

## ACCESS ADVENTURES

### Report and financial statement For the year ended 31 March 2022

<b>Charity number</b>	1162976												
<b>Country of registration</b>	(England & Wales)												
<b>Operational address</b>	Edge Adaptive Sports Centre Heron Lake Road Staines TW19 6HW												
<b>Trustees</b>	<table><tr><td>Gordon Bloor</td><td>(1 April 2020 – present)</td></tr><tr><td>Stephanie Kaye*</td><td>(1 April 2020 – present)</td></tr><tr><td>Becky Newham*</td><td>(1 Feb 2021 – present)</td></tr><tr><td>Chris Nicoll</td><td>(1 Feb 2021 – present)</td></tr><tr><td>Melissa Swinkels*</td><td></td></tr><tr><td>Duncan White*</td><td>(1 April 2020 – present)</td></tr></table>	Gordon Bloor	(1 April 2020 – present)	Stephanie Kaye*	(1 April 2020 – present)	Becky Newham*	(1 Feb 2021 – present)	Chris Nicoll	(1 Feb 2021 – present)	Melissa Swinkels*		Duncan White*	(1 April 2020 – present)
Gordon Bloor	(1 April 2020 – present)												
Stephanie Kaye*	(1 April 2020 – present)												
Becky Newham*	(1 Feb 2021 – present)												
Chris Nicoll	(1 Feb 2021 – present)												
Melissa Swinkels*													
Duncan White*	(1 April 2020 – present)												
	*has a disability												

Access Adventures aims to have a minimum 50% representation on the board from people with a disability.

<b>Chief Executive Officer</b>	Jane Sowerby*
<b>Senior Management Team</b>	Clare Williams Tim Farr*
<b>Independent Examiners</b>	Colin Wilks & Co Limited Suite 2, Douglas House 32-34 Simpson Road Fenny Stratford Milton Keynes MK1 1BA

# ACCESS ADVENTURES

## Trustees' annual report For the year ended 31 March 2022

The Trustees present their report and the independently examined financial statements for the period ended 31 March 2022.

### **Objectives and activities**

#### **Purposes and aims**

We aim to deliver life-changing adaptive sports & activities. Our services are designed to challenge expectations and build self-confidence for people with disabilities. We provide such people with opportunities to participate in sports and activities that promote physical health and fitness and improve their conditions of life.

#### **Public Benefit**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Our vision:**

A world where the benefits of sports & activities are accessible for all.

#### **Our mission:**

To deliver life-changing adaptive sports & activities.

#### **Our values/ objectives:**

- Improve the quality of life for people with disabilities
- Challenge expectations and realise full potential
- Increase confidence and self-belief
- Inspire hope for the future

## **Main Achievements**

During this financial period, Access Adventures increased participation of those who can benefit. Following prior restrictions due to the Covid-19 pandemic, services returned to almost full capacity. An average of five adaptive sports sessions per week took place during the summer, plus two adaptive alpine ski camps during the winter.

The Charity Commission reported that 90% of charities were impacted negatively by the pandemic. We're extremely proud that Access Adventures continued expanding, despite the challenging climate. This is a testament to our loyal staff and volunteer crew.

Feedback from beneficiaries showed that taking part in these activities improved physical and psychological well-being, built self-esteem and confidence. Participants reported experiencing the sense of freedom offered by a variety of adaptive activities, which is often hard to achieve for people with disabilities.

Expansion of the different experiences we offer remained a priority, with development in new adaptive sports, other locations and services for specific groups.

Investment in the facilities at Edge Adaptive Sports Centre continued, which improved the positive impact services has on beneficiaries. The goal is to create a world-class accessible clubhouse and accommodation block to support a greater number of people with disabilities to partake in sports & activities.

A greater number of social events were scheduled throughout the summer, creating a sense of community and a long-lasting impact for participants. In addition, the strong online community continued to grow, facilitated by the charity's social media and website.

Increased training opportunities engaged new volunteers and motivated existing volunteers. A skilled volunteer crew for Access Adventures is fundamental to delivering high quality services that have a positive impact on participants.

Our fundraising strategy was developed further during this financial period. Focusing on grants secured funding for the necessary major site projects and service delivery. Special thanks to Bruce Wake Trust, Albert Hunt Trust, Morrisons Foundation, The National Lottery, Shanly Foundation, Hedley Foundation and Garfield Weston, as well as our regular givers.

## **Main challenges**

There were still some challenges resulting from the Covid-19 pandemic which mainly affected fundraising activities. Our Yorkshire & Central region cancelled some of their adaptive waterski courses due to safety concerns.

Finding enough reliable and skilled staff and volunteers remains a challenge; it dictates how many and what populations of we can support. Increasing training opportunities and targeting specific people to create effective support is essential.

External factors beyond our control can affect service delivery. Affinity Water own the site where Edge Adaptive Sports Centre is located which makes the charity slightly vulnerable. Developing services in other locations needs to remain a focus.

### **Plans for the future**

In the short term, Access Adventures aims to increase participation of those who can benefit by improving and utilising the on-site accommodation to attract people from further away. Longer-term, further investment in the clubhouse and outside facilities will enhance the positive impact services will have on beneficiaries.

Increasing activities both on and off site will allow us to impact more people with disabilities in a positive way. We have begun identifying different groups to see how they can be supported effectively.

The majority of our current activities are summer based, developing our winter programme is important moving forwards.

Increasing and improving training opportunities is essential to allow expansion of our service delivery. Volunteer coordination plays a huge part, but developing the staffing structure is also crucial.

The fundraising strategy is vital in the success of our development. Access Adventures will continue to work with grant & trust providers, plus build and strengthen corporate partnerships. Encouraging participants/ volunteers to engage in fundraising challenges and increasing the number of regular givers is also a priority.

### **Reserves Policy**

The trustees recognise the need to hold reserves to allow protection of the charity's activities and to promote balanced, long-term strategic planning. However, trustees exclude from the free reserves all designated funds. The trustee's policy is that the unrestricted reserves held by Access Adventures should be between 6 and 9 months of operating costs to ensure charitable activities can be funded without interruption should there be a sudden decline in income.

This ensures that commitments made, for example, in the form of contractual commitments to staff, suppliers and funding partners, can be met with confidence. In addition, the trustees have established that a contingency should be held to meet any unexpected costs associated with the infrastructure required to provide services, including buildings, boats, and other equipment. In total and in line with this policy, the trustees target for reserves is between £102,000 and £145,000.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ACCESS ADVENTURES  
CHARITABLE INCORPORATED ORGANISATION  
For The Year Ended 31 March 2022**

**Independent examiner's report to the trustees of Access Adventures**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31st March 2022.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in "accordance with the requirements of the Charities Act 2011 ("The Act")."

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145 (5) (b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ""true and fair view"" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with this examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Thomas Wilks FCMA FCCA  
Colin Wilks & Co Limited  
"Suite 2, Douglas House"  
32-34 Simpson Road  
Fenny Stratford  
Milton Keynes  
MK1 1BA

Date: 7<sup>th</sup> September 2022

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**REPORT OF THE TRUSTEES**  
**For The Year Ended 31 March 2022**

		Unrestricted	Restricted	2022	2021
	Notes	Funds	Funds	Total	Total
		£	£	Funds	Funds
				£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Accommodation rental		310		310	4,781
Membership Fees		1,569		1,569	(183)
Sales / hire of equipment & merchandise		6,557		6,557	2,946
Catering sales		1,471		1,471	486
Prior year ski camp refunds		0		0	(8,811)
Swim Heron		9,813		9,813	0
Government grants		0		0	2,877
Donations and legacies	2	179,569	0	179,569	136,684
<b>Total</b>		<b>199,289</b>	<b>0</b>	<b>199,289</b>	<b>138,780</b>
<b>EXPENDITURE ON</b>					
Raising Funds	3	4,464		4,464	775
Charitable activities	3	48,378		48,378	(11,263)
Other	3	239,589	540	240,129	111,562
<b>Total</b>		<b>292,431</b>	<b>540</b>	<b>292,971</b>	<b>101,074</b>
<b>NET INCOME / (EXPENDITURE)</b>		<b>(93,142)</b>	<b>(540)</b>	<b>(93,682)</b>	<b>37,706</b>
<b>Transfers between Funds</b>					
<b>Net Movement in Funds</b>		<b>(93,142)</b>	<b>(540)</b>	<b>(93,682)</b>	<b>37,706</b>
<b>RECONCILIATION OF FUNDS</b>					
Funds transferred from Yorkshire & Central		8,002	0	8,002	0
Funds transferred from BDWWA		0	0	0	744,103
Restricted Funds utilised & transferred		0	0	0	
Total Funds brought forward		859,930	973	860,903	79,094
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>774,790</b>	<b>433</b>	<b>775,223</b>	<b>860,903</b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities of Access Adventures and the activities transferred from BDWWA (Note 10).

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**BALANCE SHEET**  
**At 31 March 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>FIXED ASSETS</b>					
Tangible Assets	6	539,143	433	539,576	610,735
<b>CURRENT ASSETS</b>					
Cash at bank		240,190		240,190	255,855
Debtors		686		686	514
<b>CREDITORS</b>					
Amounts falling due within one year	7	5,229		5,229	6,201
<b>NET CURRENT ASSETS</b>		235,647	0	235,647	250,168
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		774,790	433	775,223	860,903
<b>NET ASSETS</b>		774,790	433	775,223	860,903
<b>FUNDS</b>					
Unrestricted Funds	8			774,790	859,930
Restricted Funds	8			433	973
<b>TOTAL FUNDS</b>				775,223	860,903

The financial statements were approved by the Board of Trustees  
and were signed on its behalf by:



Gordon Bloor  
Trustee  
Date: 18<sup>th</sup> October 2022

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For The Year Ended 31 March 2022**

## **1. ACCOUNTING POLICIES**

### **Basis of preparation**

These accounts have been prepared under the historic cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements of the charity have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", and the Charities Act 2011.

### **Income**

All income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources, and the monetary value can be measured with sufficient reliability.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### **Expenditure and Liabilities**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost relating to the category.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

The charity made no redundancy payments during the reporting period.

No material item of deferred income has been included in the accounts.

The charity has debtors and creditors which are measured at settlement amounts.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.



**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 31 March 2022**

**Tangible Fixed Assets**

These are capitalised if they can be used for more than one year and costs at least £1000. They are valued at cost less accumulated depreciation. The depreciation rates and methods used are disclosed in Note 6.

**Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INCOMING RESOURCES**

Income in the current period is from donations, accommodation rental, and waterski & wakeboard activities previously carried out by the British Disabled Water Ski & Wakeboard Association. All income is entirely attributable to the Charity's principal activities and objectives.

Income brought forward from prior years was partly restricted as shown in the SoFA. £2700 restricted income received in earlier years for computer equipment was further depreciated by £540, leaving £433 of those restricted funds carried forward. Other restricted funds that were transferred from BDWWA as shown in Note 10 of these accounts have been used during the year.

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 31 March 2022**

**3. ANALYSIS OF EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>Expenditure on raising funds:</b>				
Incurred seeking donations	674		674	492
Branded merchandise	3,275		3,275	
Advertising, marketing, direct mail and publicity	515		515	283
<b>Total</b>	<b>4,464</b>		<b>4,464</b>	<b>775</b>
<b>Expenditure on charitable activities:</b>				
Camp Activity costs	48,378		48,378	(11,263)
<b>Total</b>	<b>48,378</b>		<b>48,378</b>	<b>(11,263)</b>
<b>Other</b>				
Depreciation of equipment	70,618	540	71,158	13,253
Heron site costs	61,255		61,255	28,206
Staff				
Costs	97,942		97,942	61,957
Administration costs	7,986		7,986	3,254
Accounting and legal fees	1,788		1,788	4,892
<b>Total</b>	<b>239,589</b>	<b>540</b>	<b>240,129</b>	<b>111,562</b>
<b>TOTAL EXPENDITURE</b>	<b>292,431</b>	<b>540</b>	<b>292,971</b>	<b>101,074</b>

Within the expenditure on Camp Activity costs, the following items are material:

	£	£	£
Catering	3,637	3,637	1,999
Accommodation		0	0
Activity provision	44,725	44,725	(13,252)
Equipment hire		0	0
Camp travel	16	16	0

The Accounting and legal fees shown above include the Independent examiner's fees of £1020 for the examination of the accounts.

**ACCESS ADVENTURES**  
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**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 31 March 2022**

**4. TRUSTEES' REMUNERATION AND STAFF COSTS**

There was no trustees' remuneration or other benefits for either the current period or previous year.  
However, there were staff costs as follows:

	2022	2021
	£	£
Salaries and wages	91,955	60,576
Pension costs	1,366	791
Social security costs	4,621	590
Total	97,942	61,957

The employees were engaged in Fundraising activities.

**5. TRUSTEES' EXPENSES**

There were no trustees' expenses paid for either the current year or the previous year.

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 31 March 2022**

**6. TANGIBLE FIXED ASSETS**

	Activity Equipment £	Cableway and Buildings £	Fixtures, Fittings Equipment £	Total £
<b>Cost or valuation</b>				
At the beginning of the period	203,089	416,532	6,129	625,750
Additions	0		0	0
Revaluations				
Disposals				
At the end of the period	203,089	416,532	6,129	625,750
<b>Depreciation and impairments</b>				
	£	£	£	£
At the beginning of the period	12,926	0	2,089	15,015
Disposals				
Depreciation charge for the period	47,541	22,392	1,226	71,159
At the end of the period	60,467	22,392	3,315	86,174
<b>Net Book Value</b>				
At the beginning of the period	190,163	416,532	4,040	610,735
At the end of the period	142,622	394,140	2,814	539,576

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Heron Lake buildings - 5% on cost

Cableway - 10% on cost

Boats & Other activity equipment - 25% reducing balance

Fixtures, fittings and equipment - 20% on cost

**ACCESS ADVENTURES**  
**CHARITABLE INCORPORATED ORGANISATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 31 March 2022**

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Taxation and social security	2,407	2,535
Other creditors	2,822	3,666
	<u>5,229</u>	<u>6,201</u>

**8. MOVEMENTS IN FUNDS**

	At 1 April 2021	Incoming Resources (Inc gains)	Outgoing Resources	Y & C Transfers	At 31 March 2022
	£	£	£	£	£
<b>Restricted Funds:</b>					
Computer equipment	973		540		433
	<u>973</u>	0	<u>540</u>	0	<u>433</u>
<b>Unrestricted Funds:</b>					
General	859,930	199,289	292,431	8,002	774,790
Total	<u>859,930</u>	<u>199,289</u>	<u>292,431</u>	<u>8,002</u>	<u>774,790</u>

**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2022.

**10. TRANSFER OF ASSETS, FUNDS & ACTIVITIES FROM THE YORKSHIRE & CENTRAL REGION OF BDWWA**

During the year the funds and activities of the Yorkshire & Central Regions were transferred to Access Adventures, a charitable incorporated organisation.

These assets and funds were as follows:

	£	£
<b>Cash at bank</b>		
Y & C Old bank account	6554	
Y & C New bank account	1323	
Y & C cash	<u>125</u>	
		<u>8002</u>
<b>Funds</b>		
Unrestricted Funds:		
General		8002
		<u>8,002</u>