

Newbiggin Arts Centre

England & Wales · Charity number 1163002

Details

Other names	THE LITTLE GEM ARTS & CRAFTS GALLERY
Status	Registered
Legal form	CIO
Registered	2015-08-05
Register	View on the Charity Commission register

Contact

Address	74B Front Street Newbiggin-By-The-Sea Northumberland NE64 6QD
Phone	01670 708269
Email	info@newbigginartscentre.org
Website	www.newbigginartscentre.org

Activities

Objects: THE ADVANCEMENT OF EDUCATION IN ARTS AND CRAFTS FOR THE PUBLIC BENEFIT OF PEOPLE LIVING IN NORTHUMBERLAND PARTICULARLY BUT NOT EXCLUSIVELY BY PROVIDING TUITION AND ART/CRAFT FACILITIES.

Activities: Newbiggin Arts Centre's objective is to advance education in Art and Crafts for the local community; in particular, but not exclusively, by providing tuition and art/craft facilities.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£85,845	£87,168	-	-
2023-12-31	£45,472	£52,272	-	-
2022-12-31	£46,542	£53,818	-	-
2021-12-31	£22,936	£9,646	-	-
2020-12-31	£18,631	£9,549	-	-

Trustees

Name	Role	Appointed
Stephen Wilkinson	Chair	2019-04-30
April Elizabeth Dobson		2026-03-16
SUSAN CASE		2018-05-08
Susan Andrew		2023-10-22
Susan Parker		2026-02-09
Valerie Hearn		2024-02-21

Accounts



Newbiggin Arts Centre

Newbiggin Arts Centre

(A Charitable Incorporated Organisation)

Annual Report

Report and Financial Statements

For the Year Ended 31 December 2024

Charity Number 1163002

Newbiggin Arts Centre
(A Charitable Incorporated Organisation)

Financial Statements
For the Year Ended 31 December 2024

Contents

Legal and Administrative Information
Annual Report of the Management Committee
2024 Financial Report and Accounts

Newbiggin Arts Centre

Report of the Trustees for the year ended 31 December 2024

The Trustees presents its annual report and audited financial statements for the year ended 31 December 2024.

Reference and Administrative Information

Charity Name: Newbiggin Arts Centre

Charity registration number: 1163002

Registered Office and operational address:

74B Front Street
Newbiggin-by-the-Sea
Northumberland
NE64 6QD

Trustees

Steve Wilkinson Chair & Treasurer

Sue Andrew Deputy Chair

Sue Case

Val Hearn

Leigh Patterson

Administration Officer

Wendy Storey

Bankers - Lloyds Bank, 3 Station Road, Ashington, Northumberland, NE63 9UZ

Structure Governance and Management

Governing Document

The organisation is a Charitable Incorporated Organisation, which was registered as a charity on 5th August 2015. In the event of the charity being wound up the trustees have no liability to settle its debts and liabilities

Recruitment and Appointment of the Trustees

Under the requirements of the Constitution, at each Annual General Meeting one third of the Trustees, by rotation, shall be offered for re-election. A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least three years.

There shall be a minimum of three Trustees and no defined maximum; but we aim to have less than eight Trustees.

Any person retiring as a Trustee is eligible for reappointment.

All Trustees give their time voluntarily and receive no financial or remuneration benefits from the charity.

Organisational Structure

Newbiggin Arts Centre has up to eight Charity Trustees who are responsible for ensuring all legal requirements of the charity are met. They are supported by a part-time Administration Officer and a group of approx. twenty volunteers who effect the day-to-day running of the operations.

Responsibilities of the Trustees

The Trustees prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
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The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the CIO and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees

are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Trustees

Members of the Trustees, who served during the year and up to the date of this report are set out on page 2. As the CIO's Trustees, we certify that we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information.

Our Aims and Objectives

Purposes and Aims



Our charity's purposes as set out in the objects contained in the CIO's constitution:

Our objective is to advance education in Arts and Crafts for the local community; in particular, but not exclusively, by providing tuition and art/craft facilities.

Ensuring our work delivers our aims

Each year we review our objectives and activities to ensure that what we are doing meets the objectives of the charity. In reviewing the year, it helps us focus on what we need to do in the coming year in order to further our aims.

Who are we?

Newbiggin Arts Centre (NAC) are an independent local community-based charity operating out of two facilities in Newbiggin-by-the-Sea, Northumberland.

We are a charity committed to providing a safe, accessible, inclusive (and fun!) environment for the community and visitors alike, where they can benefit from, and enjoy art, in all its forms. We strive to create a thriving, vibrant, 'buzzing' environment. A place where artists and visitors want to come, not just to paint or buy paintings, but to learn, share, and socialise.

We see NAC as the 'place for all things art', where Art is for All.

What do we do?

We offer various classes, clubs, and workshops, suitable for every level of skill in; painting, drawing and other fine and applied arts. We have watercolour classes for children, various classes for the beginner (and the more advanced wanting a refresher course), workshops for the more experienced who want to expand their skills, and mixed sessions for those who just want to get together to be creative and socialise.

NAC is also proud to be able to provide a venue for displaying (and selling) local and visiting artists' paintings. We change the displays regularly, so we can keep things fresh and interesting for visitors and artists coming to the Centre.



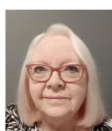
One of our 2024 exhibitions

For anyone needing art supplies, we also have a shop where people can drop by and pick up what they need. We stock a wide range of the materials and equipment as used at the Centres for classes and clubs.

We also put on special events and displays through the year which are promoted through social media, press releases, and printed material.

How do we do it?

We have a dedicated and committed Board of Trustees who manage the financial affairs, apply for funding and gain sponsorships. In May 2024 we hired our first (part time) employee for the role of Administration Officer, who manages the office and supports the Board of Trustees in organising our workshops, exhibitions, and presentations.



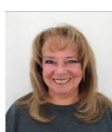
Sue Andrew
Vice Chair &
Administration



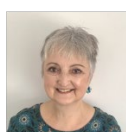
Steve Wilkinson
Chair &
Treasurer



Sue Case
Children's and
Craft Clubs



Val Hearn
People &
Volunteer Co-ordinator



Leigh Patterson



Wendy Storey
Administration Officer

Board of Trustees

As we aim to create an environment that welcomes people, where people can learn and develop and make new friends, it is important that we share common values and beliefs. For us, this means treating everyone with **respect**, being open and **honest** in how we operate, and importantly, being **flexible** and **innovative** in how we strive to meet the community's need. These values and beliefs form the basis of how we operate and how we make decisions, both financially and otherwise.

How Did We Do?

Throughout 2023, we focused on building our infrastructure, improving our physical facilities and developing and implementing our policies and procedures. This set us up well for a very busy and productive 2024, thanks in large part to a grant from Northumberland Inclusive Economy Community Partnership (NIECP) and another from National Lottery Community Fund (NLCF).

The NIECP grant was for our 'Community Art Classes', and ran from 1st April to 31st December. The NLCF grant is for 'Arts for All', running from 31st May 2024 to 30th May 2027. The funds allowed us to really ramp up our delivery of courses and workshops, offering a much wider variety; which concomitantly, resulted in a significant increase in the involvement of members of our community.

In addition to our base of clubs and classes, we were able to fund 28 new courses and workshops, delivered by eight new tutors. In total, we delivered 148 extra learning events, attracting 134 new people to our organisation, many of whom have stayed on to attend our weekly classes and clubs.

As well as paying for tutors, the NIECP grant also covered our Gibson St. studio's rent over that period, marketing and art materials. The NLCF grant, includes cover for some overhead costs and, importantly, the salary of our new Administration Officer. In future years, it will continue to do so and also fund some additional tutors.

We expanded on our choice of classes and workshops

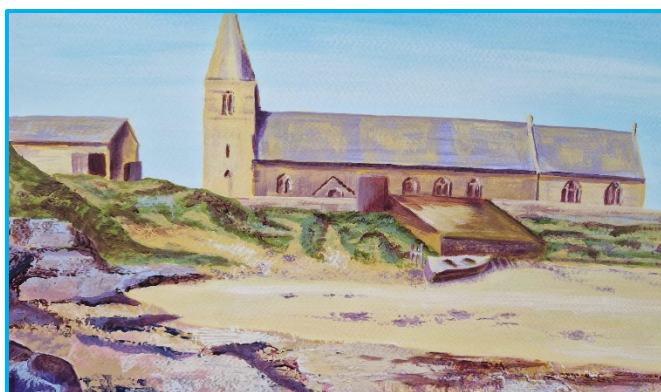
The NIECP funding allowed us to deliver a wider range of new eight-week courses and a variety of workshops. The courses included photography (both beginner and intermediate), pastels, watercolour and mixed media, ceramics (both beginner and intermediate), sculpture and digital photobook. We added an 'Art for All' class where people can come and draw or paint in their preferred media, with guidance provided on a one-to-one basis by a qualified tutor.



Christine with her first class

Our workshops proved to be very popular and attracted many new people to our art centres. The subjects were varied and included:

- Pastels
- Animation
- Textiles
- Autumn Wreath
- Fabric Photo Frame
- Woodworking
- Xmas Robin
- Japan Culture
- Talented North East



Examples from our Genealogy Project

The Children's Art Group plays a staple and key role in helping us meet the community's needs. Not only do the children learn new skills, the classes also help them in their personal development and to form new friendships. Several events through the year, such as the lantern making classes for the Christmas parade provided them with additional opportunities to enjoy NAC's offer.



*Lanterns for the Christmas Parade
- well done!*



Trying something new!

We hired our first employee!



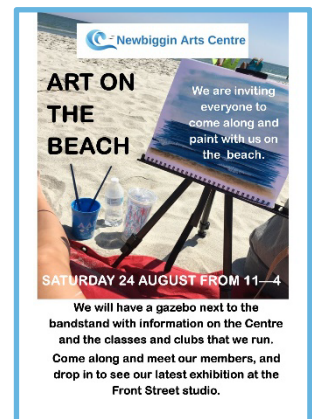
Wendy – the perfect fit!

After a rigorous recruitment process for an Administration Officer, we were lucky to find the perfect fit! In May, our new member of the team (Wendy Storey) took up residence and immediately began work on creating and implementing new processes, procedures, and policies, aimed at improving our efficiency and effectiveness. This was a key turning point for us, as without them (and Wendy!) we would not have been able to source and deliver all the new courses and workshops which we did.

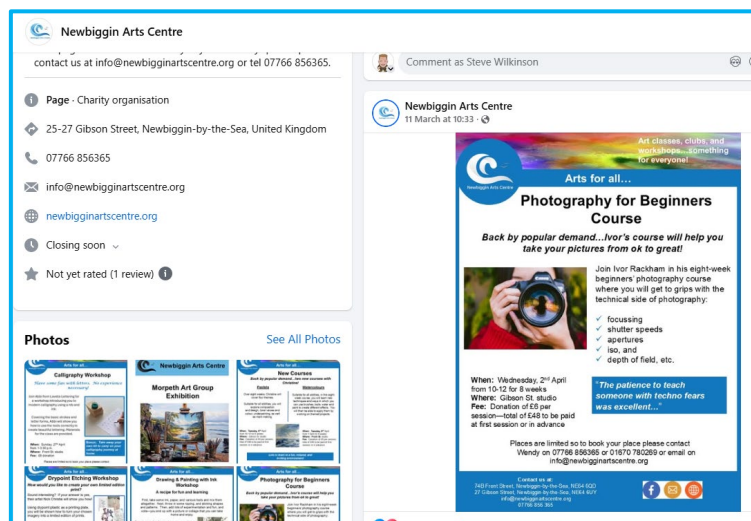
Getting our message out there

Attracting new people to art and all it has to offer them is one of our key aims. One of the ways we do this is by holding events where they can have the opportunity to try some drawing or painting without having to commit to a class.

In previous years one of our more popular events was 'Art on the Beach'. This year, due to the weather, we re-located this event into our Front St. studio so our visitors could try their hand at various forms of art in comfort. In spite of the weather, it was well-attended and was successful in bringing in several new people to our classes.



Due to the NIECP grant we were able to offer more workshops and classes than we have in the past. This meant we had an added responsibility to advertise and market the new sessions as widely as possible in order to meet our mandate of making art accessible for all. To that end, we increased our use of social media (primarily Facebook) to advertise new and existing sessions, distributed brochures to local shops and businesses, attended various community events, and created posters and banners for use at events and general advertising.



Newbiggin Arts Centre Facebook Pages

Building our partnerships and networks with the local community

We continued our commitment to building our networks with the local community organisations.



Hard at work at the Portraiture Weekend

For example, in March we ran a Portraiture Weekend in partnership with Dovecote Street Arts in Amble.

In August, Northumberland Community and Voluntary Action (NCVA) invited us to display some of our work in their window. This was a win-win: our artwork encouraged people into their centre, and our increased visibility attracted new people to our classes and clubs. This is a partnership that we intend to continue in the future.



Our artwork in the NCVA window



Art is good for your health

In October, alongside several other local groups and facilities, two members of our team attended the joint Wellbeing event held in the Women's Institute Hall. This allowed us to not only advertise our general timetable, but also, and most importantly, to show how the arts can impact favourably on one's health and wellbeing. We are intending to continue this link in the future.

Throughout October and November, our craft club enjoyed themselves working with another local organisation, the Elizabethan Hall, helping to create the props for Newbiggin Amateur Pantomime Association.



A crown fit for a king !

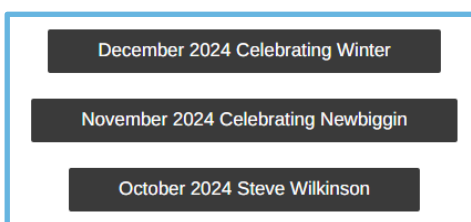
The importance of exhibitions

Through 2024 we continued to exhibit art from local artists and our members, ensuring a varied and inclusive art experience for our visitors.

Recognising the importance of showcasing the art our members produce in their classes and clubs, we increased the number of in-house exhibitions. In addition to the media-based exhibits we typically held, we introduced 'themed' exhibitions based on the seasons: Easter, Summer Dreams, and Celebrating Winter. These proved to be very popular with the artists themselves (many of whom used their class time to create their submissions) and with our visitors alike.



In line with our commitment to making art accessible to all, we were excited to have the opportunity to capture our exhibitions virtually. Thanks to a generous grant from Foyles Foundation, we purchased a Matterport 3D camera and 3 Meta Quest Pro VR Headsets, along with all the necessary software. This allowed us to capture our October, November and December exhibitions virtually, to offer them to visitors to view via the VR headsets and to make them available on our website. Visitors to our website are now able to view our exhibitions from the comfort of their home on their PC or phone (or VR headset, if they have one), wherever they live.



Our exhibitions online!

See <https://newbigginartscentre.org/events/>

Volunteer development

In February we held a volunteer social event. The purpose was two-fold: first, to use this as opportunity to hear their ideas and suggestions for improvements, and second, to socialise and get to know each other better towards a better working relationship.

During our Committee Meetings, we identified three areas in which we needed to develop: IT skills (primarily our website), using social media more effectively, and business planning. Although members of the Board of Trustees had some experience from their respective business careers, we realised that professional guidance was worthwhile and received advice from CVA Blyth Valley on who to go to.

Firstly, we arranged for basic website and social media training from Jackie Latham of Jackdaw Web Design. Leigh, Wendy and Steve attended a really informative session in November and were able to define an action plan for 2025.

The business planning sessions, with Kate Duffy from Junction Point are scheduled for the whole Board early in 2025.

What Comes Next?

Our plans for 2024 were to do more of what we do best: offering more classes, clubs and workshops to expand on the arts; to make NAC the 'place for all things art', where Arts are for All. We certainly achieved that in large part due to the NIECP and NLCF grants, the outstanding efforts from Wendy and the dedication of our volunteers.

Going forward into 2025 we plan to do even more of the same, but with an eye on becoming more self-sustainable. While we recognise that we will always need support from a variety of funding agencies and sponsors, the uncertainties of the economic world alert us to the risks associated with a high dependence on grants.

To that effect, one of our aims is to develop a membership scheme which will provide us with a steady income. Alongside that, we will focus on marketing and promoting our charity to attract and retain a wider membership by increasing our visibility and improving our communication channels via our website and social media.

Along the sustainability line, we also recognise the importance and need to develop a succession plan for our team; in particular, financial, IT, and grant application skills.

In order to support our new ceramics clubs, we will be looking to invest in our own pottery kiln to give flexibility and reduce the costs of getting their clay fired.

Financial Review

Overview

At 31st December 2023, NAC had £3,836 to its name (of which £500 was restricted funds) and at 31st December 2024, NAC had £2,513 (of which £500 was restricted funds), a decrease in available funds of £1,323.

Our income was from grants, donations, shop sales, painting commissions and session fees. Whereas our expenditure included rent (for the two premises), electricity, telephonics and Internet, payroll, tutor fees, art supplies & equipment, office supplies and miscellaneous purchases.

Reserves Policy

The Trustees continued to examine the charity's requirements for reserves in light of the main risks to the organisation. The reserves are needed to meet the day-to-day expenditure requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in external funding.

The Board has confirmed a policy whereby the funds held by the charity should be at least three months of the expenditure, but we are aiming to have six months reserves. Budgeted expenditure for 2025 is £97,750 and therefore the target for three months reserves is £32,500 in the general funds. The target for six months reserves is £65,000. We recognise, as a new charity, we fall well short of this level of reserves and it will take time to achieve.

The strategy is therefore to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for NAC, including an increase in session provision, and build reserves for any future expenditure that may arise.

Independent Check of the accounts

We didn't need an independent examination of the accounts due to our income level this year. When we reach the threshold for Independent Checks the Trustees have agreed to ask The Finance Officer of Northumberland CVA, 107 & 109 Station Road, Ashington, Northumberland, NE63 8RS to independently check the accounts.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 10th April 2025 and signed on its behalf by



Mr Steve R Wilkinson
(Chair & Treasurer)

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name Newbiggin Arts Centre		No (if any) 1163002		CC16a
	Receipts and payments accounts				
	For the period from 01/01/2024	Period start date 01/01/2024	To	Period end date 31/12/2024	

Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	0	51573	0	51573	8500
Donations	6350	0	0	6350	1784
Shop Sales	1513	0	0	1513	1600
Paintings Commission	437	0	0	437	276
Session Fees	25472	0	0	25472	24526
Unspent grants from 2023	0	500	0	500	8786
	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	33772	52073	0	85845	45472
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts					
	33772	52073	0	85845	45472
A3 Payments					
Rent (both facilities)	9212	4980	0	14192	12851
Electricity (heat and light)	1875	1441	0	3316	2570
Telephonics and internet	958	308	0	1266	1276
Zettle Fees	193	0	0	193	93
Payroll	44	10887		10931	0
Tutor & Professional (PM) Fees	13451	18403	0	31854	16090
Cleaners	1773	0	0	1773	524
Art Supplies	2035	11176	0	13211	3452
Office Supplies, inc. insurance & s'ware	3036	0	0	3036	2370
Misc. Purchases inc. independent examiner's fees	1031	6365	0	7396	13046
Sub total	33608	53560	0	87168	52272
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments					
	33608	53560	0	87168	52272
Net of receipts/(payments)	164	-1487	0	-1323	-6800
A5 Transfers between funds					
		0	0	0	0
A6 Cash funds last year end					
	3336	500	0	3836	10636
Cash funds this year end					
	3500	-987	0	2513	3836

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	1,882	500	-
	Cash in hand	131		-
			-	-
	Total cash funds		2,013	500
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Art materials stock	3,500	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Mercy Grant for Murals	Grants	500	Summer (weather dependent)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Steve R Wilkinson	10/04/2025	
		Sue Andrew	10/04/2025	

Notes to the Unaudited Financial Statements

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognized at cost of transaction values unless otherwise stated in the relevant notes to these accounts.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on the going concern basis, which assumes that the charity will continue in operational existence for the foreseeable future.

1. Accounting Policies

Income

All Incoming resources are included in the Statement of Financial Activities once the Charity has entitlement to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All income is accounted for as soon as there is a legal constructive obligation committing the Charity to that expenditure.

Depreciation

No depreciation is charged in these accounts because any and all Capital Equipment or new fixtures or fittings will be written off in the year of purchase.

Fixtures and Equipment

No value has been included in these Financial Statements for the market value of Fixtures and Equipment that may have been written off in the Financial Statements.

Taxation

As a Charity, Newbiggin Arts Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxable of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives of the charity at the direction of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity, and/or as specified by the donor or when funds are raised for a specific purpose.

Accounts



Newbiggin Arts Centre

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(A Charitable Incorporated Organisation)

Annual Report

Report and Financial Statements

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for the year ended 31 December 2023

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Trustees

Mr S R Wilkinson Chair & Treasurer

Ms S Andrew Deputy Chair

Mrs S Case

Ms V Hearn

Ms B Savage

Bankers - Lloyds Bank, 3 Station Road, Ashington, Northumberland, NE63 9UZ

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Members of the Trustees

Members of the Trustees, who served during the year and up to the date of this report are set out on page 3. As the CIO's Trustees, we certify that:

- so far as we are aware, there is no relevant audit information of which the charity's auditors are unaware; and
- we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

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For anyone needing art supplies, we also have a shop where people can drop by and pick up what they need. We stock a wide range of the materials and equipment as used at the Centres for classes and clubs.

We also put on special events and displays through the year which are promoted through social media, press releases, and printed material.

How do we do it?

We have a dedicated and committed Board of Trustees and volunteer committee who manage NAC. The committee members organise the workshops, exhibitions, and presentations. They also manage the financial affairs, which includes applying for funding and gaining sponsorships.

As we aim to create an environment that welcomes people, where people can learn and develop and make new friends, it is important that we share common values and beliefs. For us, this means treating everyone with **respect**, being open and **honest** in how we operate, and importantly, being **flexible** and **innovative** in how we strive to meet the community's need. These values and beliefs form the basis of how we operate and how we make decisions, both financially and otherwise.

How did we do?

The year of 2023 was one of building our infrastructure by:

- making improvements to our physical environments
- offering more options for classes and workshops
- developing people strategies, policies, and processes
- building our brand and developing new partnerships and networks, and
- improving and diversifying our gallery exhibitions

We made significant improvements to our studios

From February through to July, we completed the refurbishment of our Gibson Street Centre. This included building a new storage area and kitchen, replacing the flooring, and installing a dishwasher and new coffee machine. We also installed new metal security shutters and bollards outside the shop windows.

We also created a fully equipped electronic classroom equipped with 16 laptops generously donated by Novatech.

We installed a new picture hanging system in our Front Street studio that provides a professional and enticing display of art for our visitors.

We expanded on our choice of classes and workshops

We introduced a new digital art class in April. It was well-attended and was made possible by a 2022 grant from Northumberland Community Hub Investment Fund, which bought us 16 iPads in lieu of the laptops donated by Novatech.

In June, our resident artist, Ted Taylor, introduced a new figure-drawing class. Due to its success, this class is now a core offer with high attendance ratings.

In response to our members' input, and our aim of being a flexible and innovative organisation, we made some changes to how we provide our classes and clubs. For example, we added a dedicated watercolour class, and opened up our fixed media classes and clubs to allow people to paint what they want and how they want to do it.



We held our first public fund-raising painting event, a 'Paint and Sip' evening, which was led by a Trustee. It served as an introduction to art for several of the attendees, with all participants ending the evening with a finished painting. It was deemed a huge success by all with the request that more such events be held in the future.



The Children's Art Group plays a staple and key role in helping us meet the community's needs. Not only do the children learn new skills, the classes help them in their personal development and to form new friendships. Several events through the year, such as the mosaic workshop and the lantern making classes and parade provided them with additional opportunities to enjoy NAC's offer.





In addition to our painting and drawing classes and clubs, we introduced a jewellery class in August and a creative writing class in September.

We wouldn't exist without our volunteers

As we continued to grow and evolve as an organisation throughout 2023, it became obvious that we needed to develop and implement a 'People Strategy' to ensure that we had the right people and skills to run the charity effectively and efficiently. Thereby, we created a role specifically dedicated to creating the required 'people' policies and recruitment and retention plans to support our business plans, both short and long term.

The People Trustee worked with the Board of Trustees to identify the key roles required to run NAC and drafted role profiles and processes covering Chair, finance, administration, people, marketing, IT and volunteers.

We also drafted several other policies and procedures (and reviewed and updated existing) to ensure a safe, healthy, and inclusive environment.

As a charity that is run solely by our volunteers, it is important that they are recognised and rewarded for their contribution. As such, our first volunteer social event took place in November. Current and prospective volunteers were invited. It served as an opportunity for the volunteers to meet each other, for potential volunteers to ask questions and join the team, and to get feedback regarding future events.

In addition to our growing team of volunteers, we are very fortunate with the generosity of our supporters. For example, one of our members painted a picture of the Newbiggin Wave which she then had printed into postcards. These are sold in the shop with all proceeds donated to NAC. We have also been the recipient of many generous donations of art books and art and craft materials, all of which are put to good use by our members.

Getting our message out there

In 2023 we were fortunate to gain a Marketing and Communications Trustee as a new member to the Board. This enabled us to develop our 'brand'. A guide, along with tools, and a social media policy were developed to be used for all of our written communications, both within and outside our organisation.

This has made a significant impact and difference in how we are able to develop our newsletters, increase our Facebook and social media presence, and to build new

partnerships and network with our community—all with the aim of attracting new members to our charity and providing a more diversified offer for the community.

Building our partnerships and networks with the local community



In August, we began work on 'one-off' and exciting new project in partnership with the Newbiggin Family History Centre (NFHC). The NFHC was working on a genealogy project that portrays the history of Newbiggin through photographs and stories. We took the opportunity to contribute to this through providing an artistic view. Using the old black and white photographs provided by the genealogy project, our classes painted or drew their renditions of their chosen photographs – some monochrome and other full colour. The output of these classes will be exhibited by NAC in 2024, with the best forming a part of joint future exhibitions with NFHC.

We continued to build our networks with the local community organisations. These included the Newbiggin Boxing Club; the Learning Hive where we agreed to create an external mural for their building; and the Northumberland CVA. In October, the Chair, Steve Wilkinson, joined the Northumberland Inclusive Economic Partnership grant panel as a representative. We also hosted meetings for the Newbiggin Traders Association and Reading for Wellbeing.

The importance of exhibitions

Providing opportunities for our participants and visiting artists to exhibit their work is an important part of what and who we are. Thereby, in 2023, we focused on improving our ability to provide exhibitions. For example, we installed a professional hanging system and developed a marketing and hanging strategy to ensure that we utilise our studios to their fullest potential.



We provided the opportunity to our members to exhibit their work produced through their attendance at classes. This served as a valuable method of recognising their achievements and providing incentive and inspiration to their fellow artists.

Overall, our exhibitions were also well-received by our visitors, with many commenting on how impressed they were with the talent in our local community.

The new system resulted in our ability to attract visiting artists which allowed us to display different styles of art to the community. It helped to promote NAC further afield and served as a financial benefit for us through commissions.

Some of our members' accomplishments outside of NAC

We have identified some great talent amongst our participants and while we do our best to recognise it internally, it is great to see when it is recognised by others. Ten of our members had their work exhibited at Woodhorn Museum. This was a good follow up to our resident artist, Ted, winning 'best in show' in 2022.

We have an exceptional ambassador for NAC with Ted Taylor, our resident artist. His accomplishments with NAC as well as outside are many. For example, he won 'best in show' in the 2022 Woodhorn Museum, and as further recognition of his art, in 2023 Woodhorn asked to use his painting for a poster advertising their forthcoming exhibition in early 2024. He was also one of 50 artists selected to exhibit at Dovecote in Amble.

What comes next?

Through 2023 our focus was on building our infrastructure - improving our physical environment, developing our people policies and processes, and expanding on what we can provide to the community in terms of the arts.

Going forward into 2024, we plan on doing more of what we do best: offering more classes, clubs and workshops and expanding on the arts. A major project we plan to begin work on is to develop and implement a membership scheme, with various options for payment, pre-payment and facilities utilisation.

We will be applying to the National Lottery Community Fund to support the employment of a part-time Administration Officer, who, as well as taking significant workload from the Trustees, will be instrumental in supporting the volunteers.

The Community Fund grant will also facilitate us to expand our offering into other areas of fine and applied art, as well as other literary and performing arts. Likewise, we will be applying for a grant to NIECP further to support this expansion programme.

We need to invest in IT and will be looking towards an IT internee or volunteer. Likewise, we need to recruit more Trustees – in particular a Treasurer.

Financial review

Overview

At 31st December 2022, NAC had £10,636 to its name (of which £8,786 was restricted funds) and at 31st December 2023, NAC had £3,836 (of which £500 was restricted funds), a decrease in available funds of £7,300. This net negative cashflow is, in the main, due to delayed spend of 2022 grants until the 2023 financial period. The unrestricted funds over this period reduced from £3,238 to £3,135 – a reduction of only £103.

Our income was from grants, donations, shop sales, painting commissions and session fees. Whereas our expenditure included rent (for the two premises), electricity, telephonics and Internet, tutor fees, art supplies, office supplies and miscellaneous purchases (including independent examiners' fees).

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the funds held by the charity should be at least three months of the expenditure, but we are aiming to have six months reserves. We recognise as a new charity this will take time to achieve.

Budgeted expenditure for 2024 is £110,188 and therefore the target for three months reserves is £27,797 * in the general funds. The target for six months reserves is £55,594. The reserves are needed to meet the day-to-day expenditure requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in external funding.

* At 31st December 2023 the funds available fall a long way short of this target. However, the major elements of expenditure in 2024 will be associated with the Phase 2 expansion of our operations which we hope to have funded under grants from the National Lottery Community Fund and NIECP. Should these grants (or similar grants) not be forthcoming, then the timings of Phase 2 development will be slowed down, reducing expenditure accordingly.

Nevertheless, even with this matched funding, we will seek further grants to help meet our obligations and further improve our reserves.

The strategy is therefore to continue to build reserves through normal revenue surpluses, to enable us to consider future plans for NAC, including an increase in session provision, and build reserves for any future expenditure that may arise.

Independent Check of the accounts

We didn't need an independent examination of the accounts due to our income level this year. When we reach the threshold for Independent Checks the Trustees have agreed to ask The Finance Officer of Northumberland CVA, 107 & 109 Station Road, Ashington, Northumberland, NE63 8RS to independently check the accounts.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 12th August 2024 and signed on its behalf by



Mr Steve R Wilkinson
(Chair & Treasurer)

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name Newbiggin Arts Centre		No (if any) 1163002		CC16a
	2023				
	Receipts and payments accounts				
	For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023	
Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	0	8500	0	8500	46542
Donations	1784	0	0	1784	0
Shop Sales	1600	0	0	1600	0
Paintings Commission	276	0	0	276	0
Session Fees	24526	0	0	24526	0
Unspent grants from 2022		8786	0	8786	0
	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	28186	17286	0	45472	46542
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	28186	17286	0	45472	46542
A3 Payments					
Rent (both facilities)	9851	3000	0	12851	53818
Electricity (heat and light)	2570	0	0	2570	0
Telephonics and internet	1276	0	0	1276	0
Zettle Fees	93	0	0	93	0
Tutor Fees	16090	0	0	16090	0
Cleaners	524	0	0	524	0
Art Supplies	1848	1604	0	3452	0
Office Supplies, inc. insurance & s'ware	2370	0	0	2370	0
Misc. Purchases inc. independent examiner's fees	864	12182	0	13046	0
Sub total	35486	16786	0	52272	53818
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	35486	16786	0	52272	53818
Net of receipts/(payments)	-7300	500	0	-6800	-7276
A5 Transfers between funds		0	0	0	0
A6 Cash funds last year end	10636	0	0	10636	0
Cash funds this year end	3336	500	0	3836	-7276

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	2,369	500	-
	Cash in hand	967		-
				-
	Total cash funds	3,336	500	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Art materials stock	2,500	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Sale revenue due to artists	Painting Sales	201	ASAP
	Mercy Grant for Murals	Grants	500	Spring (weather dependent)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Steve R Wilkinson	12/08/2024	
		Sue Andrew	12/08/2024	

Notes to the Unaudited Financial Statements

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognized at cost of transaction values unless otherwise stated in the relevant notes to these accounts.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on the going concern basis, which assumes that the charity will continue in operational existence for the foreseeable future.

1. Accounting Policies

Income

All Incoming resources are included in the Statement of Financial Activities once the Charity has entitlement to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All income is accounted for as soon as there is a legal constructive obligation committing the Charity to that expenditure.

Depreciation

No depreciation is charged in these accounts because any and all Capital Equipment or new fixtures or fittings will be written off in the year of purchase.

Fixtures and Equipment

No value has been included in these Financial Statements for the market value of Fixtures and Equipment that may have been written off in the Financial Statements.

Taxation

As a Charity, Newbiggin Arts Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxable of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives of the charity at the direction of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity, and/or as specified by the donor or when funds are raised for a specific purpose.

Accounts

Newbiggin Arts Centre - A Charitable Incorporated Organisation

Registered Charity No: 1163002

Newbiggin Arts Centre

A Charitable Incorporated Organisation

Report to the Trustees

And Unaudited Financial Statements

For the year to 31 December 2022

CONTENTS

Trustees' Report	Page 3
Independent Examiner's Report	Page 6
Statement of Financial Activity	Page 7
Balance Sheet	Page 8
Notes to the Unaudited Financial Statements	Page 9

TRUSTEES' ANNUAL REPORT - For the year ended 31 December 2022

Objectives

Our objectives are the advancement of education in arts and crafts for the public benefit of people living in Northumberland in particular but not exclusively by providing tuition and facilities for arts and crafts.

A core value that underpins our objectives are that we want to make a difference to the people of our community and to ensure that the facilities and services are available to all in the community irrespective of gender, race, age, disability or religion and financial status.

Activities for the Public Benefit

The Trustees understands the implication of the Charities Act 2006 which states that charities must demonstrate that they are established for public benefit. The Trustees believe that the Charity meets the key principles of the guidance issued by the Charity Commission.

We provide arts and craft classes and clubs to artist young and old, novices and the more experience. We also exhibit artists' artwork. We encourage the involvement of vulnerable adults and help them to overcome barriers in their lives. We provide a safe, friendly, supportive, non-judgement environment open to all in the community.

Achievements and Performance

During this year, with financial assistance from a number of grant providers, we have finalised the establishment of our primary facilities at Front Street and have fully fitted it with all equipment and stocked all materials required for our day-to-day operations. We have added new blinds and picture hanging systems and installed a dishwasher.

At Gibson St, we have installed new durable LVT flooring, storage units / shelving and fitted out the kitchen, We have almost completed the installation of the 'electronic classroom; just awaiting delivery of the iPad equipment and have procured most of the equipment and materials required to expand our offerings into printing, sculpture and ceramics.

We are now offering 16+ regular 2-hour sessions to nearly 180 community members (plus ~20 children) attending workshops, classes and clubs.

We are now in the position to further expand our activities into other fine arts, as well as photography, creative writing, jewellery and other arts, in 2023.

Newbiggin Arts Centre - A Charitable Incorporated Organisation

Reference and Administrative details

Charity Name: **Newbiggin Arts Centre**

Charity Number: 1163002

Principle Address: 74B Front Street
NEWBIGGIN-BY-THE-SEA
Northumberland
NE64 6QD

Board of Trustees:

Stephen Wilkinson
Susan Case
George Stoker
Valerie Hearn
Heather Peel
Sue Nicholson (resigned Feb 2022)
Fiona Rowley

Independent examiner: M. A. Johnson
Northumberland CVA
107 & 109 Station Road
Ashington, Northumberland
NE63 8RS

Bankers: Lloyds Bank PLC
Halifax Bank

Newbiggin Arts Centre - A Charitable Incorporated Organisation

Financial Review

The trustees are reporting a deficit for this financial year. They will continue to monitor the finances of the organisation on a regular basis and seek new opportunities to improve the revenue.

The deficit is £7,276. As a result of this, the total cash reserves that are being carried forward are £12,024

	2022 £	2021 £
Cash balance brought forward	19,300	8,918
Surplus / (deficit) for the year	(7,276)	13,290
Cash balance carried forward	12,024	19,300

Stock

Stock value brought forward	2,908	1,917
Stock value carried forward	3,577	2,908
Surplus / (deficit)	669	991

Structure, Governance, Management

The charity became a Charitable Incorporated Organisation as The Little Gem Arts and Crafts Gallery on 6 August 2005, the name of the charity was changed to Newbiggin Arts Centre on 12 October 2020.

The day-to-day management of the charity is overseen by the Chair of Trustees and other volunteers. The Trustees hold frequent meetings and regular communications are sent out to its supporters.

Policy for Monitoring and Review

The Trustees review the charities policies and procedures on a regular basis to ensure they comply with current legislation. They also review its activities to consider how to increase the scope of its cultural activities.

The Trustees conclude their annual report in recording their thanks to all who have contributed and supported the activities of the charity in a very difficult year. Our thanks also go to those who have supported us with financial grants, and with out their help we would not have made the progress as we have done in the past year.

Approval

The report was approved by the Board of Trustees on the 27th Oct 2023 and signed on its behalf by:



Mr. Stephen R Wilkinson
Chair of Board of Trustees

Independent Examiner's Report to the Trustees of Newbiggin Arts Centre

For the year ending 31 December 2022

I report on the accounts of the charity for the year ending 31 December 2022, which is set out on pages 6 – 7.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an Audit is not required for this period under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, and to follow the procedure laid down in the general direction given by the Charity Commission under section 145 (5) (b) of the 2011 Act and to state whether any particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The procedures under taken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention that would give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or to which in my opinion attention should be drawn in order for a proper understanding of the accounts to be reached.



M. A Johnson

Northumberland CVA

107 & 109 Station Road

Ashington

Northumberland

NE63 8RS

Statement of Financial Activities
For the Year to 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2021 Total Funds £
INCOME AND ENDOWMENTS FROM:				
Grants	667	22,480	23,147	39,843
Workshops & Sales	23,395	-	23,395	10,600
Total	24,062	22,480	46,542	50,443
EXPENDITURE ON:				
Charitable activities	31,088	22,480	53,568	36,953
Other	250	-	250	200
Total	31,338	22,480	53,818	37,153
NET INCOME / (EXPENDITURE)	(7,276)	-	(7,276)	13,290
RECONCILIATION OF FUNDS				
Cash Funds C/F	19,300		19,300	
Cash Funds Y/E	12,024	-	12,024	

The statement of financial activities, includes all gain and losses in the year from all incoming resource and expenditure from continuing activities.

Newbiggin Arts Centre - A Charitable Incorporated Organisation

Balance sheet as at 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2021 Total Funds £
CURRENT ASSETS				
Cash at Bank / in Hand	12,024	8,786	20,810	20,876
Stock	3,577	-	3,577	2,908
Total	15,601	8,786	24,387	23,784
CREDITORS				
Amounts falling due in one year	1,167	8,786	9,953	1,576
NET CURRENT ASSETS	14,434	-	14,434	22,208

The Financial Statements were approved by the board of Trustees on 27th Oct 2023 and were signed on its behalf by.



Mr. Stephen R Wilkinson

Chair of Board of Trustees

The notes on pages 9 to 13 form part of the Financial Statements

Notes to the Unaudited Financial Statements for the year ended 31 December 2022

1. Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognized at cost of transaction values unless otherwise stated in the relevant notes to these accounts.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on the going concern basis, which assumes that the charity will continue in operational existence for the foreseeable future.

2. Accounting Policies

Income

All Incoming resources are included in the Statement of Financial Activities once the Charity has entitlement to the income and the amount can be quantified with reasonable accuracy.

Expenditure

All income is accounted for as soon as there is a legal constructive obligation committing the Charity to that expenditure.

Depreciation

No depreciation is charged in these accounts because any Capital Equipment or new fixtures or fittings will be written off in the year of purchase.

Fixtures and Equipment

No value has been included in these Financial Statements for the market value of Fixtures and Equipment that may have been written off in the Financial Statements.

Taxation

As a Charity, Newbiggin Arts Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxable of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives of the charity at the direction of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity, and/or as specified by the donor or when funds are raised for a specific purpose.

3. Analysis of Income

	2022 Unrestricted Funds	2022 Restricted Funds	2021 Unrestricted Funds	2021 Restricted Funds
	£	£	£	£
Workshop Fees/Sales Materials	23,395		10,600	
Covid Grants	667		12,336	
Other Grants		22,480		27,507
Total	24,062	22,480	22,936	27,507

4. Analysis of Expenditure

	2022 Unrestricted Funds	2022 Restricted Funds	2021 Unrestricted Funds	2021 Restricted Funds
	£	£	£	£
Art Material/Projects cost				
Refurbishment/equipment and new fittings re new premises	11,247	6,822		24,537
Art Material and Workshop cost	12,189	6,600	2,400	
Administration Cost	2,067		979	1,470
Premises Cost	6,302	9,058	6,067	1,500
	31,088	22,480	9,446	27,507
OTHER				
Independent Examiner's Fee	250		200	
Total Resources Expended	31,338	22,480	9,646	27,507

Newbiggin Arts Centre - A Charitable Incorporated Organisation

5. Staff Costs

There were no employees in this financial year.

6. Cash at Bank & In Hand

	2022	2021
	£	£
Designated Funds	9,953	1,576
Unrestricted Funds	9,874	19,244
Cash in Hand	983	56
Total	<u>20,810</u>	<u>20,876</u>

7. Charity Funds

	Funds B/F 01/01/2022	Incoming Resources	Expended Resources	Funds C/F 31/12/2022
Unrestricted	19,300	24,062	31,338	12,024
Restricted	1,576	29,690	22,480	8,786

(Restricted funds B/F is deferred income from 2021)

SUMMARY	2022	2021
	£	£
Deferred Income	1,576	-
Unrestricted Income	24,062	22,936
Restricted Income	29,690	29,083
	<u>55,328</u>	<u>52,019</u>
Less deferred income	8,786	1,576
Adjusted Income as per SOFA	<u>46,542</u>	<u>50,443</u>

8. Debtors

There were no outstanding debts due at the end of the financial year.

Newbiggin Arts Centre - A Charitable Incorporated Organisation

9. Creditors

Creditors: amounts falling due within one year

	2022	2021
	£	£
Deferred Income	8,786	1576
Art Workshops	450	
Charitable Activities	717	
Total	9,953	1,576

10. Transaction with Trustees

No Trustee received any remuneration other than out of pocket expenses during the year.

11. GRANTS RECEIVED RESTRICTED FUNDS

	Incoming Resources	Expended Resources	Deferred Income
	£	£	£
1989 Willan Charitable Trust	2,290	2,290	-
1989 Willan Charitable Trust (Phase 2)	5,165	5,165	705
Operation Payback	5,000	5,000	-
NCC Community Chest	1,600	1,600	-
NCC Community Chest - Jubilee	485	485	-
Community Hub Investment	10,000	10,000	6,694
Newbiggin Town Council (Large Grant)	1,700	1,700	-
The Mercy Project	450	450	-
The Ballinger Charitable Trust	1,000	1,000	899
Local Giving – Magic Little Grant	500	500	-
NCC Microgrant	500	500	-
Rothley Trust	1000	1000	488
NCC Micro Grant*	463	463	-
Sir James Knott Trust*	72	72	-
The Joicey Trust*	41	41	-
The Mercy Project*	1000	1000	-

In this financial year grants were received towards the running cost of the charity and towards the refurbishment of new premises and for upgrading of the existing premises. Grants which were received towards the cost of new equipment, fixtures and fittings were written off in the statement of Financial Activities. No estimates have been included in these Financial Statements for the

Newbiggin Arts Centre - A Charitable Incorporated Organisation

possible residual market value of any capital item which because of the grants received, no cost was incurred by the charity.

Grants marked with a * are related to deferred income from 2021

The charity received an in-kind donation of a Dishwasher from Newbiggin Town Council, valued at £300.

The charity also received in this financial year a Covid grant of £667, this grant was regarded as unrestricted funds in these accounts.

Accounts

Registered Charity 1163002

Newbiggin Arts Centre

A Charitable Incorporated Organization

Report of the Trustees

and Unaudited Financial Statements

For the year ended 31 December 2021

Newbiggin Arts Centre

A Charitable Incorporated Organization

Contents

Trustees' Report	Page 2
Independent Examiner's Report	Page 5
Statement of Financial Activity	Page 6
Balance Sheet	Page 7
Notes to the Unaudited Financial Statement	Page 8

The following page does not form part of the statutory accounts

APPENDICES

- 1. Allocation of Expenditure between funds**

**NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization
Trustees' Annual Report
For the Year ended 31 December 2021**

OBJECTIVES AND ACTIVITIES

Our objectives are the advancement of education in arts and crafts for the public benefit of people living in Northumberland in particular but not exclusively by providing tuition and facilities for arts and crafts.

A core value that underpins our objectives are that we want to make a difference to the people of our community and to ensure that the facilities and services are available to all in the community irrespective of gender, race, age, disability or religion and financial status.

KEY ACTIVITIES

We provide arts and craft classes and clubs to artist young and old, novices and the more experience. We also exhibit artists' artwork. We encourage the involvement of vulnerable adults and help them to overcome barriers in their lives. We provide a safe, friendly, supportive, non judgement environment open to all in the community.

ACTIVITIES FOR THE PUBLIC BENEFIT

The Trustees understands the implication of the Charities Act 2006 which states that charities must demonstrate that they are established for public benefit. The Trustees believe that the Charity meets the key principles of the guidance issued by the Charity Commission.

ACHIEVEMENTS

Despite the drawbacks of Covid we have made significant progress in rejuvenating the charity over this financial year. During lock downs our premises in Gibson Steet, with the aid of various grants was renovated and re-decorated and as a consequence we have been able now to offer a wider scope of activities from these premises. In this financial year with have been able to lease other premises in Newbiggin, and with the aid of many grants converted these High Street premises into a fully equipped studio to provide facilities for the delivery of workshops and clubs in drawings, watercolours, acrylic and oils. We have increased the participation of active members from 20 in August 2020 to now having 120 active participants plus 20 children attending various workshops and clubs. The Trustees are now considering plans for the expansion of its work for arts and crafts.

**NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization
Trustees' Annual Report
For the year ended 31 December 2021**

FINANCIAL REVIEW

The Trustees have to report a surplus for the financial year of £13,290, and they will continue to monitor the finances of the organization on a regular basis.

REVIEW OF FINANCIAL RESULTS AND RESERVES.

The surplus for the financial year has been credited to reserves as follows.

	2021	2020
	£	£
Unrestricted Funds	13,290	8,594
Restricted Funds	-	-

As at the 31 December 2021 the total unrestricted funds to be carried forward were £22,208 [at 31 December 2020 they were £8,918]

TRUSTEE EXPENSES

No Trustee received expenses for their work for the charity other than one Trustee who was reimbursed for payments he made on behalf of the charity during the year, these payments were supported by the receipts and invoices for the expenses incurred.

STRUCTURE GOVERNANCE MANAGEMENT

The charity became a Charitable Incorporated Organization as The Little Gem Arts and Crafts Gallery on 6 August 2005, the name of the charity was changed to Newbiggin Arts Centre on 12 October 2020.

The day-to-day management of the charity is overseen by the Chair of Trustees and other volunteers. The Trustees hold frequent meetings and regular communications are sent out to its supporters.

POLICY FOR MONITORING AND REVIEW

The Trustees review the charities policies and procedures on a regular basis to ensure they comply with current legislation. They also review its activities to consider how to increase the scope of its cultural activities.

**NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization
Trustees' Annual Report
For the year ended 31 December 2021**

REFERENCE AND ADMINISTRATION DETAILS

Charity Name	Newbiggin Arts Centre
Charity Number	1163002
Principal Address	74b Front Street Newbiggin by the Sea Northumberland NE 64 6QD
Board of Trustees	Stephen Wilkinson Susan Case George Stoker Valarie Hearn Heather Peel Sue Nicholson resigned Feb.2022 Fiona Rowley
Independent Examiner	Northumberland CVA 107-109 Station Road Ashington Northumberland NE 63 8RS
Bankers	Lloyds Bank PLC Halifax Bank

The Trustees conclude their annual report in recording their thanks to all who have contributed and supported the activities of the charity in a very difficult year. Our thanks also go to those who have supported us with financial grants, and with out their help we would not have made the progress as we have done in the past year.

APPROVAL

The report was approved by the Board of Trustees on the 30th May 2022 and signed on its behalf by:



**Mr. Stephen R Wilkinson
Chair of Board of Trustees**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEWBIGGIN ARTS CENTRE
For the year ended 31 December 2021**

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 6 to 7.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for the period under section 144 [2] of the Charities Act 2011 [the 2011 Act] and that an independent examination is required.

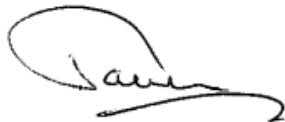
It is my responsibility to examine the accounts under section 145 of the 2011 Act and to follow the procedures laid down in the general direction given by the Charity Commission under section 145 [5] [b] of the 2011 Act and to state whether any particular matter has come to my attention.

BASIS OF INDEPENDENT EXAMINER REPORT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention that would give me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with section 130 of the 2011 Act and to prepare the accounts which accords with the accounting records and comply with the accounting requirement of the 2011 Act have not been met, or to which in my opinion attention should be drawn in order for a proper understanding of the accounts to be reached.



**R. A. James
Northumberland CVA
107-109 Station Road
Ashington
Northumberland
NE63 8RS**

NEWBIGGIN ARTS CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted Income Funds £	Restricted Income Funds £	Total Funds £	2020 Prior Year Funds £
INCOME AND ENDOWMENTS FROM				
Grants	12,336	27,507	39,843	14,687
Workshops and Sales	10,600	-	10,600	3,456
TOTAL	22,936	27,507	50,443	18,143
EXPENDITURE ON;				
Charitable Activities	9,446	27,507	36,953	9,499
Other	200	-	200	50
TOTAL	9,646	27,507	37,153	9,549
NET INCOME/ EXPENDITURE	13,290	-	13,290	8,594
RECONCILIATION OF FUNDS				
Total Funds brought forward	8,918	-	8,918	[164]
Funds from another Charity	-	-	-	488
TOTAL Funds carried forward	22,208	-	22,208	8,918

The Statement of Financial Activities includes all gains and losses in the year from all incoming resources and expenditure from continuing activities.

NEWBIGGIN ARTS CENTRE

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Unrestricted Income Funds £	Restricted Income Funds £	2021 Total Funds £	2020 Prior Year Funds £
CURRENT ASSETS				
Cash at Bank/in Hand	19,300	1,576	20,876	7,001
Stock	2,908	-	2,908	1,917
	<u>22,208</u>	<u>1,576</u>	<u>23,784</u>	<u>8,918</u>
CREDITORS				
Amounts falling due in one year	-	1,576	1,576	-
	<u>-</u>	<u>1,576</u>	<u>1,576</u>	<u>-</u>
NET CURRENT ASSETS	<u>22,208</u>	<u>-</u>	<u>22,208</u>	<u>8,918</u>
FUNDS OF THE CHARITY				
Restricted Income Funds	-	-	-	-
Unrestricted Income Funds	22,208	-	22,208	8,918
	<u>22,208</u>	<u>-</u>	<u>22,208</u>	<u>8,918</u>
TOTAL FUNDS	<u>22,208</u>	<u>-</u>	<u>22,208</u>	<u>8,918</u>

The Financial Statements were approved by the Board of Trustees on the 30th May 2022. and were signed on its behalf by;

Steve R Wilkinson

Mr. Stephen R Wilkinson
Chair of Board of Trustees

The notes on pages 8 to 11 form part of the Financial Statements

NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization

Notes to the Unaudited Financial Statements for the year ended 31 December 2021

1 BASIS OF PREPARATION

These Financial Statements have been prepared under the historic cost convention with items recognized at cost of transaction unless otherwise stated in the relevant notes to these accounts.

The charity constitutes a public benefit entity as defined by FRS 102. The Financial Statements have been prepared on the going concern basis, which assumes that the charity will continue in operational existence for the foreseeable future.

2 ACCOUNTING POLICIES

Income

All incoming resources are included in the Statement of Financial Activities once the charity has entitlement to the income and the amount can be qualified with reasonable accuracy.

Expenditure

All expenditure is accounted for as soon as there is a legal constructive obligation committing the charity to that expenditure.

Depreciation

No depreciation is charged in these accounts, because Capital Equipment or new fixtures and fittings are written off in the year of purchase.

Fixtures and Fittings

No value has been included in these Financial Statements for the market value of Fixtures and Equipment that may have been written off in the Financial Statements.

Taxation

As a charity Newbiggin Arts Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxable of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

Fund Accounting

Unrestricted funds can be used in accordance to the charitable objectives of the charity at the direction of the Trustees.

Restricted funds can only be used within the objectives of the charity and/or as specified by the donor or when funds are raised for a specific purpose.

Financial Reporting Standard 102 Reduced Disclosure Exemption

The charity has taken advantage of the following disclosure exemptions in preparing these Financial Statements as permitted by FRS 102: [The Financial Reporting Standards applicable to the UK and the Republic of Ireland]

The requirement of section 7 Statement of Cash Flow
NEWBIGGIN ARTS CENTRE

A Charitable Incorporated Organization

Notes to the Unaudited Financial Statements for the year ended 31 December 2021

3 INCOME

	2021 Unrestricted Funds £	2021 Restricted Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £
Workshop Fees/Sales Materials	10,600	-	3,456	-
Covid Grants	12,336	-	11,334	-
Other Grants	-	27,507	-	3,353
Total	22,936	27,507	14,790	3,353

4 EXPENDITURE

Art Material/Projects cost				
Refurbishment/equipment				
and new fittings re new premises	-	24,537	-	1,295
Art Material and Workshop cost	2,400	-	1,210	458
Administration Cost	979	1,470	83	100
Premises Cost	6,067	1,500	4,853	1,500
	9,446	27,507	6,146	3,353
OTHER EXPENDITURE				
Independent Examiner's fee	200	-	50	-
Total Resources Expended	9,646	27,507	6,196	3,353

5 STAFF COST

There were no employees in this financial year.

6 CASH AT BANK

	2021 £	2020 £
Designated Funds	1,576	-
Unrestricted Funds	19,244	6,851
Cash in Hand	56	150

Total	20,876	7,001
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NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization

Notes to the Unaudited Financial Statements for the year ended 31 December 2021

7 DEBTORS

There were no outstanding fees/debtors as at 31 December 2021

8 CREDITORS

	2021	2020
All due for payment within one year		
Restricted Funds		
Deferred Income	1,576	none

9 CHARITY FUNDS

	Funds B/F 01,01,21	Incoming Resources	Expended Resources	Funds C/f 31.12.21
Unrestricted Funds	8,918	22,936	9,646	22,208
Restricted Funds		29,963	27,507	1,576

Note the 1,576 is deferred income

SUMMARY	2021. £	2020 £
Deferred Income 1.1.21	-	-
Unrestricted Income	22,936	14,687
Restricted Income	29,083	3,456
	52,019	18,143
Less deferred Income 31,12,21	1,576	-
Adjusted Income per S.O.F.A	50,443	18,143

NEWBIGGIN ARTS CENTRE
A Charitable Incorporated Organization

Notes to the Unaudited Financial Statements for the year ended 31 December 2021

9 GRANTS RECEIVED RESTRICTED FUNDS

	Incoming Resources £	Expended Resources £	Deferred Income £
Northumberland CC Community Chest	4,600	4,600	-
Coalfields Regeneration Trust	9,280	9,280	-
The Rothley Trust	800	800	-
Sir James Knott Trust	4,600	4,528	72
Digital Skills Fund	1,814	1,814	-
Northumberland CC Micro Grant	500	37	463
The Ridley Family Charity	3,840	3,840	-
The Joicey Trust	1,800	1,759	41
Catherine Cookson Charitable Trust	250	250	-
The Mercy Project	1,000	-	1,000
Newbiggin Town Council	300	300	-
Lakes & Dales Co-Op Community Grants	299	299	-
Totals	29,083	27,507	1,576

In this financial year grants were received towards the running cost of the charity and towards the refurbishment of new premises and for upgrading of the existing premises. Grants which were received towards the cost of new equipment, fixtures and fittings were written off in the statement of Financial Activities. No estimates have been included in these Financial Statements for the possible residual market value of any capital item which because of the grants received, no cost was incurred by the charity.

The charity also received in this financial year Covid grants of £12,336, these grants were regarded as unrestricted funds in these accounts.

10 Charity Funds

	2021 £	2020 £
The net Assets of the charity are;		
Restricted Funds	-	-
Unrestricted Funds	22,208	8,918

Newbiggin Arts Centre

A Charitable Incorporated Organization

The following page do not form part of the statutory accounts

**Newbiggin Arts Centre
A Charitable Incorporated Organization**

SUMMARY OF THE ALLOCATION OF EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2021

	Total Expenditure £	Unrestricted Funds £	Restricted Funds £
Rents	6,939	5,509	1,430
Electricity	628	558	70
Telephone	391	391	-
Purchases Art Materials	2,052	981	1,071
Workshop Supplies	5,129	2,329	2,800
Office Supplies	1,815	345	1,470
Accountancy Fees	200	200	-
Sundry Expenses	324	324	-
Grant Expenditure	20,666	-	20,666
 Less Adjustment to Stock Held at 31.12.21	 [991]	 [991]	 -
 Total as per S.O.F.A	 37,153	 9,646	 27,507

NOTE;

The payment to Artist for the sale of their paintings of £3,276 was deducted from the revenue received for these works, and therefore only the net income was charged in the Income section of the financial accounts

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2020 To 31st December 2020

Charity name: Newbiggin Arts Centre
(formerly known as The Little Gem Arts and Crafts Gallery)

Charity registration number: 1163002

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education in arts and crafts for the public benefit of people living in Northumberland in particular but not exclusively by providing tuition and art/craft facilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a space for artists to carry out their artistic work and to exhibit their work to the public. The Centre also hosts art clubs that are open to the public to join.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All activities are planned with regard to the guidance on public benefit by the charity commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All our trustees and helpers are volunteers, providing their time free-of-charge for the benefit of the local community
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In early 2020 we continued to run the extant watercolours workshops, oil club, acrylics club, craft club and children's art club. Because of the COVID-19 restrictions from March onwards, we had to restrict our workshops to a maximum of 6 persons (when able to open), which severely curtailed our income and the service provided to the community. However, due to Government assistance and various grants, we were able to survive the time of limited operations. The new administration, with new vitalised Trustees, took over running the Charity in August; used the hiatus of the National Lockdown to refurbish the Centre, improve the working and display environments, and re-brand; the resulting Centre better serves the community and establishes a basis for an expanding more 'up market' operation. We continue to work with like-minded organisations to address the needs of the community as they relate to all sectors of arts and crafts. The charity has now firmly established itself, in its newly-refurbished shop-front facilities, as a 'go to' venue for artists old and young, expert and novice, and to all diverse and disadvantaged individuals.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the COVID restrictions to operations, the Charity has improved liquidity and a basis for ongoing improvement. However, post-COVID the Trustees shall have to improve income generation to maintain this stability.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Money held in reserves will be used for its obligation for rents for its premise and for support and refurbishment cost for its new premise it hopes to acquire in 2021 as well as a support for the normal running cost of the charity.
Amount of reserves held	Para 1.22	£15,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No material deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Restoring members' attendance and resultant financial stability in the post-COVID period are the highest priorities for 2021

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members attendance fees, the small retail outlet and commission from artists' sales, together with Grants from various sources
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Financial insolvency due to lack of planned growth or strategy. The new administration fully recognises this risk and are working hard to mitigate it, despite the impact of COVID-19 restrictions.
Other		It is envisaged that the newly-refurbished Centre will attract new participants and better quality artworks for exhibition; the latter acting as a further catalyst to expansion and stability.

Structure, Governance and Management

Description of charity's trusts:		Venue for artist workshops, clubs and social meeting place
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Selected and appointed by extant Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Newbiggin Arts Centre
Other name the charity uses	
Registered charity number	1163002
Charity's principal address	27 Gibson Street Newbiggin-by-the-Sea Northumberland NE64 6BW
Telephone	077 66 856 365
Website	www.newbigginartscentre.org

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Wilkinson	Chair & Treasurer		The Trustees
2	Susan Case	Secretary		The Trustees
3	Christine Davison			The Trustees
4	Keith Robson		Appointed 29 Sept 2020	The Trustees
5	Valerie Hearn		Appointed 29 Sept 2020	The Trustees
6	Heather Peel		Appointed 29 Sept 2020	The Trustees
7	Fiona Rowley		Appointed 29 Sept 2020	The Trustees
8	Susan Nicholson		Appointed 29 Sept 2020	The Trustees
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Steve R Wilkinson.</i>	
Full name(s)	Stephen Wilkinson	
Position (eg Secretary, Chair, etc)	Chair	
Date	19 th April 2021	

NEWBIGGIN ARTS CENTRE: Formerly Little Gem Arts and Crafts Gallery

A Charitable Incorporated Organisation No. 1163002

BALANCE SHEET AS AT 31 DECEMBER 2020

	31 December 2020 £	31 December 2019 £
CURRENT ASSETS		
Stock at cost	1,917	-
Cash at bank and in hand	7,001	18
	<u>8,918</u>	<u>18</u>
CURRENT LIABILITIES		
Sundry creditors	-	182
	<u></u>	<u></u>
Net Current Assets less Liabilities	<u>8,918</u>	<u>(164)</u>
THE FUNDS OF THE CHARITY		
Balance at 1 January 2020	(164)	1,484
Surplus/Deficit for the year	9,082	(1,648)
	<u></u>	<u></u>
Balance brought forward	<u>8,918</u>	<u>(164)</u>

The attached Income and Expenditure Account and note for the year ended 31 December 2020 and the Balance Sheet at that date have been prepared from the books, records and from information received from the Charity, and they are in accordance therewith.

R. A. James
Northumberland CVA
Ashington
09 March 2021

NEWBIGGIN ARTS CENTRE: Formerly Little Gem Arts and Crafts Gallery

A Charitable Incorporated Organisation No. 1163002

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020

	Year ended 31 Dec 2020 £	Year ended 31 Dec 2019 £
INCOME		
Sales, commissions, workshops, donations and grants received	3,456	5,723
Grants Received	3,353	2,118
COVID-19 grants	11,334	-
Camera Club funds on their closure	488	-
TOTAL	18,631	7,841
EXPENDITURE		
Purchases: art materials and sundry supplies	3,635	1,382
	3,635	1,382
Less stock at end	1,917	-
	1,718	1,382
Rent	5,720	5,980
Utilities	633	1,386
Sundry and premises cost	183	340
Equipment and fixtures	1,295	-
Insurance	-	401
Total Expenditure	9,549	9,489
Surplus / Deficit for the year	9,082	(1,648)

NOTE:

The trustees are very grateful for the grants received from the Joicey Trust, the Hadrian Trust, the Catherine Cookson Trust, Newbiggin by the Sea Town Council and Northumberland County Council Community Chest.

The COVID-19 grant has improved the liquidity of the charity and has enabled it to increase the range of artist's materials stocked and unspent funds at 31 December will make it possible to increase our activities in the following years.

No value is made in these accounts for fixtures and fittings. The stock has been valued at cost.