

# Windmill Community Church

Report and Accounts  
Year ended 30 September 2023

**WINDMILL COMMUNITY CHURCH**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

ADDRESS FOR CORRESPONDENCE	Windmill Community Church Oak Hill Finchfield WV3 9AA
GOVERNING DOCUMENT	CIO - Foundation Registered 30 July 2015
CHARITY REGISTRATION NUMBER	1162935
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Mr M Domoney Mrs K Carter (until 17th March 2023) Mrs K Kirk-Booton (until 15th March 2023) Mrs Deborah Maidment Dr J Parkes (Chair) Mr D Bamber (Appointed 2nd May 2023) Ms M E Collins (Appointed 29th January 2024)
INDEPENDENT EXAMINER	Matthew Slater FMAAT MTS Accountancy Services Ltd Kenant Chambers 2 Bath Avenue Wolverhampton WV1 4EQ

**INDEX**

Page 1	Legal & Administrative Details
Pages 2-3	Trustees' Report
Page 4	Independent Examiner's Report
Page 5	Receipts and Payments Account
Page 6	Statement of Assets & Liabilities
Page 7	Notes to the Accounts

**WINDMILL COMMUNITY CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year.

**Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) the advancement of the Christian religion either in the UK or overseas
- b) the advancement of religious or other education
- c) the relief of the aged, poor, sick and disabled

**Summary of the charity's main activities and achievements**

It has continued to be an unusual year with the pandemic continuing although in the second half of the year national restrictions began to ease meaning normality slowly to resumed at WCC.

In planning the programme of events for the year initially, WCC kept in mind the Charity Commission's guidance on public benefit. The trustees agreed that the focus should continue to be on the specific guidance to charities for the advancement of religion. In particular, WCC continued to encourage and enable ordinary people to live out their faith as part of the local community by the following means:

- Sunday morning and evening services and mid-week prayer and Bible studies in members' own homes
- Worship and prayer; learning about the Gospel and developing knowledge and trust in Jesus. Services and worship put faith into practice through prayer and scripture, music and the sharing of Holy Communion
- Pastoral care and service in the community
- Missionary and outreach work
- Carers and Toddler group - "Little Windmills" providing secure play for toddlers and friendship group for carers
- Community "Coffee Hub" providing "drop-in" friendship and discussion
- Alpha Course exploring the Christian Faith
- Friendship groups for women and men
- Social events and community activities where the local community can join in

**Community engagement**

As an outward-looking church that is relevant to the needs of local people, our desire has always been to meet social and emotional well-being needs, as well as spiritual needs, within our community. To help in this respect we have continued our neighbourhood befriending scheme to encourage living well and increased well-being in our neighbourhood, focusing specifically on alleviating loneliness. Our coffee hub and coffee lounge have provided regular and safe spaces for the local community to gather for friendship and social interaction.

The Parent and Toddlers groups at both Finchfield and Compton sites continue to flourish, with over 40 children in regular attendance.

**Building work**

The building at Compton was completed in June 2023 and is now in regular use by the local community as well as the church. The project has been funded by a mixture of external grant providers as well as members of the church. The Leadership team would like to give heartfelt thanks to all those who have donated funds for the completion of this project.

A monthly service called 'Café Church' has been started. Also the church has opened a Coffee Lounge, which provides a great place for the community to come together for social activities. The building has also been rented out to local user groups including a photography group, children's athletics and bridge club.

The church has several plans to increase the use of the new building in 2024, including a weekly Sunday morning service, children and youth activities as well as events in the main hall.

**Achievements and performance**

*Worship and Prayer*

The Sunday service at Finchfield continues every week, with a mixture of worship, prayer and life related teaching. A weekly prayer meeting is also held at the Compton site, along with a café style monthly service.

*Mission and Evangelism*

On the 1st of January 2023 the church appointed a new, full time paid Senior Leader with experience in church planting and evangelism. This is the first paid worker of the church and signifies a major step in growing its missionary activities. The Senior Leader has particular responsibility for planting a new church at the Compton site and also starting outreach and youth activities there.

The church continues to provide regular Alpha courses for those wanting to find out more about the Christian faith. A missional community has also been established in order to focus on outreach activities. The church is meeting regularly with the wider community both with the groups it runs, and by inviting in other groups to use the building.



### *Pastoral Care*

Pastoral Care is an integral part of WCC and is very important to our leadership team. There is very regular contact with members of WCC outside of Church services and each member is encouraged to take part in caring for one another. The pastoral contact by the Church leaders and Pastoral Team has been very well maintained.

### *Ecumenical Relationships*

WCC continues to have good relationships with other local churches and church leaders in Wolverhampton, extending the opportunity for shared resources and encouragement. WCC continues to have liaison, support and advice available from other church plants across the UK. WCC church leaders also attend the Wolverhampton NET meetings, which gathers together church leaders in the City. WCC is a member of 31:8 to ensure the highest standards in Safeguarding and is a member of the Evangelical Alliance. WCC is also part of Counties Connect a national organisation for churches who want to serve together on mission.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

### **Financial review**

Total voluntary receipts of unrestricted funds were £59,205 and restricted funds were £125,453, the majority of which will be used for the refurbishment of the Compton site for a second Community Hub and Church. Further details can be found in the financial statements and the report of the Trustees. Planned giving has continued to increase with regular standing orders received into WCC bank account. WCC is registered with HMRC to reclaim gift aid from eligible donations. Income from grants has increased in the year, reflecting the drive to secure grant funds to complete the new site refurbishment works. £44,847 was spent to provide the Christian ministry from the Church including relevant insurances, church resources and licences and small gifts to cover expenses for visiting

### **Reserves policy**

WCC's policy is to maintain a balance on unrestricted funds (if possible), which equates to at least three months unrestricted payments, to cover emergency situations that may arise from time to time. Three months running costs for the charity equates to approximately £11,200 and the balance held on unrestricted funds at the year-end more than matched this target, being in excess of £22,000.

### **Volunteers**

WCC continues to rely on a good number of volunteers, and we continue to be grateful for the many hours they have spent working for the church whether this be in leadership, music, administration or prayer support. Without this valuable contribution of time, energy and expertise we would not have been able to maintain our work and extend the work to the lonely and vulnerable within the community. The Trustees express our thanks for their continued valuable contribution to WCC's ministry and for keeping the church and outreach running.

### **Structure, governance and management**

WCC has four Trustees (one Chair) and a Senior Leadership Team comprising three Church Leaders and the Senior Leader. Apart from the first trustees, new trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees and recommended by the trustees or the spiritual leaders to the charity. There have been discussions to increase the number of trustees by one in the near future. All trustees and church leaders give their time voluntarily and receive no remuneration or other benefits.

### **Risk statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

### **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Approval**

This report was approved by the trustees and signed on their behalf by:

Dr Julian Parkes

Date: 11/06/2024

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WINDMILL COMMUNITY CHURCH**

I report to the trustees on my examination of the accounts of Windmill Community Church ('the charity') for the year ended 30 September 2023 on pages 5 to 7 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Matthew Slater, FMAAT  
MTS Accountancy Services Ltd  
Kenant Chambers  
2 Bath Avenue  
Wolverhampton  
WV1 4EQ

Date: 11/06/2024

**WINDMILL COMMUNITY CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	Unrestricted General Funds £	Designated Funds £	Restricted Funds £	2023 £	2022 £
<b>Income receipts</b>						
Donations		39,016	-	1,180	40,196	45,759
Grants		-	-	124,273	124,273	64,812
Gift aid receipts		8,197	-	-	8,197	10,763
Charitable activities		6,740	-	-	6,740	2,553
Other		5,252	-	-	5,252	1
<b>Total receipts</b>		<u>59,205</u>	<u>-</u>	<u>125,453</u>	<u>184,658</u>	<u>123,888</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	44,847	-	266,422	311,269	142,958
		<u>44,847</u>	<u>-</u>	<u>266,422</u>	<u>311,269</u>	<u>142,958</u>
Purchase of fixed assets		-	-	-	-	1,514
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,514</u>
<b>Total payments</b>		<u>44,847</u>	<u>-</u>	<u>266,422</u>	<u>311,269</u>	<u>144,472</u>
Net of receipts / (payments) before transfers		14,358	-	(140,969)	(126,612)	(20,584)
Transfers between funds	4	(88,342)	(13,450)	101,792	-	-
<b>Net movement in funds</b>		<u>(73,984)</u>	<u>(13,450)</u>	<u>(39,177)</u>	<u>(126,612)</u>	<u>(20,584)</u>
Cash funds as at last year end		96,133	13,450	40,103	149,685	00..
<b>Cash funds at this year end</b>	A	<u>22,149</u>	<u>-</u>	<u>925</u>	<u>23,074</u>	<u>(20,584)</u>

The notes on page 7 form part of these accounts.

**WINDMILL COMMUNITY CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	Unrestricted General funds £	Designated funds £	Restricted funds £	2023 £	2022 £
<b>A Cash funds</b>						
Cash at bank with immediate access		22,123	-	925	23,048	149,503
Petty cash		26	-	-	26	182
		<u>22,149</u>	<u>-</u>	<u>925</u>	<u>23,074</u>	<u>149,685</u>
<b>B Other monetary assets</b>						
Gift aid due to charity		-	-	-	-	3,296
Prepayments		-	-	-	-	903
Other debtors		-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,199</u>
<b>C Liabilities</b>						
Trade creditors		-	-	-	-	1,135
Loans		-	-	-	-	-
Unpaid expenses		-	-	-	-	-
Fee for Accounts and Independent Examination		-	-	-	-	1,200
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,335</u>

All liabilities fall due within one year

**D Assets retained for charity's own use**

	Fund to which asset belongs	Current value £
Land and buildings (Windmill Community Church, Oak Hill, Finchfield)	General	313,800
Computers and IT		14,687
Fixtures and Fittings		12,017
		<u>340,504</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Dr Julian Parkes

Date: 11/06/2024

The notes on page 7 form part of these accounts.



**WINDMILL COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are grants or donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted General funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Building Costs	11,545	258,972	270,517	108,560
Legal and professional fees	1,620	7,200	8,820	12,540
Payroll costs	16,609		16,609	
Church resources	1,093		1,093	3,206
Community work			-	4,585
Utilities	6,840		6,840	2,204
Cost of services	1,245		1,245	715
Cleaning and sundries	759		759	647
Insurance	1,203		1,203	903
Licences	1,016		1,016	1,374
Printing, postage and stationery	369		369	164
Donations, overseas mission and relief	1,790	250	2,040	250
Loan repaid			-	4,476
Gifts to individuals			-	3,203
Other costs	758		758	130
	<u>44,847</u>	<u>266,422</u>	<u>311,269</u>	<u>142,957</u>

**3 Transactions with related parties**

Other than direct reimbursement of expenditure made on behalf of the charity no amounts were paid or are payable to any trustee or to any person connected to them.

**4 Movement of funds**

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
General funds	<u>96,133</u>	<u>59,205</u>	<u>(44,847)</u>	<u>(88,342)</u>	<u>22,149</u>
Designated funds	<u>13,450</u>	<u>-</u>	<u>-</u>	<u>(13,450)</u>	<u>-</u>
Building Fund	<u>13,450</u>	<u>-</u>	<u>-</u>	<u>(13,450)</u>	<u>-</u>
Restricted funds	<u>34,027</u>	<u>124,273</u>	<u>(266,172)</u>	<u>107,873</u>	<u>-</u>
Compton Building Fund	<u>5,151</u>	<u>-</u>	<u>-</u>	<u>(5,151)</u>	<u>-</u>
Community Initiative Work	<u>-</u>	<u>-</u>	<u>(250)</u>	<u>250</u>	<u>-</u>
Ukraine Fund	<u>-</u>	<u>1,180</u>	<u>-</u>	<u>(1,180)</u>	<u>-</u>
Donation	<u>925</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>925</u>
Hardship Fund	<u>40,103</u>	<u>125,453</u>	<u>(266,422)</u>	<u>101,792</u>	<u>925</u>
Total funds	<u>149,685</u>	<u>184,658</u>	<u>(311,269)</u>	<u>-</u>	<u>23,074</u>

The Finchfield Building Fund is grant monies and donations received for the building work at the Oak Hill site.

The Compton Building Fund is grant monies and donations received for the building work at the Henwood Road site.

The Community Initiative Work fund is grant monies received for COVID recovery projects in the community.

The Hardship Fund is money held for those in difficulties, financial or otherwise.

The Ukraine Fund is money given towards helping aid people suffering from the Ukraine War.