



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	11	2021		31	10	2022

Section A Reference and administration details

Charity name Sullivan's Heroes

Other names charity is known by

Registered charity number (if any) 1163021

Charity's principal address 74 Selsfield Road

Turners Hill

West Sussex

Postcode RH10 4PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Smith	Secretary		
2	Richard Smith	Treasurer		
3	Helen Broderick	Chair		
4	Lia Lunn			
5	Amanda Cooper			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	New trustees are appointed by the existing trustees and serve for one year after which they may put themselves forward for re-appointment. All trustees give their time freely and no remuneration or expenses were paid in the year. Fiona Smith remains a Trustee whilst being employed as Operations Manager, as authorised by the Charity Commission and agreed with the Trustee Board.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On appointment, new trustees sign a Trustee Eligibility Declaration committing them to giving of their time and expertise.

New trustees are given information including a history of the charity and its objects, a copy of the governing Constitution Document and a copy of the Charity Commission's guidance 'The essential trustee: what you need to know, what you need to do'.

Information on the previous years' annual reports and accounts are discussed with trustees at trustee meetings, together with the broad strategy and areas of activity for the charity.

A Conflicts of Interest Policy and Register of Interests is held and adhered to.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of children with disabilities and their families by the provision of grants and financial assistance to adapt their home to accommodate the child's needs as a way of improving their quality of life within their home environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Sullivan’s Heroes provides its fundraising platform and grant making policy to achieve its objects for the public benefit to improve the lives of disabled children, requiring significant adaptations to their homes, to ensure the children can continue to be cared for at home, safely and with dignity.

Together with raising funds towards grants for disabled children, Sullivan’s Heroes also enables families to promote fundraising activities for their child’s adaptations project should they wish to, by providing a website platform where public donations can be made.

Sullivan’s Heroes accepts applications from families with disabled children requiring support. The families who apply need to adapt their homes to meet the medical and care requirements of their disabled child and require to raise funds to meet the costs where they are above the statutory Disabled Facilities Grants, and any additional discretionary funding, available from the local authority, and the costs cannot be met elsewhere.

The charity has carried out fundraising throughout the year to raise funds for grants, via fundraising activities, sourcing corporate donations and funding from charitable organisations, and through direct donations.

Trustees of Sullivan’s Heroes have had regard to the commission’s public benefit guidance, and this has been taken into account in all operations and decision making within the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Families apply to Sullivan’s Heroes through an application process via the website or direct email, phone and postal contact methods.

One of the qualifying criteria for approval of application is that the family requesting support has already applied for, been approved for and accessed the Disability Facilities Grant (DFG) offered by UK County Councils for making disability adaptations to a home.

Applying for a DFG is a detailed process and upon approval by the relevant local authority is sufficient qualification for applying for financial assistance and support from Sullivan’s Heroes.

Qualification for support from Sullivan’s Heroes is also obtained through communications with NHS Occupational Therapy and medical teams, community nursing teams and with a requirement of a written report or letter of support from such organisations for application to the charity. Sullivan’s Heroes also requires detailed quotations from suppliers for the building works for approval of application for support.

Monies the organisation raises through fundraising activities is continually monitored to ensure a sufficient number of families with disabled children can be assisted through the awarding of grants.

The website platform has the capacity to assist all families who successfully apply, by enabling them to carry out their own fundraising through the web platform should they choose to.

As agreed by the Board of Trustees and authorised by the Charity Commission as being in the interests of the charity to do so, Fiona Smith has been employed as Operations Manager of Sullivan's Heroes since 18/05/2020 whilst retaining her position as Trustee of the charity, as one of the co-founders.

A Conflicts of Interest Policy has been instigated together with a Register of Interests and will be adhered to by all trustees accordingly.

Summary of the main achievements of the charity during the year

The trustees report the number of applicants has remained the same as in the previous year, with 21 applicants in this financial year.

Building costs have remained increased through Covid, Brexit and supply issues. Most projects have been very slow with getting costed out from contractors and suppliers. This may be attributed to Brexit and supply issues, and also due to councils spending longer getting alternative quotes due to cost fluctuations.

Events and fundraising for families has been slower than previous years. The general cost-of-living crisis possibly made people more concerned about asking people for money through fundraising, so less families seemed willing to fundraise through JustGiving. In reality, the general public were still happy to donate to those families who were fundraising, but families seem more reluctant to ask for donations with the general overall financial climate during this period.

Families have required much support due to building cost increases over the course of their project; having to continue fundraising after initial targets were met and find new avenues for sourcing funding, with increased targets to meet revised quotes.

The majority of external charities and organisations have reopened for sourcing external funding since previous Covid pandemic affected times, but many are oversubscribed for support so many rejections received or very specific criteria are being adhered to. Some organisations were focussing on energy poverty and refugee issues rather than disability. Some support was still available for ad-hoc applications through these avenues.

The charity received 21 applications from families with disabled children during the period of 1st November 2021 to 31st October 2022. 15 of the applicants were pledged grants by the charity towards their home adaptations works at the time of application, with 6 applicants being added to a waitlist for a Grant to be pledged nearer the start of the building project. All 21 applicants were supported by the charity to access funding through other avenues via Sullivan's Heroes. Unrestricted funds available allowed grant amounts awarded to be increased from April 2022, and then waitlisted from September 2022.

A total of 15 grants were paid to applicant's families during this period for projects underway and/or nearing completion. Only 1 of these grants was to an applicant who applied within the same year timeframe of 1st November 2021 to 31st October 2022, due to the longevity of the projects getting underway. Comparatively in previous years, approximately a quarter to a half of the grants have been paid to applicants applying within the same financial year period.

11 of these grants were paid to applicants who applied during the previous financial year of 1st November 2020 to 31st October 2021; 3 of the grants were to applicants who applied to the charity in the year time period ending 31st October 2020. These projects to which the grants have been paid out are now completed.

12 of the 21 applicant's families are fundraising through the Sullivan's Heroes website to raise additional funds towards their home adaptations.

The percentage of families' fundraising through Sullivan's Heroes represents a slight decrease on the previous year – with 57% of the families signed up with the charity fundraising with the charity's support, compared to 66% of the families in the previous year. This could be attributed to the cost-of-living fears of families not wishing to actively fundraise through the unstable financial climate.

The charity has provided all the families with fundraising support and information to enable them to reach their targets, and actively seek additional funding where required to meet increased targets to successfully fund and complete their projects.

The charity has also provided information to 71 additional families in this financial year, and their relevant Social Workers, Occupational Therapists and other support workers, relating to home adaptations and accessing council grant funding where appropriate.

Applications have been received direct from families and through referrals from medical, council, social services and housing agency professionals, plus referrals via other charitable organisations. Many families are also being referred to the charity via previous families supported by Sullivan's Heroes, and their relevant Occupational Therapists.

Sullivan's Heroes has sourced further funding towards the applicants' home adaptations through charitable organisations. The charity has enabled the full funds required for the projects to be reached.

Without Sullivan's Heroes support to secure this funding and aid their fundraising these projects would not be able to proceed, and the beneficiaries' home disability adaptations would not be put in place to meet their care and health requirements.

Completed projects can be viewed on the charity's website at: <https://www.sullivansheroes.org/category/who-weve-helped/> with photos of the completed adaptations provided by the family, together with information from the family about the impact and differences the adaptations have made for their child.

Some families have also provided information for full case studies which are available on the website at: <https://www.sullivansheroes.org/about-us/resources/-case-studies>, detailing how the fundraising was carried out, and the benefits the charity has brought them throughout their fundraising and adaptations process.

Brief statement of the charity's policy on reserves

Sullivan's Heroes operates a Reserves Policy to maintain a Financial Reserves Fund to provide financial stability for operational costs and future grant allocations for the proceeding 12 months.

For the financial year ending 31/10/22 there is a Financial Reserves Fund in place of £48,000.

Sullivan's Heroes policies ensure that all monies raised for its supported families are reserved within restricted funds.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main principal sources of funds are from donations either made to the charity as a whole or as restricted funds direct to a specific child whom the charity is supporting.

In previous years funds have been raised from events which the charity attends, and external sources participate in on the charity's behalf. Individual families may have undertaken multiple events towards their target over the course of their fundraising. Whilst in previous years the Coronavirus pandemic situation greatly shaped the look of this event fundraising for a significant period of time, families have since raised funds through challenges and events and many have reintroduced multiple events into their fundraising with great success. The cost-of-living issues experienced during this year's timeframe has reduced the number of individual families fundraising publicly, though families have still been successful in obtaining donations from the general public where they have proceeded with fundraising activities.

Direct donations from corporates and other charitable organisations decreased by 32% year on year, compared to a 163% increase year on year in the previous financial year due to some large donations from organisations direct to individual families.

JustGiving donations remain similar year on year, with a 1% decrease compared to the previous year.

The overall income of the charity has decreased by 19% to £273,685 in this financial year, compared with £337,674 in the previous year. Total expenditure increased by 85%, from the previous year, including Grants and funds paid to applicants, with £399,630 expenditure compared with £215,762 in the previous financial year. This increase in expenditure is a result of many projects having been fundraised for throughout the previous year ending October 2021, but due to covid pandemic and supply issue hold-ups the projects took a significantly longer time to complete, therefore these funds were not paid out towards the projects until this financial year ending October 2022.

The charity continues to operate in a completely online presence. Charity expenditure is kept to a minimum. Salary paid to Fiona Smith for employment as Operations Manager as of 18/05/20 has been intentionally kept to a minimum level comparable to similar roles, and has not increased since initiation. Other expenditure is to cover running costs for the website, events, office software and third-party fees from online fundraising portals.

Section F

Other optional information

Sullivan's Heroes Trustees are pleased with the achievements of the charity over the course of the year. The number of charity applicants has remained static year on year, and the families supported during this period have required and received the additional support from the charity to meet their requirements due to cost increases to be met.

Whilst the overall funds raised this financial year has reduced the grants and funds awarded to these beneficiaries has increased compared to the previous year. The charity has continued being able to support every eligible applicant to the charity.

As awareness of the charity continues to grow the Trustees look forward to supporting an increased number of beneficiaries in the future.

As with previous years' reporting, it continues to be encouraging to see the number of medical, council and housing agency professionals who know of the charity and are directing their clients to apply to the charity; together with other charitable organisations referring families to apply to the charity.

The benefits which the adaptations projects bring to the children who the charity is supporting are reported and documented on the charity's website once the projects are completed.

These website articles all contain wording, quotes, photos and videos supplied by the families supported, with full permission for usage, taken from Feedback Forms provided to each family on completion of their project. The articles give great insight and understanding into the impact each project has brought to the child, and the differences and benefits the project has brought about.

These articles and case studies can be found at:

Who we've helped: <https://www.sullivansheroes.org/category/who-weve-helped/>

Case Studies: <https://www.sullivansheroes.org/about-us/resources/#case-studies>

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fiona Smith	Helen Broderick
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	29/08/23	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

SULLIVAN'S HEROES

**On accounts for the year
ended**

31/10/2022

**Charity no
(if any)**

1163021

Set out on pages

Report of the Trustees and Financial Statements: Pages 1-4
Receipts and Payments Accounts (Form CC16a): Pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2022.

**Responsibilities and basis
of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24/08/2023

Name:

Pippa Forde

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 3
IAB

Address:

8 Dean House Gate
Allerton
Bradford BD15 8HF

REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 OCTOBER 2022

FOR

SULLIVAN'S HEROES

Richard Smith, Treasurer
Sullivan's Heroes
74 Selsfield Road
Turners Hill
West Sussex
RH10 4PW

SULLIVAN'S HEROES

CHARITY INFORMATION

FOR THE PERIOD ENDED 31 OCTOBER 2022

TRUSTEES:

Mr Richard Smith
Mrs Fiona Smith
Mrs Lia Lunn
Mrs Helen Broderick
Ms Amanda Cooper

REGISTERED OFFICE:

74 Selsfield Road
Turners Hill
Crawley
RH10 4PW

CHARITY REGISTRATION NUMBER:

1163021

SULLIVAN'S HEROES
STATEMENT OF FINANCIAL
ACTIVITIES
FOR THE PERIOD ENDED 31 OCTOBER 2022

	2022	2021
INCOMING RESOURCES		
Bank Interest Earned	95	12
Easy Fundraising	285	249
Ebay	0	0
Fund Raising Events	0	0
Gift Aid received	20,068	20,714
Gifts and Donations Income	217,258	274,849
Grants	34,667	39,121
Sales	1,312	2,729
	<u>273,685</u>	<u>337,674</u>
COSTS OF INCOMING RESOURCES		
Events	0	20
Just Giving Fees	3,064	3,073
Virgin Money Giving Fees	5	24
Grants Pledged by SH	34,667	39,121
	<u>37,735</u>	<u>42,238</u>
OPERATING COSTS		
Accounting fees	278	278
Bank Charges	34	
Fundraising Equipment	0	0
IT Costs	4,996	2,690
Office Expense	23	77
Phone costs	257	254
Platform fees from Just Giving	562	562
Postage and Delivery	204	302
Salaries and Wages	17,185	18,401
Pension	328	328
	<u>23,867</u>	<u>22,892</u>
GRANTS AND PAYMENTS TO FAMILIES		
Funds paid to families	319,526	135,883
Grants paid to families	18,500	14,750
	<u>338,026</u>	<u>150,633</u>
NET INCOMING RECOURCES	<u>-125,944</u>	<u>121,912</u>
RESERVES BROUGHT FORWARD	281,852	159,940
RESERVES CARRIED FORWARD	<u>155,908</u>	<u>281,852</u>
REPRESENTED BY		
Main bank account	58,211	204,560
Business Reserve account	98,056	77,690
Uncleared Bank Deposit		
Less Creditors A/C Payable	-359	-397
	<u>155,908</u>	<u>281,853</u>
Cash at Bank	<u>155,908</u>	<u>281,853</u>

FUNDS

Unrestricted Funds

General Funds	8,646
Financial Reserve funds	48,000

Restricted Funds

Allocated monies for Families	99,262
-------------------------------	--------

Total Funds	<u><u>155,908</u></u>
--------------------	-----------------------

These financial statements are a true reflection of the financial position of the charity for the period ended 31 October 2022.

The financial statements were approved by the Board of Trustees on 24/08/23 and were signed on its behalf by:


.....

Mrs Fiona Smith – Trustee

29/08/23

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Sullivan's Heroes	No (if any) 1163021
--	-------------------------------

Receipts and payments accounts

CC16a

For the period from	Period start date 01/11/2021	To	Period end date 31/10/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Supported Families	-	240,950	-	240,950	273,748
	-	-	-	-	-
Sullivan's Heroes General Fund	32,735	-	-	32,735	63,926
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,735	240,950	-	273,685	337,674
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,735	240,950	-	273,685	337,674
A3 Payments					
Payments to supported Families	-	338,696	-	338,696	151,425
	-	-	-	-	-
Sullivan's Heroes General Fund	60,934	-	-	60,934	64,336
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	60,934	338,696	-	399,630	215,762
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,934	338,696	-	399,630	215,762
Net of receipts/(payments)	- 28,199	- 97,746	-	- 125,945	121,913
A5 Transfers between funds	84,644	- 84,644	-	-	-
A6 Cash funds last year end	201	281,652	-	281,853	159,940
Cash funds this year end	56,646	99,262	-	155,908	281,853

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		- 27,998	183,906	-
		-	-	-
		-	-	-
	Total cash funds	- 27,998	183,906	-

(agree balances with receipts and payments account(s))

Agreement Error

Agreement Error

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Date of approval



F. SMITH

29/08/23