



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/4/2024 Period start date To 31/3/2025 Period end date

Charity name: Millstream Day Centre - trading as Benson Millstream Centre

Charity registration number: 1163000

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide relief to elderly and disabled people and in particular those living in and around Benson, Ewelme, Berrick Salome, Roke, and Preston Crowmarsh by providing day care services and such other services as the Trustees may decide from time to time.
Summary of the main activities in relation to those purposes for the public benefit, <b>in particular, the activities, projects or services identified in the accounts.</b>	Para 1.17 and 1.19	<p>In July 2024, our Chair and Vice Chair resigned, having both reached 9 years of service. Also in July 2024, a new lead trustee was appointed, as well as three other new trustees, one experienced in marketing, one in food hygiene and nutrition and the third in finance – and who has already provided considerable support to the charity. One other trustee resigned in March 2025.</p> <p>A trusted volunteer was appointed as secretary to the trustees and has provided invaluable support.</p> <p>On 14th March 2025, the Centre Manager resigned. One of the trustees committed to running the Centre during the search for a new manager.</p> <p>In April 2024 we celebrated the completion of the Centre extension with an open weekend to show the community the space and help them understand what we do and how they can support us. We also invited local VIPs as well as local press to extend our awareness.</p> <p>A new regular weekly rental booking of £95, which is in line with our lease conditions has been very helpful to our income.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In accordance with our obligations, the Trustees report that we have had regard to the Charity Commission's guidance on public benefit and that we confirm that the activities listed above meet those requirements.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our team of volunteers and volunteer drivers remains steady; they also provide support for our fundraising activities which is invaluable. Word of mouth PR from them also helps raise awareness of the charity and has netted some new volunteers and customers.</p> <p>We continue to build our relationships with local community individuals and organisations including local councillors, the local church and the GP surgery for social prescriber referrals.</p> <p>During the year we provided 4,182 customer meals and served an average number of 29 customers per day.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Centre attendance and Millstream@Home delivery meals averaged 18 and 11 respectively per day. This was slightly below the combined meal target of 31 set for the financial year.
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The extension building work at the Centre was completed at the end of 2022/23 and the final repayment to Founders Capital of £14,000 was made in 2024/25.</p> <p>In 2024-25 there was an overall net income from unrestricted funds of £1,375 with customer numbers up slightly on the year before, and this income was supported by fundraising, grants and donations, despite a drop in grants (£12k lower than last year).</p> <p>Costs were well managed by the Centre team to ensure these were kept below budget. Cash funds at the end of the year were £27,304, of which £520 is restricted.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A contingency reserve is held to meet 3 months of running costs. Other reserves include Founders Capital and building and furniture reserves to meet future spending needs.
Amount of reserves held	Para 1.22	Total reserves of £213,905, including £187,121 of restricted reserves.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	We have no deficits.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Unrestricted grants and donations £9,363</p> <p>Customer Income £36,942</p> <p>Investment income £4,861</p> <p>Fundraising net income £9,183.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees appoint trustees. A skills audit of existing trustees is undertaken so that, looking forward, an assessment of unmet needs can be made to inform the search and appointment process wherever possible.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Millstream Day Centre
Other name the charity uses	Benson Millstream Centre
Registered charity number	1163000
Charity's principal address	Mill Stream, Benson, Wallingford, Oxon, OX10 6RL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rob Wadley	Chair	To 1/7/24	
2	Geraldine Gault	Vice Chair	To 1/7/24	
3	Caroline Massingham			
4	Julie Broscomb			
5	Julia Hayes		From 4/7/24	
6	Peter Lanigan	Lead Trustee	From 5/7/24	
7	Lucy White		From 4/7/24	
8	Heather Merryweather		From 15/7/24	
9	Sue Clayton			
10	Noelle Stallard		To 31/3/25	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Lucy White

Full name(s)

Mrs Lucy White

Position (eg Secretary,  
Chair, etc)

Trustee

Date

16/01/2026





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Millstream Day Centre

## Receipts and pa

For the period from

4/1/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
<b>A1 Receipts</b>		
Fund Raising	11,830	-
Grants & Donations	10,063	840
Meals & Coffee	36,942	-
Hall Hire	3,046	-
Investment Income	4,861	-
Other	1,776	-
Garden Room	-	-
	-	-
<b>Sub total</b> (Gross income for AR)	<b>68,518</b>	<b>840</b>

<b>A2 Asset and investment sales, (see table).</b>		
Liquidation of Schroder	-	-
Closure of Schroder	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>68,518</b>	<b>840</b>

<b>A3 Payments</b>		
Staff Costs/Salaries	31,988	637
Classes	470	1,320
Groceries & Provisions	14,335	346
Building Costs	9,697	320
Supplies & services	4,555	- 2
Office Expenses	3,450	-
400 Club Prizes	2,648	-
Miscellaneous	-	-
Garden Room	-	-
<b>Sub total</b>	<b>67,143</b>	<b>2,621</b>

<b>A4 Asset and investment purchases, (see table)</b>		
Investment in IFSL - Founders capital	-	-
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>67,143</b>	<b>2,621</b>

<i>Net of receipts/(payments)</i>	1,376	- 1,781
A5 Transfers between funds	- 13,400	- 600
A6 Cash funds last year end	38,808	2,901
<i>Cash funds this year end</i>	26,784	520

## Section B Statement of assets and liabilities at the end of the pe

Categories	Details
B1 Cash funds	Barclays - Main Account
	Barclays - Colln Account
	Cash
	<b>Total cash funds</b>

(agree balances with receipts and payments account(s))

### B2 Other monetary assets

#### Details


### B3 Investment assets

#### Details

IFSL

### B4 Assets retained for the charity's own use

#### Details


#### Details

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**B5 Liabilities**


Signed by one or two trustees on behalf of all the trustees

Signature


1163000

**CC16a**

To

**CC16a**

## Endowment funds

**to the nearest £**

### Total funds

**to the nearest £**

**Last year**

to the nearest £

-	11,830	9,097
-	10,903	24,759
-	36,942	33,495
-	3,046	1,182
-	4,861	3,561
-	1,776	1,253
-	-	15,339
-	-	-
-	69,358	88,686

-	-	-
-	-	44,174
-	-	44,174

-	69,358	132,860
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-	32,625	30,781
-	1,790	1,961
-	14,681	13,754
-	10,017	7,727
-	4,553	3,213
-	3,450	2,993
-	2,648	2,886
-	-	-
-	-	7,178
-	69,764	70,493

14,000	14,000	78,174
-	-	
14,000	14,000	78,174

14,000	83,764	148,667
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-	14,000
	14,000
	-
	-

-	14,406
	-
	41,709
	27,304

-	15,807
	-
	57,516
	41,709

period

**Unrestricted funds**  
to nearest £

26,744
-
40
26,784

Agreement Error

**Restricted funds**  
to nearest £

520
-
520

OK

**Endowment funds**  
to nearest £

-
-
-

Agreement Error

**Unrestricted funds**  
to nearest £

-
-
-
-
-
-

**Restricted funds**  
to nearest £

-
-
-
-
-
-

**Endowment funds**  
to nearest £

-
-
-
-
-
-

**Fund to which asset belongs**


**Cost (optional)**

195,000
-
-
-
-

**Current value (optional)**

186,601
-
-
-
-

**Fund to which asset belongs**


**Cost (optional)**

-
-
-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-

**Fund to which liability relates**

**Amount due (optional)**

**When due (optional)**


-
-
-
-
-


Print Name


Date of  
approval




CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Benson Millstream Centre

**On accounts for the year  
ended**

31 March 2025

**Charity no  
(if any)**

1163000

**Set out on pages**

1 of 1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Ian Powell*

**Date:**

6/1/2026

**Name:**

IAN POWELL

**Relevant professional  
qualification(s) or body  
(if any):**

ICMA

**Address:**

7, PRESTON CROWMARSH  
OX10 6SL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**