

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY MAGDALENE, SOUTH BERSTED

England & Wales · Charity number 1162924

Details

Other names	ST MARY MAGDALENE'S PCC, SOUTH BERSTED
Status	Registered
Legal form	Previously excepted
Registered	2015-07-30
Register	View on the Charity Commission register

Contact

Address	Church Office Bersted Street Bognor Regis West Sussex PO22 9QE
Phone	01243862018
Email	office@southbersted.org.uk
Website	www.southbersted.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. Our aim is to "know Jesus better and make him better known" We aim to revitalise our church; evangelise our parish and beyond and to contribute towards a better society.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£59,511	£75,983	-	-
2024-12-31	£90,207	£106,187	-	-
2023-12-31	£86,069	£69,736	-	-
2022-12-31	£95,709	£82,901	-	-
2021-12-31	£71,808	£69,944	-	-
2020-12-31	£68,125	£81,281	-	-

Trustees

Name	Role	Appointed
REV TIM CROOK	Chair	2009-06-09
Anita Christine Harden		2026-05-17
Darren Barber		2019-04-28
James Daniel Graham Miller		2026-05-17
Nigel William Brown		2026-05-17
Peter Christian Lambert		2022-05-15
Samantha May Miller		2026-05-17

Accounts

St Mary Magdalene, South Bersted

Trustees Annual Report for 2025

OUR AIMS AND PURPOSES AS A CHARITY

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature more, maturing-making disciples of Jesus Christ. Mindful always of this, our strategy for a B-E-R-S-T-E-D pathway for 2025 were:

B RING: Hospitality, welcome, advertising and 'Bring-vitations' to Sunday gatherings and events.

E VANGELISE: Unashamed clear & confident Gospel sharing at gatherings, events, courses & 1-2-1's.

R OOT: Discipleship grounding, including 'The Luke Series'.

S TRENGHTEN: Small Groups following-up Sunday sermons to help apply them to everyday life.

T RAIN: Gospel-driven Bible truth, equipping all ages to navigate God's way and thrive in life's challenges today. A 'Train To Serve' leadership pipeline cohort.

E XALT: Raising our supernatural God to His rightful first place in all of our thoughts, words and deeds. Meeting for corporate prayer (Powerhouse) and expressing with gratitude our entire dependence on Him

D ISPATCH: Sending out workers into the Harvest field to make and mature more disciple-making, growing and grace filled Jesus followers, locally, regionally, nationally and overseas.

WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2025, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community to teach, baptise and nurture new and existing believers to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not to support Christian mission activities in this country and abroad

WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES LIVES

ATTENDANCE AT WORSHIP

Our worshipping community welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to serve anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2025 stood at 33, of whom 12 were resident in the parish and 21 were non-resident.

The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube. We look to encourage the deepening of the faith of all ages, our monthly 'Powerhouse' prayer meeting continued and reintroduced a daytime option to supplement the evening opportunity.

Over the Christmas period a variety of gatherings were held including: 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse, Advent Sunday Christingle, South Bersted School Carols, Carols by Candlelight, Christmas Eve Crib Gathering, Christmas Communion and All-Age Celebration.

TEACHING, BAPTISING AND NURTURING NEW AND EXISTING BELIEVERS

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason.

Termtime preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. We preached through the Gospel of Luke in 32 sermons. We reviewed the Two Ways To Live outline in the summer. The Word@Work daily bible reading app was also promoted.

'Sunday Gang' in our Hall at 10am in term-time for families continued. We'd used up all the excellent resource material for 'Jude's Sunday Gang', a puppet lion who introduces bible stories so material following our Luke Series, was prepared in-house. Families sat and learnt together at tables, engaging in the up-front bible teaching and discussions, quizzes, crafts and songs. Children must be accompanied by an adult. Breakfast Baps are served from 9.45am.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has gone into the school on a regular basis for collective worship, R.E lessons, and whole school worship in the church building. Helen Lambert continues her position as an invaluable Foundation Governor and Sandra-Louisa Bosley resigned from her role leaving a position vacant.

Everyone@11 visiting preachers included Rev Ben Martin, 'Teach us to number our days so that we may gain a heart of wisdom' (*Psalms 90:12*), Rupert Shelly (Crosslinks), Roger Purdom, 'A vision for ministry in schools', Nick McQuaker (A Passion for Life), Martin Povey, 'Is happily ever after just wishful thinking?' (*John 21:1-14*), Simon Allaby, 'Who Wants To Live Forever?' (*John 3:16-21*), and Bishop Rob Munro, 'Common Grace Evangelism'.

Church members have participated in a variety of additional and extremely helpful training opportunities including Bishop Ruth speaking on at the Chichester Diocesan Evangelical Fellowship gathering in Hove, the Passion for Life Evangelism Conference in Eastbourne and 'Responding To The Rebirth' conference in London.

3 weddings, 2 adult baptisms, 2 Blessing/Thanksgivings and 6 funerals were held in the church building during 2025 and 1 funeral elsewhere.

TO ENGAGE IN EVANGELISM AND OUTREACH TO THE PARISH IN VARIOUS WAYS

As well as regular special gatherings during the year, including Good Friday, Harvest and Remembrance to which we invite all resident of the parish beyond, we endeavour to host various social events to which we can invite friends, family, colleagues, neighbours and contacts. In 2025 these were the annual Hotham Wreath Laying ceremony (18th Jan), Charity Festive Christmas Conder with Bognor Regis Concert Band, raising funds for our bibles for the children at our school project.

The 'Heaven, How I Got Here,' one person show was offered on Good Friday evening and a Gingerbread Christmas Tea family party in December.

Our monthly Powerhouse parish prayer meeting was offered at both evening and daytime and regular opportunities to receive Prayer Ministry after our morning gathering was revived.

In addition to The Luke Series preaching on Sundays, this was also offered as our own home-grown evangelism engine flag-ship course on a Tuesday morning and Wednesday evening, with a terrific opportunity for questions and discussion.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved'. An evening Commemoration for the faithful departed was held around the time of All Souls, followed by refreshments.

Saturday morning 'Open For Coffee' continued until June, in the church building providing a community Fairtrade café, a 'warm welcome' space for local people to come and enjoy a hot-drink, homemade caked, and there were always church members or the vicar there to talk to. This was supplemented with Thursdays 9-11.30am, in our church hall which also came to end in the early summer.

Our Church Hall is available for us by community groups and organisations. The church seeks to ensure that the hall serves the local community and aims to maintain good relationship with hall users. A new caretaker was appointed this year, whilst other volunteers work hard to ensure that hall is clean, safe and fit for purpose.

TO PROVIDE PASTORAL CARE FOR PEOPLE WHETHER PART OF SOUTH BERSTED CHURCH OR NOT

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing.

We have partnered with the Bognor Regis Food Bank for many years. CAP Money (Christians Against Poverty) courses have been promoted.

Some 'Everyone@11' gatherings with visiting speakers are followed by a fellowship Bring & Share lunch to help unite our church family and hear more from our speaker.

TO SUPPORT CHRISTIAN CHARITIES AT HOME AND ABROAD

In 2025 we continued our commitment that the first 5% of income should go to Christian outreach mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal.

FINANCIAL REVIEW

RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure.

The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

The trustees undertake an annual Risk Assessment and actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

The PCC has written policies on the following procedures:

1. Legacies;
2. Investments;
3. Conflict of Interest;
4. Complaints Handling;
5. Risk Management;
6. Committed to Volunteering;
7. Safeguarding

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council [PCC] is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Parish Councils [Powers] Measure 1956. During the year the following served as members of the Parochial Church Council.

Ex-Officio members

Incumbent	Revd Tim Crook	Chairman
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Deanery Synod Reps Mr Paul Lacy [re-appointed to PCC May 2024 until 2027, and to Deanery Synod July 2026]
resigned 20th August 2025
Mr Peter Lambert [re-appointed to PCC May 2025 until 2028, and to Deanery Synod until 2026]
Mrs Paula Moorcroft [re-appointed to PCC May 2024 until 2027 and to Deanery Synod until 2026]
Resigned 26th August
2025

<i>Elected Members</i>	Mr Darren Barber [re-appointed May 2022, until 2025]	Treasurer
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Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members [the Incumbent, Churchwardens and Deanery Synod representatives] and up to 6 members of the Electoral Roll who are elected at the Annual Parochial Church Meeting [APCM] to serve for 3 years on a staggered basis. The PCC has not passed a resolution to limit those who have served from being re-elected. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd Tim Crook, PCC Chairman



Date 29th April 2026

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2025**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 4 to 8 Notes to the Accounts

INDEPENDENT EXAMINER:

Paul Bailey MAAT

19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2025 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW


Date: 11/5/2026

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
RECEIPTS :					
Voluntary Receipts	2a	26,822	-	26,822	35,619
Activities for Generating Funds (Trading)	2b	24,931	-	24,931	36,001
Charitable Activities	2c	2,253	-	2,253	3,925
Investment Income	2d	-	124	124	122
Other Receipts	2e	3,682	1,699	5,381	14,540
TOTAL RECEIPTS		57,688	1,823	59,511	90,207
PAYMENTS :					
Fundraising Costs (Trading)	3a	16,346	-	16,346	21,576
Charitable Activities	3b	58,470	1,168	59,637	84,611
TOTAL PAYMENTS		74,816	1,168	75,983	106,187
NET INCOMING/(OUTGOING) RESOURCES		-17,128	656	-16,472	-15,980
Cash funds last year end		35,611	3,650	39,261	55,241
Funds Transfer		0 -	0	-	-
CASH FUNDS THIS YEAR END		18,483	4,305	22,788	39,261

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2025**

	Unrestricted Fund	Restricted Fund	31-Dec 2025 Total £	31-Dec 2024 Total £
ASSETS				
Church Cash Funds:				
Current Account	18,483	4,305	22,788	39,261
TOTAL CASH FUNDS	18,483	4,305	22,788	39,261
Represented by:				
Unrestricted Funds	0	0	0	17,165
Designated Funds	18,483	0	18,483	18,446
Restricted Funds	0	4,305	4,305	3,650
	18,483	4,305	22,788	39,261
Assets retained for the Charity's own use:				
Fletcher Income Shares	0	4,096	4,096	4,317
	0	4,096	4,096	4,317
LIABILITIES				
Diocesan Fees (Weddings & Funerals)	1,943	0	1,943	266
Credit Card	525	0	525	179
	2,468	0	2,468	445

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **30th April 2026**.

And signed on their behalf by



Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
a) Voluntary Receipts					
Planned Giving		15,058	0	15,058	19,128
Legacies		1,000	0	1,000	0
Donations		4,193	0	4,193	3,517
Loose Offerings		1,982	0	1,982	2,947
Easy Fundraising		70	0	70	41
Gift Aid Tax Recovered		4,519	0	4,519	6,193
Special Appeals		0	0	0	3,793
		26,822	0	26,822	35,619
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	1,880	0	1,880	2,898
Weddings & Funerals - Diocesan Fees		1,943	0	1,943	3,670
Weddings & Funerals - Provision of Organist		0	0	0	580
Weddings & Funerals - Provision of Verger		295	0	295	505
Weddings & Funerals - Winter Heating		150	0	150	550
Church Hall Lettings		20,663	0	20,663	27,798
		24,931	0	24,931	36,001
c) Charitable Activities					
Open For Coffee	4	1,193	0	1,193	2,226
Hospitality	4	118	0	118	898
Teaching Resources	4	237	0	237	292
Hall Roof Fund	4	120	0	120	292
Other Designated Funds	4	585	0	585	469
Other Restricted Funds	4	0	0	0	40
		2,253	0	2,253	3,925
d) Investment Income					
Fletcher Dividends Received	4	0	124	124	122
		0	124	124	122
e) Other Receipts					
Appeals	4	0	1,699	1,699	804
Insurance Claim	4	2,625	0	2,625	13,472
Miscellaneous Receipts		657	0	657	65
Returnable Deposits		400	0	400	199
		3,682	1,699	5,381	14,540

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Diocesan Fees (Prior Year Liability)		0	0	0	2,000
Weddings & Funerals - Diocesan Fees (Current Year)	7	0	0	0	3,404
Weddings & Funerals - Provision of Organist	7	560	0	560	140
Weddings & Funerals - Redeemed Deposits	7	200	0	200	300
Church Hall					
Caretaker		4,167	0	4,167	3,075
Insurance		2,496	0	2,496	2,419
Maintenance & Hall Supplies		568	0	568	405
Utilities		6,669	0	6,669	5,618
Waste Collection		730	0	730	610
Events and Resources					
Open for Coffee	4	676	0	676	2,246
Hospitality	4	230	0	230	888
Teaching Resources	4	50	0	50	471
		16,346	0	16,346	21,576
b) Charitable Activities					
Ministry Costs					
Parish Share	6	19,250	0	19,250	20,362
Locum Fees		0	0	0	152
Church Running Costs					
Office Expenses		2,324	0	2,324	2,535
Services		1,587	0	1,587	1,303
Vicar's PA		7,862	0	7,862	7,488
National Insurance		76	0	76	0
Broadband		577	0	577	510
Church Maintenance					
Utilities		7,698	0	7,698	4,932
Insurance		3,051	0	3,051	2,957
Repairs and Maintenance		2,487	0	2,487	3,662
Organ Tuning		260	0	260	245
Vicar and Vicarage					
Council Tax and Utilities		3,958	0	3,958	3,987
Vicar's Expenses		2,051	0	2,051	1,867
Other General Fund Payments					
Examination and Accountancy Costs		691	0	691	56
Governance		0	0	0	12
Restricted and Designated Fund Payments					
Mission Giving	4	1,751	0	1,751	1,487
Appeals	4	0	426	426	250
Church AV	4	2,238	0	2,238	4,614
Carpark and Hall Improvements		0	0	0	12,796
Insurance Claim Expenditure	4	546	0	546	0
All Other Designated Funds Payments	4	2,062	0	2,062	13,300
All Other Restricted Funds Payments	4	0	742	742	2,096
		58,470	1,168	59,637	84,611

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

4. FUNDS	Note	Balance 01-Jan 2025 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2025 £
GENERAL FUNDS		17,165	52,515	67,262	-2,417	0
DESIGNATED FUNDS						
Christians Against Poverty (CAP)		396				396
Churchyard		3,461				3,461
Church Sound and Projection		0	51	2,238	3,034	847
Hall Roof Fund		0	120			120
Heaven How I Got Here		0	499	499		0
Hospitality		405	118	230		293
Insurance Claim		0	2,625	546	- 2,079	0
Mission		193		1,751	1,558	0
Open for Coffee		2,732	1,193	676	- 557	2,692
Quinquennial Provision		1,200			600	1,800
Storage Container		1,434		375	- 1,059	0
Teaching Resources	-	136	237	49		53
Verger's Fund		946	295		920	2,161
Other Designated Accounts		7,814	35	1,189		6,660
TOTAL DESIGNATED		18,446	5,173	7,553	2,417	18,483
TOTAL UNRESTRICTED		35,611	57,688	74,816	0	18,483
RESTRICTED FUNDS						
Appeals		543	1,699	426	- 1,816	0
Choir		52				52
Fletcher Alms		2,162	124			2,287
Flower Fund		128				128
Hall Kitchen		98		50		48
Puppets		12				12
School Bible Project		-		623	1,816	1,193
Sunday School		599		69		530
Vicar's Projects		54				54
TOTAL RESTRICTED		3,650	1,824	1,168	0	4,305
GRAND TOTALS		39,261	59,512	75,984	0	22,788

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£677.41**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£5,934.03**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

For 2025, South Bersted PCC pledged a figure of **£21,000** which was equal to ca. 25% of the Parish Ministry Costs for the year and during the year were able to pay **£19,250**. The PCC informed the Diocese that the balance of **£1,750** could not be met and have not carried this forward as a liability into 2026.

7. FEES FROM WEDDINGS & FUNERALS

5 Year Historic Activity Overview

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

2024 - 17 funeral services, 4 weddings

2025 - 7 funeral services, 3 weddings

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2025**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

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 - to prepare accounts which accord with these accounting records have not been met; or
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Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW


Date: 11/5/2026

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
RECEIPTS :					
Voluntary Receipts	2a	26,822	-	26,822	35,619
Activities for Generating Funds (Trading)	2b	24,931	-	24,931	36,001
Charitable Activities	2c	2,253	-	2,253	3,925
Investment Income	2d	-	124	124	122
Other Receipts	2e	3,682	1,699	5,381	14,540
TOTAL RECEIPTS		57,688	1,823	59,511	90,207
PAYMENTS :					
Fundraising Costs (Trading)	3a	16,346	-	16,346	21,576
Charitable Activities	3b	58,470	1,168	59,637	84,611
TOTAL PAYMENTS		74,816	1,168	75,983	106,187
NET INCOMING/(OUTGOING) RESOURCES		-17,128	656	-16,472	-15,980
Cash funds last year end		35,611	3,650	39,261	55,241
Funds Transfer		0 -	0	-	-
CASH FUNDS THIS YEAR END		18,483	4,305	22,788	39,261

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2025**

	Unrestricted Fund	Restricted Fund	31-Dec 2025 Total £	31-Dec 2024 Total £
ASSETS				
Church Cash Funds:				
Current Account	18,483	4,305	22,788	39,261
TOTAL CASH FUNDS	18,483	4,305	22,788	39,261
Represented by:				
Unrestricted Funds	0	0	0	17,165
Designated Funds	18,483	0	18,483	18,446
Restricted Funds	0	4,305	4,305	3,650
	18,483	4,305	22,788	39,261
Assets retained for the Charity's own use:				
Fletcher Income Shares	0	4,096	4,096	4,317
	0	4,096	4,096	4,317
LIABILITIES				
Diocesan Fees (Weddings & Funerals)	1,943	0	1,943	266
Credit Card	525	0	525	179
	2,468	0	2,468	445

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **30th April 2026**.

And signed on their behalf by



Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
a) Voluntary Receipts					
Planned Giving		15,058	0	15,058	19,128
Legacies		1,000	0	1,000	0
Donations		4,193	0	4,193	3,517
Loose Offerings		1,982	0	1,982	2,947
Easy Fundraising		70	0	70	41
Gift Aid Tax Recovered		4,519	0	4,519	6,193
Special Appeals		0	0	0	3,793
		26,822	0	26,822	35,619
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	1,880	0	1,880	2,898
Weddings & Funerals - Diocesan Fees		1,943	0	1,943	3,670
Weddings & Funerals - Provision of Organist		0	0	0	580
Weddings & Funerals - Provision of Verger		295	0	295	505
Weddings & Funerals - Winter Heating		150	0	150	550
Church Hall Lettings		20,663	0	20,663	27,798
		24,931	0	24,931	36,001
c) Charitable Activities					
Open For Coffee	4	1,193	0	1,193	2,226
Hospitality	4	118	0	118	898
Teaching Resources	4	237	0	237	292
Hall Roof Fund	4	120	0	120	292
Other Designated Funds	4	585	0	585	469
Other Restricted Funds	4	0	0	0	40
		2,253	0	2,253	3,925
d) Investment Income					
Fletcher Dividends Received	4	0	124	124	122
		0	124	124	122
e) Other Receipts					
Appeals	4	0	1,699	1,699	804
Insurance Claim	4	2,625	0	2,625	13,472
Miscellaneous Receipts		657	0	657	65
Returnable Deposits		400	0	400	199
		3,682	1,699	5,381	14,540

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Diocesan Fees (Prior Year Liability)		0	0	0	2,000
Weddings & Funerals - Diocesan Fees (Current Year)	7	0	0	0	3,404
Weddings & Funerals - Provision of Organist	7	560	0	560	140
Weddings & Funerals - Redeemed Deposits	7	200	0	200	300
Church Hall					
Caretaker		4,167	0	4,167	3,075
Insurance		2,496	0	2,496	2,419
Maintenance & Hall Supplies		568	0	568	405
Utilities		6,669	0	6,669	5,618
Waste Collection		730	0	730	610
Events and Resources					
Open for Coffee	4	676	0	676	2,246
Hospitality	4	230	0	230	888
Teaching Resources	4	50	0	50	471
		16,346	0	16,346	21,576
b) Charitable Activities					
Ministry Costs					
Parish Share	6	19,250	0	19,250	20,362
Locum Fees		0	0	0	152
Church Running Costs					
Office Expenses		2,324	0	2,324	2,535
Services		1,587	0	1,587	1,303
Vicar's PA		7,862	0	7,862	7,488
National Insurance		76	0	76	0
Broadband		577	0	577	510
Church Maintenance					
Utilities		7,698	0	7,698	4,932
Insurance		3,051	0	3,051	2,957
Repairs and Maintenance		2,487	0	2,487	3,662
Organ Tuning		260	0	260	245
Vicar and Vicarage					
Council Tax and Utilities		3,958	0	3,958	3,987
Vicar's Expenses		2,051	0	2,051	1,867
Other General Fund Payments					
Examination and Accountancy Costs		691	0	691	56
Governance		0	0	0	12
Restricted and Designated Fund Payments					
Mission Giving	4	1,751	0	1,751	1,487
Appeals	4	0	426	426	250
Church AV	4	2,238	0	2,238	4,614
Carpark and Hall Improvements		0	0	0	12,796
Insurance Claim Expenditure	4	546	0	546	0
All Other Designated Funds Payments	4	2,062	0	2,062	13,300
All Other Restricted Funds Payments	4	0	742	742	2,096
		58,470	1,168	59,637	84,611

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

4. FUNDS	Note	Balance 01-Jan 2025 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2025 £
GENERAL FUNDS		17,165	52,515	67,262	-2,417	0
DESIGNATED FUNDS						
Christians Against Poverty (CAP)		396				396
Churchyard		3,461				3,461
Church Sound and Projection		0	51	2,238	3,034	847
Hall Roof Fund		0	120			120
Heaven How I Got Here		0	499	499		0
Hospitality		405	118	230		293
Insurance Claim		0	2,625	546	- 2,079	0
Mission		193		1,751	1,558	0
Open for Coffee		2,732	1,193	676	- 557	2,692
Quinquennial Provision		1,200			600	1,800
Storage Container		1,434		375	- 1,059	0
Teaching Resources	-	136	237	49		53
Verger's Fund		946	295		920	2,161
Other Designated Accounts		7,814	35	1,189		6,660
TOTAL DESIGNATED		18,446	5,173	7,553	2,417	18,483
TOTAL UNRESTRICTED		35,611	57,688	74,816	0	18,483
RESTRICTED FUNDS						
Appeals		543	1,699	426	- 1,816	0
Choir		52				52
Fletcher Alms		2,162	124			2,287
Flower Fund		128				128
Hall Kitchen		98		50		48
Puppets		12				12
School Bible Project		-		623	1,816	1,193
Sunday School		599		69		530
Vicar's Projects		54				54
TOTAL RESTRICTED		3,650	1,824	1,168	0	4,305
GRAND TOTALS		39,261	59,512	75,984	0	22,788

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2025**

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£677.41**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£5,934.03**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

For 2025, South Bersted PCC pledged a figure of **£21,000** which was equal to ca. 25% of the Parish Ministry Costs for the year and during the year were able to pay **£19,250**. The PCC informed the Diocese that the balance of **£1,750** could not be met and have not carried this forward as a liability into 2026.

7. FEES FROM WEDDINGS & FUNERALS

5 Year Historic Activity Overview

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

2024 - 17 funeral services, 4 weddings

2025 - 7 funeral services, 3 weddings

Accounts

St Mary Magdalene, South Bersted

Trustees Annual Report for 2024

OUR AIMS AND PURPOSES AS A CHARITY

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature more, maturing-making disciples of Jesus Christ. Mindful always of this, our objectives for 2024 were:

B RING: Hospitality, welcome, advertising and 'Bring-vitations' to Sunday gatherings and other events.

E VANGELISE: Unashamed clear and confident Gospel sharing at services, events, courses & 1-2-1's.

R OOT: Discipleship, with a year-long cohort, beginning with 'The Bible Course'.

S TRENGHTEN: Small Groups studying the bible to follow-up Sunday sermons and help apply them to everyday life.

T RAIN: Gospel-driven Bible truth, equipping all ages to navigate God's way and thrive in life's challenges today. A 'Train To Serve' leadership pipeline cohort.

E XALT: Raising our supernatural God to His rightful first place in all of our thoughts, words and deeds. Meeting for corporate prayer (Powerhouse) and expressing with gratitude our entire dependence on Him

D ISPATCH: Sending out workers into the Harvest field to make and mature more disciple-making, growing and grace-filled Jesus followers, locally, regionally, nationally and overseas.

WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2024, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community
- to teach, baptise and nurture new and existing believers
- to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not
- to support Christian mission activities in this country and abroad

WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES LIVES

ATTENDANCE AT WORSHIP

Our worshipping community welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to serve anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2024 stood at 79, of whom 32 were resident in the parish and 47 were non-resident.

The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube. We look to encourage the deepening of the faith of all ages, our monthly 'Powerhouse' prayer meeting continued and reintroduced a daytime option to supplement the evening opportunity.

Over the Christmas period a variety of services were held including: 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse, Advent Sunday Christingle, South Bersted School Carols, Carols by Candlelight, Christmas Eve Crib Service, Christmas Communion and All-Age Celebration.

TEACHING, BAPTISING AND NURTURING NEW AND EXISTING BELIEVERS

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason.

All termtime preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. We participated in Chichester Diocese's 'Year of the New Testament' initiative by preaching through the Gospel of Mark, Paul's Letters (Christian Training) and Revelation. We reviewed the Two Ways To Live outline in the summer. The Bible In One Year was also promoted.

The experimental 'Jude's Sunday Gang' in our Hall at 10am in term-time for families continued. Using the excellent resource material, Jude (a puppet lion) introduces bible stories. Families sit and learn together at tables, engaging in the up-front bible teaching led by the vicar and discussions, quizzes, crafts and songs. Children must be accompanied by an adult. Breakfast Baps are served from 9.45am.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has either gone into the school on a regular basis for collective worship, R.E lessons, and whole school worship in the church building. Helen Lambert continues her position as an invaluable Foundation Governor and was joined by Sandra-Louisa Bosley. We provided a new academic year 'brunch' for the school staff.

A 'Walk Through the New Testament' was offered, split over 2 Saturdays and led by Ian Crossley. Everyone@11 visiting preachers included Ish (Our Cancer Journey), James Baron (Ford Prison), Dr Paul Adams (Beaconlight/Word@Work), Rupert Shelley (Crosslinks), Dr Jim Paul (L'Abri), Bishop Ruth (Solitude Island Songs), Robert Lovatt, Richard Borgonon (The Word 121) and Captain Chad Usher (Remembrance).

Church members have participated in a variety of additional and extremely helpful training opportunities including Rachel Jordan-Wolf speaking on the 'Talking Jesus' survey at the Chichester Diocesan Evangelical Fellowship conference in Crawley, Dr Paul Adams on Gospel Ministry Dynamics and Dave Jensen on Hearts On Fire at an Evangelism conference livestreamed in Hove. It was hoped to have a summer church 'Weekend At Home' (more manageable than a church Weekend Away at Duncton), but plans had to be hastily re-arranged when the speaker sadly had to pull out last-minute due to Covid, however our vicar Tim introduced a BERSTED pathway for us to engage with over fabulous food.

4 weddings, 2 renewal of wedding vows, 1 order of prayer and dedication after a civil marriage, 2 baptisms, 4 Blessing/Thanksgivings and 12 funerals were held in the church building during 2024 and 5 funerals elsewhere.

TO ENGAGE IN EVANGELISM AND OUTREACH TO THE PARISH IN VARIOUS WAYS

As well as regular special services during the year, including Candlemas, Good Friday by Candlelight, Harvest and Remembrance to which we invite all residents of the parish and beyond, we endeavour to host various social events to which we can invite friends, family, colleagues, neighbours and contacts. In 2024 these were the annual Hotham Wreath Laying ceremony (18th Jan), a family Light Party (a positive alternative to Halloween), Charity Festive Christmas Concert with the Bognor Regis Concert Band, raising funds for bibles for our school children and Stand By Me charity. The Regis Jazz Band tea-party in the Spring raised funds for us to install an external Defibrillator to serve our local neighbours.

In addition to offering Hope Explored & Christianity Explored, the 321 course was offered in Lent and the ALIVE course post-Easter. The Hymns We Love course, Vox (for youth) and the Life series were all experimentally promoted also.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved', and we do all they can to ensure that the service provides that comfort and help. An evening Commemoration for the faithful departed was held around the time of All Souls, followed by refreshments.

Saturday morning 'Open For Coffee', in the church building provided a community Fairtrade cafe, a 'warm welcome' space for local people to come and enjoy a coffee, homemade cake, and there are always church members or the vicar there to talk to. This was supplemented with Thursdays 9-11.30am, experimentally relocated in our church hall.

Our Church Hall is available for use by community groups and organisations. The church seeks to ensure that the hall serves the local community, and aims to maintain good relationships with hall users. Our longstanding caretaker retired and a new one was appointed whilst other volunteers work hard to ensure that the hall is clean, safe and fit for purpose.

TO PROVIDE PASTORAL CARE FOR PEOPLE WHETHER PART OF SOUTH BERSTED CHURCH OR NOT

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing.

We have partnered with the Bognor Regis Food Bank for many years, our vicar was able to successfully transition out of and pass on the role of chair of Trustees in 2024. CAP Money (Christians Against Poverty) courses have been promoted.

Monthly 'Everyone@11' gatherings are followed by a fellowship Bring & Share lunch to help unite our church family.

TO SUPPORT CHRISTIAN CHARITIES AT HOME AND ABROAD

In 2024 we restated our commitment that the first 5% of income should go to Christian outreach mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal, which is a major event in the life of the church.

FINANCIAL REVIEW

RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure.

The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

The trustees undertake an annual Risk Assessment and actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

The PCC has written policies on the following procedures:

1. Legacies;
2. Investments;
3. Conflict of Interest;
4. Complaints Handling;
5. Risk Management;
6. Committed to Volunteering;
7. Safeguarding

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council [PCC] is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Parish Councils [Powers] Measure 1956.

During the year the following served as members of the Parochial Church Council.

Ex-Officio members

Incumbent	Revd Tim Crook	Chairman
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<i>Deanery Synod Reps</i>	Mr Paul Lacy [re-appointed to PCC May 2024 until 2027, and to Deanery Synod July 2021] Mr Peter Lambert [appointed to PCC May 2022 until 2025, and to Deanery Synod Nov 2023] Mrs Paula Moorcroft [re-appointed to PCC May 2024 until 2027]	
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<i>Elected Members</i>	Mr Darren Barber [re-appointed May 2022, until 2025]	Treasurer
------------------------	--	-----------

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members [the Incumbent, Churchwardens and Deanery Synod representatives] and up to 9 (or 12 if the total Electoral Roll is more than 100) members of the Electoral Roll who are elected at the Annual Parochial Church Meeting [APCM] to serve for 3 years on a staggered basis. The PCC has not passed a resolution to limit those who have served from being re-elected. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by
The Revd Tim Crook, PCC Chairman



Date 15th April 2025

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2024**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 4 to 8 Notes to the Accounts

INDEPENDENT EXAMINER:

Paul Bailey MAAT

19 Regents Way

West Meads

Bognor Regis

West Sussex

PO21 5QW

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2024 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW



Date: 1st May 2024

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
RECEIPTS :					
Voluntary Receipts	2a	35,619	-	35,619	55,198
Activities for Generating Funds (Trading)	2b	36,001	-	36,001	24,485
Charitable Activities	2c	3,885	40	3,925	6,196
Investment Income	2d	-	122	122	120
Other Receipts	2e	13,736	804	14,540	70
TOTAL RECEIPTS		89,241	966	90,207	86,069
PAYMENTS :					
Fundraising Costs (Trading)	3a	21,576	-	21,576	16,034
Charitable Activities	3b	82,265	2,346	84,611	53,702
TOTAL PAYMENTS		103,841	2,346	106,187	69,736
NET INCOMING/(OUTGOING) RESOURCES		-14,600	-1,380	-15,980	16,333
Cash funds last year end		50,681	4,560	55,241	38,908
Funds Transfer		- 470	470	-	-
CASH FUNDS THIS YEAR END		35,611	3,650	39,261	55,241

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2024**

ASSETS	Unrestricted Fund	Restricted Fund	31-Dec 2024 Total	31-Dec 2023 Total
Church Cash Funds:	£	£	£	£
Current Account	35,611	3,650	39,261	55,241
TOTAL CASH FUNDS	35,611	3,650	39,261	55,241
Represented by:				
Unrestricted Funds	17,165	0	17,165	16,578
Designated Funds	18,446	0	18,446	34,173
Restricted Funds	0	3,650	3,650	4,490
	35,611	3,650	39,261	55,241
Assets retained for the Charity's own use:				
Fletcher Income Shares	0	4,317	4,317	4,202
Other Monetary Assets:				
Other Recoverable Amounts Due	0	0	0	0
	0	4,317	4,317	4,202
LIABILITIES				
Diocesan Fees (Weddings & Funerals)	266	0	266	2,000
Wages and Salaries	0	0	0	0
Credit Card	179	0	179	51
	445	0	445	2,051

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on 15th April 2025.

And signed on their behalf



Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
a) Voluntary Receipts					
Planned Giving		19,128	0	19,128	18,453
Legacies		0	0	0	18,769
Donations		3,517	0	3,517	6,967
Loose Offerings		2,947	0	2,947	2,141
Easy Fundraising		41	0	41	179
Gift Aid Tax Recovered		6,193	0	6,193	6,495
Special Appeals		3,793	0	3,793	2,194
		35,619	0	35,619	55,198
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	2,898	0	2,898	2,121
Weddings & Funerals - Diocesan Fees		3,670	0	3,670	2,000
Weddings & Funerals - Provision of Organist		580	0	580	130
Weddings & Funerals - Provision of Verger		505	0	505	295
Weddings & Funerals - Winter Heating		550	0	550	0
Church Hall Lettings		27,798	0	27,798	19,939
		36,001	0	36,001	24,485
c) Charitable Activities					
Open For Coffee		2,226	0	2,226	2,896
Hospitality		898	0	898	1,170
Teaching Resources		292	0	292	358
Other Designated Funds		469	0	469	563
Other Restricted Funds		0	40	40	1,209
		3,885	40	3,925	6,196
d) Investment Income					
Fletcher Dividends Received		0	122	122	120
		0	122	122	120
e) Other Receipts					
Appeals		0	804	804	70
Insurance Claim		13,472	0	13,472	0
Miscellaneous Receipts		65	0	65	0
Returnable Deposits		199	0	199	0
		13,736	804	14,540	70

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Diocesan Fees (2023 Liability)		2,000	0	2000	0
Weddings & Funerals - Diocesan Fees (2024)	7	3,404	0	3404	0
Weddings & Funerals - Provision of Organist	7	140	0	140	0
Weddings & Funerals - Redeemed Deposits	7	300	0	300	0
Church Hall					
Caretaker		3,075	0	3,075	3,752
Insurance		2,419	0	2,419	2,367
Maintenance & Hall Supplies		405	0	405	885
Utilities		5,618	0	5,618	5,895
Waste Collection		610	0	610	1,091
Events and Resources					
Open for Coffee		2,246	0	2,246	996
Hospitality		888	0	888	837
Teaching Resources		471	0	471	211
		21,576	0	21,576	16,034
b) Charitable Activities					
Ministry Costs					
Parish Share	6	20,362	0	20,362	19,699
Locum Fees		152	0	152	1,379
Church Running Costs					
Office Expenses		2,535	0	2,535	2,805
Services		1,303	0	1,303	1,379
Vicar's PA		7,488	0	7,488	6,802
PAYE Paid		0	0	0	487
Broadband		510	0	510	439
Advertising		0	0	0	22
Church Maintenance					
Utilities		4,932	0	4,932	4,765
Insurance		2,957	0	2,957	2,894
Repairs and Maintenance		3,662	0	3,662	1,345
Quinquennial Expenditure		0	0	0	0
Organ Tuning		245	0	245	499
Vicar and Vicarage					
Council Tax and Utilities		3,987	0	3,987	3,712
Vicar's Expenses		1,867	0	1,867	1,919
Other General Fund Payments					
Examination and Accountancy Costs		56	0	56	762
Governance		12	0	12	0
Miscellaneous		0	0	0	23
Restricted and Designated Fund Payments					
Mission Giving		1,487	0	1,487	3,533
Appeals		0	250	250	0
Church AV		4,614	0	4,614	0
Carpark and Hall Improvements		12,796	0	12,796	0
All Other Designated Funds Payments		13,300	0	13,300	1,716
All Other Restricted Funds Payments		0	2,096	2,096	902
		82,265	2,346	84,611	53,702

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

4. FUNDS

	Note	Balance 01-Jan 2024 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2024 £
GENERAL FUNDS		16,578	71,884	68,040	-3,256	17,165
DESIGNATED FUNDS						
Christians Against Poverty (CAP)		441	-	45	-	396
Churchyard		4,495	-	484	550	3,461
Church Sound and Projection		0	469	4,614	4,145	0
Hospitality		395	898	888	-	405
Insurance Claim (Lightning Strike)		0	13,472	12,770	702	0
Mission		134	-	1,487	1,546	193
Open for Coffee		2,752	2,226	2,246	-	2,732
Quinquennial Provision		600	-	-	600	1,200
Storage Container		4,500	-	3,066	-	1,434
Teaching Resources	8	43	292	471	-	136
Verger's Fund		3,199	-	-	2,253	946
Other Designated Accounts	8	17,544	-	9,730	-	7,814
TOTAL DESIGNATED		34,103	17,357	35,801	2,786	18,446
TOTAL UNRESTRICTED		50,681	89,241	103,841	- 470	35,611
RESTRICTED FUNDS						
Appeals		70	803	250	80	543
Choir		52	-	-	-	52
Defibrillator Fund		1,429	40	2,019	550	0
Fletcher Alms		2,040	122	-	-	2,162
Flower Fund		128	-	-	-	128
Hall Kitchen		98	-	-	-	98
Puppets		12	-	-	-	12
Sunday School		676	-	77	-	599
Vicar's Projects		54	-	-	-	54
TOTAL RESTRICTED		4,560	966	2,346	470	3,650
GRAND TOTALS		55,241	90,207	106,187	0	39,261

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£10,755.27**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£7,949.72**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

For 2024, South Bersted PCC pledged a figure of **£20,362** which was equal to 25% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2025.

7. FEES FROM WEDDINGS & FUNERALS

5 Year Historic Activity Overview

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

2024 - 17 funeral services, 4 weddings

8. DESIGNATED FUNDS

For simplification, some of the historic designated funds with a balance but no transactions for a few years, have been consolidated as follows:

ABC - balance at 31/12/23 was £304 - moved to '**Other Designated Funds**'

Candy Floss - balance at 31/12/23 was £151 - moved to '**Other Designated Funds**'

Dunction - balance at 31/12/23 was £21 - moved to '**Other Designated Funds**'

Marketing Fund - balance at 31/12/23 was £66 - moved to '**Other Designated Funds**'

Vicar's PA - Additional Hours - balance at 31/12/23 was £210 - moved to '**Other Designated Funds**'

Book Sales - balance at 31/12/23 was £43 - moved to '**Teaching Resources**'

Appeals - balance at 31/12/23 was £70 - moved from Designated to Restricted funds

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2024**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 4 to 8 Notes to the Accounts

INDEPENDENT EXAMINER:

Paul Bailey MAAT

19 Regents Way

West Meads

Bognor Regis

West Sussex

PO21 5QW

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2024 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW



Date: 1st May 2024

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
RECEIPTS :					
Voluntary Receipts	2a	35,619	-	35,619	55,198
Activities for Generating Funds (Trading)	2b	36,001	-	36,001	24,485
Charitable Activities	2c	3,885	40	3,925	6,196
Investment Income	2d	-	122	122	120
Other Receipts	2e	13,736	804	14,540	70
TOTAL RECEIPTS		89,241	966	90,207	86,069
PAYMENTS :					
Fundraising Costs (Trading)	3a	21,576	-	21,576	16,034
Charitable Activities	3b	82,265	2,346	84,611	53,702
TOTAL PAYMENTS		103,841	2,346	106,187	69,736
NET INCOMING/(OUTGOING) RESOURCES		-14,600	-1,380	-15,980	16,333
Cash funds last year end		50,681	4,560	55,241	38,908
Funds Transfer		- 470	470	-	-
CASH FUNDS THIS YEAR END		35,611	3,650	39,261	55,241

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2024**

ASSETS	Unrestricted Fund	Restricted Fund	31-Dec 2024 Total	31-Dec 2023 Total
Church Cash Funds:	£	£	£	£
Current Account	35,611	3,650	39,261	55,241
TOTAL CASH FUNDS	35,611	3,650	39,261	55,241
Represented by:				
Unrestricted Funds	17,165	0	17,165	16,578
Designated Funds	18,446	0	18,446	34,173
Restricted Funds	0	3,650	3,650	4,490
	35,611	3,650	39,261	55,241
Assets retained for the Charity's own use:				
Fletcher Income Shares	0	4,317	4,317	4,202
Other Monetary Assets:				
Other Recoverable Amounts Due	0	0	0	0
	0	4,317	4,317	4,202
LIABILITIES				
Diocesan Fees (Weddings & Funerals)	266	0	266	2,000
Wages and Salaries	0	0	0	0
Credit Card	179	0	179	51
	445	0	445	2,051

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on 15th April 2025.

And signed on their behalf



Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
a) Voluntary Receipts					
Planned Giving		19,128	0	19,128	18,453
Legacies		0	0	0	18,769
Donations		3,517	0	3,517	6,967
Loose Offerings		2,947	0	2,947	2,141
Easy Fundraising		41	0	41	179
Gift Aid Tax Recovered		6,193	0	6,193	6,495
Special Appeals		3,793	0	3,793	2,194
		35,619	0	35,619	55,198
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	2,898	0	2,898	2,121
Weddings & Funerals - Diocesan Fees		3,670	0	3,670	2,000
Weddings & Funerals - Provision of Organist		580	0	580	130
Weddings & Funerals - Provision of Verger		505	0	505	295
Weddings & Funerals - Winter Heating		550	0	550	0
Church Hall Lettings		27,798	0	27,798	19,939
		36,001	0	36,001	24,485
c) Charitable Activities					
Open For Coffee		2,226	0	2,226	2,896
Hospitality		898	0	898	1,170
Teaching Resources		292	0	292	358
Other Designated Funds		469	0	469	563
Other Restricted Funds		0	40	40	1,209
		3,885	40	3,925	6,196
d) Investment Income					
Fletcher Dividends Received		0	122	122	120
		0	122	122	120
e) Other Receipts					
Appeals		0	804	804	70
Insurance Claim		13,472	0	13,472	0
Miscellaneous Receipts		65	0	65	0
Returnable Deposits		199	0	199	0
		13,736	804	14,540	70

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Diocesan Fees (2023 Liability)		2,000	0	2000	0
Weddings & Funerals - Diocesan Fees (2024)	7	3,404	0	3404	0
Weddings & Funerals - Provision of Organist	7	140	0	140	0
Weddings & Funerals - Redeemed Deposits	7	300	0	300	0
Church Hall					
Caretaker		3,075	0	3,075	3,752
Insurance		2,419	0	2,419	2,367
Maintenance & Hall Supplies		405	0	405	885
Utilities		5,618	0	5,618	5,895
Waste Collection		610	0	610	1,091
Events and Resources					
Open for Coffee		2,246	0	2,246	996
Hospitality		888	0	888	837
Teaching Resources		471	0	471	211
		21,576	0	21,576	16,034
b) Charitable Activities					
Ministry Costs					
Parish Share	6	20,362	0	20,362	19,699
Locum Fees		152	0	152	1,379
Church Running Costs					
Office Expenses		2,535	0	2,535	2,805
Services		1,303	0	1,303	1,379
Vicar's PA		7,488	0	7,488	6,802
PAYE Paid		0	0	0	487
Broadband		510	0	510	439
Advertising		0	0	0	22
Church Maintenance					
Utilities		4,932	0	4,932	4,765
Insurance		2,957	0	2,957	2,894
Repairs and Maintenance		3,662	0	3,662	1,345
Quinquennial Expenditure		0	0	0	0
Organ Tuning		245	0	245	499
Vicar and Vicarage					
Council Tax and Utilities		3,987	0	3,987	3,712
Vicar's Expenses		1,867	0	1,867	1,919
Other General Fund Payments					
Examination and Accountancy Costs		56	0	56	762
Governance		12	0	12	0
Miscellaneous		0	0	0	23
Restricted and Designated Fund Payments					
Mission Giving		1,487	0	1,487	3,533
Appeals		0	250	250	0
Church AV		4,614	0	4,614	0
Carpark and Hall Improvements		12,796	0	12,796	0
All Other Designated Funds Payments		13,300	0	13,300	1,716
All Other Restricted Funds Payments		0	2,096	2,096	902
		82,265	2,346	84,611	53,702

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

4. FUNDS

	Note	Balance 01-Jan 2024 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2024 £
GENERAL FUNDS		16,578	71,884	68,040	-3,256	17,165
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Hospitality		395	898	888	-	405
Insurance Claim (Lightning Strike)		0	13,472	12,770	702	0
Mission		134	-	1,487	1,546	193
Open for Coffee		2,752	2,226	2,246	-	2,732
Quinquennial Provision		600	-	-	600	1,200
Storage Container		4,500	-	3,066	-	1,434
Teaching Resources	8	43	292	471	-	136
Verger's Fund		3,199	-	-	2,253	946
Other Designated Accounts	8	17,544	-	9,730	-	7,814
TOTAL DESIGNATED		34,103	17,357	35,801	2,786	18,446
TOTAL UNRESTRICTED		50,681	89,241	103,841	- 470	35,611
RESTRICTED FUNDS						
Appeals		70	803	250	80	543
Choir		52	-	-	-	52
Defibrillator Fund		1,429	40	2,019	550	0
Fletcher Alms		2,040	122	-	-	2,162
Flower Fund		128	-	-	-	128
Hall Kitchen		98	-	-	-	98
Puppets		12	-	-	-	12
Sunday School		676	-	77	-	599
Vicar's Projects		54	-	-	-	54
TOTAL RESTRICTED		4,560	966	2,346	470	3,650
GRAND TOTALS		55,241	90,207	106,187	0	39,261

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£10,755.27**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

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For 2024, South Bersted PCC pledged a figure of **£20,362** which was equal to 25% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2025.

7. FEES FROM WEDDINGS & FUNERALS

5 Year Historic Activity Overview

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

2024 - 17 funeral services, 4 weddings

8. DESIGNATED FUNDS

For simplification, some of the historic designated funds with a balance but no transactions for a few years, have been consolidated as follows:

ABC - balance at 31/12/23 was £304 - moved to **'Other Designated Funds'**

Candy Floss - balance at 31/12/23 was £151 - moved to **'Other Designated Funds'**

Dunction - balance at 31/12/23 was £21 - moved to **'Other Designated Funds'**

Marketing Fund - balance at 31/12/23 was £66 - moved to **'Other Designated Funds'**

Vicar's PA - Additional Hours - balance at 31/12/23 was £210 - moved to **'Other Designated Funds'**

Book Sales - balance at 31/12/23 was £43 - moved to **'Teaching Resources'**

Appeals - balance at 31/12/23 was £70 - moved from **Designated to Restricted funds**

Accounts

St Mary Magdalene, South Bersted

Trustees Annual Report for 2023

Our Aims and Purposes as a Charity

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature, maturing-making disciples of Jesus Christ. Mindful always of this, our objectives to be a BERSTED church for 2023 were to:

BELONG: Everyone hospitably welcomed, loved, supported & encouraged to frequently attend and be at home in one of our congregations and a small group. We are all broken sinners whose only hope is Jesus and equal at the foot of the Cross.

EXALT: Raising our supernatural God to His rightful first place in all of our thoughts, words and deeds. Meeting for corporate prayer expressing with gratitude our entire dependence on Him.

RESOURCE: Giving generously our treasure, time & talents, serving a ministry within this church and a mission beyond it, according to SHAPE.

SHEPHERD: Leading one another to our Chief Shepherd Jesus for pastoral care.

TEACH: Gospel-driven Bible truth, equipping all ages to navigate God's way and thrive in life's challenges today.

EVANGELISE: Unashamed clear and confident Gospel sharing, purposefully invitational to services, events, courses & 1-2-1's.

DISCIPLE: Making and maturing more disciple-making, growing and grace-filled Jesus followers.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2023, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community
- to teach, baptise and nurture new and existing believers
- to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not
- to support Christian mission activities in this country and abroad

What We Achieved and How We Affected Beneficiaries Lives

Attendance at Worship

Our worshipping community welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to serve anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2023 stood at 71, of whom 29 were resident in the parish and 42 were non-resident.

The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube.

We look to encourage the deepening of the faith of all ages, our monthly 'Powerhouse' prayer meeting was relaunched.

Over the Christmas period a variety of services were held, including:

- An 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse
- Christingle
- Comedy & Carols with Paul Kerensa
- South Bersted School Carols
- Old School Nursery Carols
- Carols by Candlelight
- Crib Services
- Christmas Communion

Teaching, Baptising and Nurturing New and Existing Believers

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason.

All termtime preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. We participated in Chichester Diocese's 'Year of the Old Testament' initiative by preaching through Exodus, Joshua and Nehemiah. We reviewed the 'Two Ways To Live' gospel outline in the summer. The Bible In One Year was promoted.

A key development in the year was the continuation of the experimental 'Jude's Sunday Gang' service in our Hall at 10am in term-time for families. Using the excellent resource material, Jude (a puppet lion) introduces bible stories. Families sit and learn together at tables, engaging in the up-front bible teaching led by the vicar and discussions, quizzes, crafts and songs. Children must be accompanied by an adult. Breakfast Baps are served from 9.45am.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has either goes into the school on a regular basis for collective worship, R.E lessons, and whole school worship in the church building. Helen Lambert has become an invaluable Foundation Governor.

A 'Walk Through the Old Testament' day was held and led by Ian Crossley.

3 weddings, 0 baptisms and 4 Thanksgivings were held in the church during 2023.

To Engage in Evangelism and Outreach to the Parish in Various Ways

As well as regular special services during the year, including Candlemas, Ishmael Praise Party, Good Friday by Candlelight, Harvest & Remembrance to which we invite all residents of the parish and beyond. We endeavour to host various social events to which we can invite friends, family, colleagues, neighbours and contacts. In 2023 these were a Burns Night Ceilidh and children's Light Party (a positive alternative to Halloween), Charity Festive Christmas Concert with the Bognor Regis Concert Band and Regis Jazz Band, raising funds to be able to install an external Defibrillator to serve our community.

We attempted to make the most of the King's Coronation weekend with a prayer vigil, livestreaming from Westminster Abbey, special services, Big Help Out churchyard tidy up and BBQ Bank Holiday lunch with Regis Jazz Band.

The Word 121, Hope Explored and Christianity Explored courses have all been offered.

We hosted the Mayor's Civic Carol Service, at which our school choir, in addition to our own choir sang.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved', and we do all they can to ensure that the service provides that comfort and help.

The church building has in the past been open most Saturday mornings when a community Fairtrade coffee morning is held. The coffee morning has provided somewhere for local people to come and enjoy a coffee, homemade cake, and there are always church members or the vicar there to talk to if someone has a particular need. This outreach opportunity was reintroduced after the global pandemic in the autumn and an additional time of Thursdays 9-11.30am.

Our Church Hall is available for use by community groups and organisations. The church seeks to ensure that the hall serves the local community, and aims to maintain good relationships with hall users. The caretaker and others work hard to ensure that the hall is clean, safe and fit for purpose.

To Provide Pastoral Care for People Whether Part of South Bersted Church or Not

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing.

Funerals: In Church = 6; Crematorium = 2, Committal only = 1. A 'Thanksgiving For Loved Ones' service was held in November.

We have partnered with the Bognor Regis Food Bank for many years, where our vicar chaired the Trustees through 2023. CAP Money (Christians Against Poverty) courses have been regularly offered.

Monthly 'Everyone@11' gatherings are followed by a fellowship Bring & Share lunch to help unite our church family.

To Support Christian Charities at Home and Abroad

In 2023 we restated our commitment that the first 5% of income should go to Christian outreach mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal, which is a major event in the life of the church.

FINANCIAL REVIEW

RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

The trustees undertake an annual Risk Assessment and actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

The PCC has written policies on the following procedures:

1. Legacies;
2. Investments;
3. Conflict of Interest;
4. Complaints Handling;
5. Risk Management;
6. Committed to Volunteering;
7. Safeguarding

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council [PCC] is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Parish Councils [Powers] Measure 1956.

During the year the following served as members of the Parochial Church Council.

Ex-Officio members

Incumbent	Revd Tim Crook	Chairman
-----------	----------------	----------

Deanery Synod Reps

Mr Paul Lacy [appointed to PCC May 2021 until 2024 and to Deanery Synod July 2021]
Mr Peter Lambert [appointed to PCC May 2022 until 2025 and to Deanery Synod Nov 2023].
Mrs Paula Moorcroft [appointed May 2021 until 2024]
Mr Dave Shawyer [appointed to PCC May 2021 and to Deanery Synod July 2021, until 2024]
resigned 30/8/23

<i>Elected Members</i>	Mr Darren Barber [appointed May 2022, until 2025]	Treasurer
	Mrs June Shawyer [appointed May 2021, until 2024] resigned 30/8/23	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members [the Incumbent, Churchwardens and Deanery Synod representatives] and up to 9 (or 12 if the total Electoral Roll is more than 100) members of the Electoral Roll who are elected at the Annual Parochial Church Meeting [APCM] to serve for 3 years on a staggered basis. The PCC has not passed a resolution to limit those who have served from being re-elected. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC
and signed on their behalf by
The Revd Tim Crook, PCC Chairman

Date 26th April 2024



**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2023**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 4 to 8 Notes to the Accounts

INDEPENDENT EXAMINER:

Paul Bailey MAAT

19 Regents Way

West Meads

Bognor Regis

West Sussex

PO21 5QW

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2023 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW

Date: 1st May 2024

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
RECEIPTS :					
Voluntary Receipts	2a	54,978	220	55,198	67,778
Activities for Generating Funds (Trading)	2b	24,485	-	24,485	22,630
Charitable Activities	2c	4,987	1,209	6,196	4,091
Investment Income	2d	-	120	120	119
Other Receipts	2e	70	-	70	1,091
TOTAL RECEIPTS		84,520	1,549	86,069	95,709
PAYMENTS :					
Fundraising Costs (Trading)	3a	16,034	-	16,034	17,237
Charitable Activities	3b	52,800	902	53,702	65,664
TOTAL PAYMENTS		68,834	902	69,736	82,901
NET INCOMING/(OUTGOING) RESOURCES		15,685	647	16,333	12,808
Cash funds last year end		35,066	3,842	38,908	26,100
Funds Transfer		-	-	-	-
CASH FUNDS THIS YEAR END		50,751	4,489	55,241	38,908

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2023**

ASSETS	Unrestricted Fund	Restricted Fund	31-Dec 2023 Total	31-Dec 2022 Total
	£	£	£	£
Church Cash Funds:				
Current Account	55,241	0	55,241	38,908
TOTAL CASH FUNDS	55,241	0	55,241	38,908
Represented by:				
Unrestricted Funds	16,578	0	16,578	11,866
Designated Funds	34,173	0	34,173	23,200
Restricted Funds	0	4,490	4,490	3,842
	50,751	4,490	55,241	38,908
Assets retained for the Charity's own use:				
Fletcher Income Shares	0	4,202	4,202	3,820
Other Monetary Assets:				
Other Recoverable Amounts Due	0	0	0	166
	0	4,202	4,202	3,986
LIABILITIES				
Independent Examiners Fee	0	0	0	750
Diocesan Fees (Weddings & Funerals)	2,000	0	2,000	0
HMRC PAYE	0	0	0	200
Wages and Salaries	0	0	0	0
Credit Card	51	0	51	75
	2,051	0	2,051	1,025

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **13th April 2024**

And signed on their behalf by



Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
a) Voluntary Receipts					
Planned Giving		18,177	0	18,177	23,113
Planned Giving Non Gift Aid		276	0	276	276
Legacies		18,769	0	18,769	19,200
Donations		6,967	0	6,967	8,006
Loose Offerings		2,141	0	2,141	1,704
Easy Fundraising		179	0	179	80
Gift Aid Tax Recovered		6,275	220	6,495	10,464
Grants		0	0	0	900
Special Appeals		2,194	0	2,194	4,035
		54,978	220	55,198	67,778
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	2,121	0	2,121	1,040
Weddings & Funerals - Diocesan Fees		2,000	0	2,000	1,496
Weddings & Funerals - Provision of Organist		130	0	130	180
Weddings & Funerals - Provision of Verger		295	0	295	90
Church Hall Lettings		19,939	0	19,939	19,824
		24,485	0	24,485	22,630
c) Charitable Activities					
	4				
Open For Coffee		2,896	0	2,896	2,438
CAP Money		0	0	0	100
Event Income		0	0	0	338
Hospitality		1,170	0	1,170	192
Teaching Resources		358	0	358	710
Other Designated Funds		563	0	563	0
Other Restricted Funds		0	1,209	1,209	313
		4,987	1,209	6,196	4,091
d) Investment Income					
Fletcher Dividends Received	4	0	120	120	119
		0	120	120	119
e) Other Receipts					
Appeals		70	0	70	649
Returnable Deposits		0	0	0	442
		70	0	70	1,091

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Diocesan Fees (2022 Liability)		0	0	0	2,095
Weddings & Funerals - Diocesan Fees (2023)	7	0	0	0	1,510
Church Hall					
Caretaker		3,752	0	3,752	3,752
Insurance		2,367	0	2,367	2,152
Maintenance & Hall Supplies		885	0	885	391
Utilities		5,895	0	5,895	2,400
Waste Collection		1,091	0	1,091	1,111
Events and Resources					
Event Expenditure		0	0	0	217
Open for Coffee		996	0	996	2,492
Hospitality		837	0	837	134
Teaching Resources		211	0	211	983
		16,034	0	16,034	17,237
b) Charitable Activities					
Ministry Costs					
Parish Share	6	19,699	0	19,699	33,864
Church Running Costs					
Office Expenses		2,805	0	2,805	2,533
Services		1,379	0	1,379	1,436
Vicar's PA		6,802	0	6,802	6,178
PAYE Paid		487	0	487	354
Broadband		439	0	439	388
Advertising		22	0	22	0
Church Maintenance					
Utilities		4,765	0	4,765	3,867
Insurance		2,894	0	2,894	2,630
Repairs and Maintenance		1,345	0	1,345	1,841
Quinquennial Expenditure		0	0	0	3,706
Organ Tuning		499	0	499	0
Vicar and Vicarage					
Council Tax and Utilities		3,712	0	3,712	3,314
Vicar's Expenses		1,919	0	1,919	119
Grants		0	0	0	900
Other General Fund Payments					
Organist		0	0	0	504
Examination and Accountancy Costs		762	0	762	763
Miscellaneous		23	0	23	0
Restricted and Designated Fund Payments					
Mission Giving	4	3,533	0	3,533	1,379
Appeals		0	0	0	419
All Other Designated Funds Payments		1,716	0	1,716	672
All Other Restricted Funds Payments		0	902	902	797
		52,800	902	53,702	65,664

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

4. FUNDS

Note	Balance 01-Jan 2022 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2023 £
GENERAL FUNDS	11,866	60,693	61,542	5,561	16,578
DESIGNATED FUNDS					
ABC	304	-	-	-	304
Appeals	229	70	-	229	70
Book Sales	43	-	-	-	43
Candy Floss	151	-	-	-	151
Christians Against Poverty (CAP)	452	-	240	229	441
Churchyard	4,495	-	-	-	4,495
Church Sound and Projection	226	-	231	5	0
Duncton	21	-	-	-	21
Hospitality	62	1,170	837	-	395
Marketing Fund	66	-	-	-	66
Mission	1,455	563	3,533	1,649	134
Open for Coffee	852	2,896	996	-	2,752
Quinquennial Provision	-	-	-	600	600
Storage Container	-	-	-	4,500	4,500
Teaching Resources	- 214	358	211	67	0
Vicar's PA - Additional Hours	210	-	-	-	210
Verger's Fund	2,009	-	-	1,190	3,199
Other Designated Accounts	12,839	18,770	1,245	13,572	16,792
TOTAL DESIGNATED	23,200	23,826	7,292	5,561	34,173
TOTAL UNRESTRICTED	35,066	84,520	68,834	-	50,751
RESTRICTED FUNDS					
Choir	69	-	17	-	52
Defibrillator Fund	-	1,429	-	-	1,429
Fletcher Alms	1,920	120	-	-	2,040
Flower Fund	128	-	-	-	128
Hall Kitchen	651	-	553	-	98
Puppets	12	-	-	-	12
Sunday School	1,008	-	332	-	676
Vicar's Projects	54	-	-	-	54
TOTAL RESTRICTED	3,843	1,549	902	0	4,490
GRAND TOTALS	38,908	86,069	69,736	0	55,241

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£3,696.60**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£8,306.69**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

In 2023, South Bersted PCC pledged a figure of **£19,699** which was equal to 25% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2024.

7. FEES FROM WEDDINGS & FUNERALS

Historic Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

2023 - 9 funeral services, 3 weddings

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2023 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

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- examine the accounts (under section 145 of the Act),
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1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Bailey MAAT
19 Regents Way
West Meads
Bognor Regis
West Sussex
PO21 5QW



Date: 1st May 2024

Accounts

St Mary Magdalene, South Bersted

Trustees Annual Report for 2022

OUR AIMS AND PURPOSES AS A CHARITY

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature, maturing-making disciples of Jesus Christ. Mindful always of this, our objectives for 2022 were:

BELONG: Everyone hospitably welcomed, loved, supported & encouraged to frequently attend and be at home in one of our congregations and a small group. We are all broken sinners whose only hope is Jesus and equal at the foot of the Cross.

EXALT: Raising our supernatural God to His rightful first place in all of our thoughts, words and deeds. Meeting for corporate prayer expressing with gratitude our entire dependence on Him.

RESOURCE: Giving generously our treasure, time & talents, serving a ministry within this church and a mission beyond it, according to SHAPE.

SHEPHERD: Leading one another to our Chief Shepherd Jesus for pastoral care.

TEACH: Gospel-driven Bible truth, equipping all ages to navigate God's way and thrive in life's challenges today.

EVANGELISE: Unashamed clear and confident Gospel sharing, purposefully invitational to services, events, courses & 1-2-1's.

DISCIPLE: Making and maturing more disciple-making, growing and grace-filled Jesus followers.

WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2022, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community
- to teach, baptise and nurture new and existing believers
- to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not
- to support Christian mission activities in this country and abroad

WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES LIVES

ATTENDANCE AT WORSHIP

The church family welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2022 stood at 79, of whom 32 were resident in the parish and 47 were non-resident.

The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube. Average service numbers, affected by members not ready to return, were 15 at 8.30am and 33 at 10.30am/11am.

Small Groups continued to meet throughout the year, when possible in physical meetings or else on 'Zoom', or 'hybrid' with a mixture of the two.

We look to encourage the deepening of the faith of all ages.

Over the Christmas period a variety of services were held, both inside the church, including:

- An 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse
- Carols by Candlelight
- Crib Services
- Christmas Communion

TEACHING, BAPTISING AND NURTURING NEW AND EXISTING BELIEVERS

2 weddings, 2 baptism and 5 Thanksgivings were held in the church during 2022.

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason.

All preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. We joined with other churches in the 'A Passion For Life' initiative, training in personal evangelism in the Spring. We studied the book 'Love Your Church' and learnt the 'Two Ways To Live' gospel outline in the summer before studying Philippians throughout the Autumn.

A key development in the year was the introduction of the experimental 'Jude's Sunday Gang' service in our Hall at 10am in term-time for families. Using the excellent resource material, Jude (a puppet lion) introduces bible stories. Families sit and learn together at tables, engaging in the up-front bible teaching led by the vicar and discussions, quizzes, crafts and songs. Children must be accompanied by an adult. Breakfast Baps are served from 9.45am.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has either gone into the school on a regular basis or provided online assemblies to the school as they requested.

Sadly, this year our annual church weekend at Duncton Village Hall in July had to be cancelled for the third year due to the pandemic. This was much missed by those who have previously enjoyed meeting together to get to know each other on a deeper level, socialise, share meals and dig deeper into the Bible together. It is hoped that this weekend will be able to take place again in coming years.

TO ENGAGE IN EVANGELISM AND OUTREACH TO THE PARISH IN VARIOUS WAYS

As well as regular special services during the year, to which we invite all residents of the parish and beyond, we endeavour to put on various social events to which we can invite friends, family and neighbours and the Hope Explored course. A highlight was a Charity Festive Christmas Concert with the Bognor Regis Concert Band and Regis Jazz Band.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved', and we do all they can to ensure that the service provides that comfort and help.

The church building has in the past been open most Saturday mornings when a community Fairtrade coffee morning is held. The coffee morning has provided somewhere for local people to come and enjoy a coffee, homemade cake, and there are always church members or the vicar there to talk to if someone has a particular need. This outreach opportunity was reintroduced after the global pandemic in the autumn and an additional time of Thursdays 9-11.30am.

Our Church Hall is available for use by community groups and organisations. The church seeks to ensure that the hall serves the local community, and aims to maintain good relationships with hall users. The caretaker and others work hard to ensure that the hall is clean, safe and fit for purpose.

TO PROVIDE PASTORAL CARE FOR PEOPLE WHETHER PART OF SOUTH BERSTED CHURCH OR NOT

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing.

We have partnered with the Bognor Regis Food Bank for many years, where our vicar is chair of Trustees.

TO SUPPORT CHRISTIAN CHARITIES AT HOME AND ABROAD

In 2022 we restated our commitment that the first 5% of income should go to Christian Mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal, which is a major event in the life of the church.

FINANCIAL REVIEW

RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

The trustees undertake an annual Risk Assessment and actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse

conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

The PCC has written policies on the following procedures:

1. Legacies;
2. Investments;
3. Conflict of Interest;
4. Complaints Handling;
5. Risk Management;
6. Committed to Volunteering;
7. Safeguarding

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council [PCC] is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Parish Councils [Powers] Measure 1956.

During the year the following served as members of the Parochial Church Council.

Ex-Officio members

Incumbent Revd Tim Crook Chairman

Deanery Synod Reps

Mrs Paula Moorcroft [appointed May 2021 until 2024]
Mr Paul Lacy [appointed to PCC May 2021 and to Deanery Synod July 2021, until 2024]
Mr Dave Shawyer [appointed to PCC May 2021 and to Deanery Synod July 2021, until 2024]

Elected Members

Mrs Ann Hammond [appointed April 2019, until May 2022]
Mr Darren Barber [appointed May 2022, until 2025] Treasurer
Mrs Donna Tarrant [appointed October 2020, resigned November 2022] Covid Risk Assessor
Mrs Carolyn Lacy [appointed May 2021, resigned November 2022]
Mrs June Shawyer [appointed May 2021, until 2024]
Mr Peter Lambert [appointed May 2022, until 2025]

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members [the Incumbent, Churchwardens and Deanery Synod representatives] and up to 9 (or 12 if the total Electoral Roll is more than 100) members of the Electoral Roll who are elected at the Annual Parochial Church Meeting [APCM] to serve for 3 years on a staggered basis. The PCC has not passed a resolution to limit those who have served from being re-elected. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC
and signed on their behalf by
The Revd Tim Crook, PCC Chairman



Date 13th May 2023

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2022**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Correspondance address:

Church Office, Bersted Street, Bognor Regis, West Sussex PO21 2EH

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 5 to 8 Notes to the Accounts

Independent Examiners Limited
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2022 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Irvine-Smith FCIE
Independent Examiners Limited
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF



Date 19th May 2023

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR
ENDED 31ST DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
RECEIPTS :					
Voluntary Receipts	2a	67,778	-	67,778	52,108
Activities for Generating Funds (Trading)	2b	22,630	-	22,630	16,835
Charitable Activities	2c	3,778	313	4,091	1,459
Investment Income	2d	-	119	119	118
Other Receipts	2e	1,091	-	1,091	1,288
TOTAL RECEIPTS		95,277	432	95,709	71,808
PAYMENTS :					
Fundraising Costs (Trading)	3a	17,237	-	17,237	8,188
Charitable Activities	3b	64,867	797	65,664	61,757
TOTAL PAYMENTS		82,104	797	82,901	69,944
NET RECEIPTS/(PAYMENTS)		13,173	-365	12,808	1,864
Cash funds last year end		21,893	4,207	26,100	24,380
Funds Transfer / Adjustments	4	-	-	-	-
Agency Funds Transferred		-	-	-	-144
CASH FUNDS THIS YEAR END		35,066	3,842	38,908	26,100

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2022**

	Unrestricted Fund	Restricted Fund	31-Dec 2022 Total £	31-Dec 2021 Total £
ASSETS				
Church Cash Funds:				
Current Account	35,066	3,842	38,908	11,375
Designated & Restricted Account			-	14,725
TOTAL CASH FUNDS	35,066	3,842	38,908	26,100
Represented by:				
Unrestricted Funds	11,866	-	11,866	10,512
Designated Funds	23,200	-	23,200	11,381
Restricted Funds	-	3,842	3,842	4,207
	35,066	3,842	38,908	26,100
Investments Assets:				
Fletcher Income Shares	-	3,820	3,820	4,369
Other Monetary Assets:				
Other Recoverable Amounts Due	166	-	166	166
	166	3,820	3,986	4,535
LIABILITIES				
Independent Examiners Fee	750	-	750	720
Diocesan Fees (Weddings & Funerals)	-	-	-	2,111
HMRC PAYE	200	-	200	113
Wages and Salaries	-	-	-	28
Credit Card	75	-	75	302
	1,025	-	1,025	3,274

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **13th May 2023** and

Signed on their behalf by ..  Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commission, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
a) Voluntary Receipts					
Planned Giving		23,113	-	23,113	34,539
Planned Giving Non Gift Aid		276	-	276	396
Legacies		19,200	-	19,200	0
Donations		8,006	-	8,006	5,259
Loose Offerings		1,704	-	1,704	1,081
Easy Fundraising		80	-	80	145
Gift Aid Tax Recovered		10,464	-	10,464	7,153
Grants		900	-	900	2,000
Special Appeals		4,035	-	4,035	1,535
		67,778	0	67,778	52,108
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	1,040	-	1,040	2,024
Weddings & Funerals - Diocesan Fees		1,496	-	1,496	2,111
Weddings & Funerals - Provision of Organist		180	-	180	250
Weddings & Funerals - Provision of Verger		90	-	90	295
Church Hall Lettings		19,824	-	19,824	12,155
		22,630	0	22,630	16,835
c) Charitable Activities					
Open For Coffee		2,438	-	2,438	220
CAP Money		100	-	100	-
Event Income		338	-	338	-
Hospitality		192	-	192	-
Teaching Resources		710	-	710	-
Other Designated Funds		-	-	-	1,049
Other Restricted Funds		-	313	313	190
		3,778	313	4,091	1,459
d) Investment Income					
Fletcher Dividends Received	4	-	119	119	118
		0	119	119	118
e) Other Receipts					
Appeals		649	-	649	300
Miscellaneous Income		-	-	-	288
Returnable Deposits		442	-	442	700
		1,091	0	1,091	1,288

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Verger Fees	4	-	-	-	35
Weddings & Funerals - Diocesan Fees (2021 Liability)		2,095	-	2,095	-
Weddings & Funerals - Diocesan Fees (2022)	7	1,510	-	1,510	-
Weddings & Funerals - Provision of Organist		-	-	-	-
Church Hall					
Caretaker		3,752	-	3,752	2,256
Insurance		2,152	-	2,152	2,061
Maintenance & Hall Supplies		391	-	391	384
Utilities		2,400	-	2,400	1,040
Waste Collection		1,111	-	1,111	816
Events and Resources					
Event Expenditure	4	217	-	217	275
Open for Coffee	4	2,492	-	2,492	219
Hospitality	4	134	-	134	460
Teaching Resources	4	983	-	983	642
		17,237	0	17,237	8,188
b) Charitable Activities					
Ministry Costs					
Parish Share	6	33,864	-	33,864	31,206
Church Running Costs					
Services		1,436	-	1,436	1,214
Vicar's PA		6,178	-	6,178	6,110
PAYE Paid		354	-	354	191
Broadband		388	-	388	637
Advertising		-	-	-	243
Church Maintenance					
Office Expenses		2,533	-	2,533	1,973
Utilities		3,867	-	3,867	2,719
Insurance		2,630	-	2,630	2,520
Repairs and Maintenance		1,841	-	1,841	463
Quinquennial Expenditure		3,706	-	3,706	0
Organ Tuning		-	-	-	254
Vicar and Vicarage					
Council Tax and Utilities		3,314	-	3,314	3,223
Vicar's Expenses		119	-	119	0
Grants		900	-	900	1,200
Other General Fund Payments					
Organist		504	-	504	706
Examination Costs and Governance		763	-	763	720
Miscellaneous		-	-	-	23
Restricted and Designated Fund Payments					
Mission Giving	4	1,379	-	1,379	790
Appeals	4	419	-	419	300
All Other Designated Funds Payments	4	672	-	672	6,666
All Other Restricted Funds Payments	4	-	797	797	600
		64,867	797	65,664	61,757

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

4. FUNDS

Note	Balance 01-Jan 2022 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2022 £
GENERAL FUNDS	10,512	71,899	76,040	5,495	11,866
DESIGNATED FUNDS					
ABC	304	-	-	-	304
Appeals	-	648	419	-	229
Book Sales	43	-	-	-	43
Candy Floss	151	-	-	-	151
Christians Against Poverty (CAP)	-	100	20	372	452
Churchyard	4,495	-	-	-	4,495
Church Sound and Projection	240	-	414	400	226
Duncton	21	-	-	-	21
Hospitality	4	192	134	-	62
Marketing Fund	66	-	-	-	66
Mission	680	-	1,378	2,153	1,455
Open for Coffee	1	2,438	2,492	905	852
Teaching Resources	58	710	982	-	214
Vicar's PA - Additional Hours	1,114	-	-	-905	209
Verger's Fund	1,153	90	225	992	2,010
Other Designated Funds	3,051	19,200	-	-9,412	12,839
TOTAL DESIGNATED	11,381	23,378	6,064	- 5,495	23,200
TOTAL UNRESTRICTED	21,893	95,277	82,104	-	35,066
RESTRICTED FUNDS					
Choir	69	-	-	-	69
Fletcher Alms	1,906	119	105	-	1,920
Flower Fund	111	262	245	-	128
Hall Kitchen	651	-	-	-	651
Puppets	12	-	-	-	12
Sunday School	1,455	-	447	-	1,008
Vicar's Projects	3	51	-	-	54
TOTAL RESTRICTED	4,207	432	797	0	3,842
GRAND TOTALS	26,100	95,709	82,901	0	38,908

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£1,381.12** and individual grants totalling **£900**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£9,564.19**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

In 2022, South Bersted PCC pledged a figure of **£33,865** which was equal to 44% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2023.

7. FEES FROM WEDDINGS & FUNERALS

Historic Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2022**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Correspondance address:

Church Office, Bersted Street, Bognor Regis, West Sussex PO21 2EH

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Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date 19th May 2023

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR
ENDED 31ST DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
RECEIPTS :					
Voluntary Receipts	2a	67,778	-	67,778	52,108
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Charitable Activities	2c	3,778	313	4,091	1,459
Investment Income	2d	-	119	119	118
Other Receipts	2e	1,091	-	1,091	1,288
TOTAL RECEIPTS		95,277	432	95,709	71,808
PAYMENTS :					
Fundraising Costs (Trading)	3a	17,237	-	17,237	8,188
Charitable Activities	3b	64,867	797	65,664	61,757
TOTAL PAYMENTS		82,104	797	82,901	69,944
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Agency Funds Transferred		-	-	-	-144
CASH FUNDS THIS YEAR END		35,066	3,842	38,908	26,100

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2022**

	Unrestricted Fund	Restricted Fund	31-Dec 2022 Total £	31-Dec 2021 Total £
ASSETS				
Church Cash Funds:				
Current Account	35,066	3,842	38,908	11,375
Designated & Restricted Account			-	14,725
TOTAL CASH FUNDS	35,066	3,842	38,908	26,100
Represented by:				
Unrestricted Funds	11,866	-	11,866	10,512
Designated Funds	23,200	-	23,200	11,381
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	35,066	3,842	38,908	26,100
Investments Assets:				
Fletcher Income Shares	-	3,820	3,820	4,369
Other Monetary Assets:				
Other Recoverable Amounts Due	166	-	166	166
	166	3,820	3,986	4,535
LIABILITIES				
Independent Examiners Fee	750	-	750	720
Diocesan Fees (Weddings & Funerals)	-	-	-	2,111
HMRC PAYE	200	-	200	113
Wages and Salaries	-	-	-	28
Credit Card	75	-	75	302
	1,025	-	1,025	3,274

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **13th May 2023** and

Signed on their behalf by ..  Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commission, and they meet the appropriate legal requirements.

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Planned Giving Non Gift Aid		276	-	276	396
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Easy Fundraising		80	-	80	145
Gift Aid Tax Recovered		10,464	-	10,464	7,153
Grants		900	-	900	2,000
Special Appeals		4,035	-	4,035	1,535
		67,778	0	67,778	52,108
b) Activities for Generating Funds (Trading)					
Weddings & Funerals - PCC Fees	7	1,040	-	1,040	2,024
Weddings & Funerals - Diocesan Fees		1,496	-	1,496	2,111
Weddings & Funerals - Provision of Organist		180	-	180	250
Weddings & Funerals - Provision of Verger		90	-	90	295
Church Hall Lettings		19,824	-	19,824	12,155
		22,630	0	22,630	16,835
c) Charitable Activities					
Open For Coffee		2,438	-	2,438	220
CAP Money		100	-	100	-
Event Income		338	-	338	-
Hospitality		192	-	192	-
Teaching Resources		710	-	710	-
Other Designated Funds		-	-	-	1,049
Other Restricted Funds		-	313	313	190
		3,778	313	4,091	1,459
d) Investment Income					
Fletcher Dividends Received	4	-	119	119	118
		0	119	119	118
e) Other Receipts					
Appeals		649	-	649	300
Miscellaneous Income		-	-	-	288
Returnable Deposits		442	-	442	700
		1,091	0	1,091	1,288

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
a) Fundraising Costs (Trading)					
Weddings & Funerals					
Weddings & Funerals - Verger Fees	4	-	-	-	35
Weddings & Funerals - Diocesan Fees (2021 Liability)		2,095	-	2,095	-
Weddings & Funerals - Diocesan Fees (2022)	7	1,510	-	1,510	-
Weddings & Funerals - Provision of Organist		-	-	-	-
Church Hall					
Caretaker		3,752	-	3,752	2,256
Insurance		2,152	-	2,152	2,061
Maintenance & Hall Supplies		391	-	391	384
Utilities		2,400	-	2,400	1,040
Waste Collection		1,111	-	1,111	816
Events and Resources					
Event Expenditure	4	217	-	217	275
Open for Coffee	4	2,492	-	2,492	219
Hospitality	4	134	-	134	460
Teaching Resources	4	983	-	983	642
		17,237	0	17,237	8,188
b) Charitable Activities					
Ministry Costs					
Parish Share	6	33,864	-	33,864	31,206
Church Running Costs					
Services		1,436	-	1,436	1,214
Vicar's PA		6,178	-	6,178	6,110
PAYE Paid		354	-	354	191
Broadband		388	-	388	637
Advertising		-	-	-	243
Church Maintenance					
Office Expenses		2,533	-	2,533	1,973
Utilities		3,867	-	3,867	2,719
Insurance		2,630	-	2,630	2,520
Repairs and Maintenance		1,841	-	1,841	463
Quinquennial Expenditure		3,706	-	3,706	0
Organ Tuning		-	-	-	254
Vicar and Vicarage					
Council Tax and Utilities		3,314	-	3,314	3,223
Vicar's Expenses		119	-	119	0
Grants		900	-	900	1,200
Other General Fund Payments					
Organist		504	-	504	706
Examination Costs and Governance		763	-	763	720
Miscellaneous		-	-	-	23
Restricted and Designated Fund Payments					
Mission Giving	4	1,379	-	1,379	790
Appeals	4	419	-	419	300
All Other Designated Funds Payments	4	672	-	672	6,666
All Other Restricted Funds Payments	4	-	797	797	600
		64,867	797	65,664	61,757

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

4. FUNDS

Note	Balance 01-Jan 2022 £	Income £	Expenditure £	Transfers £	Balance 31-Dec 2022 £
GENERAL FUNDS	10,512	71,899	76,040	5,495	11,866
DESIGNATED FUNDS					
ABC	304	-	-	-	304
Appeals	-	648	419	-	229
Book Sales	43	-	-	-	43
Candy Floss	151	-	-	-	151
Christians Against Poverty (CAP)	-	100	20	372	452
Churchyard	4,495	-	-	-	4,495
Church Sound and Projection	240	-	414	400	226
Duncton	21	-	-	-	21
Hospitality	4	192	134	-	62
Marketing Fund	66	-	-	-	66
Mission	680	-	1,378	2,153	1,455
Open for Coffee	1	2,438	2,492	905	852
Teaching Resources	58	710	982	-	214
Vicar's PA - Additional Hours	1,114	-	-	-905	209
Verger's Fund	1,153	90	225	992	2,010
Other Designated Funds	3,051	19,200	-	-9,412	12,839
TOTAL DESIGNATED	11,381	23,378	6,064	- 5,495	23,200
TOTAL UNRESTRICTED	21,893	95,277	82,104	-	35,066
RESTRICTED FUNDS					
Choir	69	-	-	-	69
Fletcher Alms	1,906	119	105	-	1,920
Flower Fund	111	262	245	-	128
Hall Kitchen	651	-	-	-	651
Puppets	12	-	-	-	12
Sunday School	1,455	-	447	-	1,008
Vicar's Projects	3	51	-	-	54
TOTAL RESTRICTED	4,207	432	797	0	3,842
GRAND TOTALS	26,100	95,709	82,901	0	38,908

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

5. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£1,381.12** and individual grants totalling **£900**. No payments were made to PCC members in the form of salary or wage as employees of the PCC.

The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£9,564.19**. No material transactions took place between the Church and PCC members or any person connected to them.

6. PARISH SHARE

In 2022, South Bersted PCC pledged a figure of **£33,865** which was equal to 44% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2023.

7. FEES FROM WEDDINGS & FUNERALS

Historic Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

2022 - 8 funeral services, 2 weddings

Accounts

St Mary Magdalene, South Bersted

Trustees Annual Report for 2021

OUR AIMS AND PURPOSES AS A CHARITY

The primary objective of St Mary Magdalene's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Tim Crook, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our aim at South Bersted, as stated in our Mission Statement, is, 'To know Jesus Christ better and make Him better known' and to make and mature, maturing-making disciples of Jesus Christ. Mindful always of this, our objectives for 2021 were:

1. Developing our understanding and use of the good gifts God has given us
2. Evangelising our Parish and beyond
3. Contributing towards a better society

WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty to have due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have full regard to House of Bishop's guidance on safeguarding children and vulnerable adults. The safeguarding policy is accessible from the Church's website.

For 2021, the following objectives and activities were planned to fulfil our aims:

- to provide worship services which are relevant and accessible to all members of our parish community
- to teach, baptise and nurture new and existing believers
- to engage in evangelism and outreach to the parish in various ways
- to provide pastoral care for people whether part of South Bersted Church or not
- to support Christian mission activities in this country and abroad

WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES LIVES

ATTENDANCE AT WORSHIP

The church family welcomes visitors from within as well as outside the parish boundary, especially on our Livestream. It is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We believe that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The Electoral Roll at the end of 2021 stood at 99, of whom 39 were resident in the parish and 60 were non-resident.

Due to the Covid 19 pandemic indoor church services were suspended for the first half of 2021 whilst the 10.30am 'Church-in-the Carpark' met outdoors from Easter Sunday until coming indoors in the early autumn. The church endeavoured to continue providing worship opportunities through on-line live-streamed services on YouTube.

During the summer months from April through to September/October services were held in the car park each week where the Covid-air is clearer and a sail canopy was installed over a purpose-built pagoda when the weather was inclement. Average service numbers, affected by members not ready to return, were 20 at 8.30am and 38 at 10.30am.

Participants were asked to pre-book if they wished to attend to comply with NHS Track and Trace requirements. Services at 10.30am moved into the church building when the weather became colder and followed our Risk Assessment complying with Government guidelines on social distancing and the wearing of face coverings etc. when mandatory.

At the start of the year, weekly YouTube Sunday Traditional and Contemporary services were put together and were often followed by virtual coffee sessions when participants could chat together over 'Zoom' which provided an invaluable way of keeping in touch with each other.

Small Groups continued to meet throughout the year, when possible in physical meetings or else on 'Zoom', or 'hybrid' with a mixture of the two, and again, although not as effective as actual meetings, this online opportunity provided a good way of keeping in touch, as did 'Zoom Coffee' times, following the online service/s on Sunday mornings.

We look to encourage the deepening of the faith of all ages, and work hard at 'contributing to the spiritual and moral education of children'. During this year resources for children have been available on our Church website and child-friendly songs, videos etc. have been included in the online services.

Over the Christmas period a variety of services were held, both inside the church and outside in the car park, including:

- An 'Operation Christmas Child' shoebox collection partnering with Samaritan's Purse
- Carols by Starlight in the Car park with fire-pits
- Comedy and Carols with comedian Paul Kerensa
- Carols by Candlelight
- Crib Services
- Christmas Communion

TEACHING, BAPTISING AND NURTURING NEW AND EXISTING BELIEVERS

Three weddings, one baptism and four Thanksgivings were held in the church during 2021.

Throughout the year the Gospel has been preached faithfully in Sunday sermons, which are also available on the website for those who miss them for any reason. A particular blessing was a series entitled "94" which taught through the entire gospel of Mark in bite-sized chunks based around a daily vlog of Bible readings, supplemented by commentary, application and prayer. These were recorded by the vicar, sometimes in a location of historical interest in the parish or surroundings and uploaded onto YouTube for each of the 94 days between New Year and Easter Sunday.

All preaching series are followed up in Small Groups, which enable members to dig deeper into the Bible together, to learn more about God's plan for us, and to encourage one another in our daily walk. The highlight of the year, was a series together in Dane Ortlund's book 'Gentle & Lowly', other series looked at Ephesians, Nehemiah and Heaven.

As a church, we are involved in helping the children of our local Church of England primary school to explore all aspects of faith, and once again our vicar has either gone into the school on a regular basis or provided online assemblies to the school as they requested.

Sadly, this year our annual church weekend at Duncton Village Hall in July had to be cancelled for the second year due to the pandemic. This was much missed by those who have previously enjoyed meeting together to get to know each other on a deeper level, socialise, share meals and dig deeper into the Bible together. It is hoped that this weekend will be able to take place again in coming years.

TO ENGAGE IN EVANGELISM AND OUTREACH TO THE PARISH IN VARIOUS WAYS

As well as regular special services during the year, to which we invite all residents of the parish and beyond, we endeavour to put on various social events to which we can invite friends, family and neighbours. A very successful BBQ with Bouncy Castle in our car-park was well attended on the August Bank Holiday Monday.

Our church continues to be appreciated by our parishioners and others as a space where life events are celebrated with joy and thanksgiving. Funerals are a special time for 'providing comfort to the bereaved', and we do all they can to ensure that the service provides that comfort and help.

The church building has in the past been open most Saturday mornings when a community Fairtrade coffee morning is held. The coffee morning has provided somewhere for local people to come and enjoy a coffee, homemade cake, and there are always church members or the vicar there to talk to if someone has a particular need. However, this outreach opportunity had to be suspended for much of the year due to the global pandemic but was able to restart in the autumn.

We hosted the first ever 'Water into Wine' comedy show with BBC sitcom writer and stand-up theologian James Cary.

Our Church Hall is available for use by community groups and organisations. The church seeks to ensure that the hall serves the local community, and aims to maintain good relationships with hall users. The caretaker and others work hard to ensure that the hall is clean, safe and fit for purpose.

TO PROVIDE PASTORAL CARE FOR PEOPLE WHETHER PART OF SOUTH BERSTED CHURCH OR NOT

Our church has provided pastoral care to many members who have been ill or housebound during the year. This has involved hospital visiting, taking round meals, sending cards, taking people to hospital, telephoning, praying and many other things, often quietly in the background with no-one knowing. All these activities have taken place within the Covid-19 guidelines current at the time.

We have partnered with the Bognor Regis Food Bank for many years, where our vicar is chair of Trustees.

TO SUPPORT CHRISTIAN CHARITIES AT HOME AND ABROAD

In 2021 we restated our commitment that the first 5% of income should go to Christian Mission giving.

We also support the Samaritan's Purse Operation Christmas Child Shoebox Appeal, which is a major event in the life of the church.

FINANCIAL REVIEW

RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments held. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees have not impinged in any way on restricted funds or CCLA investments and will endeavour not to set aside funds unnecessarily.

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2021**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

Page 2 Independent Examiner's Report to the Trustees
Page 3 Statement of Receipts and Payments
Page 4 Statement of Assets and Liabilities
Pages 5 to 8 Notes to the Accounts

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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2021 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Irvinesmith FCIE
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Date: 13th May 2022



SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
RECEIPTS :					
Voluntary Receipts	2a	51,962	0	51,962	52,747
Activities for Generating Funds (Trading)	2b	16,835	0	16,835	9,441
Charitable Activities	2c	1,414	190	1,604	3,060
Investment Income	2d	0	118	118	115
Other Receipts	2e	1,288	0	1,288	2,761
TOTAL RECEIPTS		71,500	308	71,808	68,125
PAYMENTS :					
Fundraising Costs (Trading)	3a	8,188	0	8,188	10,148
Charitable Activities	3b	61,157	600	61,757	71,133
TOTAL PAYMENTS		69,344	600	69,944	81,281
NET INCOMING/(OUTGOING) RESOURCES		2,155	-292	1,864	-13,156
Adjusted Cash Balances Brought Forward as at 1st January 2021		19,841	4,539	24,380	37,536
Funds Transfer	5	-104	104	0	0
Agency Funds Transferred	8	0	-144	-144	0
BALANCES CARRIED FORWARD		21,892	4,207	26,100	24,380

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2021**

	Unrestricted Fund £	Restricted Fund £	31-Dec 2021 Total £	31-Dec 2020 Total £
ASSETS				
Church Cash Funds:				
Current Account	11,375	0	11,375	8,914
Restricted Account	10,518	4,207	14,725	15,322
After Eights	0	0	0	144
TOTAL CASH FUNDS	21,892	4,207	26,100	24,380
Represented by:				
Unrestricted Funds	10,512	0	10,512	4,229
Designated Funds	11,381	0	11,381	15,611
Restricted Funds	0	4,207	4,207	4,539
	21,893	4,207	26,100	24,380
Investment Assets:				
Fletcher Income Shares (bid market value at 31st December)	0	4,369	4,369	3,899
Other Monetary Assets:				
Other Recoverable Amounts due	166	0	166	0
	166	4,369	4,535	3,899
LIABILITIES				
Independent Examiners Fee	720	0	720	720
Diocesan Fees (Weddings & Funerals)	2,111	0	2,111	0
HMRC PAYE	113	0	113	0
Wages and Salaries	28	0	28	0
Credit Card	302	0	302	42
	3,274	0	3,274	762

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **11th May 2022** and

Signed on their behalf by



..... Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
a) Voluntary Receipts					
Donations and Collections		5,258	0	5,258	2,826
Gift Aid Tax Recovered		7,153	0	7,153	8,373
Grants		2,000	0	2,000	0
Loose Offerings		1,081	0	1,081	1,869
Planned Giving		34,539	0	34,539	32,995
Planned Giving Non Gift Aid		396	0	396	596
Special Appeals		1,535	0	1,535	6,088
		51,962	0	51,962	52,747

b) Activities for Generating Funds (Trading)

Weddings & Funerals - PCC Fees	7	2,024	0	2,024	1,070
Weddings & Funerals - Diocesan Fees		2,111	0	2,111	2,398
Weddings & Funerals - Provision of Organist		250	0	250	120
Weddings & Funerals - Provision of Verger		295	0	295	175
Church Hall Lettings		12,155	0	12,155	5,678
		16,835	0	16,835	9,441

c) Charitable Activities

After Eights	5	0	0	0	181
Easy Fundraising		145	0	145	98
Open For Coffee		220	0	220	593
Designated Funds	5	1,049	0	1,049	2,188
Other Restricted Funds	5	0	190	190	0
		1,414	190	1,604	3,060

d) Investment Income

Fletcher Dividends Received	5	0	118	118	115
		0	118	118	112

e) Other Receipts

Appeals		300	0	300	515
Miscellaneous Income		288	0	288	0
PAYE Contributions from Church Hall		0	0	0	686
Returnable Deposits		700	0	700	100
		1,288	0	1,288	1,301

3. PAYMENTS

a) Fundraising Costs (Trading)

Weddings & Funerals

Weddings & Funerals - Verger Fees		35	0	35	0
Weddings & Funerals - Diocesan Fees (2019 Liability)		0	0	0	813
Weddings & Funerals - Diocesan Fees (2020)		0	0	0	2,021
Weddings & Funerals - Provision of Organist		0	0	0	96

Church Hall

Caretaker	5	2,256	0	2,256	2,188
Insurance		2,061	0	2,061	1,992
Maintenance & Hall Supplies		384	0	384	45
Utilities		1,040	0	1,040	2,183
Waste Collection		816	0	816	810

Events and Resources

Tickets		275	0	275	0
Open for Coffee		219	0	219	0
Hospitality		460	0	460	0
Teaching Resources		642	0	642	0
		8,188	0	8,188	10,148

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

3. PAYMENTS (Continued)	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
b) Charitable Activities					
Ministry Costs					
Locum Clergy Fees				0	0
Parish Share	6	31,206	0	31,206	37,018
Church Running Costs					
Advertising		243	0	243	0
Services		1,214	0	1,214	1,340
Vicar's PA		6,110	0	6,110	5,803
PAYE Paid		191	0	191	763
Broadband		637	0	637	802
Church Maintenance					
Office Expenses		1,973	0	1,973	2,026
Subscriptions				0	0
Repairs and Maintenance		450	0	450	1,472
Organ Tuning		254	0	254	241
Utilities		2,719	0	2,719	3,722
Insurance		2,520	0	2,520	2,496
General Expenses		13	0	13	74
Music					
Organist		706	0	706	706
Vicar and Vicarage					
Council Tax and Utilities		3,223	0	3,223	3,188
Mission Giving		790	0	790	5,560
Grants		1,200	0	1,200	1,200
Appeals		300	0	300	0
After Eights	5	0	0	0	64
Governance		0	0	0	24
Examination and Accountancy Costs		720	0	720	480
Miscellaneous		23	0	23	162
Designated Legacy Spending		6,666	0	6,666	3,607
All Other Restricted Funds	5	0	600	600	385
		61,157	600	61,757	71,133

4. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£732.69** and individual grants totalling **£1,200**. No payments were made to PCC members in the form of salary or wage as employees of the PCC. The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£6,877.94**. No material transactions took place between the Church and PCC members or any person connected to them.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

5. FUNDS

Note	Balance 01-Jan 2021 £	Income £	Expend- iture £	Transfers £	Balance 31-Dec 2021 £
GENERAL FUNDS	4,229	57,526	53,910	2,666	10,512
DESIGNATED FUNDS					
CHURCH HALL ACCOUNT	1,074	12,409	6,625 -	6,859 -	0
ABC	304				304
Book Sales	43				43
Candy Floss	151				151
Churchyard	4,495				4,495
Church Sound and Projection	1,781		5,541	4,000	240
Duncton	21				21
Hospitality	78	386	460		4
Marketing Fund	66				66
Mission	2,273		790 -	804	680
Open for Coffee	-	220	219		1
Teaching Resources	37	663	642		58
Vicar's PA - Additional Hours	1,342		228		1,114
Verger's Fund	-	295	35	893	1,153
OTHER DESIGNATED ACCOUNTS	3,946		894		3,052
TOTAL DESIGNATED	15,612	13,973	15,434 -	2,770	11,381
TOTAL UNRESTRICTED	19,841	71,500	69,344 -	104	21,892
RESTRICTED FUNDS					
Choir	69				69
Fletcher Alms	1,818	118	30		1,906
Flower Fund	213	190	396	104	111
Hall Kitchen	651				651
Puppets	14		1		12
Sunday School	1,627		172		1,455
Vicar's Projects	3				3
	4,395	308	600	104	4,207
RESTRICTED FUND WITH OWN BANK ACCOUNT					
After Eight Group	144		144	0	0
TOTAL RESTRICTED	4,539	308	744	104	4,207
GRAND TOTALS	24,380	71,808	70,088	0	26,100

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

6. PARISH SHARE

For the 2020 year, Arundel & Bognor Deanery amended their requisition method to be a pledge based system. Each Parish is requested to submit their own pledge based on their bespoke affordability. In 2021, South Bersted PCC pledged a figure of **£31,206** which was equal to 42% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2022.

7. FEES FROM WEDDINGS & FUNERALS

Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

8. AGENCY FUNDS

The After Eights Ladies Group held a small fund in a separate bank account, which was not under the control of the Church but has historically been disclosed as a separate restricted fund for transparency.

During the year ended 31st December 2021, the group relocated to a different church and thus the After Eight funds held of £144 were also transferred to the new location.

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2021**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED, BOGNOR REGIS**

CHARITY REGISTRATION NUMBER: 1162924

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Pages 5 to 8 Notes to the Accounts

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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2021 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Irvinesmith FCIE
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Date: 13th May 2022



SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
RECEIPTS :					
Voluntary Receipts	2a	51,962	0	51,962	52,747
Activities for Generating Funds (Trading)	2b	16,835	0	16,835	9,441
Charitable Activities	2c	1,414	190	1,604	3,060
Investment Income	2d	0	118	118	115
Other Receipts	2e	1,288	0	1,288	2,761
TOTAL RECEIPTS		71,500	308	71,808	68,125
PAYMENTS :					
Fundraising Costs (Trading)	3a	8,188	0	8,188	10,148
Charitable Activities	3b	61,157	600	61,757	71,133
TOTAL PAYMENTS		69,344	600	69,944	81,281
NET INCOMING/(OUTGOING) RESOURCES		2,155	-292	1,864	-13,156
Adjusted Cash Balances Brought Forward as at 1st January 2021		19,841	4,539	24,380	37,536
Funds Transfer	5	-104	104	0	0
Agency Funds Transferred	8	0	-144	-144	0
BALANCES CARRIED FORWARD		21,892	4,207	26,100	24,380

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2021**

	Unrestricted Fund £	Restricted Fund £	31-Dec 2021 Total £	31-Dec 2020 Total £
ASSETS				
Church Cash Funds:				
Current Account	11,375	0	11,375	8,914
Restricted Account	10,518	4,207	14,725	15,322
After Eights	0	0	0	144
TOTAL CASH FUNDS	21,892	4,207	26,100	24,380
Represented by:				
Unrestricted Funds	10,512	0	10,512	4,229
Designated Funds	11,381	0	11,381	15,611
Restricted Funds	0	4,207	4,207	4,539
	21,893	4,207	26,100	24,380
Investment Assets:				
Fletcher Income Shares (bid market value at 31st December)	0	4,369	4,369	3,899
Other Monetary Assets:				
Other Recoverable Amounts due	166	0	166	0
	166	4,369	4,535	3,899
LIABILITIES				
Independent Examiners Fee	720	0	720	720
Diocesan Fees (Weddings & Funerals)	2,111	0	2,111	0
HMRC PAYE	113	0	113	0
Wages and Salaries	28	0	28	0
Credit Card	302	0	302	42
	3,274	0	3,274	762

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on **11th May 2022** and

Signed on their behalf by



..... Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
a) Voluntary Receipts					
Donations and Collections		5,258	0	5,258	2,826
Gift Aid Tax Recovered		7,153	0	7,153	8,373
Grants		2,000	0	2,000	0
Loose Offerings		1,081	0	1,081	1,869
Planned Giving		34,539	0	34,539	32,995
Planned Giving Non Gift Aid		396	0	396	596
Special Appeals		1,535	0	1,535	6,088
		51,962	0	51,962	52,747

b) Activities for Generating Funds (Trading)

Weddings & Funerals - PCC Fees	7	2,024	0	2,024	1,070
Weddings & Funerals - Diocesan Fees		2,111	0	2,111	2,398
Weddings & Funerals - Provision of Organist		250	0	250	120
Weddings & Funerals - Provision of Verger		295	0	295	175
Church Hall Lettings		12,155	0	12,155	5,678
		16,835	0	16,835	9,441

c) Charitable Activities

After Eights	5	0	0	0	181
Easy Fundraising		145	0	145	98
Open For Coffee		220	0	220	593
Designated Funds	5	1,049	0	1,049	2,188
Other Restricted Funds	5	0	190	190	0
		1,414	190	1,604	3,060

d) Investment Income

Fletcher Dividends Received	5	0	118	118	115
		0	118	118	112

e) Other Receipts

Appeals		300	0	300	515
Miscellaneous Income		288	0	288	0
PAYE Contributions from Church Hall		0	0	0	686
Returnable Deposits		700	0	700	100
		1,288	0	1,288	1,301

3. PAYMENTS

a) Fundraising Costs (Trading)

Weddings & Funerals

Weddings & Funerals - Verger Fees		35	0	35	0
Weddings & Funerals - Diocesan Fees (2019 Liability)		0	0	0	813
Weddings & Funerals - Diocesan Fees (2020)		0	0	0	2,021
Weddings & Funerals - Provision of Organist		0	0	0	96

Church Hall

Caretaker	5	2,256	0	2,256	2,188
Insurance		2,061	0	2,061	1,992
Maintenance & Hall Supplies		384	0	384	45
Utilities		1,040	0	1,040	2,183
Waste Collection		816	0	816	810

Events and Resources

Tickets		275	0	275	0
Open for Coffee		219	0	219	0
Hospitality		460	0	460	0
Teaching Resources		642	0	642	0
		8,188	0	8,188	10,148

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

3. PAYMENTS (Continued)	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
b) Charitable Activities					
Ministry Costs					
Locum Clergy Fees				0	0
Parish Share	6	31,206	0	31,206	37,018
Church Running Costs					
Advertising		243	0	243	0
Services		1,214	0	1,214	1,340
Vicar's PA		6,110	0	6,110	5,803
PAYE Paid		191	0	191	763
Broadband		637	0	637	802
Church Maintenance					
Office Expenses		1,973	0	1,973	2,026
Subscriptions				0	0
Repairs and Maintenance		450	0	450	1,472
Organ Tuning		254	0	254	241
Utilities		2,719	0	2,719	3,722
Insurance		2,520	0	2,520	2,496
General Expenses		13	0	13	74
Music					
Organist		706	0	706	706
Vicar and Vicarage					
Council Tax and Utilities		3,223	0	3,223	3,188
Mission Giving		790	0	790	5,560
Grants		1,200	0	1,200	1,200
Appeals		300	0	300	0
After Eights	5	0	0	0	64
Governance		0	0	0	24
Examination and Accountancy Costs		720	0	720	480
Miscellaneous		23	0	23	162
Designated Legacy Spending		6,666	0	6,666	3,607
All Other Restricted Funds	5	0	600	600	385
		61,157	600	61,757	71,133

4. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church totalling **£732.69** and individual grants totalling **£1,200**. No payments were made to PCC members in the form of salary or wage as employees of the PCC. The collective PCC members made voluntary contributions to Church funds, excluding Gift Aid claimed on their behalf, totalling **£6,877.94**. No material transactions took place between the Church and PCC members or any person connected to them.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

5. FUNDS

Note	Balance 01-Jan 2021 £	Income £	Expend- iture £	Transfers £	Balance 31-Dec 2021 £
GENERAL FUNDS	4,229	57,526	53,910	2,666	10,512
DESIGNATED FUNDS					
CHURCH HALL ACCOUNT	1,074	12,409	6,625 -	6,859 -	0
ABC	304				304
Book Sales	43				43
Candy Floss	151				151
Churchyard	4,495				4,495
Church Sound and Projection	1,781		5,541	4,000	240
Duncton	21				21
Hospitality	78	386	460		4
Marketing Fund	66				66
Mission	2,273		790 -	804	680
Open for Coffee	-	220	219		1
Teaching Resources	37	663	642		58
Vicar's PA - Additional Hours	1,342		228		1,114
Verger's Fund	-	295	35	893	1,153
OTHER DESIGNATED ACCOUNTS	3,946		894		3,052
TOTAL DESIGNATED	15,612	13,973	15,434 -	2,770	11,381
TOTAL UNRESTRICTED	19,841	71,500	69,344 -	104	21,892
RESTRICTED FUNDS					
Choir	69				69
Fletcher Alms	1,818	118	30		1,906
Flower Fund	213	190	396	104	111
Hall Kitchen	651				651
Puppets	14		1		12
Sunday School	1,627		172		1,455
Vicar's Projects	3				3
	4,395	308	600	104	4,207
RESTRICTED FUND WITH OWN BANK ACCOUNT					
After Eight Group	144		144	0	0
TOTAL RESTRICTED	4,539	308	744	104	4,207
GRAND TOTALS	24,380	71,808	70,088	0	26,100

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

6. PARISH SHARE

For the 2020 year, Arundel & Bognor Deanery amended their requisition method to be a pledge based system. Each Parish is requested to submit their own pledge based on their bespoke affordability. In 2021, South Bersted PCC pledged a figure of **£31,206** which was equal to 42% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2022.

7. FEES FROM WEDDINGS & FUNERALS

Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

2021 - 11 funeral services, 2 weddings

8. AGENCY FUNDS

The After Eights Ladies Group held a small fund in a separate bank account, which was not under the control of the Church but has historically been disclosed as a separate restricted fund for transparency.

During the year ended 31st December 2021, the group relocated to a different church and thus the After Eight funds held of £144 were also transferred to the new location.

Accounts

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2020**

**PAROCHIAL CHURCH COUNCIL
ST MARY MAGDALENE
SOUTH BERSTED**

Page 2 Independent Examiner's Report to the Trustees

Page 3 Statement of Receipts and Payments

Page 4 Statement of Assets and Liabilities

Pages 5 to 8 Notes to the Accounts

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the South Bersted Parochial Church Council on the annual accounts for the year ended 31st December 2020 set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section s.130 of the Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF



Date: 26th March 2021

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
RECEIPTS :					
Voluntary Receipts	2a	52,747	-	52,747	68,117
Activities for Generating Funds (Trading)	2b	9,441	-	9,441	17,608
Charitable Activities	2c	2,879	181	3,060	5,078
Investment Income	2d	-	115	115	112
Other Receipts	2e	2,761	-	2,761	1,301
TOTAL RECEIPTS		67,829	296	68,125	92,216
PAYMENTS :					
Fundraising Costs (Trading)	3a	10,148	-	10,148	16,394
Charitable Activities	3b	70,684	449	71,133	97,374
TOTAL PAYMENTS		80,832	449	81,281	113,768
NET INCOMING/(OUTGOING) RESOURCES		-13,003	-153	-13,156	-21,552
Adjusted Cash Balances Brought Forward as at 1st January 2020	10	32,844	4,692	37,536	59,088
Funds Transfer	5	-	-	-	-
BALANCES CARRIED FORWARD		19,841	4,539	24,380	37,536

The notes on pages 5 to 8 form part of these accounts.
All operations are continuing operations.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2020

	Unrestricted Fund £	Restricted Fund £	31-Dec 2020 Total £	31-Dec 2019 Total £
ASSETS				
Church Cash Funds:				
Current Account	8,914	-	8,914	13,464
Restricted Account	10,927	4,395	15,322	21,432
After Eights		144	144	27
	19,841	4,539	24,380	34,923
Church Hall Account			-	2,613
TOTAL CASH FUNDS	19,841	4,539	24,380	37,536
Represented by:				
Unrestricted Funds	4,229		4,229	9,888
Designated Funds	15,611		15,611	6,189
Restricted Funds		4,539	4,539	21,459
Endowment Funds		-	-	-
	19,841	4,539	24,380	37,536
Other Monetary Assets:				
Assets retained for the Charity's own use:				
Fletcher Income Shares		3,899	3,899	3,623
	0	3,899	3,899	3,623
Liabilities				
Diocesan Fees				813
Independent Examiners Fee			720	500
	0	0	720	1,313

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 3 to 4.

Approved by the Parochial Church Council on 18th March 2021 and

Signed on their behalf by



..... Revd Tim Crook, Chairman

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Voluntary Receipts					
Donations and Collections		2,826		2,826	2,806
Gift Aid Tax Recovered		8,373		8,373	14,005
Loose Offerings		1,869		1,869	5,860
Planned Giving		32,995		32,995	38,190
Planned Giving Non Gift Aid		596		596	1,266
Special Appeals		6,088		6,088	5,990
		52,747	0	52,747	68,117

b) Activities for Generating Funds (Trading)

Weddings & Funerals - PCC Fees	8	1,070		1,070	3,153
Weddings & Funerals - Diocesan Fees		2,398		2,398	1,987
Weddings & Funerals - Provision of Organist		120		120	510
Weddings & Funerals - Provision of Verger		175		175	295
Weddings & Funerals - Locum Fees				0	165
Church Hall Lettings		5,678		5,678	11,498
		9,441	0	9,441	17,608

c) Charitable Activities

After Eights	5		181	181	304
Duncton Weekend Away				0	1,520
Easy Fundraising		98		98	268
Open For Coffee		593		593	1,297
Other Income				0	782
Designated Funds		2,188		2,188	512
Restricted Funds				0	394
		2,879	181	3,060	5,078

d) Investment Income

Fletcher Dividends Received	5		115	115	112
		0	115	115	112

e) Other Receipts

Appeals				0	515
PAYE Contributions from Church Hall				0	686
Miscellaneous Income	9	2,021		2,021	0
Returnable Deposits		740		740	100
		2,761	0	2,761	1,301

3. PAYMENTS

a) Fundraising Costs (Trading)

Weddings & Funerals

Weddings & Funerals - Diocesan Fees (2019 Liability)		813		813	4,383
Weddings & Funerals - Diocesan Fees (2020)		2,021		2,021	1,624
Weddings & Funerals - Provision of Organist		96		96	360

Church Hall

Caretaker	5	2,188		2,188	3,686
Insurance		1,992		1,992	1,958
Maintenance & Hall Supplies		45		45	589
Utilities		2,183		2,183	3,290
Waste Collection		810		810	504
		10,148	0	10,148	16,394

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

3. PAYMENTS (Continued)	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
b) Charitable Activities					
Ministry Costs					
Locum Clergy Fees				0	165
Parish Share	7	37,018		37,018	55,418
Church Running Costs					
Services		1,340		1,340	1,191
Vicar's PA		5,803		5,803	5,832
PAYE Paid		763		763	967
Broadband		802		802	250
Church Maintenance					
Office Expenses		2,026		2,026	3,247
Subscriptions				0	45
Repairs and Maintenance		1,472		1,472	312
Organ Tuning		241		241	234
Utilities		3,722		3,722	4,590
Insurance		2,496		2,496	2,457
General Expenses		74		74	26
Music					
Organist		706		706	1,210
Vicar and Vicarage					
Council Tax and Utilities		3,188		3,188	2,782
Mission Giving		5560		5,560	4,950
Grants		1,200		1,200	1,200
Appeals				0	615
Duncton Weekend Away				0	1,549
After Eights	5		64	64	284
Governance		24		24	0
Examination and Accountancy Costs		480		480	840
Miscellaneous		162	-	162	1,492
Designated Legacy Spending		3,607		3,607	0
All Other Restricted Funds	5		385	385	7,718
		70,684	449	71,133	97,374

4. STAFF COSTS AND PAYMENTS TO TRUSTEES

The collective PCC members received reimbursement payments for purchases made on behalf of the Church and individual grants totalling £3,139. No payments were made to PCC members in the form of salary or wage as employees of the PCC. The collective PCC members made voluntary contributions to Church funds, including Gift Aid claimed on their behalf, totalling £6,787. No material transactions took place between the Church and PCC members or any person connected to them.

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

5. FUNDS	Note	Balance 01-Jan 2020 £	Income £	Expend- iture £	Transfers £	Balance 31-Dec 2020 £
GENERAL FUNDS		9,888	59,195	64,447	-406	4,229
DESIGNATED FUNDS						
CHURCH HALL ACCOUNT		2,614	5,678	7,218	-	1,074
Additional Church AV (Legacy funded)		2,638			- 2,638	-
ABC		164	140			304
Book Sales		43				43
Candy Floss		151				151
Christmas Cards		50		50	-	-
Churchyard		2,850	1,425		220	4,495
Church in the Car Park (summer)		-		432	432	-
Church Sound and Projection		493		1,400	2,689	1,781
Duncton		21			-	21
Hall Projection		50			- 50	-
Hospitality		78			-	78
Marketing Fund		66			-	66
Memorial Benches		175	575	530	- 220	-
Mission		4,465		5,560	3,368	2,273
Open for Coffee		834	593	170	- 1,257	-
Rob Newey (Legacy funded)		350			- 350	-
Sundae Service (Legacy funded)		977			- 977	-
Teaching Resources		115	48	126	-	37
Vicar's PA - Additional Hours (Legacy funded)		1,784		442	-	1,342
Verger's Fund		1,403	175		- 1,578	-
Adjustment		60			- 60	-
OTHER DESIGNATED ACCOUNTS		3,575		456	827	3,946
TOTAL DESIGNATED		22,956	8,634	16,384	406	15,611
TOTAL UNRESTRICTED		32,844	67,829	80,832	0	19,841
RESTRICTED FUNDS						
Choir		74		5		69
Fletcher Alms		1,708	115	5		1,818
Flower Fund		213				213
Friends of South Bersted Church		115		115		-
Hall Kitchen		651				651
Puppets		33		19		14
Sunday School (Legacy funded)		1,853		226		1,627
Vicar's Projects		18		15		3
		4,665	115	386	0	4,394
RESTRICTED FUND WITH OWN BANK ACCOUNT						
After Eight Group		27	181	64		144
TOTAL RESTRICTED		4,692	296	449	0	4,539
GRAND TOTALS		37,536	68,124	81,281	0	24,380

SOUTH BERSTED PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

6. BANK ACCOUNT STRUCTURE

During the 2020 calendar year, the separate Fees and Church Hall bank accounts were both closed and their surplus balances were transferred to the General account. Following a similar move of the Designated account in 2019, the PCC now operates two key bank accounts for General Funds (non-restricted) for holding legacy funds and maintaining the church and church hall general requirements; and a second dedicated bank account for the collective Restricted Funds.

7. PARISH SHARE

For the 2020 year, Arun & Bognor Deanery amended their requisition method to be a pledge based system. Each Parish is requested to submit their own pledge based on their bespoke affordability. In 2020, South Bersted PCC pledged a figure of £37,018 which was equal to 50% of the Parish Ministry Costs for the year and during the year were able to pay the full amount of that pledge, leaving no liability to be carried into 2021.

8. FEES FROM WEDDINGS & FUNERALS

Activity Overview

2018 - 29 funeral services, 3 weddings

2019 - 14 funeral services, 3 weddings

2020 - 13 funeral services, 0 weddings

9. MISCELLANEOUS INCOME - TALENTS

In the final 2 months of 2020, a project was undertaken as an initiative of the Vicar under the auspices of the Parable of the Talents. The Vicar presented a gift of £10 from his personal funds to each adult member of the worshipping community and suggested in the spirit of the Parable that this money could be put to work for the good of the Church. As at 31st December 2020, a sum of £2,021 had been raised and donated to the Church funds from a variety of activities such as cake baking, craft sales, furniture upcycling and general donations.

10. ADJUSTMENT TO BALANCES BROUGHT FORWARD

The status of all funds has been considered by the PCC and the conclusion drawn was that only the funds listed below are truly restricted and all others function as designated funds even though many of these were previously shown as restricted. To reduce the complexity of showing all transfers of these funds from being restricted to designated it has been decided to make an adjustment to the 'Closing balances as at 31st December 2019 carried forward' and show this as the 'Opening balance as at 1st January 2020'. This is all detailed below:

	Unrestricted £	Designated £	Restricted £	Total £
Closing balance 31 December 2019	9,888	6,189	21,459	37,536
Restricted Funds				
Choir			74	
Fletcher Alms			1,708	
Flower Fund			213	
Friends of South Bersted Church			115	
Hall Kitchen			651	
Puppets			33	
Sunday School (Legacy funded)			1,853	
Vicar's Projects			18	
After Eight Group			27	
Designated Funds				
All other funds as shown in note 5		22,956		
Adjusted Opening balance 1 January 2020	9,888	22,956	4,692	37,536