

# Windmill Community Church

Report and Accounts  
Year ended 30 September 2022

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**WINDMILL COMMUNITY CHURCH**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

|  |  |
|--|--|
| ADDRESS FOR CORRESPONDENCE                       | Windmill Community Church<br>Oak Hill<br>Finchfield<br>WV3 9AA   |
| GOVERNING DOCUMENT                               | CIO - Foundation Registered 30 July 2015   |
| CHARITY REGISTRATION NUMBER                      | 1162935  |
| TRUSTEES RESPONSIBLE FOR<br>MANAGING THE CHARITY | Mr M Domoney<br>Mrs K Carter (until 17th March 2023)<br>Mr M Thomas (until 21st January 2022)<br>Mrs K Kirk-Booton (until 15th March 2023)<br>Mrs D Maidment (Appointed 22nd July 2022)<br>Dr J Parkes (Chair)<br>Mr D Bamber (Appointed 2nd May 2023) |
| INDEPENDENT EXAMINER                             | Archie McDowall BA, CA<br>Stewardship<br>1 Lamb's Passage<br>LONDON<br>EC1Y 8AB  |

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## **WINDMILL COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 30 SEPTEMBER 2022**

The Trustees have pleasure in submitting the Report and Accounts for the year.

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) the advancement of the Christian religion either in the UK or overseas
- b) the advancement of religious or other education
- c) the relief of the aged, poor, sick and disabled

#### **Summary of the charity's main activities and achievements**

It has continued to be an unusual year with the pandemic continuing although in the second half of the year national restrictions began to ease meaning normality slowly resumed at WCC.

In planning the programme of events for the year initially, WCC kept in mind the Charity Commission's guidance on public benefit. The trustees agreed that the focus should continue to be on the specific guidance to charities for the advancement of religion. In particular, WCC continued to encourage and enable ordinary people to live out their faith as part of the local community by the following means:

- Sunday morning and evening services and mid-week prayer and Bible studies in members' own homes
- Worship and prayer; learning about the Gospel and developing knowledge and trust in Jesus. Services and worship put faith into practice through prayer and scripture, music and the sharing of Holy Communion
- Pastoral care and service in the community
- Missionary and outreach work
- Carers and Toddler group - "Little Windmills" providing secure play for toddlers and friendship group for carers
- Community "Coffee Hub" providing "drop-in" friendship and discussion
- Alpha Course exploring the Christian Faith
- Friendship groups for women and men
- Social events and community activities where the local community can join in

#### Community engagement

As an outward-looking church that is relevant to the needs of local people, our desire has always been to meet social and emotional well-being needs, as well as spiritual needs, within our community. To help in this respect we have continued our neighbourhood befriending scheme to encourage living well and increased well-being in our neighbourhood, focusing specifically on alleviating loneliness which has been problematic since the restrictions imposed in the fight against COVID. Our daily community coffee hub reopened in the Summer of 2021, following Government guidance and this has been a big encouragement to the local community. Being able to meet together for company and friendship after so many months of isolation has seen the hub very well attended.

#### Building work

The trustees were delighted to see the full use of the Finchfield building following the prior year building works meaning multiple events could take place in the building at the same time. One highlight in the year was the successful running of a "Holiday Club" offering primary school aged children a Bible based week of activities, games, music, crafts and teaching. The club was very well attended and reached out to the local community. The theme for 2022 was "Superheroes" and it is hoped the holiday club will be repeated at various times in the coming years. Thanks to all the volunteers who enabled the event to take place.

During the year, the Trustees were delighted with the progress of the second building refurbishment project at "Henwood Road, Compton" following the grant of a long lease from Wolverhampton City Council on the "Compton Old Boys Club" in July 2021.

The charity had a targeted approach to raise the required funds to restore the building with the hope that Spring 2023 would see it open to serve the local community as both a Community Hub and church centre. Prior to starting refurbishment works, community consultation took place to engage with local residents to enquire what activities they would like to see once the new centre was complete. The charity engaged a professional fundraiser to assist them in their efforts to raise the required funds through external grants.

Much work was undertaken by the Senior Leader and the team covering feasibility, finance, building contract tender process, liaising with the local planners and other governing bodies, together with the church and local community. The shared vision is continuing to flourish, and it is hoped that 2023 will see the opening of the second Windmill Community Church Community Hub at Compton. The trustees would like to extend their thanks to the many partners who have assisted in the process : in particular the Church Growth Trust, Wolverhampton City Council and the Local Ward Councillors, together with the following Trusts who awarded grants for the Compton Project in the year: BIFFA Award, Enover Community Trust, Eveson Trust, FCC Communities Fund, Garfield Weston Foundation, Roger & Douglas Turner Trust, The Rowlands Trust and Bernard Sunley Charitable Trust. Grant applications are ongoing into the next financial year to secure the remainder of the required funds and the Trustees are confident that adequate awards will be made to WCC in respect of the work being carried out at Compton.

#### Achievements and performance

##### *Worship and Prayer*

Despite the lifting of restrictions, on-line services and a YouTube channel were continued to enable those requiring flexibility to engage with the life of the Church. The YouTube channel has around 100 views weekly. The Charity website has also been updated in the year and weekly sermons are recorded and uploaded to the website. Social media use has also been increased. Despite the challenges of the pandemic, the church has continued to grow, now with around 70 members.

##### *Mission and Evangelism*

Helping those in need is a demonstration of our faith. The charity continued to support Greater European Mission; who seek to reach Europe by multiplying disciples and growing Christ's church and donated to Counties who are a Christian evangelistic Charity. It is good to share what we have with others in need. As the church has grown it has become apparent that there are some who attend WCC who find themselves in great need. WCC is eager to meet these needs where appropriate; wisely fulfilling our charitable objectives and demonstrating Christian love in service to others. In the year to September 2022, the Trustees continued to define this with a restricted "Hardship Fund" being available so the leadership can assist with small gifts to purchase emergency food or clothing for those within and outside our fellowship if necessary.

WCC continues to circulate a regular newsletter to those who support the church and regular advertising and leaflets are circulated to residents of local estates keeping the community informed of the activities run by the church. With the easing of restrictions it is hoped the Charity can resume the rich programme of events that were running prior to the pandemic and continue to serve the community.

### *Pastoral Care*

Pastoral Care is an integral part of WCC and is very important to our leadership team. There is very regular contact with members of WCC outside of Church services and each member is encouraged to take part in caring for one another. This approach was ever more important during the pandemic and by means of regular phone-calls and small gifts of craft items made and delivered by volunteers, the pastoral contact by the Church leaders has been very well maintained.

### *Ecumenical Relationships*

WCC continues to have good relationships with other local churches and church leaders in Wolverhampton, extending the opportunity for shared resources and encouragement. WCC continues to have liaison, support and advice available from other church plants across the UK. WCC church leaders also attend the Wolverhampton NET meetings, which gathers together church leaders in the City. WCC is a member of 31:8 to ensure the highest standards in Safeguarding and is a member of the Evangelical Alliance.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

### **Financial review**

Total voluntary receipts of unrestricted funds were £50,092 and restricted funds were £73,796, the majority of which will be used for the refurbishment of the Compton site for a second Community Hub and Church. Further details can be found in the financial statements and the report of the Trustees. Planned giving has continued to increase with regular standing orders received into WCC bank account. WCC is registered with HMRC to reclaim gift aid from eligible donations. Income from grants has increased in the year, reflecting the drive to secure grant funds to complete the new site refurbishment works. £21,437 was spent to provide the Christian ministry from the Church including relevant insurances, church resources and licences and small gifts to cover expenses for visiting speakers. The amount reflects a more normal year post COVID-19 and expenditure was in line with expectations. Some Christian charities have been supported in the year to further their Christian work world-wide and legal and professional fees have been expended to assist WCC with the continuation of the Henwood Road building project.

### **Reserves policy**

WCC's policy is to maintain a balance on unrestricted funds (if possible), which equates to at least three months unrestricted payments, to cover emergency situations that may arise from time to time. Three months running costs for the charity equates to approximately £6,000 and the balance held on unrestricted funds at the year-end more than matched this target, being in excess of £96,000. A proportion of the excess funds are being held for the potential part funding of the new Henwood Road (Compton) project detailed in this report and the Trustees will consider designating these funds as necessary.

### **Volunteers**

WCC continues to rely on a good number of volunteers, and we continue to be grateful for the many hours they have spent working for the church whether this be in leadership, music, administration or prayer support. Without this valuable contribution of time, energy and expertise we would not have been able to maintain our work and extend the work to the lonely and vulnerable within the community. The Trustees express thanks for their continued valuable contribution to WCC's ministry and for keeping the church and outreach running.

**Structure, governance and management**

WCC has four Trustees (one Chair) and one church leader. Apart from the first trustees, new trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees and recommended by the trustees or the spiritual leaders to the charity. There have been discussions to increase the number of trustees by one in the near future. All trustees give their time voluntarily and receive no remuneration or other benefits.

**Risk statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*Julian Parkes*

Dr Julian Parkes

Date: 17 July 2023

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF

### WINDMILL COMMUNITY CHURCH

I report to the trustees on my examination of the accounts of Windmill Community Church ('the charity') for the year ended 30 September 2022 on pages 7 to 9 following.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Archie McDowall*

Archie McDowall BA, CA

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 18 July 2023

**WINDMILL COMMUNITY CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

|   | Notes | Unrestricted<br>General<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2022<br>£       | 2021<br>£      |
|---|-------|---------------------------------------|--------------------------|--------------------------|-----------------|----------------|
| <b><i>Income receipts</i></b>                                     |       |                                       |                          |                          |                 |                |
| Donations   |       | 43,463                                | -                        | 2,296                    | 45,759          | 118,114        |
| Grants  |       | -                                     | -                        | 64,812                   | 64,812          | 19,100         |
| Gift aid receipts   |       | 4,075                                 | -                        | 6,688                    | 10,763          | 7,517          |
| Charitable activities   |       | 2,553                                 | -                        | -                        | 2,553           | -              |
| Other   |       | 1                                     | -                        | -                        | 1               | -              |
|   |       | <u>50,092</u>                         | <u>-</u>                 | <u>73,796</u>            | <u>123,888</u>  | <u>144,731</u> |
| <b><i>Capital and similar receipts</i></b>                        |       |                                       |                          |                          |                 |                |
| Loan received   |       | -                                     | -                        | -                        | -               | 4,869          |
|   |       | <u>-</u>                              | <u>-</u>                 | <u>-</u>                 | <u>-</u>        | <u>4,869</u>   |
| <b><i>Total receipts</i></b>                                      |       | <u>50,092</u>                         | <u>-</u>                 | <u>73,796</u>            | <u>123,888</u>  | <u>149,600</u> |
| <b><i>Payments</i></b>  |       |                                       |                          |                          |                 |                |
| Payments in relation to charitable activities undertaken directly | 2     | 21,437                                | -                        | 121,522                  | 142,958         | 71,187         |
|   |       | <u>21,437</u>                         | <u>-</u>                 | <u>121,522</u>           | <u>142,958</u>  | <u>71,187</u>  |
| Purchase of fixed assets  |       | 1,514                                 | -                        | -                        | 1,514           | -              |
|   |       | <u>1,514</u>                          | <u>-</u>                 | <u>-</u>                 | <u>1,514</u>    | <u>-</u>       |
| <b><i>Total payments</i></b>                                      |       | <u>22,951</u>                         | <u>-</u>                 | <u>121,522</u>           | <u>144,472</u>  | <u>71,187</u>  |
| Net of receipts / (payments) before transfers                     |       | 27,141                                | -                        | - 47,726                 | - 20,584        | 78,413         |
| Transfers between funds   | 4     | - 17                                  |                          | 17                       | -               | -              |
| <b>Net movement in funds</b>                                      |       | <u>27,124</u>                         | <u>0</u>                 | <u>- 47,709</u>          | <u>- 20,584</u> | <u>78,413</u>  |
| Cash funds as at last year end                                    |       | 69,009                                | 13,450                   | 87,811                   | 170,270         | 91,856         |
| <b>Cash funds at this year end</b>                                | A     | <u>96,133</u>                         | <u>13,450</u>            | <u>40,103</u>            | <u>149,685</u>  | <u>170,270</u> |

The notes on page 9 form part of these accounts.



**WINDMILL COMMUNITY CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

|  | Unrestricted<br>General<br>funds | Designated<br>funds | Restricted<br>funds | 2022           | 2021           |
|--|----------------------------------|---------------------|---------------------|----------------|----------------|
| Notes  | £                                | £                   | £                   | £              | £              |
| <b>A Cash funds</b>                          |                                  |                     |                     |                |                |
| Cash at bank with immediate access           | 95,951                           | 13,450              | 40,103              | 149,503        | 169,774        |
| Petty cash                                   | 182                              | -                   | -                   | 182            | 495            |
|  | <u>96,133</u>                    | <u>13,450</u>       | <u>40,103</u>       | <u>149,685</u> | <u>170,270</u> |
| <b>B Other monetary assets</b>               |                                  |                     |                     |                |                |
| Gift aid due to charity                      | 3,296                            | -                   | -                   | 3,296          | 9,546          |
| Prepayments                                  | 903                              | -                   | -                   | 903            | -              |
| Other debtors                                | -                                | -                   | -                   | -              | -              |
|  | <u>4,200</u>                     | <u>-</u>            | <u>-</u>            | <u>4,200</u>   | <u>9,546</u>   |
| <b>C Liabilities</b>                         |                                  |                     |                     |                |                |
| Trade creditors                              | -                                | -                   | 1,135               | 1,135          | -              |
| Loans  | -                                | -                   | -                   | -              | 4,869          |
| Unpaid expenses                              | -                                | -                   | -                   | -              | 240            |
| Fee for Accounts and Independent Examination | 1,260                            | -                   | -                   | 1,260          | 1,200          |
|  | <u>1,260</u>                     | <u>-</u>            | <u>1,135</u>        | <u>2,395</u>   | <u>6,309</u>   |

All liabilities fall due within one year

**D Assets retained for charity's own use**

|  | Fund to<br>which asset<br>belongs | Current<br>value<br>£ |
|--|-----------------------------------|-----------------------|
| Land and buildings (Windmill Community Church, Oak Hill, Finchfield) | General                           | 313,800               |
| Computers and IT   |                                   | 14,687                |
| Fixtures and Fittings  |                                   | 12,017                |
|  |                                   | <u>340,504</u>        |

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

*Julian Parkes*

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Dr Julian Parkes

Date: 17 July 2023

The notes on page 9 form part of these accounts.

**WINDMILL COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are grants or donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

|  | Unrestricted<br>General<br>funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2022<br>£ | Total<br>2021<br>£ |
|--|---------------------------------------|--------------------------|--------------------|--------------------|
| <b>2 Payments in relation to charitable activities undertaken directly</b> |                                       |                          |                    |                    |
| Building Costs   | 3,188                                 | 105,372                  | 108,560            | 44,145             |
| Legal and professional fees  | 1,200                                 | 11,340                   | 12,540             | 8,943              |
| Church resources   | 3,206                                 | -                        | 3,206              | 3,576              |
| Community work   | -                                     | 4,585                    | 4,585              | 6,494              |
| Utilities  | 2,204                                 | -                        | 2,204              | 2,425              |
| Rental of hired premises   | -                                     | -                        | -                  | 286                |
| Cost of services   | 715                                   | -                        | 715                | 410                |
| Cleaning and sundries  | 647                                   | -                        | 647                | 1,057              |
| Insurance  | 903                                   | -                        | 903                | 853                |
| Licences   | 1,374                                 | -                        | 1,374              | 621                |
| Printing, postage and stationery   | 164                                   | -                        | 164                | 922                |
| Hardship gifts   | -                                     | -                        | -                  | 100                |
| Donations, overseas mission and relief                                     | 25                                    | 225                      | 250                | 1,075              |
| Loan repaid  | 4,476                                 | -                        | 4,476              | -                  |
| Gifts to individuals   | 3,203                                 | -                        | 3,203              | 280                |
| Other costs  | 130                                   | -                        | 130                | -                  |
|  | <u>21,437</u>                         | <u>121,522</u>           | <u>142,958</u>     | <u>71,187</u>      |

**3 Transactions with related parties**

Other than direct reimbursement of expenditure made on behalf of the charity no amounts were paid or are payable to any trustee or to any person connected to them.

**4 Movement of funds**

|                           | Opening<br>Balance<br>£ | Receipts<br>£  | Payments<br>£    | Transfers<br>£ | Closing<br>Balance<br>£ |
|---------------------------|-------------------------|----------------|------------------|----------------|-------------------------|
| General funds             | 69,009                  | 50,092         | (22,951)         | - 17           | 96,133                  |
| Designated funds          |                         |                |                  |                |                         |
| Building Fund             | <u>13,450</u>           | <u>-</u>       | <u>-</u>         | <u>-</u>       | <u>13,450</u>           |
|                           | <u>13,450</u>           | <u>-</u>       | <u>-</u>         | <u>0</u>       | <u>13,450</u>           |
| Restricted funds          |                         |                |                  |                |                         |
| Finchfield Building Fund  | -                       | -              | -                | -              | -                       |
| Compton Building Fund     | 77,150                  | 73,588         | (116,712)        | -              | 34,027                  |
| Community Initiative Work | 9,736                   | -              | (4,585)          | -              | 5,151                   |
| Ukraine Fund              | -                       | 208            | (225)            | 17             | -                       |
| Harship Fund              | <u>925</u>              | <u>-</u>       | <u>-</u>         | <u>-</u>       | <u>925</u>              |
|                           | <u>87,811</u>           | <u>73,796</u>  | <u>(121,522)</u> | <u>17</u>      | <u>40,103</u>           |
| Total funds               | <u>170,270</u>          | <u>123,888</u> | <u>(144,472)</u> | <u>-</u>       | <u>149,685</u>          |

The Finchfield Building Fund is grant monies and donations received for the building work at the Oak Hill site.

The Compton Building Fund is grant monies and donations received for the building work at the Henwood Road site.

The Community Initiative Work fund is grant monies received for COVID recovery projects in the community.

The Harship Fund is money held for those in difficulties, financial or otherwise.

The Ukraine Fund is money given towards helping aid people suffering from the Ukraine War.