

# St Mary Magdalene, South Bersted

## Trustees Annual Report for 2024

### OUR AIMS AND PURPOSES AS A CHARITY

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature more, maturing-making disciples of Jesus Christ. Mindful always of this, our objectives for 2024 were:

**B RING:** Hospitality, welcome, advertising and 'Bring-vitations' to Sunday gatherings and other events.

**E VANGELISE:** Unashamed clear and confident Gospel sharing at services, events, courses & 1-2-1's.

**R OOT:** Discipleship, with a year-long cohort, beginning with 'The Bible Course'.

**S TRENGHTEN:** Small Groups studying the bible to follow-up Sunday sermons and help apply them to everyday life.

**T RAIN:** Gospel-driven Bible truth, equipping all ages to navigate God's way and thrive in life's challenges today. A 'Train To Serve' leadership pipeline cohort.

**E XALT:** Raising our supernatural God to His rightful first place in all of our thoughts, words and deeds. Meeting for corporate prayer (Powerhouse) and expressing with gratitude our entire dependence on Him

**D ISPATCH:** Sending out workers into the Harvest field to make and mature more disciple-making, growing and grace-filled Jesus followers, locally, regionally, nationally and overseas.

### **WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES**

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2024, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community
- to teach, baptise and nurture new and existing believers
- to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not
- to support Christian mission activities in this country and abroad

## **WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES LIVES**

### **ATTENDANCE AT WORSHIP**

Our worshipping community welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to serve anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2024 stood at 79, of whom 32 were resident in the parish and 47 were non-resident.

The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube. We look to encourage the deepening of the faith of all ages, our monthly 'Powerhouse' prayer meeting continued and reintroduced a daytime option to supplement the evening opportunity.

Over the Christmas period a variety of services were held including: 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse, Advent Sunday Christingle, South Bersted School Carols, Carols by Candlelight, Christmas Eve Crib Service, Christmas Communion and All-Age Celebration.

### **TEACHING, BAPTISING AND NURTURING NEW AND EXISTING BELIEVERS**

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason.

All termtime preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. We participated in Chichester Diocese's 'Year of the New Testament' initiative by preaching through the Gospel of Mark, Paul's Letters (Christian Training) and Revelation. We reviewed the Two Ways To Live outline in the summer. The Bible In One Year was also promoted.

The experimental 'Jude's Sunday Gang' in our Hall at 10am in term-time for families continued. Using the excellent resource material, Jude (a puppet lion) introduces bible stories. Families sit and learn together at tables, engaging in the up-front bible teaching led by the vicar and discussions, quizzes, crafts and songs. Children must be accompanied by an adult. Breakfast Baps are served from 9.45am.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has either gone into the school on a regular basis for collective worship, R.E lessons, and whole school worship in the church building. Helen Lambert continues her position as an invaluable Foundation Governor and was joined by Sandra-Louisa Bosley. We provided a new academic year 'brunch' for the school staff.

A 'Walk Through the New Testament' was offered, split over 2 Saturdays and led by Ian Crossley. Everyone@11 visiting preachers included Ish (Our Cancer Journey), James Baron (Ford Prison), Dr Paul Adams (Beaconlight/Word@Work), Rupert Shelley (Crosslinks), Dr Jim Paul (L'Abri), Bishop Ruth (Solitude Island Songs), Robert Lovatt, Richard Borgonon (The Word 121) and Captain Chad Usher (Remembrance).

Church members have participated in a variety of additional and extremely helpful training opportunities including Rachel Jordan-Wolf speaking on the 'Talking Jesus' survey at the Chichester Diocesan Evangelical Fellowship conference in Crawley, Dr Paul Adams on Gospel Ministry Dynamics and Dave Jensen on Hearts On Fire at an Evangelism conference livestreamed in Hove. It was hoped to have a summer church 'Weekend At Home' (more manageable than a church Weekend Away at Duncton), but plans had to be hastily re-arranged when the speaker sadly had to pull out last-minute due to Covid, however our vicar Tim introduced a BERSTED pathway for us to engage with over fabulous food.

4 weddings, 2 renewal of wedding vows, 1 order of prayer and dedication after a civil marriage, 2 baptisms, 4 Blessing/Thanksgivings and 12 funerals were held in the church building during 2024 and 5 funerals elsewhere.

### **TO ENGAGE IN EVANGELISM AND OUTREACH TO THE PARISH IN VARIOUS WAYS**

As well as regular special services during the year, including Candlemas, Good Friday by Candlelight, Harvest and Remembrance to which we invite all residents of the parish and beyond, we endeavour to host various social events to which we can invite friends, family, colleagues, neighbours and contacts. In 2024 these were the annual Hotham Wreath Laying ceremony (18<sup>th</sup> Jan), a family Light Party (a positive alternative to Halloween), Charity Festive Christmas Concert with the Bognor Regis Concert Band, raising funds for bibles for our school children and Stand By Me charity. The Regis Jazz Band tea-party in the Spring raised funds for us to install an external Defibrillator to serve our local neighbours.

In addition to offering Hope Explored & Christianity Explored, the 321 course was offered in Lent and the ALIVE course post-Easter. The Hymns We Love course, Vox (for youth) and the Life series were all experimentally promoted also.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved', and we do all they can to ensure that the service provides that comfort and help. An evening Commemoration for the faithful departed was held around the time of All Souls, followed by refreshments.

Saturday morning 'Open For Coffee', in the church building provided a community Fairtrade cafe, a 'warm welcome' space for local people to come and enjoy a coffee, homemade cake, and there are always church members or the vicar there to talk to. This was supplemented with Thursdays 9-11.30am, experimentally relocated in our church hall.

Our Church Hall is available for use by community groups and organisations. The church seeks to ensure that the hall serves the local community, and aims to maintain good relationships with hall users. Our longstanding caretaker retired and a new one was appointed whilst other volunteers work hard to ensure that the hall is clean, safe and fit for purpose.

### **TO PROVIDE PASTORAL CARE FOR PEOPLE WHETHER PART OF SOUTH BERSTED CHURCH OR NOT**

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing.

We have partnered with the Bognor Regis Food Bank for many years, our vicar was able to successfully transition out of and pass on the role of chair of Trustees in 2024. CAP Money (Christians Against Poverty) courses have been promoted.

Monthly 'Everyone@11' gatherings are followed by a fellowship Bring & Share lunch to help unite our church family.

### **TO SUPPORT CHRISTIAN CHARITIES AT HOME AND ABROAD**

In 2024 we restated our commitment that the first 5% of income should go to Christian outreach mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal, which is a major event in the life of the church.

### **FINANCIAL REVIEW**

#### **RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure.

The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

The trustees undertake an annual Risk Assessment and actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**The PCC has written policies on the following procedures:**

1. Legacies;
2. Investments;
3. Conflict of Interest;
4. Complaints Handling;
5. Risk Management;
6. Committed to Volunteering;
7. Safeguarding

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council [PCC] is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Parish Councils [Powers] Measure 1956.

During the year the following served as members of the Parochial Church Council.

*Ex-Officio members*

|           |                |          |
|-----------|----------------|----------|
| Incumbent | Revd Tim Crook | Chairman |
|-----------|----------------|----------|

|                           |   |
|---------------------------|---|
| <i>Deanery Synod Reps</i> | Mr Paul Lacy [re-appointed to PCC May 2024 until 2027, and to Deanery Synod July 2021]<br>Mr Peter Lambert [appointed to PCC May 2022 until 2025, and to Deanery Synod Nov 2023]<br>Mrs Paula Moorcroft [re-appointed to PCC May 2024 until 2027] |
|---------------------------|---|

|                        |  |           |
|------------------------|--|-----------|
| <i>Elected Members</i> | Mr Darren Barber [re-appointed May 2022, until 2025] | Treasurer |
|------------------------|--|-----------|

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members [the Incumbent, Churchwardens and Deanery Synod representatives] and up to 9 (or 12 if the total Electoral Roll is more than 100) members of the Electoral Roll who are elected at the Annual Parochial Church Meeting [APCM] to serve for 3 years on a staggered basis. The PCC has not passed a resolution to limit those who have served from being re-elected. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC  
and signed on their behalf by  
The Revd Tim Crook, PCC Chairman



Date 15<sup>th</sup> April 2025

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST DECEMBER 2024**

**PAROCHIAL CHURCH COUNCIL  
ST MARY MAGDALENE  
SOUTH BERSTED, BOGNOR REGIS**

**CHARITY REGISTRATION NUMBER: 1162924**

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**INDEPENDENT EXAMINER:**

**Paul Bailey MAAT**

19 Regents Way

West Meads

Bognor Regis

West Sussex

PO21 5QW

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2024 set out on pages 3 to 8.

### Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
  - to keep accounting records in accordance with section s.130 of the Act; and
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Paul Bailey MAAT**  
19 Regents Way  
West Meads  
Bognor Regis  
West Sussex  
PO21 5QW



Date: 1st May 2024

# **SOUTH BERSTED PAROCHIAL CHURCH COUNCIL**

## **STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|---|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>RECEIPTS :</b>                         |       |                            |                          |                    |                    |
| Voluntary Receipts                        | 2a    | 35,619                     | -                        | 35,619             | 55,198             |
| Activities for Generating Funds (Trading) | 2b    | 36,001                     | -                        | 36,001             | 24,485             |
| Charitable Activities                     | 2c    | 3,885                      | 40                       | 3,925              | 6,196              |
| Investment Income                         | 2d    | -                          | 122                      | 122                | 120                |
| Other Receipts                            | 2e    | 13,736                     | 804                      | 14,540             | 70                 |
| <b>TOTAL RECEIPTS</b>                     |       | <b>89,241</b>              | <b>966</b>               | <b>90,207</b>      | <b>86,069</b>      |
| <b>PAYMENTS :</b>                         |       |                            |                          |                    |                    |
| Fundraising Costs (Trading)               | 3a    | 21,576                     | -                        | 21,576             | 16,034             |
| Charitable Activities                     | 3b    | 82,265                     | 2,346                    | 84,611             | 53,702             |
| <b>TOTAL PAYMENTS</b>                     |       | <b>103,841</b>             | <b>2,346</b>             | <b>106,187</b>     | <b>69,736</b>      |
| <b>NET INCOMING/(OUTGOING) RESOURCES</b>  |       | <b>-14,600</b>             | <b>-1,380</b>            | <b>-15,980</b>     | <b>16,333</b>      |
| Cash funds last year end                  |       | 50,681                     | 4,560                    | 55,241             | 38,908             |
| Funds Transfer                            | -     | 470                        | 470                      | -                  | -                  |
| <b>CASH FUNDS THIS YEAR END</b>           |       | <b>35,611</b>              | <b>3,650</b>             | <b>39,261</b>      | <b>55,241</b>      |

The notes on pages 5 to 8 form part of these accounts.  
All operations are continuing operations.

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2024

|   | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | 31-Dec<br>2024<br>Total<br>£ | 31-Dec<br>2023<br>Total<br>£ |
|---|---------------------------|-------------------------|------------------------------|------------------------------|
| <b>ASSETS</b>                                     |                           |                         |                              |                              |
| <b>Church Cash Funds:</b>                         |                           |                         |                              |                              |
| Current Account                                   | 35,611                    | 3,650                   | 39,261                       | 55,241                       |
| <b>TOTAL CASH FUNDS</b>                           | <b>35,611</b>             | <b>3,650</b>            | <b>39,261</b>                | <b>55,241</b>                |
| <b>Represented by:</b>                            |                           |                         |                              |                              |
| Unrestricted Funds                                | 17,165                    | 0                       | 17,165                       | 16,578                       |
| Designated Funds                                  | 18,446                    | 0                       | 18,446                       | 34,173                       |
| Restricted Funds                                  | 0                         | 3,650                   | 3,650                        | 4,490                        |
|   | <b>35,611</b>             | <b>3,650</b>            | <b>39,261</b>                | <b>55,241</b>                |
| <b>Assets retained for the Charity's own use:</b> |                           |                         |                              |                              |
| Fletcher Income Shares                            | 0                         | 4,317                   | 4,317                        | 4,202                        |
| <b>Other Monetary Assets:</b>                     |                           |                         |                              |                              |
| Other Recoverable Amounts Due                     | 0                         | 0                       | 0                            | 0                            |
|   | <b>0</b>                  | <b>4,317</b>            | <b>4,317</b>                 | <b>4,202</b>                 |
| <b>LIABILITIES</b>                                |                           |                         |                              |                              |
| Diocesan Fees (Weddings & Funerals)               | 266                       | 0                       | 266                          | 2,000                        |
| Wages and Salaries                                | 0                         | 0                       | 0                            | 0                            |
| Credit Card                                       | 179                       | 0                       | 179                          | 51                           |
|   | <b>445</b>                | <b>0</b>                | <b>445</b>                   | <b>2,051</b>                 |

### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on 15th April 2025.

And signed on their behalf



Revd Tim Crook, Chairman



# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

### 2. RECEIPTS

|   | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|---|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>a) Voluntary Receipts</b>                        |      |                            |                          |                    |                    |
| Planned Giving                                      |      | 19,128                     | 0                        | 19,128             | 18,453             |
| Legacies  |      | 0                          | 0                        | 0                  | 18,769             |
| Donations   |      | 3,517                      | 0                        | 3,517              | 6,967              |
| Loose Offerings                                     |      | 2,947                      | 0                        | 2,947              | 2,141              |
| Easy Fundraising                                    |      | 41                         | 0                        | 41                 | 179                |
| Gift Aid Tax Recovered                              |      | 6,193                      | 0                        | 6,193              | 6,495              |
| Special Appeals                                     |      | 3,793                      | 0                        | 3,793              | 2,194              |
|   |      | <b>35,619</b>              | <b>0</b>                 | <b>35,619</b>      | <b>55,198</b>      |
| <b>b) Activities for Generating Funds (Trading)</b> |      |                            |                          |                    |                    |
| Weddings & Funerals - PCC Fees                      | 7    | 2,898                      | 0                        | 2,898              | 2,121              |
| Weddings & Funerals - Diocesan Fees                 |      | 3,670                      | 0                        | 3,670              | 2,000              |
| Weddings & Funerals - Provision of Organist         |      | 580                        | 0                        | 580                | 130                |
| Weddings & Funerals - Provision of Verger           |      | 505                        | 0                        | 505                | 295                |
| Weddings & Funerals - Winter Heating                |      | 550                        | 0                        | 550                | 0                  |
| Church Hall Lettings                                |      | 27,798                     | 0                        | 27,798             | 19,939             |
|   |      | <b>36,001</b>              | <b>0</b>                 | <b>36,001</b>      | <b>24,485</b>      |
| <b>c) Charitable Activities</b>                     |      |                            |                          |                    |                    |
| Open For Coffee                                     |      | 2,226                      | 0                        | 2,226              | 2,896              |
| Hospitality   |      | 898                        | 0                        | 898                | 1,170              |
| Teaching Resources                                  |      | 292                        | 0                        | 292                | 358                |
| Other Designated Funds                              |      | 469                        | 0                        | 469                | 563                |
| Other Restricted Funds                              |      | 0                          | 40                       | 40                 | 1,209              |
|   |      | <b>3,885</b>               | <b>40</b>                | <b>3,925</b>       | <b>6,196</b>       |
| <b>d) Investment Income</b>                         |      |                            |                          |                    |                    |
| Fletcher Dividends Received                         |      | 0                          | 122                      | 122                | 120                |
|   |      | <b>0</b>                   | <b>122</b>               | <b>122</b>         | <b>120</b>         |
| <b>e) Other Receipts</b>                            |      |                            |                          |                    |                    |
| Appeals   |      | 0                          | 804                      | 804                | 70                 |
| Insurance Claim                                     |      | 13,472                     | 0                        | 13,472             | 0                  |
| Miscellaneous Receipts                              |      | 65                         | 0                        | 65                 | 0                  |
| Returnable Deposits                                 |      | 199                        | 0                        | 199                | 0                  |
|   |      | <b>13,736</b>              | <b>804</b>               | <b>14,540</b>      | <b>70</b>          |

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 3. PAYMENTS

|  | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|--|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>a) Fundraising Costs (Trading)</b>                |      |                            |                          |                    |                    |
| <b>Weddings &amp; Funerals</b>                       |      |                            |                          |                    |                    |
| Weddings & Funerals - Diocesan Fees (2023 Liability) |      | 2,000                      | 0                        | 2000               | 0                  |
| Weddings & Funerals - Diocesan Fees (2024)           | 7    | 3,404                      | 0                        | 3404               | 0                  |
| Weddings & Funerals - Provision of Organist          | 7    | 140                        | 0                        | 140                | 0                  |
| Weddings & Funerals - Redeemed Deposits              | 7    | 300                        | 0                        | 300                | 0                  |
| <b>Church Hall</b>                                   |      |                            |                          |                    |                    |
| Caretaker  |      | 3,075                      | 0                        | 3,075              | 3,752              |
| Insurance  |      | 2,419                      | 0                        | 2,419              | 2,367              |
| Maintenance & Hall Supplies                          |      | 405                        | 0                        | 405                | 885                |
| Utilities  |      | 5,618                      | 0                        | 5,618              | 5,895              |
| Waste Collection                                     |      | 610                        | 0                        | 610                | 1,091              |
| <b>Events and Resources</b>                          |      |                            |                          |                    |                    |
| Open for Coffee                                      |      | 2,246                      | 0                        | 2,246              | 996                |
| Hospitality  |      | 888                        | 0                        | 888                | 837                |
| Teaching Resources                                   |      | 471                        | 0                        | 471                | 211                |
|  |      | <b>21,576</b>              | <b>0</b>                 | <b>21,576</b>      | <b>16,034</b>      |
| <b>b) Charitable Activities</b>                      |      |                            |                          |                    |                    |
| <b>Ministry Costs</b>                                |      |                            |                          |                    |                    |
| Parish Share   | 6    | 20,362                     | 0                        | 20,362             | 19,699             |
| Locum Fees   |      | 152                        | 0                        | 152                | 1,379              |
| <b>Church Running Costs</b>                          |      |                            |                          |                    |                    |
| Office Expenses                                      |      | 2,535                      | 0                        | 2,535              | 2,805              |
| Services   |      | 1,303                      | 0                        | 1,303              | 1,379              |
| Vicar's PA   |      | 7,488                      | 0                        | 7,488              | 6,802              |
| PAYE Paid  |      | 0                          | 0                        | 0                  | 487                |
| Broadband  |      | 510                        | 0                        | 510                | 439                |
| Advertising  |      | 0                          | 0                        | 0                  | 22                 |
| <b>Church Maintenance</b>                            |      |                            |                          |                    |                    |
| Utilities  |      | 4,932                      | 0                        | 4,932              | 4,765              |
| Insurance  |      | 2,957                      | 0                        | 2,957              | 2,894              |
| Repairs and Maintenance                              |      | 3,662                      | 0                        | 3,662              | 1,345              |
| Quinquennial Expenditure                             |      | 0                          | 0                        | 0                  | 0                  |
| Organ Tuning   |      | 245                        | 0                        | 245                | 499                |
| <b>Vicar and Vicarage</b>                            |      |                            |                          |                    |                    |
| Council Tax and Utilities                            |      | 3,987                      | 0                        | 3,987              | 3,712              |
| Vicar's Expenses                                     |      | 1,867                      | 0                        | 1,867              | 1,919              |
| <b>Other General Fund Payments</b>                   |      |                            |                          |                    |                    |
| Examination and Accountancy Costs                    |      | 56                         | 0                        | 56                 | 762                |
| Governance   |      | 12                         | 0                        | 12                 | 0                  |
| Miscellaneous  |      | 0                          | 0                        | 0                  | 23                 |
| <b>Restricted and Designated Fund Payments</b>       |      |                            |                          |                    |                    |
| Mission Giving                                       |      | 1,487                      | 0                        | 1,487              | 3,533              |
| Appeals  |      | 0                          | 250                      | 250                | 0                  |
| Church AV  |      | 4,614                      | 0                        | 4,614              | 0                  |
| Carpark and Hall Improvements                        |      | 12,796                     | 0                        | 12,796             | 0                  |
| All Other Designated Funds Payments                  |      | 13,300                     | 0                        | 13,300             | 1,716              |
| All Other Restricted Funds Payments                  |      | 0                          | 2,096                    | 2,096              | 902                |
|  |      | <b>82,265</b>              | <b>2,346</b>             | <b>84,611</b>      | <b>53,702</b>      |

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 4. FUNDS

|                                    | Note | Balance<br>01-Jan<br>2024<br>£ | Income<br>£   | Expenditure<br>£ | Transfers<br>£ | Balance<br>31-Dec<br>2024<br>£ |
|------------------------------------|------|--------------------------------|---------------|------------------|----------------|--------------------------------|
| <b>GENERAL FUNDS</b>               |      | <b>16,578</b>                  | <b>71,884</b> | <b>68,040</b>    | <b>-3,256</b>  | <b>17,165</b>                  |
| <b>DESIGNATED FUNDS</b>            |      |                                |               |                  |                |                                |
| Christians Against Poverty (CAP)   |      | 441                            | -             | 45               | -              | 396                            |
| Churchyard                         |      | 4,495                          | -             | 484              | 550            | 3,461                          |
| Church Sound and Projection        |      | 0                              | 469           | 4,614            | 4,145          | 0                              |
| Hospitality                        |      | 395                            | 898           | 888              | -              | 405                            |
| Insurance Claim (Lightning Strike) |      | 0                              | 13,472        | 12,770           | 702            | 0                              |
| Mission                            |      | 134                            | -             | 1,487            | 1,546          | 193                            |
| Open for Coffee                    |      | 2,752                          | 2,226         | 2,246            | -              | 2,732                          |
| Quinquennial Provision             |      | 600                            | -             | -                | 600            | 1,200                          |
| Storage Container                  |      | 4,500                          | -             | 3,066            | -              | 1,434                          |
| Teaching Resources                 | 8    | 43                             | 292           | 471              | -              | 136                            |
| Verger's Fund                      |      | 3,199                          | -             | -                | 2,253          | 946                            |
| Other Designated Accounts          | 8    | 17,544                         | -             | 9,730            | -              | 7,814                          |
| <b>TOTAL DESIGNATED</b>            |      | <b>34,103</b>                  | <b>17,357</b> | <b>35,801</b>    | <b>2,786</b>   | <b>18,446</b>                  |
| <b>TOTAL UNRESTRICTED</b>          |      | <b>50,681</b>                  | <b>89,241</b> | <b>103,841</b>   | <b>- 470</b>   | <b>35,611</b>                  |
| <b>RESTRICTED FUNDS</b>            |      |                                |               |                  |                |                                |
| Appeals                            |      | 70                             | 803           | 250              | 80             | 543                            |
| Choir                              |      | 52                             | -             | -                | -              | 52                             |
| Defibrillator Fund                 |      | 1,429                          | 40            | 2,019            | 550            | 0                              |
| Fletcher Alms                      |      | 2,040                          | 122           | -                | -              | 2,162                          |
| Flower Fund                        |      | 128                            | -             | -                | -              | 128                            |
| Hall Kitchen                       |      | 98                             | -             | -                | -              | 98                             |
| Puppets                            |      | 12                             | -             | -                | -              | 12                             |
| Sunday School                      |      | 676                            | -             | 77               | -              | 599                            |
| Vicar's Projects                   |      | 54                             | -             | -                | -              | 54                             |
| <b>TOTAL RESTRICTED</b>            |      | <b>4,560</b>                   | <b>966</b>    | <b>2,346</b>     | <b>470</b>     | <b>3,650</b>                   |
| <b>GRAND TOTALS</b>                |      | <b>55,241</b>                  | <b>90,207</b> | <b>106,187</b>   | <b>0</b>       | <b>39,261</b>                  |

## **SOUTH BERSTED PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

#### **5. STAFF COSTS AND PAYMENTS TO TRUSTEES**

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£10,755.27**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£7,949.72**. No material transactions took place between the Church and PCC members or any person connected to them.

#### **6. PARISH SHARE**

For 2024, South Bersted PCC pledged a figure of **£20,362** which was equal to 25% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2025.

#### **7. FEES FROM WEDDINGS & FUNERALS**

##### ***5 Year Historic Activity Overview***

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

**2024 - 17 funeral services, 4 weddings**

#### **8. DESIGNATED FUNDS**

For simplification, some of the historic designated funds with a balance but no transactions for a few years, have been consolidated as follows:

**ABC** - balance at 31/12/23 was £304 - moved to '**Other Designated Funds**'

**Candy Floss** - balance at 31/12/23 was £151 - moved to '**Other Designated Funds**'

**Dunction** - balance at 31/12/23 was £21 - moved to '**Other Designated Funds**'

**Marketing Fund** - balance at 31/12/23 was £66 - moved to '**Other Designated Funds**'

**Vicar's PA - Additional Hours** - balance at 31/12/23 was £210 - moved to '**Other Designated Funds**'

**Book Sales** - balance at 31/12/23 was £43 - moved to '**Teaching Resources**'

**Appeals** - balance at 31/12/23 was £70 - moved from Designated to Restricted funds

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST DECEMBER 2024**

**PAROCHIAL CHURCH COUNCIL  
ST MARY MAGDALENE  
SOUTH BERSTED, BOGNOR REGIS**

**CHARITY REGISTRATION NUMBER: 1162924**

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 4 to 8 Notes to the Accounts

**INDEPENDENT EXAMINER:**

**Paul Bailey MAAT**

19 Regents Way

West Meads

Bognor Regis

West Sussex

PO21 5QW

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2024 set out on pages 3 to 8.

### Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
  - to keep accounting records in accordance with section s.130 of the Act; and
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Paul Bailey MAAT**  
19 Regents Way  
West Meads  
Bognor Regis  
West Sussex  
PO21 5QW



Date: 1st May 2024

**SOUTH BERSTED PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|---|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>RECEIPTS :</b>                         |       |                            |                          |                    |                    |
| Voluntary Receipts                        | 2a    | 35,619                     | -                        | 35,619             | 55,198             |
| Activities for Generating Funds (Trading) | 2b    | 36,001                     | -                        | 36,001             | 24,485             |
| Charitable Activities                     | 2c    | 3,885                      | 40                       | 3,925              | 6,196              |
| Investment Income                         | 2d    | -                          | 122                      | 122                | 120                |
| Other Receipts                            | 2e    | 13,736                     | 804                      | 14,540             | 70                 |
| <b>TOTAL RECEIPTS</b>                     |       | <b>89,241</b>              | <b>966</b>               | <b>90,207</b>      | <b>86,069</b>      |
| <b>PAYMENTS :</b>                         |       |                            |                          |                    |                    |
| Fundraising Costs (Trading)               | 3a    | 21,576                     | -                        | 21,576             | 16,034             |
| Charitable Activities                     | 3b    | 82,265                     | 2,346                    | 84,611             | 53,702             |
| <b>TOTAL PAYMENTS</b>                     |       | <b>103,841</b>             | <b>2,346</b>             | <b>106,187</b>     | <b>69,736</b>      |
| <b>NET INCOMING/(OUTGOING) RESOURCES</b>  |       | <b>-14,600</b>             | <b>-1,380</b>            | <b>-15,980</b>     | <b>16,333</b>      |
| Cash funds last year end                  |       | 50,681                     | 4,560                    | 55,241             | 38,908             |
| Funds Transfer                            | -     | 470                        | 470                      | -                  | -                  |
| <b>CASH FUNDS THIS YEAR END</b>           |       | <b>35,611</b>              | <b>3,650</b>             | <b>39,261</b>      | <b>55,241</b>      |

The notes on pages 5 to 8 form part of these accounts.  
All operations are continuing operations.

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2024

|   | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | 31-Dec<br>2024<br>Total<br>£ | 31-Dec<br>2023<br>Total<br>£ |
|---|---------------------------|-------------------------|------------------------------|------------------------------|
| <b>ASSETS</b>                                     |                           |                         |                              |                              |
| <b>Church Cash Funds:</b>                         |                           |                         |                              |                              |
| Current Account                                   | 35,611                    | 3,650                   | 39,261                       | 55,241                       |
| <b>TOTAL CASH FUNDS</b>                           | <b>35,611</b>             | <b>3,650</b>            | <b>39,261</b>                | <b>55,241</b>                |
| <b>Represented by:</b>                            |                           |                         |                              |                              |
| Unrestricted Funds                                | 17,165                    | 0                       | 17,165                       | 16,578                       |
| Designated Funds                                  | 18,446                    | 0                       | 18,446                       | 34,173                       |
| Restricted Funds                                  | 0                         | 3,650                   | 3,650                        | 4,490                        |
|   | <b>35,611</b>             | <b>3,650</b>            | <b>39,261</b>                | <b>55,241</b>                |
| <b>Assets retained for the Charity's own use:</b> |                           |                         |                              |                              |
| Fletcher Income Shares                            | 0                         | 4,317                   | 4,317                        | 4,202                        |
| <b>Other Monetary Assets:</b>                     |                           |                         |                              |                              |
| Other Recoverable Amounts Due                     | 0                         | 0                       | 0                            | 0                            |
|   | <b>0</b>                  | <b>4,317</b>            | <b>4,317</b>                 | <b>4,202</b>                 |
| <b>LIABILITIES</b>                                |                           |                         |                              |                              |
| Diocesan Fees (Weddings & Funerals)               | 266                       | 0                       | 266                          | 2,000                        |
| Wages and Salaries                                | 0                         | 0                       | 0                            | 0                            |
| Credit Card                                       | 179                       | 0                       | 179                          | 51                           |
|   | <b>445</b>                | <b>0</b>                | <b>445</b>                   | <b>2,051</b>                 |

### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on 15th April 2025.

And signed on their behalf



Revd Tim Crook, Chairman



# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

### 2. RECEIPTS

|   | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|---|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>a) Voluntary Receipts</b>                        |      |                            |                          |                    |                    |
| Planned Giving                                      |      | 19,128                     | 0                        | 19,128             | 18,453             |
| Legacies  |      | 0                          | 0                        | 0                  | 18,769             |
| Donations   |      | 3,517                      | 0                        | 3,517              | 6,967              |
| Loose Offerings                                     |      | 2,947                      | 0                        | 2,947              | 2,141              |
| Easy Fundraising                                    |      | 41                         | 0                        | 41                 | 179                |
| Gift Aid Tax Recovered                              |      | 6,193                      | 0                        | 6,193              | 6,495              |
| Special Appeals                                     |      | 3,793                      | 0                        | 3,793              | 2,194              |
|   |      | <b>35,619</b>              | <b>0</b>                 | <b>35,619</b>      | <b>55,198</b>      |
| <b>b) Activities for Generating Funds (Trading)</b> |      |                            |                          |                    |                    |
| Weddings & Funerals - PCC Fees                      | 7    | 2,898                      | 0                        | 2,898              | 2,121              |
| Weddings & Funerals - Diocesan Fees                 |      | 3,670                      | 0                        | 3,670              | 2,000              |
| Weddings & Funerals - Provision of Organist         |      | 580                        | 0                        | 580                | 130                |
| Weddings & Funerals - Provision of Verger           |      | 505                        | 0                        | 505                | 295                |
| Weddings & Funerals - Winter Heating                |      | 550                        | 0                        | 550                | 0                  |
| Church Hall Lettings                                |      | 27,798                     | 0                        | 27,798             | 19,939             |
|   |      | <b>36,001</b>              | <b>0</b>                 | <b>36,001</b>      | <b>24,485</b>      |
| <b>c) Charitable Activities</b>                     |      |                            |                          |                    |                    |
| Open For Coffee                                     |      | 2,226                      | 0                        | 2,226              | 2,896              |
| Hospitality   |      | 898                        | 0                        | 898                | 1,170              |
| Teaching Resources                                  |      | 292                        | 0                        | 292                | 358                |
| Other Designated Funds                              |      | 469                        | 0                        | 469                | 563                |
| Other Restricted Funds                              |      | 0                          | 40                       | 40                 | 1,209              |
|   |      | <b>3,885</b>               | <b>40</b>                | <b>3,925</b>       | <b>6,196</b>       |
| <b>d) Investment Income</b>                         |      |                            |                          |                    |                    |
| Fletcher Dividends Received                         |      | 0                          | 122                      | 122                | 120                |
|   |      | <b>0</b>                   | <b>122</b>               | <b>122</b>         | <b>120</b>         |
| <b>e) Other Receipts</b>                            |      |                            |                          |                    |                    |
| Appeals   |      | 0                          | 804                      | 804                | 70                 |
| Insurance Claim                                     |      | 13,472                     | 0                        | 13,472             | 0                  |
| Miscellaneous Receipts                              |      | 65                         | 0                        | 65                 | 0                  |
| Returnable Deposits                                 |      | 199                        | 0                        | 199                | 0                  |
|   |      | <b>13,736</b>              | <b>804</b>               | <b>14,540</b>      | <b>70</b>          |

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 3. PAYMENTS

|  | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|--|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>a) Fundraising Costs (Trading)</b>                |      |                            |                          |                    |                    |
| <b>Weddings &amp; Funerals</b>                       |      |                            |                          |                    |                    |
| Weddings & Funerals - Diocesan Fees (2023 Liability) |      | 2,000                      | 0                        | 2000               | 0                  |
| Weddings & Funerals - Diocesan Fees (2024)           | 7    | 3,404                      | 0                        | 3404               | 0                  |
| Weddings & Funerals - Provision of Organist          | 7    | 140                        | 0                        | 140                | 0                  |
| Weddings & Funerals - Redeemed Deposits              | 7    | 300                        | 0                        | 300                | 0                  |
| <b>Church Hall</b>                                   |      |                            |                          |                    |                    |
| Caretaker  |      | 3,075                      | 0                        | 3,075              | 3,752              |
| Insurance  |      | 2,419                      | 0                        | 2,419              | 2,367              |
| Maintenance & Hall Supplies                          |      | 405                        | 0                        | 405                | 885                |
| Utilities  |      | 5,618                      | 0                        | 5,618              | 5,895              |
| Waste Collection                                     |      | 610                        | 0                        | 610                | 1,091              |
| <b>Events and Resources</b>                          |      |                            |                          |                    |                    |
| Open for Coffee                                      |      | 2,246                      | 0                        | 2,246              | 996                |
| Hospitality  |      | 888                        | 0                        | 888                | 837                |
| Teaching Resources                                   |      | 471                        | 0                        | 471                | 211                |
|  |      | <b>21,576</b>              | <b>0</b>                 | <b>21,576</b>      | <b>16,034</b>      |
| <b>b) Charitable Activities</b>                      |      |                            |                          |                    |                    |
| <b>Ministry Costs</b>                                |      |                            |                          |                    |                    |
| Parish Share   | 6    | 20,362                     | 0                        | 20,362             | 19,699             |
| Locum Fees   |      | 152                        | 0                        | 152                | 1,379              |
| <b>Church Running Costs</b>                          |      |                            |                          |                    |                    |
| Office Expenses                                      |      | 2,535                      | 0                        | 2,535              | 2,805              |
| Services   |      | 1,303                      | 0                        | 1,303              | 1,379              |
| Vicar's PA   |      | 7,488                      | 0                        | 7,488              | 6,802              |
| PAYE Paid  |      | 0                          | 0                        | 0                  | 487                |
| Broadband  |      | 510                        | 0                        | 510                | 439                |
| Advertising  |      | 0                          | 0                        | 0                  | 22                 |
| <b>Church Maintenance</b>                            |      |                            |                          |                    |                    |
| Utilities  |      | 4,932                      | 0                        | 4,932              | 4,765              |
| Insurance  |      | 2,957                      | 0                        | 2,957              | 2,894              |
| Repairs and Maintenance                              |      | 3,662                      | 0                        | 3,662              | 1,345              |
| Quinquennial Expenditure                             |      | 0                          | 0                        | 0                  | 0                  |
| Organ Tuning   |      | 245                        | 0                        | 245                | 499                |
| <b>Vicar and Vicarage</b>                            |      |                            |                          |                    |                    |
| Council Tax and Utilities                            |      | 3,987                      | 0                        | 3,987              | 3,712              |
| Vicar's Expenses                                     |      | 1,867                      | 0                        | 1,867              | 1,919              |
| <b>Other General Fund Payments</b>                   |      |                            |                          |                    |                    |
| Examination and Accountancy Costs                    |      | 56                         | 0                        | 56                 | 762                |
| Governance   |      | 12                         | 0                        | 12                 | 0                  |
| Miscellaneous  |      | 0                          | 0                        | 0                  | 23                 |
| <b>Restricted and Designated Fund Payments</b>       |      |                            |                          |                    |                    |
| Mission Giving                                       |      | 1,487                      | 0                        | 1,487              | 3,533              |
| Appeals  |      | 0                          | 250                      | 250                | 0                  |
| Church AV  |      | 4,614                      | 0                        | 4,614              | 0                  |
| Carpark and Hall Improvements                        |      | 12,796                     | 0                        | 12,796             | 0                  |
| All Other Designated Funds Payments                  |      | 13,300                     | 0                        | 13,300             | 1,716              |
| All Other Restricted Funds Payments                  |      | 0                          | 2,096                    | 2,096              | 902                |
|  |      | <b>82,265</b>              | <b>2,346</b>             | <b>84,611</b>      | <b>53,702</b>      |

# SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

### 4. FUNDS

|                                    | Note | Balance<br>01-Jan<br>2024<br>£ | Income<br>£   | Expenditure<br>£ | Transfers<br>£ | Balance<br>31-Dec<br>2024<br>£ |
|------------------------------------|------|--------------------------------|---------------|------------------|----------------|--------------------------------|
| <b>GENERAL FUNDS</b>               |      | <b>16,578</b>                  | <b>71,884</b> | <b>68,040</b>    | <b>-3,256</b>  | <b>17,165</b>                  |
| <b>DESIGNATED FUNDS</b>            |      |                                |               |                  |                |                                |
| Christians Against Poverty (CAP)   |      | 441                            | -             | 45               | -              | 396                            |
| Churchyard                         |      | 4,495                          | -             | 484              | 550            | 3,461                          |
| Church Sound and Projection        |      | 0                              | 469           | 4,614            | 4,145          | 0                              |
| Hospitality                        |      | 395                            | 898           | 888              | -              | 405                            |
| Insurance Claim (Lightning Strike) |      | 0                              | 13,472        | 12,770           | 702            | 0                              |
| Mission                            |      | 134                            | -             | 1,487            | 1,546          | 193                            |
| Open for Coffee                    |      | 2,752                          | 2,226         | 2,246            | -              | 2,732                          |
| Quinquennial Provision             |      | 600                            | -             | -                | 600            | 1,200                          |
| Storage Container                  |      | 4,500                          | -             | 3,066            | -              | 1,434                          |
| Teaching Resources                 | 8    | 43                             | 292           | 471              | -              | 136                            |
| Verger's Fund                      |      | 3,199                          | -             | -                | 2,253          | 946                            |
| Other Designated Accounts          | 8    | 17,544                         | -             | 9,730            | -              | 7,814                          |
| <b>TOTAL DESIGNATED</b>            |      | <b>34,103</b>                  | <b>17,357</b> | <b>35,801</b>    | <b>2,786</b>   | <b>18,446</b>                  |
| <b>TOTAL UNRESTRICTED</b>          |      | <b>50,681</b>                  | <b>89,241</b> | <b>103,841</b>   | <b>- 470</b>   | <b>35,611</b>                  |
| <b>RESTRICTED FUNDS</b>            |      |                                |               |                  |                |                                |
| Appeals                            |      | 70                             | 803           | 250              | 80             | 543                            |
| Choir                              |      | 52                             | -             | -                | -              | 52                             |
| Defibrillator Fund                 |      | 1,429                          | 40            | 2,019            | 550            | 0                              |
| Fletcher Alms                      |      | 2,040                          | 122           | -                | -              | 2,162                          |
| Flower Fund                        |      | 128                            | -             | -                | -              | 128                            |
| Hall Kitchen                       |      | 98                             | -             | -                | -              | 98                             |
| Puppets                            |      | 12                             | -             | -                | -              | 12                             |
| Sunday School                      |      | 676                            | -             | 77               | -              | 599                            |
| Vicar's Projects                   |      | 54                             | -             | -                | -              | 54                             |
| <b>TOTAL RESTRICTED</b>            |      | <b>4,560</b>                   | <b>966</b>    | <b>2,346</b>     | <b>470</b>     | <b>3,650</b>                   |
| <b>GRAND TOTALS</b>                |      | <b>55,241</b>                  | <b>90,207</b> | <b>106,187</b>   | <b>0</b>       | <b>39,261</b>                  |

## **SOUTH BERSTED PAROCHIAL CHURCH COUNCIL**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

#### **5. STAFF COSTS AND PAYMENTS TO TRUSTEES**

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£10,755.27**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£7,949.72**. No material transactions took place between the Church and PCC members or any person connected to them.

#### **6. PARISH SHARE**

For 2024, South Bersted PCC pledged a figure of **£20,362** which was equal to 25% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2025.

#### **7. FEES FROM WEDDINGS & FUNERALS**

##### ***5 Year Historic Activity Overview***

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

**2024 - 17 funeral services, 4 weddings**

#### **8. DESIGNATED FUNDS**

For simplification, some of the historic designated funds with a balance but no transactions for a few years, have been consolidated as follows:

**ABC** - balance at 31/12/23 was £304 - moved to '**Other Designated Funds**'

**Candy Floss** - balance at 31/12/23 was £151 - moved to '**Other Designated Funds**'

**Dunction** - balance at 31/12/23 was £21 - moved to '**Other Designated Funds**'

**Marketing Fund** - balance at 31/12/23 was £66 - moved to '**Other Designated Funds**'

**Vicar's PA - Additional Hours** - balance at 31/12/23 was £210 - moved to '**Other Designated Funds**'

**Book Sales** - balance at 31/12/23 was £43 - moved to '**Teaching Resources**'

**Appeals** - balance at 31/12/23 was £70 - moved from Designated to Restricted funds