



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/07/21 Period start date To 01/07/22
Period end date

Charity name: SANDLEHEATH VILLAGE HALL CIO

Charity registration number: 1162952

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our Constitution states: <i>'to establish and manage a Village Hall and to promote for the benefit of the inhabitants ... the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities.'</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Since 2019, we have conducted a successful c.£220,000 refurbishment of a dilapidated church building in our village, transforming it into a modern, efficient, attractive village hall, complete with a modern audio-visual system (AVS). The refurbishment programme ended in June 2021. We raised the funds for this through grants from trusts and foundations, corporate and municipal organisations, and from donations by members of our community. We consider this project a significant achievement.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes. Sandleheath Village Hall is a public benefit entity. All expenditure of income has been to refurbish the building, install equipment and facilities, develop the hall's facilities, pay for utilities and aid marketing. There are no paid employees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants.
Policy on social investment including	Para 1.38	We do not make social investment.

program related investment		
Contribution made by volunteers	Para 1.38	Our hall is managed by five, local, volunteer trustees, three additional volunteers assist them and these form the hall committee. Other volunteers assist with hall and garden maintenance. The volunteers include the Trustees' Secretary and the Hall Bookings Manager.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our village hall reopened fully, post refurbishment, in July 2021. We are already making an impact in our community, becoming a successful and well-used amenity, and providing a much-needed focal point for new activities, social discourse and friendship, thus progressing our objective of improving social unity and the quality of life in our village, whilst providing a useful venue for the wider community.</p> <p>Importantly, we also seek to help future-proof our village against any potential circumstances, such as the current pandemic, by using our hall's facilities to help develop and maintain a close, supportive community in Sandleheath.</p> <p>Our hall is marketed and will be let to a variety of groups and individuals who have need of such a facility, not least the Sandleheath Community Association (SCA) that conducts activities and events in our village.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All Management, Letting and Future Development objectives identified in our Business Plan have been, or are being, met. See Objectives statement below.
Performance of fundraising activities against objectives set	Para 1.41	Our 2021-2022 Business Plan required us to raise funds for the AVS. Some £19,500 was duly raised. Currently, there are no major works in progress or planned that require significant fundraising.

Investment performance against objectives	Para 1.41	N/A
Other		We are a small, local charity, working closely together with our residents and we have created, and are effectively managing, a superb community hub.

Objectives (2022/2023 Business Plan):

1. To accomplish the Mission, the SVH CIO will attain the following Objectives:
 - a. **Management.** Successfully operate SVH by:
 - (1) Providing a safe, welcoming, well-maintained environment that will promote social cohesion, combat exclusion and loneliness, and enhance residents' village lives: the CIO's Primary Service.
 - (2) Preserving St. Aldhelm's as an attractive, iconic landmark.
 - (3) Maintaining an SVH Five-Year Plan through which Trustees will evaluate and progress SVH development.
 - (4) Maintaining at least five SVH Trustees.
 - (5) Encouraging groups and individuals to use the hall for activities that are attractive to Sandleheath residents, particularly the older and disabled population.
 - (6) Managing and maintaining the building, meeting contemporary needs and standards.
 - (7) Raising SVH annual running costs through hall letting and additional fundraising activity.
 - (8) Monitoring the type and number of events and their attendance by numbers and age, and evaluating customer feedback.
 - (9) Engaging and involving residents through community gatherings to assess the impact that SVH makes, responding flexibly to their needs.
 - (10) Expanding volunteering opportunities, particularly for young people, which will enhance their daily life and positively influence their employability, through demonstrable voluntary work experience.
 - (11) Measuring objectives against performance, adjusting them accordingly.
 - (12) Setting realistic rates for hiring the hall.
 - (13) Revising the SVH Business Plan to take account of experience.

b. **Letting.** Gaining income from the premises to meet annual running costs and further development projects by:

- (1) Hiring it out to groups and individuals, within Sandleheath and beyond.
- (2) Diversifying and increasing use through proactive publicity.

c. **Future Development.** In accordance with local needs, generating further work programmes to enhance SVH and its assets with a view to enhancing the hall's facilities and capabilities, and limiting SVH's effect on the environment.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the year end the charity held funds sufficient to cover the reserves policy and the committed forward refurbishments.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy provides for maintaining one year's basic running costs and a sum to cover a major failure of equipment, e.g. the heating system.
Amount of reserves held	Para 1.22	£6,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The operating costs of the facilities are covered by the letting income and regular community contributions. One-off fundraising events and application for grants provide for major expenditure on enhancing the facilities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The investment policy is embodied in the Mission Statement and Objectives set out above.
A description of the principal risks facing the charity	Para 1.46	Failure to appoint trustees. The Constitution requires at least three Trustees. Risks are:

		<p>Landlord wishes to change or withdraw the lease.</p> <p>SVH CIO fails to cover annual running costs through rental and fundraising income.</p> <p>A catastrophic event renders the building unusable.</p> <p>SVH CIO fails to meet the terms of its lease.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution of Sandleheath Village Hall dated 23 July 2015.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The charity trustees must be elected at an annual general meeting at which all inhabitants of the area of benefit of 18 years and upward are entitled to attend and vote.</p> <p>Elected trustees may select co-opted trustees and the SCA maintains an appointed trustee.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	SVH has a policy document entitled: 'Trustee Induction Pack for prospective and new trustees', which includes all induction and training requirements laid down in the Constitution and by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Currently, there are five elected trustees. One is elected as Chairman. One is the Treasurer.
Relationship with any related parties	Para 1.51	Close informal relationship with SCA.
Other		

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Reference and Administrative details

Charity name	Sandleheath Village Hall CIO
Other name the charity uses	Nil
Registered charity number	1162952
Charity's principal address	St. Aldhelm's, Main Road, Sandleheath, Fordingbridge, Hampshire SP6 1TD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Bennett	Chairman Hall Manager		Also SCA representative
2	Alan Booth			
3	John Greener	Treasurer		
4	Nigel Holmes			
5	Michael Richardson			

Corporate trustees - names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the	

custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information


Nil

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Keith Bennett	Michael Foyster Richardson
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**Position (eg
Secretary, Chair, etc)**

Chairman	Trustee
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Date

15 August 2022

SANDLEHEATH VILLAGE HALL CIO

ACCOUNTS 1JULY 2021 to 30 JUNE 2022

	2021/22	2020/21
INCOME	£	£
Grants	14,965	121,522
Donations	5,386	1,393
Events	185	0
Lettings	4,050	420
"200" Club	1,385	1,307
Other	350	200
Total	26,321	124,842

EXPENSES		
Bank & Legal	131	127
Insurance	1,092	772
Utilities	1,344	702
Equipment	511	575
Maintenance	468	816
Admin	101	296
Rates	124	308
Refurbishment	36,277	90,325
Other	332	0
Total	40,380	93,921

SURPLUS/DEFICIT FOR YEAR	14,059	30,921
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CASH POSITION 30 JUNE 2022	MAIN ACCOUNT	"200" CLUB	TOTAL FUNDS
Openinug Cash	20,859	2,522	23,381
Surplus/Deficit for Year	15,444	1,385	14,059
Debtors Owing	478	0	478
Expenses Outstanding	59	0	59
Closing Cash	4,996	3,907	8,903

I have examined the above Accounts and confirm they are correct

Mrs D Houghton

Dated

SANDLEHEATH VILLAGE HALL CIO

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