



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 1st	Month January	Year 2021		Day 31st	Month December	Year 2021
From				To			

Section A Reference and administration details

Charity name	Friends of Golcar Library
Other names charity is known by	FoGL
Registered charity number (if any)	1162979
Charity's principal address	Golcar Library, 12 Town End, Golcar
	Huddersfield
	West Yorkshire
Postcode	HD7 4QD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Armitage	Volunteer Organiser		FoGL Annual Meeting
2	John Chappell	Minutes and Membership Secretary		FoGL Annual Meeting
3	Jeremy Cuss	Project and Fundraising Officer		FoGL Annual Meeting
4	Sue Eaton	Events Organiser		FoGL Annual Meeting
5	Andrew Marchington	Treasurer and Social Media Officers		FoGL Annual Meeting
6	Hilary Richards	Committee Member		FoGL Annual Meeting
7	John Walker	Chair		FoGL Annual Meeting
8	Pamela Ward	Committee Member		FoGL Annual Meeting
9				
10				
11				
12				

The Coronavirus pandemic delayed the 2019 AGM from March 18th to December 15th 2020. . The volunteer support for Golcar Library stopped from March 2020 when the library closed because of the pandemic and had not resumed at the time of the 2020 AGM held on 29th June 2021 (although the library had partially reopened). As a result there was very little activity from the Friends of Golcar Library over the period of this report. The only trustee at the end of his 3-year term of office was John Walker. He was willing to stand again and was re-elected.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	1/3 rd elected by the AGM every year after the first AGM at which all the trustees resign and are eligible for re-election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Friends of Golcar Library group is run by a management committee, all of whom are trustees of the CIO. This committee meets, on average, every 4-6 weeks to decide how best to support the work of Golcar Library.

The work of the volunteers is co-ordinated by the volunteer co-ordinator.

Everyone (including trustees) who wishes to volunteer for work in the library is provided with a full induction package for this role.

There is a network of library Friends groups across Kirklees. They are all independent but learn from and give support to each other.

New trustees are provided with a copy of the FoGL constitution the accounts and the annual report for the previous year.

A business plan was developed when the group started 2015 and an asset-transfer of the building was considered. Following a financial assessment of what needed to be done to fund the operation of the library (including rehabilitation of the integral flat) it was concluded that the library could not be run independently without other fund-raising. We are delighted that Kirklees funding for the library will continue, so no asset transfer will be required.

Although it is clear that the income from the flat would be insufficient to maintain the library as it is now, refurbishing the flat as a finance generating element has not been taken out of the future business planning documents.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in Kirklees, by operating and managing a lending library in Golcar with access to computer technology.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

Additional details of objectives and activities (Optional information)

FoGL's activities have been severely curtailed for the second accounting period due to the ongoing Covid pandemic. The Golcar library was closed in January 2021, along with the rest of the Kirklees library service. As restrictions were eased there was a partial re-opening on a collect and drop off basis, run by staff only, and from October a re-opening of the library with FoGL volunteers supporting staff members. As at December 2021 the library was still not operating at the pre-Covid hours.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



The FoGL was set up from a Foundation meeting on December 6th 2014 and became a registered CIO with an approved constitution on August 4th 2015.

It was anticipated at that time that the new FoGL organisation would need to fundraise to take over the Golcar Library building and to run the library with volunteers only in 2017. In fact, the cuts in the library provision across Kirklees Council were not as severe as had been anticipated and the immediate threat of closure was removed.

The future of the library continues to be under review but Kirklees Council continues to meet the running costs of the library and has redecorated, refurbished the reception area, updated printing facilities, and invested in 2 gazebos for outdoor events, in the accounting period.



A volunteer co-ordinator has maintained contact with the volunteers during the closure of the library. There was an open-air staff-volunteer liaison meeting in August, at which the library service's proposals for re-opening and re-inducting volunteers was set out. All returning volunteers were issued with a statement of responsibilities and induction checklist. Volunteer assisted library sessions on 4 days a week resumed in October 2021. Current staffing levels mean that it has not been necessary to resume volunteer only opening.

Social events and activities have been similarly curtailed in the accounting period. The knit and natter group is back, and FoGL did play a major role in the library's contribution to the Christmas lights switch-on.

FoGL is confident that it can continue to discharge and enhance its support function in the future.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Friends group has continued to publicise its presence during the lockdown through our Friends of Golcar Library Facebook page and the library window.

Historically we have had an excellent attendance at our Management Committee meetings, Meetings resumed in February 2021, by zoom, and latterly by physical and on-line attendance.

All members of this committee are Trustees of the Charitable Incorporated Organisation that was set up and registered with the Charity Commissioners on August 4th 2015.

Currently staffing levels are such that we are not required to undertake volunteer only sessions. We have sufficient skills to discharge this role if required.

We have a strong team in our Friends group, and we are confident that in co-operation with the Kirklees Library Service we will face the challenges when the library fully reopens.

Section E

Financial review

Brief statement of the charity's policy on reserves

There are no regular financial commitments at the present and hence no need for reserves. This will change in the future, if FoGL takes over financial responsibility for the library building, but this is not anticipated in the short or medium term.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There were no fund-raising activities in 2021.

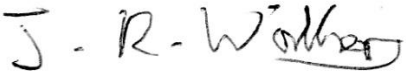

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Richard Walker	John Chappell
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	30/03/2022	



Charity Name Friends of Golcar Library	No (if any) 1162979
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Receipts and payments accounts			
For the period from	1st January 2021	To	31st Dec 2021

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Badge Making Components		-	-	-	32
		-	-	-	
		-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	32
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	-	-	-	32
Net of receipts/(payments)	-	-	-	-	32
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	477	444	-	889	-
Cash funds this year end	477	444	-	889	32

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	410	444	-
	Cash in Hand	35		-
		-	-	-
	Total cash funds	445	444	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
Treasurer FoGL		Andrew Marchington	30/03/2021	
Chair FoGL		John Walker	30/03/2021	