

Chair's Annual Report to SCA trustees February 25th 2021

The year from March 2020 to March 2021 has been a difficult year for the association because of the effects of the COVID-19 pandemic. The consequence of the periods of lockdown and government restrictions have meant that the use of the rooms and the hiring income have been severely reduced (down 57%), despite us going to a lot of effort to make the buildings COVID-secure. In particular, it has been a challenging year for sectional organisations, with drama, choir and panto unable to put on any performances. Major fund-raising events have also had to be cancelled. We have during these periods furloughed a number of our support staff. However, we have been fortunate in that our reserves, together with the government business support grants and furlough payments, have been sufficient for us to maintain a viable financial position. We are also grateful to Saltford Parish Council for their financial support which allowed us to help businesses and affiliated groups during the pandemic, through the provision of a special edition of SCAN and the circulation of the first Covid assistance leaflet to all residents. With support from SPC and volunteers we attempted to set up a Youth Club and shall continue with this once circumstances allow.

To make best use of the periods of lockdown we have carried out the following refurbishment projects: (a) the construction of a long-awaited mezzanine balcony at the rear of the main hall to accommodate a sound and lighting control area; (b) the upgrading of the office computer and information systems, so as to enable more efficient working (including remote accessing) and to streamline and integrate the booking and accounting systems; (c) replacement of the ceilings in the first floor rooms, their redecoration and the installation of modern LED lighting, and (d) the initiation of the complete refurbishment of the main hall, with new lighting and a new ceiling, to be carried out in March/April of 2021. Prior to lockdown we completed the replacement of the old red chairs and upgraded the main kitchen, which was much used during lockdown 1. Income from the solar panel project in 2020 was up by 16%, reflecting the good spring and summer, and a further £3000 of interest free loans from residents was repaid.

The SCA has also been instrumental in establishing the Saltford Support Hub, and, thanks to the generosity of Saltford residents during 2020, has been administering a Hardship Fund. This has been used to fund a hot meal service during Lockdown 1, afternoon teas for villagers aged over 75 and to help and support those individuals and families needing specific assistance during this Covid pandemic. Since 23 March 2020 we have had in place a help-line system for answering calls from concerned residents seven days a week. That system remains in place and the Hardship Fund has funded the technology to support it remotely from homes. We have kept in regular contact with Saltford School to ensure that no pupil or family goes without, both in terms of food and access to laptops etc. In the last few months, we have been planning what extra help we might provide, in particular to those who have suffered financially as a result of the pandemic, principally through loss of work and, ultimately, their job. We have identified two areas we intend to use the Hardship Fund to help: (a) provision of financial advice assistance and support, and (b) provision of employment assistance. To implement the assistance, we are working with Citizens' Advice in BANES and Somerset Skills & Learning – the launch event for this will take place on 22 March 2021 via Zoom.

The Saltford Post Office and Library Hub, which is a not-for-profit subsidiary of the SCA, has continued to be a much-valued asset in the community and during the pandemic the Post Office has seen a hugely increased amount of business, fully justifying its establishment in 2018.

Once again, all of this would not have been possible without our excellent team at the SCA, our excellent staff at the Post Office and the wonderful host of volunteers. It is sad to record the passing of two of our most dedicated volunteers, Joan and Stan Hamblin, who will be very sadly missed.



Receipts and payments accounts

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For the period
from

01/02/2020

To

31/01/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hirings	22,613	-	-	22,613	53,360
Interest	56	-	-	56	94
SCAN adverts	3,022	-	-	3,022	10,111
Sectional Income - Short Mat Bowls	1,000	-	-	1,000	4,000
Sectional Income - Village Choir	2,000	-	-	2,000	3,500
Sectional Income - Drama Club	-	-	-	-	6,000
Sectional Income - Panto	4,250	-	-	4,250	4,000
Sectional Income - SCAMP	-	-	-	-	-
Youth club income	460	-	-	460	-
Affiliation fees	150	-	-	150	550
SCA Activities	10,010	-	-	10,010	67,959
FIT Payments	2,412	-	-	2,412	2,083
Grants/Bequests	32,533	-	-	32,533	21,758
Donations - general	6,403	-	-	6,403	4,462
Donations - paths	4,222	-	-	4,222	2,621
Donations - libraries and post office	7,014	-	-	7,014	5,533
Donations - hardship income	12,609	-	-	12,609	-
Books	2,374	-	-	2,374	2,946
Coronavirus support income	14,125	-	-	14,125	-
Sundry Income	-	-	-	-	-
Sub total (Gross income for AR)	125,253	-	-	125,253	188,977
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	125,253	-	-	125,253	188,977

A3 Payments

Waste disposal	1,020	-	-	1,020	1,143
Domestic officer	1,613	-	-	1,613	1,546
Utilities -Gas	1,956	-	-	1,956	2,673
-Water&Sewerage	530	-	-	530	1,265
-Electric	1,825	-	-	1,825	1,076
Admin & Stationery	6,141	-	-	6,141	5,855
Window cleaning	324	-	-	324	396
Telephone/Internet expenses	1,287	-	-	1,287	1,274
SCAN Production Costs	6,180	-	-	6,180	10,422
Hall Maintenance	5,080	-	-	5,080	7,736
Hall improvements	8,497	-	-	8,497	9,720
SCA Activities Expenses	6,757	-	-	6,757	33,603
Youth club expenses	363	-	-	363	-
Piano tuning	-	-	-	-	288
Pension Contribution to NEST	545	-	-	545	1,187
Cleaners	9,663	-	-	9,663	9,071
Wages	30,186	-	-	30,186	29,222
Insurance	2,726	-	-	2,726	2,613
SCAMP Expenses	-	-	-	-	-
Paths	3,000	-	-	3,000	3,000
Library & Post Office	7,015	-	-	7,015	6,533
Hardship assistance	5,124	-	-	5,124	-
Donations	2,078	-	-	2,078	-
Sundry Expenses	158	-	-	158	121
Sub total	102,068	-	-	102,068	128,744

A4 Asset and investment purchases, (see table)

Assets Purchased	18,792	1	-	18,792	25/03/2020
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Sub total	18,792	-	-	18,792	45,971
Total payments	120,860	-	-	120,860	174,715
Net of receipts/(payments)	4,393	-	-	4,393	14,262
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	54,326	-	-	54,326	40,064
Cash funds this year end	58,719	-	-	58,719	54,326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cheque	355	-	-
	CAF Gold	62,294		-
	CAF Debit Card	411		-
	Santander	2,734	-	-
	Less held on behalf of Panto Club	- 1,075	-	-
	Total cash funds	64,719	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Solar Panel Loans	Unrestricted	6,000	31.12.2022
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

Independent examiner's report on the accounts for the year ended 31st January 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *M Garrett FCA*

Dated 23rd March 2021

Mark Garrett FCA

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