



# Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 1st	Month January	Year 2022		Day 31st	Month December	Year 2022
<b>From</b>				<b>To</b>			

## Section A Reference and administration details

<b>Charity name</b>	Friends of Golcar Library
<b>Other names charity is known by</b>	FoGL
<b>Registered charity number (if any)</b>	1162979
<b>Charity's principal address</b>	Golcar Library, 12 Town End, Golcar
	Huddersfield
	West Yorkshire
<b>Postcode</b>	HD7 4QD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Armitage			FoGL Annual Meeting
2	John Chappell	Minutes and Membership Secretary		FoGL Annual Meeting
3	Jeremy Cuss	Project and Fundraising Officer		FoGL Annual Meeting
4	Sue Eaton	Events Organiser		FoGL Annual Meeting
5	Andrew Marchington	Treasurer and Social Media Officers		FoGL Annual Meeting
6	Hilary Richards			FoGL Annual Meeting
7	John Walker	Chair		FoGL Annual Meeting
8				
9				
10				
11				
12				

Thankfully, the Coronavirus outbreak has not led to any library closures this year, therefore FoGL volunteers have continued to support library staff throughout the period. The current staff establishment has not necessitated any volunteer only opening in the year.

The trustees have met approximately every 4 to 6 weeks throughout, in person and by Zoom. There has been a gradual increase in uptake of library services through the year, and as a concomitant, an increase in volunteer activity.

The term of office of three of the trustees, John Chappell, Andrew Marchington and Jeremy Cuss was complete. All three wished to serve again and were re-elected at the AGM.

*John please ring Hilary Richards, as well as John and Andrew, to ask her if she is willing to continue to serve. Her term of office is not over, but..... We do need some more trustees, so that needs to be an agenda item.*

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	1/3 <sup>rd</sup> elected by the AGM every year after the first AGM at which all the trustees resign and are eligible for re-election.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Friends of Golcar Library group is run by a management committee, all of whom are trustees of the CIO. This committee meets, on average, every 4-6 weeks to decide how best to support the work of Golcar Library.

The work of the volunteers is co-ordinated by the library staff in consultation with the trustees. This new arrangement has proved to be a success.

Everyone (including trustees) who wishes to volunteer for work in the library is provided with a full induction package for this role.

New trustees are provided with a copy of the FoGL constitution the accounts and the annual report for the previous year.

A business plan was developed when the group started 2015 and an asset-transfer of the building was considered. Following a financial assessment of what needed to be done to fund the operation of the library (including rehabilitation of the integral flat) it was concluded that the library could not be run independently without other fund-raising. We are delighted that Kirklees funding for the library will continue, so no asset transfer will be required.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the public in Kirklees, by operating and managing a lending library in Golcar with access to computer technology.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

### Additional details of objectives and activities (Optional information)

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**You may choose to include** further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

FoGL maintained its involvement in the running of the library by offering volunteer support to members of staff attending the library. As covid restrictions have eased so associated groups have begun to restart activities, and some new ones initiated, including a health walk.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.



The FoGL was set up from a Foundation meeting on December 6<sup>th</sup> 2014 and became a registered CIO with an approved constitution on August 4<sup>th</sup> 2015.

It was anticipated at that time that the new FoGL organisation would need to fundraise to take over the Golcar Library building and to run the library with volunteers only in 2017. In fact, the cuts in the library provision across Kirklees Council were not as severe as had been anticipated. In 2018 there were a further round of consultations and the threat of closure was removed. So there is no need to apply to asset transfer Golcar Library to the Friends Group. Golcar Library is seen as robust enough to be supported on an ongoing basis. Continued support for the library was demonstrated by the replacement of a load-bearing beam at the front of the library and associated refurbishment work.

A1



**Summary of the main achievements of the charity during the year**

Historically we have had an excellent attendance at our Management Committee meetings, and this continues to be the case.

All members of this committee are Trustees of the Charitable Incorporated Organisation that was set up and registered with the Charity Commissioners on August 4<sup>th</sup> 2015.

The overall budget for the Kirklees library service was                      in 2022.

The volunteers have been involved in the upgrading of the library garden and the facilities. Planters have been provided, and planting has taken place. This has meant that the garden can be, and has been, used by the Golcar community most notably as part of the Golcar Lily Day celebrations ,a garden party for volunteers, and the Green Gardens initiative.

We have a strong team in our Friends group, and we are confident that in co-operation with the Kirklees Library Service we will face the challenges now that the library is fully reopened.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

There are no regular financial commitments at the present and hence no need for reserves. This will change in the future, if FoGL takes over financial responsibility for the library building, but this is not anticipated in the short or medium term.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

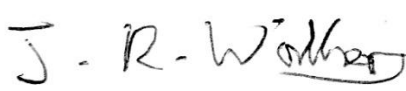

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Richard Walker	John Chappell
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 22/03/2023





Charity Name Friends of Golcar Library	No (if any) 1162979
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## Receipts and payments accounts

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For the period from	1st January 2022	To	31st Dec 2022
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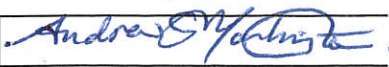

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Golcar Lights Switch On	22	-	-	22	-
Donations	60	-	-	-	-
			-	-	
			-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	82	-	-	22	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	82	-	-	22	-
<b>A3 Payments</b>					
Materials for Planters		60	-	60	
		-	-	-	
		-	-	-	
		-	-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	60	-	60	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	60	-	60	-
<b>Net of receipts/(payments)</b>	82	60	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	445	444	-	889	-
<b>Cash funds this year end</b>	527	384	-	911	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	470	384	-
	Cash in Hand	57		-
		-	-	-
	<b>Total cash funds</b>	<b>527</b>	<b>384</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
Treasurer FoGL		Andrew Marchington	22/03/2023
Chair FoGL		John Walker	22/03/2023