286	300	141	445
Eraston mission fund		6,500	6,500	0
	12,771	6,800	6,851	12,720

The Children & Families Fund comes from a donation by Caxton Baptist Church, given to be used towards the cost of employing a Children & Families worker.

The A428 Corridor Development Fund is a donation from the Eastern Baptists Association to be used in developing the work of the church in the new planned housing developments.

The Youth Work Fund comes from donations specifically for Youth work.

The Eraston mission fund came from a donation specifically to be used to support Eraston's work.

9. Analysis of net assets between funds	Unrestricted	Restricted	
	Funds	Funds	Total
	£	£	£
Fund balances as at 31 March 2023 are represented by:			
Current Assets	149,644	12,720	162,364
Current Liabilities	(1,594)		(1,594)
	148,051	12,720	160,771



Section A

Independent Examiner's Report

Report to the trustees

HARWICK CHRISTIAN FELLOWSHIP

On accounts for the year
ended

31 MARCH 2023

Charity no
(if any)

1163049

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

MARTIN LEE

Date:

14/07/2023

Name:

MARTIN LEE

Relevant professional
qualification(s) or body

ACMA

(If any):

Address:

44 ANSON ROAD
UPPER GAMBOURNE
CAMBRIDGE CB23 6DQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

