

## **Chair's Annual Report for Trustees Annual meeting 2022**

Again it's been a difficult year because of the restrictions caused by the pandemic. However, as these restrictions are lifted we are steadily returning to pre-COVID levels. A major casualty of the crisis was the postponement of the 2021 biennial village festival, but it is good to report that, instead, a festival will take place in 2022, in July.

During the lockdown periods, the hiring income was of course severely reduced, especially since several major fund-raising events had to be cancelled. It has been a challenging year for sectional organisations. We have been fortunate in that our reserves, together with the government business support grants and furlough payments, have been sufficient for us to maintain a viable financial position. Nevertheless, the year ahead presents financial challenges due to increasing operating costs and, in particular, to the alarming increases in the cost of gas and electricity.

We took advantage of the enforced periods of closure to continue to improve our facilities. Our main focus was on the upgrading of the main hall, which had not been redecorated for over 25 years. The entire ceiling was replaced so as to provide better insulation and to allow the installation of new LED lighting panels, and for this we received support from the Enover Ibstock Trust Fund and from Saltford Parish Council. We also improved the stage lighting facilities by fitting of a new lighting bar suitable for LED lights, improved the sound system and fitted new stage curtains. The cost of new curtains for the hall windows themselves was possible as a result of the generosity of a local resident, as was the cost of constructing a new canopy outside the Avon room, so as to provide external seating space for café events. We have also improved security by installing several new CC cameras.

Our Solar panel array continues to be working well and produces an effective annual income of £3,000 and four-fifths of the interest-free loan towards the cost of installing panels has now been repaid.

The SCA has also continued to administer the Saltford Hardship Fund to provide what extra help we can provide, in particular to those who have suffered financially as a result of the pandemic, principally through loss of work and, ultimately, their job. The fund therefore enables (a) provision of financial advice, assistance and support, and (b) provision of employment assistance. The fund is being implemented through our partnership with Citizens' Advice in BANES. With support from the Hardship Fund and from the St Monica Trust we have also set up a monthly Coffee Club for elderly residents and this is proving to be well-attended. Another initiative was to take over from the Keynsham Lions the running of the Santa Sleigh operation, which during the Christmas period collects large contributions for charity (in 2021, this was Mencap).

The Saltford Post Office and Library Hub, which is a not-for-profit subsidiary of the SCA, has continued to be a much-valued asset in the community and during the pandemic the Post Office has seen a hugely increased amount of business, fully justifying its establishment in 2018.

Looking ahead, our plans to construct a first floor extension (so as to provide another medium-sized meeting room and adjoining bar area, more office space and an upstairs disabled toilet) are progressing and outline planning permission has been obtained. We are now in the course of obtaining the necessary structural survey before moving to the detailed planning stage.

Once again, all of this would not have been possible without our excellent team at the SCA, our excellent staff at the Post Office and the wonderful host of volunteers. There have been so many individuals involved that they are far too many to mention individually, but very many thanks to all.



## Receipts and payments accounts

CC16a

For the period  
from

01/02/2021

To

31/01/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hirings	39,094	-	-	39,094	22,613
Interest	6	-	-	6	56
SCAN adverts	8,421	-	-	8,421	3,022
Sectional Income - Short Mat Bowls	2,000	-	-	2,000	1,000
Sectional Income - Village Choir	1,500	-	-	1,500	2,000
Sectional Income - Drama Club	2,500	-	-	2,500	-
Sectional Income - Panto	-	-	-	-	4,250
Youth club income	-	-	-	-	460
Affiliation fees	450	-	-	450	150
SCA Activities	29,735	-	-	29,735	10,010
Salford Stories - book sales	1,052	-	-	1,052	-
FIT Payments	1,275	-	-	1,275	2,412
Grants/Bequests	44,899	-	-	44,899	32,533
Donations - general	27,998	-	-	27,998	6,403
Donations - paths	2,270	-	-	2,270	4,222
Donations - libraries and post office	6,936	-	-	6,936	7,014
Donations - hardship income	1,330	-	-	1,330	12,609
Donations - Santa Sleigh	1,568	-	-	1,568	-
Books	567	-	-	567	2,374
Coronavirus support income	4,368	-	-	4,368	14,125
Sundry Income	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>175,969</b>	<b>-</b>	<b>-</b>	<b>175,969</b>	<b>125,253</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>175,969</b>	<b>-</b>	<b>-</b>	<b>175,969</b>	<b>125,253</b>
<b>A3 Payments</b>					
Waste disposal	1,384	-	-	1,384	1,020
Domestic officer	564	-	-	564	1,613
Utilities -Gas	3,199	-	-	3,199	1,956
-Water&Sewerage	445	-	-	445	530
-Electric	1,686	-	-	1,686	1,825
Admin & Stationery	1,960	-	-	1,960	6,141
Window cleaning	396	-	-	396	324
Telephone/Internet expenses	1,266	-	-	1,266	1,287
SCAN Production Costs	8,834	-	-	8,834	6,180
Hall Maintenance	19,965	-	-	19,965	5,080
Hall improvements	46,452	-	-	46,452	8,497
SCA Activities Expenses	11,059	-	-	11,059	6,757
Salford Stories - book costs	1,020	-	-	1,020	-
Youth club expenses	-	-	-	-	363
Piano tuning	156	-	-	156	-
Pension Contribution to NEST	356	-	-	356	545
Cleaners	13,594	-	-	13,594	9,663
Wages	25,172	-	-	25,172	30,186
Insurance	2,930	-	-	2,930	2,726
Paths	3,000	-	-	3,000	3,000
Library & Post Office	21,866	-	-	21,866	7,015
Hardship assistance	5,819	-	-	5,819	5,124
Donations	8,923	-	-	8,923	2,078
Loan repayments	3,000	-	-	3,000	3,000
Sundry Expenses	318	-	-	318	158
<b>Sub total</b>	<b>183,364</b>	<b>-</b>	<b>-</b>	<b>183,364</b>	<b>105,068</b>

<b>A4 Asset and investment purchases, (see table)</b>					
Assets Purchased		-	-	-	18,792
<i>Sub total</i>	-	-	-	-	18,792
<i>Total payments</i>	183,364	-	-	183,364	123,860
<i>Net of receipts/(payments)</i>	- 7,395	-	-	- 7,395	1,393
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,719	-	-	64,719	63,326
<i>Cash funds this year end</i>	57,324	-	-	57,324	64,719



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cheque	-	-	-
	CAF Gold	52,559	-	-
	CAF Debit Card	384	-	-
	Santander	4,381	-	-
	Less held on behalf of Panto Club	-	-	-
	<b>Total cash funds</b>	<b>57,324</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Solar Panel Loans	Unrestricted	3,000	31.12.2022
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. ESSEX	22/3/22
	J. J. DAVIES	22/3/22

**Saltford Community Association**

**Charity number 1162948**

**Independent examiner's report on the accounts for the year ended 31<sup>st</sup> January 2022**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed**

**Mark Garrett FCA**

**23 Leaffield Way**

**Leaffield Industrial Estate**

**Neston, Corsham**

**SN13 9RS**

**Dated 21st March 2022**





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			-	-
			-	-
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**Dated 21st March 2022**