



Annual Report and Financial Statements

Leeds North West Foodbank

2021 - 2022

The Trustees at Leeds North and West Foodbank would like to extend their thanks to all those who have been involved in making the achievements summarised in this report possible.

This report covers the period 1st July 2021 to 30th June 2022

Leeds North and West Foodbank
A Charitable Incorporated Organisation
FINANCIAL STATEMENTS
Year ended 30 June 2022

Contents	Page
Legal & admin information	1
Report of the Trustees	2 - 8
Independent Examiner's report to the members	9 - 10
Statement of Financial Activities (Incorporating the income and expenditure account)	11
Statement of Financial Position	12
Notes to the financial statements	13 - 20

Registered charity name	Leeds North and West Foodbank
Charity registration number	1162983
Registered office and operational address	Foodbank Warehouse Unit 3.3 Flexspace Burley Hill Leeds LS4 2FU
Trustees	Mrs Julie Brownrigg (Chair) Mr Paul Maslin (Vice Chair) Mr William Drew Dodds (Appointed April 2022) Mr Peter Kelly (Resigned November 2021) Mrs Emma Mullholland (Resigned February 2022) Mrs Brenda Leach
Secretary	Mrs Julie Brownrigg
Independent Examiner	Bohorun & Co Ltd T/a Bohoruns 6 Howley Park Business Village Pullan Way Leeds LS27 0BZ
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB Virgin Money 10 Austhorpe Road Crossgates Leeds LS15 8DL

Structure, governance and management

The Trustees present their report and the financial statements for the year ended 30 June 2022. The Trustees who served during the period and up to the date of this report are identified on Administration Information - page 1.

Governing Document

The organisation is a Charitable Incorporated Organisation (CIO), incorporated on 27th July 2015 and registered as a charity on 4th August 2015. The charity Leeds North & West Foodbank is governed by its constitution filed with the Charities Commission for England & Wales.

Recruitment and Appointment of Trustees

By constitution Leeds North & West foodbank must have a minimum of three Trustees and can have a maximum of twelve Trustees.

In selecting individuals for appointment as charity Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Gaps in the skills of the existing Trustees are identified through a skills audit, role descriptions are advertised, and potential new Trustees invited to discuss their appointment with the charity Trustees. Following a check of their eligibility to serve as a Trustee, agreeing to the Charity Commission publication "Responsibilities of Charity Trustees" (CC3) and signing the disclosure forms suitable applicants will be appointed at the next Board meeting.

In an effort to maintain a broad skill mix, all Trustees are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Trustee.

Trustee Induction and Training

Most Trustees are familiar with the practical work of the charity having been encouraged to take up opportunities to visit the Distribution Centres and Warehouse and to attend any relevant external training sessions such as those held by the Foundation for Social Improvement, Voluntary Action Leeds and Trust Advice

Additionally, new Trustees are provided with a set of training materials and encouraged to attend the regional meetings and the Annual Trussell Trust Rolling Roadshows to familiarise themselves with the charity and the context within which it operates. These are led by our Trussell Trust Area Manager, the Chief Executive and Senior Leadership team of the Trussell Trust charity and cover various topics as well as having external keynote speakers.

Materials provided for all Trustees include:

- Governing Document
- Resourcing and the current financial position as set out in the latest published Accounts.
- Future Plans and Objectives
- Minutes of Board Meetings
- Copies of policies
- Key Contacts
- Reading list to help keep Trustees abreast of the operating environment for the charity

Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Risk assessments are updated at least annually. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centres. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

Organisational Structure

Leeds North & West Foodbank had four Trustees who were active during the period of this report. Trustees meet six to eight times a year and are responsible for the governance, strategic direction, and policies of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Project Director along with the Senior Leadership Team. The team consists of the Distribution Centre Manager, Logistics Manager & a Volunteer Support Manager, who provide support for our team of volunteers.

The Trustees are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Chief Executive Officer has responsibility for the day-to-day operational management of the organisation along with fundraising and ensuring that the team continue to develop their skills and working practices in line with good practice. The Logistics Manager has oversight and responsibility for our warehouse team and van drivers, and our Client Deliveries Manager ensures emergency food parcels are distributed to clients and oversees the volunteer delivery drivers team. The Volunteer Support Manager is responsible for recruitment, training and development of volunteers. The Administrator managed the change from paper based referrals to an online referrals system, guiding our referral agency partners in how to access the new system and also creating the most effective delivery routes for our volunteer delivery drivers each day.

Objectives and Activities

The charity's objectives and principal activities are the prevention or relief of poverty in northern & western districts of Leeds and its surrounding areas, in such ways as the Trustees from time-to-time think fit, in particular, but not exclusively by;

providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty, and
such other means, including (but not limited) to the provision of support or signposting to relevant information or other advisory services.

Leeds North and West Food Bank is part of the Trussell Trust Foodbank network. Membership of this network provides key means of evaluating the extent to which the charity meets its charitable objectives.

Operating Review

Throughout 2021 to 2022 the challenges facing the communities of North & West Leeds were considerable. This was exacerbated by the economic climate, which was constraining solutions and altering the public sector infrastructure delivering services to the area.

Like other food banks we have had what one can only describe as an extraordinary year seeing the Food bank operation and Team put under tremendous pressure.

In the 12-month period from 1st July 2021 to 30th June 2022 the foodbank fulfilled 5,907 referrals - providing 13101 people with food sufficient for 10 meals over 3 days. This number included 5044 children. This was a 37% increase from the last reporting year and with the continuing rise in the cost of living we anticipate bigger numbers next year.

We also supported many of other organisations with food, supplying 7,070.9 kg (the equivalent of 16,835 meals) during this period to other independent food providers such as, Chapeltown Let's Eat project, Horsforth Community Cafe, Rainbow Junction Cafe & food bank and Pudsey Community Project. We also donated 1,643.9Kgs to other local food banks partnered with the Trussell Trust.

The majority of food is from regular donors. These donors are from a variety of sources, but all have good relationships with the foodbank that have been built up over the 7 years we have been operating and we are grateful for their faithfulness. We were supported by 27 churches and 32 schools, nurseries, colleges and university departments. In addition there were 52 corporate organisations who also donated food and time to the foodbank, in particular Hydrock who helped complete our annual stock take.

The total amount of food donated in 2021 to 2022 was 106,204.71kg. of which a total of 106,789.83 kg was given out in emergency food parcels to our service users. The balance of stock in the warehouse at 30th June 2022 was 14,769.48g

We were incredibly grateful that with the support of Leeds United Supporters Trust (LUST) we could return to our regular collections at Elland Road on home game days when the 2021 season started in August 2021 and we continue to collect there together in partnership with Leeds South and East Foodbank. We also saw increased support from the business community, increased online donations and amazing commitment of volunteers all of which helped to fulfil the food bank's aims and objectives.

We are very grateful to all who have donated to the Charity in this year and to those bodies mentioned in note 3 to the Accounts that have provided us with grants and donations to enable us to deliver this year's level of service.

The foodbank aims to come alongside those in need, by providing a safe non-judgmental place to be heard and to find out about other possible sources of advice and support. In addition to providing emergency food, we aim to connect people with a range of other services designed to support them as they seek to address the longer-term effects of poverty and exclusion. As our Distribution Centres started to reopen, alongside continuing deliveries to those areas without an open foodbank we were once again able to start our signposting of clients to connect them with suitable support services as well as providing leaflets with sources of support to those people who received deliveries.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Achievements and Performance

Leeds North & West Foodbank worked towards the achievement of its charitable objectives by focusing on the following activities during the report period.

- Emergency food provision (relief) – Leeds North & West Foodbank has worked to provide relief to individuals or families in crisis through the provision of emergency food supplies. We also shared food with other Food Banks and similar charities so that we can balance stocks and make use of excess donated supplies.

- Signposting (relief and/or prevention) – the Foodbank has worked to provide practical, mental and spiritual support either directly or through referral to approved partner agencies, to enable individuals and families to avoid future crises.

- Raising awareness (prevention) – we have worked to raise awareness of the causes of food poverty and to encourage both policy makers and local people to take action. Reports have also been supplied to Food Aid Network supplying facts and information on the level of need in the city and the impact of food poverty on individuals and families.

Financial Review

The food bank has continued to see its financial needs met this year and it is important to acknowledge our gratitude to all our donors, both individuals and corporate bodies. Funds have increased by £31,712 the majority of income has come from the generous donations of our supporters.

Principal Funding Sources

The principal funding sources for the charity are currently by way of donations from individuals and organisations such as churches and local businesses.

Investment Policy

Given the current level of reserves, the Trustees feel that it is not necessary to make long or short-term investments given the need to utilise the cash it currently holds. Should donations or other income sources such as legacies reach larger levels this will be further considered by the Trustees.

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of the unrestricted expenditure not including food donations. The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity over the next 12 months.

Plans for Future Periods - Pathfinder Project

In 2020 Trussell Trust launched its Together for Change strategy- a vision of a UK without the need for food banks, because it's not right that anyone cannot afford their own food. That's why they are working towards a just, compassionate future, where no one should have to use a food bank to get by. In 2021 Leeds North & West Foodbank were invited to become a Pathfinder foodbank to work alongside Trussell Trust in our communities across Leeds to bring this vision to reality. Over the last couple of decades, food banks across the UK have provided incredible, practical support to people in poverty. The food banks in the network are extraordinary, and their response to need in their communities is inspiring. We stand on the edge of a precipice, with a clear decision to make; either we accept food banks as the "new normal" or we work to create a more dignified, compassionate and just society where everyone has enough money for the essentials. The goal is a fairer society where nobody wonders where their next meal is coming from or must rely on the kindness of their community in order to put food on their table. We will be working in 3 ways to achieve this:

Changing Communities - working to reduce the need for our services, helping people to access targeted support that addresses the underlying reason for their crisis.

Changing Policy - working alongside Trussell Trust and partners to provide stronger evidence of the drivers of extreme poverty (or 'destitution') and pushing for positive solutions that will help tackle these.

Changing Minds - working alongside Trussell Trust and partners to provide stronger evidence of the drivers of extreme poverty (or 'destitution') and pushing for positive solutions that will help tackle these.

In order to fulfil these ambitious plans we decided to increase our staffing and successfully applied to Trussell Trust for grant funding to support salary costs to help us move towards our goal of making the foodbank a last resort. We agreed to recruit an Operations Manager, a Client Services Manager and a Finance Officer, we spent several months researching job descriptions and gathering the evidence needed for the grant application. We then started the recruitment process in April 2022 and successfully appointed a Finance Manager and an Operations Manager in June 2022 with the intention of appointing to the Client Services Manager post in our next financial year.

During the year we actively worked together with colleagues at other Trussell Trust foodbanks in Leeds, The Trussell Trust and Leeds City Council on the Changing Policy strand of this strategy, after many discussions around the dignity of a Local Welfare Support Scheme that offered cash as a first option in a crisis. Leeds City Council funded a pilot scheme which was run in partnership with the food banks and Trussell Trust between October 2021 and April 2022. The scheme provided cash grants to people living in Leeds who were experiencing a financial crisis. In total, 283 individuals in households were supported through 187 grants and £45,450 was awarded in cash grants. An evaluation of the pilot can be found here [Cash First Evaluation](#).

Plans are also being developed to increase the reach and accessibility of the Foodbank services across different user groups by building strong, mutually beneficial partnerships within a network of referring agencies that support our vision and values.

The charity will also continue to work with Food Aid Network (FAN) Leeds to seek opportunities for our clients, partners and supporters to work collaboratively so we can tackle food poverty at the local level, and we will use our collective experiences to speak into the national debate supporting the aims of the Trussell Trust to work towards a UK without the need for food banks.

The Trustees understand the need to further develop and establish the structure of our organisation to ensure the quality, sustainability or longevity of our foodbank project and to develop our services. Therefore, we will continue to seek a wide range of funding streams, supporting and building the fundraising team as necessary to do this.

We are also in the process of recruiting new Trustees. We are looking to complement the skills of existing Trustees by adding people with the following skill sets where possible, Health & Safety, financial and HR.

We will continue to support the research work which has been done in the past with Trussell Trust and which will be done in the future. Leeds North & West Foodbank do not believe that the role of foodbanks is to simply distribute food as short-term palliative measure, but that the causes of poverty must be eliminated to remove the need for food banks.

Benefit

The Trustees have considered the guidance given by the Charities Commission on furthering public benefit, when discussing food bank objectives and policies. We consider that our current aims are clear and appropriate and that the food bank has been successful throughout the year in relieving immediate food crises - as well as helping clients to access support of which they were previously unaware. However, given our new direction to remove the need for food banks, the Trustees have plans to discuss the Charities Objectives and to revisit the Constitution and rewrite some of the sections to ensure we have a document that best reflects our current thinking and strategic vision.

Trustees Responsibilities statement

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Trustees are required to:

Select suitable accounting policies and then apply them consistently;

Observe the methods and principles in the Charities SORP;

Make judgements and accounting estimates that are reasonable and prudent;

State whether applicable Accounting Standards and Statements of Recommended Practice have been followed subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



J Brownrigg (Apr 21, 2023 16:33 GMT+1)

J Brownrigg

Chair

Charity Number: 1162983

Date: 21/04/2023

Independent Examiner

I report to the charity trustees on my examination of the accounts of the company for the year ended (date) which are set out on pages 11 to 20.

Respective responsibilities of the Trustees and Examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiners Report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Prakash Bohorun (Apr 21, 2023 17:55 GMT+2)

.....
D P Bohorun FCCA FCMI

Independent examiner

BOHORUNS

6 Howley Park Business Village

Pullan Way

Leeds

LS27 0BZ

Apr 21, 2023

Statement of Financial Activities (incorporating the income and expenditure account) Year ended 30 June 2022

		Unrestricted Funds £	Restricted Funds £	Year Ended 30/06/2022 Total £	Year Ended 30/06/2021 Total £
	Note				
Incoming Resources					
Donations and gifts	2	143,407	-	143,407	347,537
Incoming resources from charitable activities	3	-	66,385	66,385	37,029
Food Donations		172,402	-	172,402	218,391
Other Trading Activities - Fundraising		-	-	-	-
Other		-	-	-	-
Total incoming resources		<u>315,809</u>	<u>66,385</u>	<u>382,194</u>	<u>602,957</u>
Expenditure on:					
Charitable activities	5	(158,255)	(17,985)	(176,240)	(126,415)
Food Distributed		(172,402)	-	(172,402)	(218,391)
Other				-	
Total Resources Expended		<u>(330,657)</u>	<u>(17,985)</u>	<u>(348,642)</u>	<u>(344,806)</u>
Net incoming Resources Before Transfers		<u>(14,848)</u>	<u>48,400</u>	<u>33,552</u>	<u>258,151</u>
Transfer between funds		-	-	-	-
Net Surplus for the Period		(14,848)	48,400	33,552	258,151
Net movement in Funds		(14,848)	48,400	33,552	258,151
Total funds brought forward		412,064	18,141	430,205	172,054
Total Funds Carries Forward		<u><u>397,216</u></u>	<u><u>66,541</u></u>	<u><u>463,757</u></u>	<u><u>430,205</u></u>

The statement of financial activities includes all gains and losses in the Year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Statement of Financial Position 30 June 2022

		30/06/2022	30/06/2021
	Notes	Total £	Total £
Fixed Assets			
Tangible Assets	9	21,694	26,748
		<u>21,694</u>	<u>26,748</u>
Current Assets			
Debtors	10	6,139	4,838
Cash at bank and in hand		439,777	401,019
		<u>445,916</u>	<u>405,857</u>
Creditors: Amounts falling due within one period			
Trade Creditors	11	(1,800)	(600)
Net Wages		(253)	-
Accruals and Deferred Income		<u>(1,800)</u>	<u>(1,800)</u>
		(3,853)	(2,400)
Net Current Assets		<u>442,063</u>	<u>403,457</u>
Total Assets Less Current Liabilities		<u>463,757</u>	<u>430,205</u>
Funds			
Restricted income funds	12	66,541	18,141
Unrestricted income funds	13	397,216	412,064
Total funds		<u>463,757</u>	<u>430,205</u>

These financial statements were approved by the members of the committee and authorised for issue on 21/04/2023 and are signed on their behalf by:

J Brownrigg

J Brownrigg (Apr 21, 2023 16:33 GMT+1)

J Brownrigg

Chair

Charity Number: 1162983

Date: 21/04/2023

1. ACCOUNTING POLICIES

Basic of Accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with applicable United Kingdom accounting standards (FRS 102 - effective 1 January 2015) and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' effective 1 January 2015 (SORP 2015).

Going Concern

The Trustees have made reasonable enquiries, including reviewing existing levels of donations to enable to form a reasonable expectation that the charity has adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Cash flow Statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Fund accounting

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. All income is derived from donations, fundraising or grants. The charity does not have any trading activities. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

1. ACCOUNTING POLICIES (continued)

- Food and other items donated for distribution are included as incoming resources within charitable activities when they are distributed.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Raising funds comprise the costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions are not capitalised.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Vehicles	-	Straightline over 10 years
Computer Equipment	-	Straightline over 3 years
Fixtures & Fittings	-	Straightline over 5 years

Holiday Pay

The holiday year runs from 1 January to 31 December, outstanding holiday is accrued or prepaid as appropriate at year end. A reasonable amount of holiday can be carried over into the following year.

Governance and Support Costs

Support costs have been allocated between governance and other support costs. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practise.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost activities on a basis consistent with the use of resources.

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations				
Individual including gift aid	77,886	-	77,886	16,258
Organisations or groups	65,521	-	65,521	331,279
	<u>143,407</u>	<u>-</u>	<u>143,407</u>	<u>347,537</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Food Donations	172,402	-	172,402	218,391
Trussel Trust for Salaries	-	66,385	66,385	37,029
	<u>172,402</u>	<u>66,385</u>	<u>238,787</u>	<u>255,420</u>

4. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 (Restated) £
Trussel Trust Fees	-	-	-	360
Repairs, renewals & Maintenance	8,466	-	8,466	10,562
Rent	26,516	-	26,516	17,921
Insurance	2,165	-	2,165	2,748
Heat, Light, Stationary & other	5,374	-	5,374	4,718
Telephone	2,222	-	2,222	1,921
Travel & Vehicle Costs	2,946	-	2,946	2,445
Salary & Recruitment Expenses	93,111	16,478	109,589	78,867
Training	744	-	744	-
Food	6,116	-	6,116	1,793
Miscellaneous	3,494	200	3,694	342
Independent Examination	1,800	-	1,800	1,800
Professional Fees	1,313	-	1,313	-
Bank charges	241	-	241	139
Depreciation	3,747	1,307	5,054	2,799
Food Distributed	172,402	-	172,402	218,391
	<u>330,657</u>	<u>17,985</u>	<u>348,642</u>	<u>344,806</u>

2021 figures have been restated as packaging costs totalling £6,476 were incorrectly shown as Heat, Light, stationary & other rather than shown as repairs, renewals & maintenance.

6. STAFF COSTS

	2022 £	(Restated) 2021 £
Salaries & Wages	97,319	77,357
Employer's National Insurance	2,203	959
Employer's Pension Contribution	2,028	1,591
Volunteer Expenses	6,320	1,103
Holiday Pay	-	(2,143)
Recruitment Expenses	1,720	-
Total	<u>109,589</u>	<u>78,867</u>
Average number of employees	<u>4</u>	<u>4</u>

2021 figures have been restated as the split between gross wages, employer's NI and employer's pension was not shown correctly.

7. NET INCOMING RESOURCES FOR THE YEAR

	2022 £	2021 £
This is stated after charging:		
Depreciation	5,054	2,799
Independent Examiner's Fees	<u>1,800</u>	<u>1,800</u>

8. RELATED PARTY DISCLOSURE

No members of the Trustees received any remuneration during the year. Travel costs and expenses amounting to £nil (2021: £nil) were reimbursed to Trustees.

No Trustee or other person related to the charity has any personal interest in any contract or transaction entered by the charity during the year therefore, there were no related party transactions to disclose.

9. TANGIBLE FIXED ASSETS

	Vehicles £	Computer Equipment £	Fixtures & Fittings £	Total £
Cost:				
At June 2021	31,063	3,716	4,831	39,610
Additions	-	-	-	-
At June 2022	<u>31,063</u>	<u>3,716</u>	<u>4,831</u>	<u>39,610</u>
Depreciation:				
At June 2021	8,314	2,083	2,465	12,862
Charge for the period	<u>3,106</u>	<u>981</u>	<u>966</u>	<u>5,054</u>
At June 2022	<u>11,420</u>	<u>3,064</u>	<u>3,431</u>	<u>17,916</u>
Net Book Value June 2022	<u>19,643</u>	<u>652</u>	<u>1,400</u>	<u>21,694</u>
Net Book Value June 2021	<u>22,749</u>	<u>1,633</u>	<u>2,366</u>	<u>26,748</u>

10. DEBTORS

	2022	2021
	£	£
Prepayments & Accrued Income		
Rent Deposit	3,375	3,375
Insurance	1,494	1,463
Donations to be deposited	350	-
Jobladder Prepayment	920	-
	<u>6,139</u>	<u>4,838</u>
	<u><u>6,139</u></u>	<u><u>4,838</u></u>

11. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Creditors		
Bohorun & Co Ltd	1,800	600
Net Wages owed to employees	253	-
	<u>2,053</u>	<u>600</u>
Accruals		
Bohorun & Co Ltd	<u>1,800</u>	<u>1,800</u>
	<u><u>3,853</u></u>	<u><u>2,400</u></u>

12. RESTRICTED INCOME FUNDS

	Balance at 01/07/2021 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 30/06/2022 £
Trussel Trust Pathfinder Grant	-	66,385	(3,134)	-	63,251
Trussel Trust ASDA Grant	13,344	-	(13,344)	-	-
ONE HAPS	2,305	-	(200)	-	2,105
Fixed Assets	2,492	-	(1,307)	-	1,185
	<u>18,141</u>	<u>66,385</u>	<u>(17,985)</u>	<u>-</u>	<u>66,541</u>

Purposes of Restricted Income Funds

Donations for Food: Food purchases for foodbank service users

Martin Lewis Digital: Computer Purchases

Outer North East HAPS: Kitchen appliances, crockery, cutlery, tables and chairs for Cranmer Bank

Community Centre

Trussel Trust for Salaries: Asda grant to meet part of salary cost for specific employees of the charity

13. UNRESTRICTED INCOME FUNDS

	Balance at 01/07/2021 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 30/06/2022 £
General Funds	363,822	315,809	(330,657)	(30,886)	318,089
Contingency fund	48,242	-	-	30,886	79,128
	<u>412,064</u>	<u>315,809</u>	<u>(330,657)</u>	<u>-</u>	<u>397,216</u>

Contingency fund relates to the reserves policy on Page 5.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Investments	Net current Assets	Total
	£	£	£	£
Restricted income funds:	1,185	-	65,356	66,541
Unrestricted income:				
<i>Funds:</i>				
General Funds	-	-	318,089	318,089
Contingency Fund	-	-	79,128	79,128
	<u>1,185</u>	<u>-</u>	<u>462,572</u>	<u>463,757</u>

15. CHARITABLE INCORPORATED ORGANISATION

Leeds North and West Foodbank is a Charitable Incorporated Organisation and accordingly does not have capital.