

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales · Charity number 1163022

Details

Status Registered

Legal form CIO

Registered 2015-08-05

Register [View on the Charity Commission register](#)

Contact

Address St. Cyprians Church Hall
Birchvale Road
Sheffield
S12 4XY

Phone 07525 861316

Email Birleypreschool@yahoo.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We offer high quality, affordable, inclusive and accessible childcare for children primarily under statutory school age. We work to enhance the atmosphere of our local community by creating a thriving family environment where children can continue to develop and learn, working in partnership with statutory, professional and voluntary groups to meet the needs of children and families.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£232,000	£153,000	-	-
2024-08-31	£195,000	£160,000	-	-
2023-08-31	£164,000	£153,000	-	-
2022-08-31	£151,967	£155,643	-	-
2021-08-31	£153,198	£143,165	-	-
2020-08-31	£148,191	£135,062	-	-

Trustees

Name	Role	Appointed
Denise Fox		2020-10-24
JAYNE HUMPHREYS		2023-08-14
Karen McGowan		2020-10-24
Rachel Heath		2019-07-05
Rebecca Faye Price		2022-11-19

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

Registered Charity Number: 1163022

Birley Community Pre-School
Annual Report and Unaudited Financial Statements
For the year ended 31 August 2025

Birley Community Pre-School

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Birley Community Pre-School

Legal and administrative information For the year ended 31 August 2025

Trustees

Rachel Heath	Chair
Rebecca Price	Deputy chair
Councillor Karen McGowan	
Councillor Denise Fox	
Jayne Humphreys	

Principal Address

St. Cyprians Church Hall
Birchvale Road
SHEFFIELD
S12 4XY

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Birley Community Pre-School

Trustees' annual report For the year ended 31 August 2025

Background information

The preschool has been based in St Cyprians Church Hall since September 2020 and thanks to the hard work of the whole management and staff team we continue to thrive. Our ethos is to provide high quality, affordable, inclusive and accessible care for all children and their families. We continue to offer to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences.

We offer quality care and education to over 40 families and children a week. We have maintained running at 95% capacity and continue to have a waiting list system in place. We continue to work with the church to update and keep the building to a good standard.

Structure, governance and management

The Charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO), charity number 1163022. Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Objectives and activities

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

1. promoting their care and safety;
2. promoting their education and promoting parental involvement;
3. promoting their health and wellbeing;
4. providing services to support them and their families and carers;
5. providing services to individuals holding membership of the CIO; and
6. furthering the aims of the pre-school learning alliance.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are supported to successfully explore an experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework working alongside the Local Authority.

Activities during the financial year

This year we have continued to run at an average of 98% capacity each term. We have been able to offer places to children from 43 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3 and 4-year-old 15- and 30-hours places. We have also been talking to the local authority about the development of 30 hours for children from 9 months old. Discussions with trustees and the Finance Manager have been had regarding the implementation of new guidance around charging fees and all settings requiring a fee structure following criteria from the local authority.

We work closely with other professionals to ensure we identify, sign-post and support all our families as a unit, not just the children. All staff attend regular training to develop their continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid, safeguarding and food hygiene. The manager and deputy manager and 1 room staff all hold advanced safeguarding certification and attend termly briefings from the local authority.

Birley Community Pre-School

Trustees' annual report - continued For the year ended 31 August 2025

All staff have undergone universal safeguarding training and regular refresher training in line with the new safeguarding guidance from the EYFS.

Staff training and safeguarding updates- Universal Safeguarding, Designated Safeguarding Lead Training. Food Hygiene, Prevent Awareness, Safer Recruitment, Safer Sleep training.

Family engagement initiatives:

- reading book club
- parent session for child development
- development of Maths and literacy in preschool.

Financial review

The charity's main sources of income were government funded childcare places and parent fees. The main costs are staff wages.

The trustees have carefully managed resources to ensure continued financial sustainability of the preschool.

Reserves Policy

The trustees consider that six months operating costs are the target free reserves. Free cash reserves at 31 August 2025 were £251,024 (2024: £171,861 cash reserves.)

The policy will be reviewed every other year at minimum, by the trustees, or sooner if warranted by internal or external events of changes.

Future plans and activities

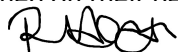
We will

- continue to support staff well-being with regular staff supervisions and staff well-being day which in turn helps staff to remain positive and enthusiastic
- continue to enhance the curriculum and teaching practices through staff training and regular reflective staff meetings
- develop staff training to support our children with SEND
- improve our outdoor area- mud kitchen, sand pit area, outdoor shed
- continue to develop the outdoor learning environment.
- develop relationship with the new Reverend and share information with parents on our new Facebook page.
- continue to look at new ways to stay sustainable and work closely with the landlord around heating costs.

Maths and literacy development will continue to be a priority on our action plan.

The Trustees declare that they have approved the above report on 20 May 2026.

Signed on their behalf by:



K L McGowan

Rachel Heath
Trustee

Karen McGowan
Trustee

Independent Examiner's Report to the trustees of Birley Community Pre-School ("the CIO")

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Lightfoot

Sarah Lightfoot, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

22 May 2026

Birley Community Pre School

Receipts & payments account

For the year ended 31 August 2025

	Note	Total 2025 £	Total 2024 £
Receipts			
Parent fees		34,825	60,816
SCC FEL funding		197,450	134,240
Total receipts		232,275	195,056
Payments			
Salaries and wages	4	143,565	143,945
Other staff costs		247	716
Equipment, consumables and supplies		3,944	6,412
Room hire, repairs and maintenance		2,500	5,185
Phone, postage and stationery		1,109	2,365
Insurance		467	-
Legal and professional fees		1,065	455
Independent examination and accountancy	5	-	720
Bank charges		215	182
Other		-	100
Total payments		153,112	160,080
Net receipts/(payments) for the year		79,163	34,976
Total funds brought forward		171,861	136,885
Total funds carried forward		251,024	171,861

Birley Community Pre School

Statement of assets and liabilities

As at 31 August 2025

	2025	2024
	£	£
Cash assets		
Balances at bank	251,024	171,861
Total	<u><u>251,024</u></u>	<u><u>171,861</u></u>
Assets retained for the Charity's own use		
Assets purchased by the Charity (at cost)	1,897	1,897
	<u><u>1,897</u></u>	<u><u>1,897</u></u>
Other monetary assets		
Rent paid in advance	-	2,500
	<u><u>-</u></u>	<u><u>2,500</u></u>
Liabilities		
Parent fees received in advance	2,788	2,963
SCC FEL funding received in advance	55,499	44,612
Salaries and wages (including HMRC and pension)	3,674	1,629
Independent examination and accountancy	1,605	-
	<u><u>63,566</u></u>	<u><u>49,204</u></u>

These Financial Statements are accepted by the Trustees on 20 May 2026.

Signed on behalf of the Trustees by:



Rachel Heath
Trustee



Karen McGowan
Trustee

Notes to the financial statements

For the period ended 31 August 2025

1 Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Trustees remuneration, benefits and expenses

Jayne Humphries, trustee, is also employed as the manager. Her employment benefits for the financial year were £31,186. The employment pre-dates the trusteeship which is allowable under the governing document.

No other trustees were paid or received any other benefits from employment with the Charity in the year (2024: £nil). No trustees were reimbursed expenses during the year (2024: £nil), in their role as trustees.

3 Related party transactions

The charity receives FEL funding from Sheffield City Council, the rates are set by Central government. The two trustees who are also councillors do not play any role in deciding the FEL funding.

Trustees are charged the same as any other parents if their children attend the Pre School.

Apart from those noted in note 2, there were no other related party transactions during the year (2024: £nil).

4 Staff Costs and numbers

	2025 £
Salaries	136,215
Employer's NI contributions	9,380
Employer's allowance	(7,553)
Employer's pension contribution	5,523
	143,565

No employee received emoluments of more than £60,000 (2024: nil). The average number of employees during the year was 10.

5 Independent examination fees

	2025 £	2024 £
Independent examination and accountancy	-	720
The independent examiner in 2024 charged in advance for their work.		

The independent examiner for 2025 will charge for their work after the year end accounts are completed - the fee will be paid in 25/26.

The following amounts were paid to the independent examiner's organisation in the year:

	2025 £	2024 £
Other services	101	-

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

BIRLEY COMMUNITY PRE SCHOOL

(Registered Charity Number 1163022)

Birley Community Pre School

Annual Report and Financial Statements

For the year end 31 August 2024

BIRLEY COMMUNITY PRE SCHOOL

Legal and administrative information

Full Name

Birley Community Pre School

Registered Charity Number

1163022

Trustees

Rachel Heath Chair
Rebecca Price Deputy Chair
Councillor Karen McGowan
Councillor Denise Fox
Stephen Nichols
Jayne Humphreys

Registered Address

St. Cyprians Church Hall,
Birchvale Road
Sheffield
S12 4XY

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square,
Birmingham.
B1 2HB

Accountant

Hennessey & Co
309 High Road
Benfleet
Essex
SS7 5HA

BIRLEY COMMUNITY PRE SCHOOL

History and development

Birley Community Pre-School (the Company limited by guarantee) was registered in June 2013 and opened its doors to children and their families in September 2013.

Based in the same building as Birley Community Nursery School and under the leadership of the Birley Federation of Schools, it was formally known as Birley Children's Centre and received the sure start grant. It was announced that the grant was to cease making the provision unsustainable and therefore causing the closure of many Children's Centres. The staff and parents/carers were informed in April 2013 that our childcare provision would have to close at the end of term (July 2013), which would result in the loss of 10 jobs and over 60 families having to find alternative childcare places elsewhere. These families included some children with additional needs and some from vulnerable families. This would also have caused safeguarding concerns as the nursery children who access wrap-around care with us before and after their nursery sessions would have to find alternative care outside of the school building. This situation would have proved very difficult for families with children in the Nursery and Primary school on the same site.

Parents/carers demanded a meeting with the schools Head teacher, expressing their feelings and concerns about losing a quality childcare provision where their children thrived and felt very settled. There had just been an Ofsted inspection in February 2013 with an outcome of Good. After lots of research and several staff and parent/carers meetings, it was agreed that the staff would take on the Childcare provision as a separate enterprise operating outside the school framework, with support from outside organisations, the school Head and parents/carers. We sourced several organisations who helped us with the initial set-up and Birley Community Pre-School was launched as a Limited Company in June 2013.

The separation was managed carefully, retaining and restructuring our staff with regards to roles and responsibilities along with a salary re-structure. We agreed a peppercorn rent for the premises for the first 3 years (rent to be negotiated after this period) which enabled us to become established. Due to the uncertainty of the first year we set a very prudent budget and restricted spending to essentials resulting in a very positive first year surplus enabling Trustees to develop their Reserves policy. Our first year was very successful with staff settling into new routines and child place capacity running at between 80 and 90 percent each day.

Our ethos has always been to provide high quality, affordable, inclusive and accessible care for all children and their families and this ethos is still at the heart of our provision. We continue to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences. Our experienced and dedicated staff team provide good role models and support for both parents/carers and children encouraging each individual child's development, enabling each child to reach their full potential giving them a positive start to their journey through school. We also look at each individual family enabling us to sign post parents/carers to various groups and other professionals to support and meet their needs. As the building is purpose built we have disabled facilities and wide doors all on a single level enabling us to offer a more inclusive and accessible childcare for all children. We also worked in partnership with other professionals to meet the wide range of needs of the children and their families.

In 2015 the Directors decided that rather than retain the company and apply for charitable status, that they would seek to incorporate as a Charitable Incorporated Organisation and dissolve the company.

We have continued to develop partnerships with parents and the community. We have maintained running at 90% -95% capacity during this period and still have a waiting list. We also continue to offer a free place short term to identified families needing support.

BIRLEY COMMUNITY PRE SCHOOL

The original pre-school space was part of the Birley Primary Academy which is now under the leadership of the Lead Academy who gave us notice to move out of the school building. We moved the preschool into St. Cyprians Church Hall in 2020 and thanks to the hard work and dedication of the whole management and staff team we have continued to thrive. The renovations made to the hall for our arrival have allowed us to continue to run the preschool giving the same quality care and education to the children and support to all our families as we have previously. The Preschool have also developed the outside space into a wonderful, enclosed area for the children to play, explore and continue their learning. We continue to work with the church to update and keep the building to a good standard.

Structure, governance and management

The charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO) Charity number 1163022. Overall management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Charitable Objectives

The charity works for the public benefit having as its objects the development and education of children and young people in particular by

- 1) Promoting their care and safety
- 2) Promoting their education and promoting parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing services to support them and their families and carers
- 5) Providing services to individuals holding membership of the CIO and
- 6) Furthering the aims of the Pre School Learning Alliance
- 7)

Summary of main activities

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are supported to successfully explore and experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework working alongside the Local Authority.

Summary of main achievements during the period

This year we have once again continued to run at an average of 95% capacity each term. We have been able to offer places to children from around 45 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3 and 4-year-old 15 and 30 hours places. We continue to cater for several children with variety of additional needs. These can vary from speech and language difficulties, visual impairment, hearing impairment, physical disabilities and children who are being assessed and may be on the Special Educational Needs' spectrum. Some of these children are signposted to us by other professionals that we work with such as Sheffield 0-5 SEND Team and the Health Visiting team. Some of these children stay with us for their 15 or 30 funded hours when they become 3 years old as the families and professionals see that we can support their needs. We also offer a free place for a short period of time if we identify a family or families who need additional support due to personal reasons (hospital stay/marriage break-up/death of a parent) or who are in severe hardship whilst we work with other professionals and agencies to develop a support package. This is always dependent on the availability of spaces at the time.

BIRLEY COMMUNITY PRE SCHOOL

We work closely with other professionals to ensure we identify, signpost and support all our families for an all-round multi agency approach, not just the children, sometimes referring families to services to help with housing, food banks etc. All staff attend regular training to develop their continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid, Universal Safeguarding and Food Hygiene. The Manager and Deputy Manager and 2 room staff all hold advanced safeguarding certification, and all staff have undergone safeguarding training and regular refresher training. All staff have completed Prevent training as well as ACES training.

Summary of the main activities undertaken for the public benefit

In making decisions and exercising powers or duties in connection with the above activities, the trustees have had regard, where relevant, to the guidance on public benefit issued by the Charity Commission.

Future activities

We have continued to work hard over the past year to be able to purchase new equipment and resources to enable us to provide a wealth of new and fun experiences for all the children to encourage and develop key skills for learning. As a setting we now have a great range of resources to deliver the Early Years Statutory Framework.

This year we have continued to improve our outdoor provision with a storage unit to keep resources in so we can regularly swap or change what is in the outdoor learning environment, depending on weather and needs of the children. We have also purchased an indoor arts and crafts unit with boxes and resources. We are wanting the children to be able to independently use the craft unit, helping children to gain confidence in making their own decisions/choices, physical skills in using the equipment within the unit such as scissors, hole punch and mark making materials. We have had a growing number of children in preschool with additional needs so made purchases of fidget and sensory toys to support their development and their age and stage level. We have been updating our mud kitchen and loose parts play area with additional resources. This helps the children learn daily life skills ie cooking/mixing, pretend play, imaginative play and developing social skills.

We continue to hold face to face parent/carer sessions at the end of each academic term and encourage all parents/carers to attend to celebrate and share in their children's education journey, development, milestones and next steps. Parents/carers are asked to complete a questionnaire and on evaluation we take appropriate action to improve our services and setting for both the children and their families. The parent/carers session are attended by most of our parents, and they love to see the journey their children are on through observations and professional discussions with staff. We have implemented

All staff have continued to work through a variety of face to face, online and zoom training to support and update their personal development and knowledge to maintain high quality teaching.

Financial Review

From September 2013 and prior to its incorporation as CIO in September 2015, Birley Community Pre School operated as a Limited Company and the reserves accumulated from this operation (£50,000) were received as a donation in 2017.


BIRLEY COMMUNITY PRE SCHOOL

In the financial year under consideration charitable activities have generated a surplus of £34,976 (2023 surplus £11,574) resulting in total of reserves carried forward of £171,861 (2023 £136,885).

Policy on Reserves

The trustees have developed a reserves policy which recognises the issues to be considered in assessing future liabilities. They have identified an amount equal to six months operating costs as giving a suitable buffer. Given total operating expenses for the year ending 31/8/24 were £160,080 six months would equate to £80,040. Current reserves stand at £81,821 in excess of the required amount. The policy will be reviewed every other year at minimum, by the Trustees, or sooner if warranted by internal or external events or changes.

Approved by the trustees on 21/5/25 and signed on behalf of the trustees by

Signed 

Name RACHEL HEATH. (PRINT)

Signed 

Name KAREN MCGOWAN (PRINT)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Birley Community Pre School

**On accounts for the year
ended**

31st August 2024

**Charity no
(if any)**

1163022

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 08/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 23/5/25

Name:

Salman Ali Moazzam

**Relevant professional
qualification(s) or body
(if any):**

FCCA #1932250

Address:

Hennessey & Co

309 High Road, Benfleet

SS7 5HA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



CHARITY COMMISSION
FOR ENGLAND AND WALES

Birley Community Pre School

1163022

Receipts and payments accounts

CC16a

For the period
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales (Funds)	195,056	-	-	195,056	164,191
Misc Income	-	-	-	-	35
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	195,056	-	-	195,056	164,226
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	195,056	-	-	195,056	164,226
A3 Payments					
Wages	138,479	-	-	138,479	128,948
Pension Contributions	5,466	-	-	5,466	5,116
Other Staff Costs	716	-	-	716	1,846
Room Running Costs	6,412	-	-	6,412	8,730
Insurance	-	-	-	-	1,093
Phone, Postage, Stationery	2,365	-	-	2,365	28
Legal & Professional	1,175	-	-	1,175	2,083
Repairs, renewals, maintenance & rent	5,185	-	-	5,185	4,570
Bank Charges	182	-	-	182	197
Bad debts	101	-	-	101	40
	-	-	-	-	-
	-	-	-	-	-
Sub total	160,080	-	-	160,080	152,651
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	160,080	-	-	160,080	152,651
Net of receipts/(payments)	34,976	-	-	34,976	11,575
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	136,885	-	-	136,885	125,310
Cash funds this year end	171,861	-	-	171,861	136,885

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	171,853	-	-
	Cash	8	-	-
		-	-	-
	Total cash funds	171,861	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer		1,897	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Pension contributions		877	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R HEATH	21/5/25
	K MCGOWAN	21/5/25

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

BIRLEY COMMUNITY PRE SCHOOL

(Registered Charity Number 1163022)

Birley Community Pre School

Annual Report and Financial Statements

For the year end 31 August 2023

BIRLEY COMMUNITY PRE SCHOOL

Legal and administrative information

Full Name

Birley Community Pre School

Registered Charity Number

1163022

Trustees

Rachel Heath Chair
Rebecca Price Deputy Chair
Councillor Karen McGowan
Councillor Denise Fox
Joanne Heath
Stephen Nichols

Registered Address

St. Cyprians Church Hall,
Birchvale Road
Sheffield
S12 4XY

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square,
Birmingham.
B1 2HB

Accountant

Hennessey & Co
309 High Road
Benfleet
Essex
SS7 5HA

BIRLEY COMMUNITY PRE SCHOOL

History and development

Birley Community Pre-School (the Company limited by guarantee) was registered in June 2013 and opened its doors to children and their families in September 2013.

Based in the same building as Birley Community Nursery School and under the leadership of the Birley Federation of Schools, it was formally known as Birley Children's Centre and received the sure start grant. It was announced that the grant was to cease making the provision unsustainable and therefore causing the closure of many Children's Centres. The staff and parents/carers were informed in April 2013 that our childcare provision would have to close at the end of term (July 2013), which would result in the loss of 10 jobs and over 60 families having to find alternative childcare places elsewhere. These families included some children with additional needs and some from vulnerable families. This would also have caused safeguarding concerns as the nursery children who access wrap-around care with us before and after their nursery sessions would have to find alternative care outside of the school building. This situation would have proved very difficult for families with children in the Nursery and Primary school on the same site.

Parents/carers demanded a meeting with the schools Head teacher, expressing their feelings and concerns about losing a quality childcare provision where their children thrived and felt very settled. There had just been an Ofsted inspection in February 2013 with an outcome of Good. After lots of research and several staff and parent/carers meetings, it was agreed that the staff would take on the Childcare provision as a separate enterprise operating outside the school framework, with support from outside organisations, the school Head and parents/carers. We sourced several organisations who helped us with the initial set-up and Birley Community Pre-School was launched as a Limited Company in June 2013.

The separation was managed carefully, retaining and restructuring our staff with regards to roles and responsibilities along with a salary re-structure. We agreed a peppercorn rent for the premises for the first 3 years (rent to be negotiated after this period) which enabled us to become established. Due to the uncertainty of the first year we set a very prudent budget and restricted spending to essentials resulting in a very positive first year surplus enabling Trustees to develop their Reserves policy. Our first year was very successful with staff settling into new routines and child place capacity running at between 80 and 90 percent each day.

Our ethos has always been to provide high quality, affordable, inclusive and accessible care for all children and their families and this ethos is still at the heart of our provision. We continue to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences. Our experienced and dedicated staff team provide good role models and support for both parents/carers and children encouraging each individual child's development, enabling each child to reach their full potential giving them a positive start to their journey through school. We also look at each individual family enabling us to sign post parents/carers to various groups and other professionals to support and meet their needs. As the building is purpose built we have disabled facilities and wide doors all on a single level enabling us to offer a more inclusive and accessible childcare for all children. We also worked in partnership with other professionals to meet the wide range of needs of the children and their families.

In 2015 the Directors decided that rather than retain the company and apply for charitable status, that they would seek to incorporate as a Charitable Incorporated Organisation and dissolve the company.

We have continued to develop partnerships with parents and the community. We have maintained running at 90% -95% capacity during this 6 year period and still have a waiting list. We also continue to offer a free place short term to identified families needing support.

BIRLEY COMMUNITY PRE SCHOOL

The original pre-school space was part of the Birley Primary Academy which is now under the leadership of the Lead Academy who gave us notice to move out of the school building. We moved the preschool into St. Cyprians Church Hall in 2020 and thanks to the hard work and dedication of the whole management and staff team we have continued to thrive. The renovations made to the hall for our arrival have allowed us to continue to run the preschool giving the same quality care and education to the children and support to all our families as we have previously. The Preschool have also developed the outside space into a wonderful enclosed area for the children to play, explore and continue their learning.

Structure, governance and management

The charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO) Charity number 1163022. Overall management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Charitable Objectives

The charity works for the public benefit having as its objects the development and education of children and young people in particular by

- 1) Promoting their care and safety
- 2) Promoting their education and promoting parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing services to support them and their families and carers
- 5) Providing services to individuals holding membership of the CIO and
- 6) Furthering the aims of the Pre School Learning Alliance
- 7)

Summary of main activities

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are enabled to successfully explore and experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework.

Summary of main achievements during the period

This year we have once again continued to run at an average of 95% capacity each term. We have been able to offer places to children from around 46 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3 and 4-year-old 15 and 30 hours places. We also cater for several children with variety of additional needs. These can vary from visual impairment, hearing impairment, physical disabilities and children who are being assessed and may be on the special educational needs spectrum. Some of these children are signposted to us by other professionals that we work with such as Sheffield Inclusion Team. Some of these children stay with us for their 15 or 30 funded hours when they become 3 years old as the families and professionals see that we can support their needs. We also offer a free place for a short period of time if we identify a family or families who need additional support due to personal reasons (hospital stay/marriage break-up/death of a parent) or who are in severe hardship whilst we work with other professionals and agencies to develop a support package. This is dependent on the availability of spaces at the time.

BIRLEY COMMUNITY PRE SCHOOL

We work closely with other professionals to ensure we identify, sign-post and support all our families as a unit, not just the children. All staff attend regular training to develop their continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid, safeguarding and food hygiene. The manager and deputy manager and 2 room staff all hold advanced safeguarding certification and all staff have undergone safeguarding training and regular refresher training.

Summary of the main activities undertaken for the public benefit

In making decisions and exercising powers or duties in connection with the above activities, the trustees have had regard, where relevant, to the guidance on public benefit issued by the Charity Commission.

Future activities

We have continued to work hard over the past year to be able to purchase new equipment and resources to enable us to provide a wealth of activities and experiences for all the children to encourage and support a broad learning base. This now gives us an excellent bank of appropriate resources to deliver the Early Years Statutory Framework.

This year we have continued to improve our outdoor provision with the purchase of a bright red fire engine climbing frame. We have also purchased some additional walkways and ladders that can be attached to the fire engine to make it more challenging for our older children. We have collected a box of additional resources such as fire and police role play outfits, hats, water hose, books, clip boards and chalk boards etc that will extend the children's communication, vocabulary, role play scenarios and much more.

We continue to hold face to face parent/carer sessions at the end of each academic term and encourage all parents/carers to attend to celebrate and share in their children's development, milestones and next steps. Parents/carers are asked to complete a questionnaire and on evaluation we take appropriate action to improve our services and setting for both the children and their families

All staff have continued to work through a variety of online and zoom training to support and update their personal development and knowledge to maintain high quality teaching.

Financial Review

From September 2013 and prior to its incorporation as CIO in September 2015, Birley Community Pre School operated as a Limited Company and the reserves accumulated from this operation £50,000) were received as a donation in 2017.

In the financial year under consideration charitable activities have generated a surplus of £10,033 (2022 loss £3,676) resulting in total of reserves carried forward of £136,885 (2022 £125,310).

Policy on Reserves

The trustees have developed a reserves policy which recognises the issues to be considered in assessing future liabilities. They have identified an amount equal to six months operating costs as giving a suitable buffer. Given total operating expenses for the year ending 31/8/23 were £152,651 six months would equate to £76,325.5. Current reserves stand at £65,800 in

BIRLEY COMMUNITY PRE SCHOOL

excess of the required amount. The policy will be reviewed every other year at minimum, by the Trustees, or sooner if warranted by internal or external events or changes.

Approved by the trustees on 4/5/24 and signed on behalf of the trustees by

Signed 

Name RACHAEL HGATH. (PRINT)

Signed 

Name KAREN MCGOWAN (PRINT)

BIRLEY COMMUNITY PRE SCHOOL



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

CC16a



For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales (Funds)	164,191	-	-	164,191	151,622
Misc Income	35	-	-	35	345
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	164,226	-	-	164,226	151,967
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	164,226	-	-	164,226	151,967
A3 Payments					
Wages	128,948	-	-	128,948	123,827
Pension Contributions	5,116	-	-	5,116	4,900
Other Staff Costs	1,846	-	-	1,846	1,324
Room Running Costs	8,730	-	-	8,730	9,354
Insurance	1,093	-	-	1,093	2,156
Phone, Postage & Stationery	28	-	-	28	29
Legal & Professional	2,083	-	-	2,083	2,899
Repairs, renewals, maintenance & rent	4,570	-	-	4,570	11,583
Bank charges	197	-	-	197	200
Bad debts	40	-	-	40	629
	152,651	-	-	152,651	155,643
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	152,651	-	-	152,651	155,643
Net of receipts/(payments)	11,575	-	-	11,575	3,676
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	125,310	-	-	125,310	128,986
Cash funds this year end	136,885	-	-	136,885	125,310

BIRLEY COMMUNITY PRE SCHOOL

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	136,878	-	-
	Cash	7	-	-
		-	-	-
	Total cash funds	136,885	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Clients receipts in advance	Unrestricted	-	
	Trade Creditors	Unrestricted	-	
	PAYE	Unrestricted	-	
	Pension	Unrestricted	-	
	Net Wages	Unrestricted	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		R HEATH	14/5/24	
		K MCGOWAN	14/5/24	



**Report to the trustees/
members of**

Birley Community Pre School

**On accounts for the year
ended**

31.08.2023

**Charity no
(if any)**

1163022

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17/5/24

Name:

Salman Ali Moazzam

**Relevant professional
qualification(s) or body
(if any):**

FCCA #1932250

Address:

Hennessey & Co

309 High Road, Benfleet

SS7 5HA

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

BIRLEY COMMUNITY PRE SCHOOL

(Registered Charity Number 1163022)

Birley Community Pre School

Annual Report and Financial Statements

For the year end 31 August 2022

BIRLEY COMMUNITY PRE SCHOOL

Legal and administrative information

Full Name

Birley Community Pre School

Registered Charity Number

1163022

Trustees

Rachel Heath Chair
Councillor Karen McGowan Deputy Chair
Councillor Denise Fox
Joanne Heath

Registered Address

St. Cyprians Church Hall,
Birchvale Road
Sheffield
S12 4XY

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square,
Birmingham.
B1 2HB

Accountant

Hennessey & Co
309 High Road
Benfleet
Essex
SS7 5HA

BIRLEY COMMUNITY PRE SCHOOL

History and development

Birley Community Pre-School (the Company limited by guarantee) was registered in June 2013 and opened its doors to children and their families in September 2013.

Based in the same building as Birley Community Nursery School and under the leadership of the Birley Federation of Schools, it was formally known as Birley Children's Centre and received the sure start grant. It was announced that the grant was to cease making the provision unsustainable and therefore causing the closure of many Children's Centres. The staff and parents/carers were informed in April 2013 that our childcare provision would have to close at the end of term (July 2013), which would result in the loss of 10 jobs and over 60 families having to find alternative childcare places elsewhere. These families included some children with additional needs and some from vulnerable families. This would also have caused safeguarding concerns as the nursery children who access wrap-around care with us before and after their nursery sessions would have to find alternative care outside of the school building. A situation which would have proved very difficult for families with children in the Nursery and Primary school on the same site.

Parents/carers demanded a meeting with the school's Head teacher, expressing their feelings and concerns about losing a quality childcare provision where their children thrived and felt very settled. There had just been an Ofsted inspection in February 2013 with an outcome of Good. After lots of research and several staff and parent/carers meetings, it was agreed that the staff would take on the Childcare provision as a separate enterprise operating outside the school framework, with support from outside organisations, the school Head and parents/carers. We sourced several organisations who helped us with the initial set-up and Birley Community Pre-School was launched in June 2013.

The separation was managed carefully, retaining and restructuring our staff with regards to roles and responsibilities along with a salary re-structure. We agreed a peppercorn rent for the premises for the first 3 years (rent to be negotiated after this period) which enabled us to become established. Due to the uncertainty of the first year we set a very prudent budget and restricted spending to essentials resulting in a very positive first year surplus enabling Trustees to develop their Reserves policy. Our first year was very successful with staff settling into new routines and child place capacity running at between 80 and 90 percent each day.

Our ethos has always been to provide high quality, affordable, inclusive and accessible care for all children and their families and this ethos is still at the heart of our provision. We continue to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences. Our experienced and dedicated staff team provide good role models and support for both parents/carers and children encouraging each individual child's development, enabling each child to reach their full potential giving them a positive start to their journey through school. We also look at each individual family enabling us to sign post parents/carers to various groups and other professionals to support and meet their needs. As the building is purpose built we have disabled facilities and wide doors all on a single level enabling us to offer a more inclusive and accessible childcare for all children. We also worked in partnership with other professionals to meet the wide range of needs of the children and their families.

In 2015 the Directors decided that rather than retain the company and apply for charitable status, that they would seek to incorporate as a Charitable Incorporated Organisation and dissolve the company.

Over the 6 year period we have continued to develop partnerships with parents and the community and have maintained running at 90% -95% capacity and still have a waiting list. We also continue to offer a free place short term to identified families needing support.

The original pre school space was part of the Birley Primary Academy which is now under the leadership of the Lead Academy who gave us notice to move out of the school building in 2019. The preschool relocated to St. Cyprians Church Hall in September 2020 and thanks to the hard work and dedication of the whole management and staff team we have continued to thrive. The renovations made to the hall for our arrival have allowed us to continue to run the preschool giving the same quality care and education to the children and support to all our families as we have previously. The Preschool have also developed the outside space into a wonderful enclosed area for the children to play, explore and continue their learning.

Structure, governance and management

The charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO) Charity number 1163022. Overall management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Charitable Objectives

The charity works for the public benefit having as its objects the development and education of children and young people in particular by

- 1) Promoting their care and safety
- 2) Promoting their education and promoting parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing services to support them and their families and carers
- 5) Providing services to individuals holding membership of the CIO and
- 6) Furthering the aims of the Pre School Learning Alliance

Summary of main activities

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are enabled to successfully explore and experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework.

Summary of main achievements during the period

This year we have again continued to run at an average of 95% capacity each term. We have been able to offer places to children from around 60 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3 and 4-year-old 15 and 30 hours places. We also cater for several children with variety of additional needs. These can vary from visual impairment, hearing impairment, physical disabilities and children who are being assessed and may be on the special educational needs spectrum. Some of these children are signposted to us by other professionals that we work with such as Sheffield Inclusion Team. Some of these children stay with us for their 15 or 30 funded hours when they become 3 years old as the families and professionals see that we can support their needs. We also offer a free place for a short period of time if we identify a family or families who need additional support due to personal reasons (hospital stay/marriage break-up/death of a parent) or who are in severe hardship whilst we work with other professionals and agencies to develop a support package. This is dependent on the availability of spaces at the time.

We work closely with other professionals to ensure we identify, sign-post and support all our families as a unit, not just the children. All staff attend regular training to develop their

BIRLEY COMMUNITY PRE SCHOOL

continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid and food hygiene. The manager and deputy manager and 2 room staff all hold advanced safeguarding certification and all staff have undergone safeguarding training and regular refresher training.

As we progressed through the Covid pandemic, we have so far, been able to stay open to support our children and families, retain all our valuable staff and stay financially stable to secure our future.

Summary of the main activities undertaken for the public benefit

In making decisions and exercising powers or duties in connection with the above activities, the trustees have had regard, where relevant, to the guidance on public benefit issued by the Charity Commission.

Future activities

After coming through the covid pandemic the Government and Early Years Professionals have identified a drop in young children's speech, language and communication skills. In order for our setting to develop these key skills we have implemented several initiatives to ensure that all our children are meeting their development milestones and full potential.

We have purchased several small rucksacks which contain a named bear or similar, a diary, a reading/picture book, game or threading card. There is also a laminated card explain to parents/carers what the rucksack is for and how to use it to get maximum benefit. Each key worker has a rucksack which they in turn, share with their key children. The children take the rucksack home and look after the bear for a week, taking him shopping, to the park, having a picnic, visiting grandparents etc. This promotes lots of lovely language and social skills. The child can then share their book with family members or at bedtime and play the games and practice their early fine motor skills with the threading card. We ask the parent/carer to write a small paragraph about what their child/family has done with the bear etc each day. We can then share the experience with the child when they bring the rucksack back encouraging further language, social and recall skills.

For our older children (3.5 – 4 year olds) we have reintroduced our reading club. Each child has their own book bag which contains a book of their choice from our reading collection, a word tin and a game or puzzle from the book. We have a bank of laminated words and put the main 2 or 3 words from their chosen book in their word tin. Their bag also has a laminated card for parent/carers explain how they can help their child's early reading and fine motor skills. There is a diary which we ask parents/carers to write a small paragraph about how they got on with the book etc and what the child understood and if they are enjoying practicing the words in their tin. The child can again share this with other family members which expands their social and communication skills. The child can then change their book as often as they like.

We have now re-established holding face to face parent/carer sessions at the end of each term and at the end of the academic year and encourage all parents/carers to attend to celebrate and share in their children's development, milestones and next steps. Parents/carers are asked to complete a questionnaire and on evaluation we take appropriate action to improve our services and setting for both the children and their families.

All staff have continued to work through a variety of online and zoom training to support and update their personal development and knowledge to maintain high quality teaching. We

BIRLEY COMMUNITY PRE SCHOOL

also hold in-house training days as well as some face to face training sessions which are slowly coming back after the covid pandemic.

All of the above together with our dedicated staff team contributes to us upholding our Ofsted Inspection judgement of "Outstanding" on 4th July 2018.

Financial Review


From September 2013 and prior to its incorporation as CIO in September 2015, Birley Community Pre School operated as a Limited Company and the reserves accumulated from this operation (£50,000) were received by the CIO as a donation in 2017.

In the financial year under consideration charitable activities have generated a loss of £3,676 (2021 surplus of £10,033) resulting in total reserves carried forward of £125,310 (2021 £128,986).


Policy on Reserves

The trustees have developed a reserves policy which recognises the issues to be considered in assessing future liabilities. They have identified an amount equal to six months operating costs as giving a suitable buffer. Given total operating expenses for the year ending 31/8/22 were £155,643 6 months would equate to £77,822. Current reserves stand at £47,488.50 in excess of the required amount. The policy will be reviewed every other year, at minimum by the Trustees, or sooner if warranted by internal or external events or changes.

Approved by the trustees on 27 June 2023 and signed on behalf of the trustees by

Signed 

Name RACHEL HEATH. (PRINT)

Signed 

Name Karen McGowan. (PRINT)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Birley Community Pre School

**On accounts for the year
ended**

31.08.2022

**Charity no
(if any)**

1163022

Set out on pages

8-9

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31.08.2022**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 27-6-2023

Name: Salman Ali Moazzam

**Relevant professional
qualification(s) or body
(if any):**

FCCA #1932250

Address:

Hennessey & Co
309 High Road, Benfleet
SS7 5HA



Receipts and payments accounts

CC16a

For the period from	31/03/2021	To	31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales (Funds)	151,622	-	-	151,622	143,811
Misc Income	345	-	-	345	-
JRS Grants	-	-	-	-	9,387
	-	-	-	-	-
Sub total (Gross income for AR)	151,967	-	-	151,967	153,198
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	151,967	-	-	151,967	153,198
A3 Payments					
Wages	123,827	-	-	123,827	113,180
Pension Contributions	4,900	-	-	4,900	4,552
Other Staff Costs	1,324	-	-	1,324	155
Room Running Costs	9,354	-	-	9,354	16,220
Insurance	2,156	-	-	2,156	-
Phone, Postage & Stationery	29	-	-	29	201
Legal & Professional	2,899	-	-	2,899	1,530
Repairs, renewals, maintenance & rent	11,583	-	-	11,583	7,217
Bank charges	200	-	-	200	188
Bad debts	629	-	-	629	78
Sub total	155,643	-	-	155,643	143,165
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	155,643	-	-	155,643	143,165
Net of receipts/(payments)	- 3,676	-	-	- 3,676	10,033
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	128,986	-	-	128,986	118,953
Cash funds this year end	125,310	-	-	125,310	128,986

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	125,302	-	-
	Cash	8	-	-
		-	-	-
	Total cash funds	125,310	-	-

(agree balances with receipts and payments account(s))


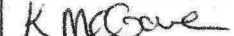
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Clients receipts in advance	Unrestricted		
	Trade Creditors	Unrestricted		
	PAYE	Unrestricted		
	Pension	Unrestricted		
	Net Wages	Unrestricted		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. HEATH	27/6/23
	K McGowan	27-6-23

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

BIRLEY COMMUNITY PRE SCHOOL

(Registered Charity Number 1163022)

Birley Community Pre School

Annual Report and Financial Statements

For the year end 31 August 2021

BIRLEY COMMUNITY PRE SCHOOL

Legal and administrative information

Full Name

Birley Community Pre School

Registered Charity Number

1163022

Trustees

Shane Garrity Chair
Rachel Heath Deputy Chair
Councillor Karen McGowan
Councillor Denise Fox
Joanne Heath

Registered Address

St. Cyprians Church Hall,
Birchvale Road
Sheffield
S12 4XY

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square,
Birmingham.
B1 2HB

Accountant

Hennessey & Co
309 High Road
Benfleet
Essex
SS7 5HA

BIRLEY COMMUNITY PRE SCHOOL

History and development

Birley Community Pre-School (the Company limited by guarantee) was registered in June 2013 and opened its doors to children and their families in September 2013.

Based in the same building as Birley Community Nursery School and under the leadership of the Birley Federation of Schools, it was formally known as Birley Children's Centre and received the sure start grant. It was announced that the grant was to cease making the provision unsustainable and therefore causing the closure of many Children's Centres. The staff and parents/carers were informed in April 2013 that our childcare provision would have to close at the end of term (July 2013), which would result in the loss of 10 jobs and over 60 families having to find alternative childcare places elsewhere. These families included some children with additional needs and some from vulnerable families. This would also have caused safeguarding concerns as the nursery children who access wrap-around care with us before and after their nursery sessions would have to find alternative care outside of the school building. A situation which would have proved very difficult for families with children in the Nursery and Primary school on the same site.

Parents/carers demanded a meeting with the schools Head teacher, expressing their feelings and concerns about losing a quality childcare provision where their children thrived and felt very settled. There had just been an Ofsted inspection in February 2013 with an outcome of Good. After lots of research and several staff and parent/carers meetings, it was agreed that the staff would take on the Childcare provision as a separate enterprise operating outside the school framework, with support from outside organisations, the school Head and parents/carers. We sourced several organisations who helped us with the initial set-up and Birley Community Pre-School was launched in June 2013.

The separation was managed carefully, retaining and restructuring our staff with regards to roles and responsibilities along with a salary re-structure. We agreed a peppercorn rent for the premises for the first 3 years (rent to be negotiated after this period) which enabled us to become established. Due to the uncertainty of the first year we set a very prudent budget and restricted spending to essentials resulting in a very positive first year surplus enabling Trustees to develop their Reserves policy. Our first year was very successful with staff settling into new routines and child place capacity running at between 80 and 90 percent each day.

Our ethos has always been to provide high quality, affordable, inclusive and accessible care for all children and their families and this ethos is still at the heart of our provision. We continue to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences. Our experienced and dedicated staff team provide good role models and support for both parents/carers and children encouraging each individual child's development, enabling each child to reach their full potential giving them a positive start to their journey through school. We also look at each individual family enabling us to sign post parents/carers to various groups and other professionals to support and meet their needs. As the building is purpose built we have disabled facilities and wide doors all on a single level enabling us to offer a more inclusive and accessible childcare for all children. We also worked in partnership with other professionals to meet the wide range of needs of the children and their families.

In 2015 the Directors decided that rather than retain the company and apply for charitable status, that they would seek to incorporate as a Charitable Incorporated Organisation and dissolve the company.

We have continued to develop partnerships with parents and the community. We have maintained running at 90% -95% capacity during this 6 year period and still have a waiting list. We also continue to offer a free place short term to identified families needing support.

BIRLEY COMMUNITY PRE SCHOOL

The original pre school space was part of the Birley Primary Academy which is now under the leadership of the Lead Academy who gave us notice to move out of the school building. We have now moved the preschool into St. Cyprians Church Hall and thanks to the hard work and dedication of the whole management and staff team we have continued to thrive. The renovations made to the hall for our arrival have allowed us to continue to run the preschool giving the same quality care and education to the children and support to all our families as we have previously. The Preschool have also developed the outside space into a wonderful enclosed area for the children to play, explore and continue their learning.

Structure, governance and management

The charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO) Charity number 1163022. Overall management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Charitable Objectives

The charity works for the public benefit having as its objects the development and education of children and young people in particular by

- 1) Promoting their care and safety
- 2) Promoting their education and promoting parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing services to support them and their families and carers
- 5) Providing services to individuals holding membership of the CIO and
- 6) Furthering the aims of the Pre School Learning Alliance

Summary of main activities

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are enabled to successfully explore and experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework.

Summary of main achievements during the period

This year we have continued to run at an average of 95% capacity each term. We have been able to offer places to children from around 59 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3 and 4-year-old 15 and 30 hours places. We also cater for several children with variety of additional needs. These can vary from visual impairment, hearing impairment, physical disabilities and children who are being assessed and may be on the special educational needs spectrum. Some of these children are signposted to us by other professionals that we work with such as Sheffield Inclusion Team. Some of these children stay with us for their 15 or 30 funded hours when they become 3 years old as the families and professionals see that we can support their needs. We also offer a free place for a short period of time if we identify a family or families who need additional support due to personal reasons (hospital stay/marriage break-up/death of a parent) or who are in severe hardship whilst we work with other professionals and agencies to develop a support package. This is dependent on the availability of spaces at the time.

We work closely with other professionals to ensure we identify, sign-post and support all our families as a unit, not just the children. All staff attend regular training to develop their

BIRLEY COMMUNITY PRE SCHOOL

continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid and food hygiene. The manager and deputy manager and 2 room staff all hold advanced safeguarding certification and all staff have undergone safeguarding training and regular refresher training.

As we progressed through the Covid pandemic, we have so far, been able to stay open to support our children and families, retain all our valuable staff and stay financially stable to secure our future.

Summary of the main activities undertaken for the public benefit

In making decisions and exercising powers or duties in connection with the above activities, the trustees have had regard, where relevant, to the guidance on public benefit issued by the Charity Commission.

Future activities

We have continued to work hard over the past year to be able to purchase new equipment and resources to enable us to provide a wealth of activities and experiences for all the children to encourage and support a broad learning base. This now gives us an excellent bank of appropriate resources to deliver the Early Years Statutory Framework.

Through the covid pandemic and the government wanting Early Years to stay open to all children, we have put some of our plans into action to improve the outdoor area using some of the fund we have built up last year for the improvement of the outdoor space. We have had a pad laid and a small outdoor classroom put on it. The classroom was purchased with a donation to the preschool from our local Birley Labour Councillors. This has enabled us to extend our activities and learning outside and has improved the children's access the outside area in all weathers.

We have also been able to hold face to face parent/carer sessions at the end of the academic year and encourage all parents/carers to attend to celebrate and share in their children's development, milestones and next steps. Parents/carers are asked to complete a questionnaire and on evaluation we take appropriate action to improve our services and setting for both the children and their families.

We now hope to be able to continue with these as pre-covid 3 times a year. Due to Covid-19 we have had to suspend these until it is deemed safe to have anyone other than staff access the building. We have however replaced them with an individual written report to each parent/carer and also followed these up with telephone call. Staff have remained available to parent/carers via email, telephone and also short socially distanced meetings outside.

All staff have continued to work through a variety of online and zoom training to support and update their personal development and knowledge to maintain high quality teaching.

All of the above together with our dedicated staff team contributes to us upholding our Ofsted Inspection judgement of "Outstanding" on 4th July 2018.

BIRLEY COMMUNITY PRE SCHOOL

Financial Review

From September 2013 and prior to its incorporation as CIO in September 2015, Birley Community Pre School operated as a Limited Company and the reserves accumulated from this operation (£50,000) were received as a donation in 2017.

In the financial year under consideration charitable activities have generated a surplus of £10,033 (2020 £13,129) resulting in total of reserves carried forward of £128,986 (2020 £118,953).

Policy on Reserves

The trustees have developed a reserves policy which recognises the issues to be considered in assessing future liabilities. They have identified an amount equal to six months operating costs as giving a suitable buffer. Given total operating expenses for the year ending 31/8/21 were £143,165 6 months would equate to £71,583. Current reserves stand at £57,403 in excess of the required amount. The policy will be reviewed every other year, at minimum, by the Trustees, or sooner if warranted by internal or external events or changes.

Approved by the trustees on 29 June 2022 and signed on behalf of the trustees by

Signed 

Name R. HEATH. (PRINT)

Signed 

Name KAREN MCGOWAN (PRINT)



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Birley Community Pre School		
On accounts for the year ended	31.08.2021	Charity no (if any)	1163022
Set out on pages	6 <small>(remember to include the page numbers of additional sheets)</small>		

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31.08.2021**. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 27-06-2022

Name: Salman Ali Moazzam

Relevant professional qualification(s) or body (if any): FCCA #1932250

Address: Hennessey & Co
309 High Road, Benfleet
SS7 5HA



CHARITY COMMISSION
FOR ENGLAND AND WALES

BIRLEY COMMUNITY PRE SCHOOL 1163022

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales (Funds)	143,811	-	-	143,811	147,897
Donations	-	-	-	-	294
JRS Grants	9,387	-	-	9,387	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	153,198	-	-	153,198	148,191
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	153,198	-	-	153,198	148,191
A3 Payments					
Wages	113,180	-	-	113,180	114,229
Pension Contributions	4,552	-	-	4,552	4,524
Other Staff Costs	155	-	-	155	1,471
Room Running Costs	16,220	-	-	16,220	3,777
Insurance	-	-	-	-	995
Phone, Postage & Stationery	201	-	-	201	153
Legal & Professional	1,530	-	-	1,530	3,001
Repairs, renewals, maintenance & rent	7,217	-	-	7,217	6,564
Bank charges	188	-	-	188	202
Bad debts	78	-	-	78	146
Sub total	143,165	-	-	143,165	135,062
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	143,165	-	-	143,165	135,062
Net of receipts/(payments)	10,033	-	-	10,033	13,129
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	118,953	-	-	118,953	105,824
Cash funds this year end	128,986	-	-	128,986	118,953

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	128,978	-	-
	Cash	8	-	-
		-	-	-
	Total cash funds	128,986	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Clients receipts in advance	Unrestricted		
	Trade Creditors	Unrestricted		
	PAYE	Unrestricted		
	Pension	Unrestricted		
	Net Wages	Unrestricted		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R HEATH.	29/6/2022
	K MCGOWAN	29/06/2022

BIRLEY COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1163022

Accounts

BIRLEY COMMUNITY PRE SCHOOL

History and development

Birley Community Pre-School (the Company limited by guarantee) was registered in June 2013 and opened its doors to children and their families in September 2013.

Based in the same building as Birley Community Nursery School and under the leadership of the Birley Federation of Schools, it was formally known as Birley Children's Centre and received the sure start grant. It was announced that the grant was to cease making the provision unsustainable and therefore causing the closure of many Children's Centres. The staff and parents/carers were informed in April 2013 that our childcare provision would have to close at the end of term (July 2013), which would result in the loss of 10 jobs and over 60 families having to find alternative childcare places elsewhere. These families included some children with additional needs and some from vulnerable families. This would also have caused safeguarding concerns as the nursery children who access wrap-around care with us before and after their nursery sessions would have to find alternative care outside of the school building. A situation which would have proved very difficult for families with children in the Nursery and Primary school on the same site.

Parents/carers demanded a meeting with the schools Head teacher, expressing their feelings and concerns about losing a quality childcare provision where their children thrived and felt very settled. There had just been an Ofsted inspection in February 2013 with an outcome of Good. After lots of research and several staff and parent/carers meetings, it was agreed that the staff would take on the Childcare provision as a separate enterprise operating outside the school framework, with support from outside organisations, the school Head and parents/carers. We sourced several organisations who helped us with the initial set-up and Birley Community Pre-School was launched in June 2013.

The separation was managed carefully, retaining and restructuring our staff with regards to roles and responsibilities along with a salary re-structure. We agreed a peppercorn rent for the premises for the first 3 years (rent to be negotiated after this period) which enabled us to become established. Due to the uncertainty of the first year we set a very prudent budget and restricted spending to essentials resulting in a very positive first year surplus enabling Trustees to develop their Reserves policy. Our first year was very successful with staff settling into new routines and child place capacity running at between 80 and 90 percent each day.

Our ethos has always been to provide high quality, affordable, inclusive and accessible care for all children and their families and this ethos is still at the heart of our provision. We continue to create a thriving family environment where children develop and learn through a balanced and broad range of activities and experiences. Our experienced and dedicated staff team provide good role models and support for both parents/carers and children encouraging each individual child's development, enabling each child to reach their full potential giving them a positive start to their journey through school. We also look at each individual family enabling us to sign post parents/carers to various groups and other professionals to support and meet their needs. As the building is purpose built we have disabled facilities and wide doors all on a single level enabling us to offer a more inclusive and accessible childcare for all children. We also worked in partnership with other professionals to meet the wide range of needs of the children and their families.

In 2015 the Directors decided that rather than retain the company and apply for charitable status, that they would seek to incorporate as a Charitable Incorporated Organisation and dissolve the company. The building is now part of the Birley Primary Academy which is now under the leadership of the Lead Academy.

BIRLEY COMMUNITY PRE SCHOOL

We have continued to develop partnerships with parents and the community. We have maintained running at 90% -95% capacity during this 5 year period and still have a waiting list. We also continue to offer a free place short term to identified families needing support.

The Lead Academy whom we rent our preschool room from gave us notice earlier in the year and so we have been working hard to secure alternative premises to enable our preschool to continue as our parent/carers have voiced that they do not want to take their children to another provision. We have now secured our local community hall which is currently undergoing major renovations in order to make the hall a safe, comfortable and wonderful learning environment for our children and families to access.

Structure, governance and management

The charity was incorporated on 5 August 2015 and its constitution governs it. Its legal status is that of a Charitable Incorporated Organisation (CIO) Charity number 1163022. Overall management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of its constitution. Day to day operations are delegated to a team of employees led by the Pre-School Manager.

Charitable Objectives

The charity works for the public benefit having as its objects the development and education of children and young people in particular by

- 1) Promoting their care and safety
- 2) Promoting their education and promoting parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing services to support them and their families and carers
- 5) Providing services to individuals holding membership of the CIO and
- 6) Furthering the aims of the Pre School Learning Alliance

Summary of main activities

The charity continues to provide a trusted and stable service to families living in the local community and surrounding areas. A welcoming and enriched learning environment is provided for our families and their children, supported by a long-standing team of dedicated and qualified professional staff. Children are enabled to successfully explore and experiment in a safe and welcoming environment to develop their skills within the Early Years Statutory Framework.

Summary of main achievements during the period

This year we have continued to run at an average of 95% capacity each term. We have been able to offer places to children from around 65 families each week. This includes children who receive government funding for a 2-year-old place and also those children who receive government funding for 3-year-old 30 hours place, taking their universal 15 hours in the school nursery and then the extended 15 hours back with ourselves. We also cater for several children with additional needs. These can vary from visual impairment, hearing impairment, physical disabilities and children who are being assessed and may be on the special educational needs spectrum. Some of these children are signposted to us by other professionals that we work with such as Sheffield Inclusion Team. Some of these children stay with us for their 15 universal hours when they become 3 years old as the adjoining nursery school cannot support their needs. We also offer a free place for a short period of time if we identify a family in severe hardship whilst we work with other professionals and agencies to develop a support package. This is dependent on the availability of spaces at the time.

BIRLEY COMMUNITY PRE SCHOOL

We work closely with other professionals to ensure we identify, sign-post and support all our families as a unit, not just the children. All staff attend regular training to develop their continuous professional development as well as attending in-house training and moderation several times a year. All staff hold up-to-date paediatric first aid and food hygiene. The manager and deputy manager all hold advanced safeguarding certification and all staff have undergone safeguarding training and regular refresher training.

Through the pandemic, we have so far, been able to stay open to support our children and families, retain all our valuable staff and stay financially stable to secure our future.

Summary of the main activities undertaken for the public benefit

In making decisions and exercising powers or duties in connection with the above activities, the trustees have had regard, where relevant, to the guidance on public benefit issued by the Charity Commission.

Future activities

We have worked hard over the past few years to be able to purchase a variety of new equipment and resources to enable us to provide a wealth of activities and experiences for all the children to encourage and support a broad learning base. This now gives us an excellent bank of appropriate resources to deliver the Early Years Statutory Framework.

Due to the covid pandemic and the government wanting Early Years to stay open to all children, we also had to purchase 2 large portable hand-washing stations to go alongside the small portable one we obtained last year. These ensure that all children have access to hand-washing stations immediately on arrival to preschool and also at several other points during the preschool day whilst remaining in bubbles.

Due to our impending move in August, this year we have concentrated on building up our fund for improving the outside area of our new premises before we move into them in September 2020.

We usually hold parent/carer evening 3 times a year and encourage all parents/carers to attend to celebrate and share in their children's development, milestones and next steps. Parents/carers are asked to complete a questionnaire and on evaluation we take appropriate action to improve our services and setting for both the children and their families. Due to Covid-19 we have had to suspend these until it is deemed safe to have anyone other than staff access the building. We have however replaced them with an individual written report to each parent/carer and also followed these up with telephone call. Staff have remained available to parent/carers via email, telephone and also short socially distanced meetings outside.

All staff have re-taken their Level 3 Paediatric First Aid to support good practice and child safety and continue to develop their skills to maintain high quality teaching by undertaking a series of training.

All of the above together with our dedicated staff team contributes to us upholding our Ofsted Inspection judgement of "Outstanding" on 4th July 2018.

BIRLEY COMMUNITY PRE SCHOOL

Financial Review

From September 2013 and prior to its incorporation as CIO in September 2015, Birley Community Pre School operated as a Limited Company and the reserves accumulated from this operation (£50,000) were received as a donation in 2017.

In the financial year under consideration charitable activities have generated a surplus of £8,304 (2018 £12,522) resulting in total of reserves carried forward of £105,824 (2018 £97,520).

Since becoming a separate legal entity from Birley Community School in 2013, the Pre School had an agreement to retain its premises within the school at a peppercorn rent for a period of 3 years. In September 2016 the CIO agreed revised terms with the School and will be paying an annual rent of £5000.

The Lead Academy have now advised that they will not renew or extend the lease agreement with them past 31st August 2020, which is the end of next financial year. With the help and backing of our local MP Mr Clive Betts and 3 councillors we have potentially secured a move to our local church hall to enable us to continue to provide our community with our valuable services. The church association are awaiting the approval of a funding application to be able to continue with the improvements needed ahead of us moving. We are now hoping that the COVID-19 pandemic doesn't put the schedule back that far that it won't be possible to be ready by the end of August 2020, which would leave us with nowhere to go and face possible closure.

Policy on Reserves

The trustees have developed a reserves policy which recognises the issues to be considered in assessing future liabilities. They have identified an amount equal to six months operating costs as giving a suitable buffer. Given total operating expenses for the year ending 31/8/19 were £133,171, 6 months would equate to £66,585. Current reserves stand at £105,824, in excess of the required amount. The policy will be reviewed every other year, at minimum, by the Trustees, or sooner if warranted by internal or external events or changes.

Approved by the trustees on 29 June 2021 and signed on behalf of the trustees by

Signed K McGowan

Name KAREN MCGOWAN (PRINT)

Signed R Heath

Name RACHEL HEATH (PRINT)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales (Funds)	147,897	-	-	147,897	140,615
Donations	294	-	-	294	860
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	148,191	-	-	148,191	141,475
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	148,191	-	-	148,191	141,475
A3 Payments					
Wages	114,229	-	-	114,229	112,699
Pension Contributions	4,524	-	-	4,524	4,424
Other Staff Costs	1,471	-	-	1,471	261
Room Running Costs	3,777	-	-	3,777	3,832
Insurance	995	-	-	995	983
Phone, Postage & Stationery	153	-	-	153	68
Legal & Professional	3,001	-	-	3,001	1,792
Repairs, renewals, maintenance & rent	6,564	-	-	6,564	8,884
Bank charges	202	-	-	202	228
Bad debts	146	-	-	146	-
Sub total	135,062	-	-	135,062	133,171
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	135,062	-	-	135,062	133,171
Net of receipts/(payments)	13,129	-	-	13,129	8,304
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	105,824	-	-	105,824	97,520
Cash funds this year end	118,953	-	-	118,953	105,824

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank	118,715	-
	Cash	238	-
		-	-
	Total cash funds	118,953	-
	(agree balances with receipts and payments account(s))	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Clients receipts in advance	Unrestricted	2,218
	Trade Creditors	Unrestricted	313
	PAYE	Unrestricted	462
	Pension	Unrestricted	709

Signed by one or two trustees on behalf of all the trustees

Signature

 
--

Print Name

KARON MCGOWAN
RACHEL HEATH

DATE OF APPROVAL
29/5/21
29/5/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Birley Community Pre School

**On accounts for the year
ended**

31.08.2020

**Charity no
(if any)**

1163022

Set out on pages

6

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31.08.2020**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28-05-2021

Name:

Salman Ali Moazzam

**Relevant professional
qualification(s) or body
(if any):**

FCCA #1932250

Address:

Hennessey & Co

309 High Road, Benfleet

SS7 5HA