

CHARITY REGISTRATION NUMBER: 1162947

Access Bedford
Unaudited Financial Statements
31 March 2023

Access Bedford
Financial Statements
Year ended 31 March 2023

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Access Bedford
Trustees' Annual Report
Year ended 31 March 2023

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name	Access Bedford
Charity registration number	1162947
Principal office	14 Harrow Piece Maulden Beds MK45 2DG

The trustees

Mrs H Bolton	
Mrs C Wright	
Mrs A Tree	(Resigned 21 May 2022)
Mrs E McAllister	(Appointed 21 May 2022)

Mrs R James was appointed as a trustee on 3 May 2023.
Mrs E McAllister resigned on 20 May 2023.

Structure, governance and management

Access Bedford is a deaf-lead unincorporated charity managed by a board of trustees with the assistance of a part-time paid administration manager and a volunteer committee. The committee is made up of deaf and hard of hearing individuals from the Bedfordshire area who help the trustees understand the needs of the local deaf community in order to determine the services on offer.

Objectives and activities

The objectives of the charity are to empower the local deaf community, reduce local isolation and improve physical and mental wellbeing through events, support, training and the provision of free access to qualified interpreters. We also aim to improve inclusivity within Bedford by working with individuals and service providers in the hearing community, to improve deaf awareness and understanding through training, education and the creation of inclusive events and activities.

Access Bedford
Trustees' Annual Report *(continued)*
Year ended 31 March 2023

Achievements and performance

Through our DeafSpace Support provision we regularly work with families in the local area, providing support in all areas of life, from booking travel and job seeking to accessing health care and filing HMRC tax returns.

Set up and deliver two self-funding deaf-led fitness clubs to help improve the physical and mental wellbeing of our deaf community and also promote inclusion through welcoming hearing people to the activities.

Working with hearing parents of deaf children to support and encourage families to learn BSL and empower deaf children to access their primary language.

Delivery of Deaf Awareness training in schools, hospitals, fire services, hospices, local government and to all GP clinical and non-clinical staff across Bedford.

Delivery introduction and level 1 BSL courses to families in Bedford.

Provide signed content for The Higgins Gallery.

Organised BSL fluent volunteers to support the deaf area at Bedford parks concerts.

Work with partner organisations to set up the UK's first 'Deafhelp' email address, used in Bedford hospital to enable deaf patients to contact help desk services without needing to go through a telephone switchboard.

Financial review

The charity's activities continue to extend as a result of increases in funding obtained. Future plans include expanding our staffed team to support the charity to grow and become sustainable into the next decade. To increase our DeafSpace provision as the core of the charity in order to truly support and empower our deaf service users. To continue to provide BSL courses in Bedford to continue to create inclusivity, which will require us to support the training of more teachers.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Access Bedford

Trustees' Annual Report *(continued)*

Year ended 31 March 2023

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report was approved on 21/09/23 and signed on behalf of the board of trustees by:



Mrs H Bolton
Trustee

Access Bedford

Independent Examiner's Report to the Trustees of Access Bedford

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of Access Bedford ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

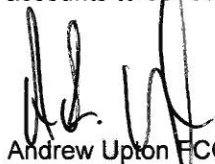
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Upton FCCA
Independent Examiner

21st September 2023

Access Bedford
Statement of Financial Activities
Year ended 31 March 2023

		Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	Note	£	£	£	£
Income					
Grants and donations	4	28,405	3,170	31,575	10,461
Total income		<u>28,405</u>	<u>3,170</u>	<u>31,575</u>	<u>10,461</u>
Expenditure					
Expenditure on charitable activities	5,6	16,751	2,490	19,241	15,071
Total expenditure		<u>16,751</u>	<u>2,490</u>	<u>19,241</u>	<u>15,071</u>
Net income/(expenditure) and net movement in funds		<u>11,654</u>	<u>680</u>	<u>12,334</u>	<u>(4,610)</u>
Reconciliation of funds					
Total funds brought forward		5,995	3,185	9,180	13,790
Total funds carried forward		<u>17,649</u>	<u>3,865</u>	<u>21,514</u>	<u>9,180</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 7 to 11 form part of these financial statements.

Access Bedford
Statement of Financial Position
31 March 2023

	Note	2023 £	2022 £
Current assets			
Cash at bank and in hand		21,514	9,180
Net current assets		<u>21,514</u>	<u>9,180</u>
Total assets less current liabilities		<u>21,514</u>	<u>9,180</u>
 Funds of the charity			
Restricted funds		3,865	3,185
Unrestricted funds		17,649	5,995
Total charity funds	9	<u>21,514</u>	<u>9,180</u>

These financial statements were approved by the board of trustees and authorised for issue on 21/09/23, and are signed on behalf of the board by:



Mrs H Bolton
Trustee

The notes on pages 7 to 11 form part of these financial statements.

Access Bedford
Notes to the Financial Statements
Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 14 Harrow Piece, Maulden, Beds, MK45 2DG.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Access Bedford

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Access Bedford

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Grants and donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants			
Grants and donations receivable	<u>28,405</u>	<u>3,170</u>	<u>31,575</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants			
Grants and donations receivable	<u>7,586</u>	<u>2,875</u>	<u>10,461</u>

Access Bedford

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

5. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2023
Support costs	<u>16,751</u>	<u>2,490</u>	<u>19,241</u>
	£	£	£
	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2022
Support costs	<u>14,521</u>	<u>550</u>	<u>15,071</u>
	£	£	£

6. Expenditure on charitable activities by activity type

	Support costs	Total funds	Total fund
	£	2023	2022
Governance costs	<u>19,241</u>	<u>19,241</u>	<u>15,071</u>
	£	£	£

7. Staff costs

The average head count of employees during the year was Nil (2022: Nil).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

8. Trustee remuneration and expenses

No salaries were paid to any of the trustees although expenses totalling £655 (2022 - £199) were reimbursed to Mrs H Bolton.

9. Analysis of charitable funds

Unrestricted funds

	At 1 April 2022	Income	Expenditure	At 31 March 2023
	£	£	£	£
General funds	<u>5,995</u>	<u>28,405</u>	<u>(16,751)</u>	<u>17,649</u>
	£	£	£	£
	At 1 April 2021	Income	Expenditure	At 31 March 2022
	£	£	£	£
General funds	<u>12,930</u>	<u>7,586</u>	<u>(14,521)</u>	<u>5,995</u>
	£	£	£	£

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

9. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
Restricted Fund 1 - NHS Bedfordshire CCG	3,185	—	—	3,185
Restricted Fund 2 - Together Fund	—	2,490	(2,490)	—
Restricted Fund 3 - Deaf Coffee Club	—	680	—	680
	<u>3,185</u>	<u>3,170</u>	<u>(2,490)</u>	<u>3,865</u>

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Restricted Fund 1 - NHS Bedfordshire CCG	860	2,875	(550)	3,185
Restricted Fund 2 - Together Fund	—	—	—	—
Restricted Fund 3 - Deaf Coffee Club	—	—	—	—
	<u>860</u>	<u>2,875</u>	<u>(550)</u>	<u>3,185</u>

NHS Bedfordshire CCG

Grant monies were received from the NHS to provide translation of English to British sign language on videos to be used on their social media channels to provide access for the deaf community.

Together Fund - UK Deaf Sport

This fund represents grant monies received from Sport England to provide taster activity sessions for the deaf community to take part in.

Deaf Coffee Club

Funding was provided from various sources to provide space for the deaf community to meet and socialise and to provide social activities for the group.

10. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	<u>17,649</u>	<u>3,865</u>	<u>21,514</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	<u>5,995</u>	<u>3,185</u>	<u>9,180</u>

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Management Information
Year ended 31 March 2023

The following pages do not form part of the financial statements.

Access Bedford

Detailed Statement of Financial Activities

Year ended 31 March 2023

	2023	2022
	£	£
Income		
Grants and donations receivable	31,575	10,461
 Expenditure		
Interpreter & translation fees	6,894	8,385
Purchases	3,771	2,033
Instructor fees	1,735	390
Room hire costs	1,364	2,458
Training costs	224	39
Administration support	2,250	-
Insurance	188	-
Printing, postage & stationery	243	-
Travelling costs	270	59
Accountancy fees	913	385
Subscriptions	216	288
Computer software costs	421	622
Website costs	545	412
Sundries	207	-
	<hr/> 19,241 <hr/>	<hr/> 15,071 <hr/>
 Net income/(expenditure)	 <hr/> 12,334 <hr/> <hr/>	 <hr/> (4,610) <hr/> <hr/>