

# Hardwick Evangelical Church

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## Trustees' report 1 April 2021 to 31 March 2022

### Reference and Administrative details

Charity name	Hardwick Christian Fellowship
Other name the charity uses	Hardwick Evangelical Church
Registered charity number	1163049
Charity's principal address	Unit 17, Broadway House, 149-151 St. Neots Road Hardwick, CAMBRIDGE, CB23 7QJ
Email address	
	HardwickEvangelical@gmail.com
Website	HardwickEvangelicalChurch.co.uk

### Structure, Governance and Management

The charity is a Charitable Incorporated Organisation governed by constitution.

Every appointed charity trustee must be appointed for a term of three years by a resolution passed at a general meeting of the members of the CIO

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Revd K Gaze	Minister	
2	Mrs E Instone-Brewer	Secretary	
3	Mrs S Thomson	Treasurer	

### Objectives of the charity

The objectives of the charity are the advancement of the Christian Faith and other charitable work focusing mainly on Hardwick and nearby villages, to the public benefit as defined in guidance issued by the Charity Commission.

### Summary of the main activities of the charity

The church undertook the following activities and encouraged ordinary people to live out the faith as part of a local church through:

- Sunday morning worship and teaching services\*
- Meetings in homes for study, discussion and prayer\*
- Links with pre-schools, primary schools and secondary schools\*
- Links with various community initiatives in the village of Hardwick\*
- Various collaborations with other local churches\*

\* During the Covid-19 pandemic services and meetings have been conducted via the internet. Any face-to-face meetings and activities only occurred under strict adherence to Covid-19 guidelines.

## Details of the charity's activities

### Financial review

At the end of the financial year 2021-2022, the net current assets on 31st March 2022 were £168,685.

Receipts in the financial year 2021-2022 were £38,941 and payments were £47,468. Full accounts have been prepared and submitted.

Receipts consisted of charitable giving from members and others who attend the church. There were no significant gifts from individuals this year.

Payments include the salary of one part-time minister.

The charity seeks to maintain a minimum reserve of six months' salaries and related costs and committed expenditure for rental of the office.

The trustees have no concerns regarding the charity as an ongoing concern.

### Leadership Team

The Leadership Team is responsible for discerning the spiritual direction of the church and facilitating growth and development in Christ of church members and the wider community. The Leadership Team comprised the minister and two lay members at the start of the reporting period, with a third lay member being added in October 2021. In addition the Trustee Team comprises the minister (*ex officio*), secretary and treasurer, with the intention to recruit an elected trustee to join them at the July 2022 AGM.

### Sunday morning services

We continued with services online until end August 2021 as Covid-19 restrictions were in place, after which time we were able to meet in person again in the school. We have met most Sunday mornings 10.30-12 noon for worship, fellowship and teaching.

We continued to have communion regularly, usually on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of the month.

We have had four special services that children and their families have been invited to, and these have gone very well, being planned, resourced and run by a skilled member and a dedicated team of volunteers.

### Weekday Groups

Weekday groups have continued to meet during the year with a combination of online and in-person meetings for Bible study, prayer and mutual support.

### Preaching

Preaching topics during the year included 1 & 2 Timothy, Titus, a selection of Psalms, Face to Face with Jesus in the Old Testament, the Trinity, Father, Son and Holy Spirit, and several of the Holy Habits series. Podcasts of talks can be accessed via the church website.

## The Living Room

The Living Room has been useful for hosting various small group meetings, especially the weekly drop-in and the bereavement support group. Many thanks to Pauline and Julie for hosting these groups. We hope to use the room for a variety of other groups.

## Community events

At Christmas time, we once again built a **Life-Size Nativity scene** outside Hardwick School, together with others from the community who helped with the construction and maintenance. We held Christmas Carols at the Nativity scene on Christmas Eve, adjusting the build so that we could spread out and use much more of the grassed area; this was attended by about 180 people. We also organised carol singing with people from St Mary's church around the village.

The **Advent Window Trail** was more low-key this year to allow the children's team to concentrate on the children's Christmas Special. We gave out ideas boxes to those who had them last year, but this year people were able to find resources themselves to complete the activities.

At Easter we set up a pop-up **Easter Garden** on the corner outside the school. The focus this year was praying for those in need as a result of the war in Ukraine, and we held a short prayer/reflection time each evening.

## Churches working together for Hardwick

Since the start of Hardwick Evangelical Church, we have sought to be in good relationship with the congregation and leadership of St Mary's Church, Hardwick, recognising that some of what we do is done more effectively as two distinct churches but there are also areas where it is more effective to work together.

In the past year the two churches have continued to facilitate **Village Prayers** on Wednesday mornings on Zoom.

In collaboration with WCCYM (West Cambridge Christian Youth Ministries), we also presented "It's Your Move" booklets to Year 6 students at the Hardwick campus of our local primary school.

In September, several people in the church were involved in the Hardwick Eco Event, which was followed on the Sunday by a service jointly with St Mary's church, where we focussed on God and his creation. In June 2022, we were able again to hold a joint service for the Queen's Platinum Jubilee. We thanked God for the Queen's faithful reign, and his faithfulness to her as he has empowered her through the Holy Spirit for her role as Queen.

## Working together for nearby villages

Through WCCYM and the annual Joint Church Service, we have many links with churches and Christians in nearby villages, across denominations. A lot of these contacts are centred around youth work but there are other very useful conversations that emerge from the relationships that are built.

As part of the Eastern Baptist Association (EBA), we have additional links with local Baptist Ministers who meet up every 2-3 months for prayer and support.

On behalf of the EBA, we are administering a grant to support a worker in liaising with South Cambridgeshire District Council and the developers of Bourn Airfield and Cambourne West on behalf of local churches across denominations with regards to preparing the way for Christian witness and presence in that development.

## Online presence

For some years now, the church has had a website, YouTube channel and a Facebook page. We continue to publish news online for the local community and record our weekly sermons which are made available in podcast form for streaming or download.

## Young Church

This year our church children's work has continued to be co-ordinated by a skilled volunteer, with a team of 12 helping to deliver the children's work. We were pleased that in September we were able to start meeting together in the Community Room again for Young Church and Tiny Church. This obviously took some adjustment after not having met in the school for so long but the children really benefited from the consistency of having a main leader planning and leading our sessions during the Autumn and Winter term.

At the end of January we made a change to the order of our service with the children starting off in their small groups before joining together with the rest of the church at 11.30am. This has helped the children to feel calmer and to engage more during our sessions and the worship time at the end.

## Youth Work

During the last year we have been continuing youth sessions during the Sunday morning service most weeks. Sometimes these have been group sessions, and sometimes one-to-one sessions. At times we have followed the same topics as the preaching series, and at other times we have done different themes or books of the Bible.

At the end of the last academic year in July, the minister and youth leader joined with the curate from St Mary's Church, to run two sessions for Yr 6s (two different classes) in Hardwick Primary School, to give out the 'It's Your Move' Scripture Union books and do some activities to help prepare them for secondary school. We have the same session planned for later in July this year.

Our partnership with WCCYM has continued, providing additional regular youthwork activities for young people to get involved in. These activities have included:

- Thirst youth service (monthly)
- Christian Union groups at Comberton Village College and RPE and PSHE lesson
- WCCYM weekend and socials throughout the year
- Kintsugi Hope Wellbeing group (which we held in the church Living Room)

Our Summer Party in July will be hosted in Hardwick, on the field at Hardwick Primary School.

We are very grateful to the volunteers from our church, who regularly run the Sunday morning sessions with the young people. Some have also helped with WCCYM activities, including the Thirst youth service, WCCYM weekend, RPE lessons, and socials.

## Safeguarding

The church has two experience Safeguarding leads for the church, one having a focus on children and young people, and one having a focus on adults. No additional leaders have been trained this year. DBS checks and updates are carried out through Thirtyone:eight (previously known as CCPAS – Churches Child Protection Advisory Service). The leads are also responsible for updating the policy and any associated Safeguarding procedures for the church.

## Mission Links

Our current Mission Links are: WCCYM, Rehoboth Children's Home in the Philippines, Kathryn Thompson, Central African Mission international, The Lisa Kent Memorial School, GENR8 and the Christian Motorcyclists Association. Once a year, we send a donation to each of our charities. We have a new sponsor child at Rehoboth this year as our previous child has become an adult and moved on.

## Declarations

The trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees:



Susie Thomson

Treasurer

17 December 2022



Enid Instone-Brewer

Secretary

17 December 2022

**HARDWICK EVANGELICAL CHURCH**  
**TRUSTEE'S REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2022**

**HARDWICK EVANGELICAL CHURCH**  
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**FOR THE YEAR ENDED 31 MARCH 2022**

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**HARDWICK EVANGELICAL CHURCH  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

**Statement of Trustee's Responsibilities**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting standards (UK GAAP).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and reports) Regulations 2008 and the provisions of the Trust Deed require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on

and signed on their behalf by:



K Gaze  
Chairman



S Thomson  
Treasurer



**HARDWICK EVANGELICAL CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2022 £	2021 £
<b>INCOME FROM:</b>						
Donations and Legacies	2a	36,415	300		36,715	79,608
Investments	2b	1,142			1,142	1,815
Other Income	2c	1,084			1,084	17,002
<b>Total income</b>		<b>38,641</b>	<b>300</b>	<b>0</b>	<b>38,941</b>	<b>98,425</b>
<b>EXPENDITURE ON:</b>						
Employee Costs	3a	24,246			24,246	24,419
Church Activities	3b	10,050	554		10,604	13,517
Administration Costs	3c	12,618			12,618	18,931
<b>Total expenditure</b>		<b>46,914</b>	<b>554</b>	<b>0</b>	<b>47,468</b>	<b>56,867</b>
<b>Net Income/(Expenditure)</b>		<b>(8,273)</b>	<b>(254)</b>	<b>0</b>	<b>(8,527)</b>	<b>41,558</b>
Transfers						
<b>Net Movement in Funds</b>		<b>(8,273)</b>	<b>(254)</b>	<b>0</b>	<b>(8,527)</b>	<b>41,558</b>
<b>Reconciliation of Funds:</b>						
Total funds at April 2021		164,187	13,025	0	177,212	135,654
<b>Total Funds at 31 March 2022</b>		<b>155,914</b>	<b>12,771</b>	<b>0</b>	<b>168,685</b>	<b>177,212</b>

**HARDWICK EVANGELICAL CHURCH**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	2022		2021	
		£	£	£	£
<b>Current Assets:</b>					
Debtors	4	162		-	
Short Term Deposits	5	125,707		126,806	
Cash at Bank	5	44,024		50,406	
		<u>169,892</u>		<u>177,212</u>	
<b>Current Liabilities:</b>					
Creditors	6	1,007			
Accruals	7	200		-	
		<u>1,207</u>			
<b>Net Current Assets</b>		168,685		177,212	
<b>Total Net Assets</b>		<u><u>168,685</u></u>		<u><u>177,212</u></u>	
<b>Funds:</b>					
Unrestricted		155,914		164,187	
Restricted	8	12,771		13,025	
Endowment					
<b>Total Funds</b>		<u><u>168,685</u></u>		<u><u>177,212</u></u>	

Approved by the Trustees on

and signed on their behalf by:



K Gaze  
Chairman



S Thomson  
Treasurer

The attached notes form part of these accounts

**HARDWICK EVANGELICAL CHURCH  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. Accounting Policies**

**a) Basis of Preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on July 2014 and with the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

**Going concern basis**

The trustees consider that the going concern basis is appropriate as they consider the reserve levels to be sufficient to ensure that the trustees can meet their financial obligations for the next 12 to 18 months and on the basis that the entity is a going concern.

**Financial Reporting Standard 102 - Reduced disclosure exemptions**

The trustees have taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102:

- The requirement of Section 7 - Statement of Cash Flows.

**b) Funds**

Unrestricted funds represent the funds of the church that are not subject to any restrictions regarding their use and which are available for application on the general purposes of the executive committee. Funds designated for a particular purpose by the executive committee are also treated as funds which have been given for a particular purpose and which are therefore not available for general purposes. These funds are referred to as Designated Funds.

**c) Income**

Income from planned giving and other donations are recognised as received. Income tax recoverable on covenants or gift aid donations is recognised when the related income is recognised. Grants and legacies are recognised as received.

**d) Expenditure**

Expenditure is recorded when payable, and where unpaid at the year end are included as creditors.

**HARDWICK EVANGELICAL CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**2. Income**

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	2022	2021
<b>2a Donations and Legacies</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Pledged Giving		28,302	240		28,542	33,972
Tax Reclaimable		8,113	60		8,173	35,311
Other donations & Legacies					0	10,325
		<b>36,415</b>	<b>300</b>	<b>0</b>	<b>36,715</b>	<b>79,608</b>
<b>2b Investments</b>						
Interest		1,142			1,142	1,815
		<b>1,142</b>	<b>0</b>	<b>0</b>	<b>1,142</b>	<b>1,815</b>
<b>2c Other Income</b>						
SCDC Business Grant						10,000
Fundraising		169			169	33
Sale of resources		439			439	183
Outreach projects					0	798
Room hire		476			476	0
EBA - outreach funding					0	3,000
Sundry					0	2,988
		<b>1,084</b>	<b>0</b>	<b>0</b>	<b>1,084</b>	<b>17,002</b>
<b>Total Income</b>		<b>38,641</b>	<b>300</b>	<b>0</b>	<b>38,941</b>	<b>98,425</b>

**HARDWICK EVANGELICAL CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**3 Expenditure**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2022 £	2021 £
<b>Employee Costs</b>	3a	24,246			24,246	24,419
		<u>24,246</u>	<u>0</u>	<u>0</u>	<u>24,246</u>	<u>24,419</u>
<b>Church Activities:</b>	3b					
Church leadership		851			851	178
Children & Families' wor		306			306	333
Youth work			14		14	179
Pastoral		212			212	146
Welfare		156			156	
Outreach (D)		1,223			1,223	2,181
EBA Outreach			540		540	300
Event costs		2,177			2,177	
Sunday services		250			250	50
Mission giving (D)		4,875			4,875	10,150
		<u>10,050</u>	<u>554</u>	<u>0</u>	<u>10,604</u>	<u>13,517</u>
<b>Administration Costs:</b>	3c					
Fees & affiliations		1,749			1,749	1,222
Property Costs		8,140			8,140	14,128
Equipment (D)		1,369			1,369	45
Training & resources (D)		154			154	219
Sundry		96			96	2,947
Bookkeeping		1,010			1,010	
Recruitment		100			100	370
		<u>12,618</u>	<u>0</u>	<u>0</u>	<u>12,618</u>	<u>18,931</u>
<b>Total Expenditure</b>		<b>46,914</b>	<b>554</b>	<b>0</b>	<b>47,468</b>	<b>56,867</b>

**HARDWICK EVANGELICAL CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**4. Debtors**

2022	2021
£	£
Other debtors	
162	-

**5. Cash at bank and in hand**

**Short term deposits:**

2022	2021
£	£
Hampshire Trust Bank	100,247
Kingdom Bank	25,460
United Trust Bank	76,429

**Cash at Bank:**

CAF bank	44,024	50,406
	<b>169,731</b>	<b>177,212</b>

**6. Creditors: amounts falling due within one year**

2022	2021
£	£
Trade creditors	475
Other creditors	532
<b>1,007</b>	<b>-</b>

**7. Accruals**

2022	2021
£	£
Bookkeeping	200
	-

**8. Restricted Funds**

At 1 April 2021	Income	Expenditure	At 31 March 2022
Children & Families Fund	10,325		10,325
A428 Corridor Development Fund	2,700	540	2,160
Youth Work Fund		300	286
<b>13,025</b>	<b>300</b>	<b>554</b>	<b>12,771</b>

**HARDWICK EVANGELICAL CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

The Children & Families Fund comes from a donation by Caxton Baptist Church, given to be used towards the cost of employing a Children & Families worker.

The A428 Corridor Development Fund is a donation from the Eastern Baptists Association to be used in developing the work of the church in the new planned housing developments.

The Youth Work Fund comes from donations specifically for Youth work.

<b>9. Analysis of net assets between funds</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Fund balances as at 31 March 2022 are represented by:			
Current Assets	157,122	12,771	169,892
Current Liabilities	(1,207)		(1,207)
	<b>155,915</b>	<b>12,771</b>	<b>168,685</b>





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Hardwick Christian Fellowship / Hardwick Evangelical Church

On accounts for the year  
ended

31<sup>st</sup> March 2022

Charity no  
(if any)

1163049

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18/07/2022

Name:

MARTIN LEE

Relevant professional  
qualification(s) or body

ACMA



(if any):

Address: 44 ANSON ROAD  
UPPER CAMBOURNE  
CAMBRIDGE CB23 6AQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Hardwick Christian Fellowship / Hardwick Evangelical Church

On accounts for the year  
ended

31<sup>st</sup> March 2022

Charity no  
(if any)

1163049

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ ?) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18/07/2022

Name:

MARTIN LEE

Relevant professional  
qualification(s) or body

ACMA

IER

1

Oct 2018

(if any):

Address: 44 ANSON ROAD  
UPPER CAMBOURNE  
CAMBRIDGE CB23 6AQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.