

## Chairman's annual report – Richard Evans 2023 - 2024

It only seems a short time ago since we had the last annual meeting, doesn't time fly when it's all fun?

Generally, the activities at the Hall have been at a consistent level, with hirers both regular and occasional continuing to find the premises useful and accommodating to their requirements.

We appear to have weathered the storm of the increases in the operational costs including power and the general increasing cost of supplies and services.

You will hear from our outgoing Treasurer more about these finances as the meeting goes along so, please stay awake for that!!

In addition to the hirers income we do, of course have our active Fund-Raising team led by Liz James who continue to work hard on our behalf creating a wide range of attractive activities which are both enjoyable and provide essential additional funds required to keep this place going.

We are fortunate also to have three very active sectional organisations (Choir, Short Mat Bowls and Drama) who as well as providing entertaining and worthwhile activities contribute significantly to the Hall income. Unfortunately, we have lost the Panto group who have found it impossible to continue.

Funds are not only used for the premises upkeep but in addition help support those who need assistance from time to time through our link with Citizens Advice the Local Schools and more recently our Ukranian visitors. We continue to administer the Saltford Community Support Fund.

Additional income comes by way of Donations; again, we are most grateful for the generosity shown.

We could not operate without the help of both the Staff and our large band of willing volunteers, ready at the drop of a hat to peel an onion or two, put out tables, serve behind the bar, wash the dishes all with a beaming smile!!!

The Office staff of Helen and Lynda who deal with the complexity of bookings and liaison with our many hirers.

You will also be aware that Steve Oliver has been our Hall manager over the past period, with his help and guidance there have been many improvements completed around the building, nothing that is really obvious, such as improved fire protection, replacement ceilings, doors and many other small improvement and repair jobs. I am amazed by the range of required updates and we haven't finished yet. However, with the ever-increasing labour and materials costs these improvements have still exceeded some £30,000 in the year.

On the volunteer front we are so lucky to have a large group of helpers without whom we would not be able to operate at the level we are doing, our grateful thanks to them all. We do have a number of new recruits so please welcome them to the SCA family.

It's not easy to single out individuals for specific thanks but I do feel that here is one who deserves a special mention for her unselfish and dedicated work for and with our Ukranian families. She has patiently made sure that they are made as comfortable as possible upon arrival and in the second phase as they move from being hosted into their own accommodation making sure they have furniture and domestic equipment available right down to pots, pans, cutlery, bed linen and all the essentials we take for granted delivered and in place in a timely fashion.

She has scavenged far and wide to put together a vast stock of items most of which have now found homes.

If there were a category of Volunteer of the year (there may be in the future!) she would be the first recipient. Sylvia Dando. (Sylvia was presented with some flowers from Richard)

You may recall from the last annual meeting we highlighted the work of the two groups providing monthly Sunday Teas for those on their own and the Coffee Club for retired folk, I'm pleased to report that these are as popular as ever. Thanks to all concerned. (New aprons from Judy Read)

The Santa Sleigh Team also deserve a mention, thanks to them for another successful year. I think they may be looking for a couple more volunteer Santas, so step up if you fancy a turn in the red outfit.

In the last period we have also supported the Share and Repair Bath with a regular Repair Café, supplying our own team of "fixers" so don't forget to bring along your items for repair, it looks to me that the most troublesome items are toasters. Unfortunately, not all of which are repairable.

So, if you are missing out on a breakfast; we can provide an excellent bacon sandwich while you wait.

We are also looking for old or unused tools to send out to Ukraine, there will be a "Tools Amnesty" at the future Repair Café so have a dig around and pass any unwanted items on to us when you can.

I couldn't move on without mention of the Post Office/Library, I asked David Halton, their Chairman if he wanted to say a few words, he said "We're doing alright!" and that was it! Seriously tho' I understand that they are doing more than alright and our thanks to them and the library volunteers for their hard work in making it such a success and to all the villagers who now use the facility.

More on this in the report from Chris. Later.

You may recall last year that John mentioned the forward planning projects and in particular the possibility of a first-floor extension, plans are all ready and approval obtained, all that remains is the money.

Since this was first suggested the likely cost has doubled and with the reduction in sources of funding John has struggled to find a suitable provider, however he has recently submitted an application via the National Lottery and we are awaiting their decision. Thanks, John for all your hard work on this project.

The other project is the enlargement of the Bar area and we are now concentrating on how to move this forward.

You will be pleased to note that I am coming to the end of my report.... Just to say that there have been a number of changes here; John Davies has stepped down as Chairman and will be retiring as a Trustee, our grateful thanks to him for all his work and guidance over the many years of his involvement.

Richard presented John with a card and gift from the association, John thanked him and said it had been a real pleasure over the last 8 years working with the wonderful staff, volunteers and trustees.

Peter Dando retired as a Trustee some time ago and has now stepped down from the management committee, again our grateful thanks to him for his many years of commitment to the SCA.

Jo Ball who has been our stage/lighting and sound officer for many years has stepped down and we are grateful to her for all her hard work. We now have a new team of 4 who have taken over the role, they are still finding their feet so bear with them please.

In addition, Mr SCA himself Chris Essex has stepped down as our treasurer a position he has held for some 14 years, he leaves the finances in excellent order and we are most grateful to him for all his hard work on our behalf.

I am pleased to announce that Angela Ashworth has now taken over as treasurer and as a Trustee and we wish her well in her new role. Thanks Angela.

In case you are wondering Chris will continue with many of his roles including cooking a mean Bacon Roll at the Café.

As we move forward into the new SCA year keep your eye out for events coming up, we will also have a festival in June and the new committee are working hard to create an enjoyable and active week.

We will be looking for additional trustees as we plan for the future and succession, so if you are at all interested, please do come and have a chat.

Thanks for listening to me and for your continuing support of the activities of the SCA

Questions were invited from the floor, there were none.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Saltford Community Association

1162948

## Receipts and payments accounts

CC16a

For the period  
from

01/02/2023

To

31/01/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hirings	67,104	-	-	67,104	60,836
Interest	1,575	-	-	1,575	286
SCAN adverts	10,983	-	-	10,983	10,179
Sectional Income - Short Mat Bowls	4,800	-	-	4,800	4,400
Sectional Income - Village Choir	4,000	-	-	4,000	3,000
Sectional Income - Drama Club	3,250	-	-	3,250	4,250
Sectional Income - Panto	988	-	-	988	7,000
Affiliation fees	610	-	-	610	625
SCA organised events	64,284	-	-	64,284	76,773
FIT Payments	1,788	-	-	1,788	2,838
Grants/Bequests	1,493	-	-	1,493	2,075
Donations - general	3,727	-	-	3,727	5,100
Donations - paths	3,743	-	-	3,743	2,661
Donations - libraries and post office	6,660	-	-	6,660	5,893
Donations - SCCC	1,804	-	-	1,804	1,542
Donations - support fund income	3,739	-	-	3,739	13,032
Donations - Santa Sleigh	1,326	-	-	1,326	954
Donations - books and DVDs	1,716	-	-	1,716	2,640
<b>Sub total (Gross income for AR)</b>	<b>183,590</b>	<b>-</b>	<b>-</b>	<b>183,590</b>	<b>204,084</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>183,590</b>	<b>-</b>	<b>-</b>	<b>183,590</b>	<b>204,084</b>

### A3 Payments

Waste disposal	1,275	-	-	1,275	1,958
Cleaning materials	2,278	-	-	2,278	1,734
Utilities -Gas	4,658	-	-	4,658	6,312
-Water&Sewerage	270	-	-	270	621
-Electric	1,546	-	-	1,546	1,391
Admin & Stationery	6,464	-	-	6,464	4,303
Window cleaning	396	-	-	396	396
Telephone/Internet expenses	-	-	-	-	302
SCAN Production Costs	12,730	-	-	12,730	12,345
Hall Maintenance	20,305	-	-	20,305	18,862
Hall improvements	10,386	-	-	10,386	8,866
SCA Activities Expenses	25,591	-	-	25,591	27,343
SCA SCCC direct costs	759	-	-	759	584
Salford Stories - book costs	-	-	-	-	-
Youth club expenses	-	-	-	-	-
Piano tuning	-	-	-	-	320
Pension Contribution to NEST	152	-	-	152	324
Cleaners	16,237	-	-	16,237	15,864
Wages	34,635	-	-	34,635	33,339
Insurance	3,047	-	-	3,047	2,825
SCAMP Expenses	-	-	-	-	-
Paths	3,000	-	-	3,000	3,000
Library & Post Office	960	-	-	960	6,393
Support fund assistance	4,795	-	-	4,795	7,785
Donations	8,456	-	-	8,456	18,799
Loan repayments	-	-	-	-	3,000
Loan Keynsham Dial a Ride	2,000	-	-	2,000	-
Sundry Expenses	308	-	-	308	442
<b>Sub total</b>	<b>160,248</b>	<b>-</b>	<b>-</b>	<b>160,248</b>	<b>176,504</b>

### A4 Asset and investment purchases, (see table)

Assets Purchased	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>160,248</b>	<b>-</b>	<b>-</b>	<b>160,248</b>	<b>176,504</b>
-----------------------	----------------	----------	----------	----------------	----------------

<b>Net of receipts/(payments)</b>	<b>23,342</b>	<b>-</b>	<b>-</b>	<b>23,342</b>	<b>27,580</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>84,904</b>	<b>-</b>	<b>-</b>	<b>84,904</b>	<b>57,324</b>
<b>Cash funds this year end</b>	<b>108,246</b>	<b>-</b>	<b>-</b>	<b>108,246</b>	<b>84,904</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Cheque	356	-	-
	CAF Gold	106,429	-	-
	CAF Debit Card	635	-	-
	Saltford C A	486	-	-
	Cash floats	340	-	-
	<b>Total cash funds</b>	<b>108,246</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. EVANS	21/3/24
	C. ESSEX	21/3/24

**Independent examiner's report on the accounts for the year ended 31<sup>st</sup> January 2024**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

  
**Mark Garrett FCA**

**23 Leafield Way**

**Leafield Industrial Estate**

**Neston, Corsham**

**SN13 9RS**

**Dated 18<sup>th</sup> March 2024**