



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month September	Year 2019		Day 31	Month August	Year 2020

Section A Reference and administration details

Charity name PETITE ECOLE D'EALING

Other names charity is known by

Registered charity number (if any) 1162966

Charity's principal address c/o St. Augustine's Priory
Hillcrest Road
London, Ealing
Postcode W5 2JL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sophie Dumont	Chairman		First charity trustees
2	Stephane Antin	Vice Chair		First charity trustees
	Thomas Desodt			First charity trustees
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Pascale SZWAGRZAK / Laurence JOUENNE

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at the Annual General Meeting by members of the Association

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

- Sophie DUMONT is our Safeguarding Officer.
- Pascale SZWAGRZAK is her deputy.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance the education of children with an existing knowledge of French by providing teaching and group activities in the French language, French culture and in the study of the language, literature, history and culture of the francophone world.
- To advance the education of children by enabling those children who are being educated in local English-speaking schools, to practice French as an extra-curricular activity and to extend their linguistic skills (both written and spoken).
- To advance the education of children, by promoting the learning of the diverse cultures of the francophone world, to bilingual children within the local community of Ealing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity has provided to **284 Students** the possibility of practise French during 3 hours for 30 Saturdays as below:
1 class for 3-4 years old, 2 classes for 4-5 years old, 2 classes for 5-6 years old, 3 classes for 6-7 years old, 3 classes for 7-8 years old, 2 classes for 8-9 years old, 2 classes for 9-10 years old, 2 classes for 10-11 years old, 2 class for 11-13 years old, 4 class for 12-15 years old and 1 class for 15-17 years old.

The Charity has also provided French Class for English speaking adults for the first term 2019-20.

A library is also organized at every session to give access to the students to French Books depending of their age (until March 2020).

We confirm the trustees have had knowledge of the Charity Commission's Guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Trainings are usually organized for the teachers and the staff by Parapluie FLAM throughout the year (Français Langue Maternelle/ French as a Mother Tongue), an Federation of FLAM schools in the UK.

Our volunteers are parents helping in some classrooms, especially in the classrooms with children aged from 3-5 years old, and at the library.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We keep on with our project of bilingual hub in partnership with the school St Augustine which is carried on and is recognised by the French Institute. This project has been put on hold because of the sanitary situation.

Regarding the cultural workshops (literary, photography, cinema, theatre) we normally organize with the Francophone company "Exchange Theatre", the Institute Français and other external companies, we had to cancel all our commitments in March 2020 due to the sanitary situation.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's current reserves position is as follows:

	Current Year	Previous Year
Unrestricted Funds (Reserves)	£43,205	£48,644
Ratio of Reserves to Annual Operating Expenditure	41.6%	41.5%

Our reserves result from accumulated unrestricted surpluses.

We intend to maintain our reserves at a level which is at least equivalent to a rental deposit of six month's rent plus one term's operational expenditure. This is to mitigate against our principal risks of fluctuating pupil numbers and in the eventuality of having to find new rental

premises. The Charity maintains a rigorous budgeting procedure every year and forecasts are reviewed termly to ensure our expenditure remains in line with budget and that reserves are adequate to fulfil our continuing obligations.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Our principal source of revenue is school fees. Every year, school fees are determined at the lowest possible level required to maintain operational expenditure considering the fluctuation of pupils throughout the year. Our main expenses are rent and teaching costs. Because of the unexpected situation of Covid in 2020, the Petite Ecole d'Ealing could not comply with the budget voted in September 2019.

In the year to 31 August 2020, the Petite Ecole d'Ealing has made a loss of £5,439 which is explained by the following:

- Due to Covid and a reductions of the number of pupils, we had to close the 5 classes of KS1 from the 3rd term.
- Due to remote learning, some families removed their children from April 2020. We kept the classes open from the Year 2 despite the reduction of the number of children.
- To help the families and because of the remote learning, we decided to reduce the fee for the 3rd term.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sophie Dumont

Position (eg Secretary, Chair, etc)

Secretary / Chairman

Date

24 June 2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Petite Ecole d'Ealing

**On accounts for the year
ended**

31/08/2020

**Charity no
(if any)**

1162966

Set out on pages

C3-C4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Katherine Marechal

Date:

20/06/21

Name:

KATHERINE MARECHAL

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

1 ELM CRESCENT

EALING

LONDON W5 3JW

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



Receipts and payments accounts

CC16a

For the period from

Period start date

1/9/19

To

Period end date

31/8/20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees	95,274	0	0	95,274	117,770
Social Event + Fund raising	1,020	0	0	1,020	1,643
Grants	1,876	0	0	1,876	
Investment income	52	0	0	52	63
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	0
	0	0	0	0	0
Sub total(Gross income for AR)	98,223	0	0	98,223	119,475
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	98,223	0	0	98,223	119,475
A3 Payments					
Rent	18,567	0	0	18,567	24,290
Salaries	79,112	0	0	79,112	80,860
Insurance		0	0	0	323
Admin Costs	1,259	0	0	1,259	1,446
Teaching/ Training costs	4,018	0	0	4,018	6,534
Fundraising	244	0	0	244	782
Other Costs	462	0	0	462	2,885
Salary adjustment	0	0	0	0	
	0	0	0	0	0
Sub total	103,662	0	0	103,662	117,120
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	103,662	0	0	103,662	117,120
Net of receipts/(payments)	-5,439	0	0	-5,439	2,355
A5 Transfers between funds	0	0	0	0	
A6 Cash funds last year end	48,644	0	0	48,644	46,289
Cash funds this year end	43,205	0	0	43,205	48,644

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current Account	10,013	0	0
	Deposit Account	32,955	0	0
	Petty Cash	237	0	0
	Total cash funds	43,205	0	0
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

Ksaverichal
20/06/21

B2 Other monetary assets

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Sophie DUMONT

Date of approval

24 June 2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

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On accounts for the year ended

31/08/2020

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(if any) 1162966

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Ksaverichal
20/06/21

B2 Other monetary assets

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Sophie DUMONT

Date of approval

24 June 2021