

Windmill Community Church

Report and Accounts

Year ended 30 September 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

WINDMILL COMMUNITY CHURCH
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

ADDRESS FOR CORRESPONDENCE	Windmill Community Church Oak Hill Finchfield WV3 9AA
GOVERNING DOCUMENT	CIO - Foundation Registered 30 July 2015
CHARITY REGISTRATION NUMBER	1162935
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Mr M Domoney Mrs K Carter Mr M Thomas (until 21 January 2022) Mrs K Kirk-Booton (Chair) Dr J Parkes
INDEPENDENT EXAMINER	Mary Evans Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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WINDMILL COMMUNITY CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) the advancement of the Christian religion either in the UK or overseas
- b) the advancement of religious or other education
- c) the relief of the aged, poor, sick and disabled

Summary of the charity's main activities and achievements

It has continued to be an unusual year with the pandemic continuing although in the later end of the year there have been signs that the life of WCC may begin to return to some form of normal.

In planning the programme of events for the year initially, WCC kept in mind the Charity Commission's guidance on public benefit. The trustees agreed that the focus should continue to be on the specific guidance to charities for the advancement of religion. In particular, WCC continued to encourage and enable ordinary people to live out their faith as part of the local community by the following means:

- Sunday morning and evening services and mid-week prayer and Bible studies in members' own homes
 - Worship and prayer; learning about the Gospel and developing knowledge and trust in Jesus. Services and worship put faith into practice through prayer and scripture, music and the sharing of Holy Communion
- Pastoral care and service in the community
- Missionary and outreach work
- Carers and Toddler group - "Little Windmills" providing secure play for toddlers and friendship group for carers
- Community "Coffee Hub" providing "drop-in" friendship and discussion
- Alpha Course exploring the Christian Faith
- Friendship groups for women and men
- Social events and community activities where the local community can join in

Community engagement

As an outward-looking church that is relevant to the needs of local people, our desire has always been to meet social and emotional well-being needs, as well as spiritual needs, within our community. To help in this respect we have continued our neighbourhood befriending scheme to encourage living well and increased well-being in our neighbourhood, focusing specifically on alleviating loneliness which has been problematic since the restrictions imposed in the fight against COVID. We managed to re-open our daily community coffee hub in the Summer of 2021, following Government guidance and this has been a big encouragement to the local community. Being able to meet together for company and friendship after so many months of isolation has seen the hub very well attended.

COVID-19

With the pandemic continuing since its onset in March 2020; WCC continued to recognise the importance of the many health protection issues required whilst the country rolled out the vaccination programme. Therefore, the church was slower than some with its “opening up” due to the small Church building and the impossibility of social distancing with a growing Church congregation of around 60 people. To protect the community, attended services were suspended until autumn 2021 (with the exception of outdoor services held throughout the summer) and of course many of the community-based activities outlined above had to be suspended. To maintain our contacts with the local community however, WCC have continued to offer their full programme of online events and community which have been really well supported and appreciated by many.

Building work

The trustees were delighted to see the completion of the final extension works at the Finchfield site which has provided an additional, good sized room which enables multiple events to take place in the building at the same time and has also meant children can be far better catered for on a Sunday. Thanks go to the following grant funders for their generous support of the extension project: Ibstock Enovert Trust, Edward Cadbury Charitable Trust, The Rowlands Trust, The Roger and Douglas Turner Trust and AllChurches Trust Ltd.

Towards the end of 2019 it became apparent that a building in Compton might be offered to WCC by Wolverhampton Council. Early discussions opened the door to the possibility of a suitable building that would provide sufficient room, not only to extend our service ministry into Compton, but also to provide a suitable venue to replicate our community activities in Finchfield, with additional prospects such as a youth club and older people’s resource, to serve a new neighbourhood tailored to their needs. We are delighted to confirm that a long lease was granted to WCC in July 2021 and the trustees would like to thank the many partners who assisted in this process including the Church Growth Trust and Wolverhampton Council. WCC members have given generously to this project, to support the vision of a second church plant in Compton, serving the community from a big and practical building. Pledges and donations received in the year have funded the first phase of renovation works and provided the necessary seed funding to enable WCC to apply for various grants to complete the restoration work.

Achievements and performance

Worship and Prayer

As reported, on-line services and a YouTube channel were continued with good participation from Church members in prayer and worship as well as a number of “visiting” speakers. The YouTube channel has around 100 views weekly. Those who are not able to join online were serviced with audio CDs on a weekly basis. Despite the lockdowns imposed as a result of the pandemic, the church has continued to grow, now with around 70 members.

Mission and Evangelism

Helping those in need is a demonstration of our faith. The charity continued to support Greater European Mission; who seek to reach Europe by multiplying disciples and growing Christ’s church and donated to Counties who are a Christian evangelistic Charity. It is good to share what we have with others in need. As the church has grown it has become apparent that there are some who attend WCC who find themselves in great need. WCC is eager to meet these needs where appropriate; wisely fulfilling our charitable objectives and demonstrating Christian love in service to others. In the year to September 2021, the Trustees continued to define this with a restricted “Hardship Fund” being available so the leadership can assist with small gifts to purchase emergency food or clothing for those within and outside our fellowship if necessary.

WCC continues to circulate a regular newsletter to those who support the church and regular advertising and leaflets are circulated to residents of local estates keeping the community informed of the activities run by the church. With the easing of restrictions it is hoped the Charity can resume the rich programme of events that were running prior to the pandemic and continue to serve the community.

Pastoral Care

Pastoral Care is an integral part of WCC and is very important to our leadership team. There is very regular contact with members of WCC outside of Church services and each member is encouraged to take part in caring for one another. This approach was ever more important during the pandemic and by means of regular phone-calls and small gifts of craft items made and delivered by volunteers, the pastoral contact by the Church leaders has been very well maintained.

Ecumenical Relationships

WCC continues to have good relationships with other local churches and church leaders in Wolverhampton, extending the opportunity for shared resources and encouragement. WCC continues to have liaison, support and advice available from other church plants across the UK. WCC church leaders also attend the Wolverhampton NET meetings, which gathers together church leaders in the City. WCC is a member of 31:8 to ensure the highest standards in Safeguarding and is a member of the Evangelical Alliance.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

Total voluntary receipts of unrestricted funds were £43,275 and restricted funds were £101,456, the majority of which will be used for the refurbishment of the Compton site for a second Community Hub and Church. Further details can be found in the financial statements and the report of the Trustees. Planned giving has increased with regular standing orders received into WCC bank account. WCC is registered with HMRC to reclaim gift aid from eligible donations. Total income has increased in the year which is consistent with the growth in church members and the drive to secure grant funds to complete the new site refurbishment works. £15,528 was spent to provide the Christian ministry from the Church including relevant insurances, church resources and licences and small gifts to cover expenses for visiting speakers. The amount is again reduced this year due to COVID restrictions curtailing some church activities. Some Christian charities have been supported in the year to further their Christian work world-wide and legal and professional fees have been expended to assist WCC with the exploration of the Henwood Road building project.

Reserves policy

WCC's policy is to maintain a balance on unrestricted funds (if possible), which equates to at least three months unrestricted payments, to cover emergency situations that may arise from time to time. Three months running costs for the charity equates to approximately £4,700 and the balance held on unrestricted funds at the year-end more than matched this target, being in excess of £69,000. A proportion of the excess funds are being held for the potential part funding of the new Henwood Road (Compton) project detailed in this report and the Trustees will consider designating these funds as necessary.

Volunteers

WCC continues to rely on a good number of volunteers, and we continue to be grateful for the many hours they have spent working for the church whether this be in leadership, music, administration or prayer support. Without this valuable contribution of time, energy and expertise we would not have been able to maintain the sharing of the Gospel under the difficult circumstances and extend the work to the lonely and vulnerable within the community. The Trustees express our thanks for their continued valuable contribution to WCC's ministry and for keeping the church and outreach running.

Structure, governance and management

WCC has four Trustees (one Chair) and three church leaders. Apart from the first trustees, new trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees and recommended by the trustees or the spiritual leaders to the charity. There have been discussions to increase the number of trustees by one in the near future. All trustees and church leaders give their time voluntarily and receive no remuneration or other benefits.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Mrs Kath Kirk-Booton

Date: 13 July 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WINDMILL COMMUNITY CHURCH

I report to the trustees on my examination of the accounts of Windmill Community Church ('the charity') for the year ended 30 September 2021 on pages 7 to 9 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mary Evans

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 15 July 2022

WINDMILL COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Unrestricted General Funds £	Designated Funds £	Restricted Funds £	2021 £	2020 £
<i>Income receipts</i>						
Donations		36,796	-	81,318	118,114	58,942
Grants		-	-	19,100	19,100	31,130
Gift aid receipts		6,480	-	1,038	7,517	7,744
Other		-	-	-	-	30
		<u>43,275</u>	<u>-</u>	<u>101,456</u>	<u>144,731</u>	<u>97,845</u>
<i>Capital and similar receipts</i>						
Loan received		4,869	-	-	4,869	-
		<u>4,869</u>	<u>-</u>	<u>-</u>	<u>4,869</u>	<u>-</u>
<i>Total receipts</i>		<u>48,144</u>	<u>-</u>	<u>101,456</u>	<u>149,600</u>	<u>97,845</u>
<i>Payments</i>						
Payments in relation to charitable activities undertaken directly	2	15,258	-	55,929	71,187	43,765
<i>Total payments</i>		<u>15,258</u>	<u>-</u>	<u>55,929</u>	<u>71,187</u>	<u>43,765</u>
Net of receipts / (payments) before transfers		32,887	-	45,526	78,413	54,081
Transfers between funds	4	-	(8,550)	8,550	-	-
<i>Net movement in funds</i>		<u>32,887</u>	<u>(8,550)</u>	<u>54,077</u>	<u>78,413</u>	<u>54,081</u>
Cash funds as at last year end		36,122	22,000	33,734	91,856	37,775
<i>Cash funds at this year end</i>	A	<u>69,009</u>	<u>13,450</u>	<u>87,811</u>	<u>170,270</u>	<u>91,856</u>

The notes on page 9 form part of these accounts.

WINDMILL COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Unrestricted General funds £	Designated funds £	Restricted funds £	2021 £	2020 £
A Cash funds						
Cash at bank with immediate access		68,513	13,450	87,811	169,774	91,641
Petty cash		495	-	-	495	215
		<u>69,009</u>	<u>13,450</u>	<u>87,811</u>	<u>170,270</u>	<u>91,856</u>
B Other monetary assets						
Gift aid due to charity		2,858	-	6,688	9,546	4,485
		<u>2,858</u>	<u>-</u>	<u>6,688</u>	<u>9,546</u>	<u>4,485</u>
C Liabilities						
Trade creditors		-	-	-	-	22,000
Loans		4,869	-	-	4,869	-
Unpaid expenses		240	-	-	240	-
Fee for Accounts and Independent Examination		1,200	-	-	1,200	930
		<u>6,309</u>	<u>-</u>	<u>-</u>	<u>6,309</u>	<u>22,930</u>

All liabilities fall due within one year

D Assets retained for charity's own use

	Fund to which asset belongs	Current value £
Land and buildings (Windmill Community Church, Oak Hill, Finchfield)	General	313,800
Computers and IT		14,687
Fixtures and Fittings		<u>12,017</u>
		<u>340,504</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Mrs Kath Kirk-Booton

Date: 13 July 2022

The notes on page 9 form part of these accounts.

WINDMILL COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are grants or donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted General funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2 Payments in relation to charitable activities undertaken directly				
Building Costs	2,013	42,132	44,145	20,000
Legal and professional fees	1,740	7,203	8,943	11,955
Church resources	3,576	-	3,576	1,925
Community work	-	6,494	6,494	-
Utilities	2,425	-	2,425	1,376
Rental of hired premises	286	-	286	150
Cost of services	410	-	410	819
Cleaning and sundries	1,057	-	1,057	764
Insurance	853	-	853	643
Licences	621	-	621	1,284
Printing, postage and stationery	922	-	922	1,324
Hardship gifts	-	100	100	50
Donations, overseas mission and relief	1,075	-	1,075	1,780
Gifts to individuals	280	-	280	586
Other costs	-	-	-	1,109
	<u>15,258</u>	<u>55,929</u>	<u>71,187</u>	<u>43,765</u>

3 Transactions with related parties

Other than direct reimbursement of expenditure made on behalf of the charity no amounts were paid or are payable to any trustee or to any person connected to them.

4 Movement of funds

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
General funds	36,122	48,144	(15,258)	-	69,009
Designated funds					
Building Fund	<u>22,000</u>	<u>-</u>	<u>-</u>	<u>(8,550)</u>	<u>13,450</u>
	<u>22,000</u>	<u>-</u>	<u>-</u>	<u>(8,550)</u>	<u>13,450</u>
Restricted funds					
Finchfield Building Fund	21,542	10,000	(40,092)	8,550	-
Compton Building Fund	1,037	85,356	(9,243)	-	77,150
Community Initiative Work	10,130	6,100	(6,494)	-	9,736
Harship Fund	1,025	-	(100)	-	925
	<u>33,734</u>	<u>101,456</u>	<u>(55,929)</u>	<u>8,550</u>	<u>87,811</u>
Total funds	<u>91,856</u>	<u>149,600</u>	<u>(71,187)</u>	<u>-</u>	<u>170,270</u>

The Finchfield Building Fund is grant monies and donations received for the building work at the Oak Hill site.

The Compton Building Fund is grant monies and donations received for the building work at the Henwood Road site.

The Community Initiative Work fund is grant monies received for COVID recovery projects in the community.

The Harship Fund is money held for those in difficulties, financial or otherwise.