

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31st March 2023
for
THE SYRIAN REFUGEE RELIEF FUND**

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

THE SYRIAN REFUGEE RELIEF FUND

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for the Year Ended 31st March 2023**

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THE SYRIAN REFUGEE RELIEF FUND

Report of the Trustees for the Year Ended 31st March 2023

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charity are for the relief and assistance for the victims of war, conflict or natural disaster, through the provision of food, clothing, bedding, medical aid, accommodation, access to water and sanitation; and other such purposes which are charitable under the laws of England and Wales as the Trustees from time to time determine. In particular for, but not limited to the benefit of people in Syria and surrounding countries.

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Grantmaking

In accordance with current Charity Commission guidelines, the charity has devised a grant-making policy in order to:

- a) ensure that a consistent approach is adopted to the consideration of applications for financial support.
- b) ensure that partner organisations have risk management and monitoring procedures in place.

The Charity's policy is to support voluntary and charitable organisations helping the most needy in Syria and neighbouring countries as a result of the war.

Policy:

- a) Beneficiary status
 - The charity will consider applications for grants from: Charitable organisations.
- b) Geographical area
 - The trustees consider that the core area to be served by the charity to be Syria and neighbouring countries.
 - Applications will only be considered from Charitable organisations that are registered in the UK and Ireland or US conducting their practice in English.
- c) Purpose of grant
 - Grants will normally be made for the purchase of food, medicines and clothing.
 - Copies of business plans may be requested as appropriate. Where an award is made by the Charity to cover only a relatively small proportion of the costs to be incurred by a grant recipient, the Trustees may make any payment conditional upon the applicant obtaining the remaining funding from other sources.

THE SYRIAN REFUGEE RELIEF FUND

Report of the Trustees for the Year Ended 31st March 2023

OBJECTIVES AND ACTIVITIES

d) Size of grant

- The amount of any grant awarded will not normally be greater than £20,000, but larger grants may be awarded at the discretion of the trustees.

e) Assessment process

The Trustees will normally expect, as a minimum, to be provided with

- A copy of the applicant organisation's most recent set of financial statements.
- Details of the purchase / expenditure to be funded, including a full cost breakdown.
- Confirmation of the amount of financial support already received or pledged towards the overall cost.

f) Post-Award review

The Charity reserves the right to request from the grantee confirmation that funds have been spent appropriately. It may ask for a photographs of what has been funded by an award, or for a report after a suitable period from the body receiving the grant to update the Trustees on the progress of its project.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Due to the enthusiasm and generosity of our donors, we were able to maintain our financial support to our two main programmes, in Syria and Turkey, the 35 orphans and 15 families of children requiring prosthetics. In addition, as a result of a wonderful donation of £100,000, from one of our long-term supporters, we were able to completely fund a full year of operation for the Mahmoudiy Refugee Camp School.

Future Plans

Tragically the funds we raise continue to be essential, as most of the world looks away from the targeted death and destruction in Syria. So, we are planning once again to host another fundraising dinner and auction, this time at Trinity House in October 2022. We will continue to build on the positive partnership with Action For Humanity and also explore other networks which support the plight of those displaced and injured by the continuing war in Syria.

Finally, it is again worth noting, that none of this would be possible without the energy and commitment of my fellow trustees throughout the year; Will Wintercross, Victoria Nicholson, Tristan Elder and Paola Fudakowska and our excellent team of volunteers on the night of the dinner and auction.

Brian Cross - Chair of SRRF

FINANCIAL REVIEW

Financial position

The charity has received income of £193,823 (2022: £137,974) and incurred expenditure of £152,943 (2022: £75,396) in the year, leaving a surplus for the year of £40,880 (2022: £62,578).

The expenditure included direct grant payments of £124,812 to Action for Humanity for their Education at Al Baghouz, Child and Orphan and Syria Earthquake Funds, and support costs of £7,952.

The charity had unrestricted funds carried forward at 31 March 2023 of £121,966 (2022: £81,086).

THE SYRIAN REFUGEE RELIEF FUND

Report of the Trustees for the Year Ended 31st March 2023

FINANCIAL REVIEW

Reserves policy

The charity is reporting on its seventh period of activity in these financial statements, the trustees have undertaken a review of the reserves policy and have set the desired level at £10,000 to ensure that the charity has sufficient reserves to meet any financial commitments relating to upcoming fundraising events.

Unrestricted reserves at the end of the year were £121,966 which is in excess of the standard policy amount of £10,000. The trustees have made a commitment to provide further grant funding to Action for Humanity during the 2023/24 year, the amounts paid in 2023/24 will utilise these excess reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO). It registered with the Charity Commission on 6 August 2015, registered number 1163035.

The charity is governed by its constitution, dated 3 August 2015.

Recruitment and appointment of new trustees

The first charity trustees on registration were as follows:

- Brian Cross
- William Wintercross
- Lucy Verey (Resigned 2/11/16)

Five further trustees have been appointed since the charity registered, Susan Charteris (resigned 4/5/22), Michelle Churchward (resigned 25/6/19), Tristan Elder and Victoria Nicholson (appointed 16/9/19) and Paola Fudakowska (appointed 1/6/22).

Induction and training of new trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

Key management remuneration

The charity is managed by the trustees, acting in a voluntary capacity and receiving no remuneration or financial benefits.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1163035

Principal address

8 Bankfield Terrace
Armitage Bridge
Huddersfield
West Yorkshire
HD4 7PE

THE SYRIAN REFUGEE RELIEF FUND

Report of the Trustees
for the Year Ended 31st March 2023

Trustees

S Charteris (resigned 4/5/22)
B V Cross
T Elder
P M Fudakowska (appointed 1/6/22)
V A R Nicholson
W Wintercross

Independent Examiner

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on ^{29/01/2024} and signed on its behalf by:



.....
B V Cross - Trustee

**Independent Examiner's Report to the Trustees of
The Syrian Refugee Relief Fund**

Independent examiner's report to the trustees of The Syrian Refugee Relief Fund

I report to the charity trustees on my examination of the accounts of The Syrian Refugee Relief Fund (the Trust) for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria Atkinson FCA
The Institute of Chartered Accountants in England and Wales

BK Plus Limited
52 St Johns Lane
Halifax
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BK Plus Limited

Date: *30 January 2024*

THE SYRIAN REFUGEE RELIEF FUND

**Statement of Financial Activities
for the Year Ended 31st March 2023**

		31/3/23 Unrestricted fund £	31/3/22 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	193,823	137,974
EXPENDITURE ON			
Raising funds	3	20,179	13,297
Charitable activities	4		
Action for Humanity		124,812	47,062
CanDo International		-	13,000
Support costs		7,952	2,037
Total		152,943	75,396
NET INCOME		40,880	62,578
RECONCILIATION OF FUNDS			
Total funds brought forward		81,086	18,508
TOTAL FUNDS CARRIED FORWARD		121,966	81,086

The notes form part of these financial statements

THE SYRIAN REFUGEE RELIEF FUND

**Balance Sheet
31st March 2023**

	Notes	31/3/23 Unrestricted fund £	31/3/22 Total funds £
CURRENT ASSETS			
Cash at bank		123,046	81,759
CREDITORS			
Amounts falling due within one year	8	(1,080)	(673)
NET CURRENT ASSETS		<u>121,966</u>	<u>81,086</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		121,966	81,086
NET ASSETS		<u>121,966</u>	<u>81,086</u>
FUNDS	9		
Unrestricted funds		<u>121,966</u>	<u>81,086</u>
TOTAL FUNDS		<u>121,966</u>	<u>81,086</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 29/01/2024 and were signed on its behalf by:



B V Cross - Trustee

The notes form part of these financial statements

THE SYRIAN REFUGEE RELIEF FUND

Notes to the Financial Statements for the Year Ended 31st March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31/3/23	31/3/22
	£	£
Donations	193,823	137,974

THE SYRIAN REFUGEE RELIEF FUND

Notes to the Financial Statements - continued for the Year Ended 31st March 2023

3. RAISING FUNDS

Raising donations and legacies

	31/3/23	31/3/22
	£	£
Event costs	20,179	13,297

The costs above represent an annual fundraising dinner which raises significant funds for the organisation each year.

4. CHARITABLE ACTIVITIES COSTS

	Grant funding of activities (see note 5) £	Support costs £	Totals £
Action for Humanity	124,812	-	124,812
Support costs	-	7,952	7,952
	<u>124,812</u>	<u>7,952</u>	<u>132,764</u>

5. GRANTS PAYABLE

	31/3/23	31/3/22
	£	£
Action for Humanity	124,812	47,062
CanDo International	-	13,000
	<u>124,812</u>	<u>60,062</u>

The total grants paid to institutions during the year was as follows:

	31/3/23	31/3/22
	£	£
Action for Humanity	1,690	-
Action for Humanity - Child and Orphan Fund	17,581	17,062
Action for Humanity - Educational Emergency Response in Moumoudli Camp	-	30,000
Action for Humanity - Mahmoudly Refugee Camp	95,541	-
Action for Humanity - Syria Earthquake	10,000	-
CanDo International - Save Syria's Schools Campaign	-	13,000
	<u>124,812</u>	<u>60,062</u>

THE SYRIAN REFUGEE RELIEF FUND

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2023**

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

In common with other small charities, the trustees are involved in the day to day activities of the charity and purchase goods and services on behalf of the charity, which are reimbursed. These payments are not in the form of reimbursement of expenses for acting as a trustee, and are instead reimbursement of charitable activity costs, therefore they are not disclosed in this note.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	137,974
	<hr/>
EXPENDITURE ON	
Raising funds	13,297
Charitable activities	
Action for Humanity	47,062
CanDo International	13,000
Support costs	2,037
	<hr/>
Total	75,396
	<hr/>
NET INCOME	62,578
	<hr/>
RECONCILIATION OF FUNDS	
Total funds brought forward	18,508
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TOTAL FUNDS CARRIED FORWARD	81,086
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THE SYRIAN REFUGEE RELIEF FUND

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2023**

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23	31/3/22
	£	£
Other creditors	1,080	673
	<u>1,080</u>	<u>673</u>

9. MOVEMENT IN FUNDS

	At 1/4/22	Net movement in funds	At 31/3/23
	£	£	£
Unrestricted funds			
General fund	81,086	40,880	121,966
	<u>81,086</u>	<u>40,880</u>	<u>121,966</u>
TOTAL FUNDS	<u>81,086</u>	<u>40,880</u>	<u>121,966</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	193,823	(152,943)	40,880
	<u>193,823</u>	<u>(152,943)</u>	<u>40,880</u>
TOTAL FUNDS	<u>193,823</u>	<u>(152,943)</u>	<u>40,880</u>

Comparatives for movement in funds

	At 1/4/21	Net movement in funds	At 31/3/22
	£	£	£
Unrestricted funds			
General fund	18,508	62,578	81,086
	<u>18,508</u>	<u>62,578</u>	<u>81,086</u>
TOTAL FUNDS	<u>18,508</u>	<u>62,578</u>	<u>81,086</u>

THE SYRIAN REFUGEE RELIEF FUND

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2023**

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	137,974	(75,396)	62,578
TOTAL FUNDS	<u>137,974</u>	<u>(75,396)</u>	<u>62,578</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/21 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	18,508	103,458	121,966
TOTAL FUNDS	<u>18,508</u>	<u>103,458</u>	<u>121,966</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	331,797	(228,339)	103,458
TOTAL FUNDS	<u>331,797</u>	<u>(228,339)</u>	<u>103,458</u>

THE SYRIAN REFUGEE RELIEF FUND

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2023**

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2023.

11. ULTIMATE CONTROLLING PARTY

The charity is controlled by the board of trustees.

THE SYRIAN REFUGEE RELIEF FUND

Detailed Statement of Financial Activities
for the Year Ended 31st March 2023

	31/3/23 £	31/3/22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	193,823	137,974
Total incoming resources	193,823	137,974
EXPENDITURE		
Raising donations and legacies		
Event costs	20,179	13,297
Charitable activities		
Grants to institutions	124,812	60,062
Support costs		
Management		
Postage and stationery	170	48
Computer and website costs	478	418
Travel costs	6,152	826
	6,800	1,292
Finance		
Bank charges	72	72
Governance costs		
Accountancy and legal fees	1,080	673
Total resources expended	152,943	75,396
Net income	40,880	62,578

This page does not form part of the statutory financial statements