



# Annual Report of the Trustees

16<sup>th</sup> November 2021

20:00

Zoom Meeting

<https://us02web.zoom.us/j/81982360711?pwd=REhmdkhwbTIQK09TdFVyR0VLRW1LZz09>

Meeting ID: 81982360711

Passcode: 405966

## **About the Charity**

Charity Commission Registration Number: 1163042

Address: 63 Somerset Road, New Barnet, Barnet, EN5 1RF

Constitution Adopted: 09/10/2013 as amended on 29/09/2014

The charity's object is *'the prevention or relief of poverty in Chipping Barnet and surrounding areas, in particular by providing emergency food supplies to individuals in need.'*

To achieve this, the charity provides emergency food parcels broadly in line with the guidelines of the Trussell Trust with which the foodbank is affiliated.

We aim to ensure that all clients presenting with official vouchers during foodbank opening hours receive appropriate food parcels in line with Trussell Trust and local policies.

Those without vouchers are either provided with emergency vouchers and parcels or given advice as to potential alternatives. The foodbank also aims to develop appropriate initiatives beyond food provision, including supermarket vouchers and Citizens Advice support.

The charity is currently run exclusively by volunteers; there are no paid staff.

Trustees are elected at the AGM by the official representatives of the seven local member churches: Barnet Brookside Methodist, Christ Church (St Albans Road), St Gregory's R.C., St John's URC, St Mary the Virgin, St Peter's R.C. and URC Wood Street.

The charity trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the charity commission.

The week-by-week work of the foodbank is managed by the core group under the leadership Operations Manager Harold Williams and Development Manager Joshua Hancock.

Reports compiled October 2021.

## **Trustees**

Chair	Andrew Summers
Vice Chair	Rev. Laura Hewitt
Treasurer	Margaret Spillman
Safeguarding Officer	Judy Burstow
Spiritual Advisor	Rev. Julian Templeton
Secretary	Richard Lawson
	Martine Whitaker
	Sarah Edwards
	Sheila Gallagher

## **Contributors**

Minute Secretary	Caroline Antoinette
Assistant Treasurer	Arlette Jennings
Independent Examiner of Accounts	Chris Jones

## **Core Group**

Operations Manager & Warehouse Manager	Harold Williams
Development Manager	Joshua Hancock
Treasurer	Margaret Spillman
Voucher Holder Coordinator	Teresa Williams
Data Manager	Victoria Miller
Volunteer Administrator	Sonia Lucas
Operations	David Godfrey
Volunteer Scheduler	Caroline Antoinette
Minute Secretary	Vicky Fenton

## **Chair of Trustees Report**

The ongoing coronavirus crisis has continued to present the foodbank with significant challenges, which trustees again believe have been well met due to the incredible work of the core group and our dedicated teams of volunteers.

Particular mention of Harold Williams is warranted who accepted the role, temporarily, of Operations Manager and of Joshua Hancock who became Development Manager this time last year. Between them, they have had the unenviable task of taking up the reins handed on by Martine Whitaker who was standing aside as Foodbank Manager to focus on her school leadership career. Harold and Josh have done amazing jobs, playing key roles in enabling 5521 people to be fed during the past 12 months, a 40% increase on last year even. This represents a wonderful team effort on the part of all our fantastic volunteers. More is said later in this Annual Report about the advent of a Citizens Advice service at the foodbank and the growing use of supermarket and fuel vouchers and other important developments led by Josh. These initiatives have been made possible by many generous donations during lockdowns and by grants from the Trussell Trust.

On 15 June the core group presented a significant report to the Trustees Board saying that they had reluctantly concluded that a 100% volunteer-run foodbank was no longer sustainable. Trustees accepted their recommendation that a paid role be established, and a consultation paper was circulated in July seeking views on what such a role might entail, and on the process to be followed. Consequently, a committee of trustees with secondees from the core group and the wider volunteer group has been taking the matter further. It is hoped that further grants from the Trussell Trust may be forthcoming to supplement the foodbank's existing funds to enable the salaried post to exist for as long as is needed.

Another trustees committee has been busy this year reviewing the charity's Constitution. We are grateful to Richard Lawson who has led this work. The Constitution, which was adopted at the inaugural general meeting in 2013 (with a minor change to the Object in 2014) has been amended and updated to reflect better the foodbank's current situation. The plan is to bring the proposed updated version to the November AGM for approval before being submitted to the Charity Commission.

The foodbank has continued to forge links with other local organisations working in the poverty relief field. We look forward to developing close working with, among others, New Citizens Gateway (formally Barnet Refugee council) and JIM'S Café attached to St James Church in East Barnet Road which also offers a valuable Citizens Advice service as well as Welcome Boxes for refugees.

At the 2020 AGM we said farewell to Lia Leonis who, as Trussell Trust Regional Manager had been a great support to the foodbank over the years. We are delighted now to welcome Lia's successor, Amy Wisenfeld who has already provided valuable advice and support.

This year has seen the retirement from the trustees' board of Sheila Gallagher, the foodbank's founder, and original coordinator. Without Sheila's care, vision and

persuasive charm, the foodbank may never have come into being. Sheila ran the foodbank until Martine took over in 2014 and has served faithfully as a trustee since. Her farewell was marked with a lovely afternoon tea in early September in the garden of fellow trustee Judy Burstow. The event was enjoyed by many trustees and core group members including Helen Tolhurst who had travelled from her retirement home in Kent. We were able to thank Sheila on behalf of the 20,000 or so folk who have benefitted from her wonderful initiative.

Trustees see the demand for emergency food, regrettably, continuing to remain high. Demand inevitably will be impacted by the end of the furlough scheme and removal of the Universal Credit uplift, by the increase in National Insurance, and by the predicted rise in food prices. These factors will hit the poorest hardest.

We are grateful to all who have donated food and money so generously, and to Margaret Spillman and Arlette Jennings (Treasurer and Assistant Treasurer) who have kept our accounts in good order. Thanks also go to Chris Jones, our honorary external independent examiner, who again has conducted an examination of our accounts so thoroughly and offering such helpful advice. I was pleased to attend a memorial service for Phyllis Brown on Sunday 4 July. Phyllis had served diligently as our bookkeeper since the foodbank's inception.

We would like to thank Aoife Murphy for her thorough work as minute secretary for trustees' meetings, core group and the AGM. Caroline Antoinette has enthusiastically assumed this role for trustees' meetings and the AGM. Vicky Fenton kindly did similarly for several core group meetings, and we are grateful to the three of you for taking on these vital roles. We are now seeking someone else to take on the minuting of core group meetings. Most of the remaining sections of this Annual Report have been prepared by the core group members.

I would like once again to record the thanks of trustees to the core group, St Peters, and to all volunteers, voucher holders, food donors, financial supporters, food collectors, delivery drivers, schedulers, researchers, data inputters, administrators, fellow trustees, and all of you who make up the wonderful community of Chipping Barnet foodbank.

*Andrew Summers*

## **Operations Report**

From the date of our last AGM in November 2020 I have been acting as the Operations Manager for the foodbank, but this was intended to be a temporary arrangement; plans for changes to our management structure are currently being actively developed for implementation.

The foodbank continues to operate in “Covid management” mode. This means that we are still unable to fully interface with our clients as they essentially remain outside of the building; we look forward to a return to being able to offer tea and coffee and a chat. The typical number of clients per session is less than at the peak of the pandemic but remains well above the numbers we were seeing prior to Covid. Detailed numbers are provided in the statistics section of the report. We continue to provide deliveries to clients where it is accepted that they are unable to attend or cannot get a friend or family member to collect on their behalf. We have one driver rostered for each client session.

In addition to the standard pre-packed food parcels, we are now able to offer fresh food to our clients. Our key source for this is the Barnet Food Hub operating out of the old East Barnet library. We now have a fridge where we can store this food between sessions. We have also introduced to a greater degree Aldi vouchers and fuel vouchers to support clients.

We continue to support the local women’s refuge with food, supermarket vouchers, clothing, and equipment.

Last year we substituted the traditional Christmas Angel bags with Aldi vouchers as it was agreed that a huge amount of bag packing, and social distancing requirements were not consistent; it is expected the voucher arrangement will continue for Christmas 2021.

Our volunteers have continued to work hard during the year; a number have agreed to step up to the Team Leader role, covering both client and sorting/packing sessions. With the difficulties of communication during the pandemic, new Open Forum Zoom meetings have been held about every 3 months to which all volunteers are invited; more recently we have held a similar meeting for our Team Leaders and Schedulers. The Core Team continues to meet regularly but the frequency has now reduced to about monthly meetings.

We have been able to strengthen our relationship with the Trussell Trust over the last year; this is partly because I have been able to attend the North and East London cluster meetings held with our Area Manager Amy Wisenfeld. We have been able to share ideas and experience with other foodbanks. Amy made a visit to us in August during a client session and was able to see the entirety of our operations in practice, members of the Core Team were able to meet her, and she provided guidance and support for the challenges we face in the future.

*Harold Williams*

## **Development Report**

This year we have better come to terms with the challenges facing foodbanks across the country and worked to develop a roadmap for the future. This means tackling the causes of food insecurity, rather than functioning solely to combat its symptoms. It is no longer the case that foodbanks provide emergency food parcels only; across the country foodbanks are diversifying the range of support on offer to meet the challenges our clients face in their day-to-day lives. At Chipping Barnet foodbank, we supply emergency food, fresh fruit and vegetables, toiletries and household cleaning items, Aldi vouchers and PayPoint/Post Office fuel vouchers. These systems are in place to allow clients greater freedom to spend money where it matters, relieving some of the pressure arising from the need to visit the supermarket and pay fuel bills. The fuel voucher scheme this year has provided nearly £4000 to foodbank clients.

In August we saw the introduction of our Citizens Advice Barnet service, with Safia Akram spearheading the project. With over 80 years of expertise in providing quality-assured advice which meets the needs of our local community, Citizens Advice Barnet specialise in advising people on all aspects of welfare benefits, debt, housing, immigration, and employment rights. In the coming months we will be working with CAB to compile a report to be sent to The Trussell Trust to secure funding for the project for an additional year. Low income and benefit related issues remain the most common reasons for people visiting our foodbank. Having no recourse to public funds, debt and sickness are also crises we see frequently. It is hoped our work with Citizens Advice Barnet will ensure clients experience only temporary dependence on foodbank provision.

The landscape of food provision in this country is changing, and foodbanks are adapting to the rising need. In the coming months Chipping Barnet foodbank will be looking to appoint a paid manager to navigate us through further uncertainty. To compliment this handover, we will be looking to implement Assemble; a volunteer management platform provided by The Trussell Trust. This platform should allow a manager greater oversight of our volunteer teams and to communicate with increasing transparency. We believe also in building an increasingly social space for volunteers that drives greater volunteer involvement in rota formation, and the planning of events such as the annual stock take and Christmas Angels initiative. In addition, Assemble allows volunteers greater control of the data that is held about them, supporting our efforts to make the foodbank GDPR compliant.

Looking towards the future, we will attempt to develop systems allowing clients better access to technology and the internet, as well as funding for energy efficient product installation. We will continue to work with local and national partners to broaden our services to meet client needs and respond to calls from The Trussell Trust for 'a more dignified, compassionate, and just society where foodbanks are no longer needed.'

A sincere thank you to all those who continue to support these efforts so diligently and selflessly.

*Joshua Hancock*

## **Warehousing**

The biggest warehousing and stock challenge of the year has been the need to reduce the amount of space the foodbank was using in the Parish Centre at St Peter's. Until August 2021 we were the only user of the building and were able to always use the two main rooms. Our first task was to clear the downstairs room between sessions; this was achieved by the purchase of two trolleys so that pre-packed bags can be moved in and out of the stock room; the volunteer team packs more bags during the sessions as required. Clearing the upstairs room which was full of toiletries and cleaning products required re-organisation of our stock room and the provision of extra shelving – we are managing but it's not ideal.

Our stock levels have remained satisfactory, and we have managed this through our weekly Stock Shortage poster and communications; surprisingly we had a couple of weeks when we had to ask for baked beans. We had a fantastic response to our "Reverse Advent Calendar" collection, where families put an item aside each day during Advent. On the day that we had published to receive these donations we set up gazebos by the garage and had an enhanced team to manage everything. Again, last year there were no Harvest Festival collections, but many schools and churches have been able to re-instate these in 2021 and we have had extra volunteers to collect, receive and sort these donations which will total over 2000kgs - probably the largest collection ever.

Our annual stock take was completed in September by a team of volunteers, and we had about 3800kg of stock. This is less than last year but twice as much as our pre-pandemic total.

During the year we had a new pair of outward opening doors fitted to the garage; this has provided a better, safer working environment and allowed space for a large fridge for our fresh food. This is mostly vegetables, fruit, and bakery items; we are unable to manage fresh meat or fish products because of the potential health risk as we don't have full traceability. Our fresh food comes from a range of sources including the Food Hub, allotments, and individual donations.

We have developed a partnership with Gratitude, a charity based in Borehamwood old library. They have a vegetarian ethos and give us any non-vegetarian tins of meat/fish/soup they receive plus other donations where they have excess; we give them baby food and nappies etc. It is a mutually beneficial arrangement.

*Harold Williams*

## **Volunteer Administration**

In the last year we have been fortunate to have a substantial number of volunteers who have felt able to continue to help at Foodbank. We have 153 volunteers spread across 4 rotas and ancillary roles.

We haven't been able to train any new volunteers over the last year due to lockdowns, changes in our ways of working and being able to keep everyone covid safe. However, we are working on an updated training programme to be able to have new volunteers join the foodbank in the near future.

We are still asking volunteers to wear masks and encouraging hand sanitising. We still work in small teams spread throughout the garage and parish centre. As a Core Team, we are keeping covid safe with team meetings via zoom. We still also have a delivery driver on every shift too, to be able to let immobile and self-isolating clients receive food.

We continue to be ever so grateful to our volunteers, who we wouldn't be able to operate at our current levels. Thank you to each and every one of you.

*Sonia Lucas*

## **Voucher Holders/Referral Agencies**

Over the last year we have a significant number of new voucher holders, for example, Family Support within the Borough services. Much closer links and partnership working with Children's Centres in Barnet and Finchley have been established as these organisations are best placed to identify families in need of support.

An increased number of clients have had to self-refer as they have been unable to contact (often overstretched) referral agencies. Wherever possible these are followed up.

More agencies have the capacity to issue e-vouchers which can be sent to a client's phone, and this has reduced administrative tasks within the foodbank.

*Teresa Williams*

## **Health & Safety**

Having taken on the Operations Manager role the Trustees and Core team tried to find someone to take on this role, but this wasn't achieved. I have therefore continued act as the conscience of the Trustees.

The Health and Safety Policy has been reviewed and updated to reflect the changes in the management structure and our operating practices.

We have successfully managed to remain a safe place for volunteers and clients; we have not had any Covid outbreaks at the foodbank and have had no safety incidents or accidents of note.

We continue to receive and manage the Product Safety Alerts from the Food Standards Agency. With the increased level of fresh food we are dealing with it would be helpful to have a volunteer with food hygiene experience to help keep us safe.

*Harold Williams*

## **Treasurer's Report**

This Financial Year has been very busy. You can see that our income almost doubled from the previous year due to many generous people and businesses.

As expected, our expenses have also increased. Last Christmas, due to the virus, we were unable to pack bags for our 'Christmas Angels' campaign, so we gave our most needy clients Aldi vouchers and book vouchers for their children. Additional costs also arose as we purchased masks and gloves to protect our volunteers.

We are now supporting other local charities considerably more by issuing them Aldi or Asda vouchers. This includes Solace Woman's Aid, New Citizen's Gateway, Children's Centre and JIMs Cafe.

As we are in a very strong financial position, we have been able to issue many more vouchers since 31/05/2021, and we have a system in place to help clients with their heating bills. We expect there will be a very high demand this winter for this scheme.

Since 31/05/2021 we have had a Citizens Advice Barnet advisor attend our sessions to support our clients who have worries about their benefits and other support areas. We are fortunate that a grant was received from the Trussell Trust to cover most of these costs.

Finally, I must say a big thank you to the Core Team and Trustees for their support throughout this very demanding year. Also, a special thanks to Arlette Jennings who supports me to control the foodbank accounts.

*Margaret Spillman*

## **Income and Expenditure**

### **CHIPPING BARNET FOODBANK for year ended 31st May 2021 INCOME/EXPENSES For the Year Ended 31st May 2021**

#### **Receipts**

	Notes	2021	2020
Tax efficient (Gift Aid) Donations		£10,333	£3,878
Large Donations and Grants	1	£47,017	£29,218
Additional Donations	1	£32,182	£13,296
Fundraising Events		£0	£524
Tax reclaimed on Gift Aid Donations		£1,033	£911
Bank Interest		£1	£0
<b>TOTAL RECEIPTS</b>		<b>£90,566</b>	<b>£47,827</b>

#### **Payments**

Christmas Angel Gifts		£5,010	£331
Food Purchased		£4,877	£2,743
Fuel Costs/Vouchers		£1,715	£911
Insurance		£323	£322
Postage/ Printing Stationery/Masks/Bags		£1,806	£980
Rental Costs		£4,200	£4,200
Telephone/Zoom		£740	£281
Solace Women's Centre		£933	£601
Support to Young People Leaving Care		£275	£100
Trussell Trust/ ICO		£215	£395
Shed & Fixtures		£2,076	£2,460
Materials for Foodbank		£512	£20
Charities		£985	£300
Materials/Computers for schools		£3,258	£920
Cleaner		£900	£0
Tin Can Recipe Books		£987	£0
Others		£601	£227
<b>TOTAL PAYMENTS</b>		<b>£29,413</b>	<b>£14,791</b>

<b>Surplus Monies for Year ended 31 May 2021/2020</b>	<b>£61,153</b>	<b>£33,037</b>
<b>Bank Balance as at 31 May 2020/2019</b>	<b>£48,120</b>	<b>£15,084</b>
<b>Reconciled Bank Balances as at 31 May 2021/2020</b>	<b>£109,273</b>	<b>£48,120</b>

#### **Notes**

1

The Donations for 2020 have been re stated between gift aided donations, large donations and grants and additional donations which which are not under gift aid for clarity of information.

## Statements of Assets and Liabilities

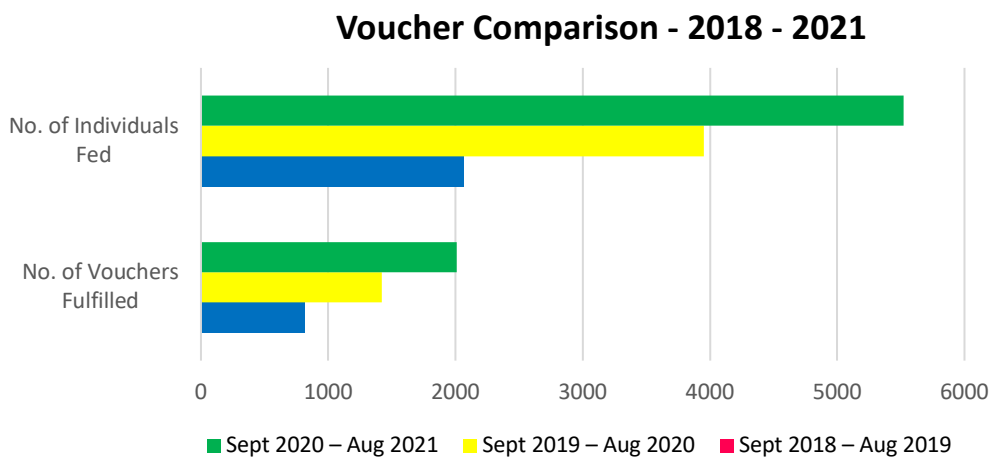
		2021	2020
<b>Assets</b>			
Bank	Current Account	£49,273	£48,120
	Savings Account	£60,000	£0
<b>Total Assets</b>		<u>£109,273</u>	<u>£48,120</u>
<b>Liabilities</b>			
Current Liabilities		£0	£0
<b>Total Liabilities</b>		<u>£0</u>	<u>£0</u>
<b>Total Assets Less Liabilities</b>		<u>£109,273</u>	<u>£48,120</u>

## **Statistics**

During the first half of our reporting year, we felt that we may be seeing a slight decrease in the number of clients this year. However, during the second half, need increased again and overall, this year we have seen yet another increase in the number of vouchers we fulfilled, people we have fed and stock we have distributed.

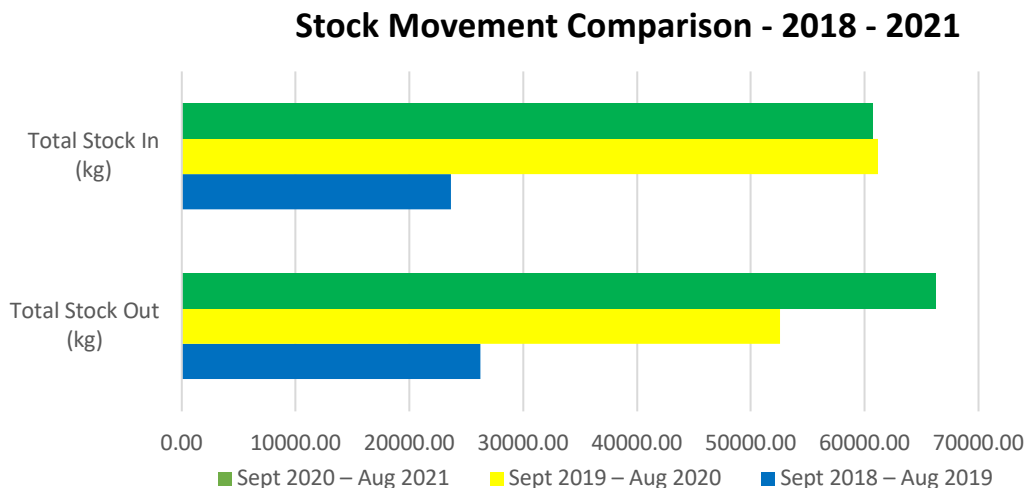
### **Vouchers Fulfilled and Individuals Fed**

We fulfilled a total of 2012 vouchers, which represents a 41.79% increase from last year. Furthermore, we provided food to 5521 individuals, which is an increase of 39.63% in the number of people we have fed through our voucher system.



### **Stock Movement**

In terms of our stock movement, we distributed 25.96% more food than we did last year. We have also continued to support other organisations in the borough with food, for example, Gratitude Borehamwood, Solace Women's Aid, Oak Lodge School, Leaving Care Team, Giuseppe Conlon House, Hens Medics Food Hub, to name a few. Donations to the foodbank this year have stayed almost at the same high levels they were last year. A total of 60,744.67kg of food was donated.

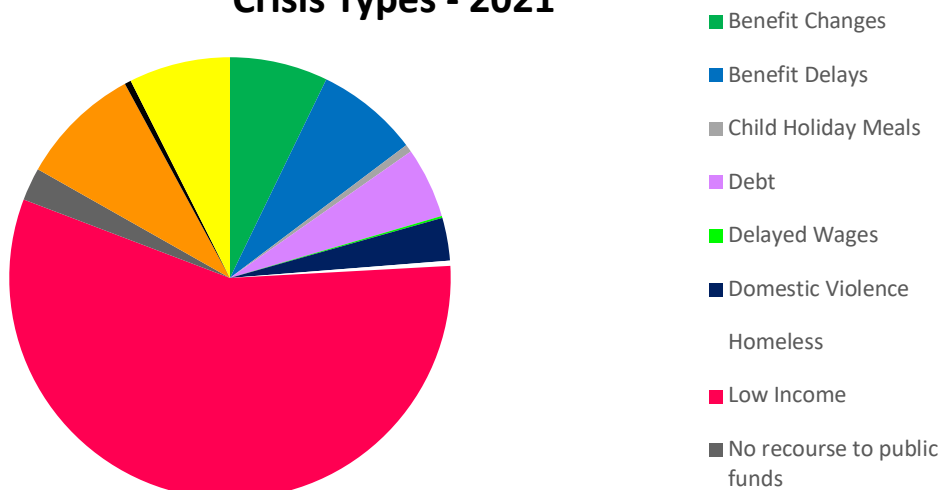


	Sept 2018 – Aug 2019	Sept 2019 – Aug 2020	Sept 2020 – Aug 2021	% Change Last Year
<b>No. of Vouchers Fulfilled</b>	815	1419	2012	<b>41.79%</b>
<b>No. of Individuals Fed</b>	2066	3954	5521	<b>39.63%</b>
<b>Total Stock Out (kg)</b>	26253.08	52573.00	66222.70	<b>25.96%</b>
<b>Total Stock In (kg)</b>	23626.10	61161.26	60744.67	<b>-0.68%</b>

## Crisis Types

Low income and benefit related issues remain the most common reasons for people visiting our Foodbank. Having no recourse to public funds, debt and sickness are also crises we see frequently. We unfortunately have also seen another increase in clients needing support due to domestic violence.

### Crisis Types - 2021

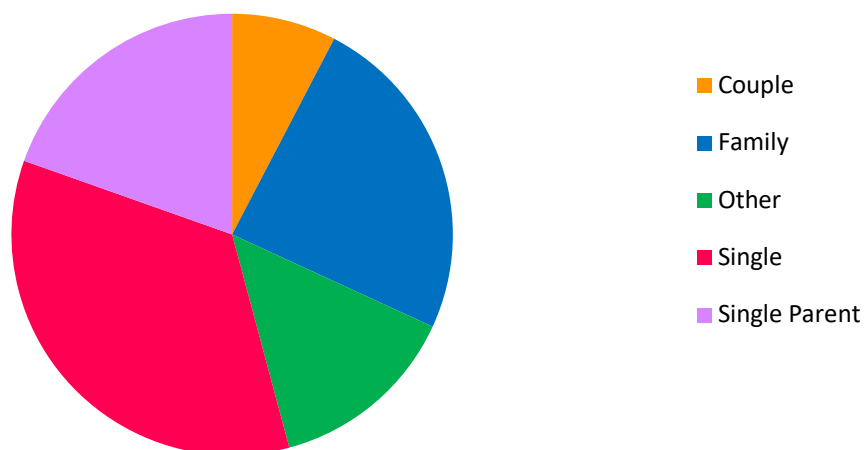


<b>Crisis</b>	<b>No. of Clients</b>	<b>%</b>
Low Income	3128	56.66%
Other	492	8.91%
Benefit Delays	416	7.53%
Sickness	410	7.43%
Benefit Changes	397	7.19%
Debt	286	5.18%
Domestic Violence	173	3.13%
No recourse to public funds	133	2.41%
Child Holiday Meals	31	0.56%
Refused STBA	26	0.47%
Homeless	21	0.38%
Delayed Wages	8	0.14%
<b>Totals</b>	<b>5521</b>	<b>100.00%</b>

## Family Size

Looking at family size, we can see that almost 55% of our clients are either single or single parents, 24% of clients are families with two parents and 8% are couples.

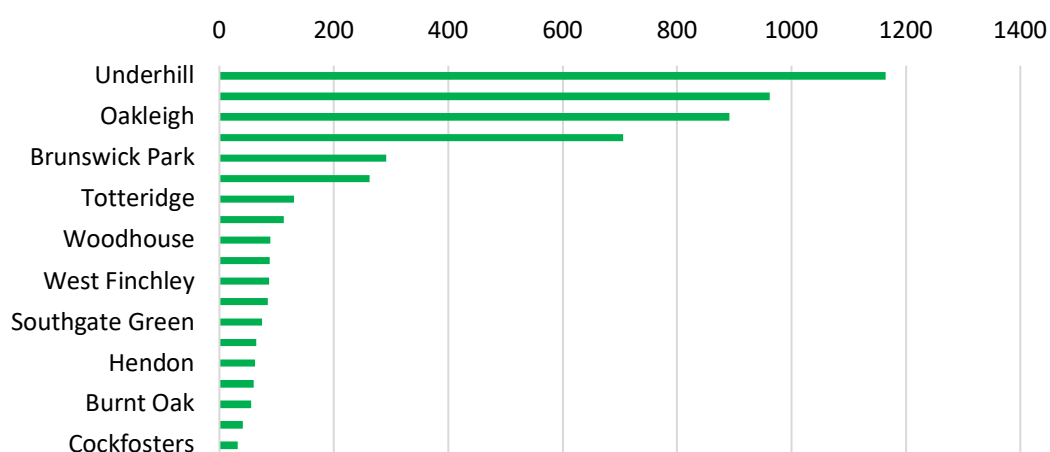
**Family Size 2021**



## Wards

When we look at the wards our clients live in, we can see that Underhill, East Barnet, Oakleigh, High Barnet, Brunswick Park, Woodhouse, Coppetts and Totteridge are the most common.

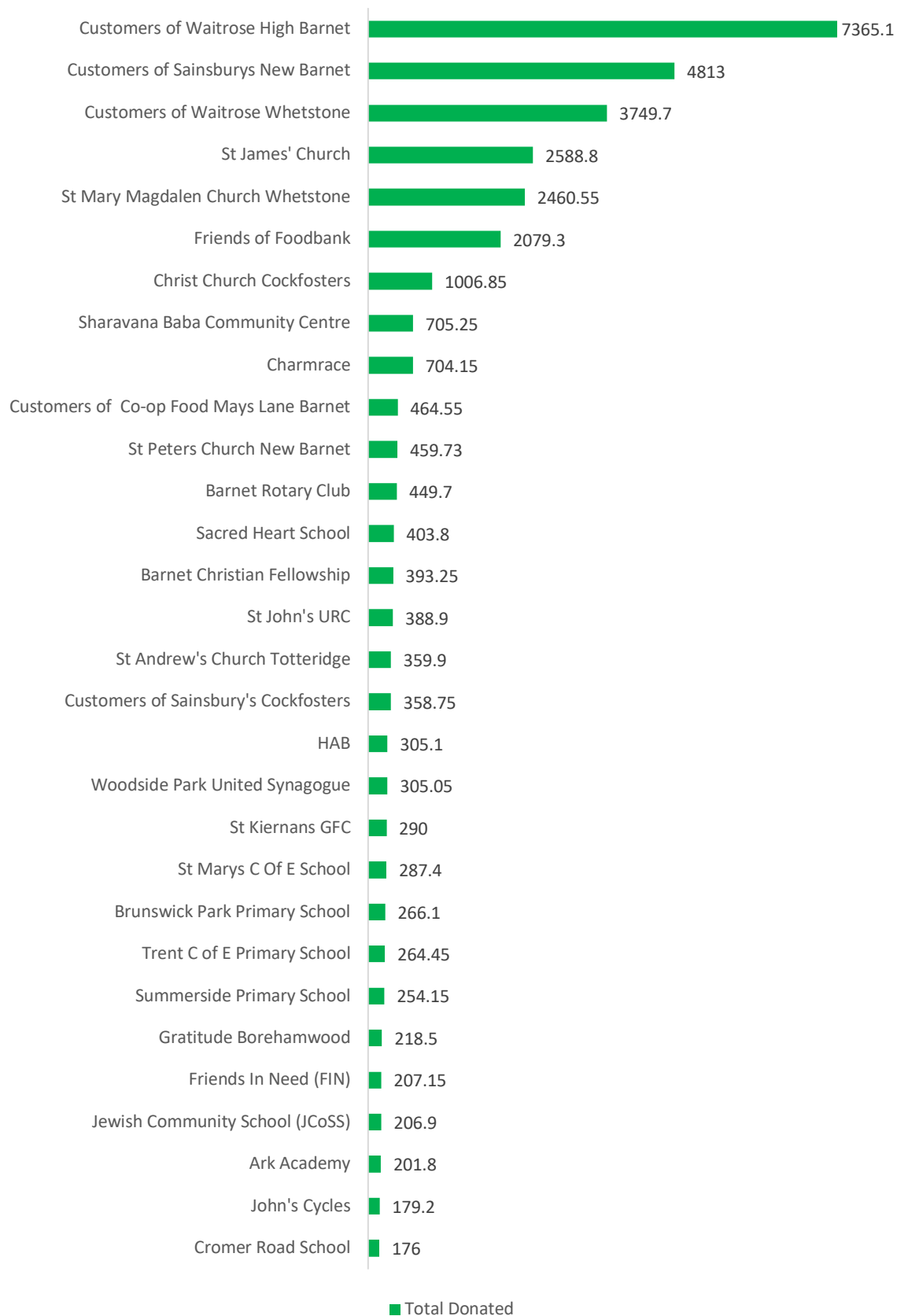
**Number of Individuals Fed by Ward 2021**



## Donors

Finally, you can see on the bar chart below our top 30 donors for this year, the biggest being customers of Waitrose in High Barnet, donating a massive 7,365kg of food this year.

## Top 30 Donors 2021



Victoria Miller

## **Thank You**

All volunteers who contributed their precious time and energy to work for the foodbank.

Our generous donors including churches, synagogues, schools, businesses, community groups and the many individuals who have offered such substantive food and financial support.

St. Peter's RC Church New Barnet for allowing us sole use of their Parish Centre throughout the coronavirus crisis, as well as one of their upstairs rooms for practical client sessions.

The many businesses across the borough who have long provided us regular collection points, such as Waitrose in High Barnet and Whetstone, Sainsburys in High Barnet and Cockfosters, Co-Op in Mays Lane, and Marie's Shoes in Barnet.

Local churches for supporting us through their parishioners. Local organisations including Wilds Café and John's Cycles.

The Barnet Food Hub for weekly fresh fruit and vegetables, and for supporting foodbanks across the borough with this provision.

Barnet Rotary Club

Cadbury in partnership with The Trussell Trust for a large delivery of chocolate eggs at Easter.

Tottenham Bakery for masses of mince pies and hot cross buns.

Letterbox Publications for magazines which the clients were able to take home.

Young people in the borough who contributed donations as part of volunteering or Duke of Edinburgh awards.

# Charity Commission Annual Return 2021

**CHIPPING BARNET FOODBANK**

Charity registration number: 1163042

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2021.**

## Financial period

**Financial period start date**

01/06/2020

**Financial period end date**

31/05/2021

## Income and spending

**Income £**

£90,566

**Spending £**

£29,413

## Serious Incidents

**For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?**

No

## **Fundraising - professional fundraiser**

**Did your charity raise funds from the public?**

Yes

**Did the charity work with any professional fundraisers?**

No

## **Fundraising - commercial participator**

**Did your charity work with any commercial participators?**

No

## **Government contracts**

**During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?**

No

## **Government grants**

**During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?**

No

## **Income from outside the UK**

**Did your charity receive income from outside the UK ?**

No

## Spending outside England & Wales

**Did your charity operate outside England and Wales?**

No

## Trading subsidiaries

**Did the charity have any subsidiaries?**

No

## Trustee payments

**Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?**

No

**Did any of the trustees resign and then take up employment with the charity?**

Yes

## Employees' salaries

**Did any of your charity's staff receive total employee benefits of £60,000 or more?  
Select No if your charity does not have any staff , or does not pay any staff.**

No

**For your highest paid member of staff only, what was the total value of their employee benefits?**

**(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)**

£0

## Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

153

## Financial controls

Did your charity review its internal financial controls?

Yes

## Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

## Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and

- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

## Declaration

Your role at the charity (select one):

☒ Trustee

Given names

Margaret

Family name

Spillman

Telephone  
number

02084493849

**Email**

mgtspillman@hotmail.com

**Date submitted**

25/11/2021

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.**

## **Independent examiner's report to the trustees of Chipping Barnet Foodbank**

I report to the trustees on my examination of the accounts of Chipping Barnet Foodbank (CBFB) for the year ended 31 May 2021.

### **Responsibilities and basis of report**

As the charity trustees of CBFB you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of CBFB's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of CBFB as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chris Jones

5 Nov 2021

80 Eton Avenue, East Barnet, Hertfordshire. EN4 8TY