



# Annual Report of the Trustees

15 November 2022 at 20:00

63 Somerset Road, New Barnet, Barnet, EN5 1RF

Zoom Meeting:

<https://us02web.zoom.us/j/7990539111>

Meeting ID: 799 053 9111



## **About the Charity**

Charity Commission Registration Number: 1163042

Address: 63 Somerset Road, New Barnet, Barnet, EN5 1RF

Constitution Adopted: 09/10/2013 as amended on 29/09/2014

The charity's object is *'the prevention or relief of poverty in Chipping Barnet and surrounding areas, in particular by providing emergency food supplies to individuals in need.'*

To achieve this, the charity provides emergency food parcels broadly in line with the guidelines of the Trussell Trust with which the foodbank is affiliated.

We aim to ensure that all clients presenting with official vouchers during foodbank opening hours receive appropriate food parcels in line with Trussell Trust and local policies.

Those without vouchers are either provided with emergency vouchers and parcels or given advice as to potential alternatives.

The foodbank hosts a Citizens Advice service, and offers support beyond food provision, including supermarket and fuel vouchers.

Apart from the Foodbank Manager, appointed in June 2022, the charity is run exclusively by volunteers.

Trustees are elected at the AGM by the official representatives of the seven local member churches: Barnet Brookside Methodist, Christ Church (St Albans Road), St Gregory's R.C., St John's URC, St Mary the Virgin, St Peter's R.C. and URC Wood Street.

The charity trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the charity commission.

The week-by-week work of the foodbank is managed by the core group under the leadership Foodbank Manager Victoria Miller.

Reports compiled October 2022.

## **Trustees**

Chair:	Andrew Summers
Vice Chair:	Rev. Laura Hewitt
Treasurer:	Margaret Spillman
Safeguarding Officer:	Judy Burstow
Spiritual Advisor:	Rev. Julian Templeton
Secretary:	Richard Lawson
Minute Secretary:	Caroline Antoinette
Trustee:	Martine Whitaker
	Sarah Edwards
	Fr David Pember
	Sarah Greenwood

## **Contributors**

Assistant Treasurer:	Arlette Jennings
Independent Examiner of Accounts:	Chris Jones

## **Core Group**

Manager:	Victoria Miller
Warehousing:	Harold Williams
Development:	Joshua Hancock
Treasurer:	Margaret Spillman
Vouchers:	Teresa Williams
Data Manager:	Victoria Miller
Volunteers:	Sonia Lucas
Operations:	David Godfrey
Scheduler:	Caroline Antoinette
Minute Secretary:	Arlette Jennings

## **Chair of Trustees Report**

The past 12 months have seen huge changes in the way the foodbank operates. Most significantly has been the appointment of our first salaried manager and we have been delighted that Victoria Miller has taken on the role, and so capably and enthusiastically. The job description and person specifications were developed by a steering group comprising trustees, core group members and other experienced volunteers. The job was advertised nationally in [www.charityjob.co.uk](http://www.charityjob.co.uk) and on local social media as well as among existing volunteers. The ad produced some excellent candidates and following a rigorous selection process Victoria, was appointed and took up the job in June.

We received a generous grant from the Trussell Trust to fund the strategy development element of the manager's role. In collaboration with other similar minded organisations the aim of such a strategy is to eliminate poverty in the area making Chipping Barnet a poverty-free zone. This is clearly an ambitious project and Victoria has set about the task with terrific energy and with promising results. New relationships have been formed with relevant parties in the area and other existing relationships strengthened; for example, Jim's at St. James where we have been delighted to work with Sonia Lucas who was appointed manager there this year. Sonia's other hat of course is as the foodbank's volunteer's coordinator as a key member of the core group. The trustees' board has now established a strategy steering group as a board committee onto which we will second some non-trustees who will be able to provide different perspectives to the development process.

A strategy workshop took place in September, involved trustees and core group members, and led by Amy Wisenfeld and Jessica Easton, the Trussell Trust outgoing and incoming Area Managers. We thank Amy for her invaluable advice and support and wish her well following her promotion within Trussell Trust. We look forward to working with Jessica as she takes over the North London Region.

The AGM will be receiving a proposal from the trustee's board to add St James C of E New Barnet to the list of "member churches." These currently are the original churches who established Chipping Barnet foodbank and whose representatives have voting rights at General Meetings. The board are delighted to be recommending that St James joins the group, reflecting its historical and on-going active participation. Rev. Cannon Laura Hewett and Martine Whitaker are trustees, Sonia Lucas is a core group stalwart and St James's congregation donate generously.

The year has seen the foodbank (intentionally) spend far more than in any previous year. At the year's outset, the board pledged to ensure that as much of our healthy bank balance as possible should be distributed to local people in need. So, in 2022 so far, over £13,000 has been spent on supermarket and school uniform vouchers, with an additional £10,000 worth of vouchers purchased for Easter and Christmas support schemes. Over £20,000 has been spent on fuel vouchers, and over £3900 on food purchases. This success represents another huge effort on behalf of the core group. Josh Hancock and Clare Dunkley of Citizens Advice Barnet have, in particular, worked tirelessly on ensuring that the right people are allocated appropriate vouchers and Margaret Spillman has done a superb delivery job ensuring that the vouchers are placed directly into the welcome hands of the rightful recipients.

A citizens advice service now operates during foodbank opening times. We are grateful to Clare Dunkley for her diligent and sensitive work to see that clients can access the maximum amount of support available from whatever source. At the time of writing, we are hopeful that the partnership with CAB might develop in other directions and an update will be given at the AGM.

Greater use has been made of the Barnet Food Hub for which we are very grateful. It means that we can provide more in the way of fresh produce to clients. David Godfrey does a marvellous job of collecting from the Hub and delivering to the foodbank. Some commercial outlets have been very generous, such as Gail's Bakery with fresh bread and pastries.

All this means that the premises at St Peter's Parish Centre is being stretched to the limit. Particularly as we approach the winter months, it would be great to offer clients a more hospitable and warmer welcome again as we were well known for in pre-Covid days. To this end Harold Williams has ordered a gazebo which he is due to construct shortly which will provide a degree of shelter for waiting clients. At the trustees' suggestion, the core group are actively considering other more ambitious facility options, some of which might involve further expenditure.

Whilst the changes at the foodbank have been enormous, the people undertaking all the hard work are primarily the same group of wonderful people that have served the foodbank so well over the years. This includes Victoria, although of course her role has changed massively since her taking on the manager job in June. I'd like to offer a massive thanks to Harold Williams who acted as operations manager, "temporally" as he insisted, but did so willingly for the full 18 months since Martine Whitaker stood down to focus on her day job as a school leader. We hope Harold now will be able to enjoy a little freer time as he reverts to being warehouse manager - that is when he's not building gazebos! A similar massive thanks also goes to Josh Hancock who has served industriously as development manager, and we hope will continue to do so for the foreseeable future.

Teresa Williams is one of our unsung heroes providing much behind-the-scenes liaison with voucher holders and other organisations such as SOLACE women's refuge and New Citizens Gateway (formally Barnet Refugee Council) and ensuring that their clients have access to the crisis support they need. Another vital behind-the-scenes role is efficiently undertaken by Caroline Antoinette organising volunteers into teams to cover the relevant shifts, supported by her own dedicated band of schedulers. Caroline also has the unenviable task of minuting trustee board meetings and our AGMs for which thanks are offered. Arlette Jennings has kindly taken on this role for the core group.

Whilst the core group personnel have changed very little, we have been able to appoint two new trustees to the board. We have been delighted to welcome Sarah Greenwood, a former senior manager at the Trussell Trust, and Fr David Pember, the priest in charge at St Peter's RC. Sadly, though we will be losing Julian Templeton from the board. He has been offered the full-time job of training and development officer for the Thames North Synod of the United Reformed Church and so will be leaving St John's Church, and probably the area, in January 2023.

So, a big thank you to all trustee board members with perhaps special mention of Margaret Spillman our treasurer, ably supported behind the scenes by Arlette Jennings. Thanks also go to Chris Jones, our honorary external independent examiner, who once again has conducted an examination of our accounts so thoroughly and offering such helpful advice.

And finally on behalf of the board may I thank everyone who has contributed to the foodbank during the year in whatever way, be it volunteering, donating food and/or finance, making deliveries, advising clients, administering vouchers, inputting data, collecting from supermarkets, publicising via social media and generally being a valued friend of Chipping Barnet foodbank. And of course, to Fr David and the St Peter's parish for enabling the foodbank to use the premises at Somerset Road. Without you all we would not have been able to feed over four thousand people during the past 12 months.

The remaining sections of this Annual Report have been prepared by the core group members and I recommend the report to you.

*Andrew Summers*

## **Manager's Strategy Report**

We had our first foodbank strategy workshop in September, where we had a group made up of trustees, core group members and Jessica and Amy, our new and previous Trussell Trust Area Managers. During the session, we broke into smaller groups to discuss the main areas of the Trussell Trust strategy and came up with a collection of ideas around what we could do locally in each of these areas. This was a fantastic first step in developing our own strategy. Andrew and I are now in the process of putting together a steering group who will work on the strategy moving forward. If anyone is interested in being part of the steering group, please contact us.

To learn more about the Trussell Trust strategy, please visit: <https://www.trusselltrust.org/about/our-strategic-plan/>

We have already started making good progress on some strategic initiatives. Here is an overview of a selection of things we have been working on:

### **Creating links with other Foodbanks**

I have visited several foodbanks in North London: Colindale, Muswell Hill, Enfield and Hackney. While attending the Trussell Trust Regional Forum, several connections were also made with other foodbanks in the country. Creating these links, supporting, and learning from each other has been, and will continue to be greatly beneficial.

### **Engaging with local councillors**

Plenty of progress has been made in this area. We have already had visits from Cllr Simon Radford (East Barnet) and Cllr Paul Edwards (High Barnet) and we will soon be visited by Cllr Richard Barnes (Barnet Vale). We have also met Cllr Barry Rawlings, Leader of the Council, Cllr Alison Moore, who is also our Mayor, Cllr Alison Cornelius, Cllr Linda Lusingu, and Cllr Caroline Stock.

### **Links with Barnet Council Officers**

A great link with Renee Shingles from Barnet Council has been made. She is leading their work to support residents through the cost-of-living crisis. She has put together a fantastic Cost of Living Support leaflet, which she kindly had printed for us for free and a poster which we have displayed at the Foodbank. She also introduced us to the Digital Inclusion team at BOOST Barnet (see below for more information).

We also connected with Oliver Taylor at the council who was working on the Barnet Food Plan. One of the 3 key focus areas of the plan is "Food Insecurity".

Through this relationship, Oliver asked us to speak to the Barnet Health and Wellbeing Board as part of their presentation of the draft Food Plan. Andrew and I went along to Burnt Oak Library to speak about the foodbank and answer questions from the board. We found it to be a really engaging experience and through this, some good relationships have been formed. A draft of the plan went out for consultation, and we responded to this on behalf of the Chipping Barnet Foodbank. A final version of the plan should be out in the new year.

## **Digital Inclusion Partnership with BOOST Barnet**

We have set up a partnership with BOOST Barnet and their digital inclusion team, led by Fay Morris. In November, we are going to start offering clients the chance to use laptops free of charge upstairs in the centre. We have a volunteer Digital Champion called Jim Connolly who is going to be on hand during Saturday sessions to support clients where necessary. We are going to be trialling this on Saturdays first and if it is successful, we will look to train other people and start being able to offer this during Tuesdays sessions.

## **Barnet Together Alliance Conference**

Sonia and I attended the first ever Barnet Together Alliance Conference. Barnet Together are a partnership between Young Barnet Foundation, Inclusion Barnet, and Volunteering Barnet. They work together to support the borough's Voluntary, Community, Faith, and Social Enterprise (VCFSE) sector. It was a fantastic day of presentations and breakout sessions and we got to meet lots of other organisations in the sector as well as local councillors.

## **CAP**

Karen Hedges from Christians Against Poverty visited the Foodbank to talk about how we can work together. We can refer clients in the N12, N20, EN4 and EN5 postcodes to CAP. They offer a face-to-face service to people who need professional debt help. CAP is also on our E-Referral system and can refer clients back to us for food.

## **NEA Partnership**

National Energy Action (NEA) are the UK's leading fuel poverty charity. They help people with energy advice and with improving the energy efficiency of their homes.

Molly Chambers visited the Foodbank to talk to us about what NEA do and the support they can offer to our clients. They can also offer free training to our volunteers. She did a presentation, stayed for the client session and spoke to some of our clients.

We have lots of signposting materials from them and they also have a free phone helpline that we can refer clients to.

## **Opening up the Foodbank**

We still feel that opening up the Foodbank is very important so that more conversations with clients and signposting can take place.

There are some concerns about returning to pre-covid operations. Covid has not gone away, and we are also feeding lots more people now than we were before, so fitting people into the centre could be problematic. Clare from CAB has an area of the centre now where she can speak to clients. She needs some space around her so that she can have confidential conversations with clients. We also have lots of fresh food now and that is housed and sorted in the centre during the sessions.

We have made some progress to make the experience outside more comfortable for clients. We have purchased a permanent gazebo which has been erected. We are also looking at buying some tables and chairs outside for people so that they can sit down while they wait, and we will eventually be able to offer coffee and tea to clients again. The hope is that more interaction with the clients will take place while doing this.

Moving forward, the core team are passionate about fully opening up again and are discussing potential solutions to facilitate this.

### **Signposting Wall at the Foodbank**

We now have a signposting wall at the centre comprising A4 and A5 leaflet trays and a pin board. This is located as clients come into the foodbank to meet the team leader. It is important for volunteers to have easy access to signposting material for clients, and we also hope that clients will be able to view this information as they wait.

### **Raising awareness on our social media channels**

We have been much more active on our social media channels. We are promoting more about what we do, connecting more with local organisations, and thanking people who are supporting us. We feel it is an important part of the entire community engagement effort. We are seeing our number of followers and engagement increasing because of this.

### **Barnet Football Club**

I had a meeting with the new Foundation Manager at Barnet Football Club, Dan Barton. They are happy to support us through free publicity in their matchday programme, player visits and promotion through their social media channels. We look forward to working together with them to raise awareness in the community.

Victoria Miller

## **Operations & Warehousing Report**

Last year I reported that our biggest challenge was too much stock and not enough space to store it all. Sadly, this year has seen a huge drop in our stock levels and an increased number of empty shelves; this has been caused by a reduction in donations, a recent increase in the number of clients and using up the float of stock that had built up during the pandemic. This is reflected in our annual stock take completed in September:

Year:	Weight (tonnes):
2018:	1.3
2019:	1.5
2020:	5.5
2021:	3.8
2022:	1.5

We have managed to have sufficient stock covering all the items in our pre-packed bags through regular trips to the supermarket, focussed weekly Shortage Lists, a good response to our Harvest Festival appeal and a recent special collection Saturday at Sainsbury's in New Barnet.

We continue to get a generous amount of fresh food (mostly fruit and veg) every week from the Food Hub in the old East Barnet library. We have recently started to collect excess bakery products twice a week from Gail's Bakery in High Barnet. These extras of fresh food are always well received by our clients. We have collection bins at several local supermarkets and banks as well as a gym.

We continue to partner with Gratitude in Borehamwood exchanging food and stock to meet each organisation's needs.

*Harold Williams*

## **Development Report**

In the past year the foodbank has continued to build on existing support mechanisms, and we've begun to implement new systems for the years ahead.

Since January 2021, over £25,000 has been issued through fuel voucher payments; a vast majority of that money has been spent this year. This process involves purchasing vouchers through an online vendor and issuing codes to clients who can then top-up their prepayment meter through the PayPoint or Post Office payment systems. We have also issued an increasing number of vouchers to clients no longer on prepayment meters. It appears an increasing number of energy suppliers are switching customers to smart meters and direct debit payments. This allows the customer to accrue debt, but it does mean the gas and electricity can continue to be used, which is not possible with a prepayment meter.

We are moving towards a different system for fuel vouchers by referring clients to the Fuel Bank Foundation for support. This organisation was built upon the first pilot schemes of this nature, introduced in foodbanks in 2019. We will continue to work with Citizens Advice during foodbank sessions to ascertain those clients likely to benefit from emergency fuel support.

The Citizens Advice service continues into its second year, thanks to funding from the Trussell Trust. Clare, our advisor, has worked diligently since she began with us, offering vital support to clients coming to our foodbank. We thank her for integrating so well with our volunteer teams.

Looking forward, we will start to implement further support mechanisms to touch on other areas, such as digital inclusion. We have received hundreds of Vodafone SIM cards in the past year, with over 500 cards distributed to refugees in the borough, supported by New Citizens Gateway. SIM cards offer clients unlimited calls and texts, and 20GB of data for six months, free of charge. Clients do not need to change their existing phone numbers to receive this support.

To build on this, we are looking to establish an internet café space upstairs during foodbank opening hours. We will be working with Boost Barnet and foodbank volunteers to implement these sessions. Towards the end of the year, we hope to begin receiving mobile handsets through a partnership with the Good Things Foundation. This charity has begun developing relationships with businesses to donate data and handsets to benefit other local charities and community groups.

*Joshua Hancock*

## **Volunteer Administration**

In the last year we have been able to resume our normal training schedule. Our training is run by a previous Foodbank Manager, Martine Whitaker and we run these hour-long sessions around 4 times a year. We now have 193 volunteers spread across 4 rotas and ancillary roles. As we start to live with covid we are conscious that some volunteers like to wear masks, and we still have hand sanitiser and masks at foodbank for clients and volunteers to access. Over time we will increase our volunteer numbers on shift to allow for increased customer use and adopt the more café style approach we had pre-pandemic.

We are continuing to support Duke of Edinburgh students on a Monday evening, with under 18's and their parent or guardian helping to sort our donations. We mostly have bronze awards helping us and they need to complete 3 months to achieve the volunteer section of their DofE award. We continue to be ever so grateful to our volunteers, who we wouldn't be able to operate at our current levels. Thank you to each and every one of you.

*Sonia Lucas*

## **Voucher Holders/Referral Agencies**

During the year we have had several new Referral Agencies, some from out of borough services due to clients frequently being re-located. We have a closer relationship with some agencies where we have worked together to support individual client needs; in particular, New Citizen's Gateway (refugees), Leaving Care (young adults), Solace Women's Refuge (women and children at risk). The number of agencies using e-vouchers has increased. We have many dormant referral agencies; the key ones will be followed up over the next year.

*Teresa Williams*

## **Health & Safety**

We have had another year with no incidents or accidents of note. Although many of our volunteers have had Covid during the year there is no evidence that the Foodbank has been a source of transmission. We continue to receive the product Safety Alerts from the Food Standards Agency; most of these alerts reference food that we never hold, but where there is a possibility, we do check our stock; nothing was found this year.

We have had our Level 5 Food Hygiene Rating re-issued by the Barnet Environmental Health Officer. One of our new volunteers with relevant experience has agreed to take on the role of advising on food hygiene management. A Manual Handling training session was held on 30th April.

*Harold Williams*

## **Treasurer's Report**

During the last 12 months, demand at the foodbank has greatly increased due to the current climate.

You will notice from the account, income has decreased, although our regular individual donations (including gift aid) have increased. We are fortunate to have received a grant from the Trussell Trust of £16,140.00. This will ensure we have a Citizen's Advice advisor available throughout all foodbank sessions, which will give great assistance to our clients.

This financial year's main expense has been to supply gift vouchers to our most 'needy' clients and organisations. Vouchers from this year's expenses have been delivered to and supported the following organisations:

- Christmas Angel bags and Easter Bunny treats.
- Fuel bill support
- Solace Women's Refuge Centre
- Support for young people leaving care
- Citizens Gateway (Refugees)
- Jims Café
- Individual Clients

The core group agreed each member of a household/family will receive a £20 voucher, which I have personally delivered to ensure they are received securely. All clients were very thankful and appreciative on receipt of these.

You will notice this is our first year where payments exceeded our income by £7,382.00. Fortunately, due to our large balance, we were able to accommodate this.

Since 01/06/2022 our expenses for vouchers (Aldi/Sainsbury/Fuel) have amounted to £16,970.00 before the cost for Christmas /Easter is added on.

As previously reported, donations of food have decreased, so we have had to purchase shortages. Last year we spent £2,604 and for the first four months of this financial year we have already spent £3,939, so if this continues our purchases could cost as much as £12,000.00.

Last year's Income/Expenses show a deficit of £7,382. This year is going to be costly, but due to the generous donations received over the last few years we will be able to support the deficit which could amount to £15,000.00.

I would like to thank Andrew and the Core group, especially Arlette Jennings for all your continued support.

*Margaret Spillman*

## **Income and Expenditure – Year Ended 31/05/2022**

### **Receipts**

	Notes	2022	2021
Tax efficient (Gift Aid) Donations		15,057	10,333
Large Donations and Grants		25,253	47,017
Additional Donations		18,359	32,182
Trussell Trust Grant		16,140	0
Tax reclaimed on Gift Aid Donations		3,178	1,033
Bank Interest		6	1
<b>TOTAL RECEIPTS</b>		<b>77,993</b>	<b>90,566</b>

### **Payments**

Christmas and Easter Gifts	1	10,188	5,010
Food Purchased		2,604	4,877
Fuel costs/ Vouchers		16,352	1,715
Insurance		323	323
Postage/Printing Stationery/ Masks/Bags		1,910	1,806
Rental Costs		4,200	4,200
Telephone/ Zoom		835	740
Solace Women's Centre	1	6,017	933
Support to Young People Leaving Care	1	2,000	275
Trussell Trust/ ICO		35	215
Shed & Fixtures		709	2,076
Materials for Foodbank		777	512
Underhill Children's centre		1,000	985
Citizens Gateway	1	4,500	0
Materials/Computers for schools/ Jims Café	1	1,612	3,258
Cleaner		0	900
Tin Can Recipe Books/Trolleys		843	987
Manager Recruitment		1,158	0
Aldi/Asda/ Sainsburys Vouchers		13,020	0
Citizens Advice		16,938	0
Marketing		100	0
Others		254	601
<b>TOTAL PAYMENTS</b>		<b>85,375</b>	<b>29,413</b>

Surplus/ Deficit Monies for Year ended 31 May 2022/2021	-7,382	61,153
Bank Balance as at 31 May 2021/2020	109,273	48,120
Reconciled Bank Balances as at 31 May 2022/2021	101,891	109,273

### **Notes**

1 Included within the accounts are vouchers distributed for the following

Christmas and Easter Gifts	9,040
Solace Women's Centre	2,000
Support to Young People Leaving Care	2,000
Citizens Gateway	4,500
Jim's Café	1,000
	<u>18,540</u>

## **Statements of Assets and Liabilities – Year Ended 31/05/2022**

		2022	2021
<b>Assets</b>			
Bank	Current Account	41,884	49,273
	Savings Account	60,007	60,000
<b>TOTAL ASSETS</b>		<b>101,891</b>	<b>109,273</b>
<b>Liabilities</b>			
Current Liabilities		0	0
<b>TOTAL LIABILITIES</b>		<b>0</b>	<b>0</b>
<b>Total Assets Less Liabilities</b>		<b>101,891</b>	<b>109,273</b>

## **Statistics**

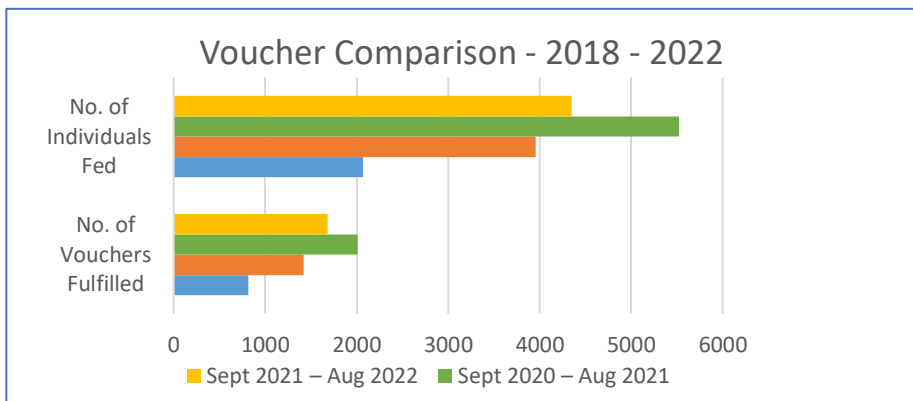
During the first half of our reporting year, we continued to be very busy at the Foodbank, but moving through the year, numbers started to decline, and we began to see a slightly reduced need for the Foodbank.

Overall, this reporting year we have seen a decrease in the number of vouchers we fulfilled, people we have fed and stock we have distributed.

However, it is worth pointing out two things here. The first is that numbers fed for this year are still 10% more than 2019/2020 and 110% more than 2018/2019. The second thing to mention is that we have unfortunately just seen two of our busiest months ever in September and October 2022.

### **Vouchers Fulfilled and Individuals Fed**

We fulfilled a total of 1682 vouchers, which represents a 16% decrease from last year. Furthermore, we provided food to 4353 individuals, which is a decrease of 21% in the number of people we have fed through our voucher system.

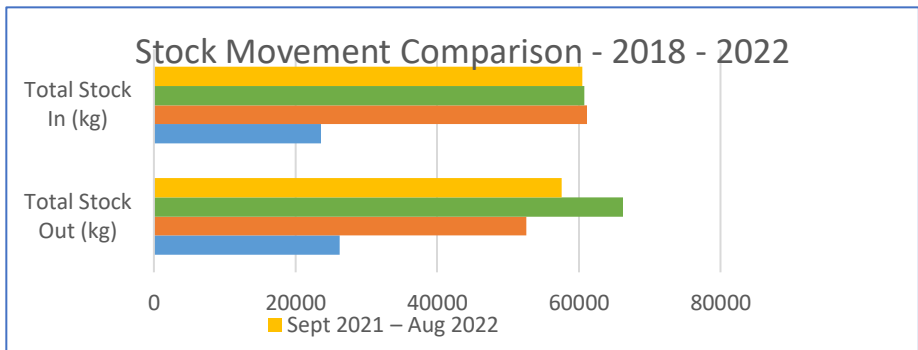


### **Stock Movement**

In terms of our stock movement, we distributed 13% less food than we did last year.

We have continued to support other organisations in the borough with food, for example, Gratitude Borehamwood, Solace Women's Aid, Leaving Care Team, and Friends in Need to name a few.

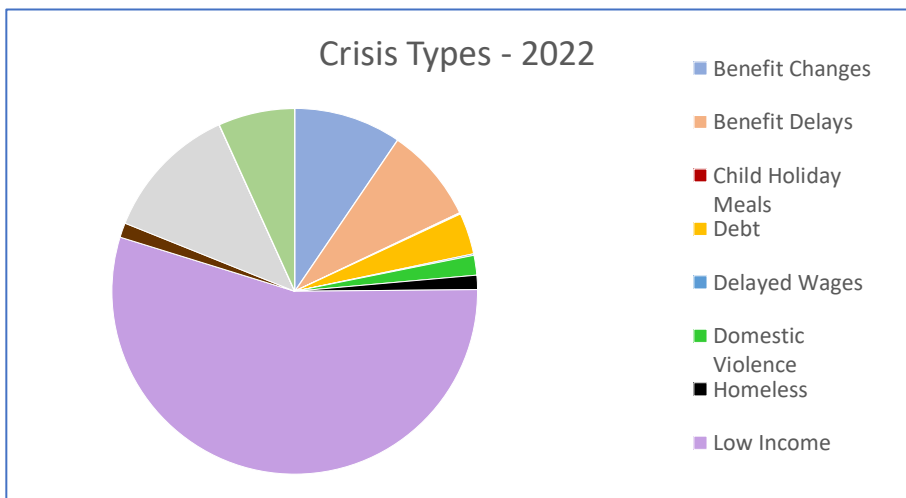
Donations to the foodbank this year have stayed almost at the same high levels they were last year. A total of 60,528kg of food was donated.



	<i>Sept 2018 – Aug 2019</i>	<i>Sept 2019 – Aug 2020</i>	<i>Sept 2020 – Aug 2021</i>	<i>Sept 2021 – Aug 2022</i>	<i>% Change Last Year</i>
<b><i>No. of Vouchers Fulfilled</i></b>	<b>815</b>	<b>1419</b>	<b>2012</b>	<b>1682</b>	<b>-16.40%</b>
<b><i>No. of Individuals Fed</i></b>	<b>2066</b>	<b>3954</b>	<b>5521</b>	<b>4353</b>	<b>-21.16%</b>
<b><i>Total Stock Out (kg)</i></b>	<b>26253.08</b>	<b>52573.00</b>	<b>66222.70</b>	<b>57527.99</b>	<b>-13.13%</b>
<b><i>Total Stock In (kg)</i></b>	<b>23626.10</b>	<b>61161.26</b>	<b>60744.67</b>	<b>60527.80</b>	<b>-0.36%</b>

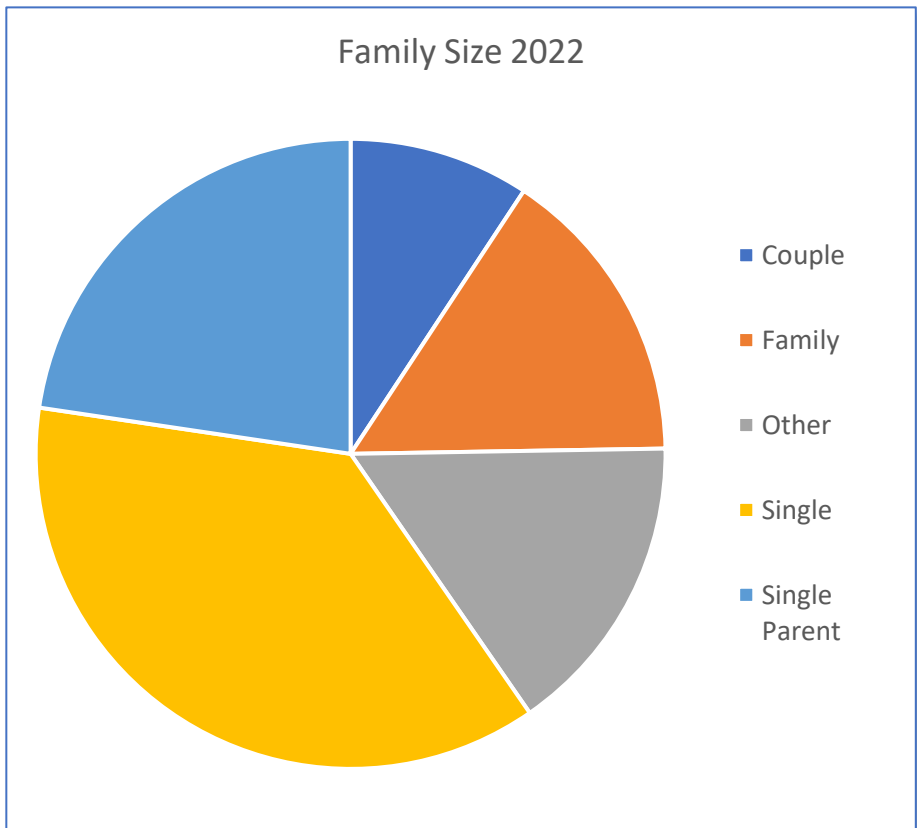
## Crisis Types

Low income and benefit related issues remain the most common reasons for people visiting our Foodbank. Having no recourse to public funds, debt and sickness are also crises we see frequently.



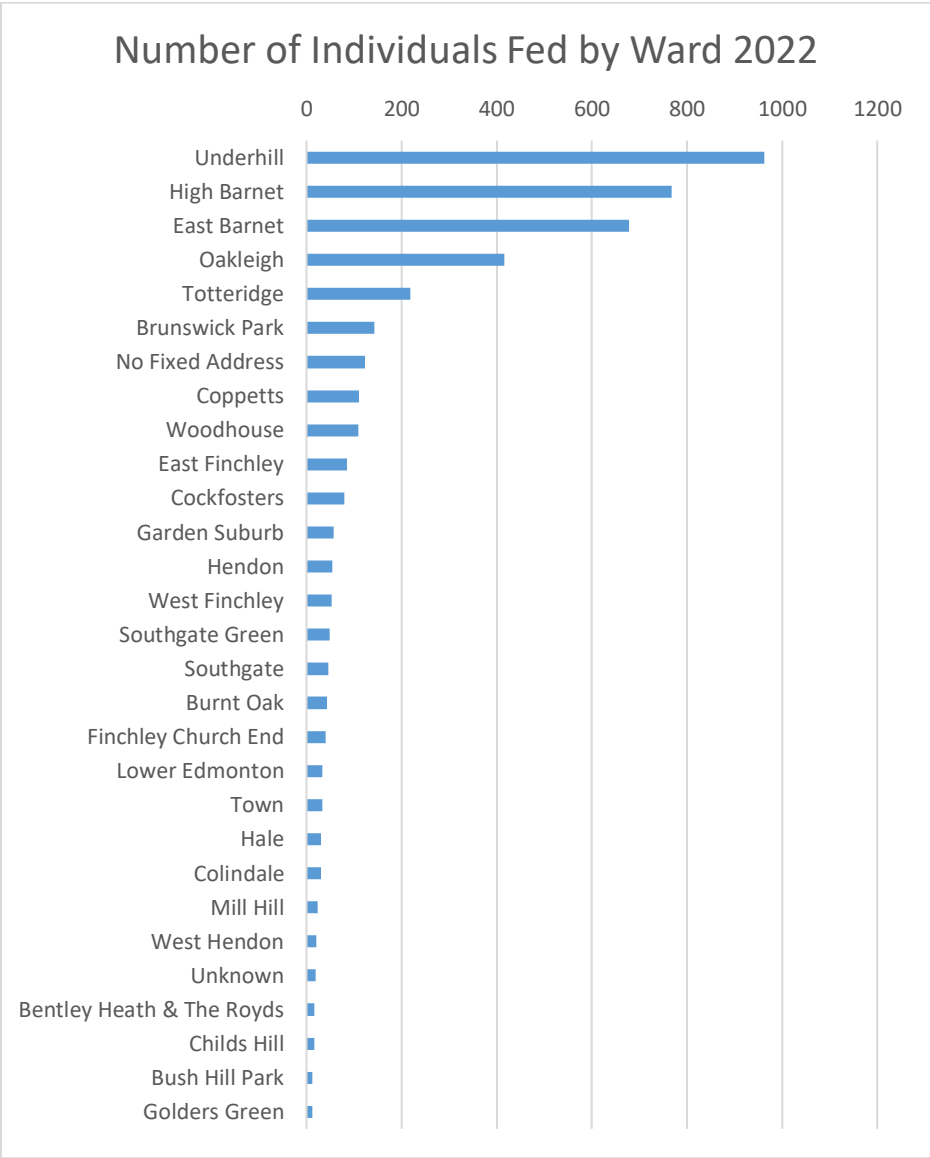
## Family Size

Looking at family size, we can see that about 60% of our clients are either single or single parents, 15% of clients are families with two parents and 10% are couples.



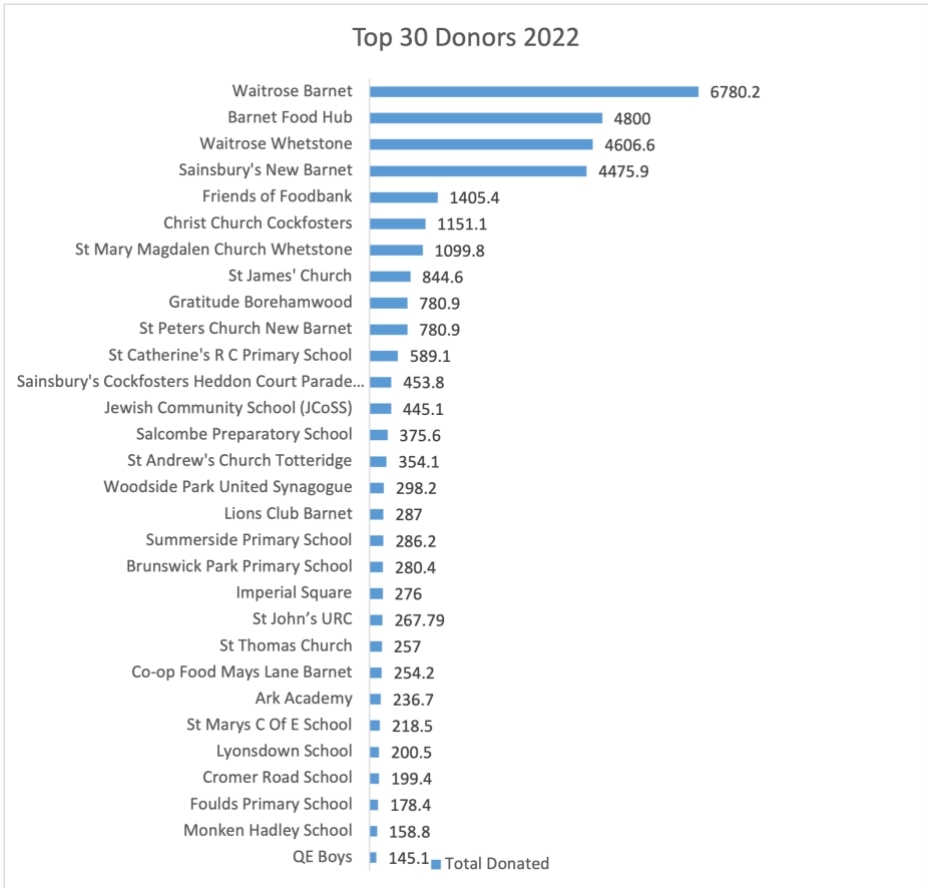
Wards

When we look at the wards our clients live in, we can see in the bar chart below that Underhill, High Barnet, East Barnet, Oakleigh, Totteridge, Brunswick Park are the most common.



## Donors

Finally, you can see on the bar chart below our top 30 donors for this year, the biggest being customers of Waitrose in High Barnet, donating a massive 6,780kg of food this year.



*Victoria Miller*

## **Thank You**

All volunteers who contributed their precious time and energy to work for the foodbank.

Our generous donors including churches, synagogues, schools, businesses, community groups and the many individuals who have offered such substantive food and financial support.

St. Peter's RC Church New Barnet for allowing us use of their Parish Centre.

Clare Dunkley, Nadya Bari and Louise Broadbent at Citizens Advice Barnet.

Amy Wisenfeld, Jessica Easton, Alice Webster and the Trussell Trust as a whole.

Renee Singles at Barnet Council.

Fay Morris at BOOST Barnet, who has been fundamental in supporting us to set up our digital inclusion sessions.

Jim Connolly, Digital Champion, who will be leading our digital inclusion sessions.

The many businesses across the borough who have long provided us permanent or short-term collection points, such as Waitrose in High Barnet and Whetstone, Sainsburys in New Barnet and Cockfosters, Co-Op in Mays Lane, Halifax, Nationwide and NatWest Banks, and Pure Gym.

BKL chartered accountants for their generous financial donation towards the end of this year.

Charis and Fuel Bank Foundation for the provision of fuel voucher services.

The Young Barnet Foundation.

The Barnet Food Hub for weekly fresh fruit and vegetables, and for supporting foodbanks across the borough with this provision.

Gail's Bakery for a plentiful supply of baked goods.

Ace Graphics for their printing services.

Local churches for supporting us through their parishioners.

Young people in the borough who contributed time and donations as part of volunteering activities or Duke of Edinburgh awards.

Jim Whitaker for delivering manual handling training.







# Annual Report of the Trustees

15 November 2022 at 20:00

63 Somerset Road, New Barnet, Barnet, EN5 1RF

Zoom Meeting:

<https://us02web.zoom.us/j/7990539111>

Meeting ID: 799 053 9111



## **About the Charity**

Charity Commission Registration Number: 1163042

Address: 63 Somerset Road, New Barnet, Barnet, EN5 1RF

Constitution Adopted: 09/10/2013 as amended on 29/09/2014

The charity's object is *'the prevention or relief of poverty in Chipping Barnet and surrounding areas, in particular by providing emergency food supplies to individuals in need.'*

To achieve this, the charity provides emergency food parcels broadly in line with the guidelines of the Trussell Trust with which the foodbank is affiliated.

We aim to ensure that all clients presenting with official vouchers during foodbank opening hours receive appropriate food parcels in line with Trussell Trust and local policies.

Those without vouchers are either provided with emergency vouchers and parcels or given advice as to potential alternatives.

The foodbank hosts a Citizens Advice service, and offers support beyond food provision, including supermarket and fuel vouchers.

Apart from the Foodbank Manager, appointed in June 2022, the charity is run exclusively by volunteers.

Trustees are elected at the AGM by the official representatives of the seven local member churches: Barnet Brookside Methodist, Christ Church (St Albans Road), St Gregory's R.C., St John's URC, St Mary the Virgin, St Peter's R.C. and URC Wood Street.

The charity trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the charity commission.

The week-by-week work of the foodbank is managed by the core group under the leadership Foodbank Manager Victoria Miller.

Reports compiled October 2022.

## **Trustees**

Chair:	Andrew Summers
Vice Chair:	Rev. Laura Hewitt
Treasurer:	Margaret Spillman
Safeguarding Officer:	Judy Burstow
Spiritual Advisor:	Rev. Julian Templeton
Secretary:	Richard Lawson
Minute Secretary:	Caroline Antoinette
Trustee:	Martine Whitaker
	Sarah Edwards
	Fr David Pember
	Sarah Greenwood

## **Contributors**

Assistant Treasurer:	Arlette Jennings
Independent Examiner of Accounts:	Chris Jones

## **Core Group**

Manager:	Victoria Miller
Warehousing:	Harold Williams
Development:	Joshua Hancock
Treasurer:	Margaret Spillman
Vouchers:	Teresa Williams
Data Manager:	Victoria Miller
Volunteers:	Sonia Lucas
Operations:	David Godfrey
Scheduler:	Caroline Antoinette
Minute Secretary:	Arlette Jennings

## **Chair of Trustees Report**

The past 12 months have seen huge changes in the way the foodbank operates. Most significantly has been the appointment of our first salaried manager and we have been delighted that Victoria Miller has taken on the role, and so capably and enthusiastically. The job description and person specifications were developed by a steering group comprising trustees, core group members and other experienced volunteers. The job was advertised nationally in [www.charityjob.co.uk](http://www.charityjob.co.uk) and on local social media as well as among existing volunteers. The ad produced some excellent candidates and following a rigorous selection process Victoria, was appointed and took up the job in June.

We received a generous grant from the Trussell Trust to fund the strategy development element of the manager's role. In collaboration with other similar minded organisations the aim of such a strategy is to eliminate poverty in the area making Chipping Barnet a poverty-free zone. This is clearly an ambitious project and Victoria has set about the task with terrific energy and with promising results. New relationships have been formed with relevant parties in the area and other existing relationships strengthened; for example, Jim's at St. James where we have been delighted to work with Sonia Lucas who was appointed manager there this year. Sonia's other hat of course is as the foodbank's volunteer's coordinator as a key member of the core group. The trustees' board has now established a strategy steering group as a board committee onto which we will second some non-trustees who will be able to provide different perspectives to the development process.

A strategy workshop took place in September, involved trustees and core group members, and led by Amy Wisenfeld and Jessica Easton, the Trussell Trust outgoing and incoming Area Managers. We thank Amy for her invaluable advice and support and wish her well following her promotion within Trussell Trust. We look forward to working with Jessica as she takes over the North London Region.

The AGM will be receiving a proposal from the trustee's board to add St James C of E New Barnet to the list of "member churches." These currently are the original churches who established Chipping Barnet foodbank and whose representatives have voting rights at General Meetings. The board are delighted to be recommending that St James joins the group, reflecting its historical and on-going active participation. Rev. Cannon Laura Hewett and Martine Whitaker are trustees, Sonia Lucas is a core group stalwart and St James's congregation donate generously.

The year has seen the foodbank (intentionally) spend far more than in any previous year. At the year's outset, the board pledged to ensure that as much of our healthy bank balance as possible should be distributed to local people in need. So, in 2022 so far, over £13,000 has been spent on supermarket and school uniform vouchers, with an additional £10,000 worth of vouchers purchased for Easter and Christmas support schemes. Over £20,000 has been spent on fuel vouchers, and over £3900 on food purchases. This success represents another huge effort on behalf of the core group. Josh Hancock and Clare Dunkley of Citizens Advice Barnet have, in particular, worked tirelessly on ensuring that the right people are allocated appropriate vouchers and Margaret Spillman has done a superb delivery job ensuring that the vouchers are placed directly into the welcome hands of the rightful recipients.

A citizens advice service now operates during foodbank opening times. We are grateful to Clare Dunkley for her diligent and sensitive work to see that clients can access the maximum amount of support available from whatever source. At the time of writing, we are hopeful that the partnership with CAB might develop in other directions and an update will be given at the AGM.

Greater use has been made of the Barnet Food Hub for which we are very grateful. It means that we can provide more in the way of fresh produce to clients. David Godfrey does a marvellous job of collecting from the Hub and delivering to the foodbank. Some commercial outlets have been very generous, such as Gail's Bakery with fresh bread and pastries.

All this means that the premises at St Peter's Parish Centre is being stretched to the limit. Particularly as we approach the winter months, it would be great to offer clients a more hospitable and warmer welcome again as we were well known for in pre-Covid days. To this end Harold Williams has ordered a gazebo which he is due to construct shortly which will provide a degree of shelter for waiting clients. At the trustees' suggestion, the core group are actively considering other more ambitious facility options, some of which might involve further expenditure.

Whilst the changes at the foodbank have been enormous, the people undertaking all the hard work are primarily the same group of wonderful people that have served the foodbank so well over the years. This includes Victoria, although of course her role has changed massively since her taking on the manager job in June. I'd like to offer a massive thanks to Harold Williams who acted as operations manager, "temporally" as he insisted, but did so willingly for the full 18 months since Martine Whitaker stood down to focus on her day job as a school leader. We hope Harold now will be able to enjoy a little freer time as he reverts to being warehouse manager - that is when he's not building gazebos! A similar massive thanks also goes to Josh Hancock who has served industriously as development manager, and we hope will continue to do so for the foreseeable future.

Teresa Williams is one of our unsung heroes providing much behind-the-scenes liaison with voucher holders and other organisations such as SOLACE women's refuge and New Citizens Gateway (formally Barnet Refugee Council) and ensuring that their clients have access to the crisis support they need. Another vital behind-the-scenes role is efficiently undertaken by Caroline Antoinette organising volunteers into teams to cover the relevant shifts, supported by her own dedicated band of schedulers. Caroline also has the unenviable task of minuting trustee board meetings and our AGMs for which thanks are offered. Arlette Jennings has kindly taken on this role for the core group.

Whilst the core group personnel have changed very little, we have been able to appoint two new trustees to the board. We have been delighted to welcome Sarah Greenwood, a former senior manager at the Trussell Trust, and Fr David Pember, the priest in charge at St Peter's RC. Sadly, though we will be losing Julian Templeton from the board. He has been offered the full-time job of training and development officer for the Thames North Synod of the United Reformed Church and so will be leaving St John's Church, and probably the area, in January 2023.

So, a big thank you to all trustee board members with perhaps special mention of Margaret Spillman our treasurer, ably supported behind the scenes by Arlette Jennings. Thanks also go to Chris Jones, our honorary external independent examiner, who once again has conducted an examination of our accounts so thoroughly and offering such helpful advice.

And finally on behalf of the board may I thank everyone who has contributed to the foodbank during the year in whatever way, be it volunteering, donating food and/or finance, making deliveries, advising clients, administering vouchers, inputting data, collecting from supermarkets, publicising via social media and generally being a valued friend of Chipping Barnet foodbank. And of course, to Fr David and the St Peter's parish for enabling the foodbank to use the premises at Somerset Road. Without you all we would not have been able to feed over four thousand people during the past 12 months.

The remaining sections of this Annual Report have been prepared by the core group members and I recommend the report to you.

*Andrew Summers*

## **Manager's Strategy Report**

We had our first foodbank strategy workshop in September, where we had a group made up of trustees, core group members and Jessica and Amy, our new and previous Trussell Trust Area Managers. During the session, we broke into smaller groups to discuss the main areas of the Trussell Trust strategy and came up with a collection of ideas around what we could do locally in each of these areas. This was a fantastic first step in developing our own strategy. Andrew and I are now in the process of putting together a steering group who will work on the strategy moving forward. If anyone is interested in being part of the steering group, please contact us.

To learn more about the Trussell Trust strategy, please visit: <https://www.trusselltrust.org/about/our-strategic-plan/>

We have already started making good progress on some strategic initiatives. Here is an overview of a selection of things we have been working on:

### **Creating links with other Foodbanks**

I have visited several foodbanks in North London: Colindale, Muswell Hill, Enfield and Hackney. While attending the Trussell Trust Regional Forum, several connections were also made with other foodbanks in the country. Creating these links, supporting, and learning from each other has been, and will continue to be greatly beneficial.

### **Engaging with local councillors**

Plenty of progress has been made in this area. We have already had visits from Cllr Simon Radford (East Barnet) and Cllr Paul Edwards (High Barnet) and we will soon be visited by Cllr Richard Barnes (Barnet Vale). We have also met Cllr Barry Rawlings, Leader of the Council, Cllr Alison Moore, who is also our Mayor, Cllr Alison Cornelius, Cllr Linda Lusingu, and Cllr Caroline Stock.

### **Links with Barnet Council Officers**

A great link with Renee Shingles from Barnet Council has been made. She is leading their work to support residents through the cost-of-living crisis. She has put together a fantastic Cost of Living Support leaflet, which she kindly had printed for us for free and a poster which we have displayed at the Foodbank. She also introduced us to the Digital Inclusion team at BOOST Barnet (see below for more information).

We also connected with Oliver Taylor at the council who was working on the Barnet Food Plan. One of the 3 key focus areas of the plan is "Food Insecurity".

Through this relationship, Oliver asked us to speak to the Barnet Health and Wellbeing Board as part of their presentation of the draft Food Plan. Andrew and I went along to Burnt Oak Library to speak about the foodbank and answer questions from the board. We found it to be a really engaging experience and through this, some good relationships have been formed. A draft of the plan went out for consultation, and we responded to this on behalf of the Chipping Barnet Foodbank. A final version of the plan should be out in the new year.

## **Digital Inclusion Partnership with BOOST Barnet**

We have set up a partnership with BOOST Barnet and their digital inclusion team, led by Fay Morris. In November, we are going to start offering clients the chance to use laptops free of charge upstairs in the centre. We have a volunteer Digital Champion called Jim Connolly who is going to be on hand during Saturday sessions to support clients where necessary. We are going to be trialling this on Saturdays first and if it is successful, we will look to train other people and start being able to offer this during Tuesdays sessions.

## **Barnet Together Alliance Conference**

Sonia and I attended the first ever Barnet Together Alliance Conference. Barnet Together are a partnership between Young Barnet Foundation, Inclusion Barnet, and Volunteering Barnet. They work together to support the borough's Voluntary, Community, Faith, and Social Enterprise (VCFSE) sector. It was a fantastic day of presentations and breakout sessions and we got to meet lots of other organisations in the sector as well as local councillors.

## **CAP**

Karen Hedges from Christians Against Poverty visited the Foodbank to talk about how we can work together. We can refer clients in the N12, N20, EN4 and EN5 postcodes to CAP. They offer a face-to-face service to people who need professional debt help. CAP is also on our E-Referral system and can refer clients back to us for food.

## **NEA Partnership**

National Energy Action (NEA) are the UK's leading fuel poverty charity. They help people with energy advice and with improving the energy efficiency of their homes.

Molly Chambers visited the Foodbank to talk to us about what NEA do and the support they can offer to our clients. They can also offer free training to our volunteers. She did a presentation, stayed for the client session and spoke to some of our clients.

We have lots of signposting materials from them and they also have a free phone helpline that we can refer clients to.

## **Opening up the Foodbank**

We still feel that opening up the Foodbank is very important so that more conversations with clients and signposting can take place.

There are some concerns about returning to pre-covid operations. Covid has not gone away, and we are also feeding lots more people now than we were before, so fitting people into the centre could be problematic. Clare from CAB has an area of the centre now where she can speak to clients. She needs some space around her so that she can have confidential conversations with clients. We also have lots of fresh food now and that is housed and sorted in the centre during the sessions.

We have made some progress to make the experience outside more comfortable for clients. We have purchased a permanent gazebo which has been erected. We are also looking at buying some tables and chairs outside for people so that they can sit down while they wait, and we will eventually be able to offer coffee and tea to clients again. The hope is that more interaction with the clients will take place while doing this.

Moving forward, the core team are passionate about fully opening up again and are discussing potential solutions to facilitate this.

### **Signposting Wall at the Foodbank**

We now have a signposting wall at the centre comprising A4 and A5 leaflet trays and a pin board. This is located as clients come into the foodbank to meet the team leader. It is important for volunteers to have easy access to signposting material for clients, and we also hope that clients will be able to view this information as they wait.

### **Raising awareness on our social media channels**

We have been much more active on our social media channels. We are promoting more about what we do, connecting more with local organisations, and thanking people who are supporting us. We feel it is an important part of the entire community engagement effort. We are seeing our number of followers and engagement increasing because of this.

### **Barnet Football Club**

I had a meeting with the new Foundation Manager at Barnet Football Club, Dan Barton. They are happy to support us through free publicity in their matchday programme, player visits and promotion through their social media channels. We look forward to working together with them to raise awareness in the community.

Victoria Miller

## **Operations & Warehousing Report**

Last year I reported that our biggest challenge was too much stock and not enough space to store it all. Sadly, this year has seen a huge drop in our stock levels and an increased number of empty shelves; this has been caused by a reduction in donations, a recent increase in the number of clients and using up the float of stock that had built up during the pandemic. This is reflected in our annual stock take completed in September:

Year:	Weight (tonnes):
2018:	1.3
2019:	1.5
2020:	5.5
2021:	3.8
2022:	1.5

We have managed to have sufficient stock covering all the items in our pre-packed bags through regular trips to the supermarket, focussed weekly Shortage Lists, a good response to our Harvest Festival appeal and a recent special collection Saturday at Sainsbury's in New Barnet.

We continue to get a generous amount of fresh food (mostly fruit and veg) every week from the Food Hub in the old East Barnet library. We have recently started to collect excess bakery products twice a week from Gail's Bakery in High Barnet. These extras of fresh food are always well received by our clients. We have collection bins at several local supermarkets and banks as well as a gym.

We continue to partner with Gratitude in Borehamwood exchanging food and stock to meet each organisation's needs.

*Harold Williams*

## **Development Report**

In the past year the foodbank has continued to build on existing support mechanisms, and we've begun to implement new systems for the years ahead.

Since January 2021, over £25,000 has been issued through fuel voucher payments; a vast majority of that money has been spent this year. This process involves purchasing vouchers through an online vendor and issuing codes to clients who can then top-up their prepayment meter through the PayPoint or Post Office payment systems. We have also issued an increasing number of vouchers to clients no longer on prepayment meters. It appears an increasing number of energy suppliers are switching customers to smart meters and direct debit payments. This allows the customer to accrue debt, but it does mean the gas and electricity can continue to be used, which is not possible with a prepayment meter.

We are moving towards a different system for fuel vouchers by referring clients to the Fuel Bank Foundation for support. This organisation was built upon the first pilot schemes of this nature, introduced in foodbanks in 2019. We will continue to work with Citizens Advice during foodbank sessions to ascertain those clients likely to benefit from emergency fuel support.

The Citizens Advice service continues into its second year, thanks to funding from the Trussell Trust. Clare, our advisor, has worked diligently since she began with us, offering vital support to clients coming to our foodbank. We thank her for integrating so well with our volunteer teams.

Looking forward, we will start to implement further support mechanisms to touch on other areas, such as digital inclusion. We have received hundreds of Vodafone SIM cards in the past year, with over 500 cards distributed to refugees in the borough, supported by New Citizens Gateway. SIM cards offer clients unlimited calls and texts, and 20GB of data for six months, free of charge. Clients do not need to change their existing phone numbers to receive this support.

To build on this, we are looking to establish an internet café space upstairs during foodbank opening hours. We will be working with Boost Barnet and foodbank volunteers to implement these sessions. Towards the end of the year, we hope to begin receiving mobile handsets through a partnership with the Good Things Foundation. This charity has begun developing relationships with businesses to donate data and handsets to benefit other local charities and community groups.

*Joshua Hancock*

## **Volunteer Administration**

In the last year we have been able to resume our normal training schedule. Our training is run by a previous Foodbank Manager, Martine Whitaker and we run these hour-long sessions around 4 times a year. We now have 193 volunteers spread across 4 rotas and ancillary roles. As we start to live with covid we are conscious that some volunteers like to wear masks, and we still have hand sanitiser and masks at foodbank for clients and volunteers to access. Over time we will increase our volunteer numbers on shift to allow for increased customer use and adopt the more café style approach we had pre-pandemic.

We are continuing to support Duke of Edinburgh students on a Monday evening, with under 18's and their parent or guardian helping to sort our donations. We mostly have bronze awards helping us and they need to complete 3 months to achieve the volunteer section of their DofE award. We continue to be ever so grateful to our volunteers, who we wouldn't be able to operate at our current levels. Thank you to each and every one of you.

*Sonia Lucas*

## **Voucher Holders/Referral Agencies**

During the year we have had several new Referral Agencies, some from out of borough services due to clients frequently being re-located. We have a closer relationship with some agencies where we have worked together to support individual client needs; in particular, New Citizen's Gateway (refugees), Leaving Care (young adults), Solace Women's Refuge (women and children at risk). The number of agencies using e-vouchers has increased. We have many dormant referral agencies; the key ones will be followed up over the next year.

*Teresa Williams*

## **Health & Safety**

We have had another year with no incidents or accidents of note. Although many of our volunteers have had Covid during the year there is no evidence that the Foodbank has been a source of transmission. We continue to receive the product Safety Alerts from the Food Standards Agency; most of these alerts reference food that we never hold, but where there is a possibility, we do check our stock; nothing was found this year.

We have had our Level 5 Food Hygiene Rating re-issued by the Barnet Environmental Health Officer. One of our new volunteers with relevant experience has agreed to take on the role of advising on food hygiene management. A Manual Handling training session was held on 30th April.

*Harold Williams*

## **Treasurer's Report**

During the last 12 months, demand at the foodbank has greatly increased due to the current climate.

You will notice from the account, income has decreased, although our regular individual donations (including gift aid) have increased. We are fortunate to have received a grant from the Trussell Trust of £16,140.00. This will ensure we have a Citizen's Advice advisor available throughout all foodbank sessions, which will give great assistance to our clients.

This financial year's main expense has been to supply gift vouchers to our most 'needy' clients and organisations. Vouchers from this year's expenses have been delivered to and supported the following organisations:

- Christmas Angel bags and Easter Bunny treats.
- Fuel bill support
- Solace Women's Refuge Centre
- Support for young people leaving care
- Citizens Gateway (Refugees)
- Jims Café
- Individual Clients

The core group agreed each member of a household/family will receive a £20 voucher, which I have personally delivered to ensure they are received securely. All clients were very thankful and appreciative on receipt of these.

You will notice this is our first year where payments exceeded our income by £7,382.00. Fortunately, due to our large balance, we were able to accommodate this.

Since 01/06/2022 our expenses for vouchers (Aldi/Sainsbury/Fuel) have amounted to £16,970.00 before the cost for Christmas /Easter is added on.

As previously reported, donations of food have decreased, so we have had to purchase shortages. Last year we spent £2,604 and for the first four months of this financial year we have already spent £3,939, so if this continues our purchases could cost as much as £12,000.00.

Last year's Income/Expenses show a deficit of £7,382. This year is going to be costly, but due to the generous donations received over the last few years we will be able to support the deficit which could amount to £15,000.00.

I would like to thank Andrew and the Core group, especially Arlette Jennings for all your continued support.

*Margaret Spillman*

## **Income and Expenditure – Year Ended 31/05/2022**

### **Receipts**

	Notes	2022	2021
Tax efficient (Gift Aid) Donations		15,057	10,333
Large Donations and Grants		25,253	47,017
Additional Donations		18,359	32,182
Trussell Trust Grant		16,140	0
Tax reclaimed on Gift Aid Donations		3,178	1,033
Bank Interest		6	1
<b>TOTAL RECEIPTS</b>		<b>77,993</b>	<b>90,566</b>

### **Payments**

Christmas and Easter Gifts	1	10,188	5,010
Food Purchased		2,604	4,877
Fuel costs/ Vouchers		16,352	1,715
Insurance		323	323
Postage/Printing Stationery/ Masks/Bags		1,910	1,806
Rental Costs		4,200	4,200
Telephone/ Zoom		835	740
Solace Women's Centre	1	6,017	933
Support to Young People Leaving Care	1	2,000	275
Trussell Trust/ ICO		35	215
Shed & Fixtures		709	2,076
Materials for Foodbank		777	512
Underhill Children's centre		1,000	985
Citizens Gateway	1	4,500	0
Materials/Computers for schools/ Jims Café	1	1,612	3,258
Cleaner		0	900
Tin Can Recipe Books/Trolleys		843	987
Manager Recruitment		1,158	0
Aldi/Asda/ Sainsburys Vouchers		13,020	0
Citizens Advice		16,938	0
Marketing		100	0
Others		254	601
<b>TOTAL PAYMENTS</b>		<b>85,375</b>	<b>29,413</b>

Surplus/ Deficit Monies for Year ended 31 May 2022/2021	-7,382	61,153
Bank Balance as at 31 May 2021/2020	109,273	48,120
Reconciled Bank Balances as at 31 May 2022/2021	101,891	109,273

### **Notes**

1 Included within the accounts are vouchers distributed for the following

Christmas and Easter Gifts	9,040
Solace Women's Centre	2,000
Support to Young People Leaving Care	2,000
Citizens Gateway	4,500
Jim's Café	1,000
	<u>18,540</u>

## **Statements of Assets and Liabilities – Year Ended 31/05/2022**

		2022	2021
<b>Assets</b>			
Bank	Current Account	41,884	49,273
	Savings Account	60,007	60,000
<b>TOTAL ASSETS</b>		<b>101,891</b>	<b>109,273</b>
<b>Liabilities</b>			
Current Liabilities		0	0
<b>TOTAL LIABILITIES</b>		<b>0</b>	<b>0</b>
<b>Total Assets Less Liabilities</b>		<b>101,891</b>	<b>109,273</b>

## **Statistics**

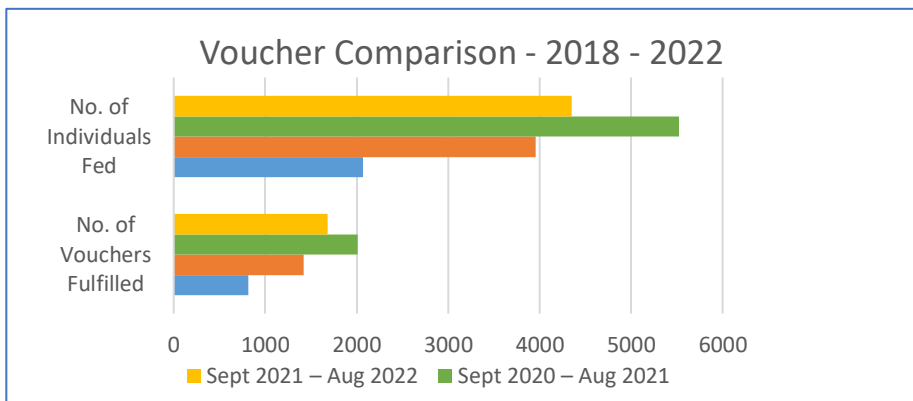
During the first half of our reporting year, we continued to be very busy at the Foodbank, but moving through the year, numbers started to decline, and we began to see a slightly reduced need for the Foodbank.

Overall, this reporting year we have seen a decrease in the number of vouchers we fulfilled, people we have fed and stock we have distributed.

However, it is worth pointing out two things here. The first is that numbers fed for this year are still 10% more than 2019/2020 and 110% more than 2018/2019. The second thing to mention is that we have unfortunately just seen two of our busiest months ever in September and October 2022.

### **Vouchers Fulfilled and Individuals Fed**

We fulfilled a total of 1682 vouchers, which represents a 16% decrease from last year. Furthermore, we provided food to 4353 individuals, which is a decrease of 21% in the number of people we have fed through our voucher system.

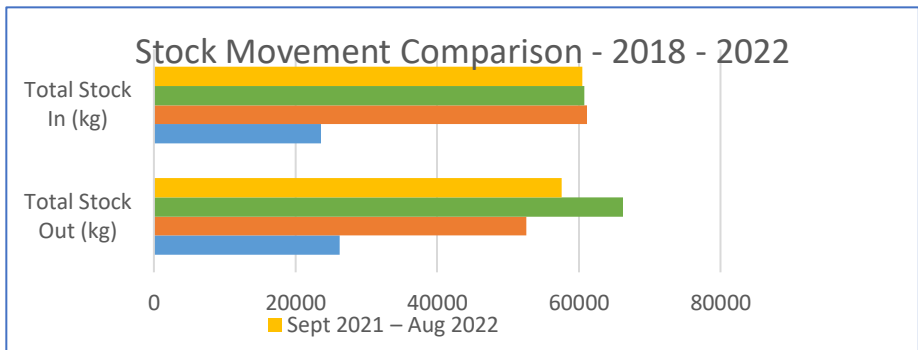


### **Stock Movement**

In terms of our stock movement, we distributed 13% less food than we did last year.

We have continued to support other organisations in the borough with food, for example, Gratitude Borehamwood, Solace Women's Aid, Leaving Care Team, and Friends in Need to name a few.

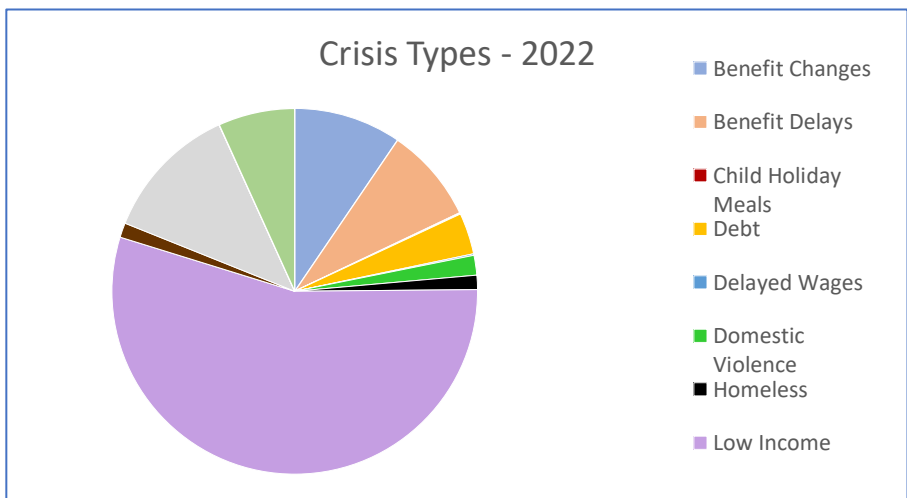
Donations to the foodbank this year have stayed almost at the same high levels they were last year. A total of 60,528kg of food was donated.



	<i>Sept 2018 – Aug 2019</i>	<i>Sept 2019 – Aug 2020</i>	<i>Sept 2020 – Aug 2021</i>	<i>Sept 2021 – Aug 2022</i>	<i>% Change Last Year</i>
<b><i>No. of Vouchers Fulfilled</i></b>	<b>815</b>	<b>1419</b>	<b>2012</b>	<b>1682</b>	<b>-16.40%</b>
<b><i>No. of Individuals Fed</i></b>	<b>2066</b>	<b>3954</b>	<b>5521</b>	<b>4353</b>	<b>-21.16%</b>
<b><i>Total Stock Out (kg)</i></b>	<b>26253.08</b>	<b>52573.00</b>	<b>66222.70</b>	<b>57527.99</b>	<b>-13.13%</b>
<b><i>Total Stock In (kg)</i></b>	<b>23626.10</b>	<b>61161.26</b>	<b>60744.67</b>	<b>60527.80</b>	<b>-0.36%</b>

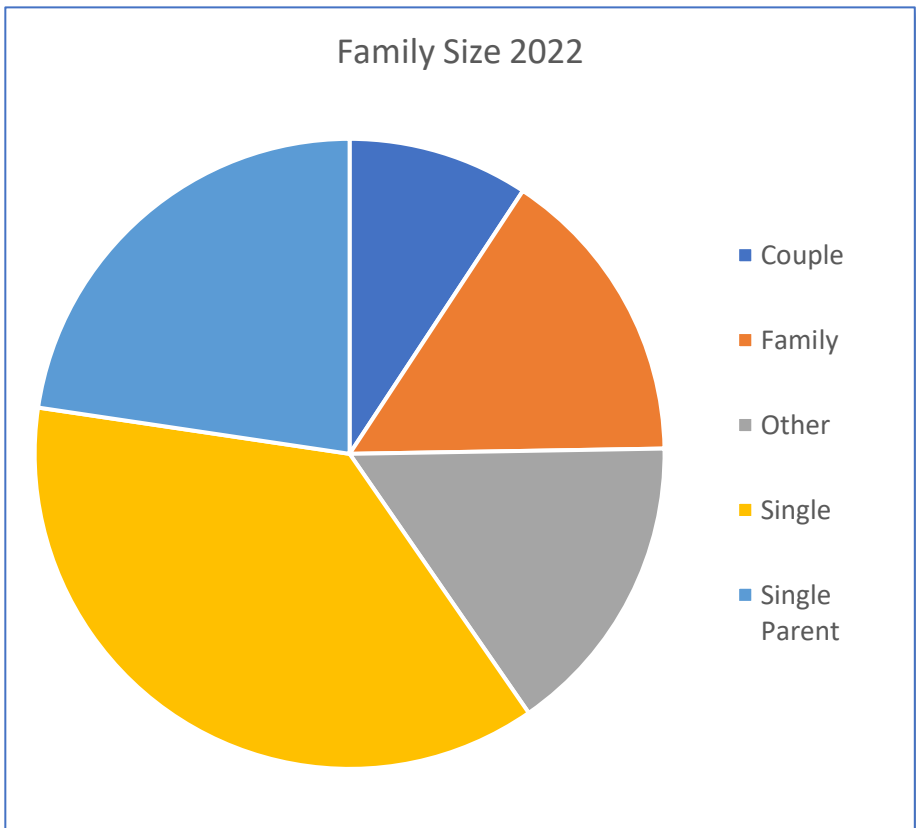
## Crisis Types

Low income and benefit related issues remain the most common reasons for people visiting our Foodbank. Having no recourse to public funds, debt and sickness are also crises we see frequently.



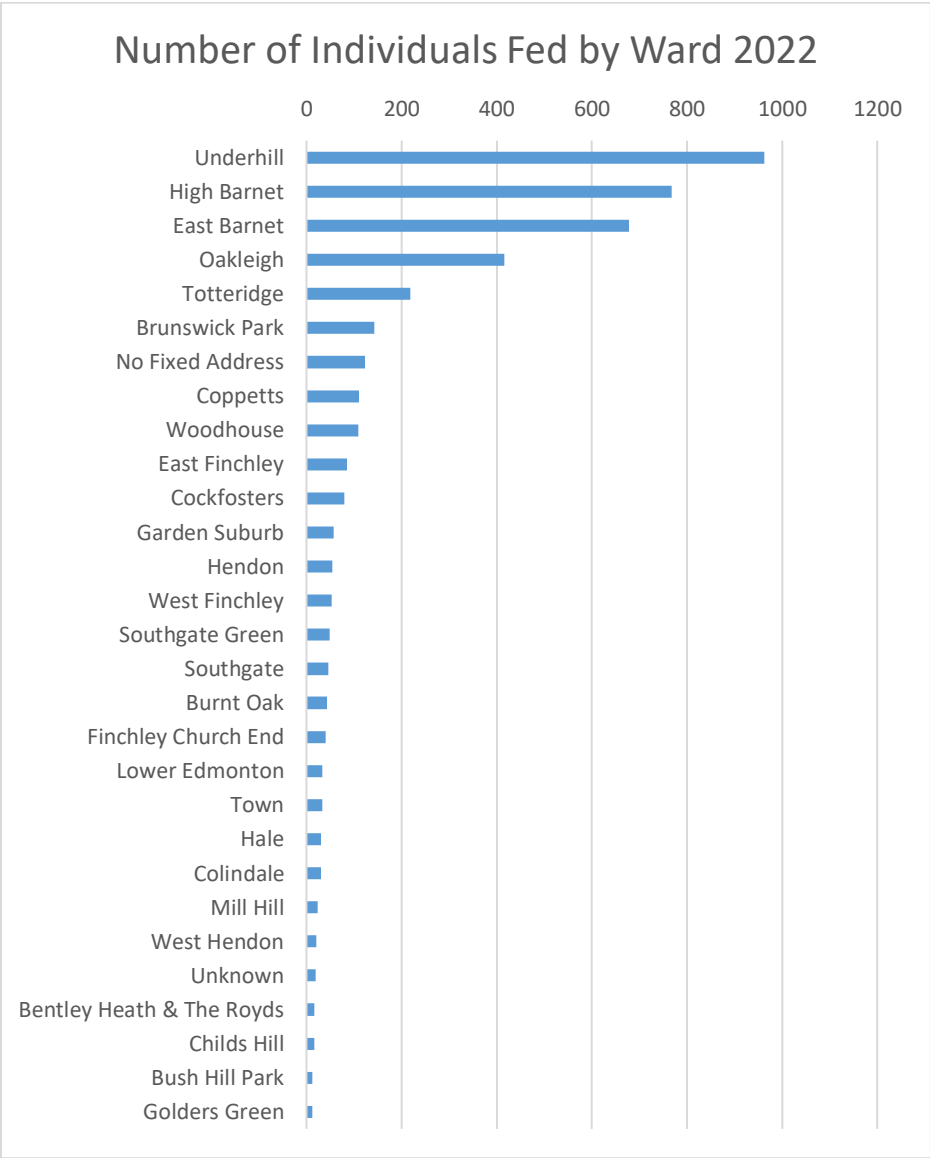
## Family Size

Looking at family size, we can see that about 60% of our clients are either single or single parents, 15% of clients are families with two parents and 10% are couples.



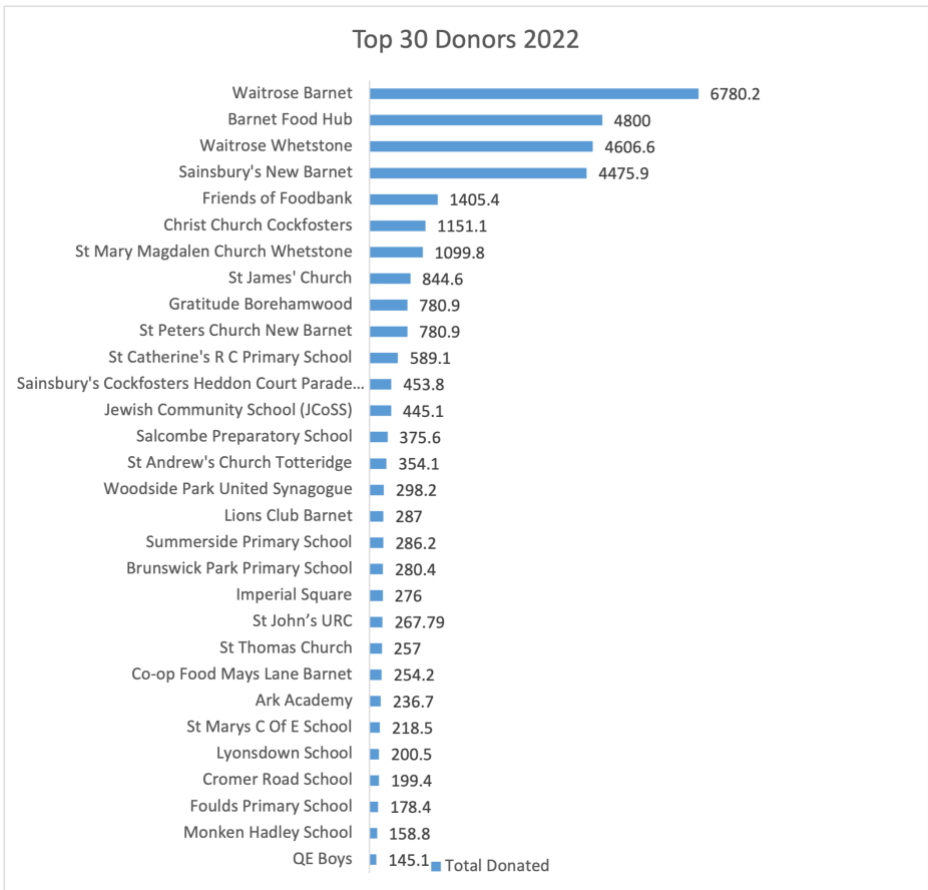
Wards

When we look at the wards our clients live in, we can see in the bar chart below that Underhill, High Barnet, East Barnet, Oakleigh, Totteridge, Brunswick Park are the most common.



## Donors

Finally, you can see on the bar chart below our top 30 donors for this year, the biggest being customers of Waitrose in High Barnet, donating a massive 6,780kg of food this year.



*Victoria Miller*

## **Thank You**

All volunteers who contributed their precious time and energy to work for the foodbank.

Our generous donors including churches, synagogues, schools, businesses, community groups and the many individuals who have offered such substantive food and financial support.

St. Peter's RC Church New Barnet for allowing us use of their Parish Centre.

Clare Dunkley, Nadya Bari and Louise Broadbent at Citizens Advice Barnet.

Amy Wisenfeld, Jessica Easton, Alice Webster and the Trussell Trust as a whole.

Renee Singles at Barnet Council.

Fay Morris at BOOST Barnet, who has been fundamental in supporting us to set up our digital inclusion sessions.

Jim Connolly, Digital Champion, who will be leading our digital inclusion sessions.

The many businesses across the borough who have long provided us permanent or short-term collection points, such as Waitrose in High Barnet and Whetstone, Sainsburys in New Barnet and Cockfosters, Co-Op in Mays Lane, Halifax, Nationwide and NatWest Banks, and Pure Gym.

BKL chartered accountants for their generous financial donation towards the end of this year.

Charis and Fuel Bank Foundation for the provision of fuel voucher services.

The Young Barnet Foundation.

The Barnet Food Hub for weekly fresh fruit and vegetables, and for supporting foodbanks across the borough with this provision.

Gail's Bakery for a plentiful supply of baked goods.

Ace Graphics for their printing services.

Local churches for supporting us through their parishioners.

Young people in the borough who contributed time and donations as part of volunteering activities or Duke of Edinburgh awards.

Jim Whitaker for delivering manual handling training.





## **Independent Examiner's report to the trustees of Chipping Barnet Foodbank**

I report to the trustees on my examination of the accounts of Chipping Barnet Foodbank (CBFB) for the year ended 31 May 2022.

### **Responsibilities and basis of report**

As the charity trustees of CBFB you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of CBFB's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement – matter of concern identified**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of CBFB as required by section 130 of the Act; or
- the accounts do not accord with those records.

However, in carrying out my examination, I noted that some of your accounting records initially appeared to be incomplete or not as readily available for examination as the Act and the Charity Commission's guidelines require. This was partly a result of a new venture undertaken by CBFB during the year which had led to some processes which were inadvisable from an accounting point of view. You have assured me that these processes are being changed and that you will be working to improve your processes during the current year (2022-23).

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chris Jones

10 Nov 2022

80 Eton Avenue, East Barnet, Hertfordshire. EN4 8TY